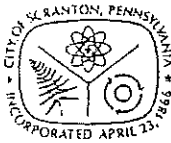


City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

January 15, 2019

The Honorable Mayor William L. Courtright
And

The Honorable City Council
Municipal Building
Scranton, Pa 18503

Dear Honorable Mayor and Honorable Council:

In Accordance with the Home Rule Charter of the City of Scranton, I am hereby submitting the report of the Office of the City Controller for the month of December, 2018.

The first section of this report includes a summary of the General Fund Activities for the month as well as a year to date revenue summary. The second section contains a detailed listing of the purchases in all departments for the period. Both sections are the end result of the review, authoritative approval, and audit procedures applicable to each section. This reflects the Controller's integral part of the internal control environment and the application of those independent audit techniques designed to provide improvement within the system and/or identify irregularities.

Rather than traditional audit reports which outline the results of an examination performed on a particular schedule within the calendar cycle, this department applies audit reviews on a daily, bi-weekly and monthly basis. Audit procedures were applied to the following financial applications which are an integral part of or have a direct impact on this report; all cash receipts flowing through the Treasurer's Office, all bank account reconciliations, Capital Budget reviews, Operating budget review/monthly reconciliation, payroll review and reconciliation, and voucher/requisition order review/authorization. Any item considered reportable would have been detailed later in this report (page 2).

This report is presented for your review. All figures are accurate as of this date but are subject to change due to subsequent postings by the Business Administration Department. Any such posting will be accounted for within the next monthly report from this department.

Sincerely,

Roseann Novembrino
City Controller

**CITY OF SCRANTON
GENERAL FUND EXPENDITURES
MONTH OF DECEMBER 2018**

| CODE # | DEPARTMENT | EXPENDITURES |
|--------------------------------|----------------------------------|-------------------------|
| 10 | Mayor's Office | \$ 11,083.46 |
| 11 | Public Safety | - |
| 20 | City Council | 32,818.11 |
| 30 | Controller | 22,375.19 |
| 40 | Business Administration | 2,807,263.88 |
| 41 | Bureau of Human Resources | 45,181.45 |
| 42 | Bureau of Information Technology | 219,060.32 |
| 43 | Treasurer | 11,697.05 |
| 51 | Inspections and Licenses | 108,417.82 |
| 60 | Law | 28,910.72 |
| 71 | Police | 14,755,696.63 |
| 75 | Traffic Maintenance | - |
| 78 | Fire | 16,218,987.38 |
| 80 | Public Works | 321,405.58 |
| 81 | Engineering | 23,692.05 |
| 82 | Buildings | 144,472.37 |
| 83 | Highways | 297,901.03 |
| 84 | Refuse | 383,168.07 |
| 85 | Garages | 129,630.23 |
| 90 | Single Tax Office | 82,898.52 |
| 100 | Parks and Recreations | 92,565.74 |
| TOTAL DEPARTMENTAL: | | \$ 35,737,225.60 |
| NON DEPARTMENTAL | | |
| 0140 | Scranton Plan | \$ 50,000.00 |
| 1000 | Boards and Commissions | 10,657.40 |
| 1100 | Utilities | - |
| 1300 | Contingency | - |
| 1500 | Special Items | - |
| 1600 | Unpaid Bills | 9,900.00 |
| 1700 | Grants and Contributions | - |
| 1900 | Special Items (Non Add) | - |
| TOTAL NON DEPARTMENTAL: | | \$ 70,557.40 |
| GRAND TOTAL: | | \$ 35,807,783.00 |

**CITY OF SCRANTON
GENERAL FUND REVENUE REPORT
FOR THE MONTH OF DECEMBER 2018**

| CODE # | FUND SOURCE | REVENUES |
|-------------------------------|---|-------------------------|
| 300 | Previous Year Balance | \$ - |
| 301 | Real Property Taxes | 2,216,174.37 |
| 302 | Landfill and Refuse Fees | 317,286.91 |
| 304 | Utility Tax | - |
| 305 | Non-Resident Tax | - |
| 310 | Local Taxes (Act 511) | 1,403,580.25 |
| 319 | Penalties and Interest (Delinquent Taxes) | 19,931.99 |
| 320 | Licenses and Permits | 204,821.31 |
| 330 | Fines and Forfeitures | - |
| 331 | Police Fines and Violations | 57,015.23 |
| 341 | Interest Earnings | - |
| 342 | Rents and Concessions | - |
| 350 | Inter-Government-Revenue Reimbursements | 94,268.00 |
| 359 | Local Governments (Payments in Lieu) | 1,000.00 |
| 360 | Departmental Earnings | 23,805.00 |
| 367 | Recreational Departments | 3,831.50 |
| 380 | Cable TV and Miscellaneous Revenue | 22,928,304.43 |
| 392 | Interfund Transfers | - |
| 392* | Interfund Transfers (Non Add) | - |
| 394 | Tax Anticipation Loan/Note | - |
| TOTAL | | \$ 27,270,018.99 |
| MONTH TO DATE: | | |
| Revenues To December 2018 | | \$ 125,295,831.22 |
| Expenditures To December 2018 | | 113,742,953.44 |
| NET: | | \$ 11,552,877.78 |

*Non Add

**CITY OF SCRANTON
DECEMBER 31, 2018
GENERAL FUND REVENUE REPORT
YEAR TO DATE**

| CODE # | FUND SOURCE | ESTIMATED | REALIZED | UN-REALIZED |
|---------------|---|--------------------------|--------------------------|---------------------------|
| 300 | Previous Year Balance | \$ - | \$ - | \$ - |
| 301 | Real Property Taxes | 33,827,806.10 | 35,115,087.14 | (1,287,281.04) |
| 302 | Landfill and Refuse Fees | 7,662,500.00 | 6,948,273.30 | 714,226.70 |
| 304 | Utility Tax | 75,000.00 | 75,073.05 | (73.05) |
| 305 | Non-Resident Tax | 520,000.00 | - | 520,000.00 |
| 310 | Local Taxes (Act 511) | 39,343,469.39 | 36,373,003.12 | 2,970,466.27 |
| 319 | Penalties and Interest (Delinquent Taxes) | 168,092.00 | 254,607.72 | (86,515.72) |
| 320 | Licenses and Permits | 1,906,004.00 | 2,412,671.60 | (506,667.60) |
| 330 | Fines and Forfeitures | 100.00 | - | 100.00 |
| 331 | Police Fines and Violations | 360,750.00 | 623,157.10 | (262,407.10) |
| 341 | Interest Earnings | 30,000.00 | 470,291.19 | (440,291.19) |
| 342 | Rents and Concessions | 5,000.00 | 5,000.00 | - |
| 350 | Inter-Government-Revenue Reimbursements | 3,957,646.00 | 4,564,323.41 | (606,677.41) |
| 359 | Local Government (Payments in Lieu) | 250,000.00 | 71,456.36 | 178,543.64 |
| 360 | Departmental Earnings | 469,625.00 | 176,026.00 | 293,599.00 |
| 367 | Recreational Departments | 49,500.00 | 40,392.75 | 9,107.25 |
| 380 | Cable TV and Miscellaneous Revenues | 1,115,800.00 | 24,002,357.56 | (22,886,557.56) |
| 392 | Interfund Transfers | 5,183,505.30 | 1,414,110.92 | 3,769,394.38 |
| 392* | Interfund Transfers SSA/SPA | - | - | - |
| 394 | Tax Anticipation Loan/Note | 12,750,000.00 | 12,750,000.00 | - |
| 395 | Unfunded Pension | - | - | - |
| 396 | Capital Budget Reimbursements | - | - | - |
| TOTALS | | \$ 107,674,797.79 | \$ 125,295,831.22 | \$ (17,621,033.43) |

PURCHASE ORDER REPORT

MONTH ENDING DECEMBER 31, 2018

ACCOUNT BALANCES AS OF DECEMBER 31, 2018

| DEPARTMENT / ACCOUNT OFFICE OF THE MAYOR | 2018 BUDGET | BEGINNING BAL. | DECEMBER, 2018 | |
|---|-------------|----------------|----------------|---------------|
| | | | ACTIVITY | ENDING BAL. |
| 0101000000 4270 DUES & SUBSCRIPTIONS | 22,826.70 | 0.00 | | <u>0.00</u> |
| 0101000000 4290 STATIONERY / OFFICE SUPPLIES | 150.00 | 107.51 | | <u>107.51</u> |
| 0101000000 4420 TRAVEL & LODGING | 1,000.00 | 565.00 | | <u>565.00</u> |
| DEPARTMENT OF PUBLIC SAFETY | | | | |
| POLICE BUREAU: | | | | |
| 0101100071 4201 PROFESSIONAL SERVICES | 25,000.00 | 2,095.23 | (2,767.00) | |
| ENCUMBERED: PREVIOUS PERIOD | | | 217.22 | |
| HR DIRECT | | | 175.00 | |
| PCPA | | | 940.83 | |
| NUNZI'S ADVERTISING SPECIALIST, INC. | | | 150.00 | |
| FIDELITY DEPOSIT & DISCOUNT BANK | | | 250.00 | |
| CROKER CUSTOM GRAPHICS | | | 2,767.00 | |
| SUR TEC, INC | | | | <u>362.18</u> |
| 0101100071 4210 SERVICES & MAINTENANCE FEE | 75,000.00 | 4,335.04 | (394.96) | |
| BUDGET TRANSFER FROM: 0101100071 6003 | | | (3,550.00) | |
| ENCUMBERED: PREVIOUS PERIOD | | | 3,550.00 | |
| ENCUMBERED: CURRENT PERIOD | | | 4,730.00 | |
| RAGNASOFT, INC. | | | | <u>0.00</u> |
| 0101100071 4270 DUES & SUBSCRIPTIONS | 3,150.00 | 7.85 | | <u>7.85</u> |
| 0101100071 4280 MISCELLANEOUS SERVICES - NON CLASSIFIED | 2,000.00 | (0.00) | | <u>(0.00)</u> |
| 0101100071 4290 STATIONERY / OFFICE SUPPLIES | 2,750.00 | 356.16 | | <u>356.16</u> |
| 0101100071 4380 GUNS / AMMUNITION | 22,500.00 | 9.57 | (150.43) | |
| BUDGET TRANSFER FROM: 0101100071 6003 | | | (13,385.00) | |
| ENCUMBERED: PREVIOUS PERIOD | | | 849.00 | |
| ENCUMBERED: CURRENT PERIOD | | | 12,696.00 | |
| EAGLE POINT GUN | | | | <u>0.00</u> |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | DECEMBER, 2018 | | |
|--|-------------|----------------|--|------------------|
| | | BEGINNING BAL. | ACTIVITY | ENDING BAL. |
| 0101100071 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD DUPLI CRAFT PRINTING, INC. STARR UNIFORMS | 21,000.00 | 775.13 | (464.58) 464.58 356.70 162.99 | <u>255.44</u> |
| 0101100071 4420 TRAVEL & LODGING | 4,000.00 | 195.60 | | <u>195.60</u> |
| 0101100071 4470 TRAINING & CERTIFICATION COMMONWEALTH OF PENNSYLVANIA PNC BANK BUTLER, JUSTIN | 50,000.00 | 5,446.05 | 625.00 2,739.85 40.00 | <u>2,041.20</u> |
| 0101100071 4550 CAPITAL EXPENDITURES ENCUMBERED: CURRENT PERIOD | 350,000.00 | 83,738.00 | 1,797.00 | <u>81,941.00</u> |
| 0101100071 4570 MAINTENANCE COMMUNICATION EQUIPMENT INDUSTRIAL ELECTRONICS, INC. LIGHTING SERVICES, INC. | 7,500.00 | 2,098.49 | 1,200.00 250.00 | <u>648.49</u> |
| 0101100071 6003 SPCA - ANIMAL CONTROL BUDGET TRANSFER TO: 0101100071 4210 BUDGET TRANSFER TO: 0101100071 4380 INDUSTRIAL ELECTRONICS, INC. ANIMAL CARE EQUIPMENT & SVS, INC. | 86,976.00 | 6,423.80 | 394.96 150.43 1,027.89 326.90 | <u>4,523.62</u> |
| FIRE BUREAU: | | | | |
| 0101100078 4201 PROFESSIONAL SERVICES | 23,000.00 | 107.00 | | <u>107.00</u> |
| 0101100078 4210 SERVICE & MAINTENANCE FEE | 15,000.00 | 32.28 | | <u>32.28</u> |
| 0101100078 4270 DUES & SUBSCRIPTIONS | 1,000.00 | 275.00 | | <u>275.00</u> |
| 0101100078 4320 BUILDING REPAIR - SUPPLY MAINTENANCE | 10,000.00 | 0.00 | | <u>0.00</u> |
| 0101100078 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD STAPLES BUSINESS ADVANTAGE | 7,250.00 | 171.98 | (61.99) 61.99 | <u>171.98</u> |
| 0101100078 4420 TRAVEL & LODGING | 3,000.00 | 0.00 | | <u>0.00</u> |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | | DECEMBER, 2018 | |
|--|----------------|-----------|-----------------------------|-------------|
| | BEGINNING BAL. | ACTIVITY | ENDING BAL. | ENDING BAL. |
| 0101100078 4430 AIR PACK / REHAB SUPPLIES | 6,000.00 | 116.25 | 116.25 | 116.25 |
| 0101100078 4470 TRAINING & CERTIFICATION | 75,000.00 | 3,247.77 | 3,247.77 | 3,247.77 |
| 0101100078 4550 CAPITAL EXPENDITURES BUDGET TRANSFER FROM: 0101100078 4113 SEAN BYRNE CONSTRUCTION | 1,250,000.00 | (0.00) | (0.00) | (0.00) |
| 0101100078 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 4,250.00 | 0.00 | 0.00 | 0.00 |
| 0101100078 4575 MAINTENANCE-EQUIPMENT | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 0101100078 4580 GENERAL EQUIPMENT REEVE'S RENT-A-JOHN, INC. GLEN SUMMIT SPRINGS WATER | 75,000.00 | 2,286.73 | 94.50 84.15 | 2,108.08 |
| OFFICE OF THE CITY CLERK / CITY COUNCIL | | | | |
| 0102000000 4201 PROFESSIONAL SERVICES BUDGET TRANSFER TO: 0102000000 4290 NARDOZZI, CATHERINE EDM AMERICAS INC. | 56,000.00 | 3,484.01 | 101.39 705.00 247.97 | 2,429.65 |
| 0102000000 4210 SERVICES & MAINTENANCE FEE DIGITAL SOUND SERVICES, INC. NOLAN & ROGERS | 15,000.00 | 3,721.00 | 1,845.00 95.00 | 1,781.00 |
| 0102000000 4230 PRINTING & BINDING | 6,250.00 | 4,039.04 | | 4,039.04 |
| 0102000000 4250 ADVERTISING SCRANTON TIMES | 31,500.00 | 9,918.55 | 6,093.69 | 3,824.86 |
| 0102000000 4290 STATIONERY / OFFICE SUPPLIES BUDGET TRANSFER FROM: 0102000000 4201 GLEN SUMMIT SPRINGS WATER SCRANTON TIMES | 500.00 | 128.01 | (101.39) 11.00 218.40 | (0.00) |
| CITY CONTROLLER | | | | |
| 0103000000 4201 PROFESSIONAL SERVICES BUDGET TRANSFER TO: 0103000000 4290 | 40,000.00 | 27,000.00 | 250.00 | 26,750.00 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | | DECEMBER, 2018 | |
|---|----------------|------------|--|-------------|
| | BEGINNING BAL. | ACTIVITY | BEGINNING BAL. | ENDING BAL. |
| 0103000000 4230 PRINTING AND BINDING | 1,000.00 | 550.05 | 550.05 | 550.05 |
| 0103000000 4240 POSTAGE & FREIGHT | 100.00 | 18.00 | 18.00 | 18.00 |
| 0103000000 4270 DUES & SUBSCRIPTIONS | 225.00 | 24.75 | 24.75 | 24.75 |
| 0103000000 4290 STATIONERY / OFFICE SUPPLIES BUDGET TRANSFER FROM: 0103000000 4201 | 200.00 | 48.05 | (250.00) | 298.05 |
| 0103000000 4420 TRAVEL AND LODGING | 1,000.00 | 276.64 | 276.64 | 276.64 |
| BUSINESS ADMINISTRATION DEPARTMENT | | | | |
| ADMINISTRATION | | | | |
| 0104000040 4201 PROFESSIONAL SERVICES BUDGET TRANSFER FROM: 0104000040 6009 REUTHER & BOWEN PC TURNKEY TAXES S & P GLOBAL MARKETS INTELLIGENCE BILZONI, DAVID PETERS DESIGN GROUP, INC. BEYER-BARBER COMPANY ARCADIS US, INC. REILLY ASSOCIATES KS ENGINEERS PC | 250,000.00 | 3,285.57 | (85,000.00) 1,172.50 1,000.00 97.00 819.30 13,840.00 15,325.00 5,937.20 3,357.98 1,185.23 | 45,551.36 |
| 0104000040 4210 SERVICES & MAINTENANCE FEE | 1,750.00 | 1,262.00 | 1,262.00 | 1,262.00 |
| 0104000040 4230 PRINTING & BINDING | 1,000.00 | 148.97 | 148.97 | 148.97 |
| 0104000040 4240 POSTAGE & FREIGHT BUDGET TRANSFER FROM: 0104000040 6009 | 30,000.00 | (4,107.00) | (9,300.00) | 5,193.00 |
| 0104000040 4250 ADVERTISING | 17,250.00 | 442.60 | 442.60 | 442.60 |
| 0104000040 4270 DUES & SUBSCRIPTIONS | 1,000.00 | 110.00 | 110.00 | 110.00 |
| 0104000040 4290 STATIONERY / OFFICE SUPPLIES BUDGET TRANSFER FROM: 0104000040 4480 ENCUMBERED: CURRENT PERIOD OFFICE DEPOT | 12,750.00 | 1,681.05 | (5,000.00) 997.74 1,316.91 | 4,366.40 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | | DECEMBER, 2018 | |
|---|----------------|--|----------------|--|
| | BEGINNING BAL. | ACTIVITY | ENDING BAL. | |
| 0104000040 4390 MATERIALS / SUPPLIES (MISC) GLEN SUMMIT SPRINGS WATER | 393.55 | 16.10 | 377.45 | |
| 0104000040 4420 TRAVEL & LODGING | 0.00 | | 0.00 | |
| 0104000040 4470 TRAINING & CERTIFICATION LORMAN EDUCATION SERVICES | 1,090.05 | 449.00 | 641.05 | |
| 0104000040 6009 OPERATING TRANSFERS - WORKERS' COMP BUDGET TRANSFER TO: 0104000042 4440 BUDGET TRANSFER TO: 0104000040 4201 BUDGET TRANSFER TO: 0104000040 4240 BUDGET TRANSFER TO: 0104000040 4120 | 1,183,432.00 | 25,000.00 85,000.00 9,300.00 6,000.00 | 1,058,132.00 | |
| 0104000040 6024 BANK FEES AND CHARGES PNC MERCHANT FEE PNC CHECK PRINTING FEE | 9,816.99 | 15.00 57.36 | 9,544.63 | |
| HUMAN RESOURCES: | | | | |
| 0104000041 4201 PROFESSIONAL SERVICES NORTHEASTERN REHABILITATION ASSOCIATES MILLENNIUM ADMINISTRATORS MID-STATE OCCUPATIONAL HEALTH SERVICE WE PAY PROCESSING CHARGES CONCORDE, INC. | 19,275.07 | 148.00 4,924.25 165.00 4,687.00 546.64 | 8,804.18 | |
| 0104000041 4290 STATIONARY / OFFICE SUPPLIES | 24,930.00 | | 24,930.00 | |
| 0104000041 4390 MATERIALS / SUPPLIES (MISC) GLEN SUMMIT SPRINGS WATER | 288.10 | 28.30 | 259.80 | |
| 0104000041 4420 TRAVEL & LODGING | 569.32 | | 569.32 | |
| 0104000041 4470 TRAINING & CERTIFICATION | 632.85 | | 632.85 | |
| 0104000041 4630 LIABILITY / CASUALTY INSURANCE OLIVER, PRICE & RHODES ABRAHAMSEN CONABOY & ABRAHAMSEN, PC GALLAGHER BASSETT SERVICE | 446,158.92 | 8,902.74 1,078.25 9,461.28 | 426,716.65 | |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | | DECEMBER, 2018 | |
|--|---------------|-----------|----------------|------------------|
| | BEGINNING BAL | ACTIVITY | ENDING BAL | |
| INFORMATION TECHNOLOGY | | | | |
| 0104000042 4201 PROFESSIONAL SERVICES | 95,250.00 | 3,185.15 | 3,185.15 | |
| 0104000042 4210 SERVICES & MAINTENANCE FEE | 75,000.00 | 3,716.90 | 3,716.90 | |
| 0104000042 4270 DUES AND SUBSCRIPTIONS | 500.00 | 500.00 | 500.00 | |
| 0104000042 4290 STATIONARY / OFFICE SUPPLIES | 1,000.00 | 1,000.00 | 1,000.00 | |
| 0104000042 4390 MATERIALS / SUPPLIES (MISC) | 65,000.00 | 341.94 | 341.94 | |
| 0104000042 4420 TRAVEL AND LODGING | 750.00 | 750.00 | 750.00 | |
| 0104000042 4440 TELEPHONE | 150,000.00 | 4,088.29 | 4,088.29 | |
| | | | | (25,000.00) |
| | | | | (1,374.59) |
| | | | | (3,106.83) |
| | | | | 7,397.75 |
| | | | | 519.95 |
| | | | | 5,221.14 |
| | | | | <u>20,430.87</u> |
| 0104000042 4470 TRAINING & CERTIFICATION | 10,000.00 | 6,079.76 | 6,079.76 | |
| | | | | 3,106.83 |
| | | | | <u>2,972.93</u> |
| 0104000042 4550 CAPITAL EXPENDITURES | 250,000.00 | 64,607.34 | 64,607.34 | |
| | | | | 1,374.59 |
| | | | | (195,811.84) |
| | | | | 6,504.00 |
| | | | | 509.01 |
| | | | | 5,650.00 |
| | | | | 189,307.84 |
| | | | | <u>57,073.74</u> |
| 0104000042 4560 EQUIPMENT MAINTENANCE / LEASES | 50,000.00 | 5,000.00 | 5,000.00 | |
| TREASURY | | | | |
| 0104000043 4201 PROFESSIONAL SERVICES | 11,250.00 | 8,175.78 | 8,175.78 | |
| 0104000043 4390 MATERIALS / SUPPLIES (MISC) | 8,000.00 | 562.88 | 562.88 | |
| | | | | 35.30 |
| | | | | <u>527.58</u> |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | DECEMBER, 2018 | | |
|---|-------------|----------------|--|-------------|
| | | BEGINNING BAL | ACTIVITY | ENDING BAL. |
| 0104000043 6000 TAX & MISCELLANEOUS REFUNDS | 1,000.00 | 1,000.92 | | 1,000.92 |
| 0104000043 6001 TAX COLLECTION COMMITTEE EXPENSE | 500.00 | 500.00 | | 500.00 |
| BUREAU OF LICENSES, INSPECTIONS & PERMITS | | | | |
| LICENSE, INSPECTIONS & PERMITS: | | | | |
| 0105100051 4201 PROFESSIONAL SERVICES | 40,000.00 | 0.00 | | 0.00 |
| 0105100051 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 370.70 | | 370.70 |
| 0105100051 4390 MATERIALS / SUPPLIES (MISC) | 500.00 | 500.00 | | 500.00 |
| 0105100051 4420 TRAVEL AND LODGING BUDGET TRANSFER TO: 0105100051 4101 | 1,000.00 | 1,000.00 | 485.00 | 515.00 |
| 0105100051 4470 TRAINING & CERTIFICATION | 1,000.00 | 791.00 | | 791.00 |
| 0105100051 4550 CAPITAL EXPENDITURES | 23,000.00 | 17,274.09 | | 17,274.09 |
| 0105100051 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 500.00 | 500.00 | | 500.00 |
| 0105100051 4590 BUILDING DEMOLITION SHEA INDUSTRIES | 65,000.00 | 41,946.87 | 29,500.00 | 12,446.87 |
| BUREAU OF BUILDINGS: | | | | |
| 0105100082 4201 PROFESSIONAL SERVICES BUDGET TRANSFER TO: 0105100082 4320 BUDGET TRANSFER TO: 0105100082 4448 BUDGET TRANSFER TO: 0105100082 4320 BUDGET TRANSFER TO: 0105100082 4448 | 75,000.00 | 37,773.20 | 3,319.46 4,377.12 5,050.00 8,681.59 | 16,345.03 |
| 0105100082 4320 BUILDING REPAIR - SUPPLY MAINTENANCE BUDGET TRANSFER FROM: 0105100082 4201 BUDGET TRANSFER FROM: 0105100082 4201 ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD SMURL, GERALD BURKE, MICHAEL J. C. EHRlich CO. CINTAS CORPORATION OTTIS ELEVATOR CO. | 150,000.00 | 0.00 | (3,319.46) (5,050.00) (2,688.30) 2,688.30 3,300.00 1,750.00 324.00 387.96 2,607.50 | 0.00 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | | DECEMBER, 2018 | |
|--|---------------|--|----------------|-------------|
| | BEGINNING BAL | ACTIVITY | BEGINNING BAL | ENDING BAL. |
| 0105100082 4445 SEWER CHARGES HURCHICK, EILEEN | 5,000.00 | 17.99 | 5,000.00 | 4,982.01 |
| 0105100082 4447 UGI - GAS UGI PENN NATURAL GAS DIRECT ENERGY BUSINESS | 135,000.00 | 8,024.86 12,288.62 | 40,035.19 | 19,721.71 |
| 0105100082 4448 PAWC - WATER BUDGET TRANSFER FROM: 0105100082 4201 BUDGET TRANSFER FROM: 0105100082 4201 PENNSYLVANIA AMERICAN WATER CO. | 475,000.00 | (4,377.12) (8,681.59) 26,882.86 | 13,824.15 | 0.00 |
| 0105100082 4450 ELECTRICAL PPL ELECTRIC UTILITIES | 275,000.00 | 21,493.23 | 38,517.64 | 17,024.41 |
| 0105100082 4465 BUILDING SUPPLIES | 1,000.00 | | 1,000.00 | 1,000.00 |
| LAW DEPARTMENT: | | | | |
| 0106000000 4201 PROFESSIONAL SERVICES ABRAHAMSEN CONABOY & ABRAHAMSEN, PC OLIVER, PRICE & RHODES MICHAEL A. GENELL, ESQ. POWELL & APPLETON, PC DELFIJCE, MARY PAT | 195,000.00 | 6,825.00 2,390.00 959.50 1,013.57 8.50 | 59,044.23 | 47,847.66 |
| 0106000000 4210 SERVICES AND MAINTENANCE FEE | 2,000.00 | | 2,000.00 | 2,000.00 |
| 0106000000 4270 DUES & SUBSCRIPTIONS | 3,950.00 | | 3,048.00 | 3,048.00 |
| 0106000000 4290 STATIONERY / OFFICE SUPPLIES US POSTAL SERVICE | 500.00 | 13.65 | 235.00 | 221.35 |
| 0106000000 4390 MATERIALS / SUPPLIES (MISC) | 500.00 | | 350.48 | 350.48 |
| 0106000000 4420 TRAVEL & LODGING | 1,000.00 | | 1,000.00 | 1,000.00 |
| 0106000000 4470 TRAINING & CERTIFICATION | 1,000.00 | | 665.50 | 665.50 |
| 0106000000 4550 CAPITAL EXPENDITURES | 3,250.00 | | 3,250.00 | 3,250.00 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | DECEMBER, 2018 | | |
|---|-------------|----------------|-----------|-------------|
| | | BEGINNING BAL | ACTIVITY | ENDING BAL. |
| DEPARTMENT OF PUBLIC WORKS | | | | |
| ADMINISTRATION BUREAU: | | | | |
| 0108000080 4201 PROFESSIONAL SERVICES | 50,000.00 | 19,684.40 | | 19,684.40 |
| 0108000080 4210 SERVICES & MAINTENANCE FEE | 2,040.00 | 707.18 | (149.02) | |
| ENCUMBERED: PREVIOUS PERIOD | | | 126.02 | |
| HR DIRECT | | | 39.24 | |
| PA ONE CALL SYSTEM, INC. | | | | 690.94 |
| 0108000080 4420 TRAVEL AND LODGING | 500.00 | 500.00 | | 500.00 |
| 0108000080 4550 CAPITAL EXPENDITURES | 10,000.00 | 3,600.50 | | 3,600.50 |
| 0108000080 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 16,500.00 | 975.00 | (615.00) | |
| BUDGET TRANSFER FROM: 0108000080 4118 | | | 1,590.00 | |
| INDUSTRIAL ELECTRONICS, INC. | | | | 0.00 |
| 0108000080 4576 MAINTENANCE SUPER FUND SIGHT | 13,000.00 | 4,856.04 | | 4,856.04 |
| 0108000080 6007 FLOOD PROTECTION SYSTEM MAINTENANCE | 50,000.00 | 10,646.76 | 7,287.00 | |
| NORTH END ELECTRIC | | | 88.00 | |
| WILLIAMS INDUSTRIAL SUPPLY | | | | 3,271.76 |
| ENGINEERING BUREAU: | | | | |
| 0108000081 4201 PROFESSIONAL SERVICES | 69,500.00 | 15,275.00 | 12,600.00 | 2,675.00 |
| LABELLA ASSOCIATES | | | | |
| 0108000081 4210 SERVICES & MAINTENANCE FEE | 500.00 | 38.40 | | 38.40 |
| 0108000081 4290 STATIONERY / OFFICE SUPPLIES | 100.00 | 100.00 | | 100.00 |
| 0108000081 4390 MATERIALS / SUPPLIES (MISC) | 250.00 | 5.16 | | 5.16 |
| 0108000081 4470 TRAINING & CERTIFICATION | 1,000.00 | 950.00 | | 950.00 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | BEGINNING BAL | DECEMBER, 2018 | | ENDING BAL. |
|---|-------------|---------------|--|--|-------------|
| | | | ACTIVITY | | |
| HIGHWAYS BUREAU: | | | | | |
| 0108000083 4260 RENTAL VEHICLES & EQUIPMENT BUDGET TRANSFER TO: 0108000083 4550 | 300,000.00 | 20,143.03 | 620.00 | | 19,523.03 |
| 0108000083 4340 CONSTRUCTION - PAVING MATERIAL BUDGET TRANSFER TO: 0108000083 4410 HEI-WAY LLC | 100,000.00 | 27,142.47 | 22,000.00 5,135.56 | | 6.91 |
| 0108000083 4350 PAINT / SIGN MATERIAL BUDGET TRANSFER TO: 0108000085 4310 ENCUMBERED: CURRENT PERIOD | 50,000.00 | 36,982.66 | 20,000.00 1,881.07 | | 15,101.59 |
| 0108000083 4370 PARKS AND RECREATION SUPPLIES | 62,000.00 | 29,948.88 | | | 29,948.88 |
| 0108000083 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD S & S TOOLS & SUPPLIES KEYSTONE QUARRY, INC. | 37,500.00 | 1,331.24 | (980.00) 116.30 130.45 909.59 | | 1,154.90 |
| 0108000083 4410 SALT BUDGET TRANSFER FROM: 0108000083 4340 ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD AMERICAN ROCK SALT CO. LLC | 273,500.00 | 4,600.22 | (22,000.00) (37,478.00) 26,770.00 36,986.69 | | 341.53 |
| 0108000083 4460 STREET LIGHTING PPL ELECTRIC UTILITIES | 375,000.00 | 82,925.15 | 22,607.20 | | 60,317.95 |
| 0108000083 4466 STREET LIGHTING SERVICE / MAINTENANCE URBAN ELECTRICAL CONTRACTORS, INC. A & M ELECTRICAL CONSTRUCTION, INC. | 77,500.00 | 31,951.51 | 6,708.10 1,763.97 | | 23,479.44 |
| 0108000083 4550 CAPITAL EXPENDITURES BUDGET TRANSFER FROM: 0108000083 4550 ENCUMBERED: PREVIOUS PERIOD POWELL'S SALES & SERVICE | 140,000.00 | (0.00) | (620.00) (18,664.00) 20,284.00 | | (0.00) |
| 0108000083 4551 ROADWAY RESURFACING PROGRAM | 875,000.00 | 133,268.33 | | | 133,268.33 |
| REFUSE BUREAU: | | | | | |
| 0108000084 4390 MATERIALS / SUPPLIES (MISC) LACKAWANNA COUNTY | 1,000.00 | 735.81 | 529.00 | | 206.81 |
| 0108000084 4420 TRAVEL AND LODGING | 1,000.00 | 1,000.00 | | | 1,000.00 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | BEGINNING BAL | DECEMBER, 2018 | |
|---|--------------|---------------|---|-------------|
| | | | ACTIVITY | ENDING BAL. |
| 0108000084 4490 LANDFILL BUDGET TRANSFER FROM: 0108000080 4118 BUDGET TRANSFER FROM: 0108000080 4118 KEYSTONE SANITARY LANDFILL | 1,271,434.74 | 31,908.94 | (38,000.00) (50,565.00) 99,880.56 | 20,593.38 |
| 0108000084 4550 CAPITAL EXPENDITURES | 180,000.00 | 0.00 | | 0.00 |
| GARAGES BUREAU: | | | | |
| 0108000085 4220 CONTRACTED SERVICES | 750.00 | 1,006.18 | | 1,006.18 |
| 0108000085 4301 GAS, OIL, LUBRICANTS ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD D. G. NICHOLAS CO. GOODYEAR COMMONWEALTH OF PENNSYLVANIA | 295,000.00 | 42,998.74 | (1,041.84) 242.45 1,802.67 15.40 825.00 | 41,155.06 |
| 0108000085 4310 EQUIPMENT/VEHICLE REPAIR/MAINTENANCE BUDGET TRANSFER FROM: 0108000083 4350 ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD SUTPHEN CORPORATION BRADCO SUPPLY CO. DENAPLES AUTO PARTS A.I.T. AUTOMOTIVE DAVE'S AUTO IGNITION WAYNE COUNTY FORD NAZAR DIESEL, INC. MAUS AUTOMOTIVE CENTER DENAPLES TOWING, INC. ELECTRO BATTERY POWELL'S SALES & SERVICE C. G. CUSTOM TRUCKS AIR BRAKE & EQUIPMENT CO., INC. D. G. NICHOLAS CO. UNIVERSAL BODY SHOP CLEVELAND BROTHERS EQUIPMENT MESKO GLASS & MIRROR FLEET PRIDE TRIPLE CITIES ACQUISITIONS, LLC SCRANTON DODGE FEZUK'S AUTO INDUSTRIAL ELECTRONICS, INC. MARTIN G. SHULDE DBA LEROY'S AUTO REPAIRS JORDAN'S TOWING FIVE STAR EQUIPMENT CO., INC. | 325,000.00 | 9,870.74 | (20,000.00) (9,822.25) 2,208.82 1,400.00 3,141.54 5,920.00 1,716.20 2,203.47 176.53 410.00 283.75 241.00 454.00 149.47 916.19 141.76 146.38 526.20 71.67 330.00 98.48 68.32 165.24 649.99 250.15 120.00 90.00 1,150.03 | 16,663.80 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | DECEMBER, 2018 | | |
|--|-------------|----------------|------------|-------------|
| | | BEGINNING BAL. | ACTIVITY | ENDING BAL. |
| 0108000085 4360 SMALL TOOLS / SHOP SUPPLIES | 6,500.00 | 1,064.02 | | |
| ENCUMBERED: PREVIOUS PERIOD | | | (286.48) | |
| ENCUMBERED: CURRENT PERIOD | | | 42.13 | |
| FLEET PRIDE | | | 37.99 | |
| STEVE SHANNON TIRE CO., INC. | | | 47.25 | |
| D. G. NICHOLAS CO. | | | 201.24 | |
| A.I.T. AUTOMOTIVE | | | 7.95 | 1,013.94 |
| 0108000085 4390 MATERIALS / SUPPLIES (MISC) | 49,500.00 | 4,941.28 | | |
| ENCUMBERED: PREVIOUS PERIOD | | | (2,232.71) | |
| ENCUMBERED: CURRENT PERIOD | | | 586.40 | |
| C. G. CUSTOM TRUCKS | | | 1,230.82 | |
| FASTENAL COMPANY | | | 516.02 | |
| D. G. NICHOLAS CO. | | | 1,324.15 | |
| DAILEY RESOURCES | | | 266.63 | |
| FLEET PRIDE | | | 92.20 | |
| PETHICK PAINT SUPPLY | | | 77.95 | |
| A.I.T. AUTOMOTIVE | | | 35.60 | |
| WELLER'S LOCK & KEY SERVICE | | | 80.00 | |
| AMERICAN FIRE SERVICES | | | 381.07 | |
| TRIPLE CITIES ACQUISITIONS, LLC | | | 210.40 | 2,372.75 |
| 0108000085 4401 TIRES | 109,500.00 | 20,879.97 | | |
| ENCUMBERED: PREVIOUS PERIOD | | | (7,042.98) | |
| ENCUMBERED: CURRENT PERIOD | | | 1,158.60 | |
| MCCARTHY TIRE SERVICE, INC. | | | 2,560.54 | |
| GOODYEAR | | | 12,049.53 | |
| STEVE SHANNON TIRE CO., INC. | | | 75.80 | 12,078.48 |
| 0108000085 4420 TRAVEL AND LODGING | 500.00 | 500.00 | | 500.00 |
| 0108000085 4550 CAPITAL EXPENDITURES | 25,000.00 | 3,735.35 | | |
| 0108000085 4901 MAINTENANCE (PREVENTATIVE) | 7,500.00 | 4,065.63 | | |
| ENCUMBERED: PREVIOUS PERIOD | | | (13.25) | |
| D. G. NICHOLAS CO. | | | 13.25 | 4,065.63 |
| PARKS & RECREATION DEPARTMENT | | | | |
| 0110000000 4280 MISC SERVICES - NON CLASSIFIED | 5,000.00 | 2,480.34 | | |
| J. C. EHRLICH CO. | | | 200.00 | |
| ANDERSON, KENNETH | | | 67.60 | 2,212.74 |
| 0110000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 429.92 | | 429.92 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | DECEMBER, 2018 | |
|---|-------------|----------------|-------------|
| | | BEGINNING BAL. | ENDING BAL. |
| 0110000000 4320 BUILDING REPAIR - SUPPLY MAINTENANCE REEVE'S RENT-A-JOHN, INC. CINTAS CORPORATION | 15,000.00 | 2,301.05 | 2,055.80 |
| | | 47.25 | |
| | | 198.00 | |
| 0110000000 4330 MEDICAL, CHEMICAL, LAB SUPPLIES | 20,000.00 | 14,995.13 | 14,995.13 |
| 0110000000 4360 SMALL TOOLS / SHOP SUPPLIES | 500.00 | 500.00 | 500.00 |
| 0110000000 4370 PARKS & RECREATION SUPPLIES | 1,000.00 | 1,000.00 | 1,000.00 |
| 0110000000 4420 TRAVEL AND LODGING | 750.00 | 750.00 | 750.00 |
| 0110000000 4530 PERFORMING ARTS | 20,000.00 | 4,325.00 | 4,325.00 |
| 0110000000 4540 SPRING / SUMMER PROGRAMS | 3,000.00 | 113.99 | 113.99 |
| 0110000000 4550 CAPITAL EXPENDITURES RECREATION RESOURCE, INC. | 875,000.00 | 760,910.21 | 724,960.21 |
| | | 35,950.00 | |
| NON-DEPARTMENTAL EXPENDITURES | | | |
| 0140110030 4299 ZONING BOARD | 18,500.00 | 3,090.30 | 3,090.30 |
| 0140110060 4299 EVERHART MUSEUM | 29,000.00 | 0.02 | 0.02 |
| 0140110075 4299 SCRANTON PLAN SLIBCO | 60,000.00 | 50,000.00 | 0.00 |
| 0140110080 4299 SCRANTON TOMORROW | 75,000.00 | 0.00 | 0.00 |
| 0140110110 4299 SHADE TREE COMMISSION MONUMENTS BY PARISE CORKY'S GARDEN CENTER LLC TITAN TREE SERVICE | 95,000.00 | 13,418.31 | 7,315.41 |
| | | 1,600.00 | |
| | | 2,202.90 | |
| | | 2,300.00 | |
| 0140110120 4299 ST. CATS AND DOGS | 10,000.00 | 2,930.00 | 2,930.00 |
| 0140110130 4299 MAYOR'S 504 TASK FORCE | 1,000.00 | 1,000.00 | 1,000.00 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | DECEMBER, 2018 | |
|--|---------------|----------------|---------------|
| | | BEGINNING BAL | ENDING BAL |
| 0140110140 4299 CIVIL SERVICE COMMISSION | 25,000.00 | 11,439.54 | 11,439.54 |
| 0140110150 4299 HUMAN RELATIONS COMMISSION | 25,000.00 | 25,000.00 | 25,000.00 |
| 0140110155 4299 LHVA TRAIL MAINTENANCE | 21,000.00 | 10,500.00 | 10,500.00 |
| 0140115230 4299 TAN SERIES | 12,750,000.00 | 12,750,000.00 | 12,750,000.00 |
| 0140115240 4299 TAN SERIES INTEREST | 494,850.00 | 494,850.00 | 494,850.00 |
| 0140115310 4299 OPER TSF TO DBT SVC - STREET LIGHTING | 450,058.36 | (59,941.64) | (59,941.64) |
| 0140115320 4299 OPER TSF TO DBT SVC - GUARANTEED ENERGY SAVINGS | 171,539.33 | 26,541.37 | 26,541.37 |
| 0140115324 4299 OPER TSF TO DBT SVC - FDM REVOLVING AID LN | 100,000.00 | 0.00 | 0.00 |
| 0140115328 4299 OPER TSF 2016 REDEVELOPMENT AUTH SERIES AA INTEREST | 2,061,662.50 | 1,868,331.25 | 193,331.25 |
| PRINCIPAL | | | 1,675,000.00 |
| | | | 0.00 |
| 0140115329 4299 OPER TSF TO DBT SVC - LEASE OF REFUSE PACKERS | 218,147.96 | 0.00 | 0.00 |
| 0140115330 4299 OPER TSF TO DBT SVC - 2016 GENL. OBLIG. NOTE | 49,849.00 | 0.00 | 0.00 |
| 0140115332 4299 OPER TSF TO DBT SVC - SERIES 2017 GENERAL OBLIGATION REFUNDING | 3,234,419.34 | 1.36 | 1.36 |
| 0140115334 4299 OPER TSF TO DBT SVC - LEASE OF JOHN DEERE WHEEL LOADER | 25,851.02 | 0.00 | 0.00 |
| 0140115335 4299 OPER TSF TO DBT SVC - LEASE OF LAW ENFORCEMENT MGMT SYSTEM | 219,557.60 | 0.00 | 0.00 |
| 0140115336 4299 OPER TSF TO DBT SVC - LEASE OF TURNOUT GEAR | 80,000.00 | 0.00 | 0.00 |

| DEPARTMENT / ACCOUNT | 2018 BUDGET | DECEMBER, 2018 | |
|--|--------------|----------------|----------------|
| | | BEGINNING BAL. | ENDING BAL. |
| 0140115338 4299 OPER TSF TO DBT SVC - 2016 RED AUTH SERIES A | 2,420,500.00 | 1,675,250.00 | |
| PRINCIPAL | | 830,000.00 | |
| INTEREST | | 745,250.00 | 0.00 |
| 0140115339 4299 OPER TSF TO DBT SVC - 2016 GENL. OBL. NOTES | 1,877,000.00 | 1,056,000.00 | |
| PRINCIPAL | | 236,000.00 | |
| INTEREST | | 821,000.00 | 0.00 |
| 0140115340 4299 OPER TSF TO DBT SVC - 2016 LEASE FORD TRKS | 53,925.94 | 0.00 | 0.00 |
| 0140115341 4299 OPER TSF TO DBT SVC - PIB LOAN | 244,968.88 | 0.00 | 0.00 |
| 0140115342 4299 OPER TSF TO DBT SVC - LEASE STREET LIGHTING | 413,345.00 | 0.00 | 0.00 |
| 0140115343 4299 2018 ARIEL PLATFORM TRUCK LEASE | 102,156.57 | 0.00 | 0.00 |
| 0140113090 4299 CONTINGENCY | 705,799.10 | 705,799.10 | 705,799.10 |
| 0140113100 4299 OECD CONTINGENCY | 45,000.00 | 9,874.02 | 9,874.02 |
| 0140116090 4299 UNENCUMBERED EXPENSES PRIOR YEAR OBLIG. | 550,000.00 | 215,366.98 | 215,366.98 |
| 0140116270 4299 COURT AWARDS | 350,000.00 | 243,728.00 | 243,728.00 |
| 0140117020 4299 VETERAN'S ORGANIZATION | 75,000.00 | 25,000.00 | 25,000.00 |
| 0140117040 4299 OPEB TRUST FUND | 150,000.00 | 40,000.00 | 40,000.00 |
| 0140117060 4299 TRIPP PARK COMMUNITY CENTER | 1,000.00 | 0.00 | 0.00 |
| 0140117080 4299 TARGETED EXPENSES - REVENUE PASS THROUGH ACCOUNT | 300,000.00 | (1,572,398.46) | (1,572,398.46) |