

PROCEDURE FOR STREET LIGHT REQUEST

Obtain a Street Light Petition from the City Clerk's Office.

Acquire as many signatures as possible from residents affected by the installation of the street light to verify neighbor support of the light.

Return completed petition to City Clerk's office.

City Clerk will correspond with the City Engineer, and provide a copy of the signed petition, to request an evaluation of the area to determine if a street light is warranted.

Once the City Engineer completes the evaluation of the area, they will notify City Council and the DPW Director if the light installation has been approved.

If a light is approved, the Engineer requests the DPW Director to coordinate the installation of the light with PPL.

Council's correspondence from the City Engineer recommending the installation of the street light will be placed on Council's weekly agenda in 3rd order.