

AGENDA
REGULAR MEETING OF COUNCIL
September 9, 2019
6:00 PM

1. ROLL CALL
2. READING OF MINUTES
3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES
 - 3.A SINGLE TAX OFFICE CITY FUNDS DISTRIBUTED COMPARISON REPORT 2018-2019 YEAR TO DATE JULY 31, 2019.

[Single Tax Office City Funds Distributed July 2018-2019.pdf](#)
 - 3.B TAX ASSESSOR'S REPORT FOR HEARING DATE HELD AUGUST 28, 2019.

[Tax Assessor's Report for 8-28-19.pdf](#)
 - 3.C MINUTES OF THE REGULAR MEETING OF SCRANTON REDEVELOPMENT AUTHORITY HELD JULY 3, 2019.

[Scranton Redevelopment Authority Minutes 7-3-19.pdf](#)
 - 3.D TAX ASSESSOR'S REPORTS FOR HEARING DATES TO BE HELD SEPTEMBER 11, 18, 25 AND SEPTEMBER 26, 2019.

[Tax Assessor's Reports for 9-11, 18, 25 & 26, 2019.pdf](#)
 - 3.E MINUTES OF THE REGULAR MEETING OF THE MEMBERS OF SCRANTON HOUSING AUTHORITY HELD JULY 1, 2019.

[Scranton Housing Authority Meeting 7-1-19.pdf](#)

- 3.F MINUTES OF THE HISTORICAL ARCHITECTURE REVIEW BOARD MEETING HELD JUNE 13, 2019.

[HARB Meeting Minutes 6-13-19.pdf](#)

- 3.G CHECK RECEIVED FROM COMCAST IN THE AMOUNT OF \$257,453.97 FOR QUARTERLY FRANCHISE FEE.

[Check received from Comcast for 2nd Qtr 2019 Franchise Fee 8-12-19.pdf](#)

- 3.H TAX ASSESSOR'S REPORTS FOR HEARING DATES TO BE HELD OCTOBER 2, 9, 16 AND OCTOBER 23, 2019.

[Tax Assessor's Reports for 10-2, 9, 16 & 10-23-19.pdf](#)

- 3.I CONTROLLER'S REPORT FOR MONTH ENDING JULY 31, 2019.

[Controller's Report 07-31-19.pdf](#)

- 3.J MINUTES OF THE SCRANTON FIREFIGHTERS PENSION COMMISSION MEETING HELD JULY 17, 2019.

[Scranton Firefighters Pension Commission Meeting 07-17-19.pdf](#)

- 3.K MINUTES OF THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD JULY 17, 2019.

[Non-Uniform Municipal Pension Board Minutes 07-17-19.pdf](#)

- 3.L MINUTES OF THE COMPOSITE PENSION BOARD MEETING HELD JULY 17, 2019.

[Composite Pension Board Minutes 7-17-19.pdf](#)

- 3.M AGENDA FOR THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD AUGUST 21, 2019.

[Agenda for Non-Uniform Municipal Pension Board 08-21-19.pdf](#)

- 3.N CHECK RECEIVED IN THE AMOUNT OF \$59,325.96 FROM SCRANTON HOUSING AUTHORITY, WHICH IS PAYMENT IN LIEU OF TAXES FOR THE CITY OF SCRANTON.

[PILOT Scranton Housing Authority 8-21-19.pdf](#)

- 3.O MINUTES OF THE HUMAN RELATIONS COMMISSION MEETING HELD FEBRUARY 28, 2019.

[Human Relations Commission Meeting 2-28-19.pdf](#)

- 3.P MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE SCRANTON SEWER AUTHORITY HELD MAY 16, 2019.

[Scranton Sewer Authority Board Meeting Minutes 05-16-19.pdf](#)

- 3.Q CHECK RECEIVED IN THE AMOUNT OF \$6,000.00 FROM LUTHERWOOD, WHICH IS PAYMENT IN LIEU OF TAXES FOR THE CITY OF SCRANTON.

[PILOT Lutherwood.pdf](#)

- 3.R AGENDA FOR CITY PLANNING COMMISSION MEETING HELD AUGUST 28, 2019.

[Agenda for City Planning Commission Meeting 08-28-19.pdf](#)

- 3.S TAX ASSESSOR'S RESULTS REPORTS FOR HEARING DATES HELD AUGUST 14 AND AUGUST 21, 2019.

[Tax Assessor's Reports for 8-14-19 & 8-21-19.pdf](#)

- 3.T SINGLE TAX OFFICE CITY FUNDS DISTRIBUTED COMPARISON REPORT

2018-2019 YEAR TO DATE AUGUST 31, 2019.

[Single Tax Office City Funds Distributed August 2018-2019.pdf](#)

- 3.U AGENDA FOR THE BOARD OF ZONING APPEALS MEETING TO BE HELD SEPTEMBER 11, 2019.

[Zoning Board Meeting Agenda 9-11-19.pdf](#)

4. CITIZENS PARTICIPATION

5. INTRODUCTION OF ORDINANCES, RESOLUTIONS, APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS & COMMISSIONS MOTIONS & REPORTS OF COMMITTEES

- 5.A Motions

- 5.B FOR INTRODUCTION – AN ORDINANCE – AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT THE FUNDS RELATED THERETO THROUGH THE BJA FY 19 EDWARD BYRNE JUSTICE ASSISTANCE GRANT (“JAG”) PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF \$19,914.00.

[Ordinance-2019 SPD Grant App Edward Byrne JAG.pdf](#)

- 5.C FOR INTRODUCTION – A RESOLUTION – AUTHORIZING RE-APPOINTMENT OF ROBERT KEIPER, 406 ROANOKE LANE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION. MR. KEIPER’S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. KEIPER’S TERM WILL EXPIRE WITH THE TERM OF MAYOR WAYNE E. EVANS.

[Resolution-2019 Re-appt. Robert Keiper to Civil Service Commission.pdf](#)

- 5.D FOR INTRODUCTION – A RESOLUTION – AUTHORIZING RE-APPOINTMENT OF RAYMOND J. KELLY, 10 FAWNWOOD DRIVE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION. MR. KELLY’S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. KELLY’S TERM WILL EXPIRE WITH

THE TERM OF MAYOR WAYNE E. EVANS.

[Resolution-2019 Re-appt. Raymond Kelly to Civil Service Commission.pdf](#)

- 5.E FOR INTRODUCTION – A RESOLUTION – AUTHORIZING RE-APPOINTMENT OF JACK LOSCOMBE, 3115 PARALLEL DRIVE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION. MR. LOSCOMBE’S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. LOSCOMBE’S TERM WILL EXPIRE WITH THE TERM OF MAYOR WAYNE E. EVANS.

[Resolution-2019 Re-appt. Jack Loscombe to Civil Service Commission.pdf](#)

- 5.F FOR INTRODUCTION – A RESOLUTION – AUTHORIZING RE-APPOINTMENT OF DONALD WALSH, 1006 DERBY AVENUE, SCRANTON, PENNSYLVANIA 18505, AS A MEMBER OF THE HOUSING APPEALS REVIEW BOARD FOR AN ADDITIONAL FIVE (5) YEAR TERM EFFECTIVE AUGUST 13, 2019. MR. WALSH’S PRIOR TERM EXPIRED ON NOVEMBER 24, 2018 AND WAS HELD OVER UNTIL AUGUST 13, 2019. HIS NEW TERM WILL EXPIRE ON NOVEMBER 24, 2023.

[Resolution-2019 Re-appt. Donald Walsh to Housing Appeals Board.pdf](#)

- 5.G FOR INTRODUCTION – A RESOLUTION – AUTHORIZING RE-APPOINTMENT OF MICHAEL SALERNO, 1200 BRYN MAWR STREET, SCRANTON, PENNSYLVANIA, 18504, AS A MEMBER OF THE SCRANTON PARKING AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MR. SALERNO’S CURRENT TERM EXPIRED ON JUNE 1, 2019 AND WAS HELD OVER TO JULY 31, 2019. HIS NEW TERM WILL EXPIRE ON JUNE 1, 2024.

[Resolution-2019 Re-appt. Michael Salerno to Parking Authority.pdf](#)

- 5.H FOR INTRODUCTION – A RESOLUTION – AUTHORIZING RE-APPOINTMENT OF PAUL DEANTONA, 333 NORTH SUMNER AVENUE, SCRANTON, PENNSYLVANIA, 18504, AS A MEMBER OF THE SCRANTON MUNICIPAL RECREATION AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MR. DEANTONA’S PRIOR TERM EXPIRED ON JUNE 17, 2019, AND WAS HELD OVER UNTIL JULY 31, 2019. HIS NEW TERM WILL EXPIRE ON JUNE 17, 2024.

[Resolution-2019 Re-appt. Paul DeAntona to Recreation](#)

[Authority.pdf](#)

- 5.I FOR INTRODUCTION - A RESOLUTION - AUTHORIZING APPOINTMENT OF KAREN BAZZARRI, 102 SHORT LANE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. BAZZARRI IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

[Resolution-2019 Appt. Karen Bazzarri to Scranton Public Library Authority.pdf](#)

- 5.J FOR INTRODUCTION - A RESOLUTION - AUTHORIZING APPOINTMENT OF JOHN COWDER, 1614 NORTH WEBSTER AVENUE, DUNMORE, PENNSYLVANIA, 18509 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MR. COWDER IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2024.

[Resolution-2019 Appt. John Cowder to Scranton Public Library Authority.pdf](#)

- 5.K FOR INTRODUCTION - A RESOLUTION - AUTHORIZING APPOINTMENT OF PAUL GILLICK, 331 QUAY AVENUE, SCRANTON, PENNSYLVANIA, 18504 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MR. GILLICK IS BEING APPOINTED TO A TWO (2) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2021.

[Resolution-2019 Appt. Paul Gillick to Scranton Public Library Authority.pdf](#)

- 5.L FOR INTRODUCTION - A RESOLUTION - AUTHORIZING APPOINTMENT OF JAMIE HAILSTONE, ESQUIRE, 1201 OLIVE STREET, SCRANTON, PENNSYLVANIA, 18510 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE AUGUST 13, 2019. ATTORNEY HAILSTONE IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON AUGUST 13, 2023.

[Resolution-2019 Appt. Jamie Hailstone, Esq. to Scranton Public Library Authority.pdf](#)

- 5.M FOR INTRODUCTION - A RESOLUTION - AUTHORIZING APPOINTMENT OF BRIAN LENAHAN, ESQUIRE, 101 STONEGATE DRIVE, WAVERLY, PENNSYLVANIA, 18471 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. ATTORNEY LENAHAN IS

BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

[Resolution-2019 Appt. Brian Lenahan, Esq to Scranton Public Library Authority.pdf](#)

- 5.N FOR INTRODUCTION – A RESOLUTION – AUTHORIZING APPOINTMENT OF BETSEY MOYLAN, 1502 PITTSTON AVENUE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. MOYLAN IS BEING APPOINTED TO A TWO (2) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2021.

[Resolution-2019 Appt. Betsey Moylan to Scranton Public Library Authority.pdf](#)

- 5.O FOR INTRODUCTION – A RESOLUTION - AUTHORIZING APPOINTMENT OF EVIE RAFALKO-MCNULTY, 625 MOLTKE AVENUE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. RAFALKO-MCNULTY IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2024.

[Resolution-2019 Appt. Evie Rafalko-McNulty to Scranton Public Library Authority.pdf](#)

- 5.P FOR INTRODUCTION – A RESOLUTION - AUTHORIZING APPOINTMENT OF ANNE SALERNO, 1200 BRYN MAWR STREET, SCRANTON, PENNSYLVANIA, 18504 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. SALERNO IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

[Resolution-2019 Appt. Anne Salerno to Scranton Public Library Authority.pdf](#)

- 5.Q FOR INTRODUCTION – A RESOLUTION – AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A COOPERATION AGREEMENT BY AND BETWEEN THE LACKAWANNA COUNTY LAND BANK AND THE CITY OF SCRANTON FOR THE DEMOLITION OF CERTAIN LAND BANK OWNED BLIGHTED AND/OR CONDEMNED PROPERTIES.

[Resolution-2019 Co-Op Agreement with Lacka County Land Bank.pdf](#)

- 5.R FOR INTRODUCTION – A RESOLUTION – AUTHORIZING APPOINTMENT OF AMANDA C. LARA, MS, 223 PROSPECT AVENUE, SCRANTON, PENNSYLVANIA, 18505, AS A MEMBER OF THE HUMAN RELATIONS COMMISSION, EFFECTIVE AUGUST 23, 2019. MS. LARA WILL BE REPLACING HAL DONOHUE WHOSE TERM EXPIRED ON SEPTEMBER 4, 2018. MS. LARA’S TERM WILL BE EFFECTIVE IMMEDIATELY AND EXPIRE ON AUGUST 23, 2022.

[Resolution-2019 Appt. Amanda Lara to Human Relations Commission.pdf](#)

- 5.S FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF ANNETTE PALUTIS, 703 NORTH REBECCA AVENUE, SCRANTON, PENNSYLVANIA, 18504 AS A MEMBER OF THE BOARD OF ETHICS FOR A ONE (1) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2020.

[Resolution-2019 Appt. Annette Palutis to Ethics Board.pdf](#)

- 5.T FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF ANDREW HELLER, 801 STAFFORD AVENUE, SCRANTON, PENNSYLVANIA, 18505 AS A MEMBER OF THE BOARD OF ETHICS FOR A TWO (2) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HIS TERM WILL EXPIRE ON AUGUST 31, 2021.

[Resolution-2019 Appt. Andrew Heller to Ethics Board.pdf](#)

- 5.U FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF BRUCE REDDOCK, 101 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503 AS A MEMBER OF THE BOARD OF ETHICS FOR A TWO (2) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HIS TERM WILL EXPIRE ON AUGUST 31, 2021.

[Resolution-2019 Appt. Bruce Reddock to Ethics Board.pdf](#)

- 5.V FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF JOAN HODOWANITZ, 101 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503 AS A MEMBER OF THE BOARD OF ETHICS FOR A THREE (3) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2022.

[Resolution-2019 Appt. Joan Hodowanitz to Ethics Board.pdf](#)

- 5.W FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504

AS A MEMBER OF THE BOARD OF ETHICS FOR A THREE (3) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2022.

[Resolution-2019 Appt. Mary Jo Sheridan to Ethics Board.pdf](#)

- 5.X FOR INTRODUCTION – A RESOLUTION – RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON ON BEHALF OF LACKAWANNA HERITAGE VALLEY AUTHORITY TO THE DEPARTMENT OF COMMONWEALTH FINANCING AUTHORITY OF THE COMMONWEALTH OF PENNSYLVANIA FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE USED FOR THE CLIFF STREET UNDERPASS REHABILITATION DESIGN PROJECT IN THE AMOUNT OF \$125,582.00. (EMERGENCY CERTIFICATE ATTACHED).

[Resolution-2019 LHVA Grant Application Emergency Certificate.pdf](#)

6. CONSIDERATION OF ORDINANCES - READING BY TITLE

- 6.A NO BUSINESS AT THIS TIME.

7. FINAL READING OF RESOLUTIONS AND ORDINANCES

- 7.A NO BUSINESS AT THIS TIME.

8. ADJOURNMENT

**SINGLE TAX OFFICE
CITY FUNDS DISTRIBUTED
COMPARISON 2018 - 2019**

	<u>YTD 7/31/2019</u>	<u>YTD 7/31/2018</u>	<u>Increase (Decrease)</u>	<u>Pct.</u>
Real Estate	\$26,779,937.06	\$26,814,616.94	(\$34,679.88)	-0.1%
Delinquent Real Estate	\$1,248,737.38	\$1,176,571.17	\$72,166.21	6.1%
LST/EMS	\$2,922,025.32	\$2,686,700.08	\$235,325.24	8.8%
Bus Priv/Merc	\$2,282,094.00	\$2,281,533.01	\$560.99	0.0%
	\$33,232,793.76	\$32,959,421.20	\$ 273,372.56	

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TAX ASSESSOR'S REPORT

Hearing Date: 08/28/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value	After Appeal Value
10:00 AM	TUBBS JOSEPH P & DEBORAH L	ROARING BROOK TWP	1700101001177		60580	
10:10 AM	MBAE JAMINE C&MBAYA-MBAE KAR	ROARING BROOK	1700101001122		57300	
10:20 AM	OLIVERI LENORE	THORNHURST TWP	24601020012		22000	
10:30 AM	KASPRISKIE BRETT	THORNHURST TWP	24703010002	CHRISTOPHER JONES	55000	
10:40 AM	MIGLIORE, PHILIP & LINDA	THORNHURST TWP	24601020013		13000	
10:50 AM	KEICHER MICHAEL AND SUSANNE	CLIFTON TWP	23304100032		25600	
11:00 AM	CONWAY RICHARD	DUNMORE	14608040005		18000	
11:10 AM	ZIGRAY THOMAS A & SANDRA M	DALTON	0680203000112	JOHN LALLEY	43000	
11:20 AM	STEIN SALES LLC	SCRANTON	14678030011	KEVIN SMITH	45000	
11:20 AM	STEIN SALES LLC	SCRANTON	14678030007	KEVIN SMITH	32000	
11:20 AM	LUGIANO RONALD	FELL	0450703001403	KEVIN SMITH	27000	
11:35 AM	PADRUSNAK STEPHEN P	SCRANTON	14506030048		15000	
11:45 AM	TENBUS DYLAN T & KIBLER KIMBER	SOUTH ABINGTON TWP	11201010019		17200	
11:55 AM	FOLEY MELISSA	CLARKS GREEN	09004020033		24000	
12:05 PM	SIEBECKER KEVIN & DANA M	SOUTH ABINGTON TWP	0810308000622	PATRICK LAVELLE	89800	
12:10 PM	TAYLOR DEV LLC	TAYLOR	15514050038	ROBERT SHEILS	19000	
12:10 PM	FARNHAM DANIEL B & LYNN A	SOUTH ABINGTON TWP	11201020026	ROBERT SHEILS	15000	
12:25 PM	PASSANITI SHERRI & MICHAEL	OLYPHANT	1250209001124		57800	
12:35 PM	ECONOMY TREE SERVICE OF NEPA	BLAKELY	10301010010		37500	
12:45 PM	SEABOLDT DEBORAH JEAN	JERMYN	0741704000301		14000	
12:55 PM	EIGHT AVENUE REALTY LLC	CARBONDALE CITY	05521040001	WILLIAM JONES	72550	
1:05 PM	KOMOROWSKY PAUL & MARY LOU	CARBONDALE CITY	04578030042		14000	
1:15 PM	WHITE RICHARD & MUDGE SHAWN	GREENFIELD TWP	0230302000101	JOHN LAWLER	37000	
1:15 PM	WHITE RICHARD	GREENFIELD TWP	01419030014	JOHN LAWLER	4500	
1:15 PM	WHITE RICHARD	GREENFIELD TWP-TG	01301010007	JOHN LAWLER	23550	
1:25 PM	DOUGHER ROBERT & TOMPKINS L	OLD FORGE	1750302000520		25000	
1:35 PM	CHMIEL PAUL J	OLD FORGE	1850302000120		22000	
1:45 PM	TOLANI REKHA	MOOSIC	1850102001086	JAMES TRESSLER	52500	
1:55 PM	CHILEK PAUL	MOOSIC	1850102001135	WILLIAM BYRNE	45000	

TOTAL RECORDS 29

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SRA

Scranton Redevelopment Authority

Approved Minutes
Regular Meeting
Wednesday, July 3, 2019
12:15 P.M.

Olympus Digital Voice Recorder VN-7200, File A, Track 46

I. Roll call:

Present: Mr. Schwartz, Mr. Savinelli, Mr. Timlin
Paul Kelly, Solicitor
Denise Nytech, SRA Coordinator
Disha Patel, SRA Fiscal Coordinator

Solicitor: Paul Kelly

Absent: Mr. Teserovitch

II. Reading and approval of minutes:

June 2019 minutes approved:

- Mr. Savinelli made the motion to approve the minutes.
- Mr. Schwartz seconded.

Roll Call Vote

- o Mr. Schwartz...YES
- o Mr. Savinelli...YES
- o Mr. Timlin....YES

III. Bills and Communications:

Attorney Paul Kelly Legal Bills - \$912.00

- Mr. Schwartz made the motion to approve the bills.
- Mr. Savinelli seconded.

Roll Call Vote

- o Mr. Schwartz...YES
- o Mr. Savinelli....YES
- o Mr. Timlin....YES

Brian Wallace Invoice for maintenance of SRA Properties \$2,225.00
-Mr. Savinelli made the motion to approve the above invoices.

-Mr. Schwartz seconded

Roll Call Vote

- Mr. Schwartz...YES
- Mr. Savinelli...YES
- Mr. Timlin...YES

IV. Report of the Secretary:

Mr. Savinelli – No report.

V. Reports of Committees:

Property Committee: No report at this time.

Audit Committee: No report at this time.

VI. Financial Statements:

Financial Statements –May 2019

June 2019's statements to defer so that the SRA can review them.

-Mr. Schwartz made the motion to approve Financial Statements.

-Mr. Savinelli seconded.

Roll Call Vote

- Mr. Schwartz....YES
- Mr. Savinelli....YES
- Mr. Timlin....YES

VII. New Business/Unfinished Business:

Chamber of Commerce Invoice \$330.00 to be paid and Mr. Burt Schwartz will be representative for the SRA.

-Mr. Savinelli made the motion to approve Mr. Schwartz as C of C Representative and to pay invoice.

-Mr. Schwarz seconded

- Mr. Schwartz....YES
- Mr. Savinelli....YES
- Mr. Timlin....YES

Cooper's Seafood check \$500.00 monthly check for deposit for loan.

Pennsylvania Water Company Easement – In attendance from PAWC are Mr. Richard Dudek and Mr. Jeremy Hull. In May 2019 Mr. Dudek reached out to Mr. Kelly regarding easement of McHale Court, near U-Haul. Mr. Dudek spoke regarding the easement for a long term control plan for Stormwater/Sewer water during severe storms. They would like to install a 700,000 gallon storage tank right off of S. 7th Avenue – closer to the railroad track. Maps were provided to the Authority as well as an explanation as to where the tank will be placed. Once water is captured it will hold the water and then will slowly put it back into the system to be treated. This type of tank has been approved by EPA. PAWC will obtain easements from property owners.

- Mr. Savinelli made the motion to approve the easement.
- Mr. Schwartz seconded.

Roll Call Vote:

- o Mr. Schwartz....YES
- o Mr. Savinelli....YES
- o Mr. Timlin....YES

Status of 2018 Audit – Letter to OECD regarding any pending or threatened litigation as of December 2018 there were none. Paul wrote a letter to Murphy Dougherty stating same. Disha reported: Mr. Dougherty is waiting for 2 or 3 letters to be returned before completing report. It will be done by end of the month.

400 S. Wyoming Avenue – Right-to-Know (June 11, 2019) from Atty. Jeffrey Blake regarding any and all documents regarding conveyance of a deed from the SRA to Don Vito's in 1978. There is a problem at this location regarding zoning, LIPs violations. Atty. Kelly did find the deed for this location from the SRA – April 14, 1978 – they conveyed that property to the Melewski. Authority was given to Atty. Kelly to speak with Nancy Krake regarding this Right to Know.

VIII. Public Comment:

No public comment.

IX. Adjournment:

Mr. Schwartz made the motion to adjourn.
Mr. Savinelli seconded.

Roll Call Vote

- Mr. Schwartz....YES
- Mr. Savinelli....YES
- Mr. Timlin....YES

TAX ASSESSOR'S REPORT

Hearing Date: 09/11/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value
10:00 AM	ROBERTS PHYLLIS L	CARBONDALE CITY	04412020038		14000
10:10 AM	MORAN KENNETH	CARBONDALE CITY	05412040014		3900
10:20 AM	RACE ERIC J	CARBONDALE CITY	05509040019		10000
10:30 AM	BELCASTRO WILLIAM M	CARBONDALE CITY	05521010004		7500
10:40 AM	VACENDAK THERESA	DICKSON CITY	11320050013		8000
10:50 AM	DEGRAZIA CHRISTINE A	MAYFIELD	07406040024		15000
11:00 AM	DONNINI JOHN & THERESA A	MOOSIC	1850102001031		32000
11:10 AM	GOLEMESKI MICHAEL & WILLIAMS	CLARKS GREEN	09004040004		32000
11:20 AM	RUGER TERRY G JR & BEDNAR LEA	CLARKS SUMMIT	1000801002600		21885
11:30 AM	WILLIAMS ERIC	CLARKS SUMMIT	1000801002700		14000
11:40 AM	ALAIMO WILLIAM & LORRAINE	WAVERLY	08002010020		55400
11:50 AM	EBERHARDT ERIC T & LYNN M	CLIFTON	23302040018		36000
12:00 PM	BOGDANOV ALEKSANDER & ELENA	CLIFTON	23303060012		22500
12:10 PM	ZICCHINELLI CARLO P & CLAIRE A	COVINGTON	22801070073		3650
12:20 PM	RODRIGUEZ KENNETH & CRUZ DERI	COVINGTON	22801020038		7250
12:30 PM	KOCH JEFFREY D & NARDIMAR S	DALTON	0790207000113	PATRICK LAVELLE	41500
12:40 PM	PARIS REV L TRUST C/O FRANCIS	SCOTT TWP	06215040027		6000
12:50 PM	PIZZUTTI ANGELO & CATHERINE	SPRINGBROOK TWP	2110101000501		18500
1:00 PM	AMICO PHILIP J JR & MARY	THROOP	1250302000135		40000
1:10 PM	OHOTNICKY FRANK J	SCRANTON	13419040035		11000
1:20 PM	WALSH DONALD J JR & REBECCA	SCRANTON	1680501002801		8260
1:30 PM	ROMANECES ROBERT M & CATHERIN	SCRANTON	13510060032		9000
1:40 PM	HUGHES CAROL M	SCRANTON	1341504000196		22500
1:50 PM	VAZQUEZ MICHAEL J & MARGARET A	SCRANTON	14518070003	THOMAS MACNEELY	19451
1:50 PM	VAZQUEZ MICHAEL J & MARGARET	SCRANTON	13505040046	THOMAS MACNEELY	18000
TOTAL RECORDS					25

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OFFICE OF CITY COUNCIL/CITY CLERK

Thursday, August 1, 2019

(02/02) 08/01/2019 10:50:50 PM

Melissa Maguire 5709636385

TAX ASSESSOR'S REPORT

Hearing Date: 09/18/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value
10:00 AM	PAGNOTTI VICTOR IV & BRITTANY	OLD FORGE	1750701001402		28000
10:10 AM	LUTKOWSKI CARL & STACEY	OLD FORGE	17609030034		34000
10:20 AM	KEPPICK MICHAEL & REGINA	OLD FORGE	1752003001603		26500
10:30 AM	LOVELESS RUSSELL	JEFFERSON	13904010008		21600
10:40 AM	FIORETTI SAMUEL III & KAREN	JEFFERSON TWP	1490202000101		17500
10:50 AM	BEIER JUSTIN & BROOKE	NEWTON TWP	1100402000108		7500
11:00 AM	FAZIO JOSEPH & ROSE	SOUTH ABINGTON	0810204000310	JOEL WOLFF	30000
11:10 AM	ROGAN PATRICK M & JULIA K M	SOUTH ABINGTON	0990202000217	JAMES TRESSLER	69400
11:20 AM	GUARI ALBERT & JOAN	DICKSON CITY	1140907003306		20000
11:30 AM	PELOSI ANTHONY SR & JR & STEPH	DICKSON CITY	11405080031		15000
11:40 AM	DEVEREUX FOUNDATION	DICKSON CITY	11409040012		16000
11:50 AM	REBAR STEPHEN M & DONNA M	DICKSON CITY	1140907003706	JAMES GREGOROWICZ	35000
11:50 AM	REBAR STEPHEN & DONNA	DICKSON CITY	1140907003703	JAMES GREGOROWICZ	29000
11:50 AM	NORTH MAIN AVE BAPTIST CHURCH	SCRANTON	13412LL0023	JAMES GREGOROWICZ	10950
12:05 PM	PETERSON DAVID & JANET	CLIFTON TWP	23304100011	NICOLE THOMAS	29000
12:15 PM	KMIEC CHRISTINE	DUNMORE	1361701000218	COREY EAGEN	65250
12:25 PM	BARTH RICHARD & HEIDI	DUNMORE	1470503002951	GUY VALVANO	41000
12:35 PM	NICHOLLS LAUREN E & PHILIPPO S	ROARING BROOK	1600102000595	ALBERT NICHOLLS	79680
12:45 PM	MARIO DIANA	SCRANTON	15753030010		12000
12:45 PM	MARIO DIANA	SCRANTON	1680702000901		12975
12:45 PM	MARIO DIANA	SCRANTON	15762010036		12000
1:00 PM	MIX EDWARD C & IRENE	SCRANTON	15718010023		16050
1:10 PM	MCGLYNN DONALD F JR & ROSE AN	SCRANTON CITY	1550802000246		25000
1:20 PM	LBM SCRANTON LLC	SCRANTON	15620040050	JONATHAN OLIVETTI	39700
1:30 PM	ULIVTCH MELANIE	SCRANTON	14517050006		7500
1:30 PM	ULIVTCH MELANIE	SCRANTON	14517050005		7500
1:40 PM	SYLVESTER JOSEPH D & BARBARA	SCRANTON CITY	15609010052		31000
1:50 PM	RSP ENTERPRISE LLC	SCRANTON	1571601003502	FRED RINALDI	2500
1:50 PM	RSP ENTERPRISE LLC	SCRANTON	1571601003501	FRED RINALDI	2424
1:50 PM	RSP ENTERPRISE LLC	SCRANTON	15716010034	FRED RINALDI	35000
1:50 PM	PAIVA VICTOR	SCRANTON	13505030019	FRED RINALDI	15000
1:50 PM	PIRES ROBERTO & PAIVA SARA	SCRANTON	16708010063	FRED RINALDI	6500

TOTAL RECORDS 32

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Thursday, August 8, 2019

TAX ASSESSOR'S REPORT

Hearing Date: 09/25/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value
10:00 AM	WOEHRLE CASEY ANN	MADISON TWP	1900402000704		49000
10:10 AM	RENZI MATTHEW J & KELSEY L	OLD FORGE	17519070024		43300
10:20 AM	FARNHAM DANIEL B & LYNN A	SOUTH ABINGTON TWP	11201020026	ROBERT SHEILS	15000
10:25 AM	TAYLOR DEV LLC	TAYLOR	15514050038	ROBERT SHEILS	19000
10:35 AM	APOSTOLICO FRANK E	SOUTH ABINGTON TWP	1110201003720		21000
10:45 AM	TARAPCHAK CAROLEE M	SOUTH ABINGTON TWP	0990202000281	KEVIN SMITH	42300
10:55 AM	DUNLEAVY BRIAN	ARCHBALD	0940104004201		16000
11:05 AM	CALI DEAN ERNEST & CAITLIN	ROARING BROOK	1700101000173	KURT LYNOTT	10050
11:15 AM	PAGNOTTI SHANE & CANDICE	BENTON TWP	0100101000905		1000
11:25 AM	OBRIEN REBECCA	GLENBURN	0800304000710	ROB ROBINSON	18000
11:35 AM	GOLEMBESKI MICHAEL & WILLIAMS	CLARKS GREEN	09004040004		32000
11:45 AM	KORB RANDY	SCRANTON	14605050010		19500
11:50 AM	KORB SALLY A	SOUTH ABINGTON	09103020017		19500
12:00 PM	R & A LLC	SCRANTON	14605020039	GREGORY PASCALE	13000
12:00 PM	R & A LLC	JEFFERSON	15103020001	GREGORY PASCALE	20000
12:00 PM	R & A LLC	SCRANTON	14618060049	GREGORY PASCALE	14000
12:15 PM	KEICHER MICHAEL AND SUSANNE	CLIFTON TWP	23304100032		25600
1:00 PM	KOCH JEFFREY D & NARDIMAR S	DALTON	0790207000113	PATRICK LAVELLE	41500
1:10 PM	FAGAN SEAN & EILEEN	COVINGTON	22004030015		7500
1:20 PM	KASPRISKIE DYLAN	THORNHURST	2470101000601		28900
1:30 PM	KELLY JAMES P & JUDITH M	DUNMORE	13515010028		18000
1:40 PM	WEIDOW CIARA	SPRINGBROOK	20901010008		15490
1:50 PM	FLYNN MARTIN B	SCRANTON	14514030015	SEAN GALLAGHER	14000
1:55 PM	MILLER K R & ZAYAC K & SAMPSON K	SCRANTON	13510090006	SEAN GALLAGHER	12000
2:05 PM	BINGHAM SEAN	SCRANTON	14517040006		1950
TOTAL RECORDS					25

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Friday, August 16, 2019

TAX ASSESSOR'S REPORT

Hearing Date: 09/26/19

THURSDAY

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value
10:00 AM	KENNY CLAIR & MARY ELIZABETH	SCRANTON W-13	13518030023		30000
10:10 AM	LAORANTI P & BOINO & SNYDER &	SCRANTON CITY	16706010013		3450
10:10 AM	KELLYS REALTY PARTNERSHIP	SCRANTON	16706010015		2400
10:20 AM	LONG DOUGLAS & MAZZATTA C M	SCRANTON	1560602001201		11000
10:30 AM	CASALE RAYMOND P	SCRANTON	1341903005501	GREGORY GERMAIN	18000
10:40 AM	ROONEY MARYJANE S	SCRANTON	15719040017		19000
10:50 AM	HOLMES JOHN J & BREEDA K	SCRANTON	15717030023		16000
11:00 AM	OSHEA SEAN & CHRISTINE & WRIG	SCRANTON	16620030018		17550
11:10 AM	HUGHES CHARLES R & KATHLEEN	COVINGTON TWP	2050204000137	JOSEPH HAGGERTY	40000
11:20 AM	BRISSETT C&ROBINSON N&GIBSON	CLIFTON	23302080015	STEPHEN BRESSET	31500
11:30 AM	RANGE HAROLD R & JULIA E	CLIFTON TWP	23302100008	BRIAN STAHL	23200
11:40 AM	GALENAS DONALD D	BENTON	0290201000904	ANTHONY LOMMA	25000
11:50 AM	D & L REALTY	FELL TWP	04402010004	JOSEPH MCGRAW	23100
12:00 PM	MCALLISTER JAMES & MARIA	MAYFIELD	0740101000104		32000
12:10 PM	PARCHINSKI PETER & ANNETTE	DICKSON CITY	11319020007		30450
12:20 PM	CRAPARO AARON	FELL	03519020004	WALTER CASPER	13000
12:20 PM	CASPER WALTER F JR	CARBONDALE CITY	05505040001	WALTER CASPER	25000
12:35 PM	MUNLEY JAMES M & KATHLEEN P	SOUTH ABINGTON	0990202000279	MARK CONWAY	42300
12:35 PM	BONIEWICZ JOHN & ALICIA	DUNMORE	1470503002949	MARK CONWAY	44000
12:50 PM	JACOBY WARREN J & KELLY ANN	NEWTON TWP	1200301001501	JASON OMALLEY	53300
1:00 PM	HILLEBRAND THOMAS GREGORY &	S ABINGTON TWP	0910301003708		15000
1:10 PM	MAYBECK VICTORIA K	CLARKS SUMMIT	1000802002500		16071
1:20 PM	TAYOUN PETER P & JANE	WAVERLY TWP	0900106000511	JOSEPH COLBASSANI	37000
1:20 PM	TAYOUN PETER J	WAVERLY TWP	0900106000507	JOSEPH COLBASSANI	35000
1:40 PM	WALSH THOMAS	SCRANTON	16807010043	CHRISTOPHER SZEWC	17000
1:40 PM	TUNIS A M & ANG T VALVANO	SCRANTON	13420020065	CHRISTOPHER SZEWC	15000
1:40 PM	EVANS BRAD	WAVERLY TWP	0800105000309	CHRISTOPHER SZEWC	42000
TOTAL RECORDS					27

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Monday, August 19, 2019

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MINUTES OF THE REGULAR
MEETING OF THE MEMBERS OF
SCRANTON HOUSING AUTHORITY
JULY 1, 2019

The members of the Scranton Housing Authority met in a regular session at the office of the Authority in the City of Scranton, Pennsylvania, at 5:00 P.M. on July 1, 2019.

Pledge of Allegiance.

Mrs. Mary Anne Sinclair, Madame Chairman, called the meeting to order. Roll call please.

1. Roll Call.

Present

Absent

Mary Anne Sinclair
Thomas J. Galella, Jr.
Devendabhai Dave
Mary Clare Kingsley

Terrence V. Gallagher

In addition to the board members, those in attendance were Karl P. Lynott, Deputy Executive Director; Boyd Hughes, Solicitor, and Ann Frye, Executive Assistant to the Executive Director.

2. Executive Session.

Mrs. Sinclair: Executive Session.

Attorney Hughes: Yes, Madame Chairman, we discussed litigation and personnel at the Executive Session.

Mrs. Sinclair: Thank you.

3.(a) Approval of the minutes of the Regular Meeting held June 3, 2019.

Mrs. Sinclair: Approval of the minutes of the regular meeting held June 3, 2019.

Ms. Kingsley: So moved.

Mr. Galella: Second.

Upon roll call, the ayes and nays were as follows:

AYES	NAYS
Mary Anne Sinclair Devendabhai Dave Thomas J. Galella, Jr. Mary Clare Kingsley	None

3.(b) Approval of the minutes of the Public Hearing held June 3, 2019.

Mrs. Sinclair: Approval of the minutes of the public hearing held June 3, 2019.

Mr. Dave: So moved.

Ms. Kingsley: Second.

Upon roll call, the ayes and nays were as follows.

AYES	NAYS
Mary Anne Sinclair Devendabhai Dave Thomas J. Galella, Jr. Mary Clare Kingsley	None

4. Treasurer’s Report for the period May 29, 2019 to June 26, 2019.

Mrs. Sinclair: Treasurer’s Report for the period May 29, 2019 to June 26, 2019.

Mr. Galella: This report is as of June 26, 2019. The balances in our checking accounts and Money Market accounts are \$4,567,396.80. The Section 8 NRA Fund has a balance of \$1,555.08. This savings account is required by HUD to deposit excess HAP funds not used by the Authority. The payroll account will now be listed as the bank is requiring the account to have on deposit the amount of the direct deposit funds two days prior to the disbursement of the funds. Thus, the SHA will keep at minimum at least \$75,000 on deposit in the payroll account.

Investments made in Certificates of Deposits amounted to \$4,657,930.52. Petty Cash totaled \$300.00, for a grand total of \$9,227,182.40. Paid bills from May 29, 2019 to June 26, 2019 were forwarded to all board members. If there are no questions, a motion should be made for approval of this report.

Ms. Kingsley: So moved.

Mr. Dave: Second.

Upon roll call, the ayes and nays were as follows.

AYES	NAYS
Mary Anne Sinclair	None
Devendebhai Dave	
Thomas J. Galella, Jr.	
Mary Clare Kingsley	

5. Secretary's Report.

Mrs. Sinclair: Secretary's Report.

Mr. Lynott: There are no communications to report.

6. Committee Reports.

6.(a) Chairman Report.

Mrs. Sinclair: Committee Reports, I have nothing to report at this time. Executive Director's Report.

6. (b) Executive Director Report.

Mr. Lynott: Yes, Madame Chairman. Under our Utility Report for the month of May, 2019 our total utility cost was \$171,538.68 and for the month of June, 2019 our total utility cost was \$69,741.78:

On our Tenant's Accounts Receivable Report, for the month of April, 2019 we had a total of 280 delinquents totaling \$169,251.08; for the month of May, 2019 we had 182

delinquents totaling \$161,031.78 and for the month of June, 2019 we had 314 delinquents totaling \$169,550.69.

On our Construction Report Madame Chairman, work is almost complete on the comprehensive renovation of buildings 15 and 17 and the new gas distribution system at Valley View Terrace.

Work is complete on the implementation of our energy conservation measures through our Energy Performance Contract.

Work on the abatement of hazardous materials pertaining to the demolition of building #11 at Valley View Terrace is about to begin.

That is all I have, Madame Chairman.

Mrs. Sinclair: Thank you. Attorney Hughes, Solicitor's Report.

6.(c) Solicitor Report.

Attorney Hughes: I have nothing, Madame Chairman.

Mrs. Sinclair: Thank you. Apartment Report.

6.(d) Apartments.

Mr. Lynott: Yes, Madame Chairman. Under our Public Housing Program, we have an A.C.C. of 1,244 units with 1,190 units under effective lease. Eleven (11) vacate notices were received and Eleven (11) apartments were accepted. There are Fifty-Four (54) vacant apartments in which Seventeen (17) vacant units are under modernization at Valley View Terrace. Under our Section 8 Housing Choice Voucher Program, we have an A.C.C. of 1050 units with 846 units under effective lease. Total apartments under effective lease by the Scranton Housing Authority as of June 30, 2019, are 2,036 out of an A.C.C. of 2,294.

That concludes the Apartment Report, Madame Chairman.

Mrs. Sinclair: Any unfinished business?

7. Unfinished Business.

Mr. Lynott: Not to my knowledge, Madame Chairman.

Mrs. Sinclair: New Business.

8. New Business.

8.(a) Resolution No. 19-10 – Approval of the Submission of our Agency Plan for our Fiscal Year Beginning October 1, 2019.

Mr. Lynott: Madame Chairman, Item 8(a) is Resolution No. 19-10 which approve the submission of our Agency Plan to the United States Department of Housing and Urban Development. Under the Quality and Work Responsibilities Act of 1998, Public Housing Agencies are required to submit an Agency Plan to HUD for review and approval.

Our Agency Plan describes the mission of the Authority and the Authority's long-range goal and objectives for achieving its mission over the subsequent five years and provides details about our Authority's immediate operations and programs, while proving a strategy for handling operational concerns and programs for the upcoming fiscal year. The Agency Plan also includes our Five (5) Year Action Plan for our Capital Fund Program.

We have met all the requirements in developing our Agency Plan and it is my recommendation that the Board of Commissioners pass Resolution No. 19-10 which is Form HUD 50077.

Ms. Kingsley: So moved.

Mr. Dave: Second.

Upon roll call, the ayes and nays were as follows.

AYES

NAYS

Mary Anne Sinclair
Devendebhai Dave
Thomas J. Galella, Jr.
Mary Clare Kingsley

None

Mrs. Sinclair: Personnel.

9. Personnel.

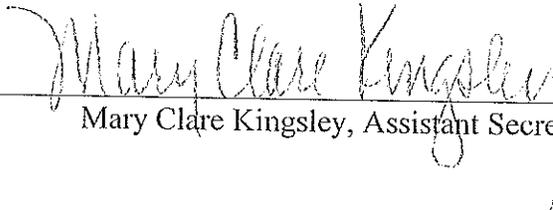
Mr. Pelucacci: Yes, Madam Chairman, under personnel, we have no resignations or retirements. There is currently no one on workers compensation. Paul Morgan is currently on long term disability.

10. Public Comment.

(No one present for Public Comment.)

11. Adjournment.

There being no further business to come before the board, the meeting was adjourned at the call of the Chair on motion made by Mr. Galella, and seconded by Mr. Dave.



Mary Clare Kingsley, Assistant Secretary

Certificate

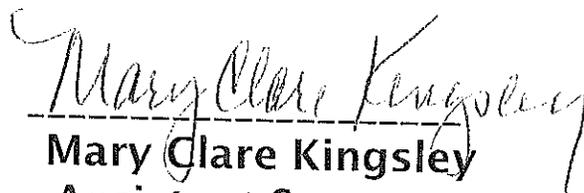
I, Mary Clare Kingsley, hereby certify that:

1. I am the duly appointed, qualified and Assistant Secretary of the Scranton Housing Authority.

2. I am custodian of the records of said Authority.

3. The attached copy of the Minutes of the Regular Meeting of said Authority held July 1, 2019 is a true and correct copy of the original Minutes of said meeting, as approved at the meeting of said Authority on August 5, 2019 and is recorded in the Minutes of the Authority.

In Witness Whereof, I have hereunto set my hand and the corporate seal of this Authority this 5th DAY of AUGUST, 2019.



Mary Clare Kingsley
Assistant Secretary



P E N N S Y L V A N I A

HISTORICAL ARCHITECTURE REVIEW BOARD

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June 13, 2019 Board Meeting

5:30 p.m.

Approved Minutes

I. Roll Call

Present: Richard Leonori – Chairman, Nell O’Boyle, Bill Lesniak, Katherine Kearney, Katie Gilmartin, Lee Borthwick, Jennifer Davis

Guest: Mr. Frank Wheeler – Cleland House

Solicitor: Tim Corbett

Absent: Mike Muller

Review of Minutes

Motion was made by Katie Gilmartin to approve May 9, 2019 meeting Minutes seconded by Nell O’Boyle; all in favor.

II. Review of Application(s) for Certificates of Appropriateness

III. Topics of Discussion

A. **Cleland House** – Frank Wheeler provided background of interest in Cleland House located 520 Madison Avenue. The property has parking constraints, very limited on street parking. He would like to demolish a garage in the back for additional parking- Chairman Leonori requested dimensions of the garage. The board discussed landscaping of the property once the garage was demolished and how much parking it would actually create. Lee inquired about additional parking at nearby property.

Solicitor Corbett advised that a special meeting may be required in order to assure that Mr. Wheeler’s application gets to City Council before August recess.

Mr. Wheeler will revise the application based upon advice of HARB and submit. Solicitor Corbett would then reach out to HARB members to schedule the special meeting.

Update of Expansion of Historic District. Solicitor Corbett spoke with Scranton Solicitor Eskra who indicated that Councilman Evans is working with Council Solicitor to draft legislation for Expansion of Historic District. HARB will give input once the legislation is drafted. Chairman Leonori indicated that Scranton Tomorrow has attained his firm to draft design guidelines for historic structures. HARB members discussed business owner's concerns.

The HARB board member's requested the solicitor to reach out to LIPs Director Hinton to obtain building permits pulled with the Central Business District (CBD) over the past two years.

IV. Miscellaneous

V. Date of Next Regularly Scheduled Meeting

Thursday, July 11, 2019

VI. Adjournment

Motion was made to adjourn by Lee Borthwick and seconded by Katie Kearney; all in favor.

TAX ASSESSOR'S REPORT

Hearing Date: 10/02/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value
10:00 AM	BRUNDAGE R LEIGH & MARLENE J &	MOSCOW	19806010002		25000
10:10 AM	WASKO JOSEPH	SCOTT TWP	0610101000812		2200
10:15 AM	WASKO JOHN J	SCOTT TWP	06201020006		5000
10:20 AM	OSBORNE JEFFERY & JEFFERY JR	SPRINGBROOK	21103010002		19000
10:30 AM	LUCAS BRENDA R	COVINGTON	22002090651		6250
10:30 AM	LUCAS BRENDA	COVINGTON	22002090650		6150
10:40 AM	SMITH DYLAN J-GONTARSKI LEON	COVINGTON	21204030048	RAYMOND FERRARIO	2000
10:50 AM	JONES CLYDE H JR & ELIZABETH M	COVINGTON	2190204000301		30000
11:00 AM	CHIN JAMES & CHIM Y	CLIFTON TWP	23304050009		25000
11:10 AM	SMEKODUB RITA	CLIFTON TWP	23304100023		24000
11:20 AM	525 QUINCY AVE LLC	SCRANTON	15721020028		25000
11:30 AM	SCANLON JAMES J	SCRANTON	13514040036		21000
11:40 AM	BARBER GERIANNE & JURACEK K M	SCRANTON	16712010014		17375
11:50 AM	BOLAND DAVID & GALBRAITH PATRI	SCRANTON	14618030003		25000
12:00 PM	JONES RICHARD M & LEE ANN	SCRANTON	15714010042		23000
12:10 PM	SCARTELLI RALPH	SCRANTON	15606040011		19000
12:10 PM	SCARTELLI RALPH A & JEAN	SCRANTON	15613030013		16100
12:30 PM	MARPED INC	SCRANTON	13502030028	MATTHEW BARRETT	31600
12:40 PM	CONFLETTI MICHAEL A JR & JOYCE L	SCRANTON	14514080030	JAMES MULLIGAN	8000
12:40 PM	CONFLITTI MICHAEL A JR & JOYCE	SCRANTON	14507040013	JAMES MULLIGAN	23579
12:55 PM	LANGAN ELEANOR R & JAMES M JR	SCRANTON	15710030001		15000
1:05 PM	TUROCK JANE & MICHAEL J	SCRANTON	14518080001	JUSTIN SULLA	65000
1:05 PM	SIMPSON MOTOR CO INC	SCRANTON	13513010047	JUSTIN SULLA	40000
1:05 PM	KRUPOVICH ERIC & TARA	ARCHBALD	0940102000101	JUSTIN SULLA	60000
1:05 PM	CHICKILLO RONALD & MARINA C	SCRANTON	16806020039	JUSTIN SULLA	25000
1:05 PM	WARNER SHANNON MARY & STEVE	COVINGTON TWP	2050204000114	JUSTIN SULLA	46500
TOTAL RECORDS					26

Melissa Maguire 5709636385 (02/02) 08/21/2019 09:08:33 PM

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OFFICE OF COUNCIL/CIT

Wednesday, August 21, 2019

TAX ASSESSOR'S REPORT

Hearing Date: 10/09/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value
10:00 AM	DRONAVALLI SRI SANDEEP BABU	ARCHBALD	09402050013	JOSEPH HAGGERTY	68000
10:10 AM	WAIBEL JOHN X & JAIME L	GREENFIELD TWP	0150303001714		39540
10:20 AM	PRO KO PROPERTIES INC	CLIFTON TWP	23304120002		14880
10:20 AM	BEAR CREEK PROPERTIES INC	MOOSIC	18509020018		15200
10:20 AM	BEAR CREEK PROPERTIES INC	GREENFIELD TWP	0230404000604		9500
10:40 AM	MIGNANO BRIANNE ROSE	THORNHURST	24500010008		15000
10:50 AM	EDWARDS STEPHANIE	BENTON	0290101000101		9000
11:00 AM	HORAN THOMAS J & STACY	SCOTT TWP	0500202000302		66400
11:10 AM	MCLAIN MARIA L	THROOP	1250302000134		38500
11:20 AM	GOODWIN PAUL G	SCRANTON	1341504001140		8100
11:30 AM	PAOLUCCI KATHLEEN & DONAHUE	SCRANTON	13418040053		12000
11:40 AM	JOHNS DAVID & VERONICA	MOOSIC	18503010026	PAUL KELLY	31500
12:00 PM	GOLDEN HOME MAINTENANCE LLC	SCRANTON	15617080022	TERRANA LAW PC	5000
12:00 PM	LOCO 3 LLC	SCRANTON	15619020044	TERRANA LAW PC	18000
12:00 PM	LOCO 3 LLC	CARBONDALE CITY	04570030004	TERRANA LAW PC	12000
12:00 PM	GOLDEN HOME MAINTENANCE	SCRANTON	13412040031	TERRANA LAW PC	8000
12:00 PM	LOCO 3 LLC	SCRANTON	14507060033	TERRANA LAW PC	8000
12:00 PM	GOLDEN HOME MAINTENANCE LLC	SCRANTON	14507060043	TERRANA LAW PC	10000
12:00 PM	GOLDEN HOME MAINTENANCE LLC	SCRANTON	14507060019	TERRANA LAW PC	2300
12:00 PM	AC HOLDINGS LLC	SCRANTON	14511020024	TERRANA LAW PC	12000
12:00 PM	CASH HOLDINGS LLC	SCRANTON	15619020049	TERRANA LAW PC	8500
12:00 PM	132B LLC	SCRANTON	15614020001	TERRANA LAW PC	10374
12:00 PM	1701 LLC	SCRANTON	13412060004	TERRANA LAW PC	9500
12:00 PM	GOLDEN HOME MAINTENANCE LLC	SCRANTON	13513020046	TERRANA LAW PC	9000
12:00 PM	ONA REALTY LLC	SCRANTON	14518010057	TERRANA LAW PC	13000
12:00 PM	LOCO 2 LLC	SCRANTON	14517020073	TERRANA LAW PC	11000
12:00 PM	PASONICK REALTY LP	SCRANTON	14518080015	TERRANA LAW PC	10000
12:00 PM	GOLDEN HOME MAINTENANCE LLC	SCRANTON	14420010005	TERRANA LAW PC	7751
TOTAL RECORDS					28

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TAX ASSESSOR'S REPORT

Hearing Date: 10/16/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assesed Value
10:00 AM	JBAS REALTY LLC	SCRANTON	1458203000202		150500
10:15 AM	BUNEVITCH DANIEL	SCRANTON	13509030014		79650
10:30 AM	DIAMOND 307 LLC	SCRANTON	15704010002	FRED RINALDI	12200
10:30 AM	DIAMOND 307 LLC	SCRANTON	15716010035	FRED RINALDI	230000
11:00 AM	TWELVE OLIVE LLC	DUNMORE	13502020016	MARK CONWAY	679500
11:00 AM	TWELVE OLIVE LLC	DUNMORE	1350202001601	MARK CONWAY	75700
11:00 AM	ASTIMA INC	SCRANTON	1770502000701	MARK CONWAY	550000
11:45 AM	MARYWOOD UNIVERSITY	DUNMORE	1351805000321	WILLIAM JONES	1367300
11:45 AM	MARYWOOD UNIVERSITY	SCRANTON	13518030033	WILLIAM JONES	387900
12:15 PM	R L ROBERTS LLC	DUNMORE	13601010005	GREGORY SCHAFFER	459650
12:30 PM	COVINGTON HOUSING INC	DUNMORE	14615040035	KURT LYNOTT	2300
12:30 PM	COVINGTON HOUSING INC	DUNMORE	14615040058	KURT LYNOTT	2300
12:30 PM	COVINGTON HOUSING INC	DUNMORE	14615040057	KURT LYNOTT	60000
12:45 PM	OSJ OF SCRANTON LLC	DICKSON CITY	1120402000102	BRIAN STAHL	590000
1:00 PM	SDO FUND II D32 LLC	SCRANTON	1563501001301	GLEN-DAVID SCHWARZ	800000
1:00 PM	USPG PORTFOLIO FIVE LLC	MOOSIC	18601010015	GLEN-DAVID SCHWARZ	4900000
1:30 PM	BIRNEY 1 LP	MOOSIC	17612010014	FRANCIS HOEGEN	741544
1:30 PM	PP & M REALTY COMPANY	SCRANTON	1230302003202	FRANCIS HOEGEN	200000
1:30 PM	FURNITURE EXECUTIVES NO.2 LP	SCRANTON	1240104000102	FRANCIS HOEGEN	775000
2:15 PM	GPH SCRANTON LP	SCRANTON WD-9	14661030004	DAVID SCHNEIDER	658000
2:15 PM	ROLLING FRITO LAY SALES LP	MOOSIC	1850303000502	DAVID SCHNEIDER	259000
				TOTAL RECORDS	21

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Linda Crofton 5709636385

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OFFICE OF CITY COUNCIL/CITY CLERK

Tuesday, August 13, 2019

TAX ASSESSOR'S REPORT

Hearing Date: 10/23/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value
10:00 AM	SLIBCO	ARCHBALD	10504010001	RICHARD REED	157000
10:15 AM	PAVUK PETER P & JOANNE T	BLAKELY	11406050030	ROCCO VALVANO JR	97000
10:30 AM	PENALLEN CORPORATION	TAYLOR	15507010011	HENRY LACAP	253200
10:30 AM	EMERY FACILITIES INC	THROOP	13601030007	HENRY LACAP	672000
10:30 AM	GHATTAS ENTERPRISES	JESSUP	1150301000320	HENRY LACAP	89100
10:30 AM	UPS GROUND FREIGHT INC	OLD FORGE	18509050007	HENRY LACAP	134000
10:30 AM	PENALLEN CORP C/BT NEWYO LLC	TAYLOR	15507010012	HENRY LACAP	44134
10:30 AM	PENALLEN CORP C/BT NEWYO LLC	TAYLOR	15507010010	HENRY LACAP	9457
11:30 AM	PANEL PRINTS INC	OLD FORGE	18509050009	JOEL WOLFF	579960
11:45 AM	NIVERT METAL SUPPLY INC	THROOP	13601020004		589125
12:00 PM	SUMMIT SITE CONTRACTORS INC	SOUTH ABINGTON	0810205000302	DONALD JENSEN	199801
12:15 PM	RAAP INVESTMENTS&FJN&W REAL	SOUTH ABINGTON TWP	0810401000202	PAUL PUGLIESE	209966
12:30 PM	LG-OHI CLARK SUMMIT LP	SOUTH ABINGTON	10113030019	PAUL TANNENBAUM	850400
12:45 PM	LCIDA C/O SANDVIK STEEL INC	SCOTT TWP	08102010002	GERALD SCHIRATO	690000
12:45 PM	SCRAN LLC	SCRANTON	13410010027	GERALD SCHIRATO	970336
12:45 PM	PENNA EXTRUDED TUBE COMPANY	SOUTH ABINGTON TWP	0810205000301	GERALD SCHIRATO	154000
12:45 PM	PENNA EXTRUDED TUBE COMPANY	SCOTT TWP	08102010001	GERALD SCHIRATO	286000
12:45 PM	SANDVIK INC	SOUTH ABINGTON TWP	08102050004	GERALD SCHIRATO	30000
12:45 PM	CALVERT LABORATORIES INC	SCOTT	07102030001	GERALD SCHIRATO	460000
12:45 PM	SANDVIK INC	SCOTT TWP	0810201000101	GERALD SCHIRATO	444000
1:45 PM	TAYLOR WAREHOUSING LLC	TAYLOR	1550701000207	PATRICK LAVELLE	368000
1:45 PM	MIMI EQUITIES LLC	SCRANTON	14576020001	PATRICK LAVELLE	125000
1:45 PM	MIMI EQUITIES LLC	SCRANTON	14576020002	PATRICK LAVELLE	37000
1:45 PM	MIMI EQUITIES LLC	SCRANTON	14576020003	PATRICK LAVELLE	86000
1:45 PM	TAYLOR WAREHOUSING LLC	TAYLOR	1550701000205	PATRICK LAVELLE	460000
1:45 PM	TAYLOR WAREHOUSING LLC	TAYLOR	1550701000210	PATRICK LAVELLE	353500
1:45 PM	MIMI EQUITIES LLC	SCRANTON	1457602000202	PATRICK LAVELLE	8200
1:45 PM	BOTSCHELLER DAVID J	DALTON	0790207000101	PATRICK LAVELLE	116000
1:45 PM	TAYLOR WAREHOUSING LLC	TAYLOR	15507010002	PATRICK LAVELLE	758700

TOTAL RECORDS 29

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Tuesday, August 13, 2019

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Linda Crofton 5709636385

**CITY OF SCRANTON
PENNSYLVANIA**



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OFFICE OF CITY
COUNCIL/CITY CLERK

**OFFICE OF THE CITY CONTROLLER
AND BUREAU OF INVESTIGATIONS**

**ROSEANN NOVEMBRINO
CITY CONTROLLER**

**CONTROLLER'S REPORT
FOR THE MONTH ENDING
JULY 31, 2019**

City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



*Office of the City Controller
and Bureau of Investigations*

August 15, 2019

The Honorable Mayor Wayne Evans
And
The Honorable City Council
Municipal Building
Scranton, Pa 18503

Dear Honorable Mayor and Honorable Council:

In Accordance with the Home Rule Charter of the City of Scranton, I am hereby submitting the report of the Office of the City Controller for the month of July, 2019.

The first section of this report includes a summary of the General Fund Activities for the month as well as a year to date revenue summary. The second section contains a detailed listing of the purchases in all departments for the period. Both sections are the end result of the review, authoritative approval, and audit procedures applicable to each section. This reflects the Controller's integral part of the internal control environment and the application of those independent audit techniques designed to provide improvement within the system and/or identify irregularities.

Rather than traditional audit reports which outline the results of an examination performed on a particular schedule within the calendar cycle, this department applies audit reviews on a daily, bi-weekly and monthly basis. Audit procedures were applied to the following financial applications which are an integral part of or have a direct impact on this report; all cash receipts flowing through the Treasurer's Office, all bank account reconciliations, Capital Budget reviews, Operating budget review/monthly reconciliation, payroll review and reconciliation, and voucher/requisition order review/authorization. Any item considered reportable would have been detailed later in this report (page 2).

This report is presented for your review. All figures are accurate as of this date but are subject to change due to subsequent postings by the Business Administration Department. Any such posting will be accounted for within the next monthly report from this department.

Sincerely,

Roseann Novembrino

Roseann Novembrino
City Controller

**CITY OF SCRANTON
GENERAL FUND EXPENDITURES
MONTH OF JULY 2019**

CODE #	DEPARTMENT	EXPENDITURES
10	Mayor's Office	\$ 7,275.75
11	Public Safety	-
20	City Council	20,850.33
30	Controller	18,935.70
40	Business Administration	365,795.49
41	Bureau of Human Resources	89,412.58
42	Bureau of Information Technology	101,449.34
43	Treasurer	9,921.12
51	Inspections and Licenses	57,479.06
60	Law	34,200.35
71	Police	1,769,555.73
75	Traffic Maintenance	-
78	Fire	1,548,726.72
80	Public Works	337,352.89
81	Engineering	15,671.39
82	Buildings	100,033.33
83	Highways	164,101.13
84	Refuse	325,811.94
85	Garages	113,643.87
90	Single Tax Office	166,497.96
100	Parks and Recreations	150,358.06
TOTAL DEPARTMENTAL:		\$ 5,397,072.74
NON DEPARTMENTAL		
0140	Scranton Plan	\$ -
1000	Boards and Commissions	39,085.77
1100	Utilities	-
1300	Contingency	2,067.34
1500	Special Items	102,156.57
1600	Unpaid Bills	53,284.06
1700	Grants and Contributions	-
1900	Special Items (Non Add)	-
TOTAL NON DEPARTMENTAL:		\$ 196,593.74
GRAND TOTAL:		\$ 5,593,666.48

**CITY OF SCRANTON
GENERAL FUND REVENUE REPORT
FOR THE MONTH OF JULY 2019**

CODE #	FUND SOURCE	REVENUES
300	Previous Year Balance	\$ -
301	Real Property Taxes	2,409,720.19
302	Landfill and Refuse Fees	238,323.36
304	Utility Tax	-
305	Non-Resident Tax	-
310	Local Taxes (Act 511)	1,268,160.95
319	Penalties and Interest (Delinquent Taxes)	22,011.98
320	Licenses and Permits	128,249.34
330	Fines and Forfeitures	-
331	Police Fines and Violations	31,579.68
341	Interest Earnings	17,334.07
342	Rents and Concessions	500.00
350	Inter-Government-Revenue Reimbursements	69,065.14
359	Local Governments (Payments in Lieu)	2,262.00
360	Departmental Earnings	11,796.00
367	Recreational Departments	2,761.00
380	Cable TV and Miscellaneous Revenue	1,628.15
392	Interfund Transfers	-
392*	Interfund Transfers (Non Add)	-
394	Tax Anticipation Loan/Note	-
TOTAL		\$ 4,203,391.86
MONTH TO DATE:		
	Revenues To July 2019	\$ 71,641,822.71
	Expenditures To July 2019	53,651,019.86
	NET:	\$ 17,990,802.85

*Non Add

CITY OF SCRANTON
JULY 31, 2019
GENERAL FUND REVENUE REPORT
YEAR TO DATE

CODE #	FUND SOURCE	ESTIMATED	REALIZED	UN-REALIZED
300	Previous Year Balance	\$ -	\$ -	\$ -
301	Real Property Taxes	33,520,050.63	29,372,325.78	4,147,724.85
302	Landfill and Refuse Fees	7,267,500.00	5,534,163.67	1,733,336.33
304	Utility Tax	75,000.00	-	75,000.00
305	Non-Resident Tax	520,000.00	-	520,000.00
310	Local Taxes (Act 511)	40,692,118.03	19,593,340.73	21,098,777.30
319	Penalties and Interest (Delinquent Taxes)	249,600.00	167,703.39	81,896.61
320	Licenses and Permits	1,992,004.00	1,622,043.27	369,960.73
330	Fines and Forfeitures	165,100.00	-	165,100.00
331	Police Fines and Violations	182,750.00	403,460.85	(220,710.85)
341	Interest Earnings	150,000.00	210,959.24	(60,959.24)
342	Rents and Concessions	5,000.00	3,500.00	1,500.00
350	Inter-Government-Revenue Reimbursements	6,659,966.00	155,230.77	6,504,735.23
359	Local Government (Payments in Lieu)	250,000.00	177,262.00	72,738.00
360	Departmental Earnings	267,125.00	166,603.00	100,522.00
367	Recreational Departments	45,500.00	25,711.75	19,788.25
380	Cable TV and Miscellaneous Revenues	1,119,200.00	339,823.47	779,376.53
392	Interfund Transfers	4,147,793.00	1,169,694.79	2,978,098.21
392*	Interfund Transfers SSA/SPA	-	-	-
394	Tax Anticipation Loan/Note	12,750,000.00	12,700,000.00	50,000.00
395	Unfunded Pension	-	-	-
396	Capital Budget Reimbursements	-	-	-
TOTALS		\$ 110,058,706.66	\$ 71,641,822.71	\$ 38,416,883.95

PURCHASE ORDER REPORT

MONTH ENDING JULY 31, 2019

ACCOUNT BALANCES AS OF JULY 31, 2019

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	JULY, 2019		ENDING BAL.
			ACTIVITY		
OFFICE OF THE MAYOR					
0101000000 4270 DUES & SUBSCRIPTIONS	21,913.63	0.00			<u>0.00</u>
0101000000 4290 STATIONERY / OFFICE SUPPLIES	150.00	136.70			<u>136.70</u>
0101000000 4420 TRAVEL & LODGING	1,000.00	560.00			<u>560.00</u>
DEPARTMENT OF PUBLIC SAFETY					
POLICE BUREAU					
0101100071 4201 PROFESSIONAL SERVICES	40,000.00	12,397.65			<u>7,058.65</u>
ENCUMBERED: PREVIOUS PERIOD			(523.00)		
ENCUMBERED: CURRENT PERIOD			523.00		
CINTAS CORPORATION			326.60		
LIGHTING SERVICES, INC.			2,550.00		
SHRED-IT			2,462.40		
0101100071 4210 SERVICES & MAINTENANCE FEE	69,000.00	10,591.67			<u>8,111.67</u>
ENCUMBERED: PREVIOUS PERIOD			(570.00)		
ENCUMBERED: CURRENT PERIOD			570.00		
FOX SIGNS NEPA			2,480.00		
0101100071 4270 DUES & SUBSCRIPTIONS	3,150.00	53.00			<u>53.00</u>
0101100071 4280 MISCELLANEOUS SERVICES - NON CLASSIFIED	2,000.00	1,204.62			<u>1,204.62</u>
0101100071 4290 STATIONERY / OFFICE SUPPLIES	2,750.00	462.34			<u>462.34</u>
0101100071 4380 GUNS / AMMUNITION	30,000.00	12,410.10			<u>12,410.10</u>
ENCUMBERED: PREVIOUS PERIOD			(15,450.00)		
ENCUMBERED: CURRENT PERIOD			15,450.00		
0101100071 4390 MATERIALS / SUPPLIES (MISC)	21,000.00	6,550.54			<u>6,550.54</u>
ENCUMBERED: PREVIOUS PERIOD			(5,063.76)		
ENCUMBERED: CURRENT PERIOD			1,563.76		
FITNESS HEADQUARTERS			3,500.00		

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		
		BEGINNING BAL	ACTIVITY	ENDING BAL.
0101100071 4420 TRAVEL & LODGING	4,500.00	3,277.11		3,277.11
0101100071 4470 TRAINING & CERTIFICATION	50,000.00	8,739.46	(1,796.86)	
ENCUMBERED: PREVIOUS PERIOD			1,500.00	
ENCUMBERED: CURRENT PERIOD			45.00	
COMMONWEALTH HEALTH			150.00	
HALLOCK, CHRIS			296.86	
SYNERGY LIGHT 36				8,544.46
0101100071 4550 CAPITAL EXPENDITURES	275,000.00	173,640.20	(174,687.80)	
ENCUMBERED: PREVIOUS PERIOD			174,687.70	
ENCUMBERED: CURRENT PERIOD				173,640.30
0101100071 4570 MAINTENANCE COMMUNICATION EQUIPMENT	7,500.00	3,530.67	4.09	
INDUSTRIAL ELECTRONICS, INC.				3,526.58
0101100071 6003 SPCA - ANIMAL CONTROL	86,976.00	25,210.19		25,210.19
FIRE BUREAU:				
0101100078 4201 PROFESSIONAL SERVICES	30,000.00	(0.00)		(0.00)
0101100078 4210 SERVICE & MAINTENANCE FEE	15,000.00	10,733.71		10,733.71
0101100078 4270 DUES & SUBSCRIPTIONS	1,000.00	146.44		146.44
0101100078 4320 BUILDING REPAIR - SUPPLY MAINTENANCE	15,000.00	8,091.99		8,091.99
0101100078 4390 MATERIALS / SUPPLIES (MISC)	7,250.00	3,847.20	28.65	
GLEN SUMMIT SPRINGS WATER				3,818.55
0101100078 4420 TRAVEL & LODGING	3,000.00	2,591.42		2,591.42
0101100078 4430 AIR PACK / REHAB SUPPLIES	6,000.00	5,505.43		5,505.43
0101100078 4470 TRAINING & CERTIFICATION	95,000.00	44,472.46	39.50	
BOOCK, WILLIAM			727.03	
CORONITI, JOSEPH			1,467.72	
DAVIS III, JOHN			727.03	
DOUGHERTY, MICHAEL			727.03	
KLEE, JEREMY			727.03	
KOHUT, CHRISTOPHER				40,057.12

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		ENDING BAL.
		BEGINNING BAL.	ACTIVITY	
0101100078 4550 CAPITAL EXPENDITURES	853,000.00	155,451.45	(272,687.40)	
ENCUMBERED: PREVIOUS PERIOD			272,687.40	
ENCUMBERED: CURRENT PERIOD			69,917.00	
SEAN BYRNE CONSTRUCTION				85,534.45
0101100078 4570 MAINTENANCE COMMUNICATION EQUIPMENT	4,250.00	623.50		623.50
0101100078 4575 MAINTENANCE-EQUIPMENT	1,000.00	1,000.00		1,000.00
0101100078 4580 GENERAL EQUIPMENT	65,000.00	30,703.12	3,436.72	
AIR CLEANING SYS, INC.			379.74	
BOYCE, GEORGE			532.00	
JALVO, INC.			23.95	
JUDGE LUMBER COMPANY			15.05	
KEYSTONE PROPANE			469.92	
LOWE'S			49.98	
PETHICK PAINT SUPPLY			94.50	
REEVE'S RENT-A-JOHN, INC.			2,480.00	
SIGNAL 1 FIRE EQUIPMENT, INC.			2,275.00	
WALE APPARATUS CO., INC.			1,128.00	
WITMER ASSOCIATES, INC.				19,818.26
OFFICE OF THE CITY CLERK/ CITY COUNCIL				
0102000000 4201 PROFESSIONAL SERVICES	59,000.00	55,849.41	190.39	
EDM AMERICAS INC.			483.00	
MCCOOL, MARIA				55,176.02
0102000000 4210 SERVICES & MAINTENANCE FEE	15,000.00	4,795.03		4,795.03
0102000000 4230 PRINTING & BINDING	6,250.00	2,422.67		2,422.67
0102000000 4250 ADVERTISING	31,500.00	22,435.35	2,157.55	
SCRANTON TIMES				20,277.80
0102000000 4290 STATIONERY / OFFICE SUPPLIES	500.00	417.00	11.00	
GLEN SUMMIT SPRINGS WATER				406.00

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		ENDING BAL.
		BEGINNING BAL	ACTIVITY	
CITY CONTROLLER				
0103000000 4201 PROFESSIONAL SERVICES	40,000.00	40,000.00		40,000.00
0103000000 4230 PRINTING AND BINDING	1,000.00	200.00		200.00
0103000000 4240 POSTAGE & FREIGHT	100.00	8.00		8.00
0103000000 4270 DUES & SUBSCRIPTIONS	700.00	481.60		481.60
0103000000 4290 STATIONERY / OFFICE SUPPLIES GLEN SUMMIT SPRINGS WATER	500.00	781.30	32.35	748.95
0103000000 4420 TRAVEL AND LODGING	500.00	500.00		500.00
BUSINESS ADMINISTRATION DEPARTMENT				
ADMINISTRATION				
0104000040 4201 PROFESSIONAL SERVICES BEYER-BARBER COMPANY GOVT FINANCE OFFICERS JOYCE HATALA ASSOCIATES PETERS DESIGN GROUP, INC. RAINEY & RAINEY CPAS TURNKEY TAXES WILMINGTON TRUST FEE COLLECTION	500,000.00	363,244.88	525.00 (640.00) 550.00 23,644.00 3,345.00 1,639.84 6,240.00	327,941.04
0104000040 4210 SERVICES & MAINTENANCE FEE	1,750.00	1,725.00		1,725.00
0104000040 4230 PRINTING & BINDING	1,500.00	1,500.00		1,500.00
0104000040 4240 POSTAGE & FREIGHT POSTAGE REFILLS	34,000.00	13,839.75	3,000.00	10,839.75
0104000040 4250 ADVERTISING SCRANTON TIMES	22,500.00	11,919.60	565.10	11,354.50
0104000040 4270 DUES & SUBSCRIPTIONS	1,000.00	40.00		40.00
0104000040 4290 STATIONERY / OFFICE SUPPLIES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD PHILLIPS SUPPLY CO. RUBINSTEIN'S INC.	12,750.00	4,441.39	(1,117.25) 400.77 1,063.50 128.86	3,965.51

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		ENDING BAL.
		BEGINNING BAL	ACTIVITY	
0104000040 4390 MATERIALS / SUPPLIES (MISC) GLEN SUMMIT SPRINGS WATER	600.00	361.52	11.55	349.97
0104000040 4420 TRAVEL & LODGING	2,500.00	409.35		409.35
0104000040 4470 TRAINING & CERTIFICATION	2,000.00	1,607.65		1,607.65
0104000040 4480 SELF INSURANCE	110,000.00	110,000.00		110,000.00
0104000040 6009 OPERATING TRANSFERS - WORKERS' COMP	3,300,718.00	1,499,218.00		1,499,218.00
0104000040 6024 BANK FEES AND CHARGES	11,000.00	10,947.10		10,947.10
HUMAN RESOURCES:				
0104000041 4201 PROFESSIONAL SERVICES CONCORDE, INC.	170,000.00	102,326.09	595.46	
FISCHBEIN MD, RICHARD			3,300.00	
MILLENNIUM ADMINISTRATORS			6,990.13	
NORTHEASTERN REHABILITATION ASSOCIATES			65.00	
P & A GROUP ADMIN SERVICE			386.14	
UNITED STATES TREASURY			3,628.45	
WE PAY PAYROLL PROCESSING			1,973.75	
				85,387.16
0104000041 4290 STATIONARY / OFFICE SUPPLIES	1,000.00	1,000.00		1,000.00
0104000041 4390 MATERIALS / SUPPLIES (MISC) BUDGET TRANSFER FROM: 0104000041 4420 GLEN SUMMIT SPRINGS WATER	500.00	0.00	(16.75) 16.75	0.00
0104000041 4420 TRAVEL & LODGING BUDGET TRANSFER TO: 0104000041 4390	2,000.00	1,996.55	16.75	1,979.80
0104000041 4470 TRAINING & CERTIFICATION	5,000.00	4,624.80		4,624.80
0104000041 4630 LIABILITY / CASUALTY INSURANCE ABRAHAMSEN CONABOY & ABRAHAMSEN, PC KNOWLES ASSOCIATES L.L.C. OLIVER, PRICE & RHODES WILLIAMS SERRANO & COMITZ FIRM, LLC.	1,175,000.00	266,312.24	266.00 49,766.00 228.00 7,500.00	208,552.24
0104000041 6006 PERSONNEL COST ADJUSTMENT ABM PARKING SERVICES	7,500.00	5,639.46	1,869.53	3,769.93

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	JULY, 2019	
			ACTIVITY	ENDING BAL.
INFORMATION TECHNOLOGY:				
0104000042 4201 PROFESSIONAL SERVICES CSI LIGHTING SERVICES, INC.	150,000.00	73,539.46	1,147.50 2,495.00	69,896.96
0104000042 4210 SERVICES & MAINTENANCE FEE	100,000.00	75,467.00		75,467.00
0104000042 4270 DUES AND SUBSCRIPTIONS	500.00	500.00		500.00
0104000042 4290 STATIONARY / OFFICE SUPPLIES LACKAWANNA PRINTING CO.	1,000.00	975.75	80.00	895.75
0104000042 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD FRIEDMAN ELECTRIC SUPPLY SWIENTNICKI, FRANK	75,000.00	22,135.04	(2,682.60) 4,326.78 2,447.26 367.46	17,676.14
0104000042 4420 TRAVEL AND LODGING	1,000.00	1,000.00		1,000.00
0104000042 4440 TELEPHONE A T & T MOBILITY COMCAST FRONTIER COMMUNICATIONS VERIZON	200,000.00	88,000.83	5,374.20 6,535.81 7,289.55 416.64	68,384.63
0104000042 4470 TRAINING & CERTIFICATION	35,000.00	35,000.00		35,000.00
0104000042 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD CDW GOVERNMENT, INC. POWELL'S SALES & SERVICE	455,000.00	156,339.97	(139,209.00) 173,506.05 57,500.00 6,969.00	57,573.92
0104000042 4560 EQUIPMENT MAINTENANCE / LEASES	94,000.00	94,000.00		94,000.00

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		ENDING BAL.
		BEGINNING BAL	ACTIVITY	
TREASURY:				
0104000043 4201 PROFESSIONAL SERVICES	13,000.00	13,000.00		13,000.00
0104000043 4390 MATERIALS / SUPPLIES (MISC) BRINKS, INC.	15,000.00	9,972.78	928.29	
GLEN SUMMIT SPRINGS WATER			11.55	
GREAT AMERICA FINANCIAL SERVICES			244.98	
			<u>8,787.96</u>	
0104000043 6000 TAX & MISCELLANEOUS REFUNDS	5,000.00	5,000.00		5,000.00
0104000043 6001 TAX COLLECTION COMMITTEE EXPENSE	500.00	500.00		500.00
BUREAU OF LICENSES, INSPECTIONS & PERMITS				
LICENSE, INSPECTIONS & PERMITS:				
0105100051 4201 PROFESSIONAL SERVICES	50,000.00	44,200.00		44,200.00
0105100051 4290 STATIONERY / OFFICE SUPPLIES	500.00	500.00		500.00
0105100051 4390 MATERIALS / SUPPLIES (MISC)	500.00	500.00		500.00
0105100051 4420 TRAVEL AND LODGING	1,000.00	1,000.00		1,000.00
0105100051 4470 TRAINING & CERTIFICATION	1,000.00	1,000.00		1,000.00
0105100051 4550 CAPITAL EXPENDITURES	20,000.00	14,274.09		14,274.09
0105100051 4570 MAINTENANCE COMMUNICATION EQUIPMENT	500.00	500.00		500.00
0105100051 4590 BUILDING DEMOLITION DATOM PRODUCTS, INC.	150,000.00	130,575.00	1,350.00	129,225.00

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL	JULY, 2019	
			ACTIVITY	ENDING BAL.
BUREAU OF BUILDINGS:				
0105100082 4201 PROFESSIONAL SERVICES	5,000.00	3,700.00		3,700.00
0105100082 4320 BUILDING REPAIR - SUPPLY MAINTENANCE	150,000.00	101,905.53		
ABINGTON LOCK & SAFE			475.95	
AJS MECHANICAL SERVICES, LLC			964.00	
AMERICAN JANITOR			1,184.64	
C & C CLEANING SERVICES			5,590.00	
CINTAS CORPORATION			770.56	
FRIEDMAN ELECTRIC SUPPLY			33.81	
J. C. EHRlich CO.			792.00	
LOWE'S			596.19	
MECHANICAL SERVICE COMPANY			125.00	
PA DEPARTMENT OF LABOR & INDUSTRY			146.15	
ROSSI ROOTER LLC			4,600.00	
TORBIK SAFE & LOCK, INC.			2,850.00	
URBAN ELECTRICAL CONTRACTORS, INC.			5,828.75	
VECTOR SECURITY			348.22	
				77,600.26
0105100082 4447 UGI - GAS	135,000.00	69,382.30		
DIRECT ENERGY BUSINESS			2,794.21	
UGI NORTH			2,979.80	
				63,608.29
0105100082 4448 PAWC - WATER	475,000.00	317,751.18		
LGP REALTY HOLDINGS, LP			136.04	
PENNSYLVANIA AMERICAN WATER CO.			33,304.43	
				284,310.71
0105100082 4450 ELECTRICAL	135,000.00	76,271.58		
PPL ELECTRIC UTILITIES			28,166.04	
				48,105.54
0105100082 4465 BUILDING SUPPLIES	1,000.00	1,000.00		
				1,000.00
LAW DEPARTMENT:				
0106000000 4201 PROFESSIONAL SERVICES	255,000.00	198,702.89		
ABRAHAMSEN CONABOY & ABRAHAMSEN, PC			6,006.75	
ESKRA, JESSICA			52.60	
HUGHES, NICHOLLS & O'HARA			2,740.00	
MCCOOL, MARIA			263.00	
MICHAEL A. GENELL, ESQ.			3,818.06	
NETWORK DEPOSITION SERVICES			279.50	
OLIVER, PRICE & RHODES			1,447.00	
SCRANTON TIMES			101.00	
VITALI, JENNIFER			1,100.00	
				182,894.98

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		ENDING BAL.
		BEGINNING BAL	ACTIVITY	
0106000000 4210 SERVICES AND MAINTENANCE FEE	2,000.00	2,000.00		2,000.00
0106000000 4270 DUES & SUBSCRIPTIONS	3,000.00	2,569.00		2,569.00
0106000000 4290 STATIONERY / OFFICE SUPPLIES	500.00	308.82		308.82
0106000000 4390 MATERIALS / SUPPLIES (MISC)	500.00	331.02		331.02
0106000000 4420 TRAVEL & LODGING	3,500.00	3,500.00		3,500.00
0106000000 4470 TRAINING & CERTIFICATION	3,500.00	3,201.00		3,201.00
DEPARTMENT OF PUBLIC WORKS				
ADMINISTRATION BUREAU:				
0108000080 4201 PROFESSIONAL SERVICES	10,000.00	9,813.40		9,813.40
0108000080 4210 SERVICES & MAINTENANCE FEE LYNADY, MICHAEL PA ONE CALL SYSTEM, INC.	2,040.00	1,538.93	245.35 58.86	1,234.72
0108000080 4420 TRAVEL AND LODGING	500.00	500.00		500.00
0108000080 4550 CAPITAL EXPENDITURES	10,000.00	10,000.00		10,000.00
0108000080 4570 MAINTENANCE COMMUNICATION EQUIPMENT INDUSTRIAL ELECTRONICS, INC.	16,500.00	8,610.00	1,575.00	7,035.00
0108000080 4576 MAINTENANCE SUPER FUND SIGHT DEANGELO LANDSCAPING, LLC.	13,000.00	12,100.00	900.00	11,200.00
0108000080 6007 FLOOD PROTECTION SYSTEM MAINTENANCE ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD F & S SUPPLY COMPANY, INC. NORTH END ELECTRIC WILLIAMS INDUSTRIAL SUPPLY	1,973,900.00	1,543,495.90	(70,705.43) 70,879.71 1,082.17 12,588.00 107.60	1,529,543.85

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		ENDING BAL.
		BEGINNING BAL	ACTIVITY	
ENGINEERING BUREAU:				
0108000081 4201 PROFESSIONAL SERVICES LABELLA ASSOCIATES	69,500.00	38,000.00	6,300.00	31,700.00
0108000081 4210 SERVICES & MAINTENANCE FEE	500.00	500.00		500.00
0108000081 4290 STATIONERY / OFFICE SUPPLIES	100.00	100.00		100.00
0108000081 4390 MATERIALS / SUPPLIES (MISC)	250.00	202.50		202.50
0108000081 4470 TRAINING & CERTIFICATION	1,000.00	910.00		910.00
HIGHWAYS BUREAU:				
0108000083 4260 RENTAL VEHICLES & EQUIPMENT ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD SUNBELT RENTALS	300,000.00	282,476.20	(1,873.80) 1,574.80 3,245.38	279,529.82
0108000083 4340 CONSTRUCTION - PAVING MATERIAL ENCUMBERED: PREVIOUS PERIOD DUNMORE MATERIALS KEYSTONE QUARRY, INC.	150,000.00	67,566.24	(1,376.21) 32,100.00 2,467.91	34,374.54
0108000083 4350 PAINT / SIGN MATERIAL ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD SHERWIN WILLIAMS	25,000.00	16,339.88	(296.69) 315.52 669.91	15,651.14
0108000083 4357 PARKS AND RECREATION SUPPLIES	37,600.00	37,600.00		37,600.00
0108000083 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD LOSCOMBE III, JOHN PPL ELECTRIC UTILITIES S & S TOOLS & SUPPLIES SHERWIN WILLIAMS SWIFT FENCE CO.	37,500.00	14,944.62	(219.20) 219.20 98.50 3,175.26 223.30 34.17 465.00	10,948.39

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		
		BEGINNING BAL.	ACTIVITY	ENDING BAL.
0108000083 4410 SALT ENCUMBERED: CURRENT PERIOD	425,000.00	116,176.05	24,093.00	92,083.05
0108000083 4460 STREET LIGHTING PPL ELECTRIC UTILITIES	200,000.00	103,874.78	14,373.89	89,500.89
0108000083 4466 STREET LIGHTING SERVICE / MAINTENANCE	60,000.00	19,716.41		19,716.41
0108000083 4467 TRAFFIC SIGNAL ELECTRICITY PPL ELECTRIC UTILITIES	90,000.00	56,409.71	6,604.80	49,804.91
0108000083 4550 CAPITAL EXPENDITURES	450,000.00	242,781.40		242,781.40
0108000083 4551 ROADWAY RESURFACING PROGRAM	875,000.00	875,000.00		875,000.00
REFUSE BUREAU:				
0108000084 4390 MATERIALS / SUPPLIES (MISC)	1,000.00	340.15		340.15
0108000084 4420 TRAVEL AND LODGING	1,000.00	948.80		948.80
0108000084 4490 LANDFILL COMMONWEALTH OF PENNSYLVANIA KEYSTONE SANITARY LANDFILL	1,300,000.00	637,130.74	200.00 142,420.82	494,509.92
0108000084 4550 CAPITAL EXPENDITURES GRANTS - PAPER BAGS	225,000.00	225,000.00	(4,240.00)	229,240.00
0108000084 4555 RECYCLING	175,000.00	175,000.00		175,000.00
GARAGES BUREAU:				
0108000085 4220 CONTRACTED SERVICES	2,500.00	1,583.57		1,583.57
0108000085 4301 GAS, OIL, LUBRICANTS D. G. NICHOLAS CO. LANS EXPRESS NORTH, LLC. PAPCO POWELL'S SALES & SERVICE WEX BANK	340,000.00	123,496.34	3,069.52 2,406.78 15,381.00 54.00 18,154.18	84,430.86

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	JULY, 2019 ACTIVITY	ENDING BAL.
0108000085 4310 EQUIPMENT/VEHICLE REPAIR/MAINTENANCE	325,000.00	142,383.83		
ENCUMBERED: PREVIOUS PERIOD			(4,807.61)	
ENCUMBERED: CURRENT PERIOD			17,593.61	
A.I.T. AUTOMOTIVE			3,619.86	
AMERICAN FIRE SERVICES			183.31	
BRADCO SUPPLY CO.			1,680.00	
C. G. CUSTOM TRUCKS			1,754.49	
CLEVELAND BROTHERS EQUIPMENT			38.03	
D. G. NICHOLAS CO.			1,622.21	
DAILEY RESOURCES			220.00	
DAVE'S AUTO IGNITION			250.00	
DENAPLES AUTO PARTS			2,307.00	
DENAPLES TOWING, INC.			720.25	
EAGLE TRUCK EQUIPMENT, INC.			2,689.28	
ELECTRO BATTERY			1,260.00	
F & S SUPPLY COMPANY, INC.			286.79	
FARGIONE AUTO SERVICE			150.00	
FASTENAL COMPANY			53.00	
FIRE LINE EQUIPMENT			582.17	
FIVE STAR EQUIPMENT CO., INC.			84.75	
FRIEDMAN ELECTRIC SUPPLY			17.26	
INDUSTRIAL ELECTRONICS, INC.			852.24	
JAY'S AUTOMOTIVE			105.00	
JORDAN'S TOWING			200.00	
MAUS AUTOMOTIVE CENTER			2,195.00	
MESKO GLASS & MIRROR			385.00	
POWELL'S RENTAL			62.00	
POWELL'S SALES & SERVICE			468.92	
SUNBURY MOTORS			1,919.09	
SUTPHEN EAST CORPORATION			788.26	
TRIPLE CITIES ACQUISITIONS, LLC			5,688.92	
WAYNE COUNTY FORD			755.55	
				<u>98,659.45</u>
0108000085 4360 SMALL TOOLS / SHOP SUPPLIES	6,500.00	7,438.82		
ENCUMBERED: PREVIOUS PERIOD			(62.67)	
ENCUMBERED: CURRENT PERIOD			110.40	
A.I.T. AUTOMOTIVE			14.90	
BAY DISTRIBUTING CORP.			250.00	
BOYD, GEORGE A.			200.00	
D. G. NICHOLAS CO.			9.99	
FIVE STAR EQUIPMENT CO., INC.			14.36	
S & S TOOLS & SUPPLIES			94.96	
				<u>6,806.88</u>
0108000085 4390 MATERIALS / SUPPLIES (MISC)	49,500.00	22,314.85		
ENCUMBERED: PREVIOUS PERIOD			(614.04)	
ENCUMBERED: CURRENT PERIOD			1,154.77	
A.I.T. AUTOMOTIVE			330.50	
C. G. CUSTOM TRUCKS			506.46	
D. G. NICHOLAS CO.			808.29	
FASTENAL COMPANY			559.64	
MIKULA, WILLIAM E.			300.00	
S & S TOOLS & SUPPLIES			23.05	
TRIPLE CITIES ACQUISITIONS, LLC			672.88	
				<u>18,573.30</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		ENDING BAL.
		BEGINNING BAL	ACTIVITY	
0108000085 4401 TIRES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD KOST TIRE & AUTO SERVICE STEVE SHANNON TIRE CO., INC.	109,500.00	74,020.05	(203.35) 575.34 5,196.86 4,068.99	<u>64,382.21</u>
0108000085 4420 TRAVEL AND LODGING	500.00	500.00		<u>500.00</u>
0108000085 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD STERTIL-KONI USA, INC.	70,000.00	16,021.80	(4,736.20) 4,736.20	<u>16,021.80</u>
0108000085 4901 MAINTENANCE (PREVENTATIVE)	7,500.00	7,070.91		<u>7,070.91</u>
PARKS & RECREATION DEPARTMENT				
0110000000 4280 MISC SERVICES - NON CLASSIFIED AMERICAN JANITOR BORGIA, GABRIELLA F & S SUPPLY COMPANY, INC. LEE ELECTRIC SUPPLY CO., INC. MAIN POOL & CHEMICAL CO. SKOFF, KRISTEN	5,000.00	4,491.15	659.38 58.85 2,584.10 234.00 590.19 58.85	<u>305.78</u>
0110000000 4290 STATIONERY / OFFICE SUPPLIES	500.00	500.00		<u>500.00</u>
0110000000 4320 BUILDING REPAIR - SUPPLY MAINTENANCE BUDGET TRANSFER FROM: 0110000000 4420 LYNCH, THOMAS P. MOZIP GRAPHICS MANUFACTURERS S & S TOOLS & SUPPLIES THE MEDICINE SHOPPE	15,000.00	545.24	(420.21) 50.00 750.00 14.99 150.46	<u>0.00</u>
0110000000 4330 MEDICAL, CHEMICAL, LAB SUPPLIES MAIN POOL & CHEMICAL CO. MICROBAC LABORATORIES	20,000.00	19,020.25	1,669.03 134.28	<u>17,216.94</u>
0110000000 4360 SMALL TOOLS / SHOP SUPPLIES	500.00	500.00		<u>500.00</u>
0110000000 4370 PARKS & RECREATION SUPPLIES	11,000.00	10,203.44		<u>10,203.44</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		
		BEGINNING BAL	ACTIVITY	ENDING BAL.
011000000 4420 TRAVEL AND LODGING BUDGET TRANSFER TO: 0110000000 4320	750.00	750.00	420.21	329.79
011000000 4530 PERFORMING ARTS	20,000.00	4,625.00		4,625.00
011000000 4540 SPRING / SUMMER PROGRAMS	3,000.00	1,306.00		1,306.00
011000000 4550 CAPITAL EXPENDITURES CHILEWSKI ENTERPRISES KEYSTONE CONTAINER SERVICE INC.	875,000.00	564,325.70	57,088.80 270.00	506,966.90
NON-DEPARTMENTAL EXPENDITURES				
0140110030 4299 ZONING BOARD PENETAR, DANIEL PISARSKI, NICOLE PLEVYAK, MARY M. SCRANTON TIMES	25,000.00	15,392.85	640.00 68.00 1,075.00 1,412.30	12,197.55
0140110060 4299 EVERHART MUSEUM	29,000.00	0.02		0.02
0140110075 4299 SCRANTON PLAN	150,000.00	0.00		0.00
0140110080 4299 SCRANTON TOMORROW	225,000.00	0.00		0.00
0140110110 4299 SHADE TREE COMMISSION ALAN KRIEG TREE CARE CORKY'S GARDEN CENTER LLC TITAN TREE SERVICE	200,000.00	62,448.49	3,600.00 5,190.47 27,100.00	26,558.02
0140110120 4299 ST. CATS AND DOGS	10,000.00	2,020.00		2,020.00
0140110130 4299 MAYOR'S 504 TASK FORCE	1,000.00	1,000.00		1,000.00
0140110140 4299 CIVIL SERVICE COMMISSION	25,000.00	1,735.50		1,735.50
0140110150 4299 HUMAN RELATIONS COMMISSION	1,000.00	1,000.00		1,000.00
0140110155 4299 LHVA TRAIL MAINTENANCE	24,000.00	13,500.00		13,500.00

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		ENDING BAL.
		BEGINNING BAL	ACTIVITY	
0140115230 4299 TAN SERIES TAN PRINCIPAL PAYMENT (6/5/19)	12,750,000.00	7,547,969.52	2,994,822.72	4,553,146.80
0140115240 4299 TAN SERIES INTEREST	465,375.00	465,375.00		465,375.00
0140115310 4299 OPER TSF TO DBT SVC - STREET LIGHTING	525,000.00	525,000.00		525,000.00
0140115320 4299 OPER TSF TO DBT SVC - GUARANTEED ENERGY SAVINGS	144,997.96	72,498.98		72,498.98
0140115324 4299 OPER TSF TO DBT SVC - FDM REVOLVING AID LN	100,000.00	0.00		0.00
0140115328 4299 OPER TSF 2016 REDEVELOPMENT AUTH SERIES AA	883,725.00	734,362.50		734,362.50
0140115329 4299 OPER TSF TO DBT SVC - LEASE OF REFUSE PACKERS	218,147.96	0.00		0.00
0140115330 4299 OPER TSF TO DBT SVC - LEASE OF KME ENGINE	49,849.00	0.00		0.00
0140115331 4299 OPER TSF TO DBT SVC - 2019 GO BONDS BLDG	1,000.00	1,000.00		1,000.00
0140115332 4299 OPER TSF TO DBT SVC - SERIES 2017 GENERAL OBLIGATION REFUNDING	3,231,000.00	2,665,500.00		2,665,500.00
0140115333 4299 OPER TSF TO DBT SVC - 2018 TAXABLE SERIES PENSION NOTE INTEREST PMT. (6/3/19)	1,208,252.22	1,208,252.22	512,587.79	695,664.43
0140115334 4299 OPER TSF TO DBT SVC - LEASE OF JOHN DEERE WHEEL LOADER	25,851.02	25,851.02		25,851.02
0140115335 4299 OPER TSF TO DBT SVC - LEASE OF LAW ENFORCEMENT MGMT SYSTEM	219,557.60	219,557.60		219,557.60
0140115337 4299 OPER TSF TO DBT SVC - ESCO LEASE BUILDING	100,000.00	100,000.00		100,000.00
0140115338 4299 OPER TSF TO DBT SVC - 2016 RED AUTH SERIES A	3,614,000.00	2,892,000.00		2,892,000.00

DEPARTMENT / ACCOUNT	2019 BUDGET	JULY, 2019		
		BEGINNING BAL.	ACTIVITY	ENDING BAL.
0140115339 4299 OPER TSF TO DBT SVC - 2016 GENL. OBL. NOTES	1,875,250.00	1,060,125.00		1,060,125.00
0140115340 4299 OPER TSF TO DBT SVC - 2016 LEASE FORD TRKS	53,925.94	0.00		0.00
0140115341 4299 OPER TSF TO DBT SVC - PIB LOAN	244,811.66	244,811.66		244,811.66
0140115342 4299 OPER TSF TO DBT SVC - LEASE STREET LIGHTING	421,476.00	0.00		0.00
0140115343 4299 2018 ARIEL PLATFORM TRUCK LEASE KS STATEBANK	102,156.57	102,156.57	102,156.57	0.00
0140113090 4299 CONTINGENCY	596,904.82	596,904.82		596,904.82
0140113100 4299 OECD CONTINGENCY OECD	150,000.00	2,067.34	2,067.34	(0.00)
0140116090 4299 UNENCUMBERED EXPENSES PRIOR YEAR OBLIG. AMERICAN ASPHALT PAVING CO.	375,000.00	181,534.14	53,284.06	128,250.08
0140116270 4299 COURT AWARDS	725,000.00	477,592.00		477,592.00
0140117020 4299 VETERAN'S ORGANIZATION	50,000.00	0.00		0.00
0140117040 4299 OPEB TRUST FUND	100,000.00	100,000.00		100,000.00
0140117060 4299 TRIPP PARK COMMUNITY CENTER	1,000.00	1,000.00		1,000.00
0140117080 4299 TARGETED EXPENSES - REVENUE PASS THROUGH ACCOUNT	275,000.00	275,000.00		275,000.00
0140117100 4299 GRANT MATCH	860,499.00	36,404.54		36,404.54

CITY OF SCRANTON FIREFIGHTERS PENSION COMMISSION

RECEIVED

Minutes

AUG 21 2019

July 17, 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

The Scranton Firefighters Pension Commission was called to order at 08:35 hrs. The following members were in attendance:

Chairman Gary DeStefano
 Secretary Brian Scott
 Active Rep. Jim Sable
 Retired Rep. Bernard Garvey
 Retired Rep. Terry Osborne (Absent)
 Attorney Larry Durkin
 Controller Rosanne Novembrino (Mary Lynn Carey by proxy)

Motion to accept June 2019 minutes by Garvey, second by Sable. Motion carried.

Correspondence:

Mike Sawicki to pension board in reference to pension contributions reimbursement due to resigning from fire department on June 7th 2019.
 Fire pension board to composite pension board in regard to Gary DeStefano appointment as representative to composite pension board.
 Anderson to Scott in reference to status of James Walsh.

Bills:

Motion to pay bill for Durkin and MacDonald LCC \$435.00 by Sable, second by Scott.
 Motion carried.

Old Business:

Paul Shirra requested military buy-back amount for 3 years and 6 months for January 17, 2020. The amount is \$4,120.33 per Anderson and Associates. Motion to reimburse Michael Sawicki \$10,288.04 of pension contributions from 2/1/2016 to 6/7/2019 by Sable, second by Garvey. Motion carried.

New Business:

Sable asked if we can bill James Walsh his pension contributions. Durkin asked if he is an active employee. Sable stated that James Walsh wants to maintain employment status. Garvey stated that if he is a firefighter then he has to pay into pension fund. Sable stated that the city sent him a letter to pay his medical insurance. Durkin stated that it then sounds like he is an employee. Durkin stated that he will talk to Scott Rhoades about billing James Walsh. Durkin stated that his QUDRO language states that his ex-wife receives pension payments after his death, which is not the case.

Garvey asked if the board has the right to deny a member a pension. Durkin stated it came close with police pension board. Durkin stated to consider the application for what is in front of you. If member is convicted of a felony then board can take pension. Durkin stated that there is a state statute and city ordinance that states all felonies and only when it happens while employed.

Application for Membership: None

Application for Pension: None

Audience: None

Motion to Adjourn:

Motion to adjourn by Sable, second by Garvey. Motion Carried

City of Scranton
Pennsylvania

RECEIVED

AUG 21 2019



OFFICE OF CITY
 COUNCIL/CITY CLERK

Non-Uniform Municipal Pension Fund

MINUTES

NON-UNIFORM MUNICIPAL PENSION BOARD

July 17, 2019

The City of Scranton's Non-Uniform Municipal Pension Board held their monthly meeting on Wednesday, July 17, 2019 at 9:30 A.M. in City Council Chambers.

In attendance were:

John Hazzouri, President

Maggie Perry, Vice-President

Mary Lynn Carey, Proxy for City Controller

Lori Reed, Proxy for City Council President

Larry Durkin, Esquire, Attorney for Board

President Hazzouri asked for a motion to accept the minutes of last month's meeting held on Wednesday, June 19, 2019.

Mrs. Perry made a motion to accept the minutes from the June 19th meeting.

Mrs. Reed seconded the motion.

President Hazzouri: All in favor? (All were in favor) The ayes have it.

President Hazzouri read the following agenda item:

1. An invoice from Durkin MacDonald, LLC in the amount of \$ 1,203.50 for services rendered from June 15, 2019 through July 15, 2019 was presented for payment. Mrs. Perry made the motion to pay and Mrs. Reed seconded the motion. All were in favor.

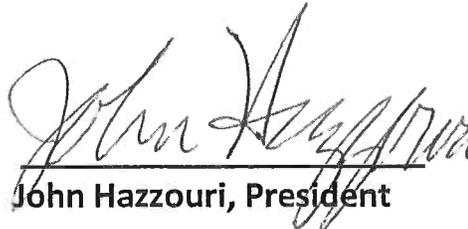
President Hazzouri opened the meeting to the Board.

Attorney Durkin stated that he has been in contact with Michele Phillips' lawyer; however, he did not hear from him about coming to today's meeting. Attorney Durkin recommended that the Board not do anything regarding Mrs. Phillips' disability application until we hear from her lawyer that they will be coming to a meeting.

President Hazzouri asked for a motion to adjourn the meeting. Mrs. Perry made a motion to adjourn the meeting and Mrs. Reed seconded the motion. All were in favor.

Meeting adjourned at 9:38 a.m.

Minutes approved by:

 Date: 8-21-19
John Hazzouri, President

Respectfully submitted:

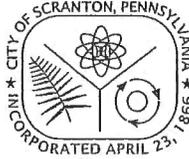
 Date: 8-21-19
Kathy Carrera, Recording Secretary

Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone (570) 348-4113 • Fax (570) 348-4207

Lori Reed
City Clerk

Amil Minora, Esq.
Counsel



PROXY

Pat Rogan, President
Timothy Perry, Vice President
William Gaughan
Wayne Evans
Kyle Donahue

I, Patrick Rogan, hereby revoke any previous proxies and appoint Lori Reed as my proxy to attend the meeting of:

Non-uniform pension board

On:

July 17, 2019

And any continuation or adjournment thereof and to represent, vote and otherwise act for me in the same manner and with the same effect as if I were personally present.

This proxy and the authority represented herein is valid only on the above date and shall not survive said date.

Dated: 7/17/19

Signed: Pat Rogan

Witness: Kathy Carrera

PROXY

I, ROSEANN NOVEMBRINO, HEREBY REVOKE ANY PREVIOUS PROXIES AND APPOINT Mary Lynn Carey AS MY PROXY TO ATTEND THE MEETING OF THE MUNICIPAL PENSION BOARD ON July, 17 AND ANY CONTINUATION OR ADJOURNMENT THEREOF AND TO REPRESENT, VOTE AND OTHERWISE ACT FOR ME IN THE SAME MANNER AND WITH THE SAME EFFECT AS IF I WERE PRESONALLY PRESENT.

THIS PROXY AND THE AUTHORITY REPRESENTED HEREIN IS VALID ONLY ON THE ABOVE DATE AND SHALL NOT SURVIVE SAID DATE.

DATE: 7/17/19,

SIGNED: Roseann Novembrino

WITNESS: Stephanie Pereromo

RECEIVED

AUG 21 2019

**COMPOSITE PENSION BOARD MINUTES
JULY 17, 2019**

OFFICE OF CITY
COUNCIL/CITY CLERK

The regular meeting of the Composite Pension Board was held on Wednesday, July 17th at 11:00AM in City Council Chambers.

The following were in attendance:

DAVID MITCHEL – Pres - Police Employee Representative
JOHN HAZZOURI – Vice Pres – Municipal Board Representative
ROBERT SENCHAK – Sect. - Fire Employee Representative
PAUL HELRING – Police Board Representative
MAGGIE PERRY – Municipal Employee Representative
GARY DESTEFANO – Fire Board Representative
LORI REED – (Proxy) City Council
MARYLYNN CAREY – (Proxy) City Controller
LARRY DURKIN – Durkin MacDonald (Legal Counsel)
ALEXANDER GOLDSMITH – PFM Group (Trustee)
JAMES KENNEDY – Thomas Anderson & Assoc. (Administrator)

David Mitchell... Called the meeting to order, he asked for a Motion for the Minutes of the June 19, 2019 Board meeting. **Motion to accept made by Maggie Perry, seconded by John Hazzouri, all were in favor.**

Jim Kennedy... He wanted to give the Board a heads up in that Mellon Bank reached out via e-mail and what's happening is they're going to retire the message center that's related to their workbench. Workbench is kind of the platform that we work on. He's not quite sure how much Human Resources, Rebecca's office in Business Administration or other areas of the City use it. We're researching this. What they're telling us is that they're going to what is called a TLS (transport layer security) which is an ascription e-mail method.

This is in the end of October timeframe. We are going to have to have his office and potentially here, whoever is accessing this thing, some kind of capability to have a certain kind of certificate which is public and be able to use this new ascription system.

Scott and him are working on it. He just wanted to give all of us a heads up on it as they learn more. He doesn't know if there is an I.T. Department here within the City. If they should work through B.A., he's not quite sure who to keep in the loop. Scott had e-mailed Rebecca to let her know what was going on as soon as we heard about this. It sounds like it's just the e-mail communication aspect that we're going to have with Mellon. But we don't want to be in a situation in October where we can't communicate back and forth with Mellon.

He is taking the action to see what we need to do and researched it. They reached out to the I.T. Group there, he will keep us all posted. He was going to try and talk with Rebecca if possible today. He's just not sure how or where it will impact the City or if the City is going to be set up to be able to handle that. He was advised to contact Frank Swietnicki in the I.T. Department. No panic he'll keep us posted. He is just researching it at this point. He just wants to make sure that we're able to communicate when this thing changes.

They are working on the 1/1/19 ACT 205 Valuation Reports. Beyer Barber has all of those. He will try to present them as soon as possible right around the latter part of the summer time frame that they are going to be doing the 2020 MMO. The other thing which he thinks he mentioned to us all the 205 Reports are all going to be e-filed this year for the first time. So there is a new system in place. Fortunately his office and Beyer Barber got a really early jump back in February getting everybody signed up. He has already actually filed the IAM Defined Contribution Plan that one's done. But it was a lot of set up work and other things. The funny part is a lot of the other actuaries have not jumped on board yet to do this and they're going to be in a world of hurt because it took a lot to get the clients to access set up to go through all the processes that they had to deal with. They have about 150 reports already filed. It's a nice compliment too, even Beyer Barber too, being so pro-active as your actuarial on top of all this stuff. And all they're doing instead of the 205 Report, you know you use to see that thick thing. Instead of mailing that out, that thing is basically on a different format is being updated now on line to the State.

Bills:

Legal services for 6/15 to 7/15 to Durkin and MacDonald in the amount of \$536.50
Motion to pay this bill made by John Hazzouri, seconded by Gary DeStefano, all were in favor.

Consulting services per contract for 4/1 – 6/30 from Thomas Anderson & Associates in the amount of \$19,875.00 **Motion to pay made by John Hazzouri, seconded by Paul Helring, all were in favor.**

The next bill is for the period of 5/1 – 5/31 in the amount of \$14,124.75 from PFM Asset Management. **Motion to pay this bill made by Paul Helring, seconded by John Hazzori, all were in favor.**

Alexander Goldsmith... Distributed reports to the Board and made his presentation. He reviewed the monthly market. It was basically a reversal of the struggle we saw in June. When everything settled by the end of the month U.S. stocks were up over 7%, international stocks were up 6%, fixed income was up a little less than 1.5% with high yield level up at 2%.

Much like we saw at the end of last year versus the beginning of this year, all the themes that attracted last year reversed themselves beginning this year. High yields bonds, U.S. stocks, international stocks came back quite strong in June. The story behind what happened in May was marginally trade concerns, U.S. and China, U.S. and Mexico. Those were different in the month of June, U.S. and Mexico, we're not going to impose those tariffs. We decided during the month to re-engage China at some future date on our trade talks and not to impose the next round of 25% tariffs. So that's a positive for U.S. markets, international markets.

The Fed Reserve is considering lowering interest rates. Everyone was expecting that the markets would chug along well, the economy is strong, we were expecting 3 to 4 hikes here in 2019. That didn't happen with the volatility at the end of the year. Chairman Powell said he's going to look to the performance of the markets in setting his interest rate policy. The Federal Reserve met in the middle of June, they did not raise rates but did not take that off the table. A lot of people expect that the Fed will meet again at the end of July that is when they expect a rate cut. The Board of Governors is split that is probably the number one item that we're watching right now. It drives stock prices, bond prices, the jobs markets, inflation. That is a major decision by the Fed.

Otherwise not much to say, all U.S. sectors were relatively even, large and small caps relatively even, growth value had some strong performance during the quarter largely due to the tensions in Iran. The end results record highs in the U.S. stock market is where we are at right now. Valuations and such have also climbed. The earnings remain strong. Corporate earnings remain strong. Unemployment remains near a four year low at 3.7%. Fundamentally speaking the economy here is sound. The big question mark remains monetary policy and some trades still lingering.

He reviewed the Plan's Performance, as of the end of June the end of the second quarter of the year the plan market value was \$97,038,585.00. That includes six months of payments to retirees, a return for the month of 4.22% slightly above the benchmark of 4.19%. The plan is slightly overweight in international stocks, slightly overweight in U.S. stocks those are both contributors. Fixed income as well as high yield was a contributor. Active management within equities, particularly international equities was a bit of a detractor this quarter. We are not sounding the alarm on that when a manager underperforms in a very sharp up market over one month.

As of July 12th the market value of the plan is \$97,727,713.00 It continues to add a little bit more relative to the benchmark. The plan is up in July .7% the benchmark is up .6%. Where we sit as of the end of June the year to date column 11.3% return for the first six month of the year it should put to rest a lot of fears you might have had looking at the performance at the end of December.

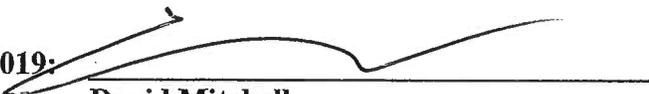
He reviewed the asset allocation. He talked about how the investment committee had adopted a more neutral stance. We were overweight in stocks. That's not the case. We brought that back in line with the benchmark. Based on the return for the month of June the portfolio has once again climbed slightly overweight. A 2.2% overweight in domestic equity, .7% overweight in international. We are okay with that, we're not going to rebalance that back in. Our investment committee has not yet elected to add to equities yet. They are meeting next Wednesday. That might be on the table but again they take into account the strong year to date return and the fact that there is the possibility rate cuts are already priced into this strong equity market.

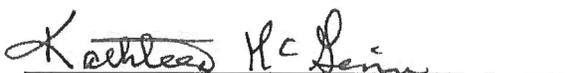
He reviewed the account reconciliation in the beginning of June following the performance of May of \$94,205,026 another (-1,127,880) million coming out to pay benefits but nearly \$4 million investment, that's a 4.2% return. If you look at the last three months obviously a little bit more coming out for benefits (-2.9) million the investment return is actually a little bit less over the three month period. So when you take April, May, June together that's when you went from \$96.8 million to \$97.0 million. We're moving in the right direction. No change to the portfolio.

Motion to adjourn made by Paul Helring, seconded by Gary DeStefano, all were in favor.

August 21st is our next Meeting

Minutes approved July 17, 2019:

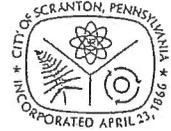

 David Mitchell
 President


 Kathleen McGinn
 Recording Secretary

City of Scranton
Pennsylvania

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AUG 21 2019



OFFICE OF CITY
COUNCIL/CITY CLERK

Municipal Pension Fund

NON-UNIFORM MUNICIPAL PENSION

AGENDA

AUGUST 21, 2019

1. RECEIVED AN INVOICE FROM DURKIN MACDONALD, LLC IN THE AMOUNT OF \$ 1,058.50 WHICH REPRESENTS SERVICES RENDERED FROM JULY 16, 2019 THROUGH AUGUST 19, 2019.
2. RECEIVED A REQUEST FOR A REFUND OF PENSION CONTRIBUTIONS FROM FORMER MAYOR WILLIAM L. COURTRIGHT. MR. COURTRIGHT HAS CONTRIBUTED 113.5 MONTHS AT \$22.00 PER MONTH AND IS ENTITLED TO A REFUND OF \$2,497.00.
3. RECEIVED CHECK # 3238 DATED AUGUST 14, 2019 IN THE AMOUNT OF \$264.00 FOR PAYMENT OF BRIAN MCANDREW'S 2019 PENSION CONTRIBUTIONS.
4. RECEIVED A REQUEST FOR A REFUND OF PENSION CONTRIBUTIONS FROM DANIELLE KENNEDY. MRS. KENNEDY WAS THE HUMAN RESOURCES DIRECTOR FROM FEBRUARY 6, 2017 UNTIL AUGUST 16, 2019. SHE HAS CONTRIBUTED 30.5 MONTHS AT \$22.00 PER MONTH AND IS DUE A REFUND OF \$671.00.



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

RECEIVED

AUG 21 2019

DATE: August 21, 2019
 TO: Wayne Beck, City Treasurer
 FROM: Nancy Krake, Staff Accountant
 RE: Check for Deposit

**OFFICE OF CITY
 COUNCIL/CITY CLERK**

Enclosed kindly find the following check received from the Scranton Housing Authority, which is payment in lieu of taxes for the City of Scranton:

Scranton Housing Authority Ck. # 027281 \$59,325.96

This check is to be deposited into Account #01.359.35910

cc: Mayor Wayne Evans
 Roseann Novembrino, City Controller
 Scranton City Council ✓
 Becky McMullen, Finance Manager
 File



HUMAN RELATIONS COMMISSION

CITY HALL • 340 NORTH WASHINGTON AVE., 4TH FL. • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105

**Approved Minutes
Thursday, February 28, 2019
6:00pm
City Council Chambers**

RECEIVED

AUG 23 2019

**OFFICE OF CITY
COUNCIL/CITY CLERK**

I. Pledge/Moment of Reflection

II. Call to Order Organizational Meeting

Pedro: Good evening and welcome. I call this meeting of the Scranton Human Relations Commission to order. It is Thursday, February 28, 2019. At approximately 6:00 p.m. May I please have a roll call?

III. Roll Call

Commissioners – when your name is called: *Here.*

Mary-Pat: *Commissioner Pedro Anes
Commissioner Paul Strunk
Commissioner Om Timsina
Commissioner Aja Wentum
Commissioner Tara Man Shankar
Commissioner Dr. Stephanie Bressler*

Absent: *Commissioner Dr. Jessica Rothchild
Commissioner Rev. Rebecca Barnes*

Solicitor: *Atty. Joshua Borer*

IV. Reading of the Minutes

Pedro: In having had an opportunity to review the minutes for the Thursday, November 29, 2018, Public Meeting, Commissioners are there any corrections you would like to put on the record?

Hearing none, I would accept a Motion to approve the minutes from November 29, 2019, public meeting.

Paul: I move that we approve the minutes from the November 29, 2018, Public Mtg.

Aja: I'll second.

Pedro: *Roll Call please.*

Mary-Pat: *Commissioner Pedro Anes
Commissioner Paul Strunk
Commissioner Om Timsina
Commissioner Aja Wentum
Commissioner Tara Man Shankar
Commissioner Dr. Stephanie Bressler*

Pedro: *So moved. Thank you.*

V. Citizen's Participation – NO PUBLIC ATTENDED

VI. Correspondence: (Solicitor or Coordinator presents any new correspondence, Complaints)

Pedro: *During this portion of the meeting, the Coordinator will read Commission correspondence.*

Mary-Pat: *The Commission received correspondence dated March 30, 2018, from the PA HRC. Josh, if You would please speak to the information you received from the correspondence.*

VII. Unfinished Business

Pedro: *Mary-Pat, we had requested information regarding the Commission budget. Do you have anything for us this evening?*

Mary-Pat: *I do not have updated information at this time. I will provide it at the first meeting of the new year.*

Pedro: *At this time, I will ask for an update from the Committee for Data and Statistical Collection. Dr. Bressler, I turn the floor over to you.*

Subsequently, Dr. Bressler was appointed to head up the Committee.

Pedro: *Thank you for that information. Now, we will hear from Commissioner Strunk and Solicitor Borer regarding the Draft Marketing Concept and Strategic Plan as well as a letter that was drafted regarding the bathrooms on the second floor here at City Hall. I now turn the floor over to them...*

Committee work to be completed and reported at the next meeting.

Pedro: *I would like to thank all of you for your contributions to this evening's discussion.*

VIII. New Business/Education Component

Dates for the 2019 meetings: 2/28; 5/16; 8/22; and 11/21.

IX. Solicitor's Announcements

Everything Attorney Borer needed to share he had already completed.

X. Commissioner's Announcements

Pedro: *I would now like to give an opportunity to the Commissioner's to share any announcements they may have. Mary-Pat if you call out the list, please.*

Mary-Pat: *Commissioner Pedro Anes
Commissioner Paul Strunk
Commissioner Om Timsina
Commissioner Aja Wentum
Commissioner Tara Man Shankar
Commissioner Dr. Stephanie Bressler*

Commissioners: *Nothing at this time, thank you.*

XI. Adjournment

Pedro: *Any other business? Hearing none, I would like to take the opportunity one more time to thank everyone for attending. We appreciate you.*

Pedro: *I would accept a motion to adjourn.*

Aja: *I move to adjourn.*

Om: *I'll second.*

Pedro: *Roll Call please*

Mary-Pat: *Commissioner Pedro Anes
Commissioner Paul Strunk
Commissioner Om Timsina
Commissioner Aja Wentum
Commissioner Tara Man Shankar
Commissioner Dr. Stephanie Bressler*

Commissioners: *Yes.*

Pedro: *Adjourned. Thank you.*

The Sewer Authority of the City of Scranton, Pennsylvania

Board of Directors Meeting

May 16, 2019 Meeting Minutes

RECEIVED

AUG 23 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Mr. Michael Parker, Chairman, called the May 16, 2019 monthly Meeting of the Board of Directors of The Sewer Authority of the City of Scranton, Pennsylvania to order at approximately 5:36 P.M. The meeting was held in the Governor's Room of the Municipal Building of the City of Scranton.

Pledge of Allegiance

Roll Call:

Roll Call was taken; Mr. Michael Parker, Mr. Kevin Whelan and Ms. Keleena McNichols were in attendance. Mr. Michael Dempsey was absent.

Atty. Shrive declared a quorum present.

Acceptance of Previous Minutes:

The Minutes of the SSA Board Meeting of March 21, 2019 were presented and approved;

Approved 3-0

Report of the SSA Solicitor:

Atty. Jason Shrive gave the Solicitor's Report:

- The SSA is working on the wind down/transition, parameters of Purchase Agreement, rate payer & customer concerns, transition between Pennsylvania American Water & Scranton Sewer Authority, paying outstanding expenses, easement resolutions and dealing with litigation and day to day matters.
- Announced that Executive Sessions was held on 5/16/19, previous to public meeting where Litigation & Personnel issues were discussed.

Public Comment:

Public Comment was conducted and the following people addressed the Board:

Marie Schumacher

Board Action on Resolutions & Motions:

- a. Resolution to Approve Payment of Operating Expenses; **Approved 3-0**
- b. Resolution to Approve Payment of Class Action/Easement Bills from the Class Action Easement Escrow Account; **Approved 3-0**
- c. Resolution to Approve and Ratify Actions of the Office Administrator and Solicitor; **Approved 3-0**

Other Business:

No new business was addressed.

Adjournment: Meeting was adjourned at approximately 5:39 P.M.



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

MEMORANDUM

DATE: August 26, 2019
TO: Wayne Beck, City Treasurer
FROM: Nancy Krake, Staff Accountant
RE: Check for Deposit

Enclosed kindly find the following check received from Lutherwood, which is payment in lieu of taxes for the City of Scranton:

Lutherwood	Ck. # 0002165	\$6,000.00
-------------------	----------------------	-------------------

This check is to be deposited into Account #01.359.35920

cc: Mayor Wayne Evans
Roseann Novembrino, City Controller
Scranton City Council ✓
File

RECEIVED

AUG 26 2019

OFFICE OF CITY
COUNCIL/CITY CLERK



CITY PLANNING COMMISSION

CITY HALL : 340 NORTH WASHINGTON AVENUE : SCRANTON, PENNSYLVANIA 18503 : PHONE 570-348-4280 : FAX 570-348-4171

CITY PLANNING COMMISSION
August 28, 2019
6:00 PM

Meeting Location
City Council Chambers 2nd Floor
City Hall
340 N. Washington Ave.
Scranton, PA

MEETING CANCELLED DUE TO LACK OF BUSINESS

RECEIVED

AUG 26 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

TAX ASSESSOR'S REPORT

Hearing Date: 08/14/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Curren t Assesed Value	After Appeal Value
10:00 AM	JEFFERS MICHAEL	SCRANTON	16717040049		15500	
10:10 AM	BIENVENIDA PROPERTY AND RENT	SCRANTON CITY	15660020033	CHRISTOPHER SZEWC	25000	
10:20 AM	LATORE JOSEPH M & PATRICIA A	SCRANTON	13510040020		14000	
10:30 AM	BELARDI RICHARD & CINDY	SCRANTON	14653010020	GLENN CASHURIC	24260	
10:40 AM	SCOTT PATRICK T JR & CATHERIN	SCRANTON	15516030036		15722	
10:50 AM	MOLETSKY MARK J & SHANNON B	SCRANTON	1451501001402	PAUL KELLY	2000	
10:50 AM	MOLETSKY MARK S & SHANNON B	SCRANTON	14514080024	PAUL KELLY	35000	
10:50 AM	LYONS JAMES T	SCRANTON	13412080029	PAUL KELLY	13000	
10:50 AM	LYONS JAMES T	SCRANTON	13412080030	PAUL KELLY	13000	
11:10 AM	GARCIA ELIZABETH M	SCRANTON	15705020002	AMIL MINORA	35000	
11:20 AM	ALSQSTOP REAL ESTATE LLC	DUNMORE	14714030018		47100	
11:30 AM	SREBRO KENNETH P	SCOTT TWP	06211020001		56000	
11:40 AM	JORDAN ANTHONY	ROARING BROOK TWP	18901040015		21000	
11:50 AM	NESTER SHEILA & BUSCEMI LAURIE	COVINGTON TWP	22701020331		5000	
12:00 PM	MCALLISTER JEFFREY & ROCHELLE	SPRINGBROOK TWP	2110402000110		14000	
12:10 PM	TURANO JOSEPH&DAVID&LEININGE	FELL	01504010007	WALTER CASPER	40500	
12:20 PM	CALJEAN ANTHONY	JERMYN	0731204001900		11200	
12:30 PM	T & D ALLIANCE INC	BLAKELY	10302010014	SEAN GALLAGHER	124800	
12:40 PM	ONEILL SEAN PATRICK	DICKSON CITY	11320030014		41250	
12:40 PM	LPO HOLDINGS LLC	DUNMORE	13519010046		24600	
12:55 PM	MANG MICHAEL	CARBONDALE TWP	0550401000201		6000	
1:00 PM	MARTIER REALTY CO LLC	CARBONDALE CITY	05521010023		23000	
1:10 PM	SNYDER CHRISTOPHER J & GAYLE	OLD FORGE	16518020046		36000	
1:20 PM	WALLACE STEVEN J & DAVIS ADAM	JEFFERSON TWP	13802050013		25500	
1:30 PM	YOFFE LUBOV & ELAINE	MADISON TWP	1820201000115		60500	
1:40 PM	BRUNDAGE P J&C- DESANDO F & L	JEFFERSON	14001030007		12500	
1:50 PM	CALI DEAN & CAITLIN	ROARING BROOK TWP	1700101000172		9375	
2:00 PM	SHEN MANUFACTURING COMPANY	BLAKELY	10319LL0002	EDWIN ABRAHAMSEN	707000	

TOTAL RECORDS 28

RECEIVED
JUL 24 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Linda Crofton 5709636385

(02/02) 07/24/2019 10:03:34 AM

75
3B

TAX ASSESSOR'S REPORT

Hearing Date: 08/21/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value	After Appeal Value
10:00 AM	ARCHIBALD GEORGE E	BLAKELY	1041305000101		13000	
10:10 AM	MUNLEY JASON T & JESSICA D	JESSUP	1041405000112	JOHN PESOTA	30400	
10:10 AM	MUNLEY JASON T & JESSICA D	CARBONDALE CITY	05505030035	JOHN PESOTA	10550	
10:25 AM	ORLANDO JUDITH	GREENFIELD TWP	0141901000801		1500	
10:25 AM	ORLANDO JUDITH	GREENFIELD TWP	01419010008		1500	
10:35 AM	DESTEFANO JOS JR & JILLIAN	OLD FORGE	1750302000554		29800	
10:45 AM	BOTKE WILLIAM T & ERIN E	WAVERLY	0810103000210		48500	
10:55 AM	FENICK MICHAEL J & PAMELA	NEWTON	11004010008		22000	
11:05 AM	CONTE RICHARD PAUL JR	DUNMORE	15801020019	KIMBERLY KOST SCANL	51900	
11:15 AM	ILINA ALISA	CLIFTON	23304130002		28800	
11:25 AM	MILLER CHRISTOPHER J	COVINGTON TWP	2130201000208		40500	
11:35 AM	ZVEREV ANZHELIKA	COVINGTON	22701020293		5400	
11:45 AM	CEBULKO BRIAN M & KELLEHER A	COVINGTON	2050204000103	MARK RUDALAVAGE	42000	
11:55 AM	KAMINSKI ANDREW & JONES LILLIA	MOSCOW	19806030003		20000	
12:05 PM	KRAMER DALE A & LISA M	SCRANTON	16805020014		31000	
12:15 PM	NAPPI PATRICK J & DEBRA G	SCRANTON	1440402000204		19000	
12:25 PM	DREWES THOMAS & FAGE KATHLEE	SCRANTON	1571602000301	JUSTIN SULLA	30000	
12:35 PM	ALTENBURGER RAYMOND E	SCRANTON	1341504000110	JUSTIN SULLA	22000	
12:45 PM	DONOVAN KEVIN P	SCRANTON	14518020053		10000	
12:55 PM	GENELLO STEPHEN H & DENISE	SCRANTON	15706080049		25000	
1:05 PM	MAIN DRAG REALTY LLC	SCRANTON	1465302000101		22151	
1:15 PM	STEVENS WILLIAM J JR & SCHOFIEL	SCRANTON	12320020002		17000	
1:25 PM	SCHOFIELD JOHN T & ANN E	SCRANTON	13509040007	DAVID RINALDI	10000	
1:35 PM	FABRICATORE G & M & J & COLEMAN	SCRANTON	13416020003		10000	
1:45 PM	SAVINO REALTY LLC	SCRANTON	14518060011		12500	
1:55 PM	ROSIK EUGENE S & MARIE K	DUNMORE	1580302001322		36000	

TOTAL RECORDS 26

RECEIVED

JUL 29 2019

OFFICE OF CITY COUNCIL/CITY CLERK

02/02 07/26/2019 08:48:09 PM

Melissa Maguire 5709636385

**SINGLE TAX OFFICE
CITY FUNDS DISTRIBUTED
COMPARISON 2018 - 2019**

	<u>YTD</u> <u>8/31/2019</u>	<u>YTD</u> <u>8/31/2018</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Pct.</u>
Real Estate	\$27,630,703.70	\$27,546,972.61	\$83,731.09	0.30%
Delinquent Real Estate	\$1,312,920.72	\$1,312,072.46	\$848.26	0.06%
LST/EMS	\$3,740,886.43	\$3,712,409.33	\$28,477.10	0.77%
Bus Priv/Merc	\$2,324,989.82	\$2,350,790.23	(\$25,800.41)	-1.10%
	\$ 35,009,500.67	\$34,922,244.63	\$87,256.04	

RECEIVED

AUG 30 2019

OFFICE OF CITY
COUNCIL/CITY CLERK



DEPARTMENT OF LICENSING, INSPECTIONS AND PERMITS

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4193 • FAX: 570-348-4171

RECEIVED
SEP 03 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

THE ZONING HEARING BOARD OF THE CITY OF SCRANTON HEREBY GIVES NOTICE THAT IT WILL CONDUCT A PUBLIC HEARING AT CITY HALL, 340 N WASHINGTON AVE., CITY COUNCIL CHAMBERS (2nd Floor) ON WEDNESDAY, September 11, 2019 @ 6 PM, TO CONSIDER, DELIBERATE, DISCUSS AND/OR TAKE OFFICIAL ACTION ON ANY MATTER THAT MAY LAWFULLY COME BEFORE IT AND TO CONSIDER THE FOLLOWING APPLICATIONS:

- 1) Continuation of the hearing, Kenneth & Mary Ellen Lake, Seeking variance for Commercial Indoor Recreation use (batting and throwing practice and baseball coaching) 1000 Blk. Engle Ct. (in the Rear of 1023 Wheeler Ave) R-1A Zone**
- 2) AT&T Mobility, Seeks Variance(s) for installation and relief from setback and fencing requirements for Commercial Communications Antenna(s) (small cell facility) at the following locations:**
 - a. 2300 Boulevard Ave (Park Gardens, near corner of Boulevard and Morel St.) R-3 Zone**
 - b. 1027-1001 Ridge Row (University of Scranton, rear of Long Center) INS-G zone**
 - c. 1130 Mulberry St. (Mulberry St. and N. Webster Ave)C-N Zone**
 - d. 1000 Remington Ave. (Remington Ave. and Maple St.) I-L Zone**
- 3) Michael Skoff Seeks Variance from side and rear setback requirements for addition to home at 1524 Penn Ave. R-1A Zone**
- 4) 1307 S Irving Ave LLC, Seeks Variance for to use property as 2 unit apartment building, 1307 S Irving Ave. R-1A Zone**

- 5) Paul Kramer, Seeks Variance to construct a personal use, storage only garage at 640 Willow St. R-1A Zone
- 6) Tanuaaru LLC (Gunsmoke and Convenient) Seeks special exception pursuant to Section 805.C.3.a to expand convenient store more than 5% at 1401 N Washington Ave. (R-20 Zone)
- 7) Barletta Outdoor Media, Seeks Variance to construct 300 SF Off-Premise Sign (Billboard) at 1844 N. Main Ave. C-N Zone
- 8) Jewish Discovery Center seeks special exception pursuant to Section 806.E.3 to re-use the structure at 720-722 N Main Ave as a 4 unit apartment building. R-1A Zone

ANYONE INTERESTED IN BECOMING A PARTY TO THE ABOVE LISTED CASES ARE DIRECTED TO CONTACT THE CITY ZONING OFFICER @ 570-348-4280. SHAWN WALSH , CHAIRMAN, SCRANTON ZONING BOARD. PUBLIC PARTICIPATION WELCOME.

FILE OF THE COUNCIL NO. _____

2019

AN ORDINANCE

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT THE FUNDS RELATED THERETO THROUGH THE BJA FY 19 EDWARD BYRNE JUSTICE ASSISTANCE GRANT ("JAG") PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF \$19,914.00.

WHEREAS, the Scranton Police Department is desirous of obtaining funds from the BJA FY 19 Edward Byrne Justice Assistance Grant ("JAG") Program-Local Solicitation in the amount of \$19,914.00 to be used to purchase an Automated License Plate Reader (ALPR) to be used by Scranton Police Patrol Officers. A copy of the Grant Application is attached hereto as Exhibit "A" and incorporated herein as if set forth at length; and

WHEREAS, Automated License Plate Reader (ALPR) is a modern tool used by law enforcement in recent years to assist in investigations and enhance enforcement efforts. A force multiplier, ALPRs have assisted law enforcement in investigations, location of suspects and wanted persons and Amber alerts. Simply put, this tool makes information gathering more efficient allowing law enforcement to do their job more effectively; and

WHEREAS, the Scranton Police Department (SPD) currently utilizes 2 ALPR's. The use of ALPR's by law enforcement has been proven to aid in investigations. In addition to their use to detect basic violations such as unregistered vehicles, this tool makes it easier to find lost and stolen vehicles as opposed to the tedious task of comparing plate numbers to lists of stolen or other vehicles of interest. Recently, data obtained through the ALPR's was utilized in an investigation that involved a fatal shooting at an after-hours night club in Scranton. The City of Scranton is requesting to purchase an additional ALPR to be used by the Scranton Police Department to provide a more efficient public service; and

WHEREAS, the Scranton Police Department currently utilizes the 2 automated license plate readers, which are connected to patrol vehicles and utilized during routine patrols. That data is then stored and utilized for stolen vehicle searches, missing persons and any other criminal investigation. A third ALPR would enhance SPD's efforts. Although SPD only utilizes 2 ALPR's, all officers are trained on their usage and department policies.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City Officials are hereby authorized to apply for and execute a Grant Application, and, if successful, a Grant Agreement, and any and all documents related thereto, and accept any funds awarded through the BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Local Solicitation.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.

Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8335
Fax: (570) 207-0412
mamclane@scrantonpa.gov

**Police Department
Maggie Perry
Grant Manager**



SCRANTON

August 23, 2019



Atty. Jessica Eskra
City of Scranton
340 North Washington Avenue
Scranton, Pa 18503

Re: 2018 JAG Funding

Atty. Eskra,

I respectfully request that you send legislation to City Council to apply for and execute the BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) - Local Solicitation.

The purpose of this grant is to purchase a Automated License Plate Reader to be used by Scranton Police Patrol Officers. SPD is requesting \$19,914 to be used for the purchase.

I also request that Mayor Evans signed the attached form, "Certifications and Assurances by the Chief Executive of the Applicant Government" , once approved my City Council.

If you have any questions or concerns please feel free to contact me at 558-8335.

Thank you,

Maggie Perry
Maggie Perry
Grant Manager

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Edward Byrne Justice Assistance Grant Program FY 2019 Local Solicitation
Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2019 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

Signature of Chief Executive of the Applicant Unit of
Local Government

Date of Certification

Printed Name of Chief Executive

Title of Chief Executive

Name of Applicant Unit of Local Government


BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

 2019-H4433-PA-DJ

[Application](#) [Correspondence](#) Application:

Review SF-424 [Print a Copy](#)

Application Handbook

- [Overview](#)
- [Applicant Information](#)
- [Project Information](#)
- [Budget and Program Attachments](#)
- [Assurances and Certifications](#)
- [Review SF 424](#)
- [Submit Application](#)

[Help/Frequently Asked Questions](#)

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APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED August 23, 2019	Applicant Identifier	
	1. TYPE OF SUBMISSION Application Construction	3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name City Of Scranton		Organizational Unit Scranton Police Department	
Address 340 N. Washington Ave Scranton, Pennsylvania 18503-1582		Name and telephone number of the person to be contacted on matters involving this application Perry, Maggie (570) 558-8335	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 24-6000704		7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA: Edward Byrne Memorial Justice Assistance TITLE: Grant Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT License Plate Reader	
12. AREAS AFFECTED BY PROJECT City of Scranton			
13. PROPOSED PROJECT Start Date: January 01, 2020 End Date: December 31, 2020		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project PA17	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program has not been selected by state for review	
Federal	\$19,914		
Applicant	\$0		
State	\$0		
Local	\$0		

Other	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
Program Income	\$0	
TOTAL	\$19,914	
N		
<p>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.</p>		

Continue

BJA FY19 Edward Byrne Memorial Justice Assistance Grant Program
City of Scranton

PROGRAM NARRATIVE

Project Identifiers:

- License Plate Readers
- Evidence based
- Equipment

Description of the Issues:

Automated License Plate Readers (ALPR) is a modern tool used by law enforcement in recent years to assist in investigations and enhance enforcement efforts. A force multiplier, ALPRs have assisted law enforcement in investigations, location of suspects and wanted persons and Amber alerts. Simply put this tool makes information gathering more efficient allowing law enforcement to do their job more effectively. Data gathered by ALPRs have been used in the arrests of murder suspects in South Carolina, Kansas, Louisiana and Connecticut in recent years.

The Scranton Police Department (SPD) currently utilizes 2 ALPR's. In addition to their use to detect basic violations such as unregistered vehicles, this tool makes it easier to find lost and stolen vehicles as opposed to the tedious task of comparing plate numbers to lists of stolen or other vehicles of interest. Recently, data obtained through the ALPR's was utilized in an investigation that involved a fatal shooting at an after-hours night club in Scranton. The use of ALPRs by law enforcement has been proven to aid in investigations. The City of Scranton is requesting funding to purchase an additional ALPR to be used by the Scranton Police Department in order to provide a more efficient public service.

Project Design and Implementation:

The Scranton Police Department currently utilizes 2 automated license plate readers, which are connected to patrol vehicles and utilized during routine patrols. That data is then stored and utilized for stolen vehicle searches, missing persons and any other criminal investigation. A third ALPR would enhance SPD's efforts.

Although SPD only utilizes 2 ALPRs, all officers are trained on their usage and department policies.

Capabilities and Competencies:

The staff assigned to this project are:

- Chief of Police Carl Graziano- Chief Graziano has been with SPD for over twenty years. He has been the Chief of Police since 2014 and has a degree in Criminal Justice. .
- Grant Manager Maggie Perry- Mrs. Perry has been the Grant Manager for the City of Scranton since 2010. For this program Mrs. Perry will be responsible for completing and submitting all annual/quarterly progress and financial reports as well as collecting performance measures and completing project evaluation.

Plan for Collecting Data Required for Performance Measures:

The Grant Manager, Maggie Perry, will be responsible for collecting the data associated with the Performance Measures and including this data in the quarterly performance metrics.

The goals and related performance measures for the proposed project are:

Goal #1- Aid in investigations

- Performance Measure: track the number of investigations ALPR data is utilized for

Goal #2- Enhance enforcement efforts

- Performance Measure: track number of traffic enforcements that ALPRs are utilized during



General Instructions & Resources

[View Budget Summary](#)

OMB APPROVAL NO.: 1121-0329
EXPIRES 7/31/2016

Budget Detail Worksheet

- (1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal (match) amount in the appropriate category, if applicable.
- (2) For each budget category, you can see a sample by clicking ([To View an Example, Click Here](#)) at the end of each description.
- (3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (4) **Record Retention:** In accordance with the requirements set forth in [2 CFR Part 200.333](#) , all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

A. **Personnel** – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50) [To View an Example, Click Here](#)

PERSONNEL (FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (FEDERAL)

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
NON-FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (NON-FEDERAL)

TOTAL PERSONNEL
\$0

B. Fringe Benefits – Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765) [To View an Example, Click Here](#)

FRINGE BENEFITS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (FEDERAL)

FRINGE BENEFITS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

TOTAL FRINGE BENEFITS	
	\$0

C. **Travel** – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate “location to be determined.” Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the “Contractual/Consultant” category. [To View an Example, Click Here](#)

TRAVEL (FEDERAL)

Purpose of Travel	Location	Computation						Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	
		Lodging		Night				\$0.00
		Meals		Day				\$0.00
		Mileage		Mile				\$0.00
		Transportation:		Round-trip				\$0.00
		Local Travel						\$0.00
		Other						\$0.00
		Subtotal						\$0
FEDERAL TOTAL								\$0

TRAVEL NARRATIVE (FEDERAL)

TRAVEL (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:							
				Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other						\$0.00	
		Subtotal						\$0.00	
								NON-FEDERAL TOTAL	\$0

TRAVEL NARRATIVE (NON-FEDERAL)

TOTAL TRAVEL
\$0

D. Equipment – List non-expendable items that are purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. [To View an Example. Click Here](#)

EQUIPMENT (FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
Automated License Plate Readers	1	\$19,914.00	\$19,914
FEDERAL TOTAL			\$19,914

EQUIPMENT NARRATIVE (FEDERAL)

The funding awarded by BJA Edward Byrne Justice Assistance program to the City of Scranton will be used to purchase an Automated License Plate Reader to be used by Scranton Police Department patrol officers.

EQUIPMENT (NON-FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (NON-FEDERAL)

TOTAL EQUIPMENT	\$19,914
-----------------	----------

E. **Supplies** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

To View an [Example](#), [Click Here](#)

SUPPLIES (FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (FEDERAL)

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (NON-FEDERAL)

TOTAL SUPPLIES
\$0

F. Construction – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. [To View an Example, Click Here](#)

CONSTRUCTION (FEDERAL)

Purpose	Description of Work	Cost
	FEDERAL TOTAL	\$0

CONSTRUCTION NARRATIVE (FEDERAL)

CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
NON-FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

TOTAL CONSTRUCTION
\$0

G. Consultants/Contracts – Indicate whether applicant’s formal, written Procurement Policy or the Federal Acquisition Regulations are followed.
Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$650 per day or \$81.25 per hour require additional justification and prior approval from OJP. To View an Example. Click Here

CONSULTANT FEES (FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (FEDERAL)

CONSULTANT FEES (NON-FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (NON-FEDERAL)

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

CONSULTANT EXPENSES (FEDERAL)

Purpose of Travel	Location	Computation						Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	
		Lodging		Night				\$0.00
		Meals		Day				\$0.00
		Mileage		Mile				\$0.00
		Transportation:						
				Round-trip				\$0.00
		Local Travel						\$0.00
		Other						\$0.00
		Subtotal						\$0.00
SUBTOTAL								\$0
FEDERAL TOTAL								\$0

CONSULTANT EXPENSES NARRATIVE (FEDERAL)

CONSULTANT EXPENSES (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:							
				Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other						\$0.00	
		Subtotal						\$0	
								SUBTOTAL	\$0
								NON-FEDERAL TOTAL	\$0

CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

TOTAL CONSULTANTS	
	\$0

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$150,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award. Note: This budget category may include subawards.

CONTRACTS (FEDERAL)

Item	Cost
FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (FEDERAL)

CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (NON-FEDERAL)

TOTAL CONTRACTS	\$0
TOTAL CONSULTANTS/CONTRACTS	\$0

H. **Other Costs** – List items (e.g., rent (arms-length transaction only), reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. [To View an Example, Click Here](#)

OTHER COSTS (FEDERAL)

Description	Computation			Cost
	Quantity	Basis	Length of Time	
				\$0
FEDERAL TOTAL				\$0

OTHER COSTS NARRATIVE (FEDERAL)

OTHER COSTS (NON-FEDERAL)

Description	Computation			Cost
	Quantity	Basis	Length of Time	
				\$0
NON-FEDERAL TOTAL				\$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

TOTAL OTHER COSTS	
	\$0

I. Indirect Costs – Indirect costs are allowed if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, or the applicant may elect to charge a de minimis rate of 10% of modified total direct costs as indicated in 2 CFR Part 200.414f. If the applicant's accounting system permits, costs may be allocated in the direct cost categories. (Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73) [To View an Example. Click Here](#)

INDIRECT COSTS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (FEDERAL)

INDIRECT COSTS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (NON-FEDERAL)

TOTAL INDIRECT COSTS	\$0

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0
D. Equipment	\$19,914	\$0	\$19,914
E. Supplies	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$0	\$0	\$0
H. Other	\$0	\$0	\$0
Total Direct Costs	\$19,914	\$0	\$19,914
I. Indirect Costs	\$0	\$0	\$0
TOTAL PROJECT COSTS	\$19,914	\$0	\$19,914

Federal Request	\$19,914
Non-Federal Amount	\$0
Total Project Cost	\$19,914

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 28, 2019

RECEIVED

AUG 29 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT THE FUNDS RELATED THERETO THROUGH THE BJA FY 19 EDWARD BYRNE JUSTICE ASSISTANCE GRANT ("JAG") PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF \$19,914.00.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING RE-APPOINTMENT OF ROBERT KEIPER, 406 ROANOKE LANE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION. MR. KEIPER'S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. KEIPER'S TERM WILL EXPIRE WITH THE TERM OF MAYOR WAYNE E. EVANS.

WHEREAS, Robert Keiper's term expired with the resignation of Mayor William L. Courtright on July 1, 2019; and

WHEREAS, the Mayor of the City of Scranton desires to re-appoint Robert Keiper to the Civil Service Commission effective July 26, 2019 and his term will expire with the term of Mayor Wayne E. Evans; and

WHEREAS, Robert Keiper has the requisite, experience, education and training necessary to serve as a member of the Civil Service Commission.

NOW, THEREFORE, BE IT RESOLVED that Robert Keiper, 406 Roanoke Lane, Scranton, PA is hereby re-appointed to the Civil Service Commission. Mr. Keiper's term will expire with the term of Mayor Wayne E. Evans.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

August 6, 2019

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, PA 18503

RE: Civil Service Commission Appointment

Dear Council Members:

Please be advised that I am appointing Robert Keiper, 406 Roanoke Lane, Scranton, PA 18504 as a member of the Civil Service Commission, effective July 26, 2019.

Mr. Keiper's term expired at the resignation of Mayor Courtright, Mayor Evans wishes to re-appoint Mr. Keiper until the end of his term as Mayor.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

Wayne E. Evans
Mayor, City of Scranton

WEE/mm

CC: Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Civil Service Commission
Robert Keiper



DEPARTMENT OF LAW

P E N N S Y L V A N I A CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING RE-APPOINTMENT OF ROBERT KEIPER, 406 ROANOKE LANE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION.

MR. KEIPER'S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. KEIPER'S TERM WILL EXPIRE WITH THE TERM OF MAYOR WAYNE E. EVANS.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING RE-APPOINTMENT OF RAYMOND J. KELLY, 10 FAWNWOOD DRIVE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION. MR. KELLY' S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. KELLY'S TERM WILL EXPIRE WITH THE TERM OF MAYOR WAYNE E. EVANS.

WHEREAS, Raymond J. Kelly's term expired with the resignation of Mayor William L. Courtright on July 1, 2019; and

WHEREAS, the Mayor of the City of Scranton desires to re-appoint Raymond J. Kelly to the Civil Service Commission effective July 26, 2019 and his term will expire with the term of Mayor Wayne E. Evans; and

WHEREAS, Raymond J. Kelly has the requisite, experience, education and training necessary to serve as a member of the Civil Service Commission.

NOW, THEREFORE, BE IT RESOLVED that Raymond J. Kelly, 10 Fawnwood Drive, Scranton, PA is hereby re-appointed to the Civil Service Commission. Mr. Kelly's term will expire with the term of Mayor Wayne E. Evans.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

**OFFICE OF THE MAYOR**

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

August 6, 2019

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, PA 18503

RE: Civil Service Commission Appointment

Dear Council Members:

Please be advised that I am appointing Raymond Kelly, 10 Fawnwood Dr., Scranton, PA 18504 as a member of the Civil Service Commission, effective July 26, 2019.

Mr. Kelly's term expired at the resignation of Mayor Courtright, Mayor Evans wishes to re-appoint Mr. Kelly until the end of his term as Mayor.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

A handwritten signature in cursive script that reads "Wayne E. Evans".

Wayne E. Evans
Mayor, City of Scranton

WEE/mm

CC: Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Civil Service Commission
Raymond Kelly



DEPARTMENT OF LAW

P E N N S Y L V A N I A CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING RE-APPOINTMENT OF RAYMOND J. KELLY, 10 FAWNWOOD DRIVE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION. MR. KELLY'S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. KELLY'S TERM WILL EXPIRE WITH THE TERM OF MAYOR WAYNE E. EVANS.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING RE-APPOINTMENT OF JACK LOSCOMBE, 3115 PARALLEL DRIVE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION. MR. LOSCOMBE'S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. LOSCOMBE'S TERM WILL EXPIRE WITH THE TERM OF MAYOR WAYNE E. EVANS.

WHEREAS, Jack Loscombe's term expired with the resignation of Mayor William L. Courtright on July 1, 2019; and

WHEREAS, the Mayor of the City of Scranton desires to re-appoint Jack Loscombe to the Civil Service Commission. Mr. Loscombe's term will expire with the term of Mayor Wayne E. Evans; and

WHEREAS, Jack Loscombe has the requisite, experience, education and training necessary to serve as a member of the Civil Service Commission.

NOW, THEREFORE, BE IT RESOLVED that Jack Loscombe, 3115 Parallel Drive, Scranton, PA is hereby re-appointed to the Civil Service Commission. Mr. Loscombe's term will expire with the term of Mayor Wayne E. Evans.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

August 6, 2019

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, PA 18503

RE: Civil Service Commission Appointment

Dear Council Members:

Please be advised that I am appointing John D. Loscombe, 3115 Parallel Dr., Scranton, PA 18504 as a member of the Civil Service Commission, effective July 26, 2019.

Mr. Loscombe's term expired at the resignation of Mayor Courtright, Mayor Evans wishes to re-appoint Mr. Loscombe until the end of his term as Mayor.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

Wayne E. Evans
Mayor, City of Scranton

WEE/mm

CC: Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Civil Service Commission
John D. Loscombe



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
 Of the City of Scranton
 Municipal Building
 Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING RE-APPOINTMENT OF JACK LOSCOMBE, 3115 PARALLEL DRIVE, SCRANTON, PENNSYLVANIA, 18504, TO THE CIVIL SERVICE COMMISSION. MR. LOSCOMBE'S EFFECTIVE DATE WILL BE JULY 26, 2019. MR. LOSCOMBE'S TERM WILL EXPIRE WITH THE TERM OF MAYOR WAYNE E. EVANS.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

A handwritten signature in black ink, appearing to read "Jessica L. Eskra".

Jessica L. Eskra, Esquire
 City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING RE-APPOINTMENT OF DONALD WALSH, 1006 DERBY AVENUE, SCRANTON, PENNSYLVANIA 18505, AS A MEMBER OF THE HOUSING APPEALS REVIEW BOARD FOR AN ADDITIONAL FIVE (5) YEAR TERM EFFECTIVE AUGUST 13, 2019. MR. WALSH'S PRIOR TERM EXPIRED ON NOVEMBER 24, 2018 AND WAS HELD OVER UNTIL AUGUST 13, 2019. HIS NEW TERM WILL EXPIRE ON NOVEMBER 24, 2023.

WHEREAS, Donald Walsh's term on the Housing Appeals Review Board expired on November 24, 2018 and was held over until August 13, 2019; and

WHEREAS, the Mayor of the City of Scranton desires to re-appoint Donald Walsh as a member of the Housing Appeals Review Board, effective August 13, 2019 and his new term will expire on November 24, 2023; and

WHEREAS, Donald Walsh has the requisite experience, education and training necessary to serve on the Housing Appeals Review Board.

NOW, THEREFORE, BE IT RESOLVED that Donald Walsh, 1006 Derby Avenue, Scranton, Pennsylvania is hereby re-appointed as a member of the Housing Appeals Review Board for an additional five (5) year term effective August 13, 2019 and his new term will expire on November 24, 2023.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

August 13, 2019

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, Pa. 18503

RE: Housing Appeals Review Board

Dear Council Members:

Please be advised that I am re-appointing Donald Walsh, 1006 Derby Ave., Scranton, PA 18505 as a member of the Housing Appeals Review Board for an additional five (5) year term effective August 13, 2019.

Mr. Walsh's term expired on November 24, 2018 and was held over until August 13, 2019, his new term will expire on November 24, 2023

I respectfully request City Council's concurrence in this appointment.

Sincerely,

Wayne E. Evans

WEE/mm

CC: Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Housing Appeals Review Board
Donald Walsh



DEPARTMENT OF LAW

PENNSYLVANIA

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING RE-APPOINTMENT OF DONALD WALSH, 1006 DERBY AVENUE, SCRANTON, PENNSYLVANIA 18505, AS A MEMBER OF THE HOUSING APPEALS REVIEW BOARD FOR AN ADDITIONAL FIVE (5) YEAR TERM EFFECTIVE AUGUST 13, 2019. MR. WALSH'S PRIOR TERM EXPIRED ON NOVEMBER 24, 2018 AND WAS HELD OVER UNTIL AUGUST 13, 2019. HIS NEW TERM WILL EXPIRE ON NOVEMBER 24, 2023.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING RE-APPOINTMENT OF MICHAEL SALERNO, 1200 BRYN MAWR STREET, SCRANTON, PENNSYLVANIA, 18504, AS A MEMBER OF THE SCRANTON PARKING AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MR. SALERNO'S CURRENT TERM EXPIRED ON JUNE 1, 2019 AND WAS HELD OVER TO JULY 31, 2019. HIS NEW TERM WILL EXPIRE ON JUNE 1, 2024.

WHEREAS, Michael Salerno's current term as a member of the Scranton Parking Authority expired on June 1, 2019; and

WHEREAS, the Mayor of the City of Scranton desires to re-appoint Michael Salerno as a member of the Scranton Parking Authority for an additional five (5) year term effective July 31, 2019, his new term will expire June 1, 2024; and

WHEREAS, Michael Salerno has the requisite, experience, education and training necessary to serve on the Board of the Scranton Parking Authority.

NOW, THEREFORE, BE IT RESOLVED that Michael Salerno, 1200 Bryn Mawr Street, Scranton, PA is hereby re-appointed as a member of the Scranton Parking Authority for an additional five (5) year term effective July 31, 2019, and his new term will expire on June 1, 2024.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 31, 2019

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, Pa. 18503

RE: Scranton Parking Authority Re-Appointment

Dear Council Members:

Please be advised that I am re-appointing Michael Salerno, 1200 Bryn Mawr St., Scranton, Pennsylvania 18504 as a member of the Scranton Parking Authority for an additional five (5) year term effective July 31, 2019.

Mr. Salerno's term expired June 1, 2019 and was held over until July 31, 2019, his new term will expire on June 1, 2024.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

Wayne E. Evans
Mayor

WEE/mm

CC: Jessica Eskra, Esq., City Solicitor
David Bulzoni, Business Administrator
Scranton Redevelopment Authority
Michael Salerno



DEPARTMENT OF LAW

P E N N S Y L V A N I A CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING RE-APPOINTMENT OF MICHAEL SALERNO, 1200 BRYN MAWR STREET, SCRANTON, PENNSYLVANIA, 18504, AS A MEMBER OF THE SCRANTON PARKING AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MR. SALERNO'S CURRENT TERM EXPIRED ON JUNE 1, 2019 AND WAS HELD OVER TO JULY 31, 2019. HIS NEW TERM WILL EXPIRE ON JUNE 1, 2024.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING RE-APPOINTMENT OF PAUL DEANTONA, 333 NORTH SUMNER AVENUE, SCRANTON, PENNSYLVANIA 18504, AS A MEMBER OF THE SCRANTON MUNICIPAL RECREATION AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MR. DEANTONA'S PRIOR TERM EXPIRED ON JUNE 17, 2019, AND WAS HELD OVER UNTIL JULY 31, 2019. HIS NEW TERM WILL EXPIRE ON JUNE 17, 2024.

WHEREAS, Paul DeAntona's term on the Scranton Municipal Recreation Authority expired on June 17, 2019 and was held over to July 31, 2019; and

WHEREAS, the Mayor of the City of Scranton desires to re-appoint Paul DeAntona as a member of the Scranton Municipal Recreation Authority, effective July 31, 2019 and his new term will expire June 17, 2024; and

WHEREAS, Paul DeAntona has the requisite experience, education, and training necessary to serve on the Scranton Municipal Recreation Authority.

NOW, THEREFORE, BE IT RESOLVED that Paul DeAntona, 333 North Sumner Avenue, Scranton, PA, is hereby re-appointed as a member of the Scranton Municipal Recreation Authority for an additional five (5) year term effective July 31, 2019, and his new term will expire on June 17, 2024.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 31, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Municipal Recreation Authority Re-Appointment

Dear Council Members:

Please be advised that I am re-appointing Paul DeAntona, 333 N. Sumner Avenue, Scranton, Pennsylvania 18504 as a member of the Scranton Municipal Recreation Authority for an additional five (5) year term effective July 31, 2019.

Mr. DeAntona's term expired June 17, 2019 and was held over until July 31, 2019, his new term will expire on June 17, 2024.

I respectfully request City Council's concurrence in this re-appointment.

Sincerely,

A handwritten signature in cursive script that reads "Wayne E. Evans".

Wayne E. Evans
Mayor

WEE/mm

CC: Scranton Municipal Recreation Authority
Jessica Eskra, Esq., City Solicitor
David Bulzoni, Business Administrator
Paul DeAntona



DEPARTMENT OF LAW

P E N N S Y L V A N I A CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING RE-APPOINTMENT OF PAUL DEANTONA, 333 NORTH SUMNER AVENUE, SCRANTON, PENNSYLVANIA 18504, AS A MEMBER OF THE SCRANTON MUNICIPAL RECREATION AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MR. DEANTONA'S PRIOR TERM EXPIRED ON JUNE 17, 2019, AND WAS HELD OVER UNTIL JULY 31, 2019. HIS NEW TERM WILL EXPIRE ON JUNE 17, 2024.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF KAREN BAZZARRI, 102 SHORT LANE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. BAZZARRI IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

WHEREAS, the Mayor of the City of Scranton desires to appoint Karen Bazzarri as a member of the Scranton Public Library Authority effective July 30, 2019. Ms. Bazzarri is appointed to a four (4) year term effective July 30, 2019 and will expire on July 30, 2023; and

WHEREAS, Karen Bazzarri has the requisite, experience, education and training necessary to serve as a member of the Scranton Public Library Authority.

NOW, THEREFORE, BE IT RESOLVED that Karen Bazzarri, 102 Short Lane, Scranton, Pennsylvania is hereby appointed as a member of the Scranton Public Library Authority. Ms. Bazzarri is appointed to a four (4) year term which will commence on July 30, 2019 and will expire on July 30, 2023.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 30, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Public Library Authority Appointment

Dear Council Members:

Please be advised that I am appointing, Karen Bazzarri, 102 Short Lane, Scranton, Pennsylvania, 18505 to the Scranton Public Library Authority, effective July 30, 2019.

Ms. Bazzarri's term will run for 4 years and will expire on July 30, 2023.

I respectfully request City Council's concurrence in this appointment.

Thank you,

Wayne E. Evans, Mayor
City of Scranton

WEE/mm

Scranton Public Library Authority
Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Ms. Karen Bazzarri



DEPARTMENT OF LAW

P E N N S Y L V A N I A CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF KAREN BAZZARRI, 102 SHORT LANE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. BAZZARRI IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica Eskra
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF JOHN COWDER, 1614 NORTH WEBSTER AVENUE, DUNMORE, PENNSYLVANIA, 18509 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MR. COWDER IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2024.

WHEREAS, the Mayor of the City of Scranton desires to appoint John Cowder as a member of the Scranton Public Library Authority effective July 30, 2019. Mr. Cowder is appointed to a five (5) year term effective July 30, 2019 and will expire on July 30, 2024; and

WHEREAS, John Cowder has the requisite, experience, education and training necessary to serve as a member of the Scranton Public Library Authority.

NOW, THEREFORE, BE IT RESOLVED that John Cowder, 1614 North Webster Avenue, Dunmore, Pennsylvania is hereby appointed as a member of the Scranton Public Library Authority. Mr. Cowder is appointed to a five (5) year term which will commence on July 30, 2019 and will expire on July 30, 2024.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 30, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Public Library Authority Appointment

Dear Council Members:

Please be advised that I am appointing, John Cowder, 1614 N. Webster Ave., Dunmore, Pennsylvania, 18509 to the Scranton, Public Library Authority, effective July 30, 2019.

Mr. Cowder's term will run for 5 years and will expire on July 30, 2024.

I respectfully request City Council's concurrence in this appointment.

Thank you,

Wayne E. Evans,
Mayor, City of Scranton

WEE/mm

Scranton Public Library Authority
Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Mr. John Cowder



DEPARTMENT OF LAW

P E N N S Y L V A N I A CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF JOHN COWDER, 1614 NORTH WEBSTER AVENUE, DUNMORE, PENNSYLVANIA, 18509 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MR. COWDER IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2024.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica Eskra
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF PAUL GILLICK, 331 QUAY AVENUE, SCRANTON, PENNSYLVANIA, 18504 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MR. GILLICK IS BEING APPOINTED TO A TWO (2) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2021.

WHEREAS, the Mayor of the City of Scranton desires to appoint Paul Gillick as a member of the Scranton Public Library Authority effective July 30, 2019. Mr. Gillick is appointed to a two (2) year term effective July 30, 2019 and will expire on July 30, 2021; and

WHEREAS, Paul Gillick has the requisite, experience, education and training necessary to serve as a member of the Scranton Public Library Authority.

NOW, THEREFORE, BE IT RESOLVED that Paul Gillick, 331 Quay Avenue, Scranton, Pennsylvania is hereby appointed as a member of the Scranton Public Library Authority. Mr. Gillick is appointed to a two (2) year term which will commence on July 30, 2019 and will expire on July 30, 2021.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

PENNSYLVANIA

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 30, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Public Library Authority Appointment

Dear Council Members:

Please be advised that I am appointing, Mr. Paul Gillick, 331 Quay Ave., Scranton, Pennsylvania, 18504 to the Scranton Public Library Authority, effective July 30, 2019.

Mr. Gillick's term will run for 2 years and will expire on, July 30, 2021.

I respectfully request City Council's concurrence in this appointment.

Thank you,

Wayne E. Evans
Mayor, City of Scranton

WEE/mm

Scranton Public Library Authority
Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Mr. Paul Gillick



DEPARTMENT OF LAW

P E N N S Y L V A N I A CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF PAUL GILICK, 331 QUAY AVENUE, SCRANTON, PENNSYLVANIA, 18504 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MR. GILICK IS BEING APPOINTED TO A TWO (2) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2021.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF JAMIE HAILSTONE, ESQUIRE, 1201 OLIVE STREET, SCRANTON, PENNSYLVANIA 18510 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE AUGUST 13, 2019. ATTORNEY HAILSTONE IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON AUGUST 13, 2023.

WHEREAS, the Mayor of the City of Scranton desires to appoint Attorney Jamie Hailstone as a member of the Scranton Public Library Authority effective August 13, 2019. Attorney Hailstone is appointed to a four (4) year term effective August 13, 2019 and will expire on August 13, 2023; and

WHEREAS, Attorney Jamie Hailstone has the requisite, experience, education and training necessary to serve as a member of the Scranton Public Library Authority.

NOW, THEREFORE, BE IT RESOLVED that Attorney Jamie Hailstone, 1201 Olive Street, Scranton, Pennsylvania is hereby appointed as a member of the Scranton Public Library Authority. Attorney Hailstone is appointed to a four (4) year term which will commence on August 13, 2019 and will expire on August 13, 2023.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

August 13, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Public Library Authority

Dear Council Members:

Please be advised that I am appointing, Atty. Jaime Hailstone, 1201 Olive St., Scranton, Pennsylvania, 18510 to the Scranton Public Library Authority, effective August 13, 2019.

Mr. Hailstone will serve a 4 year term and will expire on August 13, 2023.

I respectfully request City Council's concurrence in this appointment.

Thank you,

A handwritten signature in black ink that reads "Wayne E. Evans". The signature is written in a cursive style.

Wayne E. Evans
Mayor
City of Scranton

WEE/mm

Scranton Public Library Authority
Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Atty. Jaime Hailstone

**City of Scranton
Office of the Treasury**

Memo

To: Denise Nytch
From: Wayne G. Beck, Treasurer *W. Beck*
cc:
Date: August 10, 2019



Re: HAILSTONE, Jamie (
1201 Olive Street (Olive & N Webster)
Appointment Information (Scranton Public Library Authority)

Please be advised that a review of the above referenced property indicates that the property is not in the name of Jamie Hailstone. The property is owned by a Daniel Hailstone and Jamie has no ownership interest.

There are no other properties in the City of Scranton in which Jamie Hailstone has an ownership interest therefore he is not delinquent on any property taxes or waste disposal fees.

If I can be of further assistance, please contact me.



DEPARTMENT OF LAW

P E N N S Y L V A N I A

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF JAMIE HAILSTONE, ESQUIRE, 1201 OLIVE STREET, SCRANTON, PENNSYLVANIA 18510 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE AUGUST 13, 2019. ATTORNEY HAILSTONE IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON AUGUST 13, 2023.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF BRIAN LENAHAN, ESQUIRE, 101 STONEGATE DRIVE, WAVERLY, PENNSYLVANIA, 18471 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. ATTORNEY LENAHAN IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

WHEREAS, the Mayor of the City of Scranton desires to appoint Attorney Brian Lenahan as a member of the Scranton Public Library Authority effective July 30, 2019. Attorney Lenahan is appointed to a four (4) year term effective July 30, 2019 and will expire on July 30, 2023; and

WHEREAS, Attorney Brian Lenahan has the requisite, experience, education and training necessary to serve as a member of the Scranton Public Library Authority.

NOW, THEREFORE, BE IT RESOLVED that Attorney Brian Lenahan, 101 Stonegate Drive, Waverly, Pennsylvania is hereby appointed as a member of the Scranton Public Library Authority. Attorney Lenahan is appointed to a four (4) year term which will commence on July 30, 2019 and will expire on July 30, 2023.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 30, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Public Library Authority Appointment

Dear Council Members:

Please be advised that I am appointing, Atty. Brian Lenahan, 101 Stonegate Drive, Waverly, Pennsylvania, 18471 to the Scranton Public Library Authority, effective July 30, 2019.

Mr. Lenahan's term will run for 4 years and will expire on July 30, 2023.

I respectfully request City Council's concurrence in this appointment.

Thank you,

Wayne E. Evans
Mayor, City of Scranton

WEE/mm

Scranton Public Library Authority
Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Atty. Brian Lenahan



DEPARTMENT OF LAW

PENNSYLVANIA

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF BRIAN LENAHAAN, ESQUIRE, 101 STONEGATE DRIVE, WAVERLY, PENNSYLVANIA, 18471 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. ATTORNEY LENAHAAN IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF BETSEY MOYLAN, 1502 PITTSTON AVENUE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. MOYLAN IS BEING APPOINTED TO A TWO (2) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2021.

WHEREAS, the Mayor of the City of Scranton desires to appoint Betsey Moylan as a member of the Scranton Public Library Authority effective July 30, 2019. Ms. Moylan is appointed to a two (2) year term effective July 30, 2019 and will expire on July 30, 2021; and

WHEREAS, Betsey Moylan has the requisite, experience, education and training necessary to serve as a member of the Scranton Public Library Authority.

NOW, THEREFORE, BE IT RESOLVED that Betsey Moylan, 1502 Pittston Avenue, Scranton, Pennsylvania is hereby appointed as a member of the Scranton Public Library Authority. Ms. Moylan is appointed to a two (2) year term which will commence on July 30, 2019 and will expire on July 30, 2021.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

PENNSYLVANIA

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 30, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Public Library Authority Appointment

Dear Council Members:

Please be advised that I am appointing, Ms. Betsey Moylan, 1502 Pittston Ave., Scranton, Pennsylvania, 18505 to the Scranton, Public Library Authority, effective July 30, 2019.

Ms. Moylan's term will run for 2 years and will expire on July 30, 2021.

I respectfully request City Council's concurrence in this appointment.

Thank you,

Wayne E. Evans
Mayor, City of Scranton

WEE/mm

Scranton Public Library Authority
Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Ms. Betsey Moylan



DEPARTMENT OF LAW

P E N N S Y L V A N I A CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF BETSEY MOYLAN, 1502 PITTSTON AVENUE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. MOYLAN IS BEING APPOINTED TO A TWO (2) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2021.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF EVIE RAFALKO-MCNULTY, 625 MOLTKE AVENUE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. RAFALKO-MCNULTY IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2024.

WHEREAS, the Mayor of the City of Scranton desires to appoint Evie Rafalko-McNulty as a member of the Scranton Public Library Authority effective July 30, 2019. Ms. Rafalko-McNulty is appointed to a five (5) year term effective July 30, 2019 and will expire on July 30, 2024; and

WHEREAS, Evie Rafalko-McNulty has the requisite, experience, education and training necessary to serve as a member of the Scranton Public Library Authority.

NOW, THEREFORE, BE IT RESOLVED that Evie Rafalko-McNulty, 625 Moltke Avenue, Scranton, Pennsylvania is hereby appointed as a member of the Scranton Public Library Authority. Ms. Rafalko-McNulty is appointed to a five (5) year term which will commence on July 30, 2019 and will expire on July 30, 2024.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 30, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Public Library Authority Appointment

Dear Council Members:

Please be advised that I am appointing, Evie Rafalko-McNulty, 625 Moltke Ave., Scranton, Pennsylvania, 18505 to the Scranton, Public Library Authority, effective July 30, 2019.

Ms. Rafalko-McNulty's term will run for 5 years and will expire on July 30, 2024.

I respectfully request City Council's concurrence in this appointment.

Thank you,

Wayne E. Evans
Mayor, City of Scranton

WEE/mm

Scranton Public Library Authority
Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Ms. Evie Rafalko-McNulty



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF EVIE RAFALKO-MCNULTY, 625 MOLTKE AVENUE, SCRANTON, PENNSYLVANIA, 18505 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. RAFALKO-MCNULTY IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2024

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF ANNE SALERNO, 1200 BRYN MAWR STREET, SCRANTON, PENNSYLVANIA, 18504 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. SALERNO IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

WHEREAS, the Mayor of the City of Scranton desires to appoint Anne Salerno as a member of the Scranton Public Library Authority effective July 30, 2019. Ms. Salerno is appointed to a four (4) year term effective July 30, 2019 and will expire on July 30, 2023; and

WHEREAS, Anne Salerno has the requisite, experience, education and training necessary to serve as a member of the Scranton Public Library Authority.

NOW, THEREFORE, BE IT RESOLVED that Anne Salerno, 1200 Bryn Mawr Street, Scranton, Pennsylvania is hereby appointed as a member of the Scranton Public Library Authority. Ms. Salerno is appointed to a four (4) year term which will commence on July 30, 2019 and will expire on July 30, 2023.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

PENNSYLVANIA

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

July 30, 2019

Honorable Council of the City of Scranton
340 N. Washington Ave.
Scranton, PA 18503

Re: Scranton Public Library Authority Appointment

Dear Council Members:

Please be advised that I am appointing, Ms. Anne Salerno, 1200 Bryn Mawr St., Scranton, Pennsylvania, 18504 to the Scranton, Public Library Authority, effective July 30, 2019.

Ms. Salerno's term will run for 4 years and will expire on July 30, 2023.

I respectfully request City Council's concurrence in this appointment.

Thank you,

Wayne E. Evans
Mayor, City of Scranton

WEE/mm

Scranton Public Library Authority
Jessica Eskra, City Solicitor
David Bulzoni, Business Administrator
Ms. Anne Salerno



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 15, 2019

RECEIVED

AUG 22 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF ANNE SALERNO, 1200 BRYN MAWR STREET, SCRANTON, PENNSYLVANIA, 18504 TO SERVE AS A MEMBER OF THE SCRANTON PUBLIC LIBRARY AUTHORITY EFFECTIVE JULY 30, 2019. MS. SALERNO IS BEING APPOINTED TO A FOUR (4) YEAR TERM WHICH WILL EXPIRE ON JULY 30, 2023.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica Eskra (s)
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A COOPERATION AGREEMENT BY AND BETWEEN THE LACKAWANNA COUNTY LAND BANK AND THE CITY OF SCRANTON FOR THE DEMOLITION OF CERTAIN LAND BANK OWNED BLIGHTED AND/OR CONDEMNED PROPERTIES.

WHEREAS, on July 27, 2016, the County of Lackawanna, the City of Scranton, the Scranton School District and the Lackawanna County Land Bank entered into an Intergovernmental Cooperation Agreement in order to deal with vacant, condemned, abandoned and tax delinquent properties and attempt to restore them to productive use; and

WHEREAS, some abandoned and condemned structures are beyond repair, present an imminent danger to the public and must be demolished; and

WHEREAS, the Land Bank and the City have agreed to share demolition cost of certain Land Bank owned condemned structures in order to eliminate blight and make the properties marketable and more desirable for future development; and

WHEREAS, the demolition costs will be shared as follows:

- a.) The Land Bank will contribute an amount not to exceed \$5,000 per structure associated with the demolition of the structures. Total amount under this agreement not to exceed \$15,000. Request for payment must be submitted with all appropriate invoices.
- b.) The City will be responsible for all additional costs related to the demolition of the structures including costs related to hazard material inspection as well as the removal of any hazardous material.

The structures to be razed under this Agreement are as follows:

225 Putnam Street, Scranton, 18508	Pin# 13412040025
1022-24-26 Snyder Avenue, Scranton, 18504	Pin# 15613070065
R 1619 Price Street, Scranton, 18504	Pin# 14513080030

WHEREAS, a copy of the Cooperation Agreement is attached hereto marked as Exhibit "A" and incorporated herein by reference thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City officials are hereby authorized to execute and enter into a Cooperation Agreement by and between the Lackawanna County Land Bank and the City of Scranton for the demolition of certain Land Bank owned blighted and/or condemned properties.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the Home Rule Charter and Optional Plans Law, and any other applicable law arising under the laws of the State of Pennsylvania.

**COOPERATION AGREEMENT BY AND BETWEEN THE LACKAWANNA
COUNTY LAND BANK AND THE CITY OF SCRANTON FOR THE
DEMOLITION OF CERTAIN LAND BANK OWNED BLIGHTED AND/OR
CONDEMNED PROPERTIES**

This Agreement entered into as of this _____ day of _____, 2019, by and between the LACKAWANNA COUNTY LAND BANK, (hereinafter referred to as the "LAND BANK") and the City of Scranton (hereinafter referred to as the "CITY")

WHEREAS, on July 27th, 2016, the County of Lackawanna, the City of Scranton, the Scranton School District and the Lackawanna County Land Bank entered into an Intergovernmental Cooperation Agreement in order to deal with vacant, condemned, abandoned and tax delinquent properties and attempt to restore them to productive use,

WHEREAS, some abandoned and condemned structures are beyond repair, present an imminent danger to the public and must be demolished,

WHEREAS, the LAND BANK and the CITY have agreed to share the demolition cost of certain Land Bank owned condemned structures in order to eliminate blight and make the properties marketable and more desirable for future development,

WHEREAS, if applicable, the CITY has agreed to follow all appropriate municipal regulations and Local Share Account (LSA) bidding guidelines, (as contained in the attached Exhibit A), pertaining to the demolition of said structures and will be responsible to execute all contracts with the selected demolition contractor, if applicable, and shall insert in any contracts a hold harmless agreement with any contractors or providers pursuant to any demolition that Lackawanna County and the Land Bank are not responsible for nor obligated to any vendors, contractors or contracts entered into on behalf of the CITY.

WHEREAS, the demolition costs will be shared as follows:

- a.) The LAND BANK will contribute an amount not to exceed \$5,000 per structure associated with the demolition of the structures. Total amount under this agreement not to exceed \$15,000. Request for Payment must be submitted with all appropriate invoices.
- b.) The CITY will be responsible for all additional costs related to the demolition of the structures including costs related to hazard material inspection as well as the removal of any hazardous material.

The structures to be razed under this Agreement are as follows:

225 Putnam Street, Scranton, 18508

Pin# 13412040025

1022-24-26 Snyder Avenue, Scranton, 18504

Pin# 15613070065

Rear 1619 Price Street, Scranton, 18504

Pin# 14513080030



IN WITNESS WHEREOF, the parties hereto have fixed their hands and seal the date first above mentioned.

ATTEST:

Wayne Evans, Mayor
CITY OF SCRANTON

Patrick O'Malley, Chairman
LACKAWANNA COUNTY LAND BANK

Atty. Jessica Eskra, Solicitor
CITY OF SCRANTON

Atty. Joseph Colbassani, Solicitor
LACKAWANNA COUNTY LAND BANK

CITY OF SCRANTON

ATTEST:

BY: _____
Lori Reed, City Clerk

Date: _____

BY: _____
Wayne E. Evans, Mayor

Date: _____

BY: _____
Roseann Novembrino, City Controller

Date: _____

APPROVED AS TO FORM:

BY: _____
Jessica L. Eskra, Esq., City Solicitor

Date: _____



DEPARTMENT OF LAW

PENNSYLVANIA

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 28, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 29 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A COOPERATION AGREEMENT BY AND BETWEEN THE LACKAWANNA LAND BANK AND THE CITY OF SCRANTON FOR THE DEMOLITION OF CERTAIN LAND BANK OWNED BLIGHTED AND/OR CONDEMNED PROPERTIES.

Respectfully,


 Jessica L. Eskra, Esquire
 City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING APPOINTMENT OF AMANDA C. LARA MS, 223 PROSPECT AVENUE, SCRANTON, PENNSYLVANIA, 18505, AS A MEMBER OF THE HUMAN RELATIONS COMMISSION, EFFECTIVE AUGUST 23, 2019. MS. LARA WILL BE REPLACING HAL DONOHUE WHOSE TERM EXPIRED ON SEPTEMBER 4, 2018. MS. LARA'S TERM WILL BE EFFECTIVE IMMEDIATELY AND EXPIRE ON AUGUST 23, 2022.

WHEREAS, Hal Donohue's term on the Human Relations Commission expired on September 4, 2018; and

WHEREAS, the Mayor of the City of Scranton desires to appoint Amanda C. Lara as a member of the Human Relations Commission effective August 23, 2019. Ms. Lara will be replacing Hal Donohue whose term expired on September 4, 2018. Ms. Lara's term will be effective immediately and expire on August 23, 2022; and

WHEREAS, Amanda C. Lara has the requisite experience, education, and training necessary to serve as a member of the Human Relations Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that Amanda C. Lara MS, 223 Prospect Avenue, Scranton, Pennsylvania, 18505, is hereby appointed to the Human Relations Commission effective August 23, 2019. Ms. Lara will be replacing Hal Donohue whose term expired September 4, 2018. Ms. Lara's term will be effective immediately and expire on August 23, 2022.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.



OFFICE OF THE MAYOR

P E N N S Y L V A N I A

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

August 23, 2019

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, Pa. 18503

RE: Human Relations Commission Appointment

Dear Council Members:

Please be advised that I am appointing Amanda C. Lara MS, 223 Prospect Ave., Scranton, PA 18505 as a member of the Human Relations Commission effective August 23, 2019.

Ms. Lara will be replacing Hal Donohue who's term expired on Sept. 4, 2018. Ms. Lara's term will be effective immediately and expire on August 23, 2022.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

Wayne E. Evans

WEE/mm

CC: Jessica Eskra Esq., City Solicitor
Dave Bulzoni, Business Administrator
Human Relations Commission
Amanda C. Lara MS

AMANDA C. LARA, M.S.
223 Prospect Ave.
Scranton, PA 18505

Mayor William L. Courtright
340 N. Washington Ave
Scranton, PA 18503

Dear Mayor Courtright,

It is with great pride that I submit my application for the Scranton Human Relations Commission. My interest in serving on the Commission stems from my lifelong commitment to achieving social justice and equity within the organizations and communities I live and work.

Attached is my resume which demonstrates the relevant knowledge, skills, and abilities to serve your administration and the residents of Scranton with excellence and integrity. Some of my key leadership skills include strategic planning, plan execution and evaluation. I believe these skills are critical to ensuring that the Commission accomplishes its goals.

For more than six years I have developed a significant depth and breadth of knowledge of employment law, discrimination laws, complaint investigation/resolution, and theoretical foundations of diversity. Some relevant roles include my position as the education director of a community center serving a largely Hispanic immigrant population; my service as a research assistant at The University of Scranton focusing on implementing culturally-sensitive theory to practice; and my current positions as counselors in the community and school setting with mostly immigrant populations. In addition, I was recently received the Outstanding Graduate Student Award for being the student with the highest GPA in the Clinical Mental Health Counseling program.

In summary, I offer the Human Relations Commission the benefits of my ongoing commitment to diversity, public service, knowledge, experience, objectivity and integrity. I would be honored to serve the City of Scranton in this capacity. To that end, I ask to be appointed to the Scranton Human Relations Commission.

Sincerely,


Amanda C. Lara, M.S.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 28, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

AUG 29 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF AMANDA C. LARA MS, 223 PROSPECT AVENUE, SCRANTON, PENNSYLVANIA, 18505, AS A MEMBER OF THE HUMAN RELATIONS COMMISSION, EFFECTIVE AUGUST 23, 2019. MS. LARA WILL BE REPLACING HAL DONOHUE WHOSE TERM EXPIRED ON SEPTEMBER 4, 2018. MS. LARA'S TERM WILL BE EFFECTIVE IMMEDIATELY AND EXPIRE ON AUGUST 23, 2022.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

APPOINTMENT OF ANNETTE PALUTIS, 703 NORTH REBECCA AVENUE, SCRANTON, PENNSYLVANIA, 18504 AS A MEMBER OF THE BOARD OF ETHICS FOR A ONE (1) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2020.

WHEREAS, the City adopted a revised Code of Ethics by File of the Council No. 51, 2019, establishing the composition of the Board of Ethics; and

WHEREAS, the Board of Ethics is to be composed of two (2) members appointed by the Mayor, two (2) members appointed by City Council, and one (1) member appointed by the City Controller; and

WHEREAS, the terms of the initial members shall be staggered, with one member serving a term of one year, two members serving for two years, and two members serving for three years, with the initial Board's staggered terms determined by lottery; and

WHEREAS, such lottery was conducted in the presence of the City Solicitor, City Clerk, and Deputy Controller; and

WHEREAS, Annette Palutis was selected as a result of the lottery to serve a one (1) year term; and

WHEREAS, the City Controller desires to appoint Annette Palutis as a member of the Board of Ethics for a one (1) year term. Ms. Palutis' term will expire on August 31, 2020; and

WHEREAS, Annette Palutis has the requisite, experience, education and training necessary to act as a member of the Board of Ethics.

NOW, THEREFORE, BE IT RESOLVED that Annette Palutis, 703 North Rebecca Avenue, Scranton, PA 18504 is hereby appointed as a member of the Board of Ethics for a one (1) year term effective August 30, 2019. Her term will expire on August 31, 2020.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 30, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 03 2019

Dear Honorable Council Members:

OFFICE OF CITY
COUNCIL/CITY CLERK

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF ANNETTE PALUTIS, 703 NORTH REBECCA AVENUE, SCRANTON, PENNSYLVANIA, 18504 AS A MEMBER OF THE BOARD OF ETHICS FOR A ONE (1) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2020.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

APPOINTMENT OF ANDREW HELLER, 801 STAFFORD AVENUE, SCRANTON, PENNSYLVANIA, 18505 AS A MEMBER OF THE BOARD OF ETHICS FOR A TWO (2) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HIS TERM WILL EXPIRE ON AUGUST 31, 2021.

WHEREAS, the City adopted a revised Code of Ethics by File of the Council No. 51, 2019, establishing the composition of the Board of Ethics; and

WHEREAS, the Board of Ethics is to be composed of two (2) members appointed by the Mayor, two (2) members appointed by City Council, and one (1) member appointed by the City Controller; and

WHEREAS, the terms of the initial members shall be staggered, with one member serving a term of one year, two members serving for two years, and two members serving for three years, with the initial Board's staggered terms determined by lottery; and

WHEREAS, such lottery was conducted in the presence of the City Solicitor, City Clerk, and Deputy Controller; and

WHEREAS, Andrew Heller was selected as a result of the lottery to serve a two (2) year term; and

WHEREAS, the Mayor desires to appoint Andrew Heller as a member of the Board of Ethics for a two (2) year term. Mr. Heller's term will expire on August 31, 2021; and

WHEREAS, Andrew Heller has the requisite, experience, education and training necessary to act as a member of the Board of Ethics.

NOW, THEREFORE, BE IT RESOLVED that Andrew Heller, 801 Stafford Avenue, Scranton, PA 18505 is hereby appointed as a member of the Board of Ethics for a two (2) year term effective August 30, 2019. His term will expire on August 31, 2021.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 30, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 03 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF ANDREW HELLER, 801 STAFFORD AVENUE, SCRANTON, PENNSYLVANIA, 18505 AS A MEMBER OF THE BOARD OF ETHICS FOR A TWO (2) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HIS TERM WILL EXPIRE ON AUGUST 31, 2021.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

APPOINTMENT OF BRUCE REDDOCK, 101 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503 AS A MEMBER OF THE BOARD OF ETHICS FOR A TWO (2) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HIS TERM WILL EXPIRE ON AUGUST 31, 2021.

WHEREAS, the City adopted a revised Code of Ethics by File of the Council No. 51, 2019, establishing the composition of the Board of Ethics; and

WHEREAS, the Board of Ethics is to be composed of two (2) members appointed by the Mayor, two (2) members appointed by City Council, and one (1) member appointed by the City Controller; and

WHEREAS, the terms of the initial members shall be staggered, with one member serving a term of one year, two members serving for two years, and two members serving for three years, with the initial Board's staggered terms determined by lottery; and

WHEREAS, such lottery was conducted in the presence of the City Solicitor, City Clerk, and Deputy Controller; and

WHEREAS, Bruce Reddock was selected as a result of the lottery to serve a two (2) year term; and

WHEREAS, City Council desires to appoint Bruce Reddock as a member of the Board of Ethics for a two (2) year term. Mr. Reddock's term will expire on August 31, 2021; and

WHEREAS, Bruce Reddock has the requisite, experience, education and training necessary to act as a member of the Board of Ethics.

NOW, THEREFORE, BE IT RESOLVED that Bruce Reddock, 101 Penn Avenue, Scranton, PA 18503 is hereby appointed as a member of the Board of Ethics for a two (2) year term effective August 30, 2019. His term will expire on August 31, 2021.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 30, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 03 2019

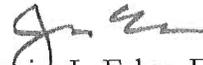
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF BRUCE REDDOCK, 101 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503 AS A MEMBER OF THE BOARD OF ETHICS FOR A TWO (2) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HIS TERM WILL EXPIRE ON AUGUST 31, 2021.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

APPOINTMENT OF JOAN HODOWANTZ, 101 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503 AS A MEMBER OF THE BOARD OF ETHICS FOR A THREE (3) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2022.

WHEREAS, the City adopted a revised Code of Ethics by File of the Council No. 51, 2019, establishing the composition of the Board of Ethics; and

WHEREAS, the Board of Ethics is to be composed of two (2) members appointed by the Mayor, two (2) members appointed by City Council, and one (1) member appointed by the City Controller; and

WHEREAS, the terms of the initial members shall be staggered, with one member serving a term of one year, two members serving for two years, and two members serving for three years, with the initial Board's staggered terms determined by lottery; and

WHEREAS, such lottery was conducted in the presence of the City Solicitor, City Clerk, and Deputy Controller; and

WHEREAS, Joan Hodowanitz was selected as a result of the lottery to serve a three (3) year term; and

WHEREAS, the Mayor desires to appoint Joan Hodowanitz as a member of the Board of Ethics for a three (3) year term. Ms. Hodowanitz's term will expire on August 31, 2022; and

WHEREAS, Joan Hodowanitz has the requisite, experience, education and training necessary to act as a member of the Board of Ethics.

NOW, THEREFORE, BE IT RESOLVED that Joan Hodowanitz, 101 Penn Avenue, Scranton, PA 18503 is hereby appointed as a member of the Board of Ethics for a three (3) year term effective August 30, 2019. Her term will expire on August 31, 2022.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 30, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 03 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF JOAN HODOWANITZ, 101 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503 AS A MEMBER OF THE BOARD OF ETHICS FOR A THREE (3) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2022.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504 AS A MEMBER OF THE BOARD OF ETHICS FOR A THREE (3) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2022.

WHEREAS, the City adopted a revised Code of Ethics by File of the Council No. 51, 2019, establishing the composition of the Board of Ethics; and

WHEREAS, the Board of Ethics is to be composed of two (2) members appointed by the Mayor, two (2) members appointed by City Council, and one (1) member appointed by the City Controller; and

WHEREAS, the terms of the initial members shall be staggered, with one member serving a term of one year, two members serving for two years, and two members serving for three years, with the initial Board's staggered terms determined by lottery; and

WHEREAS, such lottery was conducted in the presence of the City Solicitor, City Clerk, and Deputy Controller; and

WHEREAS, Mary Jo Sheridan was selected as a result of the lottery to serve a three (3) year term; and

WHEREAS, City Council desires to appoint Mary Jo Sheridan as a member of the Board of Ethics for a three (3) year term. Ms. Sheridan's term will expire on August 31, 2022; and

WHEREAS, Mary Jo Sheridan has the requisite, experience, education and training necessary to act as a member of the Board of Ethics.

NOW, THEREFORE, BE IT RESOLVED that Mary Jo Sheridan, 1213 Schlager Street, Scranton, PA 18504 is hereby appointed as a member of the Board of Ethics for a three (3) year term effective August 30, 2019. Her term will expire on August 31, 2022.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 30, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

SEP 03 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504 AS A MEMBER OF THE BOARD OF ETHICS FOR A THREE (3) YEAR TERM, EFFECTIVE AUGUST 29, 2019. HER TERM WILL EXPIRE ON AUGUST 31, 2022.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON ON BEHALF OF LACKAWANNA HERITAGE VALLEY AUTHORITY TO THE DEPARTMENT OF COMMONWEALTH FINANCING AUTHORITY OF THE COMMONWEALTH OF PENNSYLVANIA FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE USED FOR THE CLIFF STREET UNDERPASS REHABILITATION DESIGN PROJECT IN THE AMOUNT OF \$125,582.00.

WHEREAS, the City of Scranton is desirous of obtaining funds from the Department of Commonwealth Financing Authority of the Commonwealth of Pennsylvania on behalf of Lackawanna Heritage Valley Authority for a Multimodal Transportation Fund Grant to be used for the Cliff Street Underpass Rehabilitation Design Project in the amount of \$125,582.00; and

WHEREAS, Multimodal Transportation Funds may be use for the development, rehabilitation and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, connectivity of transportation assets and transit-oriented development; and

WHEREAS, for a Municipality requesting financial assistance there is no required match of the Multimodal Grant Application.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the actions of the City of Scranton on behalf of Lackawanna Heritage Valley Authority in submitting the Grant Application, substantially in the form attached hereto, are hereby ratified and further, the Mayor and other appropriate city officials are hereby authorized to execute and submit any additional related paperwork for this Grant, and to accept the grant funds to be used for the Project as detailed in the Grant Application.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid, or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

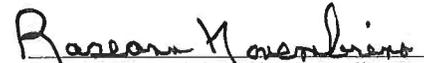
EMERGENCY CERTIFICATE

This is to certify that an emergency exists requiring the immediate passage of the attached Resolution, authorizing the Mayor and other appropriate City officials to execute and submit a Grant Application on behalf of the Lackawanna Heritage Valley Authority for a Multimodal Transportation Fund's Grant. The Grant Funds will be used for the development, rehabilitation and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, connectivity of transportation assets and transit-orientated development. Failure to expedite this legislation may result in a loss of Grant Funds.



Mayor Wayne E. Evans

I hereby certify and concur in the above emergency.



Rosann Novembrino, City Controller

Single Application for Assistance

Web Application Id: 8333705

Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Applicant Information

Applicant Entity Type:	Government
Applicant Name:	City of Scranton
NAICS Code	9211
FEIN/SSN Number	XXXXXXXXXX
DUNS Number:	060497856
CEO:	Wayne Evans
CEO Title:	Mayor
SAP Vendor #:	XXXXXX
Contact Name:	Linda Mlodzienski
Contact Title:	Director of Operations
Phone:	(570)-963-6730 Ext. 8206
Fax:	(570)-963-6732
E-mail:	linda@lhva.org
Mailing Address:	213 Railroad Avenue
City:	Scranton
State:	PA
Zip Code:	18505

EXHIBIT

tabbles

" A "

Single Application for Assistance

Web Application Id: 8333705
Applicant: City of Scranton

Single Application Id: 201907306626

Program Selected: Multimodal Transportation Fund
Please select the types of enterprises that describe the organization listed above. You may select more than one type.

<input type="checkbox"/> Advanced Technology	<input type="checkbox"/> Agri-Processor	<input type="checkbox"/> Agri-Producer
<input type="checkbox"/> Authority	<input type="checkbox"/> Biotechnology / Life Sciences	<input type="checkbox"/> Business Financial Services
<input type="checkbox"/> Call Center	<input type="checkbox"/> Child Care Center	<input type="checkbox"/> Commercial
<input type="checkbox"/> Community Dev. Provider	<input type="checkbox"/> Computer & Clerical Operators	<input type="checkbox"/> Defense Related
<input type="checkbox"/> Economic Dev. Provider	<input type="checkbox"/> Educational Facility	<input type="checkbox"/> Emergency Responder
<input type="checkbox"/> Environment and Conservation	<input type="checkbox"/> Exempt Facility	<input type="checkbox"/> Export Manufacturing
<input type="checkbox"/> Export Service	<input type="checkbox"/> Food Processing	<input checked="" type="checkbox"/> Government
<input type="checkbox"/> Healthcare	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Industrial
<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Mining	<input type="checkbox"/> Other
<input type="checkbox"/> Professional Services	<input type="checkbox"/> Recycling	<input type="checkbox"/> Regional & National Headquarters
<input type="checkbox"/> Research & Development	<input type="checkbox"/> Retail	<input type="checkbox"/> Social Services Provider
<input type="checkbox"/> Tourism Promotion	<input type="checkbox"/> Warehouse & Terminal	

Government,

Single Application for Assistance

Web Application Id: 8333705

Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Project Overview

Single Application for Assistance

Web Application Id: 8333705

Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Project Overview

Project Name:

Cliff Street Underpass Rehabilitation Design Project

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED about your project?

No

If yes, indicate who:

Single Application for Assistance

Web Application Id: 8333705

Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Project Site Locations

Address:	300 Cliff Street
City:	Scranton
State:	PA
Zip Code:	18505
County:	Lackawanna
Municipality:	Scranton City
PA House:	Marty Flynn (113)
PA Senate:	John P. Blake (22)
US House:	Matthew Cartwright (17)
Current Employees:	700 ♦
Jobs To Be Created:	0 ♦
Designated Areas:	Act 47 Distressed Community, Enterprise Zone, Keystone Innovation Zone

Single Application for Assistance

Web Application Id: 8333705

Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Project Budget

	Multimodal Transportation Fund	City of Scranton/Waiver of Match Local	Total
Operating Costs / Working Capital	\$1,061.00	\$1.00	
Consumable Supplies	\$1,061.00	\$1.00	\$1,062.00
Related Costs	\$123,120.00	\$0.00	
Professional Services/Consultants	\$123,120.00	\$0.00	\$123,120.00
Miscellaneous	\$1,400.00	\$0.00	
Placement of Bid Notices/Public meetings	\$1,400.00	\$0.00	\$1,400.00
Total	\$125,581.00	\$1.00	
		Budget Total:	\$125,582.00

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Engineer Estimates

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details.

The professional engineering services estimate for the preliminary design phase, final design phase, bidding phase, and construction phase overview of compliance to the plan was obtained through a regional professional engineering firm. The engineering firm visited the site, the existing inspection report and site maps to provide the detail estimate enclosed with the application. The estimate is in the range of other projects requiring engineering services for design.

The other operating costs included the cost of advertising public notices for meetings and requesting bids for proposals. Also included was costs of consumable office supplies for printing and tracking public input.

The City of Scranton is respectfully requesting the municipality waiver of the 30% match requirement of \$37,675 as indicated in the letter under funding commitments. The City of Scranton, together with

Single Application for Assistance

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Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Project Budget

Lackawanna Heritage Valley Authority as its partner on this project, will provide staff to oversee the project to ensure a timely delivery and coordination of meetings.

Single Application for Assistance

Web Application Id: 8333705

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Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Project Narrative

What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

Currently, there is no safe and ADA compliant access for pedestrians and cyclists to enter into Steamtown National Historic Site from the nearby Lackawanna River Heritage Trail, the Lackawanna County Intermodal Transportation Center or the City of Scranton. The only entrance is a steep, windy narrow road. Cliff Street Underpass is an existing tunnel that travels under an existing railroad bridge that would provide an alternative transportation corridor connections. The underpass has been closed and is in need of structural review, enhancements, safety lighting, ADA grading and site improvements to turn this transportation asset into active use by pedestrians and cyclists. The underpass structure is over 100 years old and would provide the connecting piece to a historic site dedicated to railroad history. The rail trail that it connects to follows the path of abandoned rail lines. It will be used by residents of Northeastern Pennsylvania and to spur tourism by visitors.

How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

Project involves the rehabilitation of an existing concrete encased steel stringer bridge and adjacent ramps and u-shaped retaining walls at end end. The bridge spans approximately 16 feet and is approximately 170 feet wide. The bridge carries six active railroad tracks. The ramps leading to the underpass on either side are approximately 100 feet long. Original plans for the structure are not available. An appropriate engineering firm will be hired to evaluate, design and offer recommendations to renovate the underpass for safe pedestrian use. The consultant will hold public meetings to gather public comment and engage all stakeholders to create an alternative transportation corridor to link the trail, Steamtown National Historic Site, the Trolley Museum, the transportation Center, and the downtown. Once a project rehabilitation site plan has been developed, construction plans prepared together with bid documents will be advertised to seek contractors for construction phase.

How do you plan to use the funds?

Should include specific use of funds and reflect the budget provided with the application.

The City of Scranton, together with LHVA, will specifically use the funds to contract with engineering design professionals. A cost estimate of \$125,582 was prepared by a professional engineering firm. The scope of work will include preliminary design drawings, outline specifications and cost estimated based on site inspections, design criteria and meetings. The project must incorporate best practice, ADA compliance, evaluation of structure, and rehabilitation plans. The project will include evaluation of structure, evaluation for waterproofing of the top slab, lighting design for underpass, evaluation/design of spalling concrete on underside of bridge slab, and plan ADA accessible route. All plans will be coordinated with the rail authority, National Park Service, and county intermodal center. All necessary permits and meetings with regulatory agencies will be coordinated. After plan has been formalized with public input, bid and final construction documents will be prepared.

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

Once the grant contract is awarded, City of Scranton and LHVA will prepare the request for proposals to publicly seek bids and proposals from the appropriate consultants to include registered engineers and

Single Application for Assistance

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Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Project Narrative

landscape architects. If the grant is awarded in January 2020, advertisements will be placed in February 2020. A walk through on site with interested firms will occur in March 2020. LHVA has a team in place that includes staff and a contracted landscape architect to review proposals and interview firms. Selection will be made in April to have the consultant on board. Engineering firm will hold public meetings for input in Summer 2020 while simultaneously designing the project. Once final design alternatives are determined, a public meeting will share the plans with the public. Bid packages will be prepared and necessary permits obtained by January 2021. The final step is to review bids, select contractor for work to begin Spring 2021 and completion by Fall 2021.

Single Application for Assistance

Web Application Id: 8333705

Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Program Addenda

In addition to the Electronic Single Application (ESA), the Applicant shall submit the following list of items, either by uploading to the ESA or by hard copy. All items marked with a red diamond are required to be uploaded to the application for electronic submission. The items that are not marked with a red diamond should also be uploaded if they are applicable to the project.

I understand this application requires a \$100 application fee to be paid electronically before submitting the online application and I will send the signature page and one (1) copy of the single application and all required supplemental information as stated in the program guidelines.

Yes

1. Provide a clear and concise description of the project which discusses all of the following: (a) the specific location of the project site and the specific development proposed for the project site; (b) whether the project is consistent with an existing county or local comprehensive plan; (c) whether the project will result in a substantiated positive economic development impact; (d) the historical use of land served by the project; (e) the estimated start and end dates of construction; (f) the names of the municipalities that will participate in and benefit from the project; (g) a description of the facilities in the area to be served by the project.

Uploaded Documents

Exhibit 01 Narrative - Cliff Street Underpass Design.docx [View](#)
 Site Conditions.pdf [View](#)

2. A thorough and detailed estimate for the total project cost. The estimate must be prepared by an engineer or other qualified professional and should be accompanied where appropriate by copies of the signed bid/quotations, contractor estimates, sales agreements or other documentation that verify project cost estimates.

Uploaded Documents

Exhibit 2 - Estimate for Total Project Cost.pdf [View](#)

3. Preliminary construction drawings showing project details. (Note: Drawings are a requirement of the application, but the electronic upload is not required if the drawings are not in an easily submitted format.)

Uploaded Documents

Exhibit 3 - Preliminary Construction Drawings.pdf [View](#)

4. Funding commitment letters from all other project funding sources (including equity commitments). Funding commitments for the entire project should include the term, rate, and collateral conditions and must be signed and dated.

Uploaded Documents

Exhibit 4 - Funding Commitment letter - Cliff Street Underpass.pdf [View](#)

Single Application for Assistance

Web Application Id: 8333705

Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Program Addenda

5. A color-coded map detailing the location of the proposed project. (Note: The map is a requirement of the application, but the electronic upload is not required if the map is not in an easily submitted format.)

Uploaded Documents

Exhibit 5 - Project Map.pdf [View](#)

6. The most recent audited financial statements of the applicant. Financial statements should include balance sheets, income statements, and notes to financials.

Uploaded Documents

2017 Audit City of Scranton FS - YE12-31-17_Final(signed).pdf [View](#)

7. If applicable, a letter from the property owner giving applicant consent for the project.

Uploaded Documents

Exhibit 7 - Property Owner Consent.pdf [View](#)

8. A list of all state, federal, and local planning and permit approvals required for the project.

Uploaded Documents

Exhibit 8 - Planning and Permit Approvals.pdf [View](#)

9. A letter from the appropriate planning agency certifying that the proposed project is in compliance with the comprehensive land use plans.

Uploaded Documents

Exhibit 9 - Planning Letter Agency.pdf [View](#)

10. For acquisition projects, provide a copy of the sales agreement or easement accompanied by an appraisal prepared by either a Member, Appraisers Institute (MAI) formerly Institute of Real Estate Appraisers or a PA State Certified Appraiser.

Uploaded Documents

Single Application for Assistance

Web Application Id: 8333705

Single Application Id: 201907306626

Applicant: City of Scranton

Program Selected: Multimodal Transportation Fund

Program Addenda

Exhibit 10 - Sales Agreement.pdf [View](#)

11. For real estate cash equivalents, provide a copy of a recent (not more than one year old) appraisal prepared by either a Member, Appraisers Institute (MAI) formerly Institute of Real Estate Appraisers or a PA State Certified Appraiser.

Uploaded Documents

Exhibit 11 - Real Estate Cash Equivalents.pdf [View](#)

12. For all applicants, provide copies of notifications provided to county and municipal governing bodies advising them of the proposed project.

Uploaded Documents

Exhibit 12 - Notifications and Letters of Support.pdf [View](#)

13. For Public Transportation Agencies who are using grant funds for acquisition, provide copies of written consent from the county and municipality in which the land is situated.

Uploaded Documents

Exhibit 13 - Acquisition.pdf [View](#)

14. For public sector applicants, provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating an official to execute all documents, describing briefly the project scope, and identifying the grant amount.

Uploaded Documents

Exhibit 14 - Resolution.pdf [View](#)

Once submitted, please print one (1) copy of the completed application, to include a copy of all required uploads and additional applicable supplemental information, and send via US Mail, postmarked no later than July 31st. Please reference the Application ID number on all submissions.

Applicant Name: Lackawanna Heritage Valley Authority
 Web Application ID: 8333705
 Project Name: Cliff Street Underpass Rehabilitation Design Project
 Exhibit 1 Narrative

A. The Specific Location of the project site and the specific development for the project site.

The Cliff Street Underpass Rehabilitation Design Project is located entirely within the City of Scranton, near the central downtown business district. It is adjacent to Steamtown National Historic Site, the Lackawanna County Intermodal Transportation Center, and near the Lackawanna River Heritage Trail. The project is to create an ADA compliant access to Steamtown National Historic Site for pedestrians and cyclists that does not currently exist. Access is only available to vehicles that must travel a narrow, winding incline to the site. There is not enough space to add bicycle lanes or sidewalks. It is not possible to make this entrance ADA accessible without installing multiple sets of switchbacks up the side of the hill.

Visitors coming into the Intermodal Transportation Center can see Steamtown but cannot access it safely. Even residents in the city cannot access without a vehicle. In Lackawanna County, nearly 10,000 homes do not have a vehicle.

The Cliff Street Underpass is an existing tunnel that travels under an existing railroad bridge that would provide an alternative transportation corridor connection. The underpass has been closed and is in need of structural review, enhancements, safety lighting, connecting sidewalks, ADA grading and general site improvements to turn this over 100 year old transportation asset into active use by pedestrians and cyclists. This underpass will provide the connecting piece to a historic site dedicated to railroad history of the region. The rail trail that would connect follows the path of abandoned rail lines. It will be used by residents of Northeastern Pennsylvania and would spur tourism by visitors to the City of Scranton and the Northeastern Pennsylvania region.

The entire project will take place in Lackawanna County, specifically City of Scranton, a distressed economic city and with many residents with median incomes much lower than the state of Pennsylvania. The grant funds will be specifically used to hire an engineering firm to create all design plans. The professional services estimate for the final design plan will require engineers and landscape architects for this very important project. The estimate for the project was provided by Reilly Engineers, a very highly regarded engineering firm very familiar with the city. It is also very much in line with recent proposals received for design of other sections of trail. The estimate provides for evaluation of structure, rehabilitation plans, evaluation for waterproofing of the top slab, and planning of ADA accessible route. All plans will be coordinated with the rail authority, National Park Service and the Lackawanna County Intermodal Transportation Center. Public meetings will be held to properly inform downtown residents, businesses, government offices, higher education institutions and other nonprofit and historical organizations.

Applicant Name: Lackawanna Heritage Valley Authority
 Web Application ID: 8333705
 Project Name: Cliff Street Underpass Rehabilitation Design Project
 Exhibit 1: Project Description
 Page 2 of 2

B. Whether the proposed project is consistent with an existing county comprehensive plan.

The plan is consistent with Lackawanna County's comprehensive plan. The project will serve to enhance the connections in the City of Scranton. All parties are in support of the project, as evidenced by the letters of support received from the Mayor of Scranton, the Scranton City Council, Lackawanna Heritage Valley Authority, Steamtown National Historic Site, and COLTS which is housed in the Lackawanna County Intermodal Transportation Center.

Greenways, rail trails, water trails and bike trails, etc., have been planned and studied for many years regarding their need and the vast amount of benefits they provide. Numerous study documents have addressed the Lackawanna River Heritage Trail System. The Lackawanna Valley Heritage Authority (LHVA) is working to implement recommendations supported by the Lackawanna Greenway Plan and Lackawanna River Heritage Trail Feasibility Study (draft final report – summer 2012).

The continued acquisition of parcels/easements and further development/construction of the Lackawanna River Heritage Trail (LRHT) system is listed as a high priority project in the following community long-range plans:

- #1 The Scranton-Abington's Planning Association Comprehensive Plan (2010) - pages 100-102, pages 162-165. The report also suggests the feasibility of connecting the LRHT with the Countryside Conservancy Trolley Trail www.sapaplan.com
- #2 The Lackawanna County and Luzerne County Comprehensive Plan, Long-Range Transportation Plan and Hazard Mitigation Plan (2010) - Chapter 2 pages 67-70, Chapter 3 pages 36-37, Chapter 4 pages 15, 32, 33, 34, 116, 117
http://www.luzernecounty.org/county/departments_agencies/planning_commission/lackawannaluzerne%20metropolitan-planning-organization/mpo-plansdocuments
- #3 The Lackawanna and Luzerne Bi-County Open Space, Greenways and Outdoor Recreation Master Plan (2004)
www.lackawannacounty.org/viewDepartment.aspx?DeptID=15
- #4 The Lackawanna Heritage Valley Management Action Plan and Environmental Impact Statement (2004) - www.lhva.org/publications.html
- #5 The Upper Lackawanna River Conservation Plan (2002) – hardcopy plan available upon request
- #6 The Lackawanna River Watershed Conservation Plan (2001) –
www.lrca.org/LRCA/main.aspx?pageid=123
- #7 Plan for the Lackawanna Valley (1991) - www.lhva.org/publications.html

Support letters received from the Lackawanna County Planning Commission, Steamtown National Historic, COLTS, public officials in Scranton, and PA representatives confirm the importance of this project.

C. Whether the project will result in a substantiated positive economic development impact:

Applicant Name:	Lackawanna Heritage Valley Authority
Web Application ID:	8333705
Project Name:	Cliff Street Underpass Rehabilitation Design Project
Exhibit 1:	Project Description
Page 3 of 3	

This project will create a lengthy destination trail that will attract new day and overnight trail users, thereby increasing the economic vitality and sustainability of the local communities. It will provide substantial economic impact through trail users' purchases of hard goods (bikes, apparel, footgear, cameras, bird watching equipment, canoes etc.), soft goods (food and beverages), and overnight accommodations. Based on documented experience in trail communities throughout the country, new businesses, such as rental shops for bike, canoe, and kayaks; bait shops; restaurants and other trail and tourist related entities will be established. The Lackawanna River Heritage Trail 2016 Trail User Survey and Economic Impact Analysis determined that trail generated a total economic impact of \$90.9 million for the Commonwealth of Pennsylvania and the direct economic impact is \$64.3 million. The indirect economic impact is \$19.4 million for Lackawanna County. There were approximately 313,200 visits to the trail. LHVA now possesses site control from Fell Township to Taylor.

This connector will create a link between Steamtown National Historic Site and the Lackawanna River Heritage Trail and the Lackawanna County Intermodal Transportation Center to more easily access the City of Scranton's downtown business retail, educational, government center and cultural opportunities. It connect with municipalities north contiguous to this portion of trail and to the south, it will connect with the on the roads portion of the trail. Other trail segments are in various stages of design and construction.

D. The historical and proposed use of the project site.

In the mid 1800's anthracite coal mining was the dominant industry in the Lackawanna Valley. Railroading and railroad building was another major industry that played a vital role in the region's growth. After World War I, coal lost favor to oil and natural gas as a heating source. Coal production and rail traffic declined rapidly throughout the 1950's. The Knox Mine Disaster of January 1959, all but ended the mining industry in the region. As a result, several railroad companies went bankrupt and ceased operations. They abandoned the rail lines and pulled up the tracks. The area was scarred by abandoned collieries, strip mines, massive culm dumps, and a polluted Lackawanna River.

In 1991, the Lackawanna Heritage Valley was created as a Pennsylvania State Heritage Area. It attained its National Heritage Area status in 2001. One of its first major projects was the development of a rails-to-trails system using many of the abandoned rail lines in the area. In 1999 the Lackawanna River Heritage Trail became a reality with the construction of the one mile Central New Jersey (CNJ) section in Scranton and a two mile section of trail in the Mid Valley connecting the communities of Archbald, Jessup, and Blakely. The Lackawanna River Heritage Trail (LRHT) and its companion trail, the Delaware & Hudson (D&H) Rail Trail form the 70+ mile multi-use Lackawanna River Heritage System that runs from the New York border south to the Susquehanna River in Pittston (Luzerne County). The LRHT system is a Priority One Trail in the Lackawanna Greenway, a DCNR Major Greenway Corridor.

Since 1999, the LHVA has developed several more miles of the LRHT, a trail system that will run along the Lackawanna River. When complete the trail will connect 30 municipalities. The northern part of the trail runs from Simpson to the head waters of the Lackawanna River. There has been a gap in the development of the trail connecting the northern section, which is more rural in character and managed by the Rail-Trail Council of NEPA, to the section south that is urban in character and managed by LHVA. This project not only will connect the northern and southern sections but it also will use

Applicant Name:	Lackawanna Heritage Valley Authority
Web Application ID:	8333705
Project Name:	Cliff Street Underpass Rehabilitation Design Project
Exhibit 1:	Project Description
Page 4 of 4	

abandoned alignments of two major railroads—the D&H and the O&W – that have notable historic significance in the upper valley.

The proposed connection to Steamtown National Historic Site using the Cliff Street Underpass will support the many efforts to grow the businesses in the City of Scranton. Trails attract tourists as well as potential employers in choosing sites for their business. It will become a destination for tourists across the state and out of the state. Visitors who exit the trail and connect with all the businesses located in the downtown business district and positively impact the business with projected sales increases with the additional foot and bike traffic.

E. The estimated start and end dates of design.

The City of Scranton will advertise and conduct interviews for a consulting firm to design the project as soon as awards are announced and contracts are issued. For example, if the awards are announced in January 2020 and the contracts are issued shortly after, the City of Scranton will advertise immediately for requests for proposals for final design. The applications will be reviewed and a recommendation will be provided by end of April 2020. Work will continue on the project for a minimum of six to nine months, to design, hold public meetings, prepare construction drawings, prepare bid documents and obtain permits. It is anticipated that the actual construction phase of the project will be ready to bid in late January 2021 for the Spring 2021 construction season. The City of Scranton will follow DCED instructions regarding the steps needed to complete the project according to DCED requirements and state and municipal codes.

F. The names of the municipalities that will participate in and benefit from the project.

This project is entirely located in the county of Lackawanna, specifically in the City of Scranton. The project will benefit the City of Scranton, its downtown businesses and attractions. The project will also benefit Steamtown National Historic Site with increase visitors from the Lackawanna River Heritage Trail and residents without vehicular transportation. The project will also serve individuals using transportation services the Intermodal Center who could avail themselves of the connections to Steamtown and the trail. With additional sections of trail being completed and connecting to other trail systems, it will become more of a destination trail. With that designation, it will draw additional tourism dollars.

The Lackawanna River Heritage Trail benefits 30 communities connected along the 70 miles of trail, including Taylor Borough, City of Scranton, Dickson City, Mayfield Borough and neighboring Simpson (Fell Township), Jermyn, Olyphant, and Vandling Borough. The trail once completed will travel from Pittston PA to the NY state border.

Applicant Name: Lackawanna Heritage Valley Authority
Web Application ID: 8333705
Project Name: Cliff Street Underpass Rehabilitation Design Project
Exhibit 1: Project Description
Page 5 of 5

G. A description of the facilities in the area to be served by the project.

There is currently no safe and ADA compliant access for pedestrians and cyclists to enter into Steamtown National Historic Site from the nearby Lackawanna River Heritage Trail, the Lackawanna County Intermodal Transportation Center or the City of Scranton. All approach is by motor vehicle. This impacts negatively on visitors to the park since trail as well as foregoing tourism dollars in the downtown from visitors arriving the Lackawanna County Intermodal Transportation Center. Delays in connections would allow the traveler the opportunity to explorer Steamtown or travel on the trail. By creating this alternative transportation corridor, it will impact tourism to both the national park and the trail which are both great tourism assets to connect to transportation assets.

The idea of a hundred plus year old tunnel, largely forgotten, that passes underneath a railroad line to visit Steamtown National Historic Site, a museum dedicated to preserving the rich history of railroading in this country is to give the visitor and residents an opportunity to learn of the vital role that railroads played in this country. The area is largely overgrown passage that is currently in need of repairs to preserve it.

The City of Scranton is submitting this grant application in order to obtain the critical funding for the design of the Cliff Street Underpass, a very significant connection to Steamtown National Historic Site and providing pathways to other forms of transportation.

The Lackawanna River Heritage Trail system is located throughout the historic Lackawanna Heritage Valley. The Lackawanna River Heritage Trail acts as a linear interpretive park that provides the public with information and promotes understanding and appreciation of local cultural and industrial history. The trail system and proposed project weaves its way through historic, cultural, recreational and other resources in the communities, including several parks, the D&H Canal Museum, and authentic historic sites from the region's coal mining and railroading past. Ultimately the Lackawanna River Heritage Trail System will link to the New York State trail system, to the Luzerne County trail system, and the Delaware and Lehigh Trail Heritage Corridor's 165 mile system of trail and canal paths. When complete, the LRHT will travel through 30 municipalities. The LRHT will tie directly to other regional trails such as the Ontario & Western Rail-Trail and the Luzerne County National Recreation Trail when completed.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

August 30, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

SEP 03 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON ON BEHALF OF LACKAWANNA HERITAGE VALLEY AUTHORITY TO THE DEPARTMENT OF COMMONWEALTH FINANCING AUTHORITY OF THE COMMONWEALTH OF PENNSYLVANIA FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE USED FOR THE CLIFF STREET UNDERPASS REHABILITATION DESIGN PROJECT IN THE AMOUNT OF \$125,582.00.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl