AGENDA
REGULAR MEETING OF COUNCIL
September 22, 2020
6:30 PM

1. ROLL CALL

2. READING OF MINUTES

3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES

3.A LETTER OF RESIGNATION FROM ETHICS BOARD MEMBER BRUCE J. REDDOCK.

Resignation Letter Ethics Board Member-Reddock.pdf

3.B CORRESPONDENCE RECEIVED FROM MAYOR PAIGE G. COGNETTI DATED SEPTEMBER 11, 2020 ANNOUNCING APPOINTMENT OF INTERIM SUPERINTENDENT OF POLICE.

Correspondence from Mayor Cognetti dated 9-11-2020.pdf

3.C CORRESPONDENCE RECEIVED FROM OECD EXECUTIVE DIRECTOR DATED SEPTEMBER 10, 2020 REGARDING RESPONSES TO CDBG FUNDING INQUIRIES.

Correspondence received from OECD Executive Director 9-10-2020.pdf

3.D CONTROLLER'S REPORT FOR MONTH ENDING AUGUST 31, 2020.

Controller's Report for 8-31-2020.pdf

3.E CHECK RECEIVED FROM SCRANTON HOUSING AUTHORITY IN THE AMOUNT OF $66,150.44 WHICH IS PAYMENT IN LIEU OF TAXES FOR THE CITY OF SCRANTON.

PILOT Scranton Housing Authority 9-15-2020.pdf

3.F MINUTES OF THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD AUGUST 19, 2020.

Non-Uniform Municipal Pension Board Minutes 08-19-2020.pdf

3.G AGENDA FOR THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD SEPTEMBER 16, 2020.

Agenda for Non-Uniform Municipal Pension Board 09-16-2020.pdf

3.H CORRESPONDENCE RECEIVED FROM THE MARINE CORPS LEAGUE, NORTHEAST DETACHMENT DATED SEPTEMBER 15, 2020 REQUESTING A DONATION FROM THE CITY.

Corresondence received from Marine Corps League NE Detachment 9-15-2020.pdf

3.I MINUTES OF THE COMPOSITE PENSION BOARD MEETING HELD AUGUST 19, 2020.

Composite Pension Board Minutes 08-19-2020.pdf

3.J CORRESPONDENCE RECEIVED FROM THE GENERAL THEODORE J. WINT, POST NO. 25, VETERANS OF FOREIGN WARS DATED SEPTEMBER 14, 2020 REQUESTING FUNDS TO HELP WITH A PROJECT.

Correspondence received from VFW Post 25 9-14-2020.pdf

4. CITIZENS PARTICIPATION

5. INTRODUCTION OF ORDINANCES, RESOLUTIONS, APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS & COMMISSIONS MOTIONS & REPORTS OF COMMITTEES

5.A MOTIONS.

5.B FOR INTRODUCTION – A RESOLUTION – OPPOSING THE OVERLAND TRANSPORTATION OF LIQUEFIED NATURAL GAS THROUGH THE CITY OF SCRANTON AND ITS SURROUNDING COMMUNITIES.

Resolution-2020 Opposing Transportation of Liquefied Natural Gas.pdf

5.C FOR INTRODUCTION – A RESOLUTION – AMENDING RESOLUTION NO. 37, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO ENTER INTO AN AGREEMENT WITH SCRANTON AREA FOUNDATION, INC. TO ESTABLISH THE CITY OF SCRANTON SMALL BUSINESS FUND, A PASS THROUGH FUND WHICH WILL DISTRIBUTE GRANTS IN THE AMOUNT OF $2,500.00 TO VARIOUS SMALL BUSINESS THROUGHOUT THE CITY OF SCRANTON AS PART OF THE CITY OF SCRANTON'S SMALL BUSINESS RELIEF GRANT PROGRAM DUE TO THE COVID-19 PANDEMIC" TO INCREASE THE NUMBER OF GRANTS AUTHORIZED BY RESOLUTION NO. 37, 2020 FROM 110 TO 111.

Resolution-2020 Increase Grants authorized by Resolution 37 2020.pdf

5.D FOR INTRODUCTION – A RESOLUTION – RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING – GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE LACE VILLAGE MULTIMODAL PROJECT IN THE AMOUNT OF $334,366.45.

Resolution-2020 Grant for Lace Village Multimodal Project.pdf

5.E FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON, PENNSYLVANIA, 18509 TO THE POSITION OF INTERIM FIRE CHIEF EFFECTIVE JULY 21, 2020.

Resolution-2020 Appt. John Judge Interim Fire Chief.pdf

5.F FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504

AS CITY TREASURER FOR THE CITY OF TREASURY DEPARTMENT EFFECTIVE SEPTEMBER 8, 2020.

Resolution-2020 Appt. Mary Jo Sheridan City Treasurer.pdf

5.G FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF LEONARD NAMIOTKA, 1130 PHILO STREET, SCRANTON, PENNSYLVANIA, 18508 TO THE POSITION OF INTERIM POLICE CHIEF EFFECTIVE SEPTEMBER 12, 2020.

Resolution-2020 Appt. Leonard Namiotka Interim Police Chief.pdf

6. CONSIDERATION OF ORDINANCES - READING BY TITLE

6.A READING BY TITLE - FILE OF THE COUNCIL NO. 22, 2020 – AN ORDINANCE – AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020." BY AMENDING THE 2020 ACTION PLAN BY PROGRAMMING $1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING $1,435,629 (ROUND #1 $813,478 AND ROUND #2 $622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

Ordinance-2020 Amend 2020 Action Plan CARES Act.pdf

6.B READING BY TITLE - FILE OF THE COUNCIL NO. 23, 2020 – AN ORDINANCE – AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING

JANUARY 1, 2020." BY AMENDING THE 2020 ACTION PLAN BY UTILIZING EIGHTY THOUSAND DOLLARS ($80,000.00) UNDER CDBG.

Ordinance-2020 Amend 2020 Action Plan for $80K CDBG.pdf

6.C READING BY TITLE - FILE OF THE COUNCIL NO. 24, 2020 – AN ORDINANCE – AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT FUNDS RELATED THERETO THROUGH THE BJA FY 18 EDWARD BYRNE JUSTICE ASSISTANCE GRANT ("JAG") PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF $18,638.00 TO PURCHASE AN AUTOMATED LICENSE PLATE READER (ALPR).

Ordinance-2020 JAG Grant for Automated License Plate Reader.pdf

6.D READING BY TITLE - FILE OF THE COUNCIL NO. 25, 2020 – AN ORDINANCE – AUTHORIZING THE CITY OF SCRANTON TO ESTABLISH PARKING RESTRICTIONS FOR A LOADING/UNLOADING ZONE FROM 9:15-9:45 AM; 1:00PM-1:30PM AND 6:30PM-7:00PM ALONG 300 LACKAWANNA AVENUE BETWEEN PENN AVENUE AND WYOMING AVENUE FOR THE UNITED STATES POSTAL SERVICE.

Ordinance-2020 Establish Parking Restrictions for USPS.pdf

6.E READING BY TITLE - FILE OF THE COUNCIL NO. 26, 2020 – AN ORDINANCE – AMENDING FILE OF THE COUNCIL NO. 27, 2018, ENTITLED "AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2019" BY AMENDING THE 2019 ACTION PLAN BY UTILIZING FORTY THOUSAND DOLLARS

($40,000) UNDER THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR HOMEOWNER HOUSING REHABILITATION PROGRAM.

Ordinance-2020 Amend 2019 Action Plan.pdf

6.F READING BY TITLE - FILE OF THE COUNCIL NO. 27, 2020 – AN ORDINANCE - AMENDING FILE OF THE COUNCIL NO. 20, 2018, ENTITLED "AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2018" BY AMENDING THE 2018 ACTION PLAN BY UTILIZING SEVENTY FIVE THOUSAND DOLLARS ($75,000) UNDER THE EMERGENCY REPAIR HOUSING REHABILITATION HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR HOMEOWNER HOUSING REHABILITATION PROGRAM.

Ordinance-2020 Amend 2018 Action Plan.pdf

7. FINAL READING OF RESOLUTIONS AND ORDINANCES

7.A FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC SAFETY - FOR ADOPTION – RESOLUTION NO. 63, 2020 – AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS OF THE CITY OF SCRANTON, UPON THE OFFER OF CONDITIONAL EMPLOYMENT TO THE SCRANTON POLICE DEPARTMENT TO ALLOW PARTICIPATION IN THE ACT 120 PROGRAM, APPLICANTS WHO ACCEPT SAID OFFER WILL REIMBURSE THE CITY OF SCRANTON ON A PRO-RATA BASIS IF THE EMPLOYEE TERMINATES EMPLOYMENT WITH THE CITY OF SCRANTON PRIOR TO THREE YEARS.

Resolution-2020 Allow Participation in Act 120 Program.pdf

7.B FOR CONSIDERATION BY THE COMMITTEE ON FINANCE - FOR ADOPTION – RESOLUTION NO. 64, 2020 – AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT

APPLICATION BY THE CITY OF SCRANTON TO THE REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM IN THE AMOUNT OF $2,895,260.00 TO REPAIR THE ROOF AND FAÇADE OF CITY HALL.

Resolution-2020 Grant Repair Roof & Facade of City Hall.pdf

7.C FOR CONSIDERATION BY THE COMMITTEE ON COMMUNITY DEVELOPMENT - FOR ADOPTION – RESOLUTION NO. 65, 2020 – RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING – GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE CEDAR IRON DISTRICT RECONSTRUCTION PROJECT IN THE AMOUNT OF $1,546,449.00.

Resolution-2020 Grant Cedar Iron District Project.pdf

7.D FOR CONSIDERATION BY THE COMMITTEE ON COMMUNITY DEVELOPMENT - FOR ADOPTION – RESOLUTION NO. 66, 2020 – AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION THROUGH THE PENNSYLVANIA DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT GREENWAY TRAILS AND RECREATION PROGRAM IN THE AMOUNT OF $44,903.15 TO BE USED FOR EMERGENCY REPAIRS TO THE DAVIS TRAIL LOCATED IN NAY AUG PARK, SCRANTON, PENNSYLVANIA INCLUDING REPLACEMENT OF TWO (2) WOODEN OBSERVATION DECKS AND REPAIRS TO SAFETY RAILS.

Resolution-2020 Grant Emergency Repairs to Davis Trail.pdf

7.E FOR CONSIDERATION BY THE COMMITTEE ON COMMUNITY DEVELOPMENT - FOR ADOPTION – RESOLUTION NO. 67, 2020 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BLIGHT REMEDIATION PROGRAM IN THE AMOUNT OF $297,219.84 TO IMPLEMENT A TWO (2) PHASE BLIGHT REMEDIATION PROJECT INCLUDING DEMOLITION OF CITY-OWNED STRUCTURES IN PUBLIC PARKS AND DEMOLITION OF PRIVATELY-OWNED STRUCTURES THAT HAVE BEEN DEEMED HAZARDOUS.

Resolution-2020 Grant Demolition of City Owned Structures in Parks.pdf

7.F FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC WORKS - FOR ADOPTION – RESOLUTION NO. 68, 2020 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FLOOD MITIGATION PROGRAM IN THE AMOUNT OF $322,569.00 TO ASSIST IN THE ACQUISITION AND DEMOLITION OF THREE (3) PROPERTIES IN SCRANTON'S WESTSIDE: 2404 JACKSON STREET, SCRANTON, PA 18504; 120 N. MERRIFIELD AVENUE, SCRANTON, PA 18504; AND 122 N. MERRIFIELD AVENUE, SCRANTON, PA 18504.

Resolution-2020 Grant Acquire and Demolish 3 Properties in West Side.pdf

7.G FOR CONSIDERATION BY THE COMMITTEE ON COMMUNITY DEVELOPMENT - FOR ADOPTION – RESOLUTION NO. 69, 2020 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BLIGHT REMEDIATION PROGRAM IN THE AMOUNT OF $73,225.00 ON BEHALF OF WEST SCRANTON COMMUNITY DEVELOPMENT, INC. TO REPAIR THE ROOF AND PARKING AREA OF THE PROPERTY LOCATED AT 310 N. MAIN AVENUE, AS WELL AS THE CLOSING COSTS TO FINALIZE THE PURCHASE OF THIS BUILDING THAT WILL BE USED BY WEST SCRANTON COMMUNITY DEVELOPMENT, INC.

Resolution-2020 Grant Repair Roof & Parking Area 310 N Main.pdf

8. ADJOURNMENT

3A

Bruce J. Reddock

101 Penn Avenue, Apartment 301, Scranton, PA 18503 •

September 9, 2020

City of Scranton Council
340 N. Washington Avenue, #2
Scranton, PA 18503

RECEIVED
SEP 11 2020
OFFICE OF CITY COUNCIL/CITY CLERK

Dear Members of Council,

It is with regret that I am writing to inform you of my decision to resign from my seat on the City of Scranton Board of Ethics, effective October 1, 2020. Given that I will be relocating outside of the City limits in the upcoming months, the Code of Ethics does not permit me to continue serving.

It has been an absolute honor and privilege to serve the City of Scranton over the past ± 2 years and I thank Council for the opportunity to do so. I can confidently say that the City is headed in a significantly positive direction and would not be possible without the efforts of the previous two Councils. The efforts and accomplishments of the Board of Ethics are nothing to look past, as in just two short years, Council was effectively able to reinvigorate the Board, identify new Board Members, while pushing forward to put in place a system that ensures ethical practices across all levels of City Government.

While I will miss living in the City of Scranton and being an active participant in local government, I am confident that there is a bright future for the residents of the Electric City.

To quote former Councilman and Mayor Wayne Evans:

"Every day is your chance to make this city a little better."

Stay encouraged, stay resilient.

Best Regards,

Bruce J. Reddock

cc: Paige Gebhardt Cognetti, *Mayor of Scranton*
Lori Reed, *City Clerk*
Jessica Eskra, Esq., *Solicitor*

RECEIVED
SEP 11 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

OFFICE OF THE MAYOR
City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

September 11, 2020

To members of the Scranton Police Department,

This is a difficult day for all of us as we wish Chief Graziano a safe and happy retirement. Chief Graziano has and will continue to be a pillar and true leader for our Scranton community.

I am grateful to him for his leadership in these first months in my position as mayor.

I am pleased to announce that Lieutenant Leonard Namiotka will serve as Interim Superintendent of Police during this transition time. All candidates for the acting position would serve the city well and we appreciate all of the interest from the Police Department in continuing to lead our community.

I am appreciative every day of the Scranton Police Department and all of its members. The Scranton Police Department is an incredible group of professionals and I am fortunate to be able to count on all of you every day in this City. It has been and continues to be a tremendously difficult 2020 in a variety of ways and you have all stepped up to meet these challenges.

Thank you for your continued service to Scranton.

Sincerely,

Paige G. Cognetti
Mayor, City of Scranton

Scranton OECD
Office of Economic and Community Development

RECEIVED
SEP 10 2020
OFFICE OF CITY COUNCIL/CITY CLERK

Date: September 10, 2020

To: City Council

From: Eileen Cipriani
Executive Director

Re: What is the status of all CDBG projects that were funded through the 2020 Action Plan?

What date will OECD start accepting applications for 2021 CDBG funding?

The 2020 CDBG funding was received in the OECD office in June 2020. The process for developing contracts and MOU's for the non-construction related CDBG projects is underway. Prior to entering into a contractual agreement with our community partners for funding, an Environmental Review must be completed by the City Planning Office. Additionally, this year due to factors related to the COVID-19 pandemic, many of our grant recipients have not completed spending 2019 CDBG funds and two have requested substantial amendments to change their 2020 project.

The 2019 CDBG construction projects that were slated for summer 2020 are wrapping up (see chart below). The OECD office is in the process of drafting an RFP for Engineering services for the 2020 CDBG construction related projects. Once the Engineer is selected and approved by council, project specs will be developed and bids requested. The 2020 CDBG construction related projects are targeted to begin in May 2021.

Applications for the 2021 CDBG funds will be announced at the end of September. The OECD office has revised the application and the application process to make it easier and hopefully increase participation in the process.

Project Name	Date Awarded	Expiration	Funding Source	Funding	Notes
Weston Park Little League Backstop Project # 19-05.0 (2497)	07/01/19	7/1/2021	CDBG	$25,000.00	9/9/2020 – Work needed to be corrected (ie backstop and painting fixtures). Awaiting sign-off by Brian Fallon and Don Totino – Project Engineer. Updated and corrected Cert. payrolls need to be submitted by Keystone. 7/7/2020 - Work completed; invoice submitted. Sending out AIA Cert for payment to Contractor for submittal. Final Inspection to be completed. 3/2020 - Contract signed notice to proceed issued by now waiting for contractor to start
Weston Field Outside Pool area Improvements Project # 19-05.5 (2495)	07/01/19	7/1/2021	CDBG	$50,000.00	9/9/2020 – City going after Demo grant money. If approved, request for change of use of funds will need to be completed – keep it with park improvements. 7/7/2020 - To schedule a meeting with Brian Fallon to discuss. 11/2019 - Need to start with hiring an engineer for this project. Need a MOU with Parks
Fancy Parsley, ED Assistance Project # 150.46 (2452)	07/02/19	7/1/2021	CDBG	$130,000.00	9/9/2020 – Construction continues to take place. 7/7/2020 - Awaiting update from LIPs. CO needed for Business Loan/Grant closing,

Connell Park Little League Lighting Upgrade Project # 17-05.11(2404)	7/1/2019	7/1/2021	CDBG	$85,000	9/9/2020 – Project completed. Payments made to Urban and HSA – Project Engineer. $2,500.00 retainer on hold until all paperwork completed. 7/7/2020 - Fixtures are on deck to be shipped on 7/13; MOU to be completed. 5/2020 - Contracts signed and returned. 1/29/20 - Specs are done & NEIC approved plans
Re-construction of city streets Project # 19-04 Spring 2020 (IDIS 2472)	07/01/19	7/1/2021	CDBG	$876,076.20	9/9/2020 – Initial paving completed with Change Order. Paving created flooding issue for resident. Fix currently scheduled. Project Engineer to oversee before payment will take place. 7/7/2020 - Notice to proceed issued - work began beginning of June. 5/15/20 waiting for contractor to start.
Sidewalks & Streetscape S. Main & Amherst Project #18-14 (2463)	07/01/19	7/1/2021	CDBG	$300,000	9/9/2020 – Work on track to be completed by 9/16/2020. 1st Application for Payment submitted to Project Engineer for sign-off. 6/16/2020 - Work began. 6/15/2020 - Notice to Proceed and Pre-Construction Meeting completed. 5/15/2020 - Waiting for contract to come back to OECD from Contractors
Demolition of Hazardous Structures	7/1/2019	7/1/2021	CDBG	$302,911.47	8 properties demolished
McLain Park Improvements Phase 3	7/1/2020	7/1/2022	CDBG	$204,500.00	Pending Engineering RFP-Pending Environmental review Target Start Date May 2021
Demolition of Hazardous Structures	7/1/2020	7/1/2022	CDBG	$225,000	
Sidewalks & Street Scape	7/1/2020	7/1/2022	CDBG	$255,465	Pending Engineering RFP-Pending Environmental review Target Start Date May 2021
Reconstruction of City Streets	7/1/2020	7/1/2022	CDBG	$500,000	Pending Engineering RFP-Pending Environmental review Target Start Date May 2021

Thank you for your attention to this matter. If you have any questions please do not hesitate to reach out.

Sincerely

Eileen Cipriani

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 •
www.scrantonpa.gov

CITY OF SCRANTON
PENNSYLVANIA

OFFICE OF THE CITY CONTROLLER
AND BUREAU OF INVESTIGATIONS

JOHN J. MURRAY
CITY CONTROLLER

RECEIVED
SEP 15 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

CONTROLLER'S REPORT
FOR THE MONTH ENDING
AUGUST 31, 2020

OFFICE OF THE CITY CONTROLLER

John J. Murray

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4125

September 15, 2020

The Honorable Paige G. Cognetti
And
The Honorable City Council
Municipal Building
Scranton, Pa 18503

Dear Honorable Mayor and Honorable Council:

In Accordance with the Home Rule Charter of the City of Scranton, I am hereby submitting the report of the Office of the City Controller for the month of August, 2020.

The first section of this report includes a summary of the General Fund Activities for the month as well as a year to date revenue summary. The second section contains a detailed listing of the purchases in all departments for the period. Both sections are the end result of the review, authoritative approval, and audit procedures applicable to each section. This reflects the Controller's integral part of the internal control environment and the application of those independent audit techniques designed to provide improvement within the system and/or identify irregularities.

Rather than traditional audit reports which outline the results of an examination performed on a particular schedule within the calendar cycle, this department applies audit reviews on a daily, bi-weekly and monthly basis. Audit procedures were applied to the following financial applications which are an integral part of or have a direct impact on this report; all cash receipts flowing through the Treasurer's Office, all bank account reconciliations, Capital Budget reviews, Operating budget review/monthly reconciliation, payroll review and reconciliation, and voucher/requisition order review/authorization. Any item considered reportable would have been detailed later in this report (page 2).

This report is presented for your review. All figures are accurate as of this date but are subject to change due to subsequent postings by the Business Administration Department. Any such posting will be accounted for within the next monthly report from this department.

Sincerely,

John J. Murray
City Controller

CITY OF SCRANTON
GENERAL FUND EXPENDITURES
MONTH OF AUGUST 2020

CODE #	DEPARTMENT	EXPENDITURES
10	Mayor's Office	$ 16,068.81
11	Public Safety	-
20	City Council	32,047.46
30	Controller	17,796.25
40	Business Administration	334,204.98
41	Bureau of Human Resources	(6,440.25)
42	Bureau of Information Technology	186,362.21
43	Treasurer	8,489.91
51	Inspections and Licenses	39,644.58
60	Law	22,116.03
71	Police	1,653,238.57
75	Traffic Maintenance	-
78	Fire	1,500,609.68
80	Public Works	214,860.62
81	Engineering	14,550.66
82	Buildings	24,292.58
83	Highways	148,364.49
84	Refuse	276,182.24
85	Garages	78,380.67
90	Single Tax Office	60,956.16
100	Parks and Recreations	51,992.57
	TOTAL DEPARTMENTAL:	**$ 4,673,718.22**
	NON DEPARTMENTAL	
0140	Scranton Plan	$ -
1000	Boards and Commissions	20,459.45
1100	Utilities	-
1300	Contingency	-
1500	Special Items	2,279,243.56
1600	Unpaid Bills	6,784.17
1700	Grants and Contributions	66,589.25
1900	Special Items (Non Add)	-
	TOTAL NON DEPARTMENTAL:	**$ 2,373,076.43**
	GRAND TOTAL:	**$ 7,046,794.65**

CITY OF SCRANTON
GENERAL FUND REVENUE REPORT
FOR THE MONTH OF AUGUST 2020

CODE #	FUND SOURCE	REVENUES
300	Previous Year Balance	$ -
301	Real Property Taxes	623,981.66
302	Landfill and Refuse Fees	148,378.00
304	Utility Tax	-
305	Non-Resident Tax	-
310	Local Taxes (Act 511)	7,111,895.74
319	Penalties and Interest (Delinquent Taxes)	2,565.75
320	Licenses and Permits	66,706.32
330	Fines and Forfeitures	-
331	Police Fines and Violations	22,793.42
341	Interest Earnings	107.33
342	Rents and Concessions	-
350	Inter-Government-Revenue Reimbursements	-
359	Local Governments (Payments in Lieu)	-
360	Departmental Earnings	41,003.00
367	Recreational Departments	1,175.50
380	Cable TV and Miscellaneous Revenue	261,321.57
392	Interfund Transfers	-
392*	Interfund Transfers (Non Add)	-
394	Tax Anticipation Loan/Note	-
	TOTAL	**$ 8,279,928.29**

*Non Add

MONTH TO DATE:	
Revenues To August 2020	$ 77,936,043.86
Expenditures To August 2020	54,266,278.27
NET:	**$ 23,669,765.59**

CITY OF SCRANTON
AUGUST 31, 2020
GENERAL FUND REVENUE REPORT
YEAR TO DATE

CODE #	FUND SOURCE	ESTIMATED	REALIZED	UN-REALIZED
300	Previous Year Balance	$ -	$ -	$ -
301	Real Property Taxes	35,832,840.33	28,734,196.72	7,098,643.61
302	Landfill and Refuse Fees	6,796,250.00	5,447,699.48	1,348,550.52
304	Utility Tax	75,000.00	-	75,000.00
305	Non-Resident Tax	100,000.00	-	100,000.00
310	Local Taxes (Act 511)	39,979,205.51	26,378,723.44	13,600,482.07
319	Penalties and Interest (Delinquent Taxes)	245,600.00	99,929.77	145,670.23
320	Licenses and Permits	2,038,164.00	1,541,053.89	497,110.11
330	Fines and Forfeitures	345,100.00	-	345,100.00
331	Police Fines and Violations	206,000.00	251,753.31	(45,753.31)
341	Interest Earnings	275,000.00	67,466.55	207,533.45
342	Rents and Concessions	5,000.00	500.00	4,500.00
350	Inter-Government-Revenue Reimbursements	4,251,066.00	687,248.59	3,563,817.41
359	Local Government (Payments in Lieu)	250,000.00	200,000.00	50,000.00
360	Departmental Earnings	447,000.00	334,942.00	112,058.00
367	Recreational Departments	40,000.00	15,478.75	24,521.25
380	Cable TV and Miscellaneous Revenues	2,765,623.89	585,294.24	2,180,329.65
392	Interfund Transfers	9,398,901.00	841,757.12	8,557,143.88
392*	Interfund Transfers SSA/SPA	-	-	-
394	Tax Anticipation Loan/Note	12,750,000.00	12,750,000.00	-
395	Unfunded Pension	-	-	-
396	Capital Budget Reimbursements	-	-	-
	TOTALS	**$ 115,800,750.73**	**$ 77,936,043.86**	**$ 37,864,706.87**

PURCHASE ORDER REPORT

MONTH ENDING AUGUST 31, 2020

ACCOUNT BALANCES AS OF AUGUST 31, 2020

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
OFFICE OF THE MAYOR					
0101000000 4270	DUES & SUBSCRIPTIONS	24,348.48	0.00		0.00
0101000000 4290	STATIONERY / OFFICE SUPPLIES	100.00	66.78		66.78
0101000000 4420	TRAVEL & LODGING	2,500.00	2,500.00		2,500.00
DEPARTMENT OF PUBLIC SAFETY					
POLICE BUREAU:					
0101100071 4201	PROFESSIONAL SERVICES	45,000.00	13,519.27		
	JNK HYDROTEST & EXTING SUPP CO INC			1,504.00	
	PNC BANK			1,489.00	
					10,526.27
0101100071 4210	SERVICES & MAINTENANCE FEE	77,500.00	6,136.83		
	3SI SECURITY SYSTEMS INC			648.00	
	CINTAS			2,295.60	
					3,193.23
0101100071 4270	DUES & SUBSCRIPTIONS	3,150.00	375.00		375.00
0101100071 4280	MISCELLANEOUS SERVICES - NON CLASS	1,750.00	102.83		102.83
0101100071 4290	STATIONERY / OFFICE SUPPLIES	2,750.00	884.73		884.73
0101100071 4380	GUNS / AMMUNITION	43,500.00	11,622.01		11,622.01
0101100071 4390	MATERIALS / SUPPLIES (MISC)	21,000.00	6,975.28		
	ENCUMBERED: CURRENT PERIOD			732.98	
					6,242.30
0101100071 4420	TRAVEL & LODGING	4,250.00	2,676.49		2,676.49
0101100071 4470	TRAINING & CERTIFICATION	50,000.00	27,842.52		
	ENCUMBERED: CURRENT PERIOD			7,976.50	
					19,866.02
0101100071 4550	CAPITAL EXPENDITURES	435,000.00	104,946.62		
					104,946.62

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0101100071 4570	MAINTENANCE COMMUNICATION EQUIPM	7,250.00	6,197.20		
					6,197.20
0101100071 6003	SPCA - ANIMAL CONTROL	69,370.00	5,371.76		
					5,371.76
FIRE BUREAU:					
0101100078 4201	PROFESSIONAL SERVICES	32,500.00	25,948.52		
	BUDGET TRANSFER TO: 0101100078 4390			2,000.00	
					23,948.52
0101100078 4210	SERVICE & MAINTENANCE FEE	12,250.00	12,228.00		
					12,228.00
0101100078 4270	DUES & SUBSCRIPTIONS	1,000.00	1,000.00		
					1,000.00
0101100078 4320	BUILDING REPAIR - SUPPLY MAINTENANC	12,750.00	4,494.82		
	AIR CLEANING SYS INC			125.05	
	AMERICAN JANITOR & PAPER SUPP.			748.64	
	C.G. CUSTOM TRUCK PARTS & SUPPLIES			120.00	
	HOWARD'S VAC & SEW			398.00	
					3,103.13
0101100078 4390	MATERIALS / SUPPLIES (MISC)	7,250.00	(649.82)		
	BUDGET TRANSFER FROM: 0101100078 4201			(2,000.00)	
	GLEN SUMMIT SPRINGS WATER CO.			12.15	
					1,338.03
0101100078 4420	TRAVEL & LODGING	2,500.00	(832.42)		
	CHECK 91294-CENTRAL PENNSYLVANIA COLLEGE			(2,790.00)	
	CHECK 90099-R DOMINIQUE			(225.00)	
					2,182.58
0101100078 4430	AIR PACK / REHAB SUPPLIES	5,000.00	4,057.25		
					4,057.25
0101100078 4470	TRAINING & CERTIFICATION	95,000.00	68,268.63		
	ROBERT BOLUS JR			41.27	
	CENTRAL PENNSYLVANIA COLLEGE			13,020.00	
	CHECK 91294-CENTRAL PENNSYLVANIA COLLEGE			2,790.00	
	CHECK 90099-R DOMINIQUE			225.00	
	COMMONWEALTH HEALTH EMS			45.00	
	BENJAMIN DOMENIC			741.64	
	SHAUN FLYNN			165.00	
	CAROLINE JANCZAK			41.27	
	DAVID MEGOTZ			65.00	
	THOMAS J NOLL			275.00	
	ALBERT TAYLOR			41.27	
	ROBERT ZOLTEWICZ			41.27	
					50,776.91

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0101100078 4550	CAPITAL EXPENDITURES	395,000.00	395,000.00		
					395,000.00
0101100078 4570	MAINTENANCE COMMUNICATION EQUIPM	5,250.00	2,691.00		
	JALVO INC			1,045.00	
					1,646.00
0101100078 4575	MAINTENANCE-EQUIPMENT	1,000.00	1,000.00		
	WITMER ASSOCIATES, INC.			167.00	
					833.00
0101100078 4580	GENERAL EQUIPMENT	62,500.00	53,812.53		
	JOHN JUDGE			1,632.33	
	MID ATLANTIC FIRE AND AIR			284.95	
	REEVE'S RENT-A-JOHN, INC.			99.75	
	S & S TOOLS & SUPPLIES			8.75	
	SCRANTON GRINDER & HARDWARE			447.44	
	WITMER ASSOCIATES, INC.			489.30	
					50,850.01
OFFICE OF THE CITY CLERK / CITY COUNCIL					
0102000000 4201	PROFESSIONAL SERVICES	52,500.00	32,270.81		
	EDM AMERICAS INC.			89.71	
	KOHANSKI & CO PC			10,000.00	
	MCCOOL, MARIA			645.00	
					21,536.10
0102000000 4210	SERVICES & MAINTENANCE FEE	15,000.00	4,416.00		
	GENERAL CODE PUBLISHERS			1,195.00	
					3,221.00
0102000000 4230	PRINTING & BINDING	5,750.00	1,668.00		
					1,668.00
0102000000 4250	ADVERTISING	27,500.00	11,198.80		
	SCRANTON TIMES			4,479.40	
					6,719.40
0102000000 4290	STATIONERY / OFFICE SUPPLIES	500.00	75.05		
					75.05
CITY CONTROLLER					
0103000000 4201	PROFESSIONAL SERVICES	35,000.00	28,325.00		
					28,325.00
0103000000 4230	PRINTING AND BINDING	200.00	200.00		
					200.00

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0103000000 4240	POSTAGE & FREIGHT	125.00	125.00		
					125.00
0103000000 4270	DUES & SUBSCRIPTIONS	500.00	216.60		
					216.60
0103000000 4290	STATIONERY / OFFICE SUPPLIES	1,000.00	543.00		
					543.00
0103000000 4420	TRAVEL AND LODGING	750.00	750.00		
					750.00
BUSINESS ADMINISTRATION DEPARTMENT					
ADMINISTRATION					
0104000040 4201	PROFESSIONAL SERVICES	225,000.00	70,994.79		
	JOYCE HATALA ASSOCIATES			550.00	
	MAGGIE PERRY			500.00	
	HERBERT ROWLAND			2,470.50	
	TURNKEY TAXES			1,000.00	
	TRUSTEE PAYING AGENT			15,000.00	
	WILMINGTON TRUST FEE COLLECTIONS			6,240.00	
					45,234.29
0104000040 4210	SERVICES & MAINTENANCE FEE	1,250.00	1,240.00		
	MAGGIE PERRY			300.00	
	HERBERT ROWLAND			640.50	
					299.50
0104000040 4230	PRINTING & BINDING	500.00	500.00		
	SHRED-IT			169.40	
					330.60
0104000040 4240	POSTAGE & FREIGHT	37,500.00	22,515.65		
					22,515.65
0104000040 4250	ADVERTISING	22,500.00	21,078.60		
	SCRANTON TIMES			2,359.60	
					18,719.00
0104000040 4270	DUES & SUBSCRIPTIONS	1,100.00	548.00		
					548.00
0104000040 4290	STATIONERY / OFFICE SUPPLIES	12,750.00	4,843.49		
	ENCUMBERED: CURRENT PERIOD			5.95	
	ANDREW MARICHAK			44.50	
	OFFICE DEPOT			90.39	
					4,702.65
0104000040 4390	MATERIALS / SUPPLIES (MISC)	600.00	232.37		
	GLEN SUMMIT SPRINGS WATER CO.			6.35	
					226.02

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0104000040 4420	TRAVEL & LODGING	2,500.00	2,500.00		2,500.00
0104000040 4470	TRAINING & CERTIFICATION	1,500.00	1,500.00		1,500.00
0104000040 4480	SELF INSURANCE	95,000.00	66,870.00		66,870.00
0104000040 6009	OPERATING TRANSFERS - WORKERS' CO	3,109,811.00	2,109,811.00		
	BUDGET TRANSFER FOR UNEMPLOY INS			200,000.00	1,909,811.00
0104000040 6024	BANK FEES AND CHARGES	10,000.00	2,088.71		
	JULY MERCHANT FEES			1,504.91	583.80
HUMAN RESOURCES:					
0104000041 4201	PROFESSIONAL SERVICES	130,000.00	65,525.67		
	MILLENNIUM ADMINISTRATORS			4,391.81	
	P & A GROUP ADMIN SERVICE			353.46	
	WE PAY PAYROLL PROCESSING			6,131.50	54,648.90
0104000041 4290	STATIONARY / OFFICE SUPPLIES	750.00	737.30		737.30
0104000041 4390	MATERIALS / SUPPLIES (MISC)	500.00	437.05		
	GLEN SUMMIT SPRINGS WATER CO.			6.35	430.70
0104000041 4420	TRAVEL & LODGING	1,250.00	1,250.00		1,250.00
0104000041 4470	TRAINING & CERTIFICATION	2,500.00	2,500.00		2,500.00
0104000041 4630	LIABILITY / CASUALTY INSURANCE	1,175,000.00	303,332.69		
	GALLAGHER BASSETT SERVICES INC(ACCIDENT)			(26,270.00)	329,602.69
0104000041 6006	PERSONNEL COST ADJUSTMENT	4,750.00	2,687.59		2,687.59
INFORMATION TECHNOLOGY:					
0104000042 4201	PROFESSIONAL SERVICES	145,000.00	45,912.10		
	CSI			10,232.25	
	JOHNSON CONTROLS FIRE PROTECTION LP			831.00	
	URBAN ELECTRICAL CONTRACTORS,			11,859.66	22,989.19

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0104000042 4210	SERVICES & MAINTENANCE FEE	95,000.00	32,902.00		
	CDW GOVERNMENT, INC.			6,840.00	
	DATA443 RISK MITIGATION INC			10,919.00	
					15,143.00
0104000042 4270	DUES AND SUBSCRIPTIONS	500.00	500.00		
					500.00
0104000042 4290	STATIONARY / OFFICE SUPPLIES	1,000.00	896.70		
					896.70
0104000042 4390	MATERIALS / SUPPLIES (MISC)	95,000.00	59,581.67		
	CDW GOVERNMENT, INC.			4,050.00	
	FRANK SWIETNICKI			218.92	
					55,312.75
0104000042 4420	TRAVEL AND LODGING	1,000.00	1,000.00		
					1,000.00
0104000042 4440	TELEPHONE	245,000.00	91,710.14		
	COMCAST			6,009.58	
	FRONTIER COMMUNICATIONS			7,278.68	
	SOLID ROCK IT SOLUTIONS			3,655.00	
	VERIZON			694.12	
					74,072.76
0104000042 4470	TRAINING & CERTIFICATION	32,500.00	32,500.00		
					32,500.00
0104000042 4550	CAPITAL EXPENDITURES	590,000.00	334,406.50		
	CDW GOVERNMENT, INC.			49,458.22	
					284,948.28
0104000042 4560	EQUIPMENT MAINTENANCE / LEASES	92,500.00	92,500.00		
	DE LAGE LANDEN FINANCIAL SVCS, INC			60,994.80	
					31,505.20
TREASURY:					
0104000043 4201	PROFESSIONAL SERVICES	2,500.00	2,500.00		
					2,500.00
0104000043 4390	MATERIALS / SUPPLIES (MISC)	12,500.00	10,000.03		
					10,000.03
0104000043 6000	TAX & MISCELLANEOUS REFUNDS	2,500.00	2,500.00		
					2,500.00
0104000043 6001	TAX COLLECTION COMMITTEE EXPENSE	500.00	500.00		
					500.00

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
BUREAU OF LICENSES, INSPECTIONS & PERMITS					
LICENSE, INSPECTIONS & PERMITS:					
0105100051 4201	PROFESSIONAL SERVICES	50,000.00	50,000.00		50,000.00
0105100051 4290	STATIONERY / OFFICE SUPPLIES	500.00	500.00		500.00
0105100051 4390	MATERIALS / SUPPLIES (MISC)	500.00	431.20		431.20
0105100051 4420	TRAVEL AND LODGING	1,000.00	1,000.00		1,000.00
0105100051 4470	TRAINING & CERTIFICATION	1,000.00	1,000.00		1,000.00
0105100051 4550	CAPITAL EXPENDITURES	12,750.00	7,024.09		7,024.09
0105100051 4570	MAINTENANCE COMMUNICATION EQUIPM	250.00	250.00		250.00
0105100051 4590	BUILDING DEMOLITION	145,000.00	145,000.00		145,000.00
BUREAU OF BUILDINGS:					
0105100082 4201	PROFESSIONAL SERVICES	2,500.00	1,200.00		1,200.00
0105100082 4320	BUILDING REPAIR - SUPPLY MAINTENANC AMERICAN JANITOR & PAPER SUPP.	137,500.00	86,486.66	1,370.98	85,115.68
0105100082 4447	PG ENERGY GAS	125,000.00	74,831.12		74,831.12
0105100082 4448	PAWC - WATER PENNSYLVANIA AMERICAN WATER	435,000.00	238,775.39	16,178.10	222,597.29
0105100082 4450	ELECTRICAL	150,000.00	59,183.65		59,183.65
0105100082 4465	BUILDING SUPPLIES	750.00	677.90		677.90

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
LAW DEPARTMENT:					
0106000000 4201	PROFESSIONAL SERVICES	225,000.00	151,937.56		151,937.56
0106000000 4210	SERVICES AND MAINTENANCE FEE	2,000.00	2,000.00		2,000.00
0106000000 4270	DUES & SUBSCRIPTIONS	3,000.00	1,919.00		1,919.00
0106000000 4290	STATIONERY / OFFICE SUPPLIES	500.00	439.57		439.57
0106000000 4390	MATERIALS / SUPPLIES (MISC)	500.00	211.00		211.00
0106000000 4420	TRAVEL & LODGING	2,500.00	2,500.00		2,500.00
0106000000 4470	TRAINING & CERTIFICATION	2,000.00	2,000.00		2,000.00
DEPARTMENT OF PUBLIC WORKS ADMINISTRATION BUREAU:					
0108000080 4201	PROFESSIONAL SERVICES PA ONE CALL SYSTEM INC.	2,500.00	415.76	88.58	327.18
0108000080 4210	SERVICES & MAINTENANCE FEE TOM PREAMBO	1,500.00	62.56	41.78	20.78
0108000080 4420	TRAVEL AND LODGING	500.00	500.00		500.00
0108000080 4550	CAPITAL EXPENDITURES	10,000.00	1,435.77		1,435.77
0108000080 4570	MAINTENANCE COMMUNICTION EQUIPME INDUSTRIAL ELECTRONICS, INC.	20,000.00	10,280.00	1,631.25	8,648.75
0108000080 4576	MAINTENANCE SUPER FUND SIGHT DEANGELO LANDSCAPING LLC	10,000.00	8,200.00	1,775.50	6,424.50

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0108000080 6007	FLOOD PROTECTION SYSTEM MAINTENAI	250,000.00	236,313.51		
	F & S SUPPLY COMPANY, INC.			353.63	
	GLECO PAINTS INC.			55.27	
	SHERWIN WILLIAMS			170.00	
	URBAN ELECTRICAL CONTRACTORS,			2,725.31	
					233,009.30
ENGINEERING BUREAU:					
0108000081 4201	PROFESSIONAL SERVICES	75,000.00	37,200.00		
	LABELLA ASSOCIATES			6,300.00	
					30,900.00
0108000081 4210	SERVICES & MAINTENANCE FEE	500.00	500.00		
					500.00
0108000081 4290	STATIONERY / OFFICE SUPPLIES	100.00	64.70		
	GLEN SUMMIT SPRINGS WATER			12.15	
					52.55
0108000081 4390	MATERIALS / SUPPLIES (MISC)	250.00	182.02		
					182.02
0108000081 4470	TRAINING & CERTIFICATION	500.00	445.00		
	PSU MARCH CONF			(55.00)	
					500.00
HIGHWAYS BUREAU:					
0108000083 4260	RENTAL VEHICLES & EQUIPMENT	100,000.00	81,397.67		
	BUDGET TRANSFER TO: 0108000083 4390			20,000.00	
					61,397.67
0108000083 4340	CONSTRUCTION - PAVING MATERIAL	150,000.00	89,466.13		
					89,466.13
0108000083 4350	PAINT / SIGN MATERIAL	20,000.00	7,418.42		
	ENCUMBERED: PREVIOUS PERIOD			(828.40)	
	ENCUMBERED: CURRENT PERIOD			648.80	
	BRADCO SUPPLY CO			828.40	
	SHERWIN WILLIAMS			1,400.87	
					5,368.75
0108000083 4357	PARKS AND RECREATION SUPPLIES	25,000.00	25,000.00		
					25,000.00
0108000083 4390	MATERIALS / SUPPLIES (MISC)	40,000.00	3,861.34		
	BUDGET TRANSFER FROM: 0108000083 4260			(20,000.00)	
	ENCUMBERED: PREVIOUS PERIOD			(9,569.00)	
	CENTRAL CLAY PRODUCTS, INC.			9,659.70	
	KEYSTONE PROPANE SERVICE, INC.			55.00	
	PPL ELECTRIC UTILITIES			3,302.76	
	S & S TOOLS & SUPPLIES			103.83	
					20,309.05

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0108000083 4410	SALT	475,000.00	303,909.90		303,909.90
0108000083 4460	STREET LIGHTING	230,000.00	116,787.45		116,787.45
0108000083 4466	STREET LIGHTING SERVICE / MAINTENAN	150,000.00	80,598.13		
	A & M ELECTRICAL CONSTRUCTION, INC.			34,388.77	
	URBAN ELECTRICAL CONTRACTORS, INC.			984.73	
					45,224.63
0108000083 4467	TRAFFIC SIGNAL ELECTRICITY	90,000.00	43,929.01		
	PPL ELECTRIC UTILITIES			28.28	
					43,900.73
0108000083 4550	CAPITAL EXPENDITURES	210,000.00	100,538.00		100,538.00
0108000083 4551	ROADWAY RESURFACING PROGRAM	850,000.00	850,000.00		850,000.00
REFUSE BUREAU:					
0108000084 4390	MATERIALS / SUPPLIES (MISC)	1,000.00	0.00		0.00
0108000084 4420	TRAVEL AND LODGING	1,000.00	805.73		805.73
0108000084 4490	LANDFILL	1,410,000.00	520,400.27		
	KEYSTONE SANITARY LANDFILL			94,763.87	
					425,636.40
0108000084 4550	CAPITAL EXPENDITURES	235,000.00	229,285.79		
	KEVIN'S WORLDWIDE			11,000.00	
					218,285.79
0108000084 4555	RECYCLING	350,000.00	350,000.00		350,000.00
GARAGES BUREAU:					
0108000085 4220	CONTRACTED SERVICES	2,500.00	1,664.61		
	CINTAS			241.39	
					1,423.22
0108000085 4301	GAS, OIL, LUBRICANTS	350,000.00	201,238.75		
	ENCUMBERED: CURRENT PERIOD			6,477.89	
	A.I.T. AUTOMOTIVE PARTS, INC.			78.00	
	D. G. NICHOLAS CO.			459.91	
	PAPCO			21,018.00	
	PETROCHOICE			2,006.30	
					171,198.65

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0108000085 4310	EQUIPMENT/VEHICLE REPAIR/MAINTENAI	375,000.00	214,917.80		
	ENCUMBERED: PREVIOUS PERIOD			(14,898.56)	
	ENCUMBERED: CURRENT PERIOD			26,331.49	
	A.I.T. AUTOMOTIVE			1,628.80	
	ARTISTIC UPHOLSTERY UNLIMITED			175.00	
	C. G. CUSTOM TRUCKS			375.79	
	D. G. NICHOLAS CO.			810.61	
	DAVE'S AUTO IGNITION			210.00	
	DENAPLES AUTO PARTS INC			702.00	
	DENAPLES TOWING, INC.			778.00	
	ELECTRO BATTERY			750.00	
	FARGIONE AUTO SERVICE			50.00	
	FERRARA FIRE APPARATUS, INC.			115.60	
	FIRST CHOICE FIRE APPARATUS LLC			1,142.96	
	FIVE STAR EQUIPMENT CO., INC.			409.54	
	FLEET PRIDE			395.83	
	LAWSON PRODUCTS INC			143.49	
	MEDICO INDUSTRIES			5,728.48	
	MESKO GLASS & MIRROR CO. INC			175.00	
	NORTHEAST HYDRAULICS CO., INC.			246.08	
	ROTTET MOTORS			306.38	
	SHERWOOD FTL STL WS			2,500.69	
	TRIPLE CITIES ACQUISITIONS, LLC			81.54	
	WAYNE COUNTY FORD			822.62	
	WELLER'S LOCK & KEY SERVICE			147.00	
					185,789.46
0108000085 4360	SMALL TOOLS / SHOP SUPPLIES	16,500.00	12,470.81		
	A.I.T. AUTOMOTIVE PARTS, INC.			100.00	
					12,370.81
0108000085 4390	MATERIALS / SUPPLIES (MISC)	49,500.00	14,982.63		
	ENCUMBERED: PREVIOUS PERIOD				
	A.I.T. AUTOMOTIVE PARTS,			510.90	
	AIR BRAKE & EQUIPMENT CO., INC.			85.50	
	C. G. CUSTOM TRUCKS			525.51	
	COLOURS INC			20.10	
	D. G. NICHOLAS CO.			455.04	
	DAILEY RESOURCES			224.00	
	ELECTRO BATTERY			110.00	
	FLEET PRIDE			151.00	
	POWELL'S SALES & SERVICE, INC.			122.40	
	SHERWOOD FTL STL WS			230.25	
	TRIPLE CITIES ACQUISITIONS, LLC			824.83	
					11,723.10
0108000085 4401	TIRES	90,500.00	47,053.62		
	KOST TIRE & AUTO SERVICE			6,523.62	
					40,530.00
0108000085 4420	TRAVEL AND LODGING	500.00	500.00		
					500.00

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0108000085 4550	CAPITAL EXPENDITURES	70,000.00	70,000.00		70,000.00
0108000085 4901	MAINTENANCE (PREVENTATIVE)	7,500.00	7,500.00		7,500.00
PARKS & RECREATION DEPARTMENT					
0110000000 4280	MISC SERVICES - NON CLASSIFIED	5,000.00	4,106.49		
	SCRANTON CULTURAL CENTER			200.00	
	ST PATRICK'S CHURCH			400.00	3,506.49
0110000000 4290	STATIONERY / OFFICE SUPPLIES	500.00	500.00		500.00
0110000000 4320	BUILDING REPAIR - SUPPLY MAINTENANC	15,000.00	964.64		
	BUDGET TRANSFER FROM: 0110000000 4330			(105.77)	
	S & S TOOLS & SUPPLIES			33.88	
	TIM WAGNER'S SPORTS CORNER INC			420.00	
	URBAN ELECTRICAL CONTRACTORS, INC.			616.53	0.00
0110000000 4330	MEDICAL, CHEMICAL, LAB SUPPLIES	10,000.00	7,947.00		
	BUDGET TRANSFER TO: 0110000000 4320			105.77	
	COMMONWEALTH OF PA			10.00	7,831.23
0110000000 4360	SMALL TOOLS / SHOP SUPPLIES	500.00	365.00		365.00
0110000000 4370	PARKS & RECREATION SUPPLIES	12,500.00	7,116.53		
	KEYSTONE CONTAINER SERVICE INC.			135.00	
	WILLIAMS INDUSTRIAL SUPPLY			41.10	6,940.43
0110000000 4420	TRAVEL AND LODGING	250.00	250.00		250.00
0110000000 4530	PERFORMING ARTS	17,500.00	5,000.00		5,000.00
0110000000 4540	SPRING / SUMMER PROGRAMS	3,000.00	777.34		777.34
0110000000 4550	CAPITAL EXPENDITURES	875,000.00	464,097.20		
	D&M CONSTRUCTION UNLIMITED INC			13,695.08	450,402.12
NON-DEPARTMENTAL EXPENDITURES					
0140110030 4299	ZONING BOARD	25,000.00	19,135.20		19,135.20

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0140110060 4299	EVERHART MUSEUM	37,500.00	8,500.02		8,500.02
0140110075 4299	SCRANTON PLAN	100,000.00	100,000.00		100,000.00
0140110080 4299	SCRANTON TOMORROW	225,000.00	125,000.00		125,000.00
0140110110 4299	SHADE TREE COMMISSION	175,000.00	61,735.33		
	FOUR SEASONS TREE SERVICE			3,710.00	
	TITAN TREE SERVICE			8,175.00	
					49,850.33
0140110120 4299	ST. CATS AND DOGS	10,000.00	10,000.00		
	ST CATS & DOGS INC			6,825.00	
					3,175.00
0140110130 4299	MAYOR'S 504 TASK FORCE	1,000.00	1,000.00		1,000.00
0140110140 4299	CIVIL SERVICE COMMISSION	25,000.00	20,735.00		
	PERRY LAW FIRM			1,653.00	
					19,082.00
0140110150 4299	HUMAN RELATIONS COMMISSION	1,000.00	1,000.00		1,000.00
0140110155 4299	LHVA TRAIL MAINTENANCE	12,500.00	2,000.00		2,000.00
0140110160 4299	ETHICS BOARD	25,000.00	22,261.90		
	SCRANTON TIMES			96.45	
					22,165.45
0140115230 4299	TAN SERIES	12,750,000.00	4,607,104.76		
	TAN PAYMENT JULY			386,862.23	
	TAN PAYMENT AUGUST			1,802,443.46	
					2,417,799.07
0140115240 4299	TAN SERIES INTEREST	446,250.00	446,250.00		446,250.00
0140115310 4299	OPER TSF TO DBT SVC - STREET LIGHTIN	452,541.66	52,541.66		52,541.66
0140115320 4299	OPER TSF TO DBT SVC - GUARANTEED ENERGY SAVINGS	156,894.74	84,395.76		84,395.76
0140115324 4299	OPER TSF TO DBT SVC - FDM REVOLVING	100,000.00	0.00		0.00
0140115328 4299	OPER TSF 2016 REDEVELOPMENT AUTH S	888,012.50	754,006.25		754,006.25

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0140115329 4299	OPER TSF TO DBT SVC - LEASE OF REFUS PACKERS	218,147.96	0.00		0.00
0140115330 4299	OPER TSF TO DBT SVC - LEASE OF KME E	49,849.00	0.00		0.00
0140115331 4299	OPER TSF TO DBT SVC - 2019 GO BONDS	1,000.00	1,000.00		1,000.00
0140115332 4299	OPER TSF TO DBT SVC - SERIES 2017 GEN OBLIGATION REFUNDING	3,231,000.00	2,718,000.00		2,718,000.00
0140115333 4299	OPER TSF TO DBT SVC - 2018 TAXABLE SI	6,559,450.00	6,147,459.88		6,147,459.88
0140115334 4299	OPER TSF TO DBT SVC - LEASE OF JOHN WHEEL LOADER	25,851.02	25,851.02		25,851.02
0140115335 4299	OPER TSF TO DBT SVC - LEASE OF LAW ENFORCEMENT MGMT SYSTEM	0.00	0.00		0.00
0140115337 4299	OPER TSF TO DBT SVC - ESCO LEASE BU	100,000.00	100,000.00		100,000.00
0140115338 4299	OPER TSF TO DBT SVC - 2016 RED AUTH S	3,620,500.00	2,952,750.00		2,952,750.00
0140115339 4299	OPER TSF TO DBT SVC - 2016 SPA	1,878,000.00	1,069,000.00		1,069,000.00
0140115340 4299	OPER TSF TO DBT SVC - 2016 LEASE FOR	53,925.94	0.00		0.00
0140115341 4299	OPER TSF TO DBT SVC - PIB LOAN	244,811.66	244,811.66		244,811.66
0140115342 4299	OPER TSF TO DBT SVC - LEASE STREET L	429,767.00	0.00		0.00
0140115343 4299	2018 ARIEL PLATFORM TRUCK LEASE	102,156.57	0.00		0.00
0140115344 4299	M&T LEASE REFUSE PACKERS M&T BANK	89,937.87	89,937.87	89,937.87	0.00
0140113090 4299	CONTINGENCY	400,000.00	400,000.00		400,000.00

DEPARTMENT / ACCOUNT		2020 BUDGET	AUGUST, 2020 BEGINNING BAL	ACTIVITY	ENDING BAL.
0140113100 4299	OECD CONTINGENCY	244,000.00	236,838.86		
					236,838.86
0140116090 4299	UNENCUMBERED EXPENSES PRIOR YEAI	300,000.00	75,763.26		
	CINTAS			174.17	
					75,589.09
0140116270 4299	COURT AWARDS	500,000.00	353,231.19		
	THE HANCHULAK LAW OFFICES, P.C.			6,610.00	
					346,621.19
0140117020 4299	VETERAN'S ORGANIZATION	10,000.00	0.00		
					0.00
0140117040 4299	OPEB TRUST FUND	50,000.00	50,000.00		
					50,000.00
0140117060 4299	TRIPP PARK COMMUNITY CENTER	1,000.00	1,000.00		
					1,000.00
0140117080 4299	TARGETED EXPENSES - REVENUE PASS '	300,000.00	300,000.00		
	ACCOUNT				
					300,000.00
0140117100 4299	GRANT MATCH	763,300.00	506,972.00		
	AMO ENVIRONMENTAL DECISIONS INC			61,891.25	
	SCRANTON ELECTRIC HEATING &			4,698.00	
					440,382.75

DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

MEMORANDUM

RECEIVED
SEP 15 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

DATE: September 15, 2020

TO: Mary Jo Sheridan, City Treasurer

FROM: Nancy Krake, Staff Accountant

RE: Check for Deposit

Enclosed kindly find the following check received from the Scranton Housing Authority's Annual Contribution Contract No. P-109 which is payment in lieu of taxes for the City of Scranton:

Scranton Housing Authority **Ck. # 028952** **$66,150.44**

This check is to be deposited into Account #01.359.35910

cc: Mayor Paige Cognetti
John Murray, City Controller
Scranton City Council
File

City of Scranton

Pennsylvania

Non-Uniform Municipal Pension Fund

MINUTES

NON-UNIFORM MUNICIPAL PENSION BOARD

AUGUST 19, 2020

VIA ZOOM

The City of Scranton's Non-Uniform Municipal Pension Board held their monthly meeting on Wednesday, August 19, 2020 at 9:30 A.M. via ZOOM video conference.

In attendance were:

John Hazzouri, President

Maggie Perry, Vice-President

John J. Murray, City Controller

William Gaughan, City Council President

Carl Deeley, Proxy for Mayor

Larry Durkin, Esquire, Attorney for Board

President Hazzouri asked for a motion to accept the minutes of last month's meeting held on Wednesday, July 15, 2020.

Mrs. Perry made a motion to accept the minutes from the July 15th meeting.

Mr. Murray seconded the motion.

President Hazzouri: All in favor? (All were in favor) The ayes have it.

President Hazzouri read the following agenda items:

1. An invoice was presented for payment from Durkin MacDonald, LLC in the amount of $ 478.50 for services rendered from July 14, 2020 through August 17, 2020. **Mrs. Perry** made the motion to pay the invoice and **Mr. Murray** seconded the motion. All were in favor.
2. A refund of pension contributions was approved for the following former City employees: Gerard Auriemma, Dennis Gallagher and Patrick McMullen. **Mr. Murray** made the motions to refund the contributions and **Mrs. Perry** seconded the motions. All were in favor. **President Hazzouri** stated that Dennis Gallagher was one of the best bosses he had at the Department of Public Works and that he was a hard worker and gave 150% to the job every day.
3. A refund of pension contributions was also approved for Larry Abballe, former City employee. **Mrs. Perry** made the motion to refund his contributions and **Mr. Murray** seconded the motion. All were in favor.
4. A pension application was approved for Neil Coolican, former City employee, who retired on August 15, 2020. **Mrs. Perry** made the motion to approve Mr. Coolican's pension application and **Mr. Murray** seconded the motion. All were in favor.
5. An invoice was presented for payment from Beyer-Barber Company for preparation of benefit calculations for three retirees. **Mr. Murray** made the motion to pay Beyer-Barber and **Mrs. Perry** seconded the motion. All were in favor.

President Hazzouri opened the meeting to the board.

Attorney Durkin stated that he is still waiting for the supplemental IME on Michele Phillips from Dr. Bednarz's office. He was hoping to have it by today's meeting. He will continue to follow up with Dr. Bednarz and he hopes to have it by the September meeting.

President Hazzouri asked for a motion to adjourn the meeting.

Mr. Murray made a motion to adjourn the meeting.

Mrs. Reed seconded the motion. All were in favor.

Meeting adjourned at 9:43 A.M.

Minutes approved by: John Hazzouri Date: 9-16-20
John Hazzouri, President

Respectfully submitted: Kathy Carrera Date: 9-16-2020
Kathy Carrera, Recording Secretary

City of Scranton

Pennsylvania

Municipal Pension Fund

NON-UNIFORM MUNICIPAL PENSION

AGENDA

SEPTEMBER 16, 2020

1. RECEIVED AN INVOICE FROM DURKIN MACDONALD, LLC IN THE AMOUNT OF $ 507.50 WHICH REPRESENTS SERVICES RENDERED FROM AUGUST 18, 2020 THROUGH SEPTEMBER 14, 2020.

2. A REQUEST FOR A REFUND OF PENSION CONTRIBUTIONS FROM SEAN GALLAGHER, ESQUIRE, FORMER OECD SOLICITOR, HAS BEEN RECEIVED. ATTORNEY GALLAGHER WAS EMPLOYED FROM AUGUST 4, 2017 UNTIL AUGUST 14, 2020. HE HAS CONTRIBUTED A TOTAL OF 35.5 MONTHS AT $22.00 PER MONTH AND IS DUE A REFUND OF $781.00.

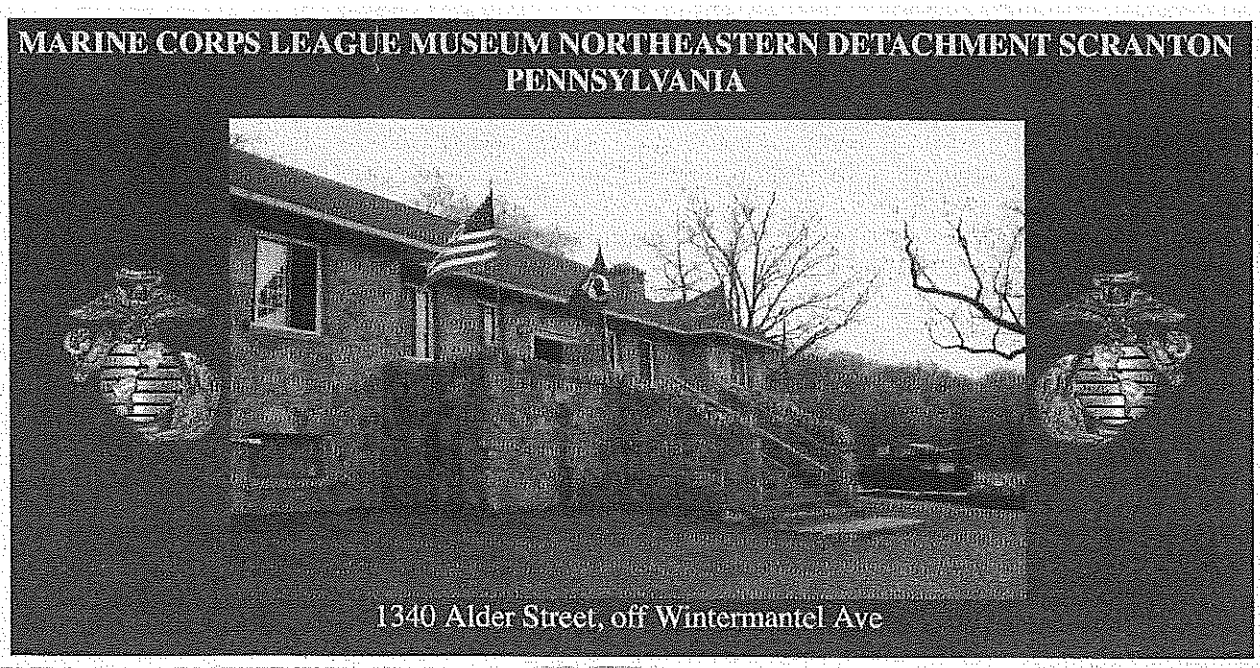
3. A REFUND OF PENSION CONTRIBUTIONS FROM STEPHANIE POVEROMO, FORMER CITY OF SCRANTON EMPLOYEE, HAS BEEN RECEIVED. MS. POVEROMO WAS EMPLOYED FROM JANUARY 7, 2019 UNTIL SEPTEMBER 4, 2020. SHE HAS CONTRIBUTED A TOTAL OF 20.5 MONTHS AT $22.00 PER MONTH AND IS DUE A REFUND OF $451.00.

4. A REFUND OF PENSION CONTRIBUTIONS FROM PATRICK SHERIDAN, FORMER CITY OF SCRANTON BUSINESS ADMINISTRATOR, HAS BEEN RECEIVED. MR. SHERIDAN WAS EMPLOYED FROM JANUARY 6, 2020 UNTIL JULY 3, 2020. HE HAS CONTRIBUTED A TOTAL OF 6.5 MONTHS AT $22.00 PER MONTH AND IS DUE A REFUND OF $143.00.

5. CORRESPONDENCE RECEIVED FROM ATTORNEY DURKIN SENT TO DR. LUCIAN BEDNARZ DATED JUNE 8, 2020 REGARDING ADDITIONAL MEDICAL RECORDS AND NOTES ON MICHELE PHILLIPS' REQUEST FOR A DISABILITY PENSION.

6. UPON REVIEWING ADDITIONAL MEDICAL RECORDS AND NOTES ON MICHELE PHILLIPS, DR. LUCIAN BEDNARZ HAS SUBMITTED A SUPPLEMENTAL REPORT DATED JUNE 22, 2020.

3H



September 15, 2020

To Mayor Paige Cognetti and Scranton City Council,

We at the Marine Corps League, Northeast Detachment, have a proud and rich history of serving our community in as many ways as possible.. From posting colors at our parades, visiting local schools, attending funerals for our military veterans, to collecting toys for the nationwide Toys for Tots program, the Marines are there.

Our Northeast Detachment houses a beautiful Museum for the public to visit and all programs are free of charge. The Detachment members volunteer their time, and energy to keep the building, museum and outside area in the best shape possible.

But, it is expensive to operate and conduct all these programs and to upkeep our building and grounds. We need your financial help. We are requesting a donation of $25,000 from the city in your 2021 budget. It will be well appreciated and put to good use.

We look forward to visiting with you anytime you can make it for a tour of our beautiful facility and grounds.

Like us on Facebook and/or visit our web site http://www.angelfire.com/pa4/MCLMUSEUM/

Thank you for your support, Semper Fi

Questions? Please Contact Joel Sofranko,

Thomas Rummerfield,

RECEIVED
SEP 15 2020
OFFICE OF CITY COUNCIL/CITY CLERK

RECEIVED
SEP 17 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

COMPOSITE PENSION BOARD MINUTES
August 19, 2020

The regular meeting of the Composite Pension Board was held on Wednesday, August 19th at 11:00AM on the ZOOM application.

The following were in attendance:

DAVID MITCHELL – Pres. – Police Employee Representative
JOHN HAZZOURI – Vice Pres – Municipal Board Representative
ROBERT SENCHAK – Sect. - Fire Employee Representative
PAUL HELRING – Police Board Representative
MAGGIE PERRY – Municipal Employee Representative
GARY DESTEFANO – Fire Board Representative
CARL DEELEY – (Proxy) Mayor
WILLIAM GAUGHAN – City Council
JOHN MURRAY - City Controller
LARRY DURKIN – Durkin MacDonald (Legal Counsel)
JAMES KENNEDY – Thomas Anderson & Assoc. (Administrator)
ALEXANDER GOLDSMITH – PFM Group (Trustee)
MATT SMITH – PFM Group (Trustee)
RANDEE SEKOL – Beyer Barber (Actuarial)

Dave Mitchell… Called the meeting to order. He asked if any Board member had anything right now, no response.

Bills:

In the amount of $14,546.63 for PFM Asset Management for the period of 6/1 – 6/30/2020 for services as per our contract. **Motion to pay made by Maggie Perry, seconded by John Hazzouri, all were in favor.**

For Durkin and MacDonald for $440.75 for services from 7/14 – 8/17/20. **Motion to pay made by Paul Helring, seconded by John Hazzouri, all were in favor.**

From the Bank of NewYork Mellon cycle date 7/1/2020 as per contract for $8,981.18. **Motion made by John Hazzouri, seconded by Paul Helring, all were in favor.**

He wanted to make note for the file that our secretary Ms. McGinn got a notice that we did not pat a bill to the Scranton Times. She then called Mellon, they issued the check it was paid. She then called the Scranton Times, this was for back in March and they acknowledged that it was an error on their part.

He asked for Motion to approve the Minutes of the July 15, 2020 meeting. **Motion made by John Hazzouri, seconded by Paul Helring, all were in favor.**

Alex Goldsmith… Made his presentation to the Board. It's been another good month the plan is in very good shape. Certainly in good shape with everything that has happened this year. It is hard to believe the markets are back up. It's the 3rd Quarter in July and August U.S. stocks are up over 9%. On a YTD basis so far U.S. stocks are up almost 6% and that's with a 30% drop for some sectors in the 1st Quarter. Why is that the case? Are we concerned? He thinks the big story behind where the markets are, there are certainly forward looking indicators and investors are looking beyond this virus to a time when there is a vaccine.

When the economy was reopening back in May and June things did improve. There were economic gains. As the virus did pick up slightly we had to react and close things back up. He thinks a key indicator and that's going to be the case is their view until there is a vaccine. Something along the bottom of those in terms of reopening, and actual economic impact. Whether the markets go beyond that is another story and he thinks they are like he said will be a time when there is a vaccine in place.

At the same time the markets are being prompted up by stimulus and in their view monetary stimulus, more importantly the Fed has cut rates to near zero and had indicated they are going to keep them there for the foreseeable future. In their view is reasonably a year plus. Also with the onset of the corona virus pandemic they said they are open to buying government treasuries. Again much as they did back in 08 and 09. But also they are willing to buy corporate bonds and even high yield bonds. Something some banks have done overseas not yet in the U.S. and even buy equities. Let's say it gets terribly bad and there is not a lot of confidence in asset priced the Fed could step in and check capital economy through direct acquisition of those assets. That's an extreme base. It may not happen but what it does in effect it is back stopping the equity markets.

At the same time there have been two very strong months of job gains following the job erosion. He thinks the key thing to look at is do those jobs stick around or are those the low hanging fruit out there in the world. He thinks it is the summer of beaches, pools and amusement parks did open in some capacity around the country. A lot of the jobs may have been seasonal and may be going away. They may not be replaced by seasonal jobs in education. Maybe not contractual teaching jobs but varying support staff not in public entities and universities, that's potential big rooster jobs that are going to look different or may not be back in full. With that being said we're still optimistic pension plans like this you have a long term horizon. In our view again it was a good month for equities across the board. Sectors in fixed income, high yield up 4.6%. So again we continue to reverse out of the major sell off we saw.

Down here you can see price or earnings ratios. S&P 500 and the Russell 2000 is down close to its' average but price to earnings ratios have shot up. The market has rallied while companies may have suffered. He will say, there's a handful of very good performers out there like Facebook, Amazon, Apple, Netflix, Google, Microsoft. These stocks have done very well this year. Growth and tech stocks in general have. They're a positive tale from the virus but these particular companies exceed even in sector and when you look at their total market capitalization, just this handful of stocks comprising a large chunk of the S&P 500, the market capitalization of the country and they're doing well. There have been some affects but systematic affects more in the market with them.

So again in the intermediate term we favor growth. Until there's a vaccine it might be a bumpy ride to get there. Things are generally good right now like he said there might be stress creeping into the main stream that's not necessarily reflected in stock performance. It you think about small businesses they're not publicly traded, owner operator models. There might be a lot of restaurants at similar owner operator retail that doesn't come back after this and the handful of jobs that each of those employ. Demand would come back to fill that void, certainly the tourism, restaurant industry brings strong. It's just which of those companies are able to weather things until we're fully back open without a chance of closing back up.

There is a lot to watch. The only other thing he'll say is further stimulus is expected. Congress couldn't get their act together. There is a lot of pressure, public pressure. The President has indicated an Executive Order. There might be another round of fiscal stimulus. For the record fiscal stimulus we saw something similar come across overseas in Europe. A record fiscal stimulus, so we think that will be back. He asked if there were any questions, no response.

The plan as of the end of July is back up in excess of where things were $104,634,943 a one month return of 4%, the benchmark was up 3.5%. YTD up 4.5% while the benchmark was up 3% and your one year number that encompasses the second half of last year, the first half of this year, so a very good half and then a so-so half, you were at 10.5 net return. So we are certainly pretty pleased given what the markets have giving us the plan has taken advantage of that quite well.

Not a whole lot to say on the managers, obviously a lot of passive. A chance with a high quality fund outperformed for the month, on the YTD basis now it's back into positive relative territory. The Touchstone Fund was a recent addition it was added in June. You might remember where we were we went underweight into stocks earlier this year favoring bonds and cash. We have steadily been bringing the bond allocation down and getting back into stocks. We had gotten out of mid-caps earlier this was just getting back into mid-caps of the inactive funds.

He is really pleased with how international stock funds have done. J.O. Hambro great, great fund. YTD they're up 10.5% while the benchmark is down -7%, we're up 5.5% of the portfolio. Elsewhere, Harding Loevner is a new active fund that was added similarly we trimmed international equity earlier in the year adding back into it we added to an inactive fund. It's only been in the portfolio less than a month as of this report. Hartford Schroders is a merging markets active fund, continuing to add incremental value by the month, outperforming by nearly 2% on YTD basis.

Convertible bonds ETF, you might remember me mentioning this last month, adding risk back into the portfolio, didn't want to go back into stocks fully so we added convertible bonds that trade somewhere between stocks and bonds. This month they outperformed them all. The S&P was up 5.5%, we'll take that certainly. It's not expected long term. He thinks a lot of the investor funds are going to the convertible market similar to the ideas that they had.

On fixed income there were more muted returns, earlier in the year this was good, there was volatility and stress. The markets yields spreads for a corporates for high yields narrowed so the relative difference is their yield versus treasuries has come down (breaking up) They went back into corporates at high yields back in May or June. They'll continue to deliver a good yield but the price appreciation in the bond market might be becoming fewer and far between. As rates have sort of come down anything further (breaking up).

We are pleased with what we've got in the bond market but again he thinks with rates low going forward it's going to be challenged. We actually took action (breaking up) recently just last week voted so now we were neutrally positioned so we're right around benchmark but they voted to underweight fixed income and incrementally add a little bit into international equity. He mentioned the stimulus package international it came but he also mentioned the challenges that we're to see in fixed income.

Continuing we were overweight in stocks to start this year, we had been overweight in stocks last year and took advantage made a defensive positioning and we incrementally reversed that. We may continue to do so. Our view now is things will improve. What could change that may be an erosion of the GDP, if we don't see a pop back in the GDP that we're not expecting.

On Page 2.4 we started the month with $101 million, you took out on a net basis (-$1million) to pay benefits and a nice $4 million investment gain, so you're up to $104.6 million. He asked Matt if he had the market value as of last Friday, as of August 14th it was $105,114 which represents a 6% return the benchmark was 4.3% (he was breaking up).

On the asset allocation standpoint you can see this was as of the end of the month so we continue to bring fixed income down and bring international equity up, slightly overweight to domestic, essentially neutral in international after those recent changes. This other growth

segment, these are the Convertible Bonds, we'll say that's equity for the most part and then it's slightly underweight to fixed, cash we typically keep around 5%. He thinks there was a benefit payment made. His understanding is its' back up to 5%. They keep it right around that level.

The alerts are all the way in the back. Actually it's just an article and Matt sent the latest alert yesterday. Dave probably sent that to the Board as some point he asked if there were any questions that's all he's got. John Hazzouri said a good job as always. No other questions.

Randee Sekol... As you all know they prepare Actuarial Valuations on the first of every odd plan year. So last year in 2019 they prepared Valuation Reports as of 1/1/2019 that basically dictate what the MMO's will be for 2020 and for 2021. So the task they have right now is to prepare the MMO verification to the City. What the MMO's will be for 2021 and that's what you see on the screen.

The normal cost percentages here in the middle are really the numbers that they developed in the 1/1/19 Valuation. So, again as you think of cost for a pension plan you have what is called a Normal Cost. In #2 here, which is basically the cost of the benefits being earned during the year, during one year. Say I had 20 years of service at the beginning of the year, he's going to have 21 years of service at the end of the year he earned another 1/20th of his benefit for 2019 or 2020 or 2021. That's the Normal cost. How much did I earn this year and we're going to have to pay for that.

The second part of the cost is the amortization requirements and these are a little more difficult to explain. It's basically the difference between the liability you already earned and the assets you have in the bank. Think of it as a mortgage. As a matter of fact think of it like a mortgage plus a house equity loan, plus another house equity loan. There are basically 10 to 15 different what are called amortization basis that reflect things that have happened in the past, maybe a benefit improvement, maybe a change in actual assumptions, increase or decrease liability, maybe a gain or loss. We had a great year in the investment market or a lousy year in the investment market. All of those things that happened to change the liability of the plan every year are setup as an amortization basis. So this is the pay down of, those amortization basis or the pay down of the mortgage, the yet unpaid liability for your house but for your pension plan and of course administrative expenses in #5.

So basically you add those pieces up and you arrive at what is called the Financial Requirements of the plan, how much money needs to be put in. You have obviously the employee contributions as an offset to that. If there are any funding adjustments and there are not right now and then the bottom line #9 is the Minimum Municipal Obligation that has to be paid by the City due from either general revenue sources or due from the State Aid. You'll see in the right hand corner the total for all pension plans is $12.5 million. The expected State Aid would be about $4 million so the City will have to make up the difference.

This is about a million dollars higher than it was last year. Even though we didn't do a valuation, even though we didn't recalculate liabilities between 1/1/19, what happens is sometimes some of those amortization bases get paid off and the Firemen's Plan has as amortization base that started in 2005 due to a gain that disappeared in 2021. So that piece that 1/15th of that gain, that was being amortized dropped off and increased the liability by about $1 million. But this has been expected in all of the forecasts we do, in all of the valuations we do. We knew that that base was going to drop off and in a future year the liability a negative base will follow and lower costs. This year it was a gain base, it increased cost. Next year it might be a loss base that will lower cost.

Now all of this has been anticipated in these numbers. So there is really nothing unexpected here unless you have any questions about it. Someone is going to certify to the City that this is the Minimum Municipal Obligation and then put it in their budget and it will be done.

Jim Kennedy... Just so the Board knows, he sent copies of all these to Lori Reed so that she can make sure Council has to approve these. He has already gotten signed copies back from the B.A.'s office. They have to put it in a meeting and in the Minutes before the last business day of September which they're used to doing on an annual basis. Dave asked if anybody has any questions for Jim or Randee, no response.

Jim said so that everybody is aware the State Aid is going to come out this year about the third week or so in September. We have no idea if the unit value is going to increase or decrease it's hard to tell what's foreign insurance, they're outside of State based, if they've been impacted. If he had to bet he'd say it might be slightly down but you never know. So ballpark about $4 million is going to come in in September and we'll have the bulk of the 2020 MMO's to payoff which is going to be about $7. 3 million before yearend this year. Scott and he will be sending Rebecca the usual breakdown of the State Aid once it comes in per plan and then the balance will be due before December 31st so that the City can prepare and be ready for that. They are going to have to come up with about $7.3 million depending on exactly where the State Aid comes in for this year.

Dave Mitchell... Asked if anybody had any other questions or business for the Board, no response. He entertained a Motion to adjourn, **Motion to adjourn made by John Hazzouri, seconded by Rob Senchak, all were in favor.**

September 16th is our next Meeting

Minutes approved September 16, 2020:

David ~~Mitchell~~
President

Kathleen McGinn
Recording Secretary

GEN. THEO. J. WINT POST NO. 25

VETERANS OF FOREIGN WARS
OF
THE UNITED STATES

2291 Rockwell Avenue
Scranton, Pennsylvania 18508

Phone: (570) 961-3260

RECEIVED
SEP 14 2020
OFFICE OF CITY COUNCIL/CITY CLERK

September 14, 2020

William Gaughan

President Scranton City Council

Dear Mr. Gaughan,

We, the officers and members of Vfw Post #25, are requesting $25,000.00 to help us with a project to install an addition and a state of the art kitchen, along with 2 handicap accessible rest rooms at our Post located on the corner of Mary Street and Rockwell Avenue in North Scranton. We are the 25th chartered VFW Post in the world, chartered in 1917 we recently celebrated our 100th anniversary and we are the only remaining brick and mortar VFW in the city of Scranton.

As far back as the early 1900's Post #25 dedicated a monument to those who made the ultimate sacrifice during WWI, in addition we were key players the placing of the Doughboy statue at the Harrison Avenue bridge. We were consulted and participated in the dedication of the Korea War monument in Dunmore. To continue in this vein we spearheaded, helped finance, vetted names and sponsored the Vietnam Memorial along with the County of Lackawanna at the Courthouse with much celebration and fanfare. We financed and installed a memorial at Holy Rosary Church to honor those from North Scranton who made the ultimate sacrifice in Vietnam. We financed and installed a plaque naming the new Rockwell Avenue Bridge after our benefactor General Theodore J. Wint. Most recently we sponsored, financed and created a Park and installed a Monument to honor the 967 Scrantonians who left Scranton and never came home from all wars.

We conduct Memorial Day services at 6 locations, this includes our main dedication conducted with the City of Scranton at Nay Aug Park. As a non profit organization we contribute thousands of dollars annually to the community; little leagues, Jr football, basketball leagues, boy scouts, and a plethora of charitable organizations too many to mention as well as various veteran organization and veterans themselves. We participate in 8-10 funerals annually. Our magnificent back yard and pavilion are the jewel of the neighborhood and are used each and every weekend by the general public and organizations for weddings, graduations, birthdays, christenings, funerals etc. All of which would be better served if we had our requested addition and kitchen, there-by allowing us to prepare food and save funds to distribute to the community.

Please help us improve our post so that we may not only serve veterans, contribute to the community maintain a standing VFW in Scranton and preserve the memory of those who gave their all.

James Kuchwara

James Kuchwara Commander VFW Post #25

COMMONWEALTH OF PENNSYLVANIA

State Association of County Directors of Veterans Affairs, Inc.
100 West Beau Street, Suite # 703, Washington, PA 15301-4432
jdslep@franklincountypa.gov

Justin Slep
President
Franklin County

David Eisele
Vice President
Eastern District
Lackawanna County
eiseled@lackawannacounty.org

Zachariah Pearson
Vice President
Western District
McKean County
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Jennifer Hagaman
Secretary
Clinton County
jhagaman@clintoncountypa.com

Susan Meighen
Treasurer
Washington County
meighens@co.washington.pa.us

Tony DiFrancesco
Sergeant-At-Arms
Dauphin County

Kathy Rashlich
Chaplain
Armstrong County

Tim Cleveland
Legislative Officer
Tioga County

Matt Zamosky
Past President's Council
Westmoreland County

Lisa Kaye
Women Veterans Coordinator
Monroe County

July 15, 2020

Dear Trust Administration;

The purpose of this correspondence is to request your support for Grant Funding for VFW Post 25, Scranton, PA, Kitchen Expansion.

The plan for expansion of the facilities would provide for the ability to host numerous events such as, Community Programs, Wedding and Family Parties, Outdoor Activities, and most importantly, Feeding local Veterans in need.

Post 25 is the only active Post remaining in the city of Scranton and has remained steadfast and strong in it's dedication to our Veterans. The community benefits greatly from this true asset throughout the year by hosting a variety of occasions marking Veterans Holidays, significant milestones celebrated by the branches of the US Military, and local Veteran Ceremonies.

Your support would be immensely appreciated by the Post and certainly would ease the burden of this expense greatly allowing them to carry out the mission to serve, provide for Veterans and their families, and remain an active pillar in our Community.

Sincerely,

David Eisele

Vice President

State Association of County Directors of Veterans Affairs

RESOLUTION NO. _____

2020

OPPOSING THE OVERLAND TRANSPORTATION OF LIQUEFIED NATURAL GAS THROUGH THE CITY OF SCRANTON AND ITS SURROUNDING COMMUNITIES

WHEREAS, the City of Scranton (the "City") is the largest municipality in Lackawanna County and Northeastern Pennsylvania; and

WHEREAS, Section 203 of the City's Home Rule Charter authorizes the Council of the City ("City Council") to make and adopt legislation as may be necessary for the maintenance of the peace, health, safety and welfare of the City and its residents; and

WHEREAS, City Council believes it is a fundamental purpose of government is to protect the peace, health, safety, and welfare of citizens; and

WHEREAS, Article I, Section 27 of the Constitution of the Commonwealth of Pennsylvania provides that, "The people have a right to clean air, pure water, and to the preservation of the natural, scenic, historic and esthetic values of the environment"; and

WHEREAS, Article I, Section 27 of the Constitution of the Commonwealth of Pennsylvania further declares, "Pennsylvania's public natural resources are the common property of all the people, including generations yet to come. As trustee of these resources, the Commonwealth shall conserve and maintain them for the benefit of all the people"; and

WHEREAS, it has been reported to City Council that New Fortress Energy and its affiliated entities are planning the overland transport of Liquefied Natural Gas ("LNG", also known as liquid methane) by truck on public highways and by railcar on existing railways from a proposed liquefaction plant to be located in the Wyalusing Township, Bradford County, Pennsylvania (the "New Fortress Energy Facility"), to a proposed LNG export terminal and port located in or near Gibbstown, Greenwich Township, Gloucester County, New Jersey, which is situated along the Delaware River (the "Gibbstown Logistics Center"); and

WHEREAS, LNG would be transported from the New Fortress Energy Facility to the Gibbstown Logistics Center along public highways and railways in Northeastern Pennsylvania, including by way of Interstate 81 which run directly through the City; and

WHEREAS, New Fortress Energy's subsidiary, Energy Transport Solutions, received a Special Permit from the Pipeline and Hazardous Materials Safety Administration for the transport of LNG by rail; and

WHEREAS, the overland transport of LNG by New Fortress Energy and its subsidiaries presents significant safety hazards, including exposing those communities along roadways and railways to unprecedented and unjustifiable risk; and

WHEREAS, Delaware River Partners, LLC, a subsidiary of Fortress Transportation and Infrastructure Investors, LLC, has submitted an application to the Delaware River Basin Commission ("DRBC") under Docket D-2017-009-2 to construct a transloading facility ("Dock 2") at the Gibbstown Logistics Center that would transfer LNG from trucks and railcars to shipping vessels; and

WHEREAS, the DRBC, which is comprised of representatives from the States of Delaware, New Jersey, New York and Pennsylvania and the federal government, has adopted a compact that declares, "the conservation, utilization, development, management and control of water and related resources of the Delaware River Basin under a comprehensive multipurpose plan will bring the greatest benefits and produce the most efficient service in the public welfare"; and

WHEREAS, neither the Commonwealth of Pennsylvania nor the DRBC has fully assessed the potential public safety, public health or environmental impacts of the proposed overland transport of LNG by truck or by railcar on the communities along the possible transportation routes between the Wyalusing Township, Bradford County, Pennsylvania, and Gibbstown, Greenwich Township, Gloucester County, New Jersey; and

WHEREAS, no federal, state, or local agency has conducted a risk assessment of the specific transportation route(s) along which the LNG would travel; and

WHEREAS, no comprehensive Quantitative Risk Assessment, which quantifies the frequencies of events, such as transportation accidents and their consequences, has been undertaken of the trucks or railcars that would contain the LNG that would travel from the New Fortress Energy Facility, through our City and to the Gibbstown Logistics Center; and

WHEREAS, neither the Commonwealth of Pennsylvania nor the DRBC has conducted an assessment of the cumulative and long-term impacts of the full scope of New Fortress Energy's plan to liquefy natural gas from fracking wells in Northern Pennsylvania, transport the LNG by truck or rail to the Gibbstown Logistics Center and export by marine vessels overseas on the Delaware River; and

WHEREAS, the City and its surrounding communities have not been provided with training or support for emergency or first response service organizations to respond to accidents, fires, explosions, derailments, or other emergencies related to LNG overland transport; and

WHEREAS, the absence of such assessments and support prevents the appropriate management of and avoidance of accidents, derailments, catastrophic events, health harms, and environmental damage and degradation that could occur from the overland transportation of LNG through the City, including risks to public health, property values, and the clean air and water upon which our residents and businesses depend.

NOW, THEREFORE, BE IT JOINTLY RESOLVED, BY THE COUNCIL AND MAYOR OF THE CITY OF SCRANTON, as follows:

SECTION 1. The members of the DRBC are hereby called upon to disapprove the pending application for the Dock 2 Project, filed under Docket D-2017-009-2.

SECTION 2. The Commonwealth of Pennsylvania is hereby called upon to fulfill its constitutional duty and act affirmatively to protect the Commonwealth's public natural resources by taking all actions necessary to prevent the transportation of LNG through Pennsylvania by truck or rail, and to conduct a public health and safety analysis, a quantitative risk assessment, and a comprehensive environmental review of the potential impacts to communities and the natural environment in Pennsylvania.

SECTION 3. The City Clerk is hereby directed to submit an official copy of this resolution with the DRBC, with copies sent to the voting members at their respective locations: the Governors of Pennsylvania, New Jersey, New York, and Delaware, and the U.S. Army Corps of Engineers.

SECTION 4. The City Clerk is hereby directed to submit an official copy of this resolution to Governor Tom Wolf of Pennsylvania, with copies to Pennsylvanian Senator John Blake, Pennsylvania State Representatives Mary Flynn, Pennsylvania State Representative Kyle Mullins, and Pennsylvania Department of Environmental Protection Secretary Patrick McDonnell.

SECTION 5. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and Intent of this Resolution and the effective administration thereof.

SECTION 6. This Resolution shall become effective immediately upon approval.

SECTION 7. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable Law arising under the laws of the State of Pennsylvania.

RESOLUTION NO._____

2020

AMENDING RESOLUTION NO. 37, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO ENTER INTO AN AGREEMENT WITH SCRANTON AREA FOUNDATION, INC., TO ESTABLISH THE CITY OF SCRANTON SMALL BUSINESS FUND, A PASS THROUGH FUND WHICH WILL DISTRIBUTE GRANTS IN THE AMOUNT OF $2,500.00 TO VARIOUS SMALL BUSINESS THROUGHOUT THE CITY OF SCRANTON AS PART OF THE CITY OF SCRANTON'S SMALL BUSINESS RELIEF GRANT PROGRAM DUE TO THE COVID-19 PANDEMIC" TO INCREASE THE NUMBER OF GRANTS AUTHORIZED BY RESOLUTION NO. 37, 2020 FROM 110 TO 111.

WHEREAS, The City of Scranton established a $560,000 Small Business Relief Program to assist small businesses in Scranton with the temporary loss of revenue due to COVID-19. Qualified, non-tax delinquent, for profit, small businesses located within the City, were welcomed to apply for a grant of $2,500 and/or a loan for $3,000- $20,000. Grants were awarded totaling $275,000 to 110 eligible businesses in Scranton: and

WHEREAS, Scranton OECD and the Scranton Area Community Foundation (SACF) have been working collectively to receive and organize grant applications, grant agreements, and sending of payments from the SACF portal; and

WHEREAS, as a result of a technical issue, one grant (Veloce Bikeworks) was never synced from the grant site to the SACF accounting system in order to be paid. This resulted in 111 grant agreements rather than 110.(Exhibit A); and

WHEREAS, The City of Scranton seeks to remedy this situation by providing funds from the City of Scranton's Enterprise Zone Fund in an amount of $2,500.00 to Scranton Area Community Foundation to fund the additional grant.

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 37, 2020 is hereby Amended to increase the number of grants authorized from 110 to 111.

SECTION 1. A disbursement of these funds is conditioned upon full execution of the attached Grant Agreement.

SECTION 2. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect

enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 3. This Resolution shall become effective immediately upon approval.

SECTION 4. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet - Scranton City Council

LEGISLATION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO INCREASE THE NUMBER OF GRANTS AUTHORIZED BY RESOLUTION 35-2020 FROM 110 TO 111 AS PART OF THE CITY OF SCRANTON'S SMALL BUSINESS RELIEF GRANT PROGRAM DUE TO THE COVID-19 PANDEMIC.

What Department is this legislation originating from? Where did the initiative for this legislation originate?

OECD originated the legislation as part of the City of Scranton's Small Business Relief Grant Program to assist small business in the City of Scranton recover from the devastating economic impact the COVID-19 pandemic has had on small business.

Summary and Facts of the legislation

The City of Scranton established a $560,000 Small Business Relief Program to assist small businesses in Scranton with the temporary loss of revenue due to COVID-19. Qualified, non-tax delinquent, for profit, small businesses located within the City, were welcomed to apply for a grant of $2,500 and/or a loan for $3,000- $20,000. Grants were awarded totaling $275,000 to 110 eligible businesses in Scranton.

Scranton OECD and the Scranton Area Community Foundation (SACF) have been working collectively to receive and organize grant applications, grant agreements, and sending of payments from the SACF portal; as a result of a technical issue, one grant (Veloce Bikeworks) was never synced from the grant site to the SACF accounting system in order to be paid. This resulted in 111 grant agreements rather than 110.

Purpose – please include the following in the explanation:

What does the legislation do -what are the specific goals/tasks the legislation seek to accomplish?

The legislation authorizes city officials to remedy this situation by providing funds from the City of Scranton's Enterprise Zone Fund in an amount of $2,500.00 to Scranton Area Community Foundation to fund the additional grant. There is sufficient funding in the account.

What are the benefits of doing this/Down-side of doing this?

Benefit – Helps small business in our City recover from the COVID-19 Pandemic.

Downside - None

How does this legislation relate to the City's Vision/Mission/Priorities?

Helps City recover from COVID-19 Pandemic by providing business with money to offset severe financial impact on City Businesses.

Financial Impact - please include the following in the explanation:

Cost (initial and ongoing) - $2,500.00 Grant Awards

Benefits – Helping small Business which have been hit hard by this pandemic

Funding Sources –Enterprise Zone Fund

Priority Status/Deadlines – High – City would like to provide funding for this grant.

Why should the Council unanimously support this legislation?

These Grants will help small business in our City recover and offset the unprecedented financial impact COVID-19 pandemic has had on business.

Include any other pertinent details and/or relevant information that the Council should be aware of:

ATTACHMENTS:

____ Legislation

____ Sample Loan Agreement

____ Program Guidance (details still being finalized, submission forthcoming upon completion)

Scranton OECD
Office of Economic and Community Development

Date: September 10, 2020

To: Mayor Paige G Cognetti

From: Eileen Cipriani
Executive Director

Re: Scranton, Pennsylvania
COVID -19 Small Business Loan/ Grant update

In accordance with Resolutions #34, #35 and #37 passed by City Council in June, 2020, attached please find an update on the Small Business Relief Loan/ Grant Program

Loans:

The following small businesses have been approved for loans through the EDA funded program.

Zak Zavada Photography- $10,000
Stonehenge Capital Placement II - $20,000
Embassy Vinyl- $20,000
JNOT Inc/Stalter's Café - $10,000
Whiskey Dick's - $20,000

Grants: – businesses received $2500. Total of 111 grants approved.

8 Count Dancewear
Amazing Space LLC dba Over the Moon
Amendolaro
AMPP Ideas dba On&On
Andy Gavins Eatery & Pub
Anisyeme Beauty Plus
Art Rage Tattoo Studio
Balendy's Garage
BEER CITY USA

Bee's Playard, dba as Bee's Backyard
Capital Insurance Works LLC
Cardillo Enterprises LLC dba Green Ridge Club8
Coney Island Lunch
CONVENIENT CLASSIC CARS
Creative and Performing Arts Academy
Crocus cafe
Dance Steps
Dave's Auto Sales & Service
Digidon Inc.
Drosinski Dental
Dunn's Tavern
Electric City Art Studio
Electric City Barbershop
Ep Fashion
Heidi Pal LLC DBA Sanderson Place Salon & Spa
International Deli & Grocery, Inc
Jack's Draft House
Janet Jayson Beauty Shop
JC Century Dental Scr LLC
Julie's Nail Zone
Keen's Floral Factory Outlet Inc.
Keep Well
Kelleher Battery Co. Inc.
L'Erin Boutique
LABORANTI'S NORMANDIE BAR AND GRILL INC
LABROSKY'S AUTOMOTIVE SERVICE CENTER
Lackawanna Printing Co.
Landmark Management Services Inc
Lear Von Koch, M.D. & Associates
M.Ritter Salon
mane tamers
Mary Ann's Hair Studio
Maureen Williams Hair Design
Mazza Capelli Disegni
Meat in the Middle Deli
Nada & Co.
Nearra's Pizzeria
Nineteen 9 Sports, Inc.
NutMeg Market DBA The Soup Chic Scranton
P.J. Scanlan's
PAUL J COBB DBA MIKEY'S TAX SERVICE
Pesavento Enterprises Inc
Pettinato Dental Care

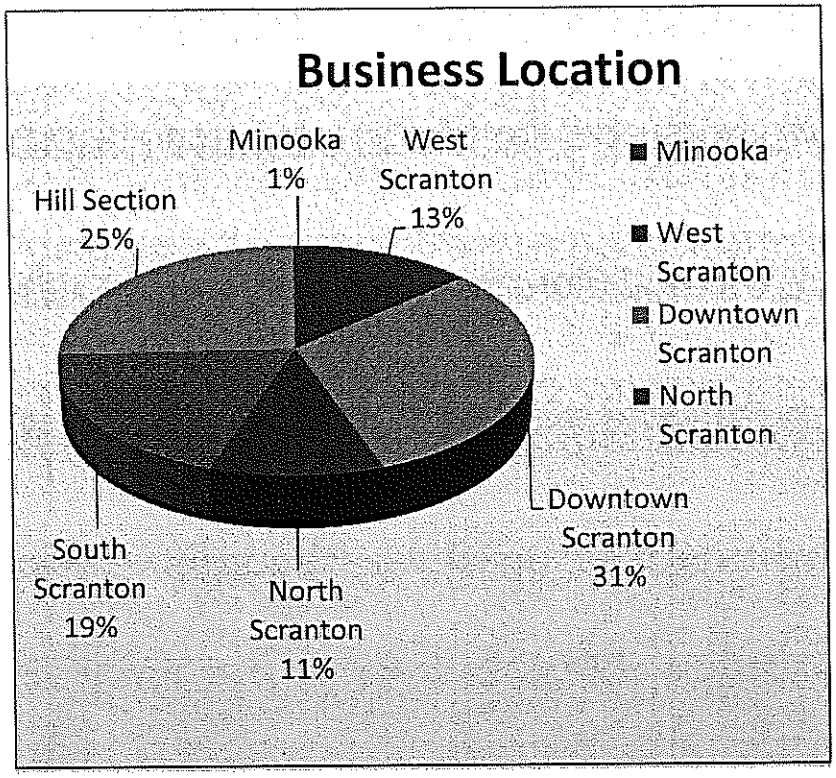
Pink Pedal
Pour Boys
Powell Studio
PPA TRAINING
Raintree Fashions Inc
Saileshkumar Patel
salon Brigine
SAVORY MAZA LLC
serges barber shop
Shivam Food LLC
Sho Technology Solutions, LLC
Signature Boxing and Fitness
Small Frye Boutique Inc
SOCIAL VICTORY MEDIA LLC DBA AUTOBAHN TITLE & TAG
South Side Floral Shop
Stalters Cafe
Steamtown Blueprint & Copy Center, Inc.
Steamtown Yoga LLC
Tammy's Stained Glass Treasures
Tec-Ni Hair Salon
The Blushing Bridal Boutique
The Daisy Collective
The Jeff D'Angelo Design Group LLC
The Minooka Pub Inc
The Spa on Cedar
TRYBE Boutique Fitness Studio
Tunis Bridal Shoppe
Vincenzo's Pizzeria
Vine Cafe
Vintage Kitchen
Whiskey Dick's Inc
Yaracett Beauty Salon
Zummo's Cafe

Round #2 of Grant Funding

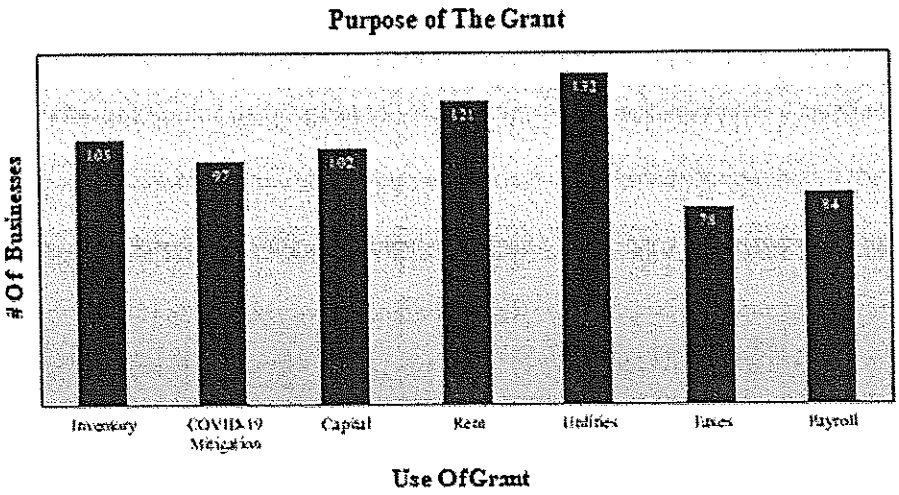
Eyebrow Inc DBA The Bog
Note Fragrances
Shivam Groceries (VAD Inc.)
Tom Grudis Optical
JoMarie's Garden
Yoga West
Steamtown Smoke Shop DBA The

Variety Shop
US Nail Salon
Mistech Transmission Shops Inc.
TDS Clothing Inc DBA New Laundry
NCS Prints
Baldacci Bakery Products
Edan A Vegan Café
Veloce Bikeworks LLC
Stonehenge Capital Placement II, LLC
Ritz Hospitality LLC- Blackbox Café
Scoops on Spruce LLC
Mark Bakos & Associates
Zak Zavada Photography
Embassy Vinyl
Electric City Bakehouse
Nicasso Hair Studoi
Yoga Scranton LLC

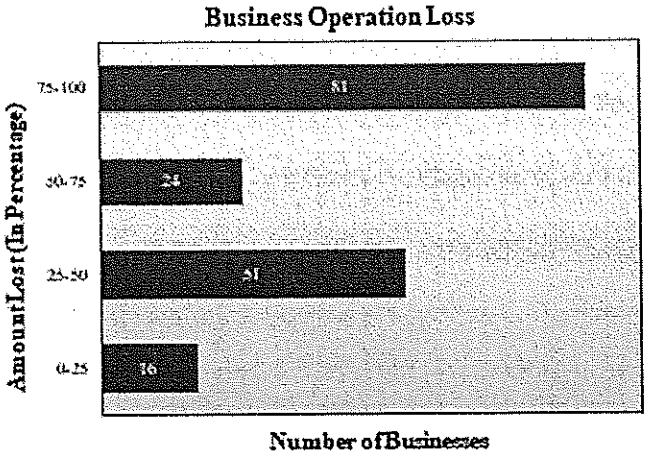
OECD collected preliminary data on the businesses that applied for the Small Business Loan/ Grant Program. In all, 177 businesses applied, 168 were located in the City of Scranton and 111 were awarded a $2500 grant. Below are data elements that were gathered during the application process. The city was generally equally represented by the location of the businesses applying, locations were based on zip codes



Reason for The Grant



Loss of Business Operations



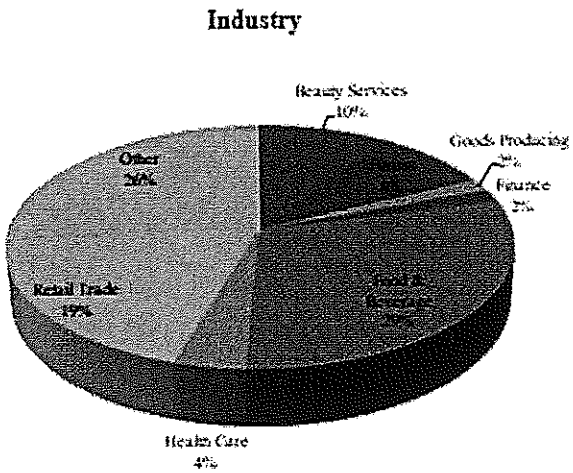
Out of the 177 Businesses that applied for a Grant:

- **3% (5 Businesses) Did not report an amount**
- 9% (16 Businesses) lost 0-25%
- 29% (51 Businesses) lost 25-50%
- 14% (24 Businesses) lost 50-75%
- 46% (81 Businesses) lost 75-100%

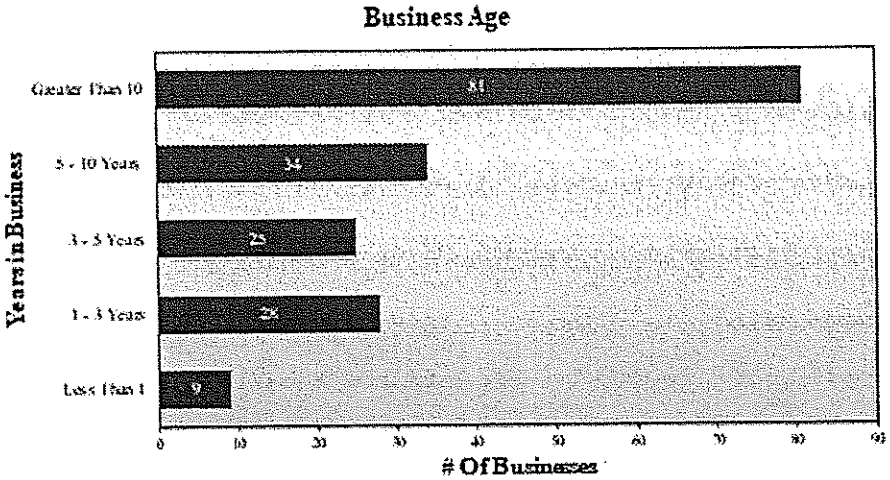
Of the 177 Businesses that applied for a grant:

- 29% are in the Food & Beverage Industry
- 19% are in Retail Trade
- 10% are in Beauty Services
- 8% are in Fitness
- 4% are in Health Care
- 2% are in Finance and Goods Producing
- 26% are classified as "Other"
  - Auto Services
  - Legal Services
  - Rental Services
  - Entertainment

Business Sector



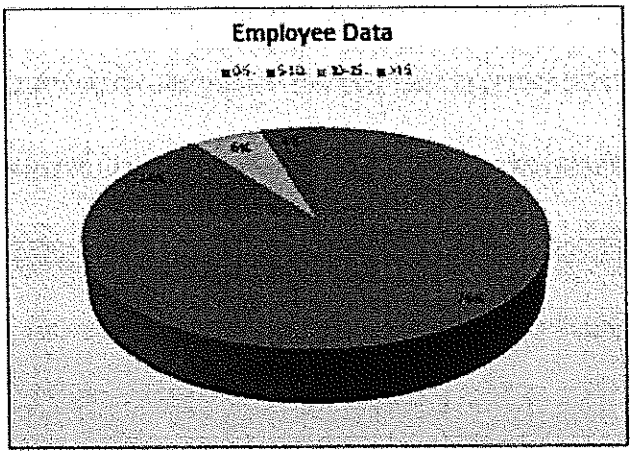
Number of Years in Business



Number of Employees

- 76% (134) of the Businesses that applied reported that they had between 0-5 Employees
- 14% (24) had between 5-10
- 6% (10) had between 10-15
- 4% (8) had more than 15 Employees.

*Note 1 Business did not report how many employees they have



Thank you for your attention to this matter. If you have any questions please do not hesitate to reach out.

Sincerely

Eileen Cipriani

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 •
www.scrantonpa.gov

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 16, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AMENDING RESOLUTION NO. 37, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER CITY APPROPRIATE OFFICIALS FOR THE CITY OF SCRANTON TO ENTER INTO AN AGREEMENT WITH SCRANTON AREA FOUNDATION, INC., TO ESTABLISH THE CITY OF SCRANTON SMALL BUSINESS FUND, A PASS THROUGH FUND WHICH WILL DISTRIBUTE GRANTS IN THE AMOUNT OF $2,500.00 TO VARIOUS SMALL BUSINESS THROUGHOUT THE CITY OF SCRANTON AS PART OF THE CITY OF SCRANTON'S SMALL BUSINESS RELIEF GRANT PROGRAM DUE TO THE COVID-19 PANDEMIC" TO INCREASE THE NUMBER OF GRANTS AUTHORIZED BY RESOLUTION NO. 37, 2020 FROM 110 TO 111.

Very truly yours,

Joseph O' Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RECEIVED
SEP 16 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

RESOLUTION NO._____

2020

RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING – GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE LACE VILLAGE MULTIMODAL PROJECT IN THE AMOUNT OF $334,366.45.

WHEREAS, the City of Scranton, through its Office of Economic and Community Development in partnership with Lace Building Affiliates, LP is desirous of obtaining funds from the PA Department of Community and Economic Development, Center for Business Financing – Grants Office, for a Multimodal Transportation Funds Grant to be utilized for the Lace Village Multimodal Project in the amount of $334,366.45.

WHEREAS, Multimodal Transportation Funds may be used by Lace Building Affiliates, LP for the development, rehabilitation, and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, connectivity of transportation assets and transit-oriented development; and

WHEREAS, the funds from this grant will be used for the Lace Village Multimodal Project including sidewalks, lighting, streetscaping,and pedestrian safety measures within the eleven (11) acre site situated at Albright and Meylert Avenues, Scranton, Pennsylvania, 18509; and

WHEREAS, the City of Scranton is requesting a waiver from the required match of the Multimodal Grant Application; and

WHEREAS, the City of Scranton Office of Economic and Community Development in partnership with Lace Building Affiliates, LP, plans to submit an application for the Multimodal Transportation Funds Grant regarding Lace Village Multimodal Project, attached hereto as Exhibit "A", and incorporated herein as if set forth at length.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON ratifies and approves the execution and submission of the grant application, incorporated herein as if set forth at length, by the City of Scranton to the Pennsylvania Department of Community and Economic Development, Center for Business Financing – Grants Office, for a Multimodal Transportation Funds Grant to be utilized for the Lace Village Multimodal Project in the amount of $334,366.45.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect

any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet - Scranton City Council

DCED Multimodal Grant – Lace Village Multimodal Project

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The City of Scranton's Office of Economic Development (OECD) is the originator of this legislation. The Multimodal Grant is an initiative of Pennsylvania's Department of Community and Economic Development (DCED). This grant is allocated to encourage economic development and ensure that a safe and reliable system of transportation is available to the residents of the Commonwealth.

Summary and Facts of the legislation:

The larger Lace Village undertaking is a multi-phase project by Lace Building Affiliates, LP, who is partnering with various governmental agencies and other local entities. The Multimodal Grant request will provide an opportunity to include sidewalks, lighting street-scaping, and pedestrian safety measures for a connection to the Lackawanna Valley Heritage Trail. This legislation will allow for the City to apply on Lace Building Affiliates, LP's behalf.

Purpose - please include the following in the explanation:

What does the legislation do - what are the specific goals/tasks the legislation seek to accomplish?

What are the benefits of doing this/Down-side of doing this?

How does this legislation relate to the City's Vision/Mission/Priorities?

This legislation will allow the City to apply on behalf of this proposal which will allow for Lace Village and the surrounding neighborhood to connect safely with the Lackawanna Heritage Valley Trail system. Benefits are numerous but specifically allow for funding to be invested right here in Scranton. Revitalization is a key part of the City's mission as well as the prioritization of ongoing efforts to make more reliable transportation (walking, bicycling, etc.) in and out of the neighborhoods with additional opportunities for new development and housing stock.

Financial Impact - please include the following in the explanation:

Cost (initial and ongoing)

Benefits (initial and ongoing)

By applying for grants of this nature, revitalization and development can take place without further burden for our local taxpayers. By utilizing funds of this nature, more impactful revitalization efforts and economic development can take place.

Funding Sources - please include the following in the explanation:

If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

Priority Status/Deadlines, if any: **This DCED grant application is due September 30, 2020.**

Why should the Council unanimously support this legislation? **It is an opportunity to clean up slum and blight, expand revitalization into the neighborhood, and allow for a safe way to connect to the larger Lackawanna Valley Heritage Trail system.**

Include any other pertinent details and/or relevant information that the Council should be aware of:

Program: Multimodal Transportation Fund

Applicant Information

Applicant Entity Type	Government
Applicant Name	City of Scranton
NAICS Code	9211
FEIN	
DUNS Number	
CEO	Paige Gebhardt Cognetti
CEO Title	Mayor
SAP Vendor Number	
Contact Name	Eileen Cipriani
Contact Title	Executive Director, Economic and Community Development
Phone/Ext	570-407-0173
Fax	570-348-4123
Email	ecipriani@scrantonpa.gov
Mailing Address	340 North Washington Avenue
City	Scranton
Zip	18503
Enterprise Type	Government

Project Overview

Project Name	Lace Village Multimodal Project
Is the project related to a previously submitted project?	Yes
If yes, indicate previous project name	Scranton Lace Adaptive Reuse
Have you contacted anyone at DCED about your project?	Yes
If yes, indicate who	Paul Macknosky
Is your community certified through Sustainable Pennsylvania?	No
If yes, what level?	n/a
Are you interested in applying for multiple funding sources for this project?	No
How many site locations are involved in this project?	One
Address	Albright and Meylert Avenues
City, State, Zip	Scranton, PA 18509
County	Lakawanna
Municipality	Scranton
PA House	Marty Flynn (113)
PA Senate	John Blake (22)
Current Employees	0
Jobs to be Created	200
Designated Areas	Act 47 Brownfield

Project Narrative

Adequate answers to the Project Narrative questions below are required. Uploaded attachments or mailed documents are no longer permitted in this section of the application. If a more detailed narrative is required for the Program selected, instructions will either be provided in the Program Addenda section or the Program Guidelines.

What do you plan to accomplish with this project? ✦

Identify the problem(s) that need to be resolved.

Character Count: 0/1000 characters.

Scranton Lace was the largest producer of Nottingham Lace in the United States. Located at Albright and Nay Aug Avenues in the City of Scranton, the company was in operation from 1891 until 2002 when it abruptly closed – resulting in significant job loss. At that time, the site had 34 buildings on just over 8 acres of land. The entire site had become severely dilapidated, blighted, and a safety concern to the surrounding neighborhood. The current owners have abated all hazardous materials and remediated environmental issues; however, the site remains inaccessible to the public due to a lack of safe sidewalks and lighting. An adaptive reuse project will result in more residential and commercial activity on the site. The site will require sidewalks, lighting, and pedestrian safety measures in order to be navigable and safe for walkers, bikers, strollers, and people with physical disabilities.

How do you plan to accomplish it? ✦

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

Character Count: 0/1000 characters.

This project will create the sidewalks, lighting, streetscaping, and pedestrian safety measures needed to support 59 newly-constructed three story townhouses, 60 apartments, and retail and commercial space located at the former Scranton Lace site – which is on the National Register of Historic Places – and three additional parcels totaling 11 acres. The site will also include a Village Square area, community garden, outdoor picnic, grilling a fire pit area, an arts pavilion, a dog park and outdoor washing station, an outdoor event space, and a Lackawanna Heritage Valley Trailhead. This adaptive reuse project will remediate a brownfield site, create jobs, and make a significant contribution to the revitalization of north Scranton. A 2010 economic impact study projected that the project, when complete, will result in 469 new full-time jobs and increase state and local tax revenue by $480,679 per year.

How do you plan to use the funds? ✦

Should include specific use of funds and reflect the budget provided with the application.

Character Count: 0/1000 characters.

General conditions/permits - $5,000

Mobilization and demobilization - $5,000

E&S measures - $5,000

Traffic control - $15,000
Demolition (curb) - $5,394
Demolition (sidewalk) - $7,455
Demolition (asphalt) - $1,200
Concrete sidewalk - $95,850
Concrete curb - $62,930
Asphalt restoration - $14,000
Stamped asphalt - $1,705
Detectable warning surface - $1,600
Parking signage - $2,400
Pedestrian crossing signals - $10,400
Lighting (includes electric) - $42,000
Lawn landscaping - $2,364
Pavement markings (crosswalk) - $1,500
Contingency (5%) - $13,939.90
Engineering design and inspection - $29,273.79
Construction Administration - $5,854.76
City of Scranton Administration Fee - $6,500.00

Projected Schedule and Key Milestones and Dates
A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.
Character Count: 0/1000 characters.
February 1, 2020 - Submit for Permit
February 16, 2020 Start mobilization, E&S measures, Demolition, Traffic Control, Construction
May 1, 2020 Project complete

Project Budget

	Multimodal Transportation Fund
Demolition	14,049
Other: General Conditions/Permits	5,000
Other: Mobilization and Demobilization	5,000
Other: E&S Measures	5,000
Other: Traffic Control	15,000
Other: Concrete Sidewalk	95,850
Other: Concrete Curb	62,930

Other: Asphalt Restoration	14,000
Other: Stamped Asphalt	1,705
Other: Detectable Warning Surface	1,600
Other: Parking Signage	2,400
Other: Pedestrian Crossing Signals	10,400
Other: Lighting (includes electric)	42,000
Other: Lawn Landscaping	2,364
Other: Pavement Markings (crosswalk)	1,500
Engineering	29,273.79
Contingencies	13,939.90
Indirect Costs	5,854.76
City of Scranton Administration Fee	6,500
Total Project Budget	**334,366.45**

Basis of Cost

Engineer Estimates

Budget Narrative

Costs are based on schematic construction drawings and estimates provided by Borton-Lawson, an architectural and engineering design firm. Engineering design and inspection is 10% of construction costs, contingencies are estimated to be 5%, and construction administration (indirect costs) are 2%.

Scranton
OECD
Office of Economic and
Community Development

Addendum 1.

Project Description/Benefits

Scranton Lace Project Description

Proposed Transportation Improvements

This project will create the sidewalks, lighting, streetscaping, and pedestrian safety measures not only needed to support 59 newly-constructed three story townhouses, 60 apartments, and retail and commercial space located at the former Scranton Lace site, but also to allow the existing residents in the adjacent homes to have a safe place to walk other than on the street itself which is the current pedestrian path. The former Scranton Lace – which is on the National Register of Historic Places – and three additional parcels acquired by the developers encompasses five average U.S. City Square blocks totaling 11 acres. The site will also include a Village Square area, community garden, outdoor picnic, grilling a fire pit area, an arts pavilion, a dog park and outdoor washing station, an outdoor event space, and a Lackawanna Heritage Valley Trailhead.

The following transportation improvements are included in this project:

- Demolition and replacement of 1,798 linear feet of curb
- Demolition and replacement of 1,065 square yards of sidewalk
- Demolition and replacement of 400 square yards of asphalt
- 31 square yards of stamped asphalt
- 8 detectable warning surfaces
- 8 parking signs
- 4 pedestrian crossing signals
- 7 lights including electric
- 394 square yards of lawn landscaping
- Crosswalk

Specific Location of the Project Site

The project is located at Albright and Meylert Avenues in the City of Scranton, Lackawanna County.

Need for the Proposed Transportation Improvements

Scranton Lace was the largest producer of Nottingham Lace in the United States. Located at Albright and Nay Aug Avenues in the City of Scranton, the company was in operation from 1891 until 2002 when it abruptly closed – resulting in significant job loss. At that time, the site had 34 buildings on just over 8 acres of land. The entire site had

become severely dilapidated, blighted, and a safety concern to the surrounding neighborhood. The current owners have abated all hazardous materials and remediated environmental issues; however, the site remains inaccessible to the public due to a lack of safe sidewalks and lighting. An adaptive reuse project will result in more residential and commercial activity on the site. The site will require sidewalks, lighting, and pedestrian safety measures, primarily in the public right of way, in order to be navigable and safe for walkers, bikers, strollers, and people with physical disabilities and connect the residents in the surrounding area, the residents of the new Lace Village, and the users of the Heritage Valley Trail in a safe and accessible way.

Positive Economic Development Impact and/or Job Creation

This adaptive reuse project will remediate a brownfield site, create jobs, and make a significant contribution to the revitalization of north Scranton. A 2010 economic impact study projected that the project, when complete, will result in 469 new permanent, full time jobs and increase state and local tax revenue by $480.679 per year.

Estimated Start and End Dates of Construction

February 1, 2021 - Submit for Permit
February 16, 2021 Start mobilization, E&S measures, Demolition, Traffic Control, Construction
May 1, 2021 Project complete

Entity Holding Ownership of the Site Location

The site is owned by Lace Building Affiliates LP. This firm has three partners:

- Claude Limoges - Partner. Mr. Limoges was the President of EMG Corp. and turned it into one of the Largest Real Estate due diligence firms in the U.S.
- Jody Cordaro - Partner. Mr. Cordaro is Founder and President of SCE Environmental, a full service environmental contracting company that has completed projects in 36 States.
- Donald Rinaldi - Partner and Lead Developer. Real Estate Developer and President of BEDA Construction. A licensed General Contractor for 20 years who specializes in complex historic adaptive reuse projects, Mr. Rinaldi was the Mid Atlantic Real Estate Journal 2009 Developer of the year.
- William Chaff - Accountant

Scranton OECD
Office of Economic and Community Development

Addendum 2.

Project Budget

Borton-Lawson Engineering, Inc.				Opinion of Probable Cost	
Project: Lace Village Multimodal Grant		Stage of Design: Development		BLE Proj. No. 2017-3323-004	
				Calculated By: NRA	
Scranton, Lackawanna County				Date: July 6, 2020	
Item No.	Description	Units	Quantity	Unit Price	Total Price
1	General Items				
	General Conditions/Permits	LS	1	$5,000.00	$5,000.00
	Mobilization and Demobilization	LS	1	$5,000.00	$5,000.00
	E&S Measures	LS	1	$5,000.00	$5,000.00
	Traffic Control	LS	1	$15,000.00	$15,000.00
2	Demolition				
	Demo Curb	LF	1798	$3.00	$5,394.00
	Demo Sidewalk	SY	1065	$7.00	$7,455.00
	Demo Asphalt	SY	400	$3.00	$1,200.00
3	Site Items				
	Concrete Sidewalk	SY	1065	$90.00	$95,850.00
	Concrete Curb	LF	1798	$35.00	$62,930.00
	Asphalt Restoration	SY	400	$35.00	$14,000.00
	Stamped Asphalt	SY	31	$55.00	$1,705.00
	Detectable Warning Surface	EA	8	$200.00	$1,600.00
	Parking Signage	EA	8	$300.00	$2,400.00
	Pedestrian Crossing Signals	EA	4	$2,600.00	$10,400.00
	Lighting (includes electric)	EA	7	$6,000.00	$42,000.00
	Lawn Landscaping	SY	394	$6.00	$2,364.00
	Pavement Markings (Crosswalk)	LS	1	$1,500.00	$1,500.00
Subtotal					$278,798.00
5% Contingency					$13,939.90
Subtotal Construction Costs					$292,737.90
Engineering Design and Inspection (10%)					$29,273.79
Administrative Costs					$5,854.76
Grant Total					$327,866.45

COMMONWEALTH OF PENNSYLVANIA
REGISTERED PROFESSIONAL
NICHOLAS RAY ARGOT
ENGINEER
PE081045
7/6/20

P:\2017\3323\004\09-ARCHIVE\SENT\2020.07.06 Multimodal Grant\Cost Estimate.xlsx

Scranton
OECD
Office of Economic and
Community Development

Addendum 3.
Match Letter

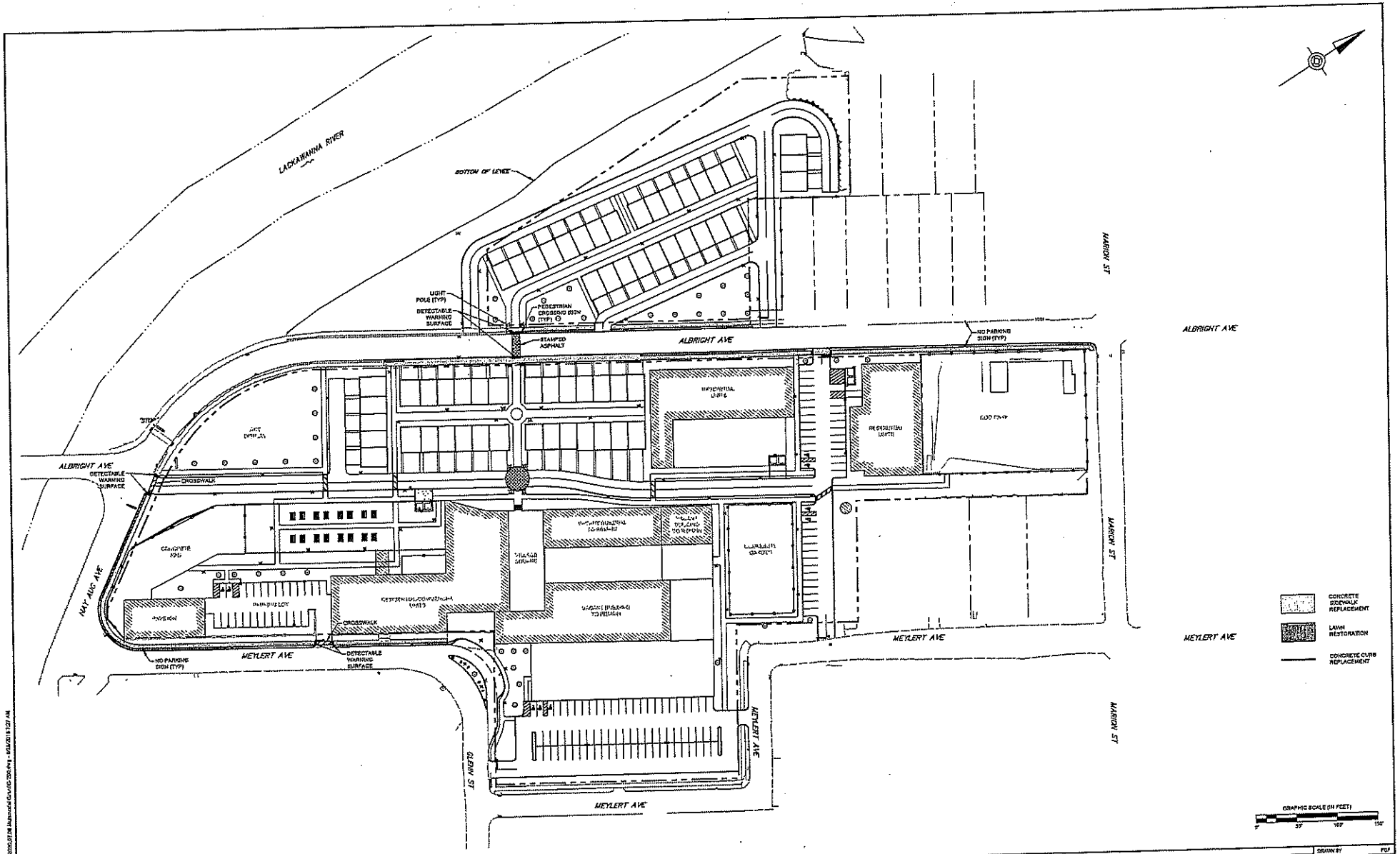
Exhibit 3 - Matching Funds

The applicant is the City of Scranton. Therefore, no match is required.

Scranton
OECD
Office of Economic and
Community Development

Addendum 4.

Project Drawings



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Know what's below. Call before you dig.

REVISIONS		
NO.	DATE	DESCRIPTION

SEALS

DRAWING TITLE & PROJECT NAME

LACE VILLAGE MULTIMODAL GRANT LAYOUT PLAN

CITY OF SCRANTON, LACKAWANNA COUNTY, PA

DRAWN BY	PDF
CHECKED BY	NRA
DATE	NOVEMBER 14, 2018
PROJECT NUMBER	2017-0223-094
DRAWING NUMBER	C-200

Scranton
OECD
Office of Economic and
Community Development

Addendum 5.

Project Site Consent

LACE VILLAGE

Preserving our past to build our future.
Live in history.
Live in history.

September 9, 2020

Ms. Eileen Cipriani
Executive Director, Office of Economic and Community Development
City of Scranton
340 North Washington Avenue
Scranton, PA 18503

Dear Ms. Cipriani:

Lace Building Affiliates LP gives the City of Scranton consent for the transportation improvement project at the former Scranton Lace site. We sincerely appreciate your partnership on this project.

Sincerely,

Donald Rinaldi
Partner

1315 Meylert Avenue, Scranton, PA 18501 | (570) 478-5016
www.lacevillage.com

Scranton
OECD
Office of Economic and
Community Development

Addendum 6.

Planning/Permit Approvals

Scranton Lace Permit List

The following permits are required and have been received:

- National Pollution Discharge Elimination System (NPDES) permit
- Final Land Development approvals
- Approved E&S Plan

Scranton
OECD
Office of Economic and
Community Development

Addendum 7.

Comprehensive Plan

BUREAU OF CITY PLANNING
CITY HALL : 340 NORTH WASHINGTON AVENUE : SCRANTON, PENNSYLVANIA 18503 : PHONE 570-348-4280 : FAX 570-348-4171

September 9, 2020

PA Department of Community and Economic Development
Center for Business Financing - Grants Office
Multimodal Transportation Fund
Commonwealth Keystone Building
400 North Street
4th Floor
Harrisburg, PA 17120-0225

Re: City of Scranton -CFA Multimodal Grant Application - Lace Village

To Whom It May Concern:

Please accept this letter as evidence of support for the Multimodal Grant Application for funding to undertake a project involving new sidewalks, lighting, streetscaping, and pedestrian safety measures needed to support the 59 three story townhouses, 60 apartments, and retail and commercial space to be located at the former Scranton Lace site, a National Register of Historic Places property. The 11 acre site will also include a Village Square area including a community garden, outdoor picnic space, fire pit area, arts pavilion, dog park with outdoor washing station, outdoor event space, and a trailhead for the Lackawanna Heritage Valley Trail.

We have determined that the project is consistent with our comprehensive plan and a review of the project activities indicates that the project would be consistent with our zoning and planning requirements.

If anyone receiving this has any further needs or questions please do not hesitate to contact me at 570-348-4280 or dking@scrantonpa.gov.

Sincerely,

Donald J. King, AICP, CFM
City Planner

Scranton
OECD
Office of Economic and
Community Development

Addendum 8.

Governmental Support

Municipality is Applicant.

Scranton
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Community Development

Addendum 9.

Legislative Approval

For Consideration before City Council and Mayor

Scranton
OECD
Office of Economic and
Community Development

Addendum 10.

Sales Agreement

Not Applicable.

Scranton OECD
Office of Economic and Community Development

Addendum 11.

Appraisal

Not Applicable.

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 11, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 15 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING – GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE LACE VILLAGE MULTIMODAL PROJECT IN THE AMOUNT OF $334,366.45.

Very truly yours,

Joseph O' Brien (sl

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON, PENNSYLVANIA, 18509 TO THE POSITION OF INTERIM FIRE CHIEF EFFECTIVE JULY 21, 2020.

WHEREAS, Paige G. Cognetti was elected Mayor of the City of Scranton; and

WHEREAS, Mayor Cognetti took office on January 6, 2020; and

WHEREAS, John Judge has the experience, education and training necessary to act as Interim Fire Chief for the City of Scranton.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that John Judge, 915 Electric Street, Scranton, Pennsylvania 18509, is hereby appointed as Interim Fire Chief to serve at the will of the Mayor.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

OFFICE OF THE MAYOR
City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

July 21, 2020

Amber Viola
Human Resources Director
340 North Washington Ave
Scranton, Pa 18503

Dear Ms. Viola:

Please be advised that I have appointed John Judge, 915 Electric Street, Scranton, PA 18509, as Interim Fire Chief, effective July 21, 2020.

Mr. Judge's salary will be $84,675.71 annually with benefits.

Kindly adjust your records accordingly.

Thank you,

Paige Gelhart Cognetti

Paige G. Cognetti
Mayor, City of Scranton

CC: Carl Deeley, Business Administrator
Joe O'Brien, Esq., City Solicitor
Deborah Torba, Benefits Coordinator
Lindsey Manley, Payroll Clerk

John Joachim Judge IV
915 Electric Street
Scranton PA 18509

Professional Experience

City of Scranton, *Scranton PA* — *Dec. 2001-Present*
Captain (June 2015-current) *Firefighter (Sept 2002-June 2015)*
Police Officer (Dec 2001-Sept 2002)

- Responsible for the protection of the citizens and commuters that work and live within the City of Scranton
- Maintain a level of proficiency through annual training in order to respond to emergencies such as vehicle accidents, fires, hazardous materials incidents and technical rescue emergencies
- 2008 -2015 assigned to Rescue Company 1 – a company that responds to all technical emergencies, fires, and accidents within the city limits
- Member FEMA Pennsylvania Task Force 1 (PATF-1) Logistics Manager January 2015 – Current
- Member Pennsylvania Company 3 – Rescue Specialist (2014 – Current)

South Abington Township, *South Abington Twp. PA* — *Feb. 2003-Present*
Police Officer

- Responsible for responding to and controlling emergencies within the jurisdiction and surrounding communities who are under contract with South Abington Township for police services
- Responsible for enforcing the laws of the Commonwealth of Pennsylvania through investigations and on view arrests

Pennsylvania State Fire Academy, *Lewistown PA* — *March 2004-Present*
State Fire Academy Instructor

- Responsible for educating firefighters and rescue personnel in Pennsylvania and across the country through applied practical applications and lectures

United States Secret Service, *Washington DC* — *Sept. 1996-Dec 2000*
Uniformed Division Officer (White House Branch)

- Responsible for the protection of the President of the United States, Vice President of the United States, their families, and others

Education

B.S. Fire Science, University of Maryland	5/2014
B.S. Criminal Justice, University of Scranton	5/1996

Certifications

PA. Dept. of Health certified Emergency Medical Technician	1990- Present
PA. CDL License (Class A)	1992-Present
National Board on Fire Service Professional Qualifications (**18 available upon request**)	2001-Present
FEMA – ICS 100, 200, 300, 400, 700, 800 & L0967	

Professional Memberships

International Association of Fire Fighters (IAFF-ALFCIO)	2002 - Present
Keystone Chapter of Fire Service Instructors	2004 - Present
Member of the Fraternal Order of Police DC Lodge 1	1997-2000

Awards Received

Meritorious Award for Life Saving	2006
Scranton Police Department – Letter of Commendation	2002
United States Secret Service Performance Awards	1996-2000
Academic Award Recipient with a 97.33% average at the United States Secret Service Training Academy (Beltsville MD)	1997
Academic Award Recipient with a 97.42% average at the Federal Law Enforcement Training Center (Glynco Georgia)	1996

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 15, 2020

RECEIVED

SEP 16 2020

OFFICE OF CITY COUNCIL/CITY CLERK

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON, PENNSYLVANIA, 18509 TO THE POSITION OF INTERIM FIRE CHIEF EFFECTIVE JULY 21, 2020.

THE ADMINISTRATION HAS VERIFED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504 AS CITY TREASURER FOR THE CITY OF TREASURY DEPARTMENT EFFECTIVE SEPTEMBER 8, 2020.

WHEREAS, Paige G. Cognetti was elected Mayor of the City of Scranton; and

WHEREAS, Mayor Cognetti took office on January 6, 2020; and

WHEREAS, Mary Jo Sheridan has the experience, education and training necessary to act as City Treasurer for the City of Scranton Treasury Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that Mary Jo Sheridan, 1213 Schlager Street, Scranton, Pennsylvania 18504, is hereby appointed as City Treasurer for the City of Scranton Treasury Department.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

August 17, 2020

Amber Viola
Human Resources Director
340 North Washington Ave
Scranton, Pa 18503

Dear Ms. Viola:

Please be advised that I have appointed Mary Jo Sheridan, 1213 Schlager Street, Scranton, PA 18504 as City Treasurer for the City of Scranton Treasury Department, effective September 8, 2020.

Ms. Sheridan's salary will be $47,560.00.

Kindly adjust your records accordingly.

Thank you,

Paige Gelhardt Cognetti

Paige G. Cognetti
Mayor, City of Scranton

CC: Carl Deeley, Business Administrator
Joe O'Brien, Esq., City Solicitor
Deborah Torba, Benefits Coordinator
Lindsey Manley, Payroll Clerk
John Murray, City Controller

MARY JO SHERIDAN, M.A., C.P.A.

1213 Schlager Street • Scranton, PA 18504

PRIMARY RELEVANT EXPERIENCE

Senior Manager, Department of the Auditor General

- Scranton, PA – January 2015 through August 2020.
- Bureau of Performance Audits (BPA); previously, the Bureau of School Audits.
- Managed all phases of audits from planning to report issuance. Areas of focus include:
  - Risk analyses and internal accounting control evaluations.
  - Audits of fiscal operations of public entities, including school districts and state agencies.
  - Recommendations for implementation of best business practices governing revenue collection, disbursements, procurement and contracting, transparency and public accountability.
  - Report writing.
  - Liaising with government and agency leaders.
  - Simultaneously managing different staffs conducting multiple audits.
- Worked with other members of the senior management team to develop and update audit objectives and criteria in accordance with Generally Accepted Government Auditing Standards.
- Conducted training seminars for auditors around the Commonwealth with other members of the management team. Conducted presentations at professional conferences.

Deputy Controller, Lackawanna County

- Scranton, PA, January 2012 – January 2015.
- Managed the operation of the row office's daily functions; worked directly with the elected controller to evaluate the county's financial operations, including budgets, audited financial statements, long term debt agreements, and contracts; coordinated the implementation of uniform pre-audit procedures governing the review and approval of invoices for payment.
- Researched and drafted policies and procedures governing the creation and implementation of the county's inaugural fraud, waste, and abuse hotline.

Lackawanna County Government Study Commissioner

- Lackawanna County, PA. Elected May 21, 2013; commission expired May 20, 2014. Served as Treasurer.

OTHER RELEVANT EXPERIENCE & CERTIFICATION

Former Chairperson, City of Scranton Board of Ethics

- Responsibilities included coordinating the creation of an ethics complaint process and establishment of the Ethics Board landing page on the City's website where citizens and employees can readily obtain information about ethics compliance requirements and the work of the Ethics Board.

Certified Public Accountant

- Pennsylvania License No. CA022570L.

Part-time Lecturer in English and Business Writing

- Pennsylvania State University, Scranton Campus, 2010 – 2012
- Marywood University, Scranton, PA, 2008 – 2010.

EDUCATION

Duke University

- Master of Arts, Liberal Studies, conferred December 2000.
    - Recipient of Exceptional Final Project Award.
- Studied at Oxford University, completing a two-part graduate course in English literature, Summer 1999.

Pennsylvania State University

- Bachelor of Science, Accounting, conferred with distinction, May 1984.

Bio - Mary Jo Sheridan

Mary Jo has been employed as a senior manager in the Department of the Auditor General. Her nearly six-year tenure included work in two of the Department's performance audit bureaus, the Bureau of School Audits and the Bureau of Performance Audits. These bureaus employed risk analysis and internal control evaluations to determine audit objectives for agencies and other organizations receiving Commonwealth funding. Audits she recently managed included the first of its kind real-time audit of the Harrisburg School District and the Pennsylvania Game Commission. Recommendations to strengthen Sunshine Act compliance and internal controls over payroll, human resources, cash disbursements and revenue collections were some of the focus areas of the audits she worked on.

Before joining the Department, she worked as deputy controller for Lackawanna County where she oversaw the pre-audit of disbursements and departmental internal audits. She also served as Treasurer of the Lackawanna County Government Study Commission. She previously taught English and business writing courses at Penn State Scranton and Marywood University.

Mary Jo is a certified public accountant, who earned her Bachelor of Science degree in accounting in 1984 from Penn State University and a Master of Arts in liberal studies in 2000 from Duke University. From Duke she received the Exceptional Final Project Award for a collection of short stories inspired by the superstitions of her maternal grandmother, Catherine Buckley, who lived on Railroad Avenue in Scranton.

Mary Jo is married to attorney Mark T. Sheridan. They have two sons, Devon and Silas, currently living in New York.

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 14, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 16 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504 AS CITY TREASURER FOR THE CITY OF TREASURY DEPARTMENT EFFECTIVE SEPTEMBER 8, 2020

THE ADMINISTRATION HAS VERIFED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

APPOINTMENT OF LEONARD NAMIOTKA, 1130 PHILO STREET, SCRANTON, PENNSYLVANIA, 18508 TO THE POSITION OF INTERIM POLICE CHIEF EFFECTIVE SEPTEMBER 12, 2020.

WHEREAS, Paige G. Cognetti was elected Mayor of the City of Scranton; and

WHEREAS, Mayor Cognetti took office on January 6, 2020; and

WHEREAS, Leonard Namiotka has the experience, education and training necessary to act as Interim Police Chief for the City of Scranton.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that Leonard Namiotka, 1130 Philo Street, Scranton, Pennsylvania 18508, is hereby appointed as Interim Police Chief to serve at the will of the Mayor.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4101

September 12, 2020

Delivered by email/mail; lnamiotka@scrantonpa.gov

Amber Viola
Director of Human Resources
340 North Washington Avenue
Scranton, PA 18503

Dear Ms. Viola:

Please be advised that I have appointed **Leonard Namiotka**, 1130 Philo Street, Scranton, PA 18508 to the position of Interim Police Chief effective September 12, 2020.

Mr. Namiotka's salary will be $102,605.12 yearly with benefits.

Please adjust your records accordingly.

Sincerely,

Paige G. Cognetti
Mayor, City of Scranton

CC: John Murray, City Controller
Carl Deeley, Business Administrator
Lindsey Manley, Payroll
Debbie Torba, Insurance

Leonard A. Namiotka

1130 Philo Street, Scranton Pa. 18508

Education: The University of Scranton
Bachelor of Science, Criminal Justice

Professional Experience:
Scranton Police Department (SPD), Scranton Pennsylvania

Patrolman 1993-2000

- Responded to calls for service from the 911 center
- Initiated traffic stops to enforce vehicle code violations
- Arrested individuals for criminal/ dui violations
- Attended court hearings
- Interacted with public/businesses in patrol zone

Corporal 2000-2003

- Served as First Line Supervisor for Patrol Officers
- Answered Patrol Officers questions/ concerns
- Served as Field Training Office educating new officers in current SPD policy and procedures

Sergeant 2003-2004

- Supervised Patrol Officers and Corporals
- Entered evidence from cases to the BEAST electronic evidence system
- Responded to critical incidents as Officer- in-Charge
- Commanded shift in absence of Lieutenant

Lieutenant 2004-Present

Training and Supervision

- Supervise training Sergeant and Special Service Sergeant
- Ensure mandatory training is being conducted by Training staff
- Supervise the Community Development Officer and the School Resource Officers
- Coordinate collection and distribution of PPE to officers during the COVID- 19 pandemic

Records Management

- Oversee all aspects of record management, including implementing and training officers and clerical staff on a new Incident Based Reporting record management system
- Supervise seven clerical positions and data input for the records management system
- Review and submit Uniform Crime Reports to the State
- Review ad submit juvenile arrests to the Pennsylvania Commission on Crime and Delinquency
- Supply statistics to the Chief of Police
- Create monthly revenue report for payment of police reports
- Update the database for License Plate Reader system
- Serve as Terminal Access Coordinator for the CLEAN/NCIC system for officers
- Maintain the electronic system (TRaCS) to submit traffic citations to magisterial districts
- Manage criminal subject files
- Collaborate with the Information Technology department to upgrade equipment in headquarters and vehicles

Crime Prevention and Community Outreach

- Design and implement crime prevention community programs targeting adolescents through senior citizens
- Coordinate and facilitate the annual National Night Out program
- Conduct annual trainings with local banks on robbery prevention
- Organize Police Memorial ceremony at Police Headquarters
- Serve as department liaison with neighborhood watch groups, senior living centers, and local schools

Trainings/Certifications:

- Basic Crime Prevention Practitioner
- Active Threat Response Tactics
- Bulletproof Leadership Seminar
- Critical Incident Management
- Incident Command System 100, 200, 300, 700 and 800
- Field Training Officer
- Police Chaplain Program
- Internal Affairs
- Certified Car Seat Instructor through the National Highway Traffic Safety Administration
- Member of the Special Operations Group (High risk warrant service and Barricaded suspect trainings)

References: Available upon request

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 15, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF LEONARD NAMIOTKA, 1130 PHILO STREET, SCRANTON, PENNSYLVANIA, 18508 TO THE POSITION OF INTERIM POLICE CHIEF EFFECTIVE SEPTEMBER 12, 2020.

THE ADMINISTRATION HAS VERIFED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RECEIVED
SEP 16 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020. " BY AMENDING THE 2020 ACTION PLAN BY PROGRAMMING $1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING $1,435,629 (ROUND #1 $813,478 AND ROUND #2 $622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

WHEREAS, the City of Scranton through the Office of Economic and Community Development has received CDBG-CV funding in the amount of One Million Six Hundred Forty-nine Thousand Six Hundred Twenty-one Dollars ($1,649,621) and ESG-CV funding in the amount of One Million Four Hundred Thirty-five Thousand Six Hundred Twenty-nine Dollars ($1,435,629) under the Coronavirus Aid, Relief, and Economic Security (CARES) Act (See Exhibit A); and

WHEREAS, the CDBG-CV funding in the amount of $1,649,621 will be used for preparing, responding and recovering activities including: increase public service-$1,000,000; eviction and foreclosure prevention to increase housing stability-$100,000 including legal service and financial counseling; domestic abuse/child abuse service $50,000; increase access to public/government services- $150,000; children's services to offset the impact of COVID -19 -$550,000, including quality childcare, transportation and educational needs; COVID-19 planning/public health $150,000, including planning for future pandemics; economic development assistance $500,000; small business relief-$250,000, including technical assistance and small business relief grants/loans and COVID mitigation; workforce/job training $250,000, including digital literacy, financial literacy, transportation, English as a second language (ESL); and grant administration/planning $149,621; and

WHEREAS, the ESG-CV funding in the amount $1,435,629 will be used for Housing Security including $1,291,629 to provide homeless housing and services; intact family sheltering (multi-generational and "unrelated" household members) and hospitalization to sheltering street outreach; case management; transportation; home rehab/repair; homeless prevention; assistance with utility/rent/mortgage payments; and grant administration/planning in the amount of $144,000.

WHEREAS, there is a substantial need for the funding; and

WHEREAS, the United States Department of Housing and Urban Development has required a recipient of the CARES Act funding to Amend its 2020 Action Plan, the City is required to do a Substantial Amendment to the 2020 Annual Action Plan (See "Exhibit B").

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that File of the Council No. 4, 2020 is hereby amended to amend the 2020 Action Plan as follows: CDBG-CV funding in the amount of $1,649,621 will be used for preparing, responding and recovering activities including: increase public service-$1,000,000; eviction and foreclosure prevention to increase housing stability-$100,000 including legal service and financial counseling; domestic abuse/child abuse service $50,000; increase access to public/government services- $150,000; children's services to offset the impact of COVID -19 -$550,000, including quality childcare, transportation and educational needs; COVID-19 planning/public health $150,000, including planning for future pandemics; economic development assistance $500,000; small business relief-$250,000, including technical assistance and small business relief grants/loans and COVID mitigation; workforce/job training $250,000, including digital literacy, financial literacy, transportation, English as a second language (ESL); and grant administration/planning $149,621; and ESG-CV funding in the amount $1,435,629 will be used for Housing Security including $1,291,629 to provide homeless housing and services; intact family sheltering (multi-generational and "unrelated" household members) and hospitalization to sheltering street

outreach; case management; transportation; home rehab/repair; homeless prevention; assistance with utility/rent/mortgage payments; and grant administration/planning in the amount of $144,000.

SECTION 1. In all other respects File of the Council No. 4, 2020 shall remain in full force and effect.

SECTION 2. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deed advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 3. This Ordinance shall become effective immediately upon approval.

SECTION 4. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?
OECD
Substantial Amendment due to CARES Act

Summary and Facts of the legislation
AMENDING THE 2020 ACTION PLAN BY PROGRAMMING $1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING $1,435,629 (ROUND #1 $813,478 AND ROUND #2 $622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities
Amending the 2020 Action plan to include CARES Act Funding
The Funding is necessary due to issues caused by the Covid Pandemic.

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)
1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING $1,435,629 (ROUND #1 $813,478 AND ROUND #2 $622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.
CARES Act

Priority Status/Deadlines, if any

Why should the Council unanimously support this legislation?
There is a substantial need for the funding.

Include any other pertinent details and/or relevant information that the Council should be aware of:

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

April 2, 2020

The Honorable Paige Cognetti
Mayor of Scranton
340 N Washington Avenue
Municipal Building
Scranton, PA 18503-1582

Dear Mayor Cognetti:

I am pleased to inform you of a special allocation to your jurisdiction of Community Development Block Grant funds to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The CARES Act made available $5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the Department is immediately allocating $2 billion based on the fiscal year 2020 CDBG formula. The remaining $3 billion shall be allocated based on needs using best available data, in the following tranches: $1 billion shall be allocated to States and insular areas within 45 days of enactment of the Cares Act, and $2 billion shall be distributed to states and local governments at the discretion of the Secretary. Up to $10 million will be set aside for technical assistance. Given the immediate needs faced by our communities, the Department has announced the first allocation of funds. Your jurisdiction's allocation is $1,649,621.

The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations the Secretary administers in connection with the use of CDBG-CV funds and fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

The Department is developing a notice that will further describes the CARES Act's

EXHIBIT
tabbies
"A"

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

April 2, 2020

The Honorable Paige Cognetti
Mayor of Scranton
340 N Washington Avenue
Municipal Building
Scranton, PA 18503-1582

Dear Mayor Cognetti:

I am pleased to inform you of special Emergency Solutions Grants (ESG) Program funds HUD is allocating to your jurisdiction in the amount of $813,479, as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special ESG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are homeless or receiving homeless assistance; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19.

President Trump signed the CARES Act on March 27, 2020 to help the Nation respond to the coronavirus outbreak. The CARES Act made available an additional $4 billion in ESG-CV funds to supplement the Fiscal Year (FY) 2020 ESG funding provided under the Further Consolidated Appropriations Act, 2020 (Public Law 116-94). Of this amount, the Department is immediately allocating $1 billion for ESG-CV grants based on the FY 2020 ESG formula. The rest of the funding for ESG-CV grants will be allocated directly to States or units of local government by a separate formula developed by the Secretary. Up to $40 million of the additional funds will be set aside for technical assistance.

Given the immediate needs faced by our communities, the Department has announced the first allocation of funds, which are subject to the following flexibilities and conditions provided by the CARES Act:

- The funds may be used to cover or reimburse allowable costs incurred by a State or locality before the award of funding (including prior to the signing of the CARES Act) to prevent, prepare for, and respond to COVID-19;
- The funds are not subject to the spending cap on emergency shelter and outreach under 24 CFR 576.100(b)(1);
- Up to 10 percent of funds may be used for administrative costs, as opposed to 7.5 percent as provided by 24 CFR 576.108(a);
- The funds are exempt from the ESG match requirements, including 24 CFR 576.201;
- The funds are not subject to the consultation and citizen participation requirements that otherwise apply to the Emergency Solutions Grants, however each recipient must

HUD's Office of Community Planning and Development (CPD) is looking forward to working with your jurisdiction to successfully meet the urgent and complex challenges faced by our communities. If you or your staff has questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,

John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

June 9, 2020

The Honorable Paige Cognetti
Mayor of Scranton
340 N Washington Avenue
Municipal Building
Scranton, PA 18503-1582

Dear Mayor Cognetti:

I am pleased to inform you of the second allocation of Emergency Solutions Grants (ESG) Program funds HUD is awarding to your jurisdiction in the amount of $622,150, as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special ESG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are homeless or receiving homeless assistance; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19.

President Trump signed the CARES Act on March 27, 2020 to help the Nation respond to the coronavirus outbreak. The CARES Act made available an additional $4 billion in ESG-CV funds to supplement the Fiscal Year (FY) 2020 ESG funding provided under the Further Consolidated Appropriations Act, 2020 (Public Law 116-94). Of this amount, the Department previously allocated $1 billion for ESG-CV grants based on the FY 2020 ESG formula and set aside $40 million for technical assistance.

An additional $2.96 billion in funding for ESG-CV grants is now being allocated directly to States or units of local government by a separate formula developed by the Secretary. The formula approved by the Secretary includes variables that quantify the population currently experiencing and at risk of homelessness, including:

- Total Homeless Population
- Unsheltered Homeless Population
- Total Very Low Income (VLI) Renters
- VLI Renters that are Overcrowded or without a Kitchen or Plumbing

The variables were further weighted to adjust for fair market rents. HUD's formula methodology for this second allocation can be found at https://www.hud.gov/sites/dfiles/CPD/documents/ESG_CARES_Act_Round_2_Allocation_Methodology_rev.pdf

As with the first allocation, this second allocation of ESG-CV funds is subject to the following flexibilities and conditions provided by the CARES Act:

- The funds may be used to cover or reimburse allowable costs incurred by a State or locality before the award of funding (including prior to the signing of the CARES Act) to prevent, prepare for, and respond to COVID-19;
- The funds are not subject to the spending cap on emergency shelter and outreach under 24 CFR 576.100(b)(1);
- Up to 10 percent of funds may be used for administrative costs, as opposed to 7.5 percent as provided by 24 CFR 576.108(a);
- The funds are exempt from the ESG match requirements, including 24 CFR 576.201;
- The funds are not subject to the consultation and citizen participation requirements that otherwise apply to the Emergency Solutions Grants, however each recipient must publish how its allocation has and will be used, at a minimum, on the Internet at the appropriate Government web site or through other electronic media;
- The funds may be used to provide homelessness prevention assistance (as authorized under 24 CFR 576.103 or subsequent HUD notices) to any individual or family who does not have income higher than HUD's Very Low-Income Limit for the area and meets the criteria in paragraphs (1)(ii) and (1)(iii) of the "at risk of homelessness" definition in 24 CFR 576.3;
- That recipients may deviate from applicable procurement standards when using these funds to procure goods and services to prevent, prepare for, and respond to coronavirus, notwithstanding 24 CFR 576.407(f) and 2 CFR 200.317-200.326;
- While we encourage you to offer treatment and supportive services when necessary to assist vulnerable homeless populations, individuals and families experiencing homelessness must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used, notwithstanding 24 CFR 576.401(e).

In addition, the Act authorizes the Secretary to grant waivers of and specify alternative requirements for statutes and regulations the Secretary administers in connection with the use of ESG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). These waivers and alternative requirements can be issued when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus. HUD has made available the following waivers that are applicable to ESG-CV funding:

- CPD Memo: Availability of Additional Waivers for CPD Grant Programs to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19 (5/22/2020)
    - **Waiver Applicability to ESG-CV** - Made all ESG waivers provided in 3/31/2020 memo applicable to ESG-CV

- **Housing Stability Case Management** – Original waiver (see below) is extended an additional 3 months beginning on the date of the memorandum (5/22/2020)

- CPD Memo: Availability of Waivers of CPD Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19 for CoC, ESG, and HOPWA (3/31/2020)
  - **HMIS Lead Activities** - Allows any recipient to use ESG funds to pay costs of upgrading or enhancing its local HMIS to incorporate data on ESG Program participants and ESG activities related to COVID-19
  - **Re-evaluations for Homelessness Prevention Assistance** - For up to the 2-year period beginning on the date of the waiver memorandum (3/31/2020), the required frequency of re-evaluations for homelessness prevention assistance under section 576.401(b) is waived
  - **Housing Stability Case Management** - For the 2-month period beginning on the date of the waiver memorandum (3/31/2020), the required frequency of housing stability case management for homelessness prevention and rapid re-housing assistance is waived
  - **Restriction of Rental Assistance to Units At or Below FMR** - For the 6-month period beginning on the date of the waiver memorandum (3/31/2020), the FMR restriction is waived for any individual or family receiving Rapid Re-housing or Homelessness Prevention assistance who executes a lease for a unit

The Department is developing a notice that will further lay out the CARES Act provisions and other waivers and requirements to enable swift implementation of ESG-CV grants. This notice and any subsequent notices of waivers and alternative requirements will be made available on HUD's website and distributed to recipients. The Department will also support recipients with technical assistance.

As your jurisdiction continues to develop its plan to use these grant funds, HUD encourages approaches that prioritize the unique needs of persons experiencing homelessness and the development of partnerships between all levels of government and the private for-profit and non-profit sectors. Your jurisdiction should coordinate with State and local health authorities as you support state or local pandemic response. HUD encourages you to share successes that may help other recipients. Like other supplemental funding, ESG-CV grants are subject to oversight and tracking. We look forward to working with you to achieve the best possible outcomes for people experiencing and at risk of homelessness and to prevent fraud, waste, and abuse.

Importantly, proper reporting in the Integrated Disbursement and Information System (IDIS) and Homeless Management Information Systems (HMIS) is critical to ensuring recipients are complying with program requirements and policies, providing demographic and income information about the persons who benefit from funded activities, and allowing HUD to monitor recipients. Your jurisdiction's ongoing attention is essential to ensuring complete and accurate reporting of performance measurement data.

All ESG recipients must ensure they maintain active Dun and Bradstreet Numbering System (DUNS) numbers in the System for Award Management (SAM) system. Entities must have an active and unexpired DUNS before execution of grant agreements to avoid delays in the obligation of funds which will delay your ability to drawdown funds in IDIS. Recipients are required to maintain an active SAMs registration by re-activating their DUNS number annually in the SAM system for the entire drawdown period of their grants. DUNS numbers can be registered and renewed each year at the following website: https://www.sam.gov/SAM/.

HUD's Office of Community Planning and Development (CPD) is looking forward to working with your jurisdiction to successfully meet the urgent and complex challenges faced by our communities. If you or your staff have questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,

John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

Received

Updated: 2/25/20

2020 Applications Received
Community Development Block Grant (CDBG)
(Estimated $2,600,000) 2020 Actual Allocation - $2,504,130 / Public Service Cap $428,519

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	**2020 Community Development Block Grant**											Public Serv		Public Serv
2							Matrix	National	Applicant's	OECD	CAC	CAC	Council Approved	Council Approved
3	Applicant/Agency	Date Rec'd	Address	Contact Person	Project Title	Project Description	Code	Objective	Requested Amt	Score	Proposed Amt	Proposed Amt	XX/XX/2020	XX/XX/2020
4	City of Scranton-OECD	06/25/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Sidewalks & Streetscape Improvements	The Administration and coordination for the design and construction of new public sidewalks with ADA ramps, streetscape and lighting improvements that will serve to increase economic development in selected areas within the City of Scranton	03L	LMA	$400,000.00	95%	$255,465.00			
5	City of Scranton-OECD	07/18/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Re-Construction of city street including installation of ADA curb ramps	The administation and coordination for the design and reconstruction of public streets with ADA ramps, Approx. 50 to 75 average city blocks.	03L	LMA	$1,500,000.00	95%	$500,000.00			
6	City of Scranton-OECD	07/19/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	McLain Park Improvements Phase 3	The Administration and coordination for the design and reconstruction of the Basketball Court, construction of a Park Pavilion and installation of security cameras.	03L	LMA	$204,500.00	90%	$204,500.00			
7	St. Joseph's Center	08/01/19	1213 Prospect Ave., Scranton PA 18505	Sister Maryalice Jacquinot	Mother Infant Program	The Center provides individuals and families who have special needs the opportunity to develop their abilities and potential to the fullest extent possible through residential, community and home-based services, outpatient therapy, materitry/family and adoption services.	05L	LMC	$25,000.00	93%		$25,000.00		
8	Scranton OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	CDBG for HOME	2019 CDBG Administration for HOME Program per 570.206 Matrix.	21H	NA	$35,000.00	95%	$35,000.00			
9	City of Scranton-OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	CDBG Administration	Administration costs = 19.5%	21A	NA	$502,000.00	95%	$495,000.00			
10	City of Scranton-OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	Section 108 Loan Payment	Payment of 2020 Section 108 Loan.	19F	NA	$215,695.00	100%	$215,695.00			

tabbies

EXHIBIT "B"

Received

Updated: 2/25/20

2020 Applications Received
Community Development Block Grant (CDBG)
(Estimated $2,600,000) 2020 Actual Allocation - $2,504,136 / Public Service Cap $418,618

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	**2020 Community Development Block Grant**											Public Serv		Public Serv
2							Matrix	National	Requested	OECD	CAC	CAC	Council Approved	Council Approved
3	Applicant Name	Date Rec'd	Address	Contact Email	Project Name	Project Description	Code	Objective	Funding Amt	Score	Proposed Amt	Proposed Amt	XX/XX/2020	XX/XX/2020
11	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	1004 Jackson St., Scranton PA, 18504	Lisa Durkin, President and CEO	Illumination Youth Arts	Provide low-income, at-risk youth, ages 5-18, with artistic education and experience during after-school hours.	05D	LMC	$20,000.00	98%		$20,000.00		
12	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	349 SL Andrew Ln, Tunkhannock, PA 18657	Lisa Durkin, President and CEO	Project Hope	To serve low-income children in the City of Scranton, ages 5-12, through summer camp that meets educational, nutritional, and recreational needs.	05L	LMC	$80,000.00	90%		$80,000.00		
13	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	629 Cedar Ave., Scranton, PA 18504	Lisa Durkin, President and CEO	SCOLA Learning Center	To provide adult literacy and English as a Second Language classes to residents of the City of Scranton.	05H	LMC	$20,000.00	92%		$20,000.00		
14	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	410 Olive St., Scranton, PA 18505	Lisa Durkin, President and CEO	Condemnation Assistance Program	To provide on-call, 24-7 case management and emergency assistance to individuals displaced through the City of Scranton's Code Enforcement Program.	05Q/05S	LMC	$40,000.00	100%		$40,000.00		
15	Catherine McAuley Center	08/08/19	430 Pittston Ave., Scranton, PA 18505	Krister Somers, Executive Director	Rapid Rehousing Support for Homeless Women Exiting Emergency Shelters	Six months of case management support and rental assistance as 3 women and their children move toward permanent housing.	05S	LMC	$12,000.00	95%		$12,000.00		
16	City of Scranton-OECD	08/09/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Developing Job Creation Opportunities	The Administration and coordination of the City of Scranton's OECD Business Loan Program/Site Infrastructure Improvements to benefit low-to-moderate income persons through job creation where 51% of the positions created are held by low/mod income persons.	18A	LMJ	$500,000.00	95%	$100,000.00			
17	Boys and Girls Club of NEPA	08/09/19	609 Ash St., Scranton, PA 18510	Tricia Thomas, Executive Director	Security System Project	A new comprehensive security system for our building is desperately needed to keep our kids, staff, community and building safe.	03Z	LMA	$77,798.00	90%	$77,798.00			
18	Boys and Girls Club of NEPA	08/09/19	609 Ash St., Scranton, PA 18510	Tricia Thomas, Executive Director	Park II Program	The Park II Program is the neighborhood version of the city of Scranton and the Scranton School District's sites in low-income neighborhoods to provide programming.	05L	LMC	$41,410.00	90%		$0.00		

Received

Updated: 2/25/20

2020 Applications Received
Community Development Block Grant (CDBG)
(Estimated $2,600,000) 2020 Actual Allocation - $2,804,130 / Public Service Cap $420,619

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1	**2020 Community Development Block Grant**											Public Serv		Public Serv
2							Matrix	National	Applicant	OECD	CAC	CAC	Council Approved	Council Approved
3	Applicant Name	Deadline/XX	Address	Contact Person	Project Name	Project Description	Code	Objective	Requested Amt	Score	Proposed Amt	Proposed Amt	XX/XX/2020	XX/XX/2020
19	City of Scranton-Police Department	08/14/19	100 South Washington Ave., Scranton PA 18503	Maggie Perry, Grant Writer	Neighborhood Police Patrol	Designated police officers to work only in low to moderate income areas of Scranton.	05I	LMA	$275,202.00	83%		$0.00		
20	Scranton Lackawanna Human Development Agency	08/15/19	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz, Executive Director	Head Start Center	Replace outdated surface area and playground equipment at 637-639 Madison Ave.	3	LMC/LMA	$85,000.00	80%	$85,000.00			
21	Scranton Lackawanna Human Development Agency	08/15/19	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz, Executive Director	Weatherization Program	45 homes in Scranton eligible to receive weatherization services under LIHEAP. Those low income homes can not receive until deferral issue is resolved.	14F	LMC	$80,000.00	95%	$80,000.00			
22	Catholic Social Services	08/20/19	504 Penn Avenue, Scranton PA 18509	Stephen Nocilla, Executive Director	St. Anthony's Haven	The renovation of four (4) rooms utilized by homeless individuals. All rooms will receive new acoustical ceilings, tile flooring, replacement of damanged sheatrock, new doors and frames, countertops in kitchen, chair rail in dinning area, new LED lights,	03C	LMC	$93,672.00	90%	$93,672.00			
23	City of Scranton Lisencing, Inspections, and Permits	08/23/19	340 N. Washington Ave., Scranton PA 18503	Thomas Oleski, Director	Demolition of Hazardous Structures	Demolition and disposal of blighted and abandoned properties.	4	SBS	$400,000.00	45%	$225,000.00			
24	Women's Resource Center	08/23/19	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	Public Facility Improvement Project	Replacement of parking areas to include the installation of a retaining wall and a rain garden for storm water protection.	03G		$100,000.00	90%	$100,000.00			
25	Connell Park	08/22/19	982 Providence Rd., Scranton PA 18508	Brian Fallon, Director of Parks and Recreation	Connell Park	Demolition of pool house, add fence, and have park handicap accessible. Demolition of concession stand and create a playground update.	03F	LMA	$150,000.00	81%	$150,000.00			
26	**TOTAL**								$4,857,277.00		$2,607,130.00	$101,000.00	$0.00	$0.00
27										Total of 26K + 26L	$2,804,130.00			$0.00

Received

Emergency Solutions Grant ESG 2020 Estimated Allocation $220,000 Actual Allocation $235,909

Updated: 2/25/20

PASSED BY COUNCIL XX/XX/2020

$141,545 cap on Emergency Shelter (60%)

Applicant's Name	Date Rec'd	Address	Contact Person	Narrative	Proposed Amt.	Score	CAO Proposed Amt. Shelter Cap	CAO Proposed Rapid Re-Housing	CAO Proposed Homeless Prevention	CAO Proposed Admin 7.5% Cap	Total of Services	Approved by Council AMOUNTS
St. Joseph's Center-Walsh Manor	8/1/2019	2010 Adams Ave., Scranton PA 18509	Sister Maryalice Jacquinot	An emergency shelter for women who are experiencing homelessness while pregnant. Providing safe, secure housing and intensive case management, a supportive environment, 24 hour/day supervision. Food, bedding, laundry facilities and transportation are offered free of charge to the residents.	$25,000.00	95%	$21,000.00					
Office of Economic and Community Development	8/5/2019	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	Administration application	$17,693.00	91%				$17,693.00		
Catholic Social Services Diocese of Scranton, Inc.	8/7/2019	504 Penn Avenue, Scranton PA 18509	Stephen R. Nocilla, Executive Director of Housing & Residential Services	Emergency Homeless Shelter providing nightly services to 26 adult men and women 7 days per week, 365 days per year	$55,000.00	90%	$45,000.00					

Emergency Solutions Grant ESG 2020 Estimated Allocation $220,000 Actual Allocation $235,909

Updated: 2/25/20

PASSED BY COUNCIL XX/XX/2020

$141,545 cap on Emergency Shelter (60%)

Applicant's Name	Date Rec'd	Address	Contact Person	Narrative	Proposed Amt.	Score	CAC Proposed Alloc. Shelter Cap	CAC Proposed Rapid Re-Housing	CAC Proposed Homeless Prevention	CAC Proposed Admin (7.5% Cap)	Total all	Approved by Council AMOUNTS
United Neighborhood Centers of NEPA	8/7/2019	777 Keystone Industrial Park Road Throop, PA 18512	Lisa Durkin President and CEO	HMIS. Funding from ESG would support UNC's Homeless Management Information System (HMIS). UNC uses HMIS to collect housing data and client data for homeless individuals and people at risk of becoming homeless. Activities that UNC performs with 2020 ESG funds will include: paying salaries for operating HMIS, the monitoring and review of data quality, completing data analysis, implementation and compliance with HMIS requirements, administering the HMIS system, conducting training on using the system, and paying licensing fees for the system usage charged by the HMIS vendor.	$10,000.00	91%		$10,000.00				
United Neighborhood Centers of NEPA	8/7/2019	777 Keystone Industrial Park Road Throop, PA 18512	Lisa Durkin President and CEO	Rapid Re-Housing. UNC's Rapid Re-Housing Program is an intervention that is informed by the Housing First Approach. It assists families with rapid re-housing and stabilization services through case management, assistance with housing search and replacement, as well as financial support with rental assistance. The case managers not only provide assessment and coordinate services, they are directly involved in helping the client with housing searches, applications, and agreements. The goal of this aspect of the program is to reduce the amount of time an individual and family experiencing homelessness by assisting them with moving directly into permanent housing, solving the immediate crisis of homelessness.	$31,000.00	91%		$28,000.00				

Emergency Solutions Grant ESG 2020 Estimated Allocation $220,000 Actual Allocation $235,909

Updated: 2/25/20

PASSED BY COUNCIL XX/XX/2020

$141,545 cap on Emergency Shelter (60%)

Applicant's Name	Date Rec'd	Address	Contact Person	Narrative	Proposed Amt.	Score	CAC Proposed Amt. Shelter Cap	CAC Proposed Rapid Re-Housing	CAC Proposed Homeless Prevention	CAC Proposed Admin 7.5% Cap	Total all services	Approved by Council AMOUNTS
Community Intervention Center	8/7/2019	445 North 6th Avenue Scranton, PA 18503	Kimberly Cadugan Executive Director	Rapid Re-Housing. Rapid Re-Housing is a successful community strategy for ending homelessness. This intent is to minimize the length of time an individual or family with an income remains in the limbo of homelessness by helping the household quickly re-establish stability. Rapid Re-Housing at the Community Intervention Center offers Housing Relocation and Stabilization Services: Other financial assistance (rental fees, security deposits, last month's rent, utility deposits, utility payments and moving costs	$10,000.00	95%		$10,000.00				
Community Intervention Center	8/7/2019	445 North 6th Avenue Scranton, PA 18503	Kimberly Cadugan Executive Director	Emergency Day Shelter Services. Essential Services. Operational seven days a week, temporary mailing address, contact board, dedicated client telephone service, storage, shower and laundry, meals, crisis intervention situational advising and referrals for behavioral health, medical, housing, employment, government entitlement assistance, transportation, and the PA ID assistance. Program Funded: no fee for service	$20,000.00	90%	$17,695.00					
Catherine McAuley Center	8/22/2019	430 Pittston Ave., Scranton PA 18505	Krista Somers, Executive Director	The Center offers a short term three month Transitional Housing Program for homeless or near homeless women and children. Intensive case management, rental assistance, furniture and household	$12,000.00	95%		$12,000.00				
Catherine McAuley Center	8/22/2019	430 Pittston Ave., Scranton PA 18505	Krista Somers, Executive Director	Emergency Shelter/Family Support Program works to move women and children from homlesness to some degree of independence and to assist them to take control of their lives including intensive case management, educational sessions, finding safe and affordable housing, transportation, job hunting, recreation and linkeages to all mainstream resources.	$28,000.00	95%	$28,000.00					
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	WRC Emergency Safe Housing for survivors of domestic and/or sexual violence.	$27,763.00	93%	$27,763.00					

Emergency Solutions Grant ESG 2020 Estimated Allocation $220,000 Actual Allocation $235,909

Updated: 2/25/20

PASSED BY COUNCIL XX/XX/2020

$141,545 cap on Emergency Shelter (60%)

Applicant's Name	Date Rec'd	Address	Contact Person	Narrative	Proposed Amt.	Score	CAC Proposed Amt. Shelter Cap	CAC Proposed Rapid Re-Housing	CAC Proposed Homeless Prevention	CAC Proposed Admin 7.5% Cap	Total all services	Approved by Council AMOUNTS
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	WRC is the sole provider of services for victims of domestic violence, dating violence, sexual assault, and/or stalking in Lackawanna and Susquehanna Counties.	$500.00	93%			$500.00			
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	Rapid Re-Housing for survivors of domestic and/or sexual violence.	$17,755.00	90%		$17,755.00				
					$254,711.00		$136,001.00	$77,755.00	$500.00	$17,693.00	$235,909.00	$0.00

Received

Estimated $500,000 2020 Proposed Funding-HOME FUNDING 2020 Actual Allocation $643,392 Updated: 2/25/20

Applicant Name	Date Received	Address	Contact Person	Project Name	Project Description	Requested Amt	OECD SCORE	Nat. Obj.	CAC Proposed Amount	XX/XX/2020 Council Approved
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	2020 HOME CHDO	CHDO is a non-profit community based organization that has staff with capacity to develop affordable housing for the community it serves. At least 15% of HOME funds must be set aside for CHDO. OECD will bid CHDO funding out.	$75,000.00	90%	LMI	$96,509.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	2020 HOME ADMIN	10% of each year's HOME funding must be used for reasonable administrative and planning costs in compliance with HOME rules and regulations.	$50,000.00	91%	LMI	$64,339.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	Homebuyer Program	To assist income eligible homebuyers purchase hoems in the City of Scranton by providing assistance with down payment and closing costs.	$200,000.00	95%	LMI	$131,200.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	Homeowner Housing Rehabilitation Program	Rehabilitation of homes located in the City of Scranton to comply with City Codes. Eligibility is based on income. Must be a 1-unit home, primary residence, and applicant must not hold ownership in any other property.	$200,000.00	90%	LMI	$131,200.00	
Scranton Lackawanna Resources Development Corporation (SLRDC)	8/15/2019	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz	2428 North Main Ave. Construction	Construction of a 3-4 bedroom home in the City of Scranton to be sold at price under $130,000 and provide an affordable housing option.	$200,000.00	95%	LMI	$107,599.00	

Estimated $600,000 2020 Proposed Funding-HOME FUNDING 2020 Actual Allocation $843,392 Updated: 2/25/20

Applicant Name	Date Received	Address	Contact Person	Project Name	Project Description	Requested Amt.	OECD SCORE	Nat. Obj.	CAC Proposed Amount	XX/XX/2020 Council Approved
NeighborWorks Northeastern Pennsylvania	8/23/2019	1510 North Main Avenue, Scranton PA 18508	Jesse Ergott, President and CEO	Property Renovation: TBD #2021-1	Renovation to bring property up to code and eliminate a potential source of blight in a particular Scranton neighborhood. This project includes renovating 1 unit for homeownership.	$112,545.00	92%	LMI	$112,545.00	
Wade Cooper Companies	8/23/2019	500 South Front St.10th Floor, Columbus, Ohio 43215	Andrew Cohen. Senior Vice President	Scranton Senior Apartments	Scranton Senior Apartments is a new construction 4 story 50-unit independent senior (62 and older) rental housing project. The apartment building will be designed for independent seniors with appropriate support services.	$500,000.00	83%	LMI	$0.00	
Total:						$1,337,545.00			$843,392.00	$0.00

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020. " BY AMENDING THE 2020 ACTION PLAN BY PROGRAMMING $1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING $1,435,629 (ROUND #1 $813,478 AND ROUND #2 $622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

Very truly yours,

Joseph O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020. " BY AMENDING THE 2020 ACTION PLAN BY UTILIZING EIGHTY THOUSAND DOLLARS ($80,000.00) UNDER CDBG.

WHEREAS, the City of Scranton through the Office of Economic and Community Development requested funding in the amount of $80,000.00 to serve low income children ages 5-12 through summer camp held by United Neighborhood Centers; and

WHEREAS, the Coronavirus (COVID-19) pandemic has made the project unfeasible; and

WHEREAS, the funding in the amount of $80,000.00 to serve low income children ages 5-12 through summer camp held by United Neighborhood Centers needs to be cancelled and changed to fund United Neighborhood Centers Certified Housing Councilor (See Exhibit A); and

WHEREAS, there is a substantial need for the funding for a Certified Housing Councilor; and

WHEREAS, since the total funding for the project exceeds by more than ten (10%) percent from the amount identified in the 2020 Action Plan, the City is required to do a Substantial Amendment to the 2018 Annual Action Plan (See "Exhibit B").

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that File of the Council No. 4, 2020 is hereby amended to amend the 2020 Action Plan by funding in the amount of $80,000.00 United Neighborhood Centers Certified Housing Councilor.

SECTION 1. In all other respects File of the Council No. 4, 2020 shall remain in full force and effect.

SECTION 2. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deed advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 3. This Ordinance shall become effective immediately upon approval.

SECTION 4. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?
OECD
Substantial Amendment due to CARES Act

Summary and Facts of the legislation
The City of Scranton through the Office of Economic and Community Development requested funding in the amount of $80,000.00 to serve low income children ages 5-12 through summer camp held by United Neighborhood Centers, however, the Coronavirus (COVID-19) pandemic has made the project unfeasible. The funding in the amount of $80,000.00 to serve low income children ages 5-12 through summer camp held by United Neighborhood Centers needs to be cancelled and changed to fund United Neighborhood Centers Certified Housing Councilor.
There is a substantial need for the funding for a Certified Housing Councilor.

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities
Amending the 2020 Action plan because, due to Covid, the United Neighborhood Centers summer camp was cancelled. There is a substantial need for a Certified Housing Councilor.

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)
$80,000 would have funded the UNC Project Hope, however, the camp was cancelled due to Covid.

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.
The City of Scranton through the Office of Economic and Community Development requested funding in the amount of $80,000.00 to serve low income children ages 5-12 through summer camp held by United Neighborhood Centers, however, the Coronavirus (COVID-19) pandemic has made the project unfeasible. The funding in the amount of $80,000.00 to serve low income children ages 5-12 through summer camp held by United Neighborhood Centers needs to be cancelled and changed to fund United Neighborhood Centers Certified Housing Councilor.

Priority Status/Deadlines, if any

Why should the Council unanimously support this legislation?
There is a substantial need for the funding.

Include any other pertinent details and/or relevant information that the Council should be aware of:

UNITED NEIGHBORHOOD CENTERS
of Northeastern Pennsylvania

July 29, 2020

Office of Economic and Community Development (OECD)
Municipal Building
340 N. Washington Ave.
Scranton, Pennsylvania

To Whom It May Concern;

United Neighborhood Centers (UNC) seeks to amend the FY2020 CDBG request and to reallocate $50,000 of the Project Hope funding to Housing Counseling and $30,000 of the Project Hope funding to the Pine Brook Revitalization Project. Due to safety concerns with the COVID-19 pandemic, United Neighborhood Centers has decided to host a virtual camp this year, and forgo the traditional in-person Project Hope summer camp. As a result, this request for amendment is being made to support UNC's Housing Counseling Program, which provides vital counseling services for the community, as well as the Pine Brook Revitalization Project, an initiative in Scranton's Pine Brook neighborhood.

Please do not hesitate to contact me with any further questions at 570-346-0759 or jwallo@uncnepa.org.

Sincerely,

Jessica Wallo
Vice President of Programs and Services
United Neighborhood Centers

Cc: Lisa Durkin

EXHIBIT
"A"

Received

Updated: 2/25/20

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Community Development Block Grant (CDBG)
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4	City of Scranton-OECD	08/25/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Sidewalks & Streetscape Improvements	The Administration and coordination for the design and construction of new public sidewalks with ADA ramps, streetscape and lighting improvements that will serve to increase ecoonomic development in selected areas within the City of Scranton.	03L	LMA	$400,000.00	95%	$255,465.00			
5	City of Scranton-OECD	07/18/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Re-Construction of city street including installation of ADA curb ramps	The administation and coordination for the design and reconstruction of public streets with ADA ramps, Approx. 50 to 75 average city blocks.	03L	LMA	$1,500,000.00	95%	$500,000.00			
6	City of Scranton-OECD	07/19/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	McLain Park Improvements Phase 3	The Administration and coordination for the design and reconstruction of the Basketball Court, construction of a Park Pavilion and installation of security cameras.	03L	LMA	$204,500.00	90%	$204,500.00			
7	St Joseph's Center	08/01/19	1213 Prospect Ave., Scranton PA 18505	Sister Maryalice Jacquinot	Mother Infant Program	The Center provides individuals and families who have special needs the opportunity to develop their abilities and potential to the fullest extent possible through residential, community and home-based services, outpatient therapy, materitny/family and adoption services.	05L	LMC	$25,000.00	93%		$25,000.00		
8	Scranton OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	CDBG for HOME	2019 CDBG Administration for HOME Program per 570.206 Matrix.	21H	NA	$35,000.00	95%	$35,000.00			
9	City of Scranton-OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	CDBG Administration	Administration costs = 19.5%	21A	NA	$502,000.00	95%	$485,000.00			
10	City of Scranton-OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	Section 108 Loan Payment	Payment of 2020 Section 108 Loan.	19F	NA	$215,695.00	100%	$215,695.00			

tabbies

EXHIBIT "B"

Received

Updated: 2/26/20

2020 Applications Received
Community Development Block Grant (CDBG)
(Estimated $2,600,000) 2020 Actual Allocation - $2,604,130 / Public Service Cap $428,816

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	**2020 Community Development Block Grant**											Public Serv		Public Serv
2							Matrix	National	Applicants	OECD	CAC	CAC	Council Approved	Council Approved
3	Applicant Name	Date Rec'd	Address	Contact Person	Project Name	Project Description	Code	Objective	Request Amt	Score	Proposed Amt	Proposed Amt	XX/XX/2020	XX/XX/2020
11	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	1004 Jackson St., Scranton PA, 18504	Lisa Durkin, President and CEO	Illumination Youth Arts	Provide low-income, at-risk youth, ages 5-18, with artistic education and experience during after-school hours.	05D	LMC	$20,000.00	98%		$20,000.00		
12	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	349 St. Andrew Ln, Tunkhannock, PA 18657	Lisa Durkin, President and CEO	Project Hope	To serve low-income children in the City of Scranton, ages 5-12, through summer camp that meets educational, nutritional, and recreational needs.	05L	LMC	$60,000.00	90%		$60,000.00		
13	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	629 Cedar Ave., Scranton, PA 18504	Lisa Durkin, President and CEO	SCOLA Learning Center	To provide adult literacy and English as a Second Language classes to residents of the City of Scranton.	05H	LMC	$20,000.00	92%		$20,000.00		
14	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	410 Olive St., Scranton, PA 18505	Lisa Durkin, President and CEO	Condemnation Assistance Program	To provide on-call, 24-7 case management and emergency assistance to individuals displaced through the City of Scranton's Code Enforement Program.	05Q/05S	LMC	$40,000.00	100%		$40,000.00		
15	Catherine McAuley Center	08/08/19	430 Pittston Ave., Scranton, PA 18505	Krister Somers, Executive Director	Rapid Rehousing Support for Homeless Women Exiting Emergency Shelters	Six months of case management support and rental assistance as 3 women and their children move toward permanent housing.	05S	LMC	$12,000.00	95%		$12,000.00		
16	City of Scranton-OECD	08/09/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Developing Job Creation Opportunities	The Administration and coordination of the City of Scranton's OECD Business Loan Program/Site Infrastructure Improvements to benefit low-to-moderate income persons through job creation where 51% of the positions created are held by low/mod income persons.	18A	LMJ	$500,000.00	95%	$100,000.00			
17	Boys and Girls Club of NEPA	08/09/19	609 Ash St., Scranton, PA 18510	Tricia Thomas, Executive Director	Security System Project	A new comprehensive security system for our building is desperately needed to keep our kids, staff, community and building safe.	03Z	LMA	$77,798.00	90%	$77,798.00			
18	Boys and Girls Club of NEPA	08/09/19	609 Ash St., Scranton, PA 18510	Tricia Thomas, Executive Director	Park It Program	The Park It Program is the neighborhood version of the city of Scranton and the Scranton School District's sites in low-income neighborhoods to provide programming.	05L	LMC	$41,410.00	90%		$0.00		

Received

Updated: 2/25/20

2020 Applications Received
Community Development Block Grant (CDBG)
(Estimated $2,600,000) 2020 Actual Allocation - $2,804,130 / Public Service Cap $420,619

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	**2020 Community Development Block Grant**											Public Serv		Public Serv
2							Matrix	National	Applicant's	OECD	CAC	CAC	Council Approved	Council Approved
3	Applicant Name	Date Rec'd	Address	Contact Person	Project Name	Project Description	Code	Objective	Requested Amt	Score	Proposed Amt	Proposed Amt	XX/XX/2020	XX/XX/2020
19	City of Scranton-Police Department	08/14/19	100 South Washington Ave., Scranton PA 18503	Maggie Parry, Grant Writer	Neighborhood Police Patrol	Designated police officers to work only in low to moderate income areas of Scranton.	05I	LMA	$275,202.00	83%		$0.00		
20	Scranton Lackawanna Human Development Agency	08/15/19	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz, Executive Director	Head Start Center	Replace outdated surface area and playground equipment at 637-639 Madison Ave.	3	LMC/LMA	$85,000.00	80%	$85,000.00			
21	Scranton Lackawanna Human Development Agency	08/15/19	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz, Executive Director	Weatherization Program	45 homes in Scranton eligible to receive weatherization services under LIHEAP. Those low income homes can not receive until deferral issue is resolved.	14F	LMC	$80,000.00	95%	$60,000.00			
22	Catholic Social Services	08/20/19	504 Penn Avenue, Scranton PA 18509	Stephen Nocilla, Executive Director	St. Anthony's Haven	The renovation of four (4) rooms utilized by homeless individuals. All rooms will receive new acoustical ceilings, tile flooring, replacement of damanged sheatrock, new doors and frames, countertops in kitchen, chair rail in dinning area, new LED lights,	03C	LMC	$93,672.00	90%	$93,872.00			
23	City of Scranton Lisencing, Inspections, and Permits	08/23/19	340 N. Washington Ave., Scranton PA 18503	Thomas Oleski, Director	Demolition of Hazardous Structures	Demolition and disposal of blighted and abandoned properties.	4	SBS	$400,000.00	45%	$225,000.00			
24	Women's Resource Center	08/23/19	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	Public Facility Improvement Project	Replacement of parking areas to include the installation of a retaining wall and a rain garden for storm water protection.	03G		$100,000.00	90%	$100,000.00			
25	Connell Park	08/22/19	962 Providence Rd., Scranton PA 18508	Brian Fallon, Director of Parks and Recreation	Connell Park	Demolition of pool house, add fence, and have park handicap accessible. Demolition of concession stand and create a playground update.	03F	LMA	$150,000.00	81%	$150,000.00			
26	**TOTAL**								$4,857,277.00		$2,607,130.00	$107,000.00	$0.00	$0.00
27										Total of 26K + 26L	$2,804,130.00			$0.00

Received

Emergency Solutions Grant ESG 2020 Estimated Allocation $220,000 Actual Allocation $235,909

Updated: 2/25/20

PASSED BY COUNCIL XX/XX/2020

$141,545 cap on Emergency Shelter (60%)

Applicant's Name	Date Rec'd	Address	Contact Person	Narrative	Proposed Amt.	Score	CAO Proposed Amt. Shelter Cap	CAO Proposed Rapid Re-Housing	CAO Proposed Homeless Prevention	CAO Proposed Admin 7.5% Cap	Total all services	Approved by Council AMOUNTS
St. Joseph's Center-Walsh Manor	8/1/2019	2010 Adams Ave., Scranton PA 18509	Sister Maryalice Jacquinot	An emergency shelter for women who are experiencing homelessness while pregnant. Providing safe, secure housing and intensive case management, a supportive environment, 24 hour/day supervision. Food, bedding, laundry facilities and transportation are offered free of charge to the residents.	$25,000.00	95%	$141,545.00					
Office of Economic and Community Development	8/5/2019	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	Administration application	$17,693.00	91%				$17,693.00		
Catholic Social Services Diocese of Scranton, Inc.	8/7/2019	504 Penn Avenue, Scranton PA 18509	Stephen R. Nocilla, Executive Director of Housing & Residential Services	Emergency Homeless Shelter providing nightly services to 26 adult men and women 7 days per week, 365 days per year	$55,000.00	90%	$45,000.00					

Emergency Solutions Grant ESG 2020 Estimated Allocation $220,000 Actual Allocation $235,909

Updated: 2/26/20

PASSED BY COUNCIL XX/XX/2020

$141,545 cap on Emergency Shelter (60%)

Applicant's Name	Date Rec'd	Address	Contact Person	Narrative	Proposed Amt.	Score	CAC Proposed Admin. Shelter Cap	CAC Proposed Rapid Re-Housing	CAC Proposed Homeless Prevention	CAC Proposed Admin. ESG Cap	Total all Amts.	Approved by Council AMOUNTS
United Neighborhood Centers of NEPA	8/7/2019	777 Keystone Industrial Park Road Throop, PA 18512	Lisa Durkin President and CEO	HMIS. Funding from ESG would support UNC's Homeless Management Information System (HMIS). UNC uses HMIS to collect housing data and client data for homeless individuals and people at risk of becoming homeless. Activities that UNC performs with 2020 ESG funds will include: paying salaries for operating HMIS, the monitoring and review of data quality, completing data analysis, implementation and compliance with HMIS requirements, administering the HMIS system, conducting training on using the system, and paying licensing fees for the system usage charged by the HMIS vendor.	$10,000.00	91%		$10,000.00				
United Neighborhood Centers of NEPA	8/7/2019	777 Keystone Industrial Park Road Throop, PA 18512	Lisa Durkin President and CEO	Rapid Re-Housing. UNC's Rapid Re-Housing Program is an intervention that is informed by the Housing First Approach. It assists families with rapid re-housing and stabilization services through case management, assistance with housing search and replacement, as well as financial support with rental assistance. The case managers not only provide assessment and coordinate services, they are directly involved in helping the client with housing searches, applications, and agreements. The goal of this aspect of the program is to reduce the amount of time an individual and family experiencing homelessness by assisting them with moving directly into permanent housing, solving the immediate crisis of homelessness.	$31,000.00	91%		$28,000.00				

Emergency Solutions Grant ESG 2020 Estimated Allocation $220,000 Actual Allocation $235,909

Updated: 2/26/20

PASSED BY COUNCIL XX/XX/2020

$141,545 cap on Emergency Shelter (60%)

Applicant's Name	Date Rec'd	Address	Contact Person	Remarks	Proposed Amt.	Score	CAO Proposed Amt. Shelter Cap	CAO Proposed Rapid Re-Housing	CAO Proposed Homeless Prevention	CAO Proposed Admin 7.5% cap	Total all services	Approved by Council AMOUNTS
Community Intervention Center	8/7/2019	445 North 6th Avenue Scranton, PA 18503	Kimberly Cadugan Executive Director	Rapid Re-Housing. Rapid Re-Housing is a successful community strategy for ending homelessness. This intent is to minimize the length of time an individual or family with an income remains in the limbo of homelessness by helping the household quickly re-establish stability. Rapid Re-Housing at the Community Intervention Center offers Housing Relocation and Stabilization Services: Other financial assistance (rental fees, security deposits, last month's rent, utility deposits, utility payments and moving costs	$10,000.00	95%		$10,000.00				
Community Intervention Center	8/7/2019	445 North 6th Avenue Scranton, PA 18503	Kimberly Cadugan Executive Director	Emergency Day Shelter Services. Essential Services. Operational seven days a week, temporary mailing address, contact board, dedicated client telephone service, storage, shower and laundry, meals, crisis intervention situational advising and referrals for behavioral health, medical, housing, employment, government entitlement assistance, transportation, and the PA ID assistance. Program Funded: no fee for service	$20,000.00	90%	$12,500.00					
Catherine McAuley Center	8/22/2019	430 Pittston Ave., Scranton PA 18505	Krista Somers, Executive Director	The Center offers a short term three month Transitional Housing Program for homeless or near homeless women and children. Intensive case management, rental assistance, furniture and household	$12,000.00	95%		$12,000.00				
Catherine McAuley Center	8/22/2019	430 Pittston Ave., Scranton PA 18505	Krista Somers, Executive Director	Emergency Shelter/Family Support Program works to move women and children from homlesness to some degree of independence and to assist them to take control of their lives including intensive case management, educational sessions, finding safe and affordable housing, transportation, job hunting, recreation and linkeages to all mainstream resources.	$28,000.00	95%	$28,000.00					
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	WRC Emergency Safe Housing for survivors of domestic and/or sexual violence.	$27,763.00	93%	$27,763.00					

Emergency Solutions Grant ESG 2020 Estimated Allocation $220,000 Actual Allocation $235,909

Updated: 2/26/20

PASSED BY COUNCIL XX/XX/2020

$141,545 cap on Emergency Shelter (60%)

Applicant's Name	Date Rec'd	Address	Contact Person	Narrative	Proposed Amt.	Score	CAC Proposed Amt. Shelter cap	CAC Proposed Rapid Re-Housing	CAC Proposed Homeless Prevention	CAC Proposed Admin 7.5% Cap	Total all services	Approved by Council XX/XX/19
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	WRC is the sole provider of services for victims of domestic violence, dating violence, sexual assault, and/or stalking in Lackawanna and Susquehanna Counties.	$500.00	93%			$500.00			
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	Rapid Re-Housing for survivors of domestic and/or sexual violence.	$17,755.00	90%		$17,755.00				
					$254,711.00		$139,951.00	$77,755.00	$500.00	$17,693.00	$235,909.00	$0.00

Received

Estimated $500,000 2020 Proposed Funding-HOME FUNDING 2020 Actual Allocation $643,392 Updated: 2/25/20

Applicant Name	Date Received	Address	Contact Person	Project Name	Project Description	Requested Amt.	OECD SCORE	Nat. Obj.	CAC Proposed Amount	XX/XX/2020 Council Approved
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	2020 HOME CHDO	CHDO is a non-profit community based organization that has staff with capacity to develop affordable housing for the community it serves. At least 15% of HOME funds must be set aside for CHDO. OECD will bid CHDO funding out.	$75,000.00	90%	LMI	$96,509.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	2020 HOME ADMIN	10% of each year's HOME funding must be used for reasonable administrative and planning costs in compliance with HOME rules and regulations.	$50,000.00	91%	LMI	$64,339.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	Homebuyer Program	To assist income eligible homebuyers purchase hoems in the City of Scranton by providing assistance with down payment and closing costs.	$200,000.00	95%	LMI	$131,200.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	Homeowner Housing Rehabilitation Program	Rehabilitation of homes located in the City of Scranton to comply with City Codes. Eligibility is based on income. Must be a 1-unit home, primary residence, and applicant must not hold ownership in any other property.	$200,000.00	90%	LMI	$131,200.00	
Scranton Lackawanna Resources Development Corporation (SLRDC)	8/15/2019	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz	2428 North Main Ave. Construction	Construction of a 3-4 bedroom home in the City of Scranton to be sold at price under $130,000 and provide an affordable housing option.	$200,000.00	95%	LMI	$107,599.00	

Estimated $500,000 2020 Proposed Funding-HOME FUNDING 2020 Actual Allocation $643,392 Updated: 2/25/20

Applicant Name	Date Received	Address	Contact Person	Project Name	Project Description	Requested Amt	OECD SCORE	Nat. Obj.	CAC Proposed Amount	XX/XX/2020 Council Approved
NeighborWorks Northeastern Pennsylvania	9/23/2019	1510 North Main Avenue, Scranton PA 18508	Jesse Ergott, President and CEO	Property Renovation: TBD #2021-1	Renovation to bring property up to code and elimiante a potential source of blight in a particular Scranton neighborhood. This project includes renovating 1 unit for homeownership.	$112,545.00	92%	LMI	$112,545.00	
Woda Cooper Companies	8/23/2019	500 South Front St.10th Floor, Columbus, Ohio 43215	Andrew Cohen. Senior Vice President	Scranton Senior Apartments	Scranton Senior Apartments is a new construction 4 story 50-unit independent senior (62 and older) rental housing project. The apartment building will be designed for independent seniors with appropriate support services.	$500,000.00	83%	LMI	$0.00	
Total:						$1,337,545.00			$643,392.00	$0.00

DEPARTMENT OF LAW
City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020. " BY AMENDING THE 2020 ACTION PLAN BY UTILIZING EIGHTY THOUSAND DOLLARS ($80,000.00) UNDER CDBG.

Very truly yours,

Joseph O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

FILE OF THE COUNCIL NO._____

2020

AN ORDINANCE

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT FUNDS RELATED THERETO THROUGH THE BJA FY 18 EDWARD BYRNE JUSTICE ASSISTANCE GRANT ("JAG") PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF $18,638.00 TO PURCHASE AN AUTOMATED LICENSE PLATE READER (ALPR).

WHEREAS, the Scranton Police Department desires to obtain funds from the BJA FY 18 Edward Byrne Justice Assistance Grant ("JAG") Program-Local Solicitation in the amount of $18,638.00 to be used to purchase a license plate reader to be installed on a patrol vehicle. A copy of the Grant Application is attached hereto as Exhibit "A" and incorporated herein as if set forth at length;

WHEREAS, the Scranton Police Department endeavors to obtain an additional Automated License Plate Readers (ALPR) to assist investigations and enhance enforcement efforts. The ALPR is used to assist the Scranton Police Department in investigations, location of suspects/wanted persons and Amber Alerts. Additionally, the Scranton Police Department uses the ALPR to detect unregistered vehicles and makes it easier and faster to find lost and stolen vehicles;

WHEREAS, the Scranton Police Department currently utilizes two (2) ALPRs. Through the use of the two (2) ALPRs, the Scranton Police Department has benefitted from their use in investigations and seeks to purchase an additional ALPR to be used by the Scranton Police Department in order to provide a more efficient public service; and

WHEREAS, all officers are already trained on the usage of ALPR as well as the corresponding department policies.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City Officials are hereby authorized to apply for and execute a Grant Application, and, if successful, a Grant Agreement, and any and all documents related thereto, and accept funds for the purchase of an Automated License Plate Reader (ALPR) in the amount of **$18,638.00** awarded through the BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Local Solicitation.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deed advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Police Department
Maggie Perry
Grant Manager

Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8335
Fax: (570) 207-0412
mamclane@scrantonpa.gov

SCRANTON

August 26, 2020

RECEIVED
SEP - 8 2020
DEPT. OF LAW
SCRANTON, PA

Atty. Jessica Eskra
City of Scranton
340 North Washington Avenue
Scranton, Pa 18503

Re: BJA Edward Byrne Justice Assistance Grant

Atty. Eskra,

I respectfully request that you send legislation to City Council to apply for and execute **$18, 638** in grant funding through the BJA Edward Byrne Justice Assistance Grant. The Scranton Police Department is requesting grant funding to purchase license plate readers to be installed on patrol vehicles.

If you have any questions or concerns, please feel free to contact me.

Thank you,

Maggie Perry

Grant Manager

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The legislation is originating from the Scranton Police Department

Summary and Facts of the legislation

A resolution is being requested to apply for an execute a grant contract through the Edward Byrne Justice Assistance Grant

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities

The funding will be used to purchase license plate readers for Scranton Police patrol vechiles

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)

The cost of the project is $18,638

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

N/A

Priority Status/Deadlines, if any

September 30, 2020

Why should the Council unanimously support this legislation?

The tools are important to identify and combat crime in the City of Scranton

Include any other pertinent details and/or relevant information that the Council should be aware of:

APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED August 19, 2020	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name City Of Scranton	Organizational Unit Scranton Police Department
Address 340 N. Washington Ave Scranton, Pennsylvania 18503-1582	Name and telephone number of the person to be contacted on matters involving this application Perry, Maggie (570) 558-8335
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 24-6000704	7. TYPE OF APPLICANT Municipal
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA TITLE: Edward Byrne Memorial Justice Assistance Grant Program	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT The Scranton Police Department will utilizing grant funding to purchase new License Plate Readers for patrol vehicles
12. AREAS AFFECTED BY PROJECT City of Scranton	
13. PROPOSED PROJECT Start Date: January 01, 2021 End Date: September 30, 2022	14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project PA08

15. ESTIMATED FUNDING	
Federal	$18,638
Applicant	$0
State	$0
Local	$0
Other	$0
Program Income	$0
TOTAL	$18,638

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

Program has not been selected by state for review

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

N

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION

EXHIBIT
tabbies
"A"

PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.

Close Window

BJA FY20 Edward Byrne Memorial Justice Assistance Grant Program
City of Scranton

PROGRAM NARRATIVE

Project Identifiers:

- License Plate Readers
- Evidence based
- Equipment

Description of the Issues:

Automated License Plate Readers (ALPR) is a modern tool used by law enforcement in recent years to assist in investigations and enhance enforcement efforts. A force multiplier, ALPRs have assisted law enforcement in investigations, location of suspects and wanted persons and Amber alerts. Simply put this tool makes information gathering more efficient allowing law enforcement to do their job more effectively. Data gathered by ALPRs have been used in the arrests of murder suspects in South Carolina, Kansas, Louisiana and Connecticut in recent years.

The Scranton Police Department (SPD) currently utilizes 2 ALPR's. In addition to their use to detect basic violations such as unregistered vehicles, this tool makes it easier to find lost and stolen vehicles as opposed to the tedious task of comparing plate numbers to lists of stolen or other vehicles of interest. Recently, data obtained through the ALPR's was utilized in an investigation that involved a fatal shooting at an after-hours nightclub in Scranton. The use of ALPRs by law enforcement has been proven to aid in investigations. The City of Scranton is requesting funding to purchase an additional ALPR to be used by the Scranton Police Department in order to provide a more efficient public service.

Project Design and Implementation:

The Scranton Police Department currently utilizes 2 automated license plate readers, which are connected to patrol vehicles and utilized during routine patrols. That data is then stored and utilized for stolen vehicle searches, missing persons and any other criminal investigation. A third ALPR would enhance SPD's efforts.

Although SPD only utilizes 2 ALPRs, all officers are trained on their usage and department policies.

Capabilities and Competencies:

The staff assigned to this project are:

- Chief of Police Carl Graziano- Chief Graziano has been with SPD for over twenty years. He has been the Chief of Police since 2014 and has a degree in Criminal Justice. .
- Grant Manager Maggie Perry- Mrs. Perry has been the Grant Manager for the City of Scranton since 2010. For this program Mrs. Perry will be responsible for completing and submitting all annual/quarterly progress and financial reports as well as collecting performance measures and completing project evaluation.

Plan for Collecting Data Required for Performance Measures:

The Grant Manager, Maggie Perry, will be responsible for collecting the data associated with the Performance Measures and including this data in the quarterly performance metrics. The goals and related performance measures for the proposed project are:

Goal #1- Aid in investigations

- Performance Measure: track the number of investigations ALPR data is utilized for

Goal #2- Enhance enforcement efforts

- Performance Measure: track number of traffic enforcements that ALPRs are utilized during

BJA FY20 Edward Byrne Memorial Justice Assistance Grant Program
City of Scranton

PROGRAM NARRATIVE

Project Identifiers:

- License Plate Readers
- Evidence based
- Equipment

Description of the Issues:

Automated License Plate Readers (ALPR) is a modern tool used by law enforcement in recent years to assist in investigations and enhance enforcement efforts. A force multiplier, ALPRs have assisted law enforcement in investigations, location of suspects and wanted persons and Amber alerts. Simply put this tool makes information gathering more efficient allowing law enforcement to do their job more effectively. Data gathered by ALPRs have been used in the arrests of murder suspects in South Carolina, Kansas, Louisiana and Connecticut in recent years.

The Scranton Police Department (SPD) currently utilizes 2 ALPR's. In addition to their use to detect basic violations such as unregistered vehicles, this tool makes it easier to find lost and stolen vehicles as opposed to the tedious task of comparing plate numbers to lists of stolen or other vehicles of interest. Recently, data obtained through the ALPR's was utilized in an investigation that involved a fatal shooting at an after-hours nightclub in Scranton. The use of ALPRs by law enforcement has been proven to aid in investigations. The City of Scranton is requesting funding to purchase an additional ALPR to be used by the Scranton Police Department in order to provide a more efficient public service.

Project Design and Implementation:

The Scranton Police Department currently utilizes 2 automated license plate readers, which are connected to patrol vehicles and utilized during routine patrols. That data is then stored and utilized for stolen vehicle searches, missing persons and any other criminal investigation. A third ALPR would enhance SPD's efforts.

Although SPD only utilizes 2 ALPRs, all officers are trained on their usage and department policies.

Capabilities and Competencies:

The staff assigned to this project are:

- Chief of Police Carl Graziano- Chief Graziano has been with SPD for over twenty years. He has been the Chief of Police since 2014 and has a degree in Criminal Justice.
- Grant Manager Maggie Perry- Mrs. Perry has been the Grant Manager for the City of Scranton since 2010. For this program Mrs. Perry will be responsible for completing and submitting all annual/quarterly progress and financial reports as well as collecting performance measures and completing project evaluation.

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Goal #2- Enhance enforcement efforts

- Performance Measure: track number of traffic enforcements that ALPRs are utilized during

General Instructions & Resources

View Budget Summary

OMB APPROVAL NO.: 1121-0329
EXPIRES 7/31/2016

Budget Detail Worksheet

(1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal(match) amount in the appropriate category, if applicable.

(2) For each budget category, you can see a sample by clicking (To View an Example, Click Here) at the end of each description.

(3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.

(4) **Record Retention:** In accordance with the requirements set forth in 2 CFR Part 200.333 , all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.

(5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

A. **Personnel** – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. *(Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50)* To View an Example. Click Here

PERSONNEL (FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			$0
					FEDERAL TOTAL	$0

PERSONNEL NARRATIVE (FEDERAL)

N/A

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			$0
					NON-FEDERAL TOTAL	$0

PERSONNEL NARRATIVE (NON-FEDERAL)

N/A

TOTAL PERSONNEL	$0

B. Fringe Benefits – Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation and Unemployment Compensation. (*Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765*) To View an Example, Click Here

FRINGE BENEFITS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			$0
		FEDERAL TOTAL	$0

FRINGE BENEFITS NARRATIVE (FEDERAL)

N/A

FRINGE BENEFITS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			$0
		NON-FEDERAL TOTAL	$0

FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

N/A

TOTAL FRINGE BENEFITS	$0

C. **Travel** – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at $X airfare, $X lodging, $X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the "Contractual/Consultant" category. To View an Example, Click Here

TRAVEL (FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				$0.00	
		Meals		Day				$0.00	
		Mileage		Mile				$0.00	
		Transportation:		Round-trip				$0.00	
		Local Travel						$0.00	
		Other						$0.00	
		Subtotal						$0.00	$0
								FEDERAL TOTAL	$0

TRAVEL NARRATIVE (FEDERAL)

N/A

TRAVEL (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				$0.00	
		Meals		Day				$0.00	
		Mileage		Mile				$0.00	
		Transportation:							
				Round-trip				$0.00	
		Local Travel						$0.00	
		Other							
								$0.00	
		Subtotal						$0.00	$0
								NON-FEDERAL TOTAL	$0

TRAVEL NARRATIVE (NON-FEDERAL)

N/A

TOTAL TRAVEL	$0

D. Equipment – List non-expendable items that are purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. To View an Example, Click Here

EQUIPMENT (FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
License Plate Reader	1	$18,638.00	$18,638
		FEDERAL TOTAL	$18,638

EQUIPMENT NARRATIVE (FEDERAL)

The Scranton Police Department will use grant funding to purchase a License Plate Reader for patrol vehicle

EQUIPMENT (NON-FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			$0
		NON-FEDERAL TOTAL	$0

EQUIPMENT NARRATIVE (NON-FEDERAL)

N/A

TOTAL EQUIPMENT	$18,638

E. Supplies – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than $5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

To View an Example, Click Here

SUPPLIES (FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			$0
		FEDERAL TOTAL	$0

SUPPLIES NARRATIVE (FEDERAL)

N/A

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			$0
		NON-FEDERAL TOTAL	$0

SUPPLIES NARRATIVE (NON-FEDERAL)

N/A

TOTAL SUPPLIES	$0

F. **Construction** – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. To View an Example, Click Here

CONSTRUCTION (FEDERAL)

Purpose	Description of Work	Cost
	FEDERAL TOTAL	$0

CONSTRUCTION NARRATIVE (FEDERAL)

N/A

CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
	NON-FEDERAL TOTAL	$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

N/A

TOTAL CONSTRUCTION	$0

G. **Consultants/Contracts** – Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.
Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of $650 per day or $81.25 per hour require additional justification and prior approval from OJP. To View an Example, Click Here

CONSULTANT FEES (FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		$0
				SUBTOTAL	$0

CONSULTANT FEES NARRATIVE (FEDERAL)

N/A

CONSULTANT FEES (NON-FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		$0
				SUBTOTAL	$0

CONSULTANT FEES NARRATIVE (NON-FEDERAL)

N/A

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

CONSULTANT EXPENSES (FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				$0.00	
		Meals		Day				$0.00	
		Mileage		Mile				$0.00	
		Transportation:		Round-trip				$0.00	
		Local Travel						$0.00	
		Other						$0.00	
		Subtotal						$0.00	$0
								SUBTOTAL	$0
								FEDERAL TOTAL	$0

CONSULTANT EXPENSES NARRATIVE (FEDERAL)

N/A

CONSULTANT EXPENSES (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				$0.00	
		Meals		Day				$0.00	
		Mileage		Mile				$0.00	
		Transportation:		Round-trip				$0.00	
		Local Travel						$0.00	
		Other						$0.00	
		Subtotal						$0.00	$0
								SUBTOTAL	$0
								NON-FEDERAL TOTAL	$0

CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

N/A

TOTAL CONSULTANTS	$0

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of $150,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award. Note: This budget category may include subawards.

CONTRACTS (FEDERAL)

Item	Cost
FEDERAL TOTAL	$0

CONTRACTS NARRATIVE (FEDERAL)

N/A

CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	$0

CONTRACTS NARRATIVE (NON-FEDERAL)

N/A

TOTAL CONTRACTS	$0
TOTAL CONSULTANTS/CONTRACTS	$0

H. Other Costs – List items (e.g., rent (arms-length transaction only), reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. To View an Example, Click Here

OTHER COSTS (FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					$0
				FEDERAL TOTAL	$0

OTHER COSTS NARRATIVE (FEDERAL)

N/A

OTHER COSTS (NON-FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					$0
				NON-FEDERAL TOTAL	$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

N/A

TOTAL OTHER COSTS	$0

I. **Indirect Costs** – Indirect costs are allowed if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, or the applicant may elect to charge a deminimis rate of 10% of modified total direct costs as indicated in 2 CFR Part 200.414f. If the applicant's accounting system permits, costs may be allocated in the direct cost categories. (*Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73*) To View an Example, Click Here

INDIRECT COSTS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			$0
		FEDERAL TOTAL	$0

INDIRECT COSTS NARRATIVE (FEDERAL)

N/A

INDIRECT COSTS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			$0
		NON-FEDERAL TOTAL	$0

INDIRECT COSTS NARRATIVE (NON-FEDERAL)

N/A

TOTAL INDIRECT COSTS	$0

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	$0	$0	$0
B. Fringe Benefits	$0	$0	$0
C. Travel	$0	$0	$0
D. Equipment	$18,638	$0	$18,638
E. Supplies	$0	$0	$0
F. Construction	$0	$0	$0
G. Consultants/Contracts	$0	$0	$0
H. Other	$0	$0	$0
Total Direct Costs	$18,638	$0	$18,638
I. Indirect Costs	$0	$0	$0
TOTAL PROJECT COSTS	$18,638	$0	$18,638

Federal Request	$18,638
Non-Federal Amount	$0
Total Project Cost	$18,638

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT FUNDS RELATED THERETO THROUGH THE BJA FY 18 EDWARD BYRNE JUSTICE ASSISTANCE GRANT ("JAG") PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF $18,638.00 TO PURCHASE AN AUTOMATED LICENSE PLATE READER (ALPR).

Very truly yours,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AUTHORIZING THE CITY OF SCRANTON TO ESTABLISH PARKING RESTRICTIONS FOR A LOADING/UNLOADING ZONE FROM 9:15-9:45AM; 1:00PM-1:30PM AND 6:30PM-7:00PM ALONG 300 LACKAWANNA AVENUE BETWEEN PENN AVENUE AND WYOMING AVENUE FOR THE UNITED STATES POSTAL SERVICE.

WHEREAS, the United States Postal Service operates a post office located in the Mall at Steamtown with access from 300 Lackawanna Avenue; and

WHEREAS, despite an existing sign designating the area as a "Loading Zone," the United States Postal Service has expressed concern that customers park in the loading/unloading zone in front of the United States Post Office during loading and unloading times designated as 9:15–9:30am; 1:00 – 1:30pm; and 6:30-7:00pm; and

WHEREAS, the United States Postal Service has expressed a concern for traffic safety if the United States Postal Truck is forced to double park in the right hand lane of Lackawanna Avenue facing toward Wyoming Avenue; and

WHEREAS, at the request of the Chief of Police, the Scranton Police Traffic Corporal and City Engineer John Pocius, there is a need for a single loading zone for the U.S. Postal Service Only in front of their office as stated in the memo dated June 17, 2020 from Chief Carl Graziano attached hereto as Exhibit "A;" and

WHEREAS, a new sign should be made with the loading/unloading times reflecting the loading/unloading times of 9:15–9:30am; 1:00 – 1:30pm; and 6:30-7:00pm so as to alert the public; and

WHEREAS, City Council believes that the enactment of this Ordinance approving said Loading Zone is in the best interest of the City and its citizens.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the City of Scranton is authorized to establish a Loading/Unloading Zone for the United States Postal Service for the specific times: 9:15–9:30am; 1:00 – 1:30pm; and 6:30-7:00pm.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance of any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 2971, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State and Pennsylvania.

Scranton Police Department

Superintendent of Police
Chief Carl R. Graziano

100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8300
Email: cgraziano@scrantonpa.gov

Be Part of The Solution
SCRANTON

June 17, 2020

Joseph O'Brien, Esq.
Solicitor
City of Scranton

Attorney O'Brien,

We had received a request from the U.S. Postal Service to establish a loading zone at 300 Lackawanna Avenue (front of post office) for their postal vehicles. Our Traffic Corporal and City Engineer John Pocius reviewed the request and recommended establishing a single loading zone (Loading Zone: U.S. Postal Service Only) in front of their office. In such, I am respectfully requesting legislation to be sent to city council for consideration on this parking restriction. Please contact me with any questions or concerns. Thank You.

Respectfully Submitted,

Chief Carl R. Graziano

Cc: Jessica Eskra, Esq.

EXHIBIT
tabbies
"A"

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS AUTHORIZING THE CITY OF SCRANTON TO ESTABLISH PARKING RESTRICTIONS FOR A LOADING/UNLOADING ZONE FROM 9:15-9:45AM; 1:00PM-1:30PM AND 6:30PM-7:00PM ALONG 300 LACKAWANNA AVENUE BETWEEN PENN AVENUE AND WYOMING AVENUE FOR THE UNITED STATES POSTAL SERVICE.

Very truly yours,

Joseph O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 27, 2018, ENTITLED "AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2019" BY AMENDING THE 2019 ACTION PLAN BY UTILIZING FORTY THOUSAND DOLLARS ($40,000) UNDER THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR HOMEOWNER HOUSING REHABILITATION PROGRAM.

WHEREAS, the City of Scranton through the Office of Economic and Community Development requested funding in the amount of $40,000.00 under Home Investment Partnership Program (Home) for Housing Rehab Emergency Repair in their 2019 Action Plan; and

WHEREAS, the Emergency Repair Housing Rehabilitation Program which was funded at $40,000.00 in 2019 was never established (See Exhibit A"); and

WHEREAS, the funding for housing rehabilitation emergency repair will be cancelled and funds will be used for Homeowner Housing Rehabilitation Program; and

WHEREAS, there is a substantial need for the Homeowner Housing Rehabilitation Program; and

WHEREAS, since the total funding for the project exceeds by more than ten (10%) percent from the amount identified in the 2019 Action Plan, the City is required to do a Substantial Amendment to the 2019 Annual Action Plan (See "Exhibit B").

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that File of the Council No. 27, 2018 is hereby amended to amend the 2019 Action Plan by utilizing Forty Thousand Dollars ($40,000) under the Home Investment Partnership Program (Home) for Homeowner Housing Rehabilitation Program.

SECTION 1. In all other respects File of the Council No. 27, 2018 shall remain in full force and effect.

SECTION 2. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deed advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 3. This Ordinance shall become effective immediately upon approval.

SECTION 4. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?
OECD
Substantial Amendment to 2019 Action Plan

Summary and Facts of the legislation
AMENDING THE 2019 ACTION PLAN BY UTILIZING FORTY THOUSAND DOLLARS ($40,000.00) UNDER THE EMERGENCY REPAIR HOUSING REHABILITATION HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR HOMEOWNER HOUSING REHABILITATION PROGRAM

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities
Emergency Repair Housing Rehabilitation Program which was funded at $40,000.00 in 2019 but was never established. That program will be cancelled and the funds will be used for Homeowner Housing Rehabilitation Program.
There is a substantial need for the Homeowner Housing Rehabilitation Program.

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)
Emergency Repair Housing Rehabilitation Program was originally to be funded at $40,000.00 in 2019 but the Program was never established. That program will be cancelled and the funds will be used for Homeowner Housing Rehabilitation Program.

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.
Emergency Repair Housing Rehabilitation Program was originally to be funded at $40,000.00 in 2019 but the Program was never established. That program will be cancelled and the funds will be used for Homeowner Housing Rehabilitation Program.

Priority Status/Deadlines, if any

Why should the Council unanimously support this legislation?
There is a substantial need for the Homeowner Housing Rehabilitation Program.

Include any other pertinent details and/or relevant information that the Council should be aware of:

Scranton
OECD
Office of Economic and Community Development

August 28, 2020

James Hailstone, Esquire
340 North Washington Avenue
4thFl., Law Department
Scranton, PA 18503

Re: Substantial Amendment City of Scranton, OECD Amending 2018 and 2019 Action Plans

Dear Attorney Hailstone:

The City of Scranton, specifically OECD, is requesting a substantial amendment of the 2018 and 2019 Action Plans, so that funding earmarked for an Emergency Repair Housing Rehabilitation program can be repurposed. The Emergency Repair Housing Rehabilitation program which was funded at $75,000 in 2018 and $40,000 in 2019 was never established. This funding will be added to the Homeowner Housing Rehabilitation Program.

OECD is requesting that you draft an Ordinance and submit it to City Council for approval. Additionally, since it is a Substantial Amendment, this Ordinance is required to be tabled for a period of thirty (30) days after a Public Hearing is set by City Council to allow for public comment after the second (2nd) reading.

Please do not hesitate to contact me if you should need additional information.

Sincerely,

Eileen Cipriani
Executive Director

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 •
www.scrantonpa.gov

EXHIBIT
"A"

CITY OF SCRANTON, PENNSYLVANIA

Action Plan

January 1, 2019 to December 31, 2019

City of Scranton

EQUAL HOUSING OPPORTUNITY

Prepared By:

City of Scranton's Office of Economic and Community Development
Municipal Building
340 North Washington Avenue
Scranton, Pennsylvania 18503
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2019

William L. Courtright
Mayor of Scranton

Mary Pat DeFlice
Executive Director
Office of Economic and Community Development

CITY OF SCRANTON'S OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

EXHIBIT
"B"

City of Scranton

2019 Action Plan

Cover Letter

Scranton
OECD
Office of Economic and
Community Development

May 17, 2019

Mr. Nadab O. Bynum
Director
Office of Community Planning and Development
The Wanamaker Building
100 Penn Square East
Philadelphia, Pennsylvania 19107-3380

Re: Scranton, Pennsylvania
2019 Action Plan
Community Development Block Grant Program (CDBG)
HOME Program
Emergency Solutions Program (ESG)

Dear Mr. Bynum,

Attached please find the Fifth Year Action Plan for the period beginning January 1, 2019.

The allocations for the City of Scranton are:

CDBG	-	$ 2,684,818.00
HOME	-	$ 520,188.00
ESG	-	$ 229,061.00

This office has put forth an enormous effort to ensure that all of the activities in this Action Plan meet one of the National Objectives. If HUD finds that it is lacking any necessary components, please contact this office at 570/348-4216, or email me at Mward@scrantonpa.gov in order for this office to provide you with additional information.

Sincerely,

Mary Patricia Ward
Executive Director

Mpw/

Cc: Letter Only
Ms. Fatina Ming, Senior CPD Representative, HUD, Philadelphia
Mr. Tom Preambo, Deputy Director, OECD
Mrs. Disha Patel, Director of Finance and Compliance, OECD
Atty. Sean Gallagher, Solicitor, OECD

4/22

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

April 15, 2019

The Honorable William L. Courtright
Mayor of Scranton
340 N Washington Avenue
Municipal Building
Scranton, PA 18503-1582

Dear Mayor Courtright,

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2019 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. President Trump signed Public Law 116-6 on February 15, 2019, which includes FY 2019 funding for these programs. Your jurisdiction's FY 2019 available amounts are as follows:

Community Development Block Grant (CDBG)	$2,684,818
HOME Investment Partnerships (HOME)	$520,188
Housing Opportunities for Persons with AIDS (HOPWA)	$ 0
Emergency Solutions Grant (ESG)	$229,061
Housing Trust Fund (HTF)	$ 0

This letter highlights several important points related to these programs. We remind grantees that CPD seeks to develop viable communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate–income and special needs populations, including people living with HIV/AIDS. The primary means towards this end is the development of partnerships among all levels of government and the private sector, including both for-profit and non-profit organizations.

Additionally, several of these CPD funding sources may serve as important resources to leverage investments in any designated Opportunity Zones in your jurisdiction. Created by the 2017 Tax Cut and Jobs Act, the Opportunity Zone program will stimulate private investment in designated, low-income census tracts nationwide. CPD will publish further guidance on how funding available through the formula grant programs can be deployed to leverage Opportunity Zone financing.

Based on the demographic requirements of designated Opportunity Zones, it is possible that your jurisdiction could use CDBG and Section 108 Guaranteed Loan Program funds to invest in infrastructure, assist existing businesses, or provide gap financing sources for real estate projects in these zones. Based on your jurisdiction's CDBG allocation for this year, you also have $10,258,090

in available Section 108 borrowing authority. Since Section 108 loans are federally-guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all of its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensuring grantees are complying with program requirements and policies, providing demographic and income information about the persons that benefited from a community's activities, and allowing HUD to monitor grantees. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

David C. Woll, Jr.
Assistant Secretary (Acting)

City of Scranton

2019 Action Plan

AP-05 to AP-90

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2019 Action Plan (Action Plan) represents the fifth and last year of Scranton, Pennsylvania's Consolidated Plan for the Years 2015 - 2019 (Consolidated Plan) as ratified by Scranton City Council and approved by the U. S. Department of Housing and Urban Development (HUD). The Action Plan is the City of Scranton's 2019 application for U.S. Department of Housing and Urban Development (HUD) entitlement grants and identifies the proposed programs and projects to be funded. There are three (3) HUD entitlement grants that are covered in the Action Plan:

• Community Development Block Grant (CDBG): The primary objective of the CDBG program is the development of viable urban communities through the provision of improved living environments, expansion of economic opportunity and decent housing. Funds are intended to serve low and moderate income residents and areas.

• HOME Investment Partnerships Program (HOME): The HOME program is dedicated to increasing the availability as well as the access to affordable housing for low income households.

• Emergency Solutions Grant (ESG): The purpose of the ESG program is to assist individuals and families regain housing (temporary and permanent) after experiencing a housing crisis or homelessness.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Scranton is being guided by HUD's Office of Community Planning Development (CPD) Outcome Performance Measurement System to address the high priority needs stated in its 2015-2019 Consolidated Plan. When funding an activity, the City determines which of three HUD objectives best describes the purpose of the activity. The three objectives are:

- Suitable Living Environment (SL) - In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Decent Housing (DH) - The activities that typically would be found under this objective are designed to cover the wide range of housing programs possible under HOME, CDBG or ESG. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort, since such programs would be more appropriately reported under Suitable Living Environment.
- Creating Economic Opportunities (EO) - This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

All activities funded in this Action Plan will support at least one objective and one outcome. The overall goals of the housing and community development and planning programs covered by Scranton's Five Year Consolidated Plan are to strengthen partnerships with other jurisdictions and to extend and strengthen partnerships among all levels of government and the private sector. This includes for-profit and nonprofit organizations to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every American.

Once the objective for the activity is identified, the City determines which of the three HUD outcome categories best reflects what the City seeks to achieve by funding the activity. The three (3) outcome categories are:

- **Availability/Accessibility** - This outcome category applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low and moderate income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basis of daily living available and accessible to low and moderate income people in the area in which they live.
- **Affordability** - This outcome category applies to activities that provide affordability in a variety of ways in the lives of low and moderate income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as day care.
- **Sustainability / Promoting Livable or Viable Communities** - This outcome applies to projects where the activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low and moderate income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain our community or neighborhoods.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The economic downturn of the City of Scranton did not only effect the City's housing market. The economic consequences were far reaching, touching on everything from small businesses to non-profits and most especially, our marginalized populations including low-moderate income residents and their households. As the City continues to work towards shedding its distressed status and uplifting our more vulnerable populations, it is prioritzing a plan of action to spend down money in a timely manner, and meet its objectives and goals, even in the face of limited resources. The City of Scranton along with its Office of Economic and Community Development, the Mayor, City Administration, and City Council continue to work in collaboration to ensure the community's needs are being met through economic growth and stable housing for all residents by utilizing the Needs Assessment and the Housing and Non-Housing Market Analysis sections to determine how to best meet the needs of City residents through planning and investment.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Scranton follows the process that is outlined in the City of Scranton's Citizen Participation Plan. Within Scranton's Consolidated Plan Submission for Community Planning and Development Programs (CPD) that includes CDBG, HOME Program and the HESG process, the Citizen Participation Plan is designed to ensure citizen involvement. City of Scranton complies with the U.S. Department of Housing and Urban Development (HUD) citizen participation requirements listed in the federal regulations, 24 CFR 91.105.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

As an example, a representative from the Bhutanese Cultural Foundation of Scranton Association (BCFSA) attended a public meeting to highlight the Community's need for an orientation process wherein adults and senior citizens are provided with tools and information as it relates to assimilating to a new culture, citizenship classes, and available social services. This is just a sample of the many ways our community is self-identifying the needs of its residents. This creative, out of the box thinking by the very people who make up our community will lead to further discussion and action on how the City can best meet the needs of its residents.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Scranton accepted all comments and views during the public comments process.

7. Summary

Scranton's Action Plan is a prerequisite for receiving funding through the U. S. Department of Housing and Urban Development (HUD) for four (4) federal entitlement programs. The City of Scranton is recipient of three (3) of the four (4) programs: Community Development Block Grant Program (CDBG), HOME Investment Partnership Program, and the HEARTH -Emergency Solutions Program (HESG). Scranton has prepared this Action Plan to strategically implement the CDBG, HOME and HESG Programs to utilize funds for housing, public facility and infrastructure improvements, public services, homeless prevention, emergency and permanent housing, veterans, families, and individuals from January 1, 2019 to December 31, 2019. This plan identifies funding the projects that address Scranton's priorities as stated in the Consolidated Plan (2015-2019).

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SCRANTON	Office of Economic and Community Development
HOME Administrator	SCRANTON	Office of Economic and Community Development
ESG Administrator	SCRANTON	Office of Economic and Community Development

Table 1 – Responsible Agencies

Narrative (optional)

Scranton's Office of Economic and Community Development (OECD) is the lead agency responsible for overseeing the development of the Consolidated Plan for the City of Scranton, Pennsylvania. Scranton's OECD also administers the Community Development Block Grant (CDBG), HEARTH-Emergency Solutions Grant (HESG) Program, and the HOME Investment Partnerships (HOME) Grant.

Consolidated Plan Public Contact Information

The Consolidated Plan Public Contact Information is:

Mary-Pat Ward, Executive Director

Office of Economic and Community Development

Municipal Building, 340 North Washington Avenue

Scranton, Pennsylvania 18503

Phone: 570/348-4216

FAX: 570/348-4123

TDD: 570/348-4233

Website: www.scrantonpa.gov

Email: mpward@scrantonpa.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Scranton's Office of Economic and Community Development (OECD) works and consults with housing agencies, social service agencies, and other entities on a variety of issues by attending and participating in local and regional meetings, and planning groups that deal with issue that effect the City's most vulnerable populations: the homeless, children, the elderly, and those with disabilities. Some of the agencies include: Lackawanna County Housing Coalition, Scranton/Lackawanna Continuum of Care, Center for Independent Living, Mayor's Commission on Disabilities, Scranton neighborhood associations, and economy development agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

United Neighborhood Centers of NEPA (UNC) is the Lead Agency for the Scranton/Lackawanna County Continuum of Care (CoC) and provides administrative support and technical assistance for the included CoC agencies. UNC is responsible for the completion and submission of the Continuum of Care Homeless Assistance Competition, as well as the Housing Inventory Chart and the Point in Time Count. In the case of developing strategies to help our most vulnerable populations, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth, and persons at risk of homeless, the City consulted with Scranton-Lackawanna County Continuum of Care; public and private agencies that address housing, health and social service agencies, victim service agencies, employment agencies, and or educational agencies that address the needs of low-moderate income individuals and families. The City also collaborates with publicly funded institutions and systems of care such as health-care facilities, mental health facilities, foster care and other youth facilities, corrections programs and institutions, and businesses.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Scranton has several organizations addressing the needs of homeless and vulnerable residents. The majority of these organizations participate in the Lackawanna County Continuum of Care and the Housing Coalition, which meets monthly to evaluate and improve conditions for vulnerable city and county residents. All homeless service providers participate in the HMIS system and client-level information is entered on a daily basis, giving the community current and accurate data. The strict Data Quality Standards set by the CoC help identify homeless families and individuals and their temporary locations. In addition, homeless persons are interviewed during the point-in-time count using customized surveys. Through the surveys, the CoC is able to gather additional information on causes of

homelessness, their needs, and additional data points from providers, consumers and other stakeholders. Given the high level of participation and strong community commitment to HMIS, there is a high level of accuracy for the sheltered homeless count.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

When preparing the annual Action Plan the City of Scranton through the Office of Economic and Community Development (OECD) determines approximately what the HESG allocation will be for the following year. OECD contacts the CoC and indicates to them the approximate amount the City of Scranton hopes to receive; the CoC meets and determines the amount each organization will request (Based on need) through our Annual Action Plan process. Scranton City Council and the Mayor must approve the allocations to each organization.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Scranton Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Scranton's Office of Economic and Community Development collaborates with the Scranton Housing Authority through its City contacts and requests annual updates including their objectives to include in the City's Annual Action Plan.
2	Agency/Group/Organization	WOMEN'S RESOURCE CENTER, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Women's Resource Center provides a safe haven for victim's of domestic violence and sexual assault. It provides Homeless Prevention, Rapid Rehousing, counseling, case management, financial assistance, legal assistance, and participates in the Continuum of Care.

3	**Agency/Group/Organization**	Community Intervention Center
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Intervention Center is a non-profit agency and a member of the Lackawanna County Continuum of Care that provides assistanceto any low/moderate income person especially those identified as chronically homeless. It acts as day shelter which provided a safe and warm place to gather, safe bathing facilities, and provides other essentials as needed such as access to computers and a place to receive mail.
4	**Agency/Group/Organization**	United neighborhood center
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	United Neighborhood Center of NEPA is the lead agency for the CoC and also provides housing for displaced individuals and families with and without children through Homeless Prevention and Rapid Rehousing. The UNC also provides a learning environment for those who identify as English as a Second Language (ESL), childcare and camps for children(5) years of age through twelve (12) years of age, and most importantly provides a safe place for teens after school in their recreation and arts programming. UNC is one of the very few organizations of any kind in this area that has programming specifically for teens living in low-moderate households.
5	**Agency/Group/Organization**	ST. JOSEPH'S CENTER
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	St. Joseph's Center operates as a shelter for pregnant women providing shelter, counseling, life skills, case management, andtransportation to and from doctor's appointments.

6	**Agency/Group/Organization**	Catholic Social Services St. Francis Commons
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Social Services is a non-profit agency also part of the Lackawanna County Continuum of care that funds all populations in need of assistance such as homeless persons and veterans, and ESL residents.
7	**Agency/Group/Organization**	CATHERINE MCAULEY CENTER
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catherine McAuley Center is a member of the Lackawanna County Continuum of Care that provide a multitude of services for all homeless populations including the chronically homeless.
8	**Agency/Group/Organization**	Scranton Tomorrow
	Agency/Group/Organization Type	Regional organization Economic Regional organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Scranton Tomorrow acts as a liaison between the City of Scranton, Scranton OECD, and the Commercial Business District footprint in downtown Scranton.

Identify any Agency Types not consulted and provide rationale for not consulting

Through our Public Notices and Public Hearings held by both City Council and Scranton's Office of Economic and Community Development, every Agency and resident has the opportunity to come forward and provide input on the City's Consolidated Plan and Annual Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	United Neighborhood Center of NEPA	Scranton/Lackawanna County Continuum of Care Ten Year Plan to EndHomelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

All federal funding allocations will be used in a manner which support the three(3) major goals of our Consolidated Plan, which are to provide decent affordable housing, a suitable living environment and expanded economic opportunities to principally benefit low to moderate income persons in Scranton, Pennsylvania. City of Scranton also applies to the Commonwealth of PA for funding through the Department of Community and Economic Development (DCED) or any other State or Federal Agency or Authority.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,684,818	0	0	2,684,818	0	The CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs.

OMB Control No: 2506-0117 (exp. 06/30/2018)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	520,188	0	0	520,188	0	HOME Program is the largest federal block grant to State and local governments designed exclusively to create affordable housing for low-income households. HOME funds are awarded annually as a formula grant to participating jurisdictions and Scranton began receiving HOME funding in 1992.

OMB Control No: 2506-0117 (exp. 06/30/2018)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	229,061	0	0	229,061	0	Emergency Solutions Grant Program will carry out street outreach, emergency shelter, homeless prevention, rapid re-housing, HMIS and Administration.

OMB Control No: 2506-0117 (exp. 06/30/2018)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
Continuum of Care	public - federal	Admin and Planning Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance TBRA Transitional housing Other	0	0	0	0	0	

OMB Control No: 2506-0117 (exp. 06/30/2018)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
General Fund	public - state	Acquisition Admin and Planning Economic Development Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Public Improvements Public Services	0	0	0	0	0	

OMB Control No: 2506-0117 (exp. 06/30/2018)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
LIHTC	private	Acquisition Admin and Planning Economic Development Multifamily rental new construction Multifamily rental rehab New construction for ownership Public Improvements	0	0	0	0	0	
Section 108	public - federal	Acquisition Admin and Planning Economic Development	0	0	0	0	0	
Section 8	public - federal	Housing Rental Assistance TBRA	0	0	0	0	0	

OMB Control No: 2506-0117 (exp. 06/30/2018)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
Tax Credits	public - state	Acquisition Economic Development Housing	0	0	0	0	0	
Other	public - federal	Acquisition Admin and Planning Economic Development Financial Assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Public Improvements	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Emergency Solutions Grant Program match requirement will be followed under 24 CFR 85.24. At this time, the Scranton's HOME Program due to its poverty percent is exempt 100% from the Match requirement; however, Scranton still collects data on the match requirement.

The City of Scranton expects to receive ongoing Section 8 Rental Assistance Funding from HUD to continue to provide vouchers to low income renters in Scranton, Pennsylvania through the Scranton Housing Authority (SHA).

Scranton-Lackawanna County Continuum of Care administers the Continuum of Care (COC) program serving all homeless persons in both Scranton and Lackawanna County. The COC expects to apply for funding under the COC program later in the year.

Scranton partners with Developers to obtain funding through the Commonwealth of Pennsylvania's Dept. of Economic and Community Development through the Local Share Account, Grower Greener II, DCNR, Dept. of Energy, Lead Based Paint Hazard Control Grant Program, Office of the Budget Redevelopment Assistance Capital Program (RACP) along with any other eligible programs that Scranton qualifies. Under RACP there is a dollar for dollar match from the private developer.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

NA

Discussion

Currently there are projects underway that leverage federal, state and private funding such as Scranton Laceworks, Scranton Counseling Center, and West Scranton Revitalization. These projects should be completed by the end of 2019. If the occasion arises, Scranton continues to support such applications with a Certification of Consistency for economic development activities that would include job creation for low-moderate income persons.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration	2015	2019	Administration	City of Scranton.Citywide	Administration	CDBG: $520,000 HOME: $52,019 ESG: $17,179	Other: 1 Other
2	Economic Development - Job Creation	2015	2019	Non-Housing Community Development	City of Scranton.Citywide	Economic Development / Job Creation	CDBG: $250,000	Jobs created/retained: 4 Jobs
3	Demolition of Hazardous Structures	2015	2019	Demolition of Hazardous Structures	City of Scranton.Citywide	Demolition of Hazardous Structures	CDBG: $63,000	Buildings Demolished: 4 Buildings
4	Section 108 Repayment	2015	2019	Non-Housing Community Development	Scranton Local Business District	Section 108 Repayment	CDBG: $215,000	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Public Facilities/Infrastructure	2015	2019	Affordable Housing Non-Housing Community Development	Citywide/Low Mod Area	Public Facilities/Infrastructure Improvements	CDBG: $1,299,318	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 36000 Persons Assisted
6	Rehabilitate Owner-Occupied Housing Units	2015	2019	Affordable Housing	City of Scranton.Citywide	Housing Rehabilitation/Neighborhood Revitalization	CDBG: $40,000 HOME: $75,000	Homeowner Housing Rehabilitated: 5 Household Housing Unit
7	Public Services.Crime Prevention	2015	2019		Citywide/Low Mod Area	Public Safety	CDBG: $238,000	Public service activities other than Low/Moderate Income Housing Benefit: 3500 Persons Assisted
9	Public Service.Youth	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	City of Scranton.Citywide	Public Services	CDBG: $21,000	Public service activities for Low/Moderate Income Housing Benefit: 125 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	Public Service.Child Care	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	City of Scranton.Citywide	Public Services	CDBG: $31,000	Public service activities for Low/Moderate Income Housing Benefit: 10 Households Assisted
11	Employment - Job Training	2015	2019	Non-Housing Community Development	City of Scranton.Citywide	Public Services	CDBG: $7,500	Public service activities for Low/Moderate Income Housing Benefit: 25 Households Assisted
12	Homebuyer Program	2015	2019	Affordable Housing	City of Scranton.Citywide	Increase Access to affordable Housing	HOME: $100,000	Homeowner Housing Added: 5 Household Housing Unit
13	Housing Development	2015	2019	Affordable Housing Public Housing	City of Scranton.Citywide	Housing Rehabilitation/Neighborhood Revitalization	HOME: $293,169	Homeowner Housing Rehabilitated: 5 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	ESG - Emergency shelter	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs	City of Scranton.Citywide	Homelessness Prevention / Continuuim of Care	ESG: $134,000	Homelessness Prevention: 75 Persons Assisted
15	ESG - Rapid Rehousing Assistance	2015	2019	Affordable Housing Non-Homeless Special Needs	City of Scranton.Citywide	Increase Access to affordable Housing Homelessness Prevention / Continuuim of Care	ESG: $67,382	Homelessness Prevention: 35 Persons Assisted
16	ESG - Homelessness Prevention	2015	2019	Homeless Non-Homeless Special Needs	City of Scranton.Citywide	Homelessness Prevention / Continuuim of Care	ESG: $10,500	Homelessness Prevention: 5 Persons Assisted
17	ESG - HMIS	2015	2019	ESG HMIS	City of Scranton.Citywide	Homelessness Prevention / Continuuim of Care Administration	ESG: $10,000	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	**Goal Name**	Administration
	Goal Description	Administration (CDBG - $485,000.00) CDBG Administrative Costs for HOME Program (CDBG for HOME - $35,000)

2	Goal Name	Economic Development - Job Creation
	Goal Description	
3	Goal Name	Demolition of Hazardous Structures
	Goal Description	
4	Goal Name	Section 108 Repayment
	Goal Description	
5	Goal Name	Public Facilities/Infrastructure
	Goal Description	The coordination for the construction of public sidewalks in low/mod areas ($300,000.00-CDBG); Reconstruction of roads and handicap curb cuts ($843,318.00 - CDBG); Weston Field/Outside Pool Area (CDBG-$50,000.00); Weston Park Baseball Backstop ($25,000-CBDG); Connell Park Little League Lighting upgrade ($56,000 - CDBG); Sanders St Community Living Arrangement Kitchen Modification ($25,000 - CDBG).
6	Goal Name	Rehabilitate Owner-Occupied Housing Units
	Goal Description	Emergency repairs for low/moderate income families (CDBG - $40,000.00); HOME Program Owner Occupied Rehabilitation (HOME - $75,000)
7	Goal Name	Public Services.Crime Prevention
	Goal Description	Neighborhood Police Patrol (CDBG - $238,000.00)
9	Goal Name	Public Service.Youth
	Goal Description	UNC Bellvue Youth Center (CDBG - $6,000.00); Boys and Girls Club Youth Summer Program (CDBG - $15,000.00)

10	Goal Name	Public Service.Child Care
	Goal Description	Project Hope Summer Camp (CDBG - $20,000.00); Transitional housing for homeless mothers with infants (CDBG - $11,000.00)
11	Goal Name	Employment - Job Training
	Goal Description	UNC/SCOLA (CDBG - $2500.00) AND BHUTANESE CULTURAL FOUNDATION (CDBG - $5000.00) PROVIDES ADULT LITERACY AND ENGLISH AS A SECOND LANGUAGE TO CITY RESIDENCE IN ORDER FOR THEM TO FIND EMPLOYMENT ADAPT TO A DIFFERENT CULTURE.
12	Goal Name	Homebuyer Program
	Goal Description	
13	Goal Name	Housing Development
	Goal Description	CHDO - (HOME - $78,028); SLRDC (HOME - $83,000.00); NeighborWorks - (HOME - $132,141.00)
14	Goal Name	ESG - Emergency shelter
	Goal Description	
15	Goal Name	ESG - Rapid Rehousing Assistance
	Goal Description	
16	Goal Name	ESG - Homelessness Prevention
	Goal Description	

17	Goal Name	ESG - HMIS
	Goal Description	

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Projects

AP-35 Projects – 91.220(d)

Introduction

The Strategic Plan outlined six (6) priorities identified during the extensive planning process and the strategies for addressing these priorities. The following is a summary of the priorities identified in the Strategic Plan and is being carried over into our Fifth and Final Year Action Plan;

1) Public Facility and Infrastructure Improvements

- Fund non-housing community development proposals that eliminate a threat to public health and safety to include water/sewer projects, drainage projects, demolition of hazardous structures, sidewalks, and street improvements.
- Fund public facility improvements that benefit low to moderate income households and persons, and persons with special needs to include senior centers, neighborhood facilities, youth centers, homeless facilities, childcare centers, parks and recreational facilities.
- Economic Development activities that will create low to moderate income jobs

2) Increase Access to Affordable Housing

- Fund activities that expand the supply and improve the condition of housing affordable to lower income households.
- Fund activities that leverage other public and private resources such as Low Income Tax Credit Projects.
- Extend the useful life of existing affordable housing through weatherization, repair, and rehabilitation programs.

3) Decrease Homelessness

- Provide funds to support shelter operations and transitional housing.
- Provide funding to increase permanent supportive housing opportunities and work to create a stronger network of providers of supportive and mainstream services to homeless clients.

4) Public Services

- Fund projects that provide supportive services to low and moderate income household as well as persons with special needs.
- Support efforts to develop a regional social service collaborative to coordinate the work of social service organizations, disseminate news and information, and eliminate duplication of effort.

5) Affirmatively Further Fair Housing

- Support improved access to community resources.
- Continue to operate in compliance with protected class definitions found in federal regulations.

6) Administration

- General management, oversight and coordination of the federal funding programs received by the City of Scranton.

Projects

#	Project Name
1	Administration
2	Economic Development
3	Reconstruction of Roads to Include Handicap Curb Cuts/Installation of Sidewalks
4	Demolition of Hazardous Structures
5	Neighborhood Police Patrol / Public Service
6	Housing Rehabilitation / Emergency Repairs
7	Repayment of Section 108 Payments
8	Public Facilities and Improvements / Parks
9	Public Service / YOUTH
10	Public Service / CHILD
11	Public Service / Adult Literacy
12	Public Facility / THE ARC
13	HOME Homebuyer Program
14	HOME Program / Owner Occupied Rehabilitation
15	HOME PROGRAM / CHDO 2019
16	HOME PROGRAM / HOUSING REDEVELOPMENT
17	EMERGENCY SOLUTION GRANT 2019

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

OMB Control No: 2506-0117 (exp. 06/30/2018)

1	Project Name	Administration
	Target Area	City of Scranton.Citywide
	Goals Supported	Administration
	Needs Addressed	Administration
	Funding	CDBG: $520,000 HOME: $52,019
	Description	General Administration for the CDBG Program. Also will include funding for CDBG administration for the HOME Program.HOME Program - $52,019.00
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administration
2	Project Name	Economic Development
	Target Area	City of Scranton.Citywide
	Goals Supported	Economic Development - Job Creation
	Needs Addressed	Economic Development / Job Creation
	Funding	CDBG: $250,000
	Description	
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The National Objective for Economic Development is Job Creation. The business must creat one full time equivalent job under the 80% median income for every $35,000.00 received
3	Project Name	Reconstruction of Roads to Include Handicap Curb Cuts/Installation of Sidewalks

	Target Area	Citywide/Low Mod Area
	Goals Supported	Public Facilities/Infrastructure
	Needs Addressed	Public Facilities/Infrastructure Improvements
	Funding	CDBG: $1,143,318
	Description	Sidewalk & Streetscape Improvements $300,000.00; Paving & Curb Cuts $843,318.00
	Target Date	10/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	This is unknown at this time. this will depend on the number of person's living in all of the census tract for the 2019 paving program
	Location Description	
	Planned Activities	
4	Project Name	Demolition of Hazardous Structures
	Target Area	City of Scranton.Citywide
	Goals Supported	Demolition of Hazardous Structures
	Needs Addressed	Demolition of Hazardous Structures
	Funding	CDBG: $63,000
	Description	Demolition of Hazardous Structures that have been condemned and pose the health and safety threat to Citizens of Scranton.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Unknown at this time.
	Planned Activities	
5	Project Name	Neighborhood Police Patrol / Public Service
	Target Area	Citywide/Low Mod Area
	Goals Supported	Public Services.Crime Prevention
	Needs Addressed	Public Safety
	Funding	CDBG: $238,000

	Description	
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Unknown at this time.
	Location Description	Low to Moderate income areas only
	Planned Activities	Provide funding for 4 Neighborhood Police Patrol Officers walking or biking in low/moderate income areas.
6	Project Name	Housing Rehabilitation / Emergency Repairs
	Target Area	City of Scranton.Citywide
	Goals Supported	Rehabilitate Owner-Occupied Housing Units
	Needs Addressed	Housing Rehabilitation/Neighborhood Revitalization
	Funding	CDBG: $40,000
	Description	Provide emergency repairs only to homeowners under the 80% median Income.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Unknown at this time
	Planned Activities	
7	Project Name	Repayment of Section 108 Payments
	Target Area	City of Scranton.Citywide
	Goals Supported	Section 108 Repayment
	Needs Addressed	Section 108 Repayment
	Funding	CDBG: $215,000
	Description	Repayment for the Steamtown Mall Section 108
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
8	Project Name	Public Facilities and Improvements / Parks
	Target Area	South Scranton Scranton.North Scranton
	Goals Supported	Public Facilities/Infrastructure
	Needs Addressed	Public Facilities/Infrastructure Improvements
	Funding	CDBG: $131,000
	Description	Weston Field/Outside Pool Area (CDBG-$50,000.00); Weston Park Baseball Backstop ($25,000-CBDG); Connell Park Little League Lighting upgrade ($56,000 - CDBG).
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Weston Field, Providence Road, Scranton PA; Weston Park, North Scranton, Connell Park Little League, South Scranton
	Planned Activities	
9	Project Name	Public Service / YOUTH
	Target Area	City of Scranton.Citywide
	Goals Supported	Public Service.Youth
	Needs Addressed	Public Services
	Funding	CDBG: $21,000
	Description	UNC BELLEVUE CENTER - $6,000.00; Boys and Girls Club $15,000.00
	Target Date	12/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
10	Project Name	Public Service / CHILD
	Target Area	City of Scranton.Citywide
	Goals Supported	Public Service.Child Care
	Needs Addressed	Public Safety
	Funding	CDBG: $31,000
	Description	UNC PROJECT HOPE - $20,000.00; St. Joseph Center - Mother Infant Program - $11,000.00
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
11	Project Name	Public Service / Adult Literacy
	Target Area	South Scranton
	Goals Supported	Employment - Job Training
	Needs Addressed	Public Services
	Funding	CDBG: $7,500
	Description	UNC SCOLA - $2,500.00; Bhutenese Cultural Foundation of Scranton - $5,000.00
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	Bhutenese Cultural, 705 Pittston Avenue, Scranton, PA UNC SCOLA, Cedar Avenue, Scranton, PA
	Planned Activities	
12	Project Name	Public Facility / THE ARC
	Target Area	City of Scranton.Citywide
	Goals Supported	Public Facilities/Infrastructure
	Needs Addressed	Public Facilities/Infrastructure Improvements
	Funding	CDBG: $25,000
	Description	Rehabilitation on a home that benefits residents with intellectual and developmental disabilites
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
13	Project Name	HOME Homebuyer Program
	Target Area	City of Scranton.Citywide
	Goals Supported	Homebuyer Program
	Needs Addressed	Increase Access to affordable Housing
	Funding	HOME: $100,000
	Description	To assist income eligible families to purchase homes in Scranton by providing assistance with down payment and closing costs up to $12,000.00.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

14	Project Name	HOME Program / Owner Occupied Rehabilitation
	Target Area	City of Scranton.Citywide
	Goals Supported	Rehabilitate Owner-Occupied Housing Units
	Needs Addressed	Housing Rehabilitation/Neighborhood Revitalization
	Funding	HOME: $75,000
	Description	City of Scranton's /OECD rehabilitation Program
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Depending on the condition of the homes - 2 single family homes will benefit
	Location Description	Unknown at this time.
	Planned Activities	
15	Project Name	HOME PROGRAM / CHDO 2019
	Target Area	City of Scranton.Citywide
	Goals Supported	Housing Development
	Needs Addressed	Housing Rehabilitation/Neighborhood Revitalization
	Funding	HOME: $78,028
	Description	
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	One family will benefit from this CHDO project.
	Location Description	Unknown at this time.
	Planned Activities	
16	Project Name	HOME PROGRAM / HOUSING REDEVELOPMENT
	Target Area	City of Scranton.Citywide
	Goals Supported	Housing Development
	Needs Addressed	Housing Rehabilitation/Neighborhood Revitalization
	Funding	HOME: $215,141

	Description	NeighborWorks - rehabilitate 635 Brook Street, Scranton, PA - $132,141.00; Scranton Lackawanna Resources Development Corporation - $83,000.00
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
17	**Project Name**	EMERGENCY SOLUTION GRANT 2019
	Target Area	City of Scranton.Citywide
	Goals Supported	Administration ESG - Rapid Rehousing Assistance ESG - HMIS ESG - Homelessness Prevention ESG - Emergency shelter
	Needs Addressed	Homelessness Prevention / Continuuim of Care
	Funding	ESG: $229,061
	Description	The Emergency Solutions Grant Program assists the following Sub-Recipients within the Scranton-Lackawanna Continuum of Care; Catherine McAuley Center, UNC, Community Intervention, St. Joseph's Center, Women's Resource Center and Catholic Social Services along with HMIS and Administration.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

According to our 2018 CAPER over 85% percent of CDBG funding was provided in low to moderate income areas throughout Scranton, Pennsylvania. Scranton plans on continuing this with 2019 funding. This will include reconstruction of Roads to include Handicap curb cuts; Neighborhood Police Patrol walking or biking in low/mod areas. Demolition is under slum and blight of hazardous structures and can occur throughout Scranton citywide not necessarily in a low/mod area.

Geographic Distribution

Target Area	Percentage of Funds
City Wide Paving Project	50
South Scranton	3
Urban Renewal Area	
City of Scranton.Citywide	43
City of Scranton.West Scranton	2
Scranton.North Scranton	1
Scranton.East Scranton	
Scranton Local Business District	1
Citywide/Low Mod Area	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Assistance is not directed to any specific geographic area in Scranton. CAPERS will provide maps to show the location of the site-specific activities. The areas of Scranton that have a concentration of Non-White and Latino populations are limited but have increased since 2000. Currently the Elm Street footprint in South Scranton that has a concentration of the Latino community has been revitalized. Area benefit projects in Action Plan Year 2019 will take place in areas of low and moderate income concentration throughout the City.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing activities undertaken by the City will address the needs of homeless, non-homeless, and special-needs households. Various programs will provide these households with rental assistance and rehabilitated units. No new construction or acquisition is planned. The goals for affordable housing and further details on the projects included are provided below.

The City will provide housing assistance through the HOME Program and Emergency Solutions Grant (ESG). The Owner Occupied Rehabilitation Program will provide homeowners funding to bring their homes up to Uniform Construction Code (UCC). Scranton Homebuyer Program provides housing assistance in the form of a deferred payment loan to assist with down payment assistance and closing costs. The City of Scranton, in Action Plan 2019, has created an Emergency Rehabilitation Program with CDBG funding.

For 2019 Scranton is providing $40,000 towards Emergency Repairs and also partnering with Scranton Lackawanna Human Development Agency to make necessary repairs to owner occupied single family homes in order for the owners to received Weatherization assistance through SLHDA.

The HESG Program will provide shelter and housing under five of the eligible categories under the HESG Program – Rapid Re-Housing, Shelter, Homeless Prevention, Street Outreach, Rental Assistance and HMIS. These goals will be reported in the HMIS system.

One Year Goals for the Number of Households to be Supported	
Homeless	5
Non-Homeless	5
Special-Needs	1
Total	11

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2

One Year Goals for the Number of Households Supported Through	
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	5
Total	11

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The City of Scranton and the Scranton Housing Authority (SHA) continue to partner in addressing the needs of our public housing residents. The encouragement of all SHA residents to participate in SHA programs is an on-going commitment. Scranton PHA works closely with our Resident Advisory Board (RAB) in developing SHA's Annual and Five Year Plan. SHA obtains valuable input from our RAB in determining management and physical needs for the SHA.

Actions planned during the next year to address the needs to public housing

The modernization of two additional buildings at Valley View Terrace owned and operated by the Scranton Housing Authority is expected to be completed by the end of 2019. The work will include new windows, entrance doors, code compliant kitchens and baths, new flooring and appliances. Also, they have completed the installation of new gas lines throughout the Valley View Terrace Development. The budget for these much needed projects is approximately $3,200,000.00 dollars.

The summer of 2019 will see the demolition of Building 11, a mid-rise building of twenty-four (24) apartments, at Valley View Terrace. This project's budget is $400,000.00 dollars.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Every year or two, the City of Scranton's Office of Economic and Community Development distributes information to the Scranton Housing Authority and the Lackawanna Housing Authority regarding Scranton's Homebuyer Program to encourage residents to reach out to the City to determine if they would qualify for homeownership. Also, through the Scranton Housing Authority's Resident Advisory Board (RAB) residents are encouraged to participate in Scranton Housing Authority management.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Scranton Housing Authority is not a designated as a troubled PHA.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Scranton Lackawanna Continuum of Care (CoC) team identifies and engages the local homeless population and families living in environments that are unfit for human habitation by visiting known locations where homeless populations gather and through word of mouth with the area's homeless as well as collaboration among housing, homeless prevention and other providers, including local and state police so that resources are known throughout the county. Homeless prevention information and services are also available through a local hotline and the internet. Communication is fluid within the CoC's sub-committee and the broader Housing Coalition. Once engaged, homeless persons are assessed using the area's coordinated entry (CE) process which entails the Vulnerability Index - Service Prioritization Decision Assessment Tool (VI-SPDAT). The VI-SPDAT assesses each person and/or family's level of need in order to prioritize those experiencing homelessness for programs and services. Using the Housing First Model homeless individuals and families, when willing, are connected with shelter or permanent housing using the no wrong door approach. Additionally, a goal for this year is to improve the assessment process for sheltered and unsheltered households so that homeless resources may be targeted to those who would most benefit from them. These efforts will entail assessment of unsheltered individuals more quickly and allowing sheltered homeless some time to self-resolve, or use their own resources to access stable housing before targeting them for specific interventions within the CoC. Research has shown that many individuals and families in shelter are able and do find resources - via mainstream and personal/family connections to resolve their housing crisis without further homeless system intervention.

Addressing the emergency shelter and transitional housing needs of homeless persons

Lackawanna County is home to several homeless shelters for individuals: Catholic Social Services (CSS) St. Anthony's Haven, St. Joseph's Center's Walsh Manor and Bethel AME's seasonal shelter which is typically open 6 months of the year. In addition, family emergency shelter options include Catherine McAuley Center's shelter and CSS's Nativity Shelter, while Women's Resource Center and the Office of Youth and Family Services provide voucher beds for families. Housing providers utilize HESG and CoC Rapid Rehousing programs to move individuals and families quickly out of homelessness and into permanent housing. Several Transitional Housing (TH) programs funded by other sources fill some need

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for housing among young adults, those with serious mental health conditions, mothers with infant children, and Veterans. In addition, while the CoC strives to utilize ES and TH wisely, as a part of the Coordinated Entry program, homeless or imminently homeless persons are assessed to identify any other resources available in hopes that a homeless episode may be averted or made shorter by utilizing other resources such as food or utility assistance or intervention with a landlord or family member.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In the upcoming year, a plan is in place to house all homeless individuals who seek help, continuing to make permanent housing offers to those individulas, and conduct continued outreach with them so that they may eventually accept a permanent housing offer. Strategies implemented by the CoC to maximize current resources and meet the goal of ending chronic homelessness (CH) are as follows: adopting the HUD Order of Priority (leveraging the use of coordinated assessment & the VI-SPDAT to prioritize), dedicating all permanent supportive housing (PSH) beds to serve CH, partnering with healthcare providers to improve mental & physical health in order to obtain and maintain permanent housing and increasing an individual's ability to be self-sufficient, and maintaining a by name list which is used to conduct monthly case conferencing. CoC PSH programs are focusing efforts on "graduating" individuals & families who are able to live more independently by developing a move-up plan, opening beds for additional CH individuals and families in need of more intensive services. To ensure PSH graduates have a safe and affordable home awaiting them, the CoC has created a homeless preference for some local low income housing providers and tax credit properties and plans on continuing that work with additional providers, as well as making a formal request to local housing authorities to create a preference for graduates of permanent supportive housing programs. Providers will ensure any program participants who graduate are connected with community supports in order to prevent additional homeless episodes.

In addition to the above partnering with local agencies, connection to mainstream benefits and implementation of a homeless preference with housing providers, efforts to house homeless families with children include outreach to schools in Lackawanna County, informing them of services available and of the Coordinated Assessment process. This population will also benefit from an increase in Rapid Re-Housing (RRH) programs for families available this coming year. The RRH model of housing intervention has been shown to be the quickest and most cost effective way of gaining a permanent

housing outcome for families. The CoC has an MOU in place with the local Head Start provider to ensure childcare and Early Intervention resources are accessible to all homeless children, helping to mitigate any negative long-term effects homelessness may have on children.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Local housing providers assist individuals and families who are at risk for homelessness with Homeless Assistance Prevention (HAP) funding which includes both case management and rental assistance. Case management, again, serves to identify resources and assist in connection to available resources as outlined above as well as budget counseling, goal setting, home maintenance training, life skills and employment referrals in efforts to assist people with achieving self-sufficiency and maintaining housing stability. Low-income individuals and families are also assisted with local public housing applications if appropriate.

In addition, Continuum of Care members attend the local Re-entry Committee hosted by corrections programs, and the CoC hosts a discharge planning committee which is extended to those institutions as well as MH and healthcare facilities. Participation in these committees enables the various systems of care to keep an open dialogue with one another and to share information and resources. The committee works collaboratively to decrease the incidence of persons from these publicly funded institutions and systems of care being discharged to homelessness.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City's Public Policies indicates the need to update the 1993 Zoning Ordinance to reflect current policies and procedures and to bring it into conformance with the Fair Housing Act, the Americans with Disabilities Act, and Section 504 of the Disabilities Act, as well as a need to update the current real estate tax assessments.

In order to meet this goal, the following activities and strategies should be undertaken:

1) The City updated its existing 1993 Zoning Ordinance to bring it into compliance with the Fair Housing Act, American with Disabilities Act, and Section 504 of the Disabilities Act.

2) The City will evaluate its policies and procedures in regard to zoning variances, etc.

3) In November 2017 Lackawanna County placed a question for a vote to its residents to begin a reassessment of real estate values in the City and reevaluate the City's tax rates to make it compatible with the surrounding region. This item was voted down by the residents of Lackawanna County. Still in 2018 this still is a talking point with Lackawanna County residents.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Scranton submitted the 2015 – 2019 Analysis of Impediments to Fair Housing Choice (AI) that identified current barriers to fair housing. Impediments were identified that may impede the ability of lower-income households to become home owners, including the need for the City to provide adequate funding for owner-occupied housing rehabilitation and rehabilitation of existing rental housing.

Scranton continues to educate the public on Fair Housing education and outreach to a variety of groups on the fair housing law in English and Spanish; expanding it to other languages within this Consolidated Plan. Scranton will also continue to conduct lending and sales baseline audits to determine what role gate keeping plays in the lower homeownership rates experienced by African Americans and Hispanics.

Barriers to home ownership were identified as:

- Difficulty saving for down payments and closing costs in combination with rental obligations and other economic factors.
- Many homes affordable to lower-income households require minor to major repairs to make

them habitable. The repairs generally need to be funded at the time of purchase, adding to the expense of first time home ownership. Scranton may implement if resources are available to Acquisition Rehab Program.

- Poor or unacceptable credit histories of applicants, poor records of employment among applicants, and lack of adequate budget and credit counseling for prospective homebuyers to assist them in maintaining their home ownership status.

Barriers to housing rehabilitation were identified as:

Demand of rehabilitation funding greatly exceeds the available financial resources. Cost for lead-based paint treatment increases the total cost of rehabilitation per unit, which decreases the number of housing units that are rehabilitated on an annual basis.

- High real estate taxes reduce the affordability of housing.

Due to limited CDBG and HOME Program resources, Scranton still anticipates using both CDBG and HOME Program funds to support home ownership, owner occupied housing rehabilitation or rental housing development. Scranton will continue to provide a certification of consistency to projects that meet local codes and land use requirements.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

Scranton will use its entitlement funds to provide assistance with activities that meet the underserved needs of the communities participating in the program. Non-housing community development needs will be addressed through CDBG funding resources. Obstacles identified in the Five Year Plan includes:

- Increasing costs to complete projects,
- Fragmented approached to local planning and lack of coordination in addressing infrastructure needs, and
- Limited inter-municipal communication in addressing public facility needs.

Actions planned to address obstacles to meeting underserved needs

Obstacles such as lack of funding, lack of affordable housing, and escalating costs to provide housing were cited as obstacles to providing affordable housing. Through the allocation of funds in this Action Plan, housing activities are being undertaken and hopefully will expand in the next Consolidated Plan. Scranton will continue to seek additional resources to assist property owners in the rehabilitation of both owner occupied and rental housing. The City will continue to work with the Continuum of Care to provide funds to our marginalized populations that need safe and stable housing.

Actions planned to foster and maintain affordable housing

The Scranton Housing Authority provides rent vouchers to offset the high cost of rental housing in the City. Members of the Scranton-Lackawanna Continuum of Care and Lackawanna Housing Coalition offers several programs to combat homelessness and end chronic homelessness. Scranton will continue to provide a certificate of consistency for agencies seeking funding under federal programs that enhance the opportunity to meet the goals described in our Five Year Consolidated Plan (2015-2019).

Actions planned to reduce lead-based paint hazards

Scranton's OECD provides resources to obtain testing when children under the age of seven (7) are identified as living in a home with lead-based paint. As part of our Home Buyer program, when a participant closes on a home they receive the Lead Safe Certified Guide to Renovate Right which program participants are required to sign an Affidavit stating they received the information and plan to read the materials provided. If a participant chooses to utilize the Home Rehabiliation program , the home is inspected and appropriate measures are taken to ensure the safety of all household members.

Actions planned to reduce the number of poverty-level families

The City, in conjunction with the local public and private agencies and institutions, provides lower-income households with the opportunity to gain knowledge and skills as well as the motivation to become fully self-sufficient. Economic Development activities are directed towards the creation of new businesses and employment opportunities for low-moderate individuals. The CDBG program entitled Business and Industry Loan/Grant Program provides the potential of generating jobs that may be filled by Section 3 residents or hire Section 3 businesses.

Actions planned to develop institutional structure

There are a host of non-profit organizations that provide programs and services to area youth, the elderly, and persons who are disabled. This network of organizations provide a range of services including food, housing and household goods, primary medical care and dental care, home health services, job training and placement, financial literacy, integrated mental health and substance abuse treatment, child care services, and other services provided by individualized case management. The City continues to reach out to newley established organizations that provide services to our low-moderate residents and their families.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Scranton through it's Office of Economic and Community Development works closely with the Scranton-Lackawanna Continuum of Care which coordinates its partner agencies that result in a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions. This is part of a larger strategic plan to utilize all possible resources to meet needs of its residence by leveraging CDBG and HOME spending. The City ensures that high-priority public and private housing and social service agencies and their programs will continue to receive the resources required to achieve an appreciable impact. The greatest gap in meeting the housing, community development, and economic development needs in the City is the reduced capacity of many agencies, given funding limitations in recent years, to carry out their work to the extent that is needed in the community. Reduction in work force opportunity has resulted in dwindling of resources, posing a serious challenge to meeting escalating demands for affordable housing and related services. In order to overcome this gap, the City continues to implement the above-mentioned larger strategic plan to focus on its capacity and delivery on priority needs. Strategic planning and evaluation will continue to be performed periodically to ensure the streamlining of operations. The City of Scranton's OECD has prioritized the creation of Standard Operating Procedures to ensure quality and control of all the programs and services it provides. The City's OECD will continue to coordinate between public housing, private housing, and social service agencies in its various efforts, especially regarding the Neighborhoods initiatives.

Discussion:

The City of Scranton is continuously refining its strategies to foster safe, permanent, and affordable housing, by reducing lead based paint hazards and the the number of families living in poverty, and encourage coordination by the City's social service agencies. By enhancing coordination and developing greater collaboration, the City of Scranton will work to create an environment in which affordable housing including permanent housing is supported and encouraged.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City's program specific requirements for CDBG, HOME and HESG are listed below. For CDBG, the City of Scranton uses a three-year average to ensure compliance with the low moderate income benefit. The three years at this time are 2016, 2017 and 2018.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	82.00%

City of Scranton

2019 Action Plan

HOME Investment Partnership Program

Emergency Solutions Grant (ESG)

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   N/A.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   Scranton will execute with all eligible homeowners, a recorded Mortgage and Promissory Note (and when applicable a Declaration of Restrictions) which will secure all HOME funding during the required Period of Affordability. The appropriate Resale or Recapture language will be included in the recorded documents.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   Under the recapture option, the City has elected to reduce the amount to be repaid on a pro-rata basis according to the time the homebuyer has owned and occupied the house as measured against the affordability period. Accordingly, under Item 1.A of our Home Buyer Agreement, it states that said financial assistance shall be provided in the form of non-interest bearing, deferred payment forgivable loan, for a term equal to the period of affordability. Should the unit be sold or transferred during the period of affordability, the unforgiven balance of the forgivable loan shall become immediately due and payable, HOME Program funds will be recaptured from the net proceeds of the sale...

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   There are no plans for using HOME funds to refinance existing debt.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

   1. The City of Scranton's Office of Economic and Community Development (OECD) has consulted and will continue to consult and meet with the Scranton/Lackawanna County Continuum of Care

(CoC) regarding the performance standards for activities funded under ESG by discussing how best the HMIS system and the Scranton/Lackawanna County's Continuum of Care (CoC) lead agency, Lackawanna County Housing Coalition, can produce uniform reports for all prime recipients and provide detailed and improved reports for the HESG program. The CoC currently adheres to the HMIS technical standards and will abide by these standards for HESG data and reporting requirements. To ensure correctness and reliability of the data provided, the CoC is currently working on a data quality plan so as to improve on the worth of client level elements that are collected.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The consistency of usage with the Consolidated Plan, quarterly e-snaps report, Annual Action Plan and CAPER, will be used as a guide for which performance standards will be recorded, tracked and produced in monthly or quarterly reports. General performance standards such as the unduplicated number of persons or households assisted from emergency shelters/streets into permanent housing, race, ethnicity, age, will be reported by HMIS, lead by United Neighborhood Centers of Northeastern Pennsylvania(UNC). Further assessments such as outcomes using HUD funds, the most pressing needs for clients, barriers to transitional housing, the connection of other mainstream resources, and outcomes of families and individuals upon completion of a program will be reported by the Scranton/Lackawanna County Continuum of Care.

Scranton-Lackawanna Continuum of Care is the central point of information, assessment, and referral services for all Scranton / Lackawanna County residents experiencing a housing crisis. It includes a call center and several assessment centers which serve all persons experiencing a housing crisis in Lackawanna County.

The Scranton-Lackawanna Continuum of Care screens possible program participants with a brief interview to determine the household's basic eligibility for housing assistance and refers them to the nearest regional coordinated assessment center. The coordinated assessment centers schedule an in-person appointment in order to determine the level of housing assistance needed to resolve the crisis and to identify available assistance options. Persons in crisis are then connected with the most appropriate housing assistance program to resolve the housing crisis. These efforts are coordinated with Rapid Re-Housing and hotel/motel vouchers provided by Scranton's Sub Recipients to reduce the number of homeless persons in the greater Scranton area.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Scranton consults with the Lackawanna County Continuum of Care and as a group we

make funding decisions based on the CoC professionalism and experience with the homeless or formerly homeless individuals.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

   Participation of homeless persons is encouraged at all Continuum of Care meetings but especially during the planning process of the CoC annual NOFA application. Homeless and formerly homeless participants have the opportunity to discuss supportive housing programs and provide the community with their experiences and input. They are also able to suggest changes to be made and leave comments for the organizations/agencies to review.

5. Describe performance standards for evaluating ESG.

   The Emergency Solutions Grant program with different eligible activities require different assessment standards. Scranton's Office of Economic and Community Development (OECD) works with sub-recipients to ensure a level of timely, accurate, and complete data collection by which an accurate evaluation of

   program performance can continually be measured. Scranton's OECD reviews all available data to evaluate performance. Copies of all applicable federal regulations and local Stand Operation Procedures are distributed to assist Sub-Recipients with requests for reimbursement and the standard reporting process. All HESG contracts entered into by the City are subject to on-going monitoring throughout the term of the contract. The primary methods of monitoring include: on site monitoring reviews - review of monthly financial requests for payments of randomly selected case files and on-going contact with program staff.

   Sub-Recipients must ensure that financial records and documents pertaining to costs and expenses under the grant are maintained to reflect all costs of materials, equipment, supplies, services, building costs and all other costs and expenses for which reimbursement is claimed or payment is made. The City has direct access to any records relevant to the project. All records pertaining to the grant are retained for a period of at least five (5) years following submission of the final expenditure report. In the event that any claim, audit, litigation, or state/federal investigation is started before the expiration of the record retention period, the records are retained by both the Sub-Recipient and the City until all claims or findings are resolved. To meet HUD reporting requirements, statistical data is also reported to track the type of activity carried out, and the number of individuals and families assisted, including data on the racial/ethnic characteristics of the participants. Sub-Recipients are advised that unless all reporting requirements are satisfactorily met, requests for reimbursement are not processed for payment.

City of Scranton

2019 Action Plan

SF-424 Forms
SF-424D

Certifications

Scranton
OECD
Office of Economic and
Community Development

May 28, 2019

Mr. Nadab O. Bynum
Director
Office of Community Planning and Development
The Wanamaker Building
100 Penn Square East
Philadelphia, Pennsylvania 19107-3380

Re: **Scranton, Pennsylvania**
2019 Action Plan
Community Development Block Grant Program (CDBG)
HOME Program
Emergency Solutions Program (ESG)
Executed Forms SF-424 & 424D

Dear Mr. Bynum,

Attached please find the executed Forms SF-242 & SF-424D for the Fifth Year Action Plan for the period beginning January 1, 2019 for the City of Scranton's CDBG, HOME and HESG Programs.

If HUD requires further information concerning this matter, please contact this office at 570/348-4216, or email me at Mward@scrantonpa.gov in order for this office to provide you with additional information.

Sincerely,

Mary Patricia Ward
Executive Director

Mpw/tp

Cc:
Ms. Fatina Ming, Senior CPD Representative, HUD, Philadelphia
Mr. Tom Preambo, Deputy Director, OECD
Mrs. Disha Patel, Director of Finance and Compliance, OECD
Atty. Sean Gallagher, Solicitor, OECD

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☐ New	
☒ Application	☒ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:
MC-42-0205	

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Scranton, Pennsylvania

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
24-6000704	0604978560000

d. Address:

* Street1:	340 North Washington Avenue
Street2:	Municipal Building
* City:	Scranton
County/Parish:	Lackawanna
* State:	PA: Pennsylvania
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	18503-1546

e. Organizational Unit:

Department Name:	Division Name:
Economic/Community Development	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Mary-Pat
Middle Name:	E.		
* Last Name:	Ward		
Suffix:			

Title: Executive Director

Organizational Affiliation:
Office of Economic and Community Development

* Telephone Number:	5703484216	Fax Number:	5703484123

* Email: mpward@scrantonpa.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnership Program

*** 12. Funding Opportunity Number:**

9999

* Title:

9999

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

24 CFR 92 Activities including construct, buying and/or rehab affordable housing; Homebuyer Program, Rental Rehab Program, Owner-Occupied Rehabilitation, Administration, Lead Abatement.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 11/17 * b. Program/Project 11/17

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2019 * b. End Date: 12/31/2019

18. Estimated Funding ($):

* a. Federal	520,188.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	520,188.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: William

Middle Name: L.

* Last Name: Courtright

Suffix:

* Title: Mayor

* Telephone Number: 5703484101 Fax Number:

* Email: kgarvey@scrantonpa.gov

* Signature of Authorized Representative: * Date Signed: 04/25/2019

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☐ New	
☒ Application	☒ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:
MC-42-0014	

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Scranton, Pennsylvania

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
24-6000704	0604978560000

d. Address:

* Street1:	340 North Washington Avenue
Street2:	Municipal Building
* City:	Scranton
County/Parish:	Lackawanna
* State:	PA: Pennsylvania
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	18503-1546

e. Organizational Unit:

Department Name:	Division Name:
Economic/Community Development	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Mary-Pat
Middle Name:	E.		
* Last Name:	Ward		
Suffix:			

Title: Executive Director

Organizational Affiliation:
Office of Economic and Community Development

* Telephone Number:	5703484216 Ext.4256	Fax Number:	5703484123

* Email: mpward@scrantonpa.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant Program (CDBG)

*** 12. Funding Opportunity Number:**

9999

* Title:

9999

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

24 CFR 570 Activities including Public Facilities and Improvements, Public Services, Administration, Economic Development, Section 8 Repayment, Demolition, Emergency Rehab, Acquisition.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 11/17 * b. Program/Project 11/17

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2019 * b. End Date: 12/31/2019

18. Estimated Funding ($):

* a. Federal	2,684,818.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	2,684,818.00

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☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: William

Middle Name: L.

* Last Name: Courtright

Suffix:

* Title: Mayor

* Telephone Number: 5703484101 Fax Number:

* Email: kgarvey@scrantonpa.gov

* Signature of Authorized Representative: * Date Signed: 04/25/2019

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☐ New	
☒ Application	☒ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:
MC-42-0014	

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Scranton, Pennsylvania

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
24-6000704	0604978560000

d. Address:

* Street1:	340 North Washington Avenue
Street2:	Municipal Building
* City:	Scranton
County/Parish:	Lackawanna
* State:	PA: Pennsylvania
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	18503-1546

e. Organizational Unit:

Department Name:	Division Name:
Economic/Community Development	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Mary-Pat
Middle Name:	E.		
* Last Name:	Ward		
Suffix:			

Title: Executive Director

Organizational Affiliation:
Office of Economic and Community Development

* Telephone Number:	5703484216	Fax Number:	5703484123

* Email: mpward@scrantonpa.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant (HESG)

*** 12. Funding Opportunity Number:**

9999

* Title:

9999

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

24 CFR 91 and 576 ESG Activities including 6 components; Street Outreach, Homeless Prevention, Rapid-Rehousing, Emergency Shelter, HMIS, Administration.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: 11/17
* b. Program/Project: 11/17

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2019
* b. End Date: 12/31/2019

18. Estimated Funding ($):

* a. Federal	229,061.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	229,061.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on .
- [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- [x] c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- [ ] Yes
- [x] No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

- [x] ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.
* First Name: William
Middle Name: L.
* Last Name: Courtright
Suffix:

* Title: Mayor

* Telephone Number: 5703484101
Fax Number:

* Email: kgarvey@scrantonpa.gov

* Signature of Authorized Representative:
* Date Signed: 04/25/2019

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29) U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L . 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statue(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statue(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.

14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
Scranton, Pennsylvania	4/25/2019

SF-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

4-26-19
Date

Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

4-26-18
Date

Mayor
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

4-26-19
Date

Mayor
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

4-26-19
Date

Mayor
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

City of Scranton

2019 Action Plan

Public Notices
Public Hearings

Scranton
OECD
Office of Economic and
Community Development

July 3, 2018

The Scranton Times/Tribune
Penn Avenue and Spruce Street
Scranton, PA 18503

Re: Public Notice
City of Scranton
Office of Economic and Community Development (OECD)
Action Plan 2019

Attention: Sharon
legals.timesshamrock.com

Please insert the enclosed **PUBLIC HEARING** in the **(Non- Legal Section)** of the Scranton Times/Tribune on the following day:

Friday, July 6, 2018
Wednesday, July 11, 2018

This office is requesting a notarized invoice indicating the date the Public Notice appeared in your newspaper. Please include on the invoice the **PROJECT TITLE** as listed above and forward the notarized invoice to **THE OFFICE OF ECONOMIC & COMMUNITY DEVELOPMENT, Municipal Building, 340 North Washington Avenue, Scranton, PA 18503.** Please be aware that the notarized invoice we are requesting is not in lieu of the billing invoice that is sent to this address. The billing invoice should include a tear sheet and project title and number as listed above. **BILL TO OECD ACCOUNT #11859.**

Thank you for your cooperation in this matter. If you have any questions regarding this request, please contact me at 348-4216.

Sincerely,

Linda B. Aebli

Linda B. Aebli
Executive Director

Lba/

Enclosure

PUBLIC HEARING

Scranton's Office of Economic and Community Development (OECD) will conduct a public hearing to obtain citizens' views on housing and non-housing community development needs in the City of Scranton and the development of proposed activities to address those needs. This meeting, which will take place on **Thursday, July 12, 2017 at 6:00 P.M. in Scranton City Council Chambers, City Hall, 340 North Washington Avenue, Scranton, Pennsylvania 18503** will provide an opportunity for city residents to participate in the development and implementation of Scranton's Fifth Year Action Plan, which covers the year beginning January 1, 2019 and ending December 31, 2019. Anyone needing the service of an interpreter or any other services under the American Disability Act (ADA) should notify OECD at least sixty (60) hours before meeting.

Citizens who are unable to attend the public hearing may submit their comments by Friday, August 3, 2018 to Scranton's Office of Economic and Community Development (OECD) at the following address:

Office of Economic and Community Development (OECD)
Municipal Building
340 North Washington Avenue
Scranton, PA 18503

Projects and activities to be included in the Action Plan must be consistent with the needs and objectives identified in Scranton's 2015-2019 Consolidated Plan. Anticipated 2019 allocations for community and economic development activities, affordable housing and homelessness are as follows:

Community Development Block Grants (CDBG) - $2,600,000.00
Home Investment Partnerships (HOME) - $500,000.00
Emergency Solutions Grants (ESG) - $220,000.00

Those wishing to apply for assistance may obtain applications at OECD or on line at www.scrantonpa.gov. Staff persons are available to provide technical assistance. If interested please schedule an appointment by calling 570/348-4216, Monday through Friday, from 8:30 a.m. to 4:00 p.m.

The City will submit the 2019 Action Plan after the actual allocation amounts are announced by the U.S. Department of Housing and Urban Development (HUD).

William L. Courtright
Mayor

Linda B. Aebli
Executive Director

The Scranton Times (Under act P.L. 877 No 160. July 9,1976)
Commonwealth of Pennsylvania, County of Lackawanna

ATTN: EXECUTIVE DIRECTOR OFFICE OF ECONOMIC & COMM
340 N WASHINGTON AVE
SCRANTON PA 18503

Account # 11859
Order # 82229231
Ad Price: 1282.80

PUBLIC HEARING
Ann Marie Fortese
Being duly sworn according to law deposes and says that (s)he is Billing clerk for The Scranton Times, owner and publisher of The Scranton Times, a newspaper of general circulation, established in 1870, published in the city of Scranton, county and state aforesaid, and that the printed notice or publication hereto attached is exactly as printed in the regular editions of the said newspaper on the following dates:

07/06/2018 07/11/2018

Affiant further deposes and says that neither the affiant nor The Scranton Times is interested in the subject matter of the aforesaid notice or advertisement and that all allegations in the foregoing statement as time, place and character or publication are true

Sworn and subscribed to before me
this 11th day of July A.D., 2018

(Notary Public)

Commonwealth of Pennsylvania - Notary Seal
Sharon Venturi, Notary Public
Lackawanna County
My commission expires February 12, 2022
Commission number 1254228
Member, Pennsylvania Association of Notaries

2018 JUL 16 PM 3 48

PUBLIC HEARING

Scranton's Office of Economic and Community Development (OECD) will conduct a public hearing to obtain citizens' views on housing and non-housing community development needs in the City of Scranton and the development of proposed activities to address those needs. This meeting, which will take place on **Thursday, July 12, 2018 at 6:00 P.M. in Scranton City Council Chambers, City Hall, 340 North Washington Avenue, Scranton, Pennsylvania 18503** will provide an opportunity for city residents to participate in the development and implementation of Scranton's Fifth Year Action Plan, which covers the year beginning January 1, 2019 and ending December 31, 2019. Anyone needing the service of an interpreter or any other services under the American Disability Act (ADA) should notify OECD at least sixty (60) hours before meeting.

Citizens who are unable to attend the public hearing may submit their comments by Friday, August 3, 2018 to Scranton's Office of Economic and Community Development (OECD) at the following address:

Office of Economic and Community Development (OECD)
Municipal Building
340 North Washington Avenue
Scranton, PA 18503

Projects and activities to be included in the Action Plan must be consistent with the needs and objectives identified in Scranton's 2015-2019 Consolidated Plan. Anticipated 2019 allocations for community and economic development activities, affordable housing and homelessness are as follows:

Community Development Block Grants (CDBG) - $2,600,000.00
Home Investment Partnerships (HOME) - $500,000.00
Emergency Solutions Grants (ESG) - $220,000.00

Those wishing to apply for assistance may obtain applications at OECD or on line at www.scrantonpa.gov. Staff persons are available to provide technical assistance. If interested please schedule an appointment by calling 570/348-4216, Monday through Friday, from 8:30 a.m. to 4:00 p.m.

The City will submit the 2019 Action Plan after the actual allocation amounts are announced by the U.S. Department of Housing and Urban Development (HUD).

William L. Courtright
Mayor

Linda B. Aebli
Executive Director

PUBLIC NOTICE

CITY OF SCRANTON
PROPOSED FIFTH YEAR ACTION PLAN
JANUARY 1, 2019 – DECEMBER 31, 2019

The City of Scranton is required to develop the Fifth Year Action Plan of proposed activities to be funded through the Community Development Block Grant Program (CDBG), Home Investment Partnership Program (HOME), and the Emergency Solution Grant Program (ESG) administered by the U.S. Department of Housing and Urban Development (HUD). This Action Plan covers the period beginning January 1, 2019. The activities must be consistent with the needs and objectives identified in the City of Scranton's 2015 – 2019 Five (5) Year Consolidated Plan principally for extremely low to moderate income families. Anticipated allocations total $3,320,000.00 as follows:

CDBG	-	$2,600,000.00
HOME	-	$ 500,000.00
ESG	-	$ 220,000.00

The City's Proposed Fifth Year Action Plan is available for review at the following locations:

Scranton's Office of Economic and Community Development
Office of the City Clerk, Municipal Building
Office of City Controller, Municipal Building

A Public Hearing is scheduled by Scranton City Council on Monday, September 17, 2018 at 5:15 p.m. to receive citizen comments on the proposed plan. Those unable to attend the hearing may submit their comments to the Office of Economic and Community Development, Municipal Building, 340 N. Washington Avenue, Scranton, PA 18503. All comments must be received no later than 4:00 p.m. on Friday, October 19, 2018.

STATEMENT OF OBJECTIVES

Elimination of slums and blight
Elimination of conditions that is detrimental to health, safety and public welfare
Conservation and expansion of the nation's housing stock
Better utilization of land and other natural resources
Reduction of the isolation of income groups within communities and geographical areas
Preservation of properties of special value
Alleviation of physical and economic distress
Conservation of the nation's scarce energy resources

HISTORIC PRESERVATION ACTIVITIES

By this Notice, the City of Scranton invites parties who may have an interest in activities which may impact historic resources to make themselves known so that we can involve them in the notification and review process of the National Advisory Council on Historic Preservation as set forth in the 36 CFR Part 800. We request that all interested parties identify themselves no later than Friday, October 19, 2018 in order to be included in such notification.

ENVIRONMENTAL NOTIFICATION

By this Notice the City of Scranton invites parties who may have an interest in receiving notification regarding the environmental finding and/or request to the release of funds regarding any or all of the activities listed in Part IV of the Consolidated Plan. To be included in the notification process we request interested parties identify themselves and the activities in which they are interested no later than Friday, October 19, 2018.

LIST OF PROJECTS IS ATTACHED

Following is the list of applications received but not yet approved. Scranton City Council selects and approves activities for program year 2019 that is the Fifth Year of the City of Scranton's 2015 – 2019 Five (5) Year Consolidated Plan.

William L. Courtright
Mayor
Scranton City

Linda B. Aebli
Executive Director
Office of Economic and Community Development

Community Development Block Grant Program (CDBG) Estimated Amount - $2,600,000.00		
City of Scranton/DPW	Paving of Streets to Include Handicap Curb Cuts	$1,400,000.00
City of Scranton/OECD	West Scranton Sidewalk & Streetscape Improvements	$ 370,000.00
City of Scranton/LIPS	Demolition of Hazardous Structures	$ 600,000.00
City of Scranton/OECD	Economic Development	$ 500,000.00
City of Scranton/OECD	Repayment Section 108 / Steamtown Mall Partners	$ 215,695.00
City of Scranton/OECD	Administration / CDBG	$ 485,000.00
City of Scranton/OECD	CDBG Administration for HOME Program	$ 35,000.00
City of Scranton/PARKS	Weston Field Outside Pool Area Improvements	$ 161,000.00
City of Scranton/Police	Public Service - Neighborhood Police Patrol	$ 272,476.00
City of Scranton/PARKS	Weston Park – Baseball Backstop Replacement	$ 25,000.00
City of Scranton/PARKS	McLain Park – Install Shelter/Pavilion	$ 80,000.00
City of Scranton/OECD	Housing Emergency Repairs to properties located in the City of Scranton for income eligible families	$ 100,000.00
Bhutanese Cultural Foundation of Scranton	Social Services – English as a Second Language Training	$ 15,000.00
Bhutanese Cultural Foundation of Scranton	Building Repairs & Improvements	$ 36, 267.00
ARC of NEPA	Kitchen Remodel Sanders Street IDD	$ 25,000.00
UNC of NEPA	Public Service - Project Hope	$ 80,000.00
UNC of NEPA	Public Service - SCOLA Adult Literacy Program	$ 20,000.00
UNC of NEPA	Public Service - Bellevue Youth Program	$ 15,000.00
Boys & Girls Club of NEPA	Public Service - Park It Program	$ 41,232.00
Catherine McAuley Center	Public Service – Rental Assistance Program	$ 12,000.00
St. Joseph's Center	Public Service – Mother Infant Program	$ 25,000.00
Connell Park Little League	Maintenance & Lighting Upgrade	$ 56,000.00
	TOTAL	**$4,569,670.00**
HOME Investment Partnership Program Estimated Amount - $500,000.00		
City of Scranton/OECD	Administration / HOME Program	$ 70,000.00
City of Scranton/OECD	Rental Rehabilitation	$ 125,000.00
City of Scranton/OECD	Owner Occupied Housing Rehabilitation Program	$ 200,000.00
City of Scranton/OECD	Homebuyer Assistance Program	$ 200,000.00
City of Scranton/OECD	2019 CHDO	$ 105,000.00
Scranton Lackawanna Resource Development Corporation SLRDC	Affordable Housing	$ 170,000.00
Woda Cooper Companies	Scranton Senior Apartments	$ 500,000.00
NeighborWorks	635 Brook Street Renovation	$ 157,000.00
	TOTAL	**$1,527,000.00**
Emergency Solutions Grant Program Estimated Amount – 220,000.00		
City of Scranton/OECD	Administration / ESG Program	$ 16,500.00
UNC of NEPA	Rapid Re-Housing	$ 31,000.00
UNC of NEPA	Homeless Management Information System	$ 10,000.00
Catholic Social Services/St. Anthony's	Emergency Shelter	$ 53,000.00
Catherine McAuley Center	Rapid Re-Housing	$ 15,000.00
Catherine McAuley Center	Shelter	$ 32,000.00
Community Intervention Center	Emergency Day Shelter	$ 20,000.00
Community Intervention Center	Rapid Re-Housing	$ 10,000.00
St. Joseph's/Walsh Manor	Emergency Shelter	$ 25,000.00
Women's Resource Center	Rapid Re-Housing	$ 17,755.00
Women's Resource Center	Emergency Shelter Services	$ 27,763.00
Women's Resource Center	Homeless Prevention	$ 500.00
	TOTAL	**$ 258,518.00**

OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

PUBLIC HEARING

IN RE: OECD ACTION PLAN FOR 2019

HELD:

THURSDAY, JULY 12, 2018

LOCATION:

Council Chambers
Scranton City Hall
340 N. Washington Avenue
Scranton, PA 18503

2018 JUL 16 PM 8 00

LINDA AEBLI - EXECUTIVE DIRECTOR
THOMAS PREAMBO - DEPUTY DIRECTOR
SEAN GALLAGHER, ESQ - SOLICITOR

Maria McCool, RPR
Official Court Reporter

MS. AEBLI: I'd like to welcome everyone to the public hearing held by the City of Scranton's OECD Office. My name is Linda Aebli. And I am the Executive Director of the OECD Office. With me is my staff, Tom Preambo. He's the Deputy Director. And Attorney Sean Gallagher, he's our solicitor for our office.

Before we begin public comments, please be aware that we have a stenographer present in order to transcribe your comments to be included in the 2019 Action Plan for the City of Scranton that will be sent to the U.S. Department of Housing and Urban Development.

This public hearing is being held on Thursday, July 12th, 2018, at 6 p.m., in Scranton City Council Municipal Building, 340 North Washington Avenue. It should be noted that OECD publically disclosed with this public hearing on July 6th, 2018 and July 11th, 2018, through the Scranton Times and the City of Scranton's website.

This public hearing is being held to receive citizen's views on housing and non-housing community development activity needs in the City of Scranton for 2019. If you

prefer not to speak, written comments will be received by this office until Friday, August 30th, 2018.

The anticipated funding for 2019 will be Community Development Block Grant, 2.6 million; the Home Investment Partnership, 540,000; and the Emergency Solution Grant, 220,000. It should be noted that these amounts are only approximate.

As a participating jurisdiction, Scranton will continue to look at activities more closely and use our funds in a way that will help more of our citizens of Scranton. The 2019 Action Plan is the fifth year of the Consolidated Plan.

Next year in 2019, will begin the next five year consolidated plan for 2020 to 2023. All applications will be scored on the following:

The need, the applicant will have to demonstrate that it will serve a significant low to moderate income population to justify the grant being requested. That score is 30 points of the 30 points.

Feasibility and Readiness, score up

to 25 points. The City wants to give priority to activities that are shovel ready and can be accomplished in a timely manner. The application must include materials that demonstrate that it can be started quickly, preferred within a three month of the grant award and be completed within 24 months.

Applicant Capacity, that's a score up to 25 points. Capacity can be demonstrated through past experience of the applicant. If the applicant has received federal funding from the City previously, it's prior activity including whether it had completed the project on time and demonstrated some financial management without undue problems or monitoring that we will take that all into account.

And Financing, the City will through OECD wants to encourage leveraging -- Hello Marie.

MS. SCHUMACHER: Hello.

MS. AEBLI: The City through OECD wants to encourage leveraging and to look favorably on projects that demonstrate that other funding sources are involved. It is important to demonstrate that other funding

will be in place when needed to compete the project.

Copies of the Application Evaluation criteria is available along with the CDBG Home and Emergency Solution Grant applications. And they are at www.scrantonpa.gov. All applications must be submitted by Friday, August 3rd, 2018, by 3:00 to OECD. It has to be stamped in.

It is recommended that you hand deliver one original of the application. Before we begin the public comment period, does OECD have any comments?

MR. PREAMBO: Just a reference of correction, I don't mean to correct you; but the Consolidated Plan is from 2020 to 2025. I think you said 2023.

MS. AEBLI: Okay. Sorry. We will now receive public comments. Do you want to come up here and speak? State your name and spell your name for the stenographer, please.

(Whereupon, Mr. Chandra Sitairla read from the attached statement.)

MS. AEBLI: Sir, would you mind if I

have a copy of what you read today? I'll do it after the meeting, okay? And your new building is beautiful on Pittston Avenue, by the way. Any other speakers? Marie?

MS. SCHUMACHER: My annual appearance. Marie Schumacher, S-C-H-U-M-A-C-H-E-R, and I guess the -- I'm hoping that the housing -- a good chunk of it is used to help some of our older folks, which there is a growing population. And I don't know what like NeighborWorks is planning to submit or if they have already submitted it. I certainly hope they are coming in.

But that they could have some of those programs where they get people sometimes for free to come in and do work. And I know that that's benefitted a lot of people. And I would hope that a good chunk of the funding could go there. And even on the economic development, the Mayor and Council seem to be pouring almost every penny they can scrounge into the downtown and satisfying every want and need.

And I would hope that the areas that meet the qualifications for HUD money would

receive some attention too where they need it. Again, I don't know about the housing. But I hope that somebody is coming in and trying to help some of the people and also with maybe some startups or some small or some sustaining help or working maybe -- have you ever worked with SCORE to see where people might be?

MS. AEBLI: No.

MS. SCHUMACHER: Okay. I know a lot of people use SCORE and find them helpful. But if -- maybe if it's not too late if you don't have anybody, it would be nice if there was a way that you could reach out to SCORE and have them identify or tell people at least in this program -- I know it's late in the game, August 3rd.

But if you could reach out to them, then there might be some people that they feel or some businesses that they feel are worthwhile and could use a little bit of financial help. And I don't know how much SCORE knows about this program. But maybe we could spread the good dollars that we get and maybe keep some business in business or help start some new ones across the board.

So that's it. Thank you. And thank you for what you've done. The accounting and the reports have been readable and accurate. And that's very appreciated. Thank you.

MS. AEBLI: Marie, regarding the home -- the housing, in 2018 we're going to start emergency housing under CDBG. I funded off the top of my head maybe 50,000 for the first year.

MS. SCHUMACHER: Oh, yeah, I do know that the Keystone Mission and I think some of the other missions are looking to find a bigger place where they can accommodate overnight and where the neighbors won't be upset but find a bigger place where they could house those. This last bit of winter I know some people who work at Keystone and, you know, it was the heart wrenching. So again, I don't know if they are coming to you or --

MS. AEBLI: No, it's usually property owners. It's usually property owners that come to us.

MS. SCHUMACHER: Okay.

MS. AEBLI: Thank you.

MS. SCHUMACHER: Do we need to sign

in? No?

MS. AEBLI: Please sign in, Marie. If there are no other speakers, is there any other speakers?

(No response.)

MS. AEBLI: This public hearing is closed. We thank you for coming.

1 C E R T I F I C A T E

2

3 I hereby certify that the proceedings and
4 evidence are contained fully and accurately in the
5 notes taken by me of the above-cause and that this copy
6 is a correct transcript of the same to the best of my
7 ability.

8

9

10 Maria McCool, RPR
11 Official Court Reporter

12

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22 apply to any reproduction of the same by any means
23 unless under the direct control and/or supervision of
24 the certifying reporter.)

25

BHUTANESE CULTURAL FOUNDATION OF SCRANTON
ASSOCIATION (BCFSA)

705 Pittston Ave, Scranton, PA – 18505
Phone – 570-604-0329
Email – sitaulachandra@gmail.com

Our current project

Introduction:

Bhutanese Cultural Foundation of Scranton Association (BCFSA) was founded in the year of 2013 to protect, preserve, and promote Bhutanese cultural, traditions, values, and language to facilitate early integration into the mainstream of American society. BCFSA is committed to improving quality of lives of Bhutanese refugees in Scranton through grant programs.

Our current work:

With this mission of BCFSA, we put forth this proposal to establish Bhutanese tradition and values of Bhutanese Nepali Society in promoting and enhancing the quality of life of Bhutanese refugees in Scranton, thus bringing in societal changes for a betterment of Lackawanna community. BCFSA advocates for awareness in areas such as mental health problems, drug and alcohol abuse, and suicide prevention in the community. It also promotes volunteerism opportunities with various entities, provides free interpretation to community members to be able to function within community by conducting and teaching ESL classes, Citizenship class, jobs opportunities and orientation, free transportation when needed to attend the medical appointments, crises counseling regarding domestic

violence, drug and alcohol abuse, and provides free SAT and ACT for high school students.

Bhutanese refugees have lived in concentration camps in Nepal for more than 2 decades in a poor living conditions. In early 1990s, the members of an ethnic minority population living in southern Bhutan began to flee rising levels of violence and persecution at the hands of Bhutanese government. The people of southern Bhutan were denied their citizens and right to practice their religious and cultural differences, the group of people eventually sought the protection of United Nations High commissioner for Refugees (UNHCR) that established refugees' camps in Nepal. The living conditions of refugees in camps were very poor due to large number of people fleeing the country in fear of prosecution and insufficient and poor resources which lead to malnutrition, breaking of various diseases such as measles, tuberculosis, malaria and other physical illnesses, and mental health problems such as Post- Traumatic Symptoms Disorder (PTSD), Depression, Bi-polar Disorder, Anxiety Disorder, Paranoid Disorder, and Schizophrenia Disorder, and Acculturation Disorder, which affected a large number of population in the camps. BCFSA have been helping these very people here in Lackawanna county and in other various states of United States to promote and enhance the quality of Bhutanese refugees in Scranton.

Our achievement:

BCFSA have continuously made sincere efforts to bring in societal changes within Bhutanese community, thus integrating other entities. BCFSA is proud to state that in last four years of our working, there have been no suicidal cases in our county among Bhutanese refugees. We have come across people who have gained more self-confidence and have increased their self-esteem, thus leading to people becoming more self-sufficient in the community. Many youths have returned back to school with support and help from our organization, which have led to healthy developments of our youths.

BCFSA would like to continue our advocacy activities, efforts, and other much needed services to our community members, with support and encouragement from your good organization. BCFSA strongly believes that your support would help our community attend higher achievements and overall developments. We sincerely hope to work in collaboration with your organization

BHUTANESE CULTURAL FOUNDATION OF SCRANTON
ASSOCIATION (BCFSA)
08-10-2017

PROJECT PROPOSAL

Bhutanese Community Integration (BCFSA)

Introduction:

Bhutanese Cultural Foundation of Scranton Association (BCFSA) was founded in the year of 2013 to protect, preserve, and promote Bhutanese cultural, traditions, values, and language to facilitate early integration into the mainstream of American society.

With this mission of BCFSA, we purpose this proposal to establish Bhutanese tradition and values of Bhutanese Nepali Society in promoting and enhancing the quality of life of Bhutanese refugees in Scranton bringing in societal changes for a betterment of Lackawanna community by bringing in an awareness in areas such as mental health problems, drug and alcohol abuse, and suicide prevention in the community. BCFSA also promotes volunteerism opportunities with various entities, provides free interpretation to community members to be able to function within community such as teaching ESL, Citizenship class, jobs opportunities and orientation, free transportation when needed to attend the medical appointments, crises counseling regarding domestic violence and drug and alcohol abuse, and provides free SAT and ACT for high school students.

Bhutanese refugees have lived in concentration camps in Nepal for more than 2 decades in poor living conditions. In early 1990s , the members of an ethnic minority population living in southern Bhutan began to flee rising levels of violence and persecution at the hands of Bhutanese government. The people of southern Bhutan were denied their citizens and right to practice their religious and cultural differences, the group of people eventually sought the protection of United Nations High commissioner for Refugees (UNHCR) that established refugees' camps in Nepal. The living conditions of refugees in camps were very poor due to large number of people fleeing the country in fear of prosecution and insufficient and poor resources which lead to malnutrition, breaking of various diseases such as measles, tuberculosis, malaria and other physical illnesses, and mental health problems such as Post- Traumatic Symptoms Disorder (PTSD), Depression, Bi-polar Disorder, Anxiety Disorder, Paranoid Disorder, and Schizophrenia Disorder, and Acculturation Disorder, which affected a large number of population in the camps. BCFSA have been helping these very people here in Lackawanna county and in other various states of United States to promote and enhance the quality of Bhutanese refugees in Scranton.

BCFSA have continuously made sincere efforts to bring in societal changes within Bhutanese community, thus integrating other entities. BCFSA is proud to state that in last four years of our working, there have been no suicidal cases in our county among Bhutanese refugees. We have come across people who have gained more confidence in themselves and have increased their self-esteem, thus leading to people becoming more self-sufficient. BCFSA would like to continue these efforts and services to our

community members.

1

BHUTANESE CULTURAL FOUNDATION OF SCRANTON ASSOCIATION (BCFSA)
08-10-2017

PROJECT PROPOSAL

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About BCFSA

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With this mission ~~of BCFSA~~, what we are doing so far

⇒ BCFSA advocates for awarness in areas such as mental ~~health pro~~ and Solide prevention problems.

⇒ Drugs and alcohol, in our community.

⇒ promotes volunteerism, provide free interpretation, conducting ESL classes, Citizenship class, Youth class, Yoga music, dance...

⇒ providing free transportation when needed to attend the medical appointment.

⇒ Crisis counseling regarding domestic violence, jobs, orientation,

DI.O ⇒

⇒ 705 pisbtm Ave community hall.

⇒ maintenance/Renovation of our community hall.

⇒ Parking lot

⇒ Wheelchair Excess for disabled ~~Ramp~~.

⇒

Public Hearing

NOTICE OF PUBLIC HEARING

Notice is hereby given that Scranton City Council will hold a Public Hearing on Monday, September 17, 2018 at 5:15 P.M., in Council Chambers, 2nd Floor, Municipal Building, 340 No. Washington Avenue, Scranton, Pennsylvania.

The purpose of said Public Hearing is to hear testimony and discuss the following:

FILE OF THE COUNCIL NO. 27, 2018 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2019.

All those interested in above may attend the Public Hearing and participate at the hearing and/or examine a copy of the proposed Ordinance in the Office of the City Clerk, 2nd Floor, Municipal Building, 340 North Washington Avenue, Scranton, PA, during any business day between the hours of 8:00 A.M. and 4:30 P.M.

Interpreter service can be provided for hearing impaired individuals to participate in the proceedings. Anyone needing interpreter service at the meeting should notify the City Clerk at 570-348-4113 at least Forty-Eight (48) hours in advance of the meeting and arrangements will be made to accommodate them.

All citizens are urged to attend.

The City is an Equal Opportunity Employer.

Lori Reed, CITY CLERK
SCRANTON, PENNSYLVANIA

SCRANTON CITY COUNCIL
PUBLIC HEARING

IN RE: FILE OF THE COUNCIL NO. 27, 2018 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2018.

HELD:

Monday, September 17, 2018

LOCATION:
Council Chambers
Scranton City Hall
340 North Washington Avenue
Scranton, Pennsylvania

CATHENE S. NARDOZZI, RPR - OFFICIAL COURT REPORTER

CITY OF SCRANTON COUNCIL:
PATRICK ROGAN, PRESIDENT
(Not present)
TIM PERRY, VICE-PRESIDENT
WAYNE EVANS
WILLIAM GAUGHAN
KYLE DONAHUE

LORI REED, CITY CLERK
KATHY CARRERA, ASSISTANT CITY CLERK
AMIL MINORA, SOLICITOR

MR. PERRY: Roll call, please.
MS. CARRERA: Mr. Perry.
MR. PERRY: Here.
MS. CARRERA: Mr. Donahue.
MR. DONAHUE: Here.
MS. CARRERA: Mr. Evans.
MR. EVANS: Here.
MS. CARRERA: Mr. Gaughan.
MR. GAUGHAN: Here.
MS. CARRERA: Mr. Rogan. (Not present.)
MS. REED: The purpose of said public hearing is to hear testimony and discuss the following:
FILE OF THE COUNCIL NO. 27, 2018 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2018.

MR. PERRY: We have with us this evening is director of OECD, Linda Aebli, and the solicitor, Sean Gallagher. I would like to thank both of you guys for coming in tonight and if you would like to start off, Ms. Aebli.
MS. AEBLI: Okay. First of all, I'd like to update everyone on the 2018 action plan. We just received our funding and I'm happy to report that we received $245,835,000 more of CDBG funding that we didn't expect. Our HOME we received an additional $162,090, and I was very surprised at that because over the years it's been going down, and the Emergency Solution Grant was reduced by $1,654. Currently my staff is putting together contracts to start spending the money, okay?
So moving on to 2019, of course these are approximate amounts, has everybody reviewed all of the activities I submitted and do you have any questions for me? I think I explained why we funded some things and why we didn't fund some things.
MR. GAUGHAN: I just have one

5

1 question.
2 MS. AEBLI: Okay.
3 MR. GAUGHAN: The sidewalk and
4 street scape improvements that you are
5 funding for $300,000, have you identified
where those areas are?
7 MS. AEBLI: We don't know yet, but
8 they have to be in low to moderate income
9 areas.
10 MR. EVANS: Linda, how does that
11 work though? Is that something that --
12 MS. AEBLI: We just started funding
13 that last year. We felt like some of the
14 neighborhoods needed sidewalks so we are
15 sort of driving around looking where to
16 begin. So right now we don't have any
17 specific site in mind.
18 MR. EVANS: Okay. Now is that
19 something we would encourage homeowners to
20 contact your office about or is that
21 something that --
22 MS. AEBLI: No, we would like to do
23 it by blocks.
24 MR. EVANS: All right, so you are
25 looking for specific blocks.

6

1 MS. AEBLI: We are going to decide
2 where they go.
3 MR. EVANS: All right. We always
4 get that request, by the way. I'm not sure
if it's that's doable.
MS. AEBLI: Now, when we do housing
7 rehab under the HOME program that's an
8 eligible activity that we do sidewalks when
9 we rehab a house.
10 MR. EVANS: All right.
11 MS. AEBLI: So that's good to know.
12 MR. EVANS: That's good to know.
13 MR. GAUGHAN: With the demolition
14 and disposal of blighted and condemned
15 properties throughout the City of Scranton
16 they put in for $600,000 and you're funding
17 them for $75,000. I don't know if you have
18 this information on hand, but in the last
19 four or five years do you know roughly how
20 many houses have been demolished.
21 MS. AEBLI: No, but I have the list
22 in the office I could send everyone.
23 MR. GAUGHAN: Okay, that would be
24 great.
25 MS. AEBLI: I have it back 15 years.

7

1 MR. GAUGHAN: How does that process
2 work when it's funded through OECD?
3 MS. AEBLI: That all comes from
4 Licensing and Permits. Licensing and
5 Permits when they are -- when a home is
6 ready to be demolished they send us a list.
7 They do it -- OECD does a title search then
8 we contact every person that has interest in
9 the property, then we hire a environmental
10 asbestos to go in and check out the asbestos
11 in each home so we could tell the
12 contractors where the asbestos is in the
13 home and we get our addresses from Licensing
14 and Permits.
15 MR. EVANS: Now, is that -- the
16 reduction is based on -- is that based on
17 there are unused funds maybe in that account
18 now or --
19 MS. AEBLI: Yes, there is.
20 MR. EVANS: That's what I thought so
21 there is money there --
22 MS. AEBLI: I'm currently doing
23 title searches on four properties. It
24 started to out to be ten, but then we
25 contact the property owners legally we can't

8

1 touch them for one reason or another. We
2 can't touch the property.
3 MR. EVANS: There is no restriction
4 as far as location is concerned with that,
5 is there?
6 MS. AEBLI: Nope.
7 MR. EVANS: So it doesn't matter if
8 it's not in low to mod? All right.
9 MS. AEBLI: No.
10 MR. GAUGHAN: Do you know how much
11 funding is left in that pot?
12 MS. AEBLI: No, but I could find
13 out.
14 MR. GAUGHAN: Okay. The other one I
15 want to ask about is the Weston field
16 outside pool area improvements, they put in
17 for 161 and then it's down to 50 and I know
18 that we got some kind of correspondence
19 about moving money, can you just explain
20 that?
21 MS. AEBLI: Correct. When I met
22 with the solicitor, Jessica, she said they
23 have money in the Weston field foundation so
24 that's why we reduced it.
25 MR. GAUGHAN: Oh, so they have the

9

1 balance in the fund.
2 MS. AEBLI: Yes. That's eligible to
3 be used.
4 MR. PERRY: Do we have any other
5 questions for Ms. Aebli?
MS. AEBLI: I'd like to add one
7 thing, I'm happy to report that our Scranton
8 Hilton Section Loan 108 is being paid off
9 probably this month or next month from the
10 2018 funding so we don't have to -- we'll
11 have like approximately $250,000 more every
12 year to allocate to activities.
13 MR. PERRY: That's certainly good
14 news to get that off the books.
15 MR. GAUGHAN: I have one more
16 question, the Homebuyer Program, can you
17 just give us an update on the success of
18 that program? Like, the city is putting in
19 for $100,000, can you go through that money
20 in one year?
21 MS. AEBLI: Yes. For some reason we
22 were dwindling like maybe five homes a year
23 and all of a sudden it's taking off maybe
24 because the housing is -- you know, the
25 price of the house, but the home has to be

10

1 up to code when it is purchased.
2 MR. EVANS: So you have used up some
3 of your reserves on that then?
4 MS. AEBLI: Yes.
MR. EVANS: Because I know last year
you had some reserves that's why you didn't
7 put in for as much money.
8 MS. AEBLI: Correct.
9 MR. EVANS: And the housing rehab
10 that's what you were talking about before
11 that's funded at $75,000?
12 MS. AEBLI: I'm sorry, what?
13 MR. EVANS: The housing rehab is
14 funded at $75,000, that's what you mentioned
15 that sidewalks are ineligible?
16 MS. AEBLI: Correct.
17 MR. EVANS: How do homeowners
18 qualify for that, is that income based or --
19 MS. AEBLI: Income and their taxes
20 have to be paid up, their utilities and
21 their garbage.
22 MR. EVANS: Is that an outright
23 grant or is it --
24 MS. AEBLI: It's a deferred payment
25 basically -- usually it's a ten to 15 year

11

1 lien and it depreciates say 10 percent every
2 year. So it's a grant after ten years.
3 MR. EVANS: Then it just goes away.
4 MS. AEBLI: Correct. If they sell
5 the house within that period they pay us
6 back a pro ratio.
7 MR. EVANS: Okay.
8 MR. PERRY: There is no names on the
9 sign-in sheet, but I want to give time for
10 public participation, is there anybody who
11 would like to address council on this
12 matter? No speakers?
13 Councilmen, do we have any other
14 questions?
15 If there is no further questions,
16 Ms. Aebli, do we have anything else to add
17 before we conclude?
18 MS. AEBLI: Yeah, hold on one for
19 one second.
20 MR. PERRY: Take your time. We're
21 in no rush. Take your time.
22 MS. AEBLI: Oh, the reason I did not
23 fund the rental rehab program, we funded it
24 '18, '17, and I believe '16 and to date I
25 cannot find one property owner to use the

12

1 rehab money. I have it up in Licensing and
2 Permits, I have it online, you know, the
3 rental rehab application so what I'm
4 planning on doing is contacting all of the
5 inspectors in LIPS because they are the ones
6 that go out on the street, they are ones
7 that deal with the people face-to-face so
8 that's why I did not fund it this year until
9 it goes off.
10 MR. EVANS: Do you know what the
11 reason is? Are they getting --
12 MS. AEBLI: I have no idea.
13 MR. EVANS: Yeah, I'm just curious
14 what the feedback is.
15 MS. AEBLI: There is rent controls
16 and they have to rent to -- the tenants have
17 to be 60 percent of the medium income, which
18 isn't really that low.
19 MR. EVANS: On the rental rehab is
20 it the same situation where it's a grant --
21 is it a matching grant or just a --
22 MS. AEBLI: It's a matching grant.
23 We will match up to four units.
24 MR. EVANS: Right.
25 MS. AEBLI: We'll match $10,000 per

unit.

MR. EVANS: Per unit.

MS. AEBLI: They have to do lead base testing and we provide another $2,500 that they would not have to match.

MR. EVANS: So if they do lead base paint testing and it comes back and there is lead there do they have to hire professionals to abate the lead?

MS. AEBLI: Yes, that's a federal -- yeah.

MR. EVANS: Does that come out of the grant money then?

MS. AEBLI: That would come out of the $2,500.

MR. EVANS: All right. Oh, out of the $2,500, okay.

MR. PERRY: Anything else? If there is no speakers and councilmen have no further questions then public hearing adjourned.

C E R T I F I C A T E

I hereby certify that the proceedings and evidence are contained fully and accurately in the notes of testimony taken by me at the hearing of the above-captioned matter and that the foregoing is a true and correct transcript of the same to the best of my ability.

CATHENE S. NARDOZZI, RPR
OFFICIAL COURT REPORTER

SECTIONS

Welcome: schwartz.rachel570@gmail.com

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Scranton planning for $3.3M in federal block grants in 2019

JIM LOCKWOOD, STAFF WRITER / PUBLISHED: SEPTEMBER 8, 2018

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SCRANTON — The city's $6.3 million wish list for federal block grants for 2019 far outpaces the $3.3 million expected.

The city annually gets federal Housing and Urban Development funds in three categories to help low- to moderate-income individuals or areas.

An allocation process determines how much money goes to various projects or recipients, including road paving, homeless shelters, homeowner assistance and blight removal, to name a few.

The process began several weeks ago with grant applications submitted to the city's Office of Economic and Community Development, which administers the city's federal funding.According to a public notice

in The Times-Tribune, the block grant funding categories and requests include:

The Community Development Block Grantcategory: $2.6 million expected; $4.5 million sought in 22 requests.

The HOME Investor Partnership Programfor homeowner assistance: $500,000 expected; $1.5 million sought in eight requests.

The : $220,000 expected; $258,518 sought in 12 requests.

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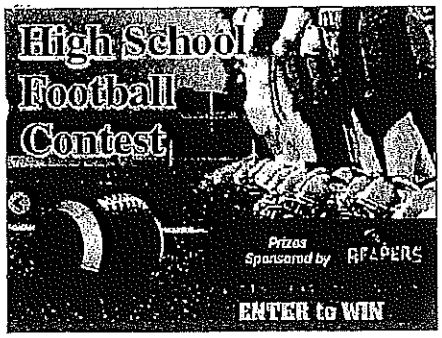
by Taboola



Play in the Weekly High School Football Contest!

Most of the federal block grant money goes to the city itself; 18 of the 42 total requests submitted came from city departments. The rest came from outside entities, typically nonprofit service and advocacy organizations.

Applicants and city departments could receive all, some or none of their requests.

After the applications were submitted, OECD makes recommendations of what it believes the funding levels should be, based on an evaluation process, said OECD Executive Director Linda Aebli.

As there won't be enough money to fund every request, OECD suggests paring some and eliminating others.

For example, OECD recommends cutting a DPW request for $1.4 million for road paving to $761,000.

OECD also recommends cutting its own request for $370,000 for streetscape sidewalk/curb/lighting improvements to $300,000; and lowering its request for $500,000 for economic development loan/grants to $250,000.

The office recommends reducing a Police Department request for $272,000 for neighborhood patrols to $238,000.

OECD also recommends cutting a $600,000 request from the city Licensing, Inspections and Permits Department for blight demolitions to $75,000.

The nonprofit NeighborWorks Northeastern Pennsylvania asked for $157,000 for a full-gut renovation of a blighted, vacant single-family house at 635 Brook St. in South Side, but OECD whittled it to $125,000.

NeighborWorks provides programs and services for responsible home ownership and affordable housing. After NeighborWorks renovates and sells the Brook Street house, and covers the organization's own costs, any leftover money would go back to the CDBG program, NeighborWorks President/CEO Jesse Ergott said.

NeighborWorks acquired the home in 2015 through a foreclosure of a prior unsuccessful client. Before NeighborWorks had full control of the property, vandals targeted the vacant house, stripping it of copper and destroying the interior, Ergott said. He likened the renovation project to a targeted, blight-to-bright neighborhood investment of "turning lemons into lemonade."

"We think it's a really nice home and it fits with what the CDBG program is about," Ergott said in a phone interview.

OECD's recommendations now go to city council for consideration at its meeting Monday at City Hall at 6 p.m., when council is scheduled to introduce a Courtright administration ordinance to implement the 2019 block grant program.

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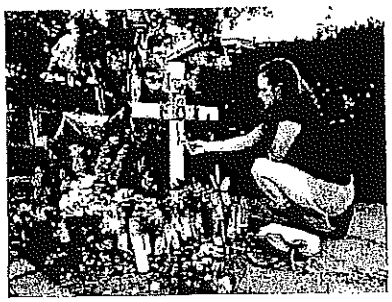

Tammy Fox: Life of struggle ends in tragedy

For most of her adult life, Tammy Fox struggled to fix herself. When she finally seemed on the verge of at last vanquishing the demons that tortured her, she thought she could fix John Jenkins, too. (read more)

75 Years Ago - First bricks laid at South Scranton Murray Plant

A milestone was reached Sept. 9 with the construction of the Murray Corp. bomber wing plant in South Scranton. The first bricks were laid on the south side of the structure. (read more)

Groups at odds over stream protection

Next, on Sept. 17, council will hold a public hearing at 5:15 p.m. at City Hall on the funding requests, in The Times-Tribune.

Also on Sept. 17, council would vote on advancing the ordinance on second reading.

The block grant ordinance then would get tabled for a mandatory review period, after which it will come back to council for a third vote on adoption.

Before adoption, council may choose to adjust any of the allocations, either up or down.

Contact the writer:

jlockwood@timesshamrock.com;

570-348-9100 x5185;

@jlockwoodTT on Twitter

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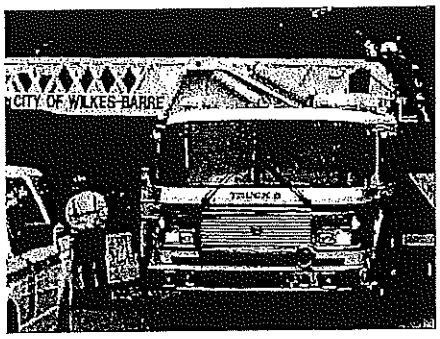
Man locked up after standoff in Jessup

JESSUP A Jessup man is in prison facing stalking charges after a police standoff Friday night. (read more)



Body in creek ID'd as witness in casino fraud case

TABLED

Tabled in 6th Order after it was read on September 17, 2018

TABLED

FILE OF COUNCIL NO. 286

2018

AN ORDINANCE

AS AMENDED

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2019.

WHEREAS, the planning and application aspects included in the consolidated submission for Community Planning and Development Programs are authorized by the Federal Comprehensive Housing Affordability Strategy (CHAS): title 1 of the Crantson-Gonzalez National Affordable Housing Act, 42 U.S.C. 12702-12711; the Community Development Block Grants (CDBG): Title 1 of the Housing and Community Development Act of 1974, 42 U.S.C. 5304-5320; the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 ("HEARTH") reauthorized and modified the the McKinney-Vento Homeless Assistance Act of 1987 that includes the Emergency Solutions Grants (ESG); and the HOME Investment Partnerships (HOME): Title II of the Cranston-Gonzalez National Affordable Housing Act, 42 U.S.C. 12741-12839; and the Housing Opportunities for Persons with AIDS (HOPWA): the AIDS Housing Opportunity Act, 42 U.S.C. 12901-12912.

WHEREAS, the City of Scranton shall be entitled to such funds for the year beginning on January 01, 2019 pending approval of its application; and

WHEREAS, the various federal statutes referenced above required public hearings to be held to ascertain the views and comments of the citizens of City of Scranton, and whereas such hearings have been duly convened; and

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate Officials of the City of Scranton authorize to take all necessary action in order to implement the consolidated submission for Community Planning and Development Program to be funded Under the Community Development Block Grant (CDBG)

Introduced in Council on above date and referred to Committee on September 10, 2018
COMMUNITY DEVELOPMENT
City Clerk

Scranton, PA October 22, 2018
Committee on Community Development reports favorably on the within ordinance
Temporary Chairman

SIXTH ORDER: September 17, 2018

CERTIFIED COPY
City Clerk

Program, Home Investment Partnership (HOME) Program and the Emergency Solutions Grant (ESG) Program.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deed advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Passed by the Council
October 22, 2018
Receiving the Affirmative votes of Council Persons
Perry, Evans, Gaughan, Rogan

Negative NONE Absent - Donahue

President

Approved 11-27-18

Mayor

City Clerk

Certified Copy

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

RECEIVED

SEP - 9 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 27, 2018, ENTITLED "AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2019" BY AMENDING THE 2019 ACTION PLAN BY UTILIZING FORTY THOUSAND DOLLARS ($40,000) UNDER THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR HOMEOWNER HOUSING REHABILITATION PROGRAM.

Very truly yours,

Joseph O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 20, 2018, ENTITLED "AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2018" BY AMENDING THE 2018 ACTION PLAN BY UTILIZING SEVENTY FIVE THOUSAND DOLLARS ($75,000.00) UNDER THE EMERGENCY REPAIR HOUSING REHABILITATION HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR HOMEOWNER HOUSING REHABILITATION PROGRAM.

WHEREAS, the City of Scranton through the Office of Economic and Community Development requested funding in the amount of $75,000.00 under Home Investment Partnership Program (Home) for Housing Rehab Emergency Repair in their 2018 Action Plan; and

WHEREAS, the Emergency Repair Housing Rehabilitation Program which was funded at $75,000.00 in 2018 was never established (See Exhibit A"); and

WHEREAS, the funding for housing rehabilitation emergency repair will be cancelled and funds will be used for Homeowner Housing Rehabilitation Program; and

WHEREAS, there is a substantial need for the Homeowner Housing Rehabilitation Program; and

WHEREAS, since the total funding for the project exceeds by more than ten (10%) percent from the amount identified in the 2018 Action Plan, the City is required to do a Substantial Amendment to the 2018 Annual Action Plan (See "Exhibit B").

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that File of the Council No. 20, 2018 is hereby amended to amend the 2018 Action Plan by utilizing Seventy-Five Thousand Dollars ($75,000) under the Home Investment Partnership Program (Home) for Homeowner Housing Rehabilitation Program.

SECTION 1. In all other respects File of the Council NO. 20, 2018 shall remain in full force and effect.

SECTION 2. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deed advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 3. This Ordinance shall become effective immediately upon approval.

SECTION 4. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?
OECD
Substantial Amendment to 2018 Action Plan

Summary and Facts of the legislation
AMENDING THE 2018 ACTION PLAN BY UTILIZING SEVENTY FIVE THOUSAND DOLLARS ($75,000.00) UNDER THE EMERGENCY REPAIR HOUSING REHABILITATION HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR HOMEOWNER HOUSING REHABILITATION PROGRAM

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities
Emergency Repair Housing Rehabilitation Program which was funded at $75,000.00 in 2018 but was never established. That program will be cancelled and the funds will be used for Homeowner Housing Rehabilitation Program.
There is a substantial need for the Homeowner Housing Rehabilitation Program.

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)
Emergency Repair Housing Rehabilitation Program was originally to be funded at $75,000.00 in 2018 but the Program was never established. That program will be cancelled and the funds will be used for Homeowner Housing Rehabilitation Program.

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.
Emergency Repair Housing Rehabilitation Program was originally to be funded at $75,000.00 in 2018 but the Program was never established. That program will be cancelled and the funds will be used for Homeowner Housing Rehabilitation Program.

Priority Status/Deadlines, if any

Why should the Council unanimously support this legislation?
There is a substantial need for the Homeowner Housing Rehabilitation Program.

Include any other pertinent details and/or relevant information that the Council should be aware of:

Scranton
OECD
Office of Economic and Community Development

August 28, 2020

James Hailstone, Esquire
340 North Washington Avenue
4thFl., Law Department
Scranton, PA 18503

Re: Substantial Amendment City of Scranton, OECD Amending 2018 and 2019 Action Plans

Dear Attorney Hailstone:

The City of Scranton, specifically OECD, is requesting a substantial amendment of the 2018 and 2019 Action Plans, so that funding earmarked for an Emergency Repair Housing Rehabilitation program can be repurposed. The Emergency Repair Housing Rehabilitation program which was funded at $75,000 in 2018 and $40,000 in 2019 was never established. This funding will be added to the Homeowner Housing Rehabilitation Program.

OECD is requesting that you draft an Ordinance and submit it to City Council for approval. Additionally, since it is a Substantial Amendment, this Ordinance is required to be tabled for a period of thirty (30) days after a Public Hearing is set by City Council to allow for public comment after the second (2nd) reading.

Please do not hesitate to contact me if you should need additional information.

Sincerely,

Eileen Cipriani
Executive Director

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 •
www.scrantonpa.gov

EXHIBIT
tabbies
"A"

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2018 Action Plan (Action Plan) represents the fourth year of Scranton, Pennsylvania's Consolidated Plan for the Years 2015 - 2019 (Consolidated Plan) as ratified by Scranton City Council and approved by the U. S. Department of Housing and Urban Development (HUD). The Action Plan is the City of Scranton's 2018 application for U.S. Department of Housing and Urban Development (HUD) entitlement grants and identifies the proposed programs and projects to be funded. There are three (3) HUD entitlement grants that are covered in the Action Plan:

• Community Development Block Grant (CDBG): The primary objective of the CDBG program is the development of viable urban communities through the provision of improved living environments, expansion of economic opportunity and decent housing. Funds are intended to serve low and moderate income residents and areas.

• HOME Investment Partnerships Program (HOME): The HOME program is dedicated to increasing the availability as well as the access to affordable housing for low income households.

• Emergency Solutions Grant (ESG): The purpose of the ESG program is to assist individuals and families regain housing (temporary and permanent) after experiencing a housing crisis or homelessness.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Scranton is being guided by HUD's Office of Community Planning Development (CPD) Outcome Performance Measurement System to address the high priority needs stated in its 2015-2019 Consolidated Plan. When funding an activity, the City determines which of three HUD objectives best describes the purpose of the activity. The three objectives are:

- Suitable Living Environment (SL) - In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Decent Housing (DH) - The activities that typically would be found under this objective are designed to cover the wide range of housing programs possible under HOME, CDBG or ESG. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort, since such programs would be more appropriately reported under Suitable Living Environment.

EXHIBIT "B"

- Creating Economic Opportunities (EO) - This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

All activities funded in this Action Plan will support at least one objective and one outcome. The overall goals of the housing, and community development and planning programs covered by Scranton's Five Year Con Plan are to strengthen partnerships with other jurisdictions and to extend and strengthen partnerships among all levels of government and the private sector. This includes for-profit and nonprofit organizations to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every American.

Once the objective for the activity is identified, the City determines which of the three HUD outcome categories best reflects what the City seeks to achieve by funding the activity. The three outcome categories are:

- **Availability/Accessibility** - This outcome category applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low and moderate income people, including persons with disabilities In this category, accessibility does not refer only to physical barriers, but also to making the affordable basis of daily living available and accessible to low and moderate income people in the area in which they live.

- **Affordability** - This outcome category applies to activities that provide affordability in a variety of ways in the lives of low and moderate income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as day care.

- **Sustainability / Promoting Livable or Viable Communities.** This outcome applies to projects where the activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low and moderate income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain our community or neighborhoods.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The economic downturn not only did it affect the city's housing market, but also brought with it a series of economic consequences that aggravated the already weak economic outlook of many city residents, especially that of low income households. The City of Scranton was also affected by severe budgetary cuts over the past several year's for CDBG and HOME that hindered the city's ability to provide many services; however there has been an increase in the Emergency Solutions Grant

Program. Scranton's OECD is working with the Lackawanna County Continuum of Care in establishing a timeline to spend funds in a timelier manner. Nevertheless, Scranton's Administration along with the cooperation of Scranton City Council is working diligently to bring forward a plan of action that attempted to minimize the effects of federal budget cuts. The City of Scranton through the Office of Economic and Community Development has a very good track record for meeting its objectives outlined in the Consolidated Plan. The challenge has always been the limited resources it has to meet the needs and provide all the services necessary in this community which are described in the upcoming chapters of this document. The Needs Assessment and the Housing and Non-Housing Market Analyses sections show that through careful planning and investment, many of the issues surrounding the city could be addressed, but at this moment it is a goal difficult to attain as funding continues to dwindle and communities continue to decay.

4. **Summary of Citizen Participation Process and consultation process**

Scranton follows the process that is outlined in the City of Scranton's Citizen Participation Plan. Within Scranton's Consolidated Plan Submission for Community Planning and Development Programs (CPD) that includes CDBG, HOME Program and the ESG process, the Citizen Participation Plan is designed to ensure citizen involvement. City of Scranton complies with the U.S. Department of Housing and Urban Development (HUD) citizen participation requirements listed in the federal regulations 24 CFR 91.105.

5. **Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan. The Veteran Memorial that would be located on Scranton School District property was not in our 2015-2019 Consolidated Plan.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

There were several Scranton "Veteran" residents that spoke requesting funding for the "Veteran Memorial located on Scranton School District property. This activity was not funded in the 2018 Action Plan. The reason for not supporting this activity is in the Appendix.

7. **Summary**

Scranton's Action Plan is a prerequisite for receiving funding through the U. S. Department of Housing and Urban Development (HUD) for four federal entitlement programs. The City of Scranton is recipient of three of the four programs: Community Development Block Grant Program (CDBG). HOME Investment Partnership Program and the Emergency Solutions Program (ESG). Scranton has prepared this Action Plan to strategically implement the CDBG, HOME and ESG Programs to utilize the funds for housing, public facility and infrastructure improvements, public services, homeless, non-homeless, veterans, families, individuals from January 1, 2018 to December 31, 2018. This plan identifies the funding for projects that address Scranton's priorities as stated in the Consolidated Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SCRANTON	Office of Economic and Community Development
HOME Administrator	SCRANTON	Office of Economic and Community Development
ESG Administrator	SCRANTON	Office of Economic and Community Development

Table 1 – Responsible Agencies

Narrative (optional)

Scranton's Office of Economic and Community Development is the lead agency responsible for overseeing the development of the Consolidated Plan for the City of Scranton, Pennsylvania. Scranton's Office of Economic and Community Development (OECD) also administers the Community Development Block Grant (CDBG), Emergency Solutions Grant (HESG) Program and the HOME Investment Partnerships (HOME) Grant. The Consolidated Plan Public Contact Information is:

Ms. Linda B. Aebli, Executive Director
Office of Economic and Community Development
Municipal Building, 340 North Washington Avenue
Scranton, Pennsylvania 18503
Phone: 570/348-4216
FAX: 570/348-4123
TDD: 570/348-4233
Website: www.scrantonpa.gov
Email: Laebli@scrantonpa.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Scranton's Office of Economic and Community Development works and consults with housing, social service agencies and other entities on a variety of issues by attending and participating in meetings, regional meetings, and planning groups that deal with issue that affect the homeless, children, the elderly and those with disabilities including HIV/AIDS. Some of the agencies include the Lackawanna County Housing Coalition, Scranton/Lackawanna Continuum of Care, Center for Independent Living, Mayor's Commission on Disabilities, and Neighborhood Associations and Economy Development Agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

United Neighborhood Centers of NEPA (UNC) is the Lead Agency for the Scranton/Lackawanna County Continuum of Care and provides administrative support and technical assistance for the agencies and its functions. UNC is responsible for the completion and submission of the Continuum of Care Homeless Assistance Competition, as well as the Housing Inventory Chart and the Point in Time Count. In the case of developing homeless strategies to address the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth, and persons at risk of homeless, City consulted with Scranton-Lackawanna County Continuum of Care; public and private agencies that address housing, health, social services, victim services, employment, and or education needs for low income individuals and families. Publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions), and businesses.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City of Scranton has several organizations addressing the needs of homeless and vulnerable residents. The majority of these organizations participate in the Lackawanna County Continuum of Care and the Housing Coalition, which meets monthly to evaluate and improve conditions for vulnerable city and county residents. All homeless service providers participate in the HMIS system and client-level information is entered on a daily basis, giving the community good data quality. The strict Data Quality Standards set by the CoC help identify homeless families and individuals and their temporary locations. In addition, homeless persons were interviewed during the point-in-time count using

customized surveys. Through the surveys, the CoC is able to gather additional information on causes of homelessness, their needs, and their ideas from providers, consumers and other stakeholders. Given the high level of participation and strong community commitment to HMIS, there is a high level of accuracy for the sheltered homeless count.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

When preparing the annual Action Plan the City of Scranton through the Office of Economic and Community (OECD) determines approximately what the ESG allocation will be for the following year. OECD contacts the CoC and indicates to them the approximate amount the City of Scranton hopes to receive; the CoC meets and determines the amount each organization will request for through our Annual Action Plan process. Scranton City Council must approve the allocations to each organization.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Scranton Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Scranton's Office of Economic and Community Development contacts the Scranton Housing Authority and requests an update on their needs and input to the Action Plan.
2	**Agency/Group/Organization**	WOMEN'S RESOURCE CENTER, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Women's Resource Center provides a safe haven for victims of domestic violence. It provides homeless prevention, rapid rehousing, counseling, case management, financial assistance and legal assistance.

3	**Agency/Group/Organization**	Community Intervention Center
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Intervention Center is a non-profit and a member of the Lackawanna County Continuum that provides assistance to any low/moderate income person. Acts as a day shelter.
4	**Agency/Group/Organization**	UNITED NEIGHBORHOOD CENTERS
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	United Neighborhood Center of NEPA provides housing for displaced individuals and families with and without children through homeless prevention and rapid rehousing. Also teach residents to speak English.
5	**Agency/Group/Organization**	ST. JOSEPH'S CENTER
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	St. Joseph's Center operates a shelter for pregnant women providing shelter, counseling, life skills, case management, and transportation to and from doctors appointments.
6	**Agency/Group/Organization**	Catholic Social Services St. Francis Commons
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Employment

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Social Services is a non-profit part of the Lackawanna County Continuum of Care that funds all populations in need of assistance such as the homeless and veterans.
7	**Agency/Group/Organization**	CATHERINE MCAULEY CENTER
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catherine McAuley Center is a member of the Lackawanna County Contiuum of Care that was consulted and provided expertise on public service portion of the Action Plan.

8	**Agency/Group/Organization**	Scranton Tomorrow
	Agency/Group/Organization Type	Regional organization Economic Regional Organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Coordination effects working with the City; Scranton Tomorrow will take the lead on economic development in the Central Business District.

Identify any Agency Types not consulted and provide rationale for not consulting

Through our Public Notices and Public Hearings held by both City Council and Scranton's Office of Economic and Community Development; every Agency and resident has the opportunity to come forward and provide input on our Consolidated Plan and yearly Action Plan. There was no known Agency that was not contacted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	United Neighborhood Center of NEPA	Scranton/Lackawanna County Continuum of Care Ten Year Plan to End Homelessness

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Scranton conducted two public hearings; one was held by Scranton's Office of Economic and Community Development and the other was held by Scranton City Council. The results of both efforts were taken into account in order to set priorities for the 2018 Action Plan. Additional comments from participants of the public hearing helped the City to set some major priorities from increased job creation to neighborhood infrastructure improvements. Much input was related to reconstruction of roads to include handicapped curb cuts on public streets, infrastructure of our parks and the Neighborhood Police (Public Safety). The major activity was for a Memorial for Veterans on Scranton School District property. This was found to be ineligible and was not funded.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Persons with disabilities Residents of Public and Assisted Housing	Those attending were United Neighborhood Centers of NEPA, Women's Resource Center, St. Joseph's Center, VFW Post 25	UNC of NEPA is concerned about the future of CDBG, HOME and HESG programs. These programs provide lifesaving and life changing housing and supportive services for those in our community. Women's Resource Center echoed the same concern. WRC serves our community for over 40 years serving adults, teens, child survivors of domestic violence, dating violence, sexual assault and stalking. VFW Post 25 requested funding for the monument park for Veterans.	The only application that was not approved was the VFW Post 25. City/OECD did our due diligence to see if the activity would be eligible for CDBG funding; however, after a lot of consultation it was found to be ineligible.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A PUBLIC NOTICE was placed in the Scranton Times on June 11, 2017 indicating that the 2018 Action Plan application were available and needed to be submitted no later than August 4, 2017	All comments are attached to this Action Plan		
3	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The Public Hearing ad was advertised twice in the Scranton Times newspaper. June 30, 2017 and July 7, 2017. The Public Hearing was scheduled for July 11, 2017 in Scranton City Council Chambers and was conducted by Scranton's Office of Economic and Community Development			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Minorities Persons with disabilities Residents of Public and Assisted Housing	A Public Hearing was held by Scranton City Council on September 28, 2018 to receive the public comments on the 2018 Action Plan.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

All federal funding allocations will be used in a manner which support the three (3) major goals of our Consolidated Plan, which are to provide decent affordable housing, a suitable living environment and expanded economic opportunities to principally benefit low to moderate income persons in Scranton, Pennsylvania. City of Scranton also applies to the Commonwealth of PA for funding through the Department of Community and Economic Development (DCED) or any other State or Federal Agency or Authority.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,699,526	0	0	2,699,526	2,500,000	The CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	560,864	50,000	0	610,864	350,000	HOME Program is the largest federal block grant to State and local governments designed exclusively to create affordable housing for low-income households. HOME funds are awarded annually as a formula grant to participating jurisdictions and Scranton began receiving HOME funding in 1992.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	220,906	0	0	220,906	230,000	Emergency Solutions Grant Program will carry out street outreach, emergency shelter, homeless prevention, rapid re-housing, HMIS and Administration.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
General Fund	public - state	Acquisition Admin and Planning Economic Development Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Public Improvements Public Services	0	0	0	0	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
LIHTC	private	Acquisition Admin and Planning Economic Development Multifamily rental new construction Multifamily rental rehab New construction for ownership Public Improvements	0	0	0	0	0	
Section 108	public - federal	Acquisition Admin and Planning Economic Development	0	0	0	0	0	
Section 8	public - federal	Housing Rental Assistance TBRA	0	0	0	0	0	
Tax Credits	public - state	Acquisition Economic Development Housing	0	0	0	0	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
Other	public - federal	Acquisition Admin and Planning Economic Development Financial Assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Public Improvements	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

OMB Control No: 2506-0117 (exp. 06/30/2018)

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Emergency Solutions Grant Program match requirement will be followed under 24 CFR 85.24. At this time the Scranton's HOME Program due to its poverty percent is exempt 100% from the Match requirement; however, Scranton still collects data on match that is required under

Scranton expects to receive ongoing Section 8 Rental Assistance Funding from HUD to continue to provide vouchers to low income renters in Scranton, Pennsylvania through the Scranton Housing Authority (SHA).

Lackawanna County Continuum of Care administers the Continuum of Care (COC) program serving all homeless persons in both Scranton and Lackawanna County. The COC expects to apply for funding under the COC program later in the year.

Scranton partners with Developers to obtain funding through the Commonwealth of Pennsylvania through PA Dept. of Economic and Community Development through the Local Share Account, Grower Greener II, DCNR, Dept. of Energy, Lead Based Paint Hazard Control Grant Program, Office of the Budget Redevelopment Assistance Capital Program (RACP) along with any other eligible programs that Scranton qualifies. Under RACP there is a dollar for dollar match from the private developer.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Currently there projects underway that is leveraging federal, state and private funding. Projects are Lackawanna College Cornerstone, Scranton Lace, Scranton Counseling Center and West Scranton Revitalization. These projects should be completed at the end of 2019. If the occasion arises, Scranton would support such application with a Certification of Consistency for these projects or any other economic development activity that would create job creation and assist low to moderate income person.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration	2015	2019	Administration	City of Scranton.Citywide	Administration	CDBG: $539,905 HOME: $56,086 ESG: $16,567	Other: 1 Other
2	Economic Development - Job Creation	2015	2019	Non-Housing Community Development	City of Scranton.Citywide	Economic Development / Job Creation	CDBG: $130,000	Jobs created/retained: 3 Jobs
3	Demolition of Hazardous Structures	2015	2019	Demolition of Hazardous Structures	City of Scranton.Citywide	Demolition of Hazardous Structures	CDBG: $25,000	Buildings Demolished: 5 Buildings
4	Section 108 Repayment	2015	2019	Non-Housing Community Development	Scranton Local Business District	Section 108 Repayment	CDBG: $498,950	Other: 1 Other
5	Public Facilities/Infrastructure	2015	2019	Affordable Housing Non-Housing Community Development	Citywide/Low Mod Area	Public Facilities/Infrastructure Improvements	CDBG: $1,050,671	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public Service.Youth	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	City of Scranton.Citywide	Public Services	CDBG: $46,000	Public service activities for Low/Moderate Income Housing Benefit: 250 Households Assisted
7	Public Service.Child Care	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	City of Scranton.Citywide	Public Services	CDBG: $8,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 50 Households Assisted
8	Public Services.Crime Prevention	2015	2019		Citywide/Low Mod Area	Public Services	CDBG: $261,000	Public service activities other than Low/Moderate Income Housing Benefit: 18000 Persons Assisted
9	Rehabilitate Owner-Occupied Housing Units	2015	2019	Affordable Housing	City of Scranton.Citywide	Housing Rehabilitation/Neighborhood Revitalization	CDBG: $75,000 HOME: $150,648	Homeowner Housing Rehabilitated: 5 Household Housing Unit
10	ESG - Rapid Rehousing Assistance	2015	2019	Affordable Housing Non-Homeless Special Needs	City of Scranton.Citywide	Increase Access to affordable Housing	ESG: $70,775	Tenant-based rental assistance / Rapid Rehousing: 35 Households Assisted
11	ESG - Emergency shelter	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs	City of Scranton.Citywide	Homelessness Prevention / Continuuim of Care	ESG: $133,000	Overnight/Emergency Shelter/Transitional Housing Beds added: 100 Beds
12	Homebuyer Program	2015	2019	Affordable Housing	City of Scranton.Citywide	Increase Access to affordable Housing	HOME: $220,000	Homeowner Housing Added: 4 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	Rental Rehabiliation Program	2015	2019	Affordable Housing	City of Scranton.Citywide	Increase Access to affordable Housing Housing Rehabilitation/Neighborhood Revitalization	HOME: $100,000	Rental units rehabilitated: 2 Household Housing Unit
14	Housing Development	2015	2019	Affordable Housing Public Housing	City of Scranton.Citywide	Housing Rehabilitation/Neighborhood Revitalization	HOME: $84,130	Homeowner Housing Rehabilitated: 1 Household Housing Unit
15	Employment - Job Training	2015	2019	Non-Housing Community Development	City of Scranton.Citywide	Public Services	HOME: $5,000	Public service activities for Low/Moderate Income Housing Benefit: 10 Households Assisted
16	ESG - Homelessness Prevention	2015	2019	Homeless Non-Homeless Special Needs	City of Scranton.Citywide	Homelessness Prevention / Continuuim of Care	ESG: $500	Homelessness Prevention: 5 Persons Assisted
17	Support efforts for homeless, special needs	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs	City of Scranton.Citywide	Public Services	CDBG: $5,000	Public service activities for Low/Moderate Income Housing Benefit: 3 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	**Goal Name**	Administration
	Goal Description	Administration for CDBG, HOME and ESG program.
2	**Goal Name**	Economic Development - Job Creation
	Goal Description	
3	**Goal Name**	Demolition of Hazardous Structures
	Goal Description	
4	**Goal Name**	Section 108 Repayment
	Goal Description	
5	**Goal Name**	Public Facilities/Infrastructure
	Goal Description	
6	**Goal Name**	Public Service -Youth
	Goal Description	
7	**Goal Name**	Public Service -Child Care
	Goal Description	
8	**Goal Name**	Public Services -Crime Prevention
	Goal Description	
9	**Goal Name**	Rehabilitate Owner-Occupied Housing Units
	Goal Description	
10	**Goal Name**	ESG - Rapid Rehousing Assistance
	Goal Description	

11	**Goal Name**	ESG - Emergency shelter
	Goal Description	
12	**Goal Name**	Homebuyer Program
	Goal Description	
13	**Goal Name**	Rental Rehabilitation Program
	Goal Description	
14	**Goal Name**	Housing Development
	Goal Description	HOME CHDO funding is awarded to a non-profit housing organization.
15	**Goal Name**	Employment - Job Training
	Goal Description	
16	**Goal Name**	ESG - Homelessness Prevention
	Goal Description	
17	**Goal Name**	Support efforts for homeless, special needs
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

The Strategic Plan outlined five (5) priorities identified during the extensive planning process and the strategies for addressing these priorities. The following is a summary of the priorities identified in the Strategic Plan and is being carried over into our Fourth Year Action Plan;

1) Public Facility and Infrastructure Improvements

- Fund non-housing community development proposals that eliminate a threat to public health and safety to include water/sewer projects, drainage projects, demolition of hazardous structures, sidewalks, and street improvements.
- Fund public facility improvements that benefit low to moderate income households and persons, and persons with special needs to include senior centers, neighborhood facilities, youth centers, homeless facilities, childcare centers, parks and recreational facilities.
- Economic Development activities that will create low to moderate income jobs

2) Increase Access to Affordable Housing

- Fund activities that expand the supply and improve the condition of housing affordable to lower income households.
- Fund activities that leverage other public and private resources such as Low Income Tax Credit Projects.
- Extend the useful life of existing affordable housing through weatherization, repair, and rehabilitation programs.

3) Decrease Homelessness

- Provide funds to support shelter operations and transitional housing.
- Provide funding to increase permanent supportive housing opportunities and work to create a stronger network of providers of supportive and mainstream services to homeless clients.

4) Public Services

- Fund projects that provide supportive services to low and moderate income household as well as persons with special needs.
- Support efforts to develop a regional social service collaborative to coordinate the work of social service organizations, disseminate news and information, and eliminate duplication of effort.

5) Affirmatively Further Fair Housing

- Support improved access to community resources.
- Continue to operate in compliance with protected class definitions found in federal regulations.

6) Administration

- General management, oversight and coordination of the federal funding programs received by the City of Scranton.

Projects

#	Project Name
1	Administration -
2	Economic Development
3	Reconstruction of Roads to Include Handicap Curb Cuts/West Scranton Sidewalks
5	Demolition and Clearance of Hazardous Structures
6	Public Service - Neighborhood Police Patrol/Crime Awareness
7	Housing Rehabilitation - Emergency Repairs
8	Purchase of a Fire Truck
9	Repayment of Section 108 Payments
10	Public Service - Youth Programs
11	Public Facility and Improvements/
12	Public Service / Handicap Services
13	Public Service - Employment Training
14	Public Service - Battered and Abused Spouses
15	HOME Program / Occupied Rehabilitation Program
16	HOME Program / Homebuyer Program
17	HOME Program / CHDO
18	HOME Program / Rental Rehabilitation Program
19	Emergency Solutions Grant - HESG
20	Public Service - Child Care
21	Public Service Rental Housing Subsidies

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information1	**Project Name**	Administration -
	Target Area	City of Scranton -Citywide
	Goals Supported	Administration
	Needs Addressed	Administration
	Funding	CDBG: $539,905 HOME: $56,086
	Description	General Administration for the CDBG Program. Also will include funding for CDBG administration of the HOME Program. HOME Program Administration $30,000.00 HESG ADMINISTRATION IS LISTED UNDER HESG.
	Target Date	11/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	NA
	Planned Activities	Administration
2	**Project Name**	Economic Development
	Target Area	City of Scranton -Citywide
	Goals Supported	Economic Development - Job Creation
	Needs Addressed	Economic Development / Job Creation
	Funding	CDBG: $130,000
	Description	The National Objective for Economic Development activities is job creation. The business must create one full time equivalent job under the 80% median income for every $35,000.00 received.
	Target Date	4/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	**Project Name**	Reconstruction of Roads to Include Handicap Curb Cuts/West Scranton Sidewalks
	Target Area	City of Scranton - West Scranton Citywide/Low Mod Area
	Goals Supported	Public Facilities/Infrastructure
	Needs Addressed	Public Facilities/Infrastructure Improvements
	Funding	CDBG: $851,671
	Description	Will reconstruct roads to include handicap curb cuts within the City of Scranton in low to moderate income areas. Also coordination for the construction of public sidewalks with ADA ramps, streetscape and lighting improvement that will serve to increase economic development on South Main Avenue in West Scranton ($250,000.00)
	Target Date	11/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This is unknown at this time. This will depend on the number of person's living in all the census tract of the 2018 paving program.
	Location Description	Reconstruction of Roads will be in low to moderate income neighborhoods Citywide. The West Scranton project is location on S. Main Avenue in Scranton.
	Planned Activities	

4	**Project Name**	Demolition and Clearance of Hazardous Structures
	Target Area	City of Scranton -Citywide
	Goals Supported	Demolition of Hazardous Structures
	Needs Addressed	Demolition of Hazardous Structures
	Funding	CDBG: $25,000
	Description	Demolition of Hazardous structures that have been condemned and pose the health and safety threat to Citizens of Scranton
	Target Date	5/28/2020
	Estimate the number and type of families that will benefit from the proposed activities	This is unknown at this time. Structures have not been selected or cleared for demolition.
	Location Description	
	Planned Activities	
5	**Project Name**	Public Service - Neighborhood Police Patrol/Crime Awareness
	Target Area	Citywide/Low Mod Area
	Goals Supported	Public Services -Crime Prevention
	Needs Addressed	Public Services Public Safety
	Funding	CDBG: $261,000
	Description	Provide funding for 4 Neighborhood Police Patrol Officers walking in low/moderate income neighborhoods
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
6	**Project Name**	Housing Rehabilitation - Emergency Repairs
	Target Area	City of Scranton -Citywide
	Goals Supported	Rehabilitate Owner-Occupied Housing Units
	Needs Addressed	Housing Rehabilitation/Neighborhood Revitalization
	Funding	CDBG: $75,000
	Description	Emergency repairs to properties. Owners must be under the 80% median income.
	Target Date	11/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 families living in single family dwellings will benefit.
	Location Description	
	Planned Activities	
7	**Project Name**	Purchase of a Fire Truck
	Target Area	Citywide/Low Mod Area
	Goals Supported	Public Facilities/Infrastructure
	Needs Addressed	Public Facilities/Infrastructure Improvements
	Funding	CDBG: $50,000

	Description	Balance to purchase a fire truck that will be placed in an area to benefit low/mod income families
	Target Date	11/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
8	**Project Name**	Repayment of Section 108 Payments
	Target Area	Scranton Local Business District
	Goals Supported	Section 108 Repayment
	Needs Addressed	Section 108 Repayment
	Funding	CDBG: $498,950
	Description	Scranton Hotel - $235,533; Steamtown Mall - $201,286.00
	Target Date	11/29/2019
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	NA
	Planned Activities	
9	**Project Name**	Public Service - Youth Programs
	Target Area	City of Scranton -Citywide
	Goals Supported	Public Service -Youth
	Needs Addressed	Public Services

	Funding	CDBG: $41,000
	Description	UNC Project HOPE - $20,000.00; Boys and Girls Club Park It Program - $15,000.00; Bellevue $6,000 National Objective is Public service 05L
	Target Date	11/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
10	**Project Name**	Public Facility and Improvements/
	Target Area	City of Scranton -Citywide
	Goals Supported	Public Facilities/Infrastructure
	Needs Addressed	Public Facilities/Infrastructure Improvements
	Funding	CDBG: $199,000
	Description	McLain Park Improvement Project / North Scranton Neighborhood Association - $150,000.00 NEPA Youth Shelter an after school drop in for teens (ADA bathroom)$29,000 - ARC of NEPA $20,000.00 for Porch replacement includes handicap accessibility
	Target Date	2/29/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

11	**Project Name**	Public Service / Handicap Services
	Target Area	City of Scranton -Citywide
	Goals Supported	Public Service -Youth
	Needs Addressed	Public Services
	Funding	CDBG: $5,000
	Description	Center for Independent Living (CIL) program teaches high school students with a variety of physical, intellectual and cognitive disabilities daily living activities in a simulated living environment.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Not known at this time
	Location Description	Not known at this time
	Planned Activities	
12	**Project Name**	Public Service - Employment Training
	Target Area	City of Scranton -Citywide
	Goals Supported	Employment - Job Training
	Needs Addressed	Public Services
	Funding	CDBG: $5,000
	Description	SCOLA THROUGH UNC WILL PROVIDE LITERACY AND ENGLISH AS A SECOND LANGUAGE CLASSES TO RESIDENTS OF THE CITY OF SCRANTON SO THEY POSSIBLY BE ABLE TO GAIN FULL EMPLOYMENT
	Target Date	2/15/2018

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
13	**Project Name**	Public Service - Battered and Abused Spouses
	Target Area	City of Scranton -Citywide
	Goals Supported	Employment - Job Training
	Needs Addressed	Public Services
	Funding	CDBG: $5,000
	Description	Public Service for battered and abused spouses through the Women's Resource Center. Case management, transportation, food, job search, education and training assistance for families in a safe house program. Keeping abused spouses in a safe environment so they can obtain full time employment.
	Target Date	2/29/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
14	**Project Name**	HOME Program / Occupied Rehabilitation Program
	Target Area	City of Scranton - Citywide
	Goals Supported	Rehabilitate Owner-Occupied Housing Units

	Needs Addressed	Housing Rehabilitation/Neighborhood Revitalization
	Funding	HOME: $150,648
	Description	Rehabilitation of homes in City of Scranton with income 80% and below the median income. Homes must be the owners primary resident and must be brought up to code.
	Target Date	2/29/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
15	**Project Name**	HOME Program / Homebuyer Program
	Target Area	City of Scranton - Citywide
	Goals Supported	Homebuyer Program
	Needs Addressed	Increase Access to affordable Housing
	Funding	HOME: $220,000
	Description	To assist income eligible families to purchase homes in Scranton by providing assistance with down payment and closing costs up to $12,000.00
	Target Date	2/29/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	
16	**Project Name**	HOME Program / CHDO
	Target Area	City of Scranton -Citywide
	Goals Supported	Rehabilitate Owner-Occupied Housing Units
	Needs Addressed	Housing Rehabilitation/Neighborhood Revitalization
	Funding	HOME: $84,130
	Description	CHDO is a private non-profit community based organization that has staff with capacity to develop affordable housing for the community. 15% of HOME funds must be set aside for a CHDO.
	Target Date	2/29/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
17	**Project Name**	HOME Program / Rental Rehabilitation Program
	Target Area	City of Scranton -Citywide
	Goals Supported	Rental Rehabilitation Program
	Needs Addressed	Housing Rehabilitation/Neighborhood Revitalization
	Funding	HOME: $100,000
	Description	The Rental Rehabilitation Program (RRP) was initiated by Scranton's OECD in response to the local need for standard rental housing that is affordable to low income tenants. Buildings up to 4 units are eligible for this program.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
18	**Project Name**	Emergency Solutions Grant - HESG
	Target Area	City of Scranton - Citywide
	Goals Supported	Administration ESG - Rapid Rehousing Assistance ESG - Homelessness Prevention ESG - Emergency shelter
	Needs Addressed	Homelessness Prevention / Continuum of Care
	Funding	ESG: $220,906
	Description	The Emergency Solutions Grant Program assists the following Sub-Recipients within the Scranton Lackawanna Continuum of Care CoC; Catherine McAuley Center, UNC, Community Intervention Center, St. Joseph's Center, Women's Resource Center, and Catholic Social Services and ADMINISTRATION.
	Target Date	2/29/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
19	**Project Name**	Public Service - Child Care

	Target Area	City of Scranton -Citywide
	Goals Supported	Public Service -Child Care
	Needs Addressed	Public Services
	Funding	CDBG: $8,000
	Description	St. Joseph's Mother Infant program is a transitional housing program providing supervised apartment living, intensive case management, and support services to homeless families at the time to prepare them to move into permanent housing. National Objective Public Service 5.
	Target Date	2/29/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
20	**Project Name**	Public Service Rental Housing Subsidies
	Target Area	City of Scranton -Citywide
	Goals Supported	Support efforts for homeless, special needs
	Needs Addressed	Public Services
	Funding	CDBG: $5,000
	Description	Catherine McAuley Center - $5,000.00 Six months of case management support and rental assistance for women with children to move toward permanent housing
	Target Date	7/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

According to our 2017 CAPER over 90% percent of CDBG funding was provided in low to moderate income areas throughout Scranton, Pennsylvania. Scranton plans on continuing this into 2018 funding. This will include reconstruction of Roads to include Handicap curb cuts; Neighborhood Police Patrol walking or biking in low/mod areas. Only 1% will be designated in the Central Business District for job creation. Demolition is under slum and blight of hazardous structures and can occur throughout Scranton citywide not necessarily in a low/mod area.

Geographic Distribution

Target Area	Percentage of Funds
City Wide Paving Project	8
South Scranton	
Urban Renewal Area	
City of Scranton.Citywide	
City of Scranton.West Scranton	1
Scranton.North Scranton	
Scranton.East Scranton	
Scranton Local Business District	1
Citywide/Low Mod Area	90

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically Assistance is not directed to any specific geographic area in Scranton. CAPERS will provide maps to show the location of the site-specific activities. The areas of Scranton that have a concentration of Non-White and Latino populations are limited but have increased since 2000. Currently the Elm Street footprint in South Scranton that has a concentration of the Latino community has been revitalized. Area benefit projects in Action Plan Year 2018 will take place in areas of low and moderate income concentration throughout the City.

Affordable Housing
AP-55 Affordable Housing – 91.220(g)
Introduction

Affordable housing activities undertaken by the City will address the needs of homeless, non-homeless, and special-needs households. Various programs will provide these households with rental assistance, new units or rehabilitated units. No acquisition is planned. The goals for affordable housing and further details on the projects included are provided below.

The City will provide housing assistance through the HOME Program and Emergency Solution Grant (ESG). The Owner Occupied Rehabilitation Program will provide homeowners funding to bring their homes up to International Residential Code (IRC). Scranton Homebuyer Program provides housing assistance in the form of a deferred payment loan to assist with down payment assistance and closing costs.

For 2018 Scranton provided $75,000 towards Emergency Repairs and also partnered with Scranton Lackawanna Human Development Agency to make necessary repairs to owner occupied single family homes in order for the owners to received Weatherization assistance through SLHDA.

The ESG Program will provide shelter and housing under five of the eligible categories under the ESG Program – Rapid Re-Housing, Shelter, Homeless Prevention, Street Outreach, Rental Assistance and HMIS. These goals will be reported in the HMIS system.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	5
Special-Needs	1
Total	6

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	2
Rehab of Existing Units	5
Acquisition of Existing Units	0
Total	7

Table 10 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing – 91.220(h)

Introduction

The City of Scranton and the Scranton Housing Authority (SHA) continue to partner in addressing the needs of our public housing residents. The encouragement of all SHA residents to participate in SHA programs is an on-going commitment. Scranton PHA works closely with our Resident Advisory Board (RAB) in developing SHA's Annual and Five Year Plan. SHA obtains valuable input from our RAB in determining management and physical needs for the SHA.

Actions planned during the next year to address the needs to public housing

The modernization of building at Valley View Terrace owned and operated by the Scranton Housing Authority is expected to complete in the 2018. The work will include new windows, entrance doors, code compliant kitchens and baths, new flooring and appliances. There will be In-kind replacement of gas lines throughout the development. The in kind replacement of sidewalks and porches, along with landscaping will complete the project. The total budget for this project is approximately $1,303,200.00. The Scranton Housing Authority will continue to update its 5-year Capital Improvement Plan. We will continue to rely on resident input as we determine our priorities on where best to spend our allotted capital funds.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Every year or two through the City of Scranton's Office of Economic and Community Development distributes information to the Scranton Housing Authority and the Lackawanna Housing Authority information on Scranton's Homebuyer Program to encourage residents to reach out to the City to determine if they would qualify for homeownership. Also, through the Scranton Housing Authority's Resident Advisory Board (RAB) residents are encouraged to participate in Scranton Housing Authority management.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Scranton Public Housing Authority is not a designated as a troubled PHA.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Scranton Lackawanna CoC team identifies and engages households living in environments that are unfit for human habitation by scouting known locations where homeless converge and through word of mouth with the area's homeless as well as collaboration among housing, homeless and other providers, including local and state police so that resources are known throughout the county. Homeless information and services are also available through a local hotline and the internet. Communication is fluid within the CoC's sub-committee and the broader Housing Coalition. Once engaged, homeless persons are assessed using the area's coordinated entry (CE) process which entails the Vulnerability Index - Service Prioritization Decision Assessment Tool (VI-SPDAT). The VI-SPDAT assesses each person and/or family's level of need in order to prioritize those experiencing homelessness for programs and services. Using the Housing First Model homeless individuals and families, when willing, are connected with shelter or permanent housing using the no wrong door approach. Additionally, a goal for this year is to improve the assessment process for sheltered and unsheltered households so that homeless resources may be targeted to those who would most benefit from them. These efforts will entail assessment of unsheltered individuals more quickly and allowing sheltered homeless some time to self-resolve, or use their own resources to access stable housing before targeting them for specific interventions within the CoC. Research has shown that many individuals and families in shelter are able and do find resources - via mainstream and personal/family connections to resolve their housing crisis without further homeless system intervention.

Addressing the emergency shelter and transitional housing needs of homeless persons

Lackawanna County is home to several homeless shelters for individuals: Catholic Social Services (CSS) St. Anthony's Haven, St. Joseph's Center's Walsh Manor and Bethel AME's seasonal shelter which is typically open 6 months of the year. In addition family emergency shelter options include Catherine McAuley Center's shelter and CSS's Nativity Shelter, while Women's Resource Center and the Office of Youth and Family Services provide voucher beds for families. Catherine McAuley Center has recently embarked on plans to increase the number of families they're able to serve in their shelter. Housing providers utilize ESG and CoC Rapid Rehousing programs to move individuals and families quickly out of homelessness and into permanent housing. This year, the one remaining CoC-funded TH program will transition to RRH for families. A few TH programs funded by other sources fill some need for TH among young adults, those with serious mental health conditions, mothers with infant children, and Veterans. In addition, while the CoC strives to utilize ES and TH wisely, as a part of the Coordinated Entry program, homeless or imminently homeless persons are assessed to identify any other resources available in hopes that a homeless episode may be averted or made shorter by utilizing other resources such as food or utility assistance or intervention with a landlord or family member.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

At the time of this writing, the CoC has 8 chronic homeless individuals on the by name list, and no families. In the upcoming year, we plan to house all of those individuals, or continue to make permanent housing offers and conduct outreach with them so that they may eventually accept a permanent housing offer. Strategies implemented by the CoC to maximize current resources and meet the goal of ending chronic homelessness (CH) are as follows: adopting the HUD Order of Priority (leveraging the use of coordinated assessment & the VI-SPDAT to prioritize), dedicating all permanent supportive housing (PSH) beds to serve CH, partnering with healthcare

providers to improve mental & physical health in order to obtain and maintain permanent housing and increasing an individual's ability to be self-sufficient, and maintaining a by name list which is used to conduct monthly case conferencing. CoC PSH programs are focusing efforts on "graduating" individuals & families who are able to live more independently by developing a move-up plan, opening beds for additional CH individuals and families in need of more intensive services. To ensure PSH graduates have a safe and affordable home awaiting them, the CoC has created a homeless preference for some local low income housing providers and tax credit properties and plans on continuing that work with additional providers, as well as making a formal request to local housing authorities to create a preference for graduates of permanent supportive housing programs. Providers will ensure any program participants who graduate are connected with community supports in order to prevent additional homeless episodes.

In addition to the above partnering with local agencies, connection to mainstream benefits and implementation of a homeless preference with housing providers, efforts to house homeless families with children include outreach to schools in Lackawanna County, informing them of services available and of the Coordinated Assessment process. This population will also benefit from an increase in RRH programs for families available this coming year. The RRH model of housing intervention has been shown to be the quickest and most cost effective way of gaining a permanent housing outcome for families. The CoC has an MOU in place with the local Head Start provider to ensure childcare and Early Intervention resources are accessible to all homeless children, helping to mitigate any negative long-term effects homelessness may have on children.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Local housing providers assist individuals and families who are at risk for homelessness with Homeless Assistance Prevention (HAP) funding which includes both case management and rental assistance. Case management, again, serves to identify resources and assist in connection to available resources as outlined above as well as budget counseling, goal setting, home

maintenance training, life skills and employment referrals in efforts to assist people with achieving self-sufficiency and maintaining housing stability. Low-income individuals and families are also assisted with local public housing applications if appropriate.

In addition, Continuum of Care members attend the local Re-entry Committee hosted by corrections programs, and the CoC hosts a discharge planning committee which is extended to those institutions as well as MH and healthcare facilities. Participation in these committees enables the various systems of care to keep an open dialogue with one another and to share information and resources. The committee works collaboratively to decrease the incidence of persons from these publicly funded institutions and systems of care being discharged to homelessness.

Discussion

This past year, the Scranton Lackawanna County CoC achieved the designation of having reached a functional end to Veteran Homelessness from the Unites States Interagency Council on Homelessness. This achievement was a community-wide effort with key partners including the VA Medical Center, St. Francis Commons GPD Program, St. Anthony's Haven, SSVF, HUD-VASH and CoC PSH programs in addition to mainstream and other community resources. These partners will continue to work to identify and house every Veteran experiencing homelessness.

There are two new organizations which will bring youth homeless resources to bear in Lackawanna County this coming year. They are NEPA Youth Shelter which is a new non-profit providing an after-school drop-in center, and Valley Youth House, which will provide RRH to 18 to 24 year olds. The CoC will work with both organizations to conduct outreach, connect youth with mainstream resources and community supports, accurately count homeless and prioritize youth for services.

All of the above efforts are complimented by the Coordinated Assessment Program, through which individuals and families are assessed and prioritized for housing interventions based on their level of need and length of time homeless. Assessed households are then followed by CoC staff to find an appropriate housing option as quickly as possible.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City's Public Policies indicates the need to update the 1993 Zoning Ordinance to reflect current policies and procedures and to bring it into conformance with the Fair Housing Act, the Americans with Disabilities Act, and Section 504 of the Disabilities Act, as well as a need to update the current real estate tax assessments.

In order to meet this goal, the following activities and strategies should be undertaken:

1) The City will update its existing 1993 Zoning Ordinance to bring it into compliance with the Fair Housing Act, American with Disabilities Act, and Section 504 of the Disabilities Act.

2) The City will evaluate its policies and procedures in regard to zoning variances, etc.

3) In November 2017 Lackawanna County placed a question for a vote to its residents to begin a reassessment of real estate values in the City and reevaluate the City's tax rates to make it compatible with the surrounding region. This item was voted down by the residents of Lackawanna County.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Scranton recently submitted the 2015 – 2019 Analysis of Impediments to Fair Housing Choice (AI) that identified current barriers to fair housing. Impediments were identified that may impede the ability of lower-income households to become home owners, including the need for the City to provide adequate funding for owner-occupied housing rehabilitation and rehabilitation of existing rental housing.

Scranton is continue to educate the public on Fair Housing education and outreach to a variety of groups on the fair housing law in English and

Spanish; expanding it to other languages within this Consolidated Plan. Scranton will continue to conduct lending and sales baseline audits to determine what role gate keeping plays in the lower homeownership rates experienced by African Americans and Hispanics.

Barriers to home ownership were identified as:

- Difficulty saving for down payments and closing costs in combination with rental obligations and other economic factors.
- Many homes affordable to lower-income households require minor to major repairs to make them habitable. The repairs generally need to be funded at the time of purchase, adding to the expense of first time home ownership. Scranton may implement if resources are available to Acquisition Rehab Program.
- Poor or unacceptable credit histories of applicants, poor records of employment among applicants, and lack of adequate budget and credit counseling for prospective homebuyers to assist them in maintaining their home ownership status.

Barriers to housing rehabilitation were identified as:

Demand of rehabilitation funding greatly exceeds the available financial resources. Cost for lead-based paint treatment increases the total cost of rehabilitation per unit, which decreases the number of housing units that are rehabilitated on an annual basis.

- High real estate taxes reduce the affordability of housing.

Due to limited CDBG and HOME Program resources, Scranton still anticipates using both CDBG and HOME Program funds to support home ownership, owner occupied housing rehabilitation or rental housing development. Scranton will continue to provide a certification of consistency to projects that meet local codes and land use requirements.

AP-85 Other Actions – 91.220(k)

Introduction:

Scranton will use its entitlement funds to provide assistance with activities that meet the underserved needs of the communities participating in the program. Non-housing community development needs will be addressed through CDBG funding resources. Obstacles identified in the Five Year Plan includes:

- Increasing costs to complete projects,
- Fragmented approached to local planning and lack of coordination in addressing infrastructure needs, and

Limited inter-municipal communication in addressing public facility needs

Actions planned to address obstacles to meeting underserved needs

Obstacles such as lack of funding, lack of affordable housing, and escalating costs to provide housing were cited as obstacles to providing affordable housing. Through the allocation of funds in this Action Plan, housing activities are being undertaken and hopefully will expand over the next five years. Scranton will continue to seek additional resources to assist property owners in the rehabilitation of both owner occupied and rental housing. The City will continue to work with the Continuum of Care to provide funds to the homeless.

Actions planned to foster and maintain affordable housing

The Scranton Housing Authority provides rent vouchers to offset the high cost of rental housing in the City. Members of the Scranton-Lackawanna Continuum of Care and Lackawanna Housing Coalition offers several programs to combat homelessness and end chronic homelessness. Scranton will continue to provide a certificate of consistency for agencies seeking funding under federal programs that enhance the opportunity to meet the goals described in the Five Year Plan.

Actions planned to reduce lead-based paint hazards

Scranton will remain proactive in identifying children with an elevated blood lead level, Scranton provides oversight to ensure that the lead-based paint problem is addressed. The new EPA guideline for renovation, paint and repair, effective April 22, 2010, require that all contractors notify owners of properties constructed prior to 1978 of the potential for lead based paint hazards and to perform work in a lead safe manner. Contractors must be trained and registered with EPA to do work in older homes that disturbs painted surfaces. Local building code offices are made aware of these requirements.

Actions planned to reduce the number of poverty-level families

The City, in conjunction with the public and private agencies and institutions, provides lower-income households with the opportunity to gain the knowledge and skills as well as the motivation to become fully self-sufficient. Economic Development activities are directed towards the creation of new businesses and employment opportunities. The CDBG program entitled Business and Industry Loan/Grant Program provides the potential of generating jobs that may be filled by Section 3 residents or hire Section 3 businesses.

Actions planned to develop institutional structure

There are a host of non-profit organizations that provide programs and services to area youth, the elderly, and persons who are disabled. This network of organizations will provide a range of services including food, housing, and household goods; primary medical care and dental care; home health services; job training and placement; financial literacy; integrated mental health and substance abuse treatment; child care services; and other services provided by individualized case management. The City will specifically reach out to other organizations that provide services, including crisis alleviation to prevent homelessness, to low-income individuals and families.

Actions planned to enhance coordination between public and private

Housing and social service agencies

Scranton facilitates coordination among its partner agencies that results in a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions. Additionally, the City has acquired a low interest loan from the Pennsylvania Infrastructure Bank (PIB) to add leverage on Scranton's Reconstruction of Roads to Include Handicap Curb Cuts. This is a commitment to utilize all possible resources to meet needs of its residence by leveraging CDBG and HOME spending. The City is ensures that high-priority public and private housing and social service agencies and their programs will continue to receive the resources required to achieve an appreciable impact. The greatest gap in meeting the housing, community development, and economic development needs in the City is the reduced capacity of many agencies, given funding limitations in recent years, to carry out their work to the extent that is needed in the community. Reductions in work force resulting from the dwindling of resources pose a serious challenge to meeting escalating demand for affordable housing and related services. In order to overcome this gap, the City has planned to focus its capacity and delivery on priority needs. Strategic planning and evaluation will continue to be performed periodically to ensure the streamlining of operations. The City will continue to coordinate between public housing, private housing, and social service agencies in its efforts, especially regarding the Neighborhoods initiatives.

Discussion:

The City of Scranton is continuously refining its strategies to foster affordable housing, reduce lead based paint hazards, reduce the number of families in poverty and enhance coordination. By enhancing coordination and developing greater collaboration, the City of Scranton will work to create an environment in which affordable housing including supportive housing is supported and encouraged.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City's program specific requirements for CDBG, HOME and ESG are listed below. For CDBG, the City of Scranton uses a three-year average to ensure compliance with the low moderate income benefit. The three years at this time are 2016, 2017 and 2018.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	83.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   Scranton uses Low Income Housing Tax Credits, Commonwealth of Pa DCED Housing and Redevelopment Assistant Program (HRA), Local Share Account through the Commonwealth Finance Authority, PA Housing Finance Authority, National Housing Trust, and Historic Tax Credits when applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   Scranton will execute with all eligible homeowners, a recorded Mortgage and Promissory Note (and when applicable a Declaration of Restrictions) which will secure all HOME funding during the required Period of Affordability. The appropriate Resale or Recapture language will be included in the recorded documents.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   Under the recapture option, the City has elected to reduce the amount to be repaid on a pro-rata basis according to the time the homebuyer has owned and occupied the house as measured against the affordability period. Accordingly, under Item 1.A of our Home Buyer Agreement, it states that said financial assistance shall be provided in the form of non-interest bearing, deferred payment forgivable loan, for a term equal to the period of affordability. Should the unit be sold or transferred during the period of affordability, the unforgiven balance of the forgivable loan shall become immediately due and payable, HOME Program funds will be recaptured from the net proceeds of the sale...

4. Net proceeds shall mean the sales price minus repayment of loan balance, other than HOME funds, and closing costs.

   In the event net proceeds from the sale are not sufficient to recapture the full HOME investment eligible for recapture, plus enable the PARTICIPANT to recover non-subsidized down payment costs and capital improvement investment, (or a reduced amount based on the length of time the PARTICIPANT has owned and occupied the property) the CITY

may share net proceeds. The net-proceeds may then be divided proportionally in accordance with Section 92.254 (a) (5)(ii)(A)(2) and (3) of the HOME regulations.

All recaptured funds shall be returned to CITY for deposit in the local HOME account, for use in future HOME eligible activities.

As described in the Recapture/Resale Policy Scranton will execute with all eligible homeowners, a recorded Mortgage and Promissory Note (and when applicable a Declaration of Restrictions) which will secure all HOME funding during the required Period of Affordability. The appropriate Resale or Recapture language will be included in the recorded documents. Scranton does reach out to all past participants in our HOME Program monitor that they are still using the home as their principal residence.

The period of affordability for our HOME-assisted homebuyer units will be determined as described at 24 CFR 92.254 (a)(4). Under the recapture option, the period of affordability will be based on the "direct subsidy" provided to the homebuyer. For the City of Scranton, this will be the amount of funds that we provide for down payment and closing cost assistance plus the amount of funds that are used to make the unit affordable by reducing the cost from the fair market value to an affordable price.

5. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   There are no plans for using HOME funds to refinance existing debt.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

Include written standards for providing ESG assistance (may include as attachment)

1. The City of Scranton's Office of Economic and Community Development (OECD) has consulted and will continue to consult and meet with the Scranton/Lackawanna County Continuum of Care (CoC) regarding the performance standards for activities funded under ESG by discussing how best the HMIS system and the Scranton/Lackawanna County's Continuum of Care (CoC) lead which is the Lackawanna County Housing Coalition can produce uniform reports for all prime recipients and provide detailed and improved reports for the ESG program. The CoC currently adheres to the HMIS technical standards and will abide by these standards for ESG data and reporting requirements. To ensure correctness and reliability of the data, the CoC is currently working on a data quality plan so as to improve on the worth of client level elements that are collected. THE CITY OF SCRANTON'S ESG POLICIES AND PROCEDURES ARE ATTACHED

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

   The consistency with the Consolidated Plan, quarterly e-snaps report, annual action plan and CAPER, will be used as a guide for which performance standards will be recorded, tracked and produced in monthly or quarterly reports. General performance standards such as the unduplicated number of persons or households assisted from emergency shelters/streets into permanent housing, race, ethnicity, age, will be reported by HMIS, lead by United Neighborhood Centers of Northeastern Pennsylvania(UNC). Further assessments such as what worked using HUD funds, the most pressing needs for clients, barriers to transitional housing, the connection of other mainstream resources and outcomes of families and individuals upon completion of a program will be reported by the Scranton/Lackawanna County Continuum of Care.

   Scranton was launched in 2013 and serves as the coordinated assessment system for the jurisdiction. This collaborative project, carried out by Scranton-Lackawanna Continuum of Care is the central point of information, assessment, and referral services for all Scranton / Lackawanna County residents experiencing a housing crisis. It includes a call center and several assessment centers which serve all persons experiencing a housing crisis in Lackawanna County. The Housing Link

screens callers with a brief interview to determine the household's basic eligibility for housing assistance and refers them to the nearest regional coordinated assessment center. The coordinated assessment centers schedule an in-person appointment in order to determine the level of housing assistance needed to resolve the crisis and to identify available assistance options. Persons in crisis are then connected with the most appropriate housing assistance program to resolve the housing crisis. These efforts are coordinated with Rapid Re-Housing and hotel/motel vouchers provided by Scranton's Sub Recipients to reduce the number of persons living in literally homeless situations.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

   The City of Scranton consults with the Lackawanna County Continuum of Care and as a group we make funding decisions based on the CoC professionalism and experience with the homeless or formerly homeless individuals.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

   Comments and information is collected from City Council public meetings held weekly that is comprised of Scranton residence that may include homeless/transitionally housed/at risk of homelessness persons that have concerns with homeless programs and services. From this group the city is able to better identify their needs to assist them out of homelessness or prevent homelessness. Homeless participation is also represented at Continuum of Care meetings that take place during the planning process of the CoC annual NOFA application. Homeless and formerly homeless participants have the opportunity to discuss supportive housing programs and provide the community with their experiences and input. They are also able to suggest changes to be made and leave comments for the organizations/agencies to review.

5. Describe performance standards for evaluating ESG.

   The Emergency Solutions Grant program with different eligible activities will require different assessment standards. Scranton's Office of Economic and Community Development (OECD) works with sub-recipients to ensure a level of HMIS data completeness by which an accurate evaluation of

program performance can continually be measured. Scranton's OECD will review all available data annually to evaluate performance. Copies of all applicable federal regulations are distributed to assist sub-recipients with the request for reimbursement and reporting process. All ESG contracts entered into by the City are subject to on-going monitoring throughout the term of the contract. The primary methods of monitoring include: On site monitoring reviews: Review of monthly financial requests for payments:

Periodic site visits, including view of randomly selected case files; On-going contact with program staff. Sub-recipients must ensure that financial records and documents pertaining to costs and expenses under the grant are maintained to reflect all costs of materials, equipment, supplies, services, building costs and all other costs and expenses for which reimbursement is claimed or payment is made. The City has direct access to any records relevant to the project. All records pertaining to the grant are retained for a period of at least five years following submission of the final expenditure report. In the event that any claim, audit, litigation, or state/federal investigation is started before the expiration of the record retention period, the records are retained by both the sub-recipient and the City until all claims or findings are resolved. To meet HUD reporting requirements, statistical data are also reported to track the type of activity carried out, and the number of individuals and families assisted, including data on the racial/ethnic characteristics of the participants. Sub-recipients are advised that unless all reporting requirements are satisfactorily met, requests for reimbursement are not processed for payment

Citizen Participation Comments

TITLE AND TEXT TO THE ORDER 9-28-17

BILL OF COUNCIL NO. 116

2017

AN ORDINANCE

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2018.

WHEREAS, the planning and application grants included in the consolidated submission for Community Planning and Development Programs are authorized by the Federal Comprehensive Housing Affordability Strategy (CHAS); Title I of the Cranston-Gonzalez National Affordable Housing Act, 42 U.S.C. 12703-12711; the Community Development Block Grants (CDBG); Title I of the Housing and Community Development Act of 1974, 42 U.S.C. 5304-5320; the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 ("HEARTH"), reauthorized and modified by the McKinney-Vento Homeless Assistance Act of 1987 that includes the Emergency Solutions Grants (ESG); and the HOME Investment Partnerships (HOME); Title II of the Cranston-Gonzalez National Affordable Housing Act, 42 U.S.C. 12741-12839; and the Housing Opportunities for Persons with AIDS (HOPWA); the AIDS Housing Opportunity Act, 42 U.S.C. 12901-12912.

WHEREAS, the City of Scranton shall be entitled to such funds for the year beginning on January 1, 2018, pending approval of its applications; and

WHEREAS, the various federal statutes referenced above required public hearings to be held to ascertain the views and comments of the citizens of City of Scranton, and whereas such hearings have been duly conducted; and

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate Officials of the City of Scranton are authorized to take all necessary action in order to implement the consolidated submission for Community Planning and Development Programs to be funded Under the Community Development Block Grant (CDBG) Program, Home Investment Partnership (HOME) Program and the Emergency Solutions Grant (ESG) Program.

CERTIFIED COPY

City Clerk

Introduced in Council on 9-28-17 and referred to Committee on COMMUNITY DEVELOPMENT September 27, 2017

City Clerk

Scranton By ... Department ... Director ... Approved

SECOND READING September 28, 2017

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.

Passed by the Council
November 9, 2017
Receiving the Affirmative votes of Council Persons
PERRY, ROGAN, MYERS, CAUDELIN, GEORGETTE

Negative NONE

Joseph A. Wells
President

Approved 11-13-17

Mayor

City Clerk
Certified Copy

Scranton
OECD
Office of Economic and Community Development

August 29, 2017

The Scranton Times/Tribune
Penn Avenue and Spruce Street
Scranton, PA 18503

Re: **Public Notice**
City of Scranton
Office of Economic and Community Development
Action Plan 2018

Attention: Sharon
legals.timesshamrock.com

Please insert the enclosed **PUBLIC NOTICE** in the **(Non- Legal Section)** of the Scranton Times/Tribune on the following day:

Tuesday, September 5, 2017

This office is requesting a notarized invoice indicating the date the Public Notice appeared in your newspaper. Please include on the invoice the **PROJECT TITLE** as listed above and forward the notarized invoice to **THE OFFICE OF ECONOMIC & COMMUNITY DEVELOPMENT, Municipal Building, 340 North Washington Avenue, Scranton, PA 18503**. Please be aware that the notarized invoice we are requesting is not in lieu of the billing invoice that is sent to this address. The billing invoice should include a tear sheet and project title and number as listed above. **BILL TO OECD ACCOUNT #11859.**

Thank you for your cooperation in this matter. If you have any questions regarding this request, please contact me at 348-4216.

Sincerely,

Linda B. Aebli
Executive Director

Lba/

Enclosure

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 • www.scrantonpa.gov

PUBLIC NOTICE
CITY OF SCRANTON
PROPOSED FOURTH YEAR ACTION PLAN
JANUARY 1, 2018 – DECEMBER 31, 2018

The City of Scranton is required to develop the Fourth Year Action Plan of proposed activities to be funded through the Community Development Block Grant Program (CDBG), Home Investment Partnership Program (HOME), and the Emergency Solution Grant Program (ESG) administered by the U. S. Department of Housing and Urban Development (HUD). This Action Plan covers the period beginning January 1, 2018. The activities must be consistent with the needs and objectives identified in the City of Scranton's 2015 – 2019 Five (5) Year Consolidated Plan principally for extremely low to moderate income families. Anticipated allocations total $2,780,000.00 as follows:

CDBG	-	$2,200,000.00
HOME	-	$ 350,000.00
ESG	-	$ 230,000.00

The City's Proposed Fourth Year Action Plan is available for review at the following locations:

Scranton's Office of Economic and Community Development
Office of the City Clerk, Municipal Building
Office of City Controller, Municipal Building

A Public Hearing is scheduled by Scranton City Council on Thursday, September 28, 2017 at 5:30 p.m. to receive citizen comments on the proposed plan. Those unable to attend the hearing may submit their comments to the Office of Economic and Community Development, Municipal Building, 340 N. Washington Avenue, Scranton, PA 18503. All comments must be received no later than 4:30 p.m. on Thursday, October 19, 2017.

STATEMENT OF OBJECTIVES

Elimination of slums and blight
Elimination of conditions that is detrimental to health, safety and public welfare
Conservation and expansion of the nation's housing stock
Better utilization of land and other natural resources
Reduction of the isolation of income groups within communities and geographical areas
Preservation of properties of special value
Alleviation of physical and economic distress
Conservation of the nation's scarce energy resources

HISTORIC PRESERVATION ACTIVITIES

By this Notice, the City of Scranton invited parties who may have an interest in activities which may impact historic resources to make themselves known so that we can involve them in notification and review process of the National Advisory Council on Historic Preservation as set forth in the 36 CFR Part 800. We request that all interested parties identify themselves no later than Thursday, October 19, 2017 in order to be included in such notification.

ENVIRONMENTAL NOTIFICATION

By this Notice the City of Scranton invites parties who may have an interest in receiving notification regarding the environmental finding and/or request to release of funds regarding any or all of the activities listed in Part IV of the Consolidated Plan. To be included in the notification process we request interested parties identify themselves and the activities in which they are interested no later than Thursday, October 26, 2017.

LIST OF PROJECTS IS ATTACHED

The following is the list of applications received but not yet approved. Scranton City Council selects and approves activities for program year 2018 that is the Fourth Year of the City of Scranton's 2015 – 2019 Five (5) Year Consolidated Plan.

William L. Courtright
Mayor
Scranton City

Linda B. Aebli
Executive Director
Office of Economic and Community Development

Community Development Block Grant Program (CDBG)
Estimated Amount - $2,200,000.00

City of Scranton/DPW	Paving of Streets to Include Handicap Curb Cuts	$1,500,000.00
City of Scranton/DECD	West Scranton Sidewalk & Streetscape Improvements	$ 250,000.00
City of Scranton/LIPS	Demolition of Hazardous Structures	$ 300,000.00
City of Scranton/DECD	Economic Development	$ 500,000.00
City of Scranton/DECD	Repayment Section 108 / Steamtown Mall Partners	$ 286,100.00
City of Scranton/DECD	Repayment Section 108 / Scranton Hotel	$ 250,050.00
City of Scranton/DECD	Administration / CDBG	$ 420,000.00
City of Scranton/DECD	CDBG Administration To HOME Program	$ 20,000.00
City of Scranton/Fire Dept.	New Pumper/Engine for Station #7	$ 100,000.00
City of Scranton/Police	Public Service - Neighborhood Police Patrol	$ 231,043.00
North Scranton Neighborhood Association	McLain Park Improvement Project	$ 200,000.00
City of Scranton/DECD	Housing Emergency Repairs to properties located in the City of Scranton for income eligible families	$ 200,000.00
Post 26 VFW	Phase II of veterans memorial park – completion of park area includes flag station, park equipment, and monument. Partnering with Scranton School District	$ 295,000.00
NEPA Youth Center	Making an existing bathroom ADA compliant	$ 29,000.00
ARC of NEPA	Porch Replacement Includes ADA compliant	$ 23,000.00
Women's Resource Center	Safe Housing Program for Domestic and Sexual Violence	$ 10,000.00
UNC of NEPA	Public Service - Project Hope	$ 60,000.00
UNC of NEPA	Public Service - SCOLA Adult Literacy Program	$ 20,000.00
UNC of NEPA	Public Service - Believe Youth Program	$ 15,000.00
Center for Independent Living	Public Service – Transitional Skill Program	$ 40,000.00
Boys & Girls Club of NEPA	Public Service - Park 2 Program	$ 47,677.00
Catherine McAuley Center	Public Service - Rapid Re Housing Program	$ 2,000.00
St. Joseph's Center	Public Service – Mother Infant Program	$ 25,000.00
	TOTAL	$ 3,194,570.00

HOME Investment Partnership Program
Estimated Amount - $350,000.00

City of Scranton/DECD	Administration / HOME Program	$ 35,000.00
City of Scranton/DECD	Rental Rehabilitation	$100,000.00
City of Scranton/DECD	Owner Occupied Housing Rehabilitation Program	$125,000.00
City of Scranton/DECD	Homeowner Assistance Program	$ 75,000.00
City of Scranton/DECD	2018 CHDO	$ 52,500.00
	TOTAL	$387,500.00

Emergency Solutions Grant Program
Estimated Amount – 238,000.00

City of Scranton/DECD	Administration / ESG Program	$ 17,250.00
UNC of NEPA	Homeless Prevention	$ 81,000.00
Catholic Social Services/St. Anthony's	Emergency Shelter	$ 81,000.00
Catherine McAuley Center	Rapid Re-Housing	$ 12,000.00
Catherine McAuley Center	Shelter	$ 28,000.00
Community Intervention Center	Emergency Day Shelter	$ 20,000.00
St. Joseph's/Walsh Manor	Emergency Shelter	$ 20,000.00
Women's Resource Center	Rapid Re-Housing	$ 17,755.00
Women's Resource Center	Emergency Shelter Services	$ 27,763.00
Women's Resource Center	Homeless Prevention	$ 500.00
Community Intervention Center	Rapid Re-Housing	$ 10,000.00
	TOTAL	$235,263.00

The Scranton Times (Under act P.L. 877 No 160. July 9,1976)
Commonwealth of Pennsylvania, County of Lackawanna

ATTN: EXECUTIVE DIRECTOR OFFICE OF ECONOMIC & COMM
340 N WASHINGTON AVE
SCRANTON PA 18503

Account # 11859
Order # 82096584
Ad Price: 1282.80

PUBLIC HEARING
Thomas Tinslin
Being duly sworn according to law deposes and says that (s)he is Billing clerk for The Scranton Times, owner and publisher of The Scranton Times, a newspaper of general circulation, established in 1870, published in the city of Scranton, county and state aforesaid, and that the printed notice or publication hereto attached is exactly as printed in the regular editions of the said newspaper on the following dates:

06/30/2017 07/07/2017

Affiant further deposes and says that neither the affiant nor The Scranton Times is interested in the subject matter of the aforesaid notice or advertisement and that all allegations in the foregoing statement as time, place and character of publication are true

2017 JUL 10 PM 1 03

Sworn and subscribed to before me
this 7th day of July A.D., 2017

(Notary Public)

COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Sharon Ventura, Notary Public
City of Scranton, Lackawanna County
My Commission Expires Feb. 13, 2018
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

PUBLIC HEARING

[illegible]

Citizens who are unable to attend the public hearing may submit their comments by Friday, August 4, 2017 to Scranton Office of Economic and Community Development (OECD) at the following address:

Office of Economic and Community Development (OECD)
Municipal Building
340 North Washington Avenue
Scranton, PA 18503

Projects and activities to be included in the Action Plan are consistent with the needs and objectives identified in Scranton's 2015-2019 Consolidated Plan. Activities will also include funding for community and economic development activities, including housing and homelessness assistance.

Community Development Block Grants (CDBG): $2,200,000.00
Home Investment Partnerships (HOME): $350,000.00
Emergency Solutions Grants (ESG): $280,000.00

Those wishing to view or obtain a copy of the Action Plan may visit OECD or Online at www.scrantonpa.gov. Hard copies are available to provide to interested citizens. Interested parties should contact [illegible] by calling 570-348-4218, Monday through Friday, 8:30 a.m. to 4:00 p.m.

The City will submit its 2018 Action Plan after the actual allocation amounts are published by the U.S. Department of Housing and Urban Development (HUD).

Bill Leighton
Mayor

Evan B. Acri
Executive Director

Scranton
OECD
Office of Economic and Community Development

June 21, 2017

The Scranton Times/Tribune
Penn Avenue and Spruce Street
Scranton, PA 18503

Re: Public Hearing Notice
City of Scranton
Office of Economic and Community Development (OECD)
Action Plan 2018

Attention: Sharon
legals.timesshamrock.com

Please insert the enclosed **PUBLIC HEARING NOTICE** in the **(Non-Legal Section)** of the Scranton Times/Tribune on the following day:

Friday, June 30, 2017
Friday, July 7, 2017

This office is requesting a notarized invoice indicating the date the Public Notice appeared in your newspaper. Please include on the invoice the **PROJECT TITLE** as listed above and forward the notarized invoice to **THE OFFICE OF ECONOMIC & COMMUNITY DEVELOPMENT, Municipal Building, 340 North Washington Avenue, Scranton, PA 18503.** Please be aware that the notarized invoice we are requesting is not in lieu of the billing invoice that is sent to this address. The billing invoice should include a tear sheet and project title and number as listed above. **BILL TO OECD ACCOUNT #11859.**

Thank you for your cooperation in this matter. If you have any questions regarding this request, please contact me at 348-4216.

Sincerely,

Linda B. Aebli

Linda B. Aebli
Executive Director

Lba/

Enclosure

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 • www.scrantonpa.gov

STATE / NATION

Deficit-ridden state warned of hit to credit

Call for bullet-resistant glass doesn't cover mobile posts

COOPER'S
Seafood House
FRIDAY FISH FRY
$12.99

PUBLIC HEARING

Boy, 6, killed in dirt bike crash on highway

Cosby's retrial set for November

PUBLIC HEARING

Scranton's Office of Economic and Community Development (OECD) will conduct a public hearing to obtain citizens' views on housing and non-housing community development needs in the City of Scranton and the development of proposed activities to address those needs. This meeting, which will take place on **Tuesday, July 11, 2017 at 6:00 P.M. in Scranton City Council Chambers, City Hall, 340 North Washington Avenue, Scranton, Pennsylvania 18503** will provide an opportunity for city residents to participate in the development and implementation of Scranton's Fourth Year Action Plan, which covers the year beginning January 1, 2018 and ending December 31, 2018. Anyone needing the service of an interpreter or any other services under the American Disability Act (ADA) should notify OECD at least forty-eight hours before meeting.

Citizens who are unable to attend the public hearing may submit their comments by Friday, August 4, 2017 to Scranton's Office of Economic and Community Development (OECD) at the following address:

Office of Economic and Community Development (OECD)
Municipal Building
340 North Washington Avenue
Scranton, PA 18503

Projects and activities to be included in the Action Plan must be consistent with the needs and objectives identified in Scranton's 2015-2019 Consolidated Plan. Anticipated 2018 allocations for community and economic development activities, affordable housing and homelessness are as follows:

Community Development Block Grants (CDBG) - $2,200,000.00
Home Investment Partnerships (HOME) - $350,000.00
Emergency Solutions Grants (ESG) - $230,000.00

Those wishing to apply for assistance may obtain applications at OECD or on line at www.scrantonpa.gov. Staff persons are available to provide technical assistance. If interested please schedule an appointment by calling 348-4216, Monday through Friday, from 8:30 a.m. to 4:00 p.m.

The City will submit the 2018 Action Plan after the actual allocation amounts are announced by the U.S. Department of Housing and Urban Development (HUD).

William L. Courtright
Mayor

Linda B. Aebli
Executive Director

Grantee Unique Appendices

1
2 OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
3 PUBLIC HEARING
4
5 IN RE:
6 OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
7 ACTION PLAN FOR 2018
8
9 HELD:
10
11 Tuesday, July 11, 2017
12
13 LOCATION:
14 Council Chambers
15 Scranton City Hall
16 340 North Washington Avenue
17 Scranton, Pennsylvania
18
19
20
21
22
23
24
25 CATHENE S. NARDOZZI, RPR - OFFICIAL COURT REPORTER

1
2 MEMBERS PRESENT:
3 LINDA AEBLI - DIRECTOR
4 TOM PREAMBO - DEPUTY DIRECTOR
5 MARY MAROON - DIRECTOR OF FINANCE
6 GENE HICKEY, ESQUIRE - SOLICITOR
7
8
9
10
11
12
13 SPEAKERS:
14 LINDA DURKIN
15 NANCY PERRI
16 PAT AHERN
17 JIM KUCHNARA
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MS. AEBLI: I'd like to welcome everyone to this Public Hearing held by the City of Scranton Office of Economic and Community Development. My name is Linda Aebli, and I'm the executive director of OECD.

Those attending from my staff this evening is Solicitor Gene Hickey. Deputy Director Tom Preambo, and Director of Finance ~~Erin~~ Mary Maroon.

Please be aware that we have a stenographer present in order to transcribe your comments to be included in the 2018 Action Plan for the City of Scranton that will be sent to the U.S. Department of Housing and Urban Development.

This Public Hearing is being held on Tuesday, July 11, 2017, 6:00 p.m. in Scranton's City Council Chambers, 340 North Washington Avenue, Scranton, Pennsylvania. It should be noted that OECD publically disclosed this public hearing on June 30, 2017 and July 7, 2017 throughout Scranton Times and the City of Scranton website.

The Public Hearing is being held to

1 receive citizen's views on housing and
2 non-housing community development activity
3 needs in the City of Scranton for 2017. If
4 you prefer not to speak written comments
5 will be received by our office until Friday,
6 August 4, 2017.
7 Depending on the outcome of
8 President Trump's fiscal 2018 budget I can
9 only anticipate the funding amounts that the
10 City of Scranton will receive in 2018. I am
11 only estimating the amounts we will receive.
12 Community Development Block Grant I
13 have at $2,200,000.
14 Home Investment Partnership Program,
15 HOME program, $350,000.
16 Emergency Solutions Grant, $230,000.
17 I decreased it a little bit this
18 coming year.
19 To update the public, OECD just
20 received our notification from HUD on our
21 2017 allocation on June 15th of this. This
22 is approximately three months later than
23 other years. So we probably won't get our
24 funds until probably the end of September,
25 and that's a lot later than we usually do.

I do not expect our contracts before August of this year. Scranton will be receiving for the 2017 $2,453,897.00 in CDBG, that's down from $18,241.00 from 2016. The HOME Program is receiving $398,774.00. That went up -- and that was decreased from other years, but this year it's going up by $12,217.00 from 2016. And the Emergency Solution Grant we are receiving $22,560.00, and that also went down by $4,033.00.

As a participating jurisdiction, Scranton will continue to look at activities more closely and use our funds in a way that will help more of citizens of Scranton. The 2018 Action Plan is the fourth year of our consolidated plan.

The city wants to encourage leveraging and to look favorably on projects that demonstrate that other funding sources are involved. It is important to demonstrate that other funding will be in place when needed to complete the project. Letters from financial institutions, private foundations, state grants indicating that their investments in the project or any

other private funding of the organization should be included in the application.

Copies of the CDBG, OECD and the HOME program you could go on the website at www.scrantonpa.gov. All applications must be submitted no later than Friday, August 4, 2017 by 3:00 p.m. and they have to be stamped in so I would bring them into the office.

Before we begin public comment period, does any OECD staff have any comments?

MR. PREAMBO: No.

MR. HICKEY: None.

MS. AEBLI: We will now receive public comments and the first speaker is Lisa Durkin.

MS. DURKIN: Please state your name and your organization, Lisa.

MS. DURKIN: Good evening. My name is Lisa Durkin and I'm the current chair for the Lackawanna County Housing Coalition and I just wanted to say on behalf of the Coalition I'm worried about the value of these programs, the CDBG, ESG and HOME

programs. They have afforded our organizations the opportunity to provide lifesaving and life changing housing and supportive services to the community. We are very appreciative of the city's role at the -- sitting at the table of the coalition participating and we request that you continue to seek input and data for making decisions regarding housing and the housing funding.

These programs, the funding from these programs have, again, allowed us to provide countless services and really make great progress towards ending homeless in the community. We still have a large need to fill in terms of affordable safety and decent housing, so we still have work to be done and we advocate that these programs sources be allocated to the provision of homeless services and services that directly benefit low income populations.

MS. AEBLI: Thank you.

MS. DURKIN: Thank you.

MS. AEBLI: Our next speaker is Nancy Perri.

MS. PERRI: Good evening. My name is Nancy Perri. I'm the communications and grants specialist at the Women's Resource Center. I'd like to echo Lisa's comments stating the support. We appreciate all of the support that we receive from the city. As you all know, the Women's Resource Center is a nonprofit based in Scranton founded in 1976, we are now over 40 years that we have been serving the community, serving adults, teens, and child survivors of domestic violence, dating violence, sexual assault and stalking. I'm here to state that WRC will be two submitting two grant applications to the city, an Emergency Solutions Grant and a Community Development Block Grant. We will again request approximately $46,000 in 2018 Emergency Solutions Grant funds to provide safe housing, rapid rehousing and homeless prevention services for adult and child victims of domestic violence. WRC will also request approximately $10,000 in 2018 Community Development Block Grant funds to provide support for the WRC safe housing

program that would provide scatter site housing for families fleeing domestic violence.

WRC will provide case management, transportation, food, job search, education, training assistance in connection with other community resources to enable survivors to obtain and maintain permanent housing free from violence. Thank you for the opportunity to speak.

MS. AEBLI: Thank you, Nancy. Our next speaker is Pat Ahern.

MR. AHERN: Good evening. I'm Pat Ahern and I'm here with the member of VFW Post 25 in Scranton, and if you don't mind I'll put my post hat on. Thank you. We are going to be requesting $295,000, and it actually would be for Phase II completion of monument and the area around our monument and the American flag station and the area around it. There is a full description of that and it we be given in the application.

For the record, for now the description of the project I would like to read, please, it's a group of volunteers,

all veterans, formed the Scranton Veterans Memorial Park Committee to partner with the Scranton School District to construct Scranton Veterans Memorial Park, which is adjacent to the Scranton Veteran Memorial stadium. The stadium was dedicated in the early 1950's for the former students who gave their lives in defense of freedom.

The committee then partnered with VFW Post 25 to serve as a fiscal sponsor for the project. Post 25 is one of the largest posts in the area with hundreds of members. Other members on the committee are also the heads of the local Marine Corp League and American Legion Post, so we have representation of hundreds of local veterans. Some members are also involved with state and national veterans organizations.

Many non-veterans from the community and the entire school board and school administration are all on board and have all helped in the planning of in project. Over 500 essays and 20 design entries were submitted by local school students about the

project.

The project will name on the monument all of the Scranton veterans who died in defense of freedom from World War I, World War II, Korea, Vietnam, and in the Iraq and Afghanistan wars. An exact count is not yet determined, but it will be over 900 veteran's names.

The park will have the American flag and the POW/MIA flag as well as flags representing the five armed forces of the United States Army, Marines, Navy, Air Force and Coast Guard. Black granite plaques with historical information will serve as learning stations for extension of the classroom programs. Walkways throughout the park will connect these learning stations with the main walkway being known as Veteran's Way.

Besides working with veteran's organizations, the committee is working with the school district to implement these programs at the park as an extension of the classroom. This is truly a community wide project and will provide one of the best

educational parks available for our students and the general public to learn of our history. All of this taking place in the low to moderate income area as quantified by public records.

The land next to the stadium is perfect for this park, lots of parking and with all of the activities going on at the stadium there is a continuous flow of young people who will be given an opportunity to see and visit the park. The school district will determine the educational programs along with volunteer help as needed by the veterans on all aspects of the park and all programs will be free of charge.

At a World War I memorial dedication at Scranton's Nay Aug Park in 1920. Admiral Austin M. Knight of the United States Navy talked about the worth of freedom, the beauty of sacrifice and the splendor of valor. These are lessons from our past we can teach our young people. This memorial park will be an ideal place to learn those lessons.

If you don't mind, I would like to

submit this to you for the record, this what I just read. Also, a page showing what we are requesting and I have a statement why we need an educational memorial park and there is also a speech by superintendent Dr. Alexis Kirijan from July 27, 2016, stating the school district's interest in the extension of the classroom programs.

And that's it. I don't know if you have any questions.

MS. AEBLI: I'm just curious, what's Phase I? You said that was Phase II.

MR. AHERN: Phase I was already funded by the state. We received a $100,000 grant through the gaming program. Now, that is going to go towards the park itself, the landscaping, sidewalks, additional areas that are going to be made so that the future we can put in the learning stations. okay, so we have had the survey done, that's completed, and the landscape architect is Tom McLane and he is working on the final plans for that Phase I.

MS. AEBLI: Okay, thank you. Our next speaker is Jim Kuchwara.

MR. KUCHWARA: I'm comfortable in here knowing I'm not going to argue with anybody here, nobody is going to be criticizing anybody here. I made a couple of council of meetings before, you know?

I just want to say some things about this project we took on. As you know, I'm Jim Kuchwara. I'm also the commander of VFW Post 25. We are the 25th Post in the country, believe it or not, right here in Scranton. As our 100th anniversary is coming up October 3. We started this project, as you know, I'm involved in a lot of memorials, so I was involved with the Vietnam memorial. A little memorial over in North Scranton with the five names of the five that were killed in Vietnam from North Scranton. What this project basically is we put 14 of us together, we sat down, we don't know how long it's going to take to get the funding for this. We have applied for one grant, Phase I, which is -- whether it was $100,000. We have benefits out there. The kids in high schools they are doing fundraisers, they are helping us out. What

I would like to say is this project it's for all of us in Scranton, all of the Scrantonians really to come together whether it's through fundraising or grants or whatever, we are the lucky ones, even us that went to war and came home, but every resident of Scranton are the ones that -- there is over 900 that left Scranton, think of this, left Scranton at a young age and never came home. They never came home from the war. They were killed in action.

When we started this project I said, you know, with the 14 guys a lot of us are up there, when I say up there, we are in the fourth quarter of life, you know what I mean? We get a little overtime, but we don't call that shot, but, we planted the seed right now. Will some of us be around to see the tree blossom? No, for some of us to be here but the City of Scranton will have something to show where they really never forgot those 900 from Scranton. They are all from Scranton, not from Dunmore, not from Carbondale, not from -- these are the Scrantonians that left this area, Scranton,

and never came home. Think of that. The educational end of it is, you know, I graduated from high school in '68 in June, as you know that, Linda, right, but I graduated in June, I was in the service in August, and I was in Vietnam the following year and out of the class of I think it was '65, if not maybe '67, there is five from that class that went to Vietnam and never came home but this is just not about Vietnam, this is about all of those who left.

I think leaving this world, anybody who lived in Scranton would at least like to leave something that showed those that never came home from the war that we not only did appreciate what they did for us, but the sacrifice that they really made. They gave their life for us. They are not going to be forgotten. We can do this, whether we can count on people to help us with the grant.

I'll be honest with you, I could go to the floor of Congress or the Senate, but we start somewhere and I hope that the Scrantonians know this a jointly thing with

everybody in Scranton to do. We have fundraisers. People are giving $10, people are giving $5, same gave 50, they gave what they can. That will be part of that monument. That will part of thanking those guys.

You know, I can go on and on. You people I appreciate everything you do. Every branch of the city politics people don't know what it's like to be sitting there or go through this, but I do, I appreciate it and actually I came down to pay my garbage fee the other day or a couple of weeks ago and I brought the girls a dozen doughnuts down and they were looking at me and said -- well, they didn't see that.

But I thank you for your time and I just hope you know where we are coming from. You know, like we said, we will beg, borrow and steal to get this money going. We have Phase I started. We have some money that we are going to use. You will see some construction done there and you money that are wasting the bigger advertisement, a lot more advertisement in the paper, on the

radio, on the billboards. We are going to get public help here, but we do need that big push. I think the overall figure for this project is over $600,000, but if you think of it, break it down per life that was given it's nothing. I mean, we don't want to put a price tag on any individual's life but those guys gave their all. You know, we come from a community that a lot of people aren't grateful for what we have. Me, I appreciate this, living in this town, I really do.

But thank you for your time and I know if there is anything that can be done up there, and just think of this, this is a step that we are getting closer to getting it. If that monument takes two years from now to get it, at least you will know you are part of it. Thank you for your time.

MS. AEBLI: Thank you. Are there any other speakers? If there isn't any other speakers, this public hearing is closed. Thank you for coming.

1
2 C E R T I F I C A T E
3
4 I hereby certify that the proceedings and
5 evidence are contained fully and accurately in the
6 notes of testimony taken by me at the hearing of the
7 above-captioned matter and that the foregoing is a true
8 and correct transcript of the same to the best of my
9 ability.
10
11
12 CATHENE S. NARDOZZI, RPR
13 OFFICIAL COURT REPORTER
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Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☐ New	
☒ Application	☒ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
5a. Federal Entity Identifier: 22-12-0014	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Scranton, Pennsylvania	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 24-6030734	* c. Organizational DUNS: 0634970500000

d. Address:

* Street1:	340 North Washington Avenue
Street2:	Municipal Building
* City:	Scranton
County/Parish:	Lackawanna
* State:	PA: Pennsylvania
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	18503-1566

e. Organizational Unit:

Department Name: Economic/Community Development	Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Linda
Middle Name:	E.		
* Last Name:	Reed		
Suffix:			

Title: Executive Director

Organizational Affiliation: Office of Economic and Community Development

* Telephone Number: 5703434216	Fax Number: 5703401127
* Email: Lacbli@scrantonpa.gov	

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U. S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant Program (CDBG)

* 12. Funding Opportunity Number:

9999

* Title:

9999

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

* 15. Descriptive Title of Applicant's Project:

24 CFR 570 Activities including Public Facilities and Improvements, Public Services, Rehabilitation, Economic Development, Planning & Administration, Demolition, Emergency Needs.

Attach supporting documents as specified in agency instructions:

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: 11/17 | * b. Program/Project: 11/17

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2018 | * b. End Date: 12/31/2018

18. Estimated Funding ($):

* a. Federal	2,699,526.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	2,699,526.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Ms.	* First Name:	[illegible]
Middle Name:	[illegible]		
* Last Name:	[illegible]		
Suffix:			

* Title: Mayor

* Telephone Number: 570 340 4110 | Fax Number:

* Email: [illegible]

* Signature of Authorized Representative: | * Date Signed: 06/28/2018

OMB Number: 4040-0004
Expiration Date: 03/31/2018

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☐ New	
☒ Application	☒ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
5a. Federal Entity Identifier: NS-12-0024	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Scranton, Pennsylvania	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 24-6006704	* c. Organizational DUNS: 0609783260000

d. Address:

* Street1:	340 North Washington Avenue
Street2:	Municipal Building
* City:	Scranton
County/Parish:	Lackawanna
* State:	PA: Pennsylvania
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	18503-1546

e. Organizational Unit:

Department Name: Economic/Community Development	Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Linda
Middle Name:	D.		
* Last Name:	Kohli		
Suffix:			

Title: Executive Director

Organizational Affiliation: Office of Economic and Community Development

* Telephone Number: 5702348216	Fax Number: 5702348123

* Email: lkohli@scrantonpa.gov

Application for Federal Assistance SF-424

***8. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

***10. Name of Federal Agency:**

U. S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnership Program

***12. Funding Opportunity Number:**

[illegible]

*** Title:**

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

***15. Descriptive Title of Applicant's Project:**

24 CFR 92 Activities including homeownership, buying and/or rehab affordable housing: Homebuyer Program, Rental Rehab Program, Owner Occupied Rehabilitation, Administration, and Statement.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: [illegible]
* b. Program/Project: 11/17

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2018
* b. End Date: 12/31/2018

18. Estimated Funding ($):

* a. Federal	560,864.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	50,000.00
* g. TOTAL	610,864.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on
- [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- [x] c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- [ ] Yes
- [x] No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

- [x] ** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	William
Middle Name:	C.
* Last Name:	Commissiong
Suffix:	
* Title:	Mayor
* Telephone Number:	5735434101
Fax Number:	
* Email:	[illegible]@[illegible].gov
* Signature of Authorized Representative:	
* Date Signed:	06/28/2018

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☐ New	
☒ Application	☒ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:
MC-42-0014	

State Use Only:

6. Date Received by State	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Scranton, Pennsylvania

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
24-6000704	0694970560000

d. Address:

* Street1:	340 North Washington Avenue
Street2:	Municipal Building
* City:	Scranton
County/Parish:	Lackawanna
* State:	PA: Pennsylvania
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	18503-1846

e. Organizational Unit:

Department Name:	Division Name:
Economic/Community Development	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Linda
Middle Name:	B.		
* Last Name:	Aebli		
Suffix:			

Title: Executive Director

Organizational Affiliation:
Office of Economic and Community Development

* Telephone Number:	5703480215	Fax Number:	5703480125

* Email: Lasblicscrantonpa.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U. S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant (ESG)

* 12. Funding Opportunity Number:

[illegible]

* Title:

ESG

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

* 15. Descriptive Title of Applicant's Project:

24 CFR 91 and 576 ESG Activities including 6 components: Street Outreach, Shelter, Prevention, Rapid-rehousing, Emergency Shelter, HMIS, Administration

Attach supporting documents as specified in agency instructions

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: 11/17 *b. Program/Project: 11/17

Attach an additional list of Program/Project Congressional Districts if needed:

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

*a. Start Date: 01/01/2018 *b. End Date: 12/31/2018

18. Estimated Funding ($):

*a. Federal	220,905.00
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	220,905.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: William

Middle Name: L.

* Last Name: Courtright

Suffix:

* Title: Mayor

* Telephone Number: 5705484131 Fax Number:

* Email: kgarvey@scranton.gov

* Signature of Authorized Representative: [signature] * Date Signed: 06/28/2018

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing – The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan – The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 – It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

6-28-2018
Date

Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____, _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

6-28-2018
Date

Mayor
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

6-28-2018
Date

Mayor
Title

OMB Control No: 2506-0117 (exp. 06/30/2018)

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan

OMB Control No: 2506-0117 (exp. 06/30/2018)

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

6-28-2018
Date

Mayor
Title

OMB Control No: 2506-0117 (exp. 06/30/2018)

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

OMB Control No: 2506-0117 (exp. 06/30/2018)

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 11, 2020

RECEIVED

SEP 11 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 20, 2018, ENTITLED "AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE PERIOD BEGINNING JANUARY 1, 2018" BY AMENDING THE 2018 ACTION PLAN BY UTILIZING SEVENTY FIVE THOUSAND DOLLARS ($75,000.00) UNDER THE EMERGENCY REPAIR HOUSING REHABILITATION HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR HOMEOWNER HOUSING REHABILITATION PROGRAM.

Very truly yours,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS OF THE CITY OF SCRANTON, UPON THE OFFER OF CONDITIONAL EMPLOYMENT TO THE SCRANTON POLICE DEPARTMENT TO ALLOW PARTICIPATION IN THE ACT 120 PROGRAM, APPLICANTS WHO ACCEPT SAID OFFER WILL REIMBURSE THE CITY OF SCRANTON ON A PRO-RATA BASIS IF THE EMPLOYEE TERMINATES EMPLOYMENT WITH THE CITY OF SCRANTON PRIOR TO THREE YEARS.

WHEREAS, the Municipal Civil Service Commission of the City of Scranton previously amended the requirement that applicants for Police Patrolman must have Act 120 Certification in Pennsylvania at the time of the conditional offer of employment;

WHEREAS, the Municipal Civil Service Commission of the City of Scranton amended this requirement to seek to increase diversity within the Scranton Police Department and to promote a larger number of applicants;

WHEREAS, the Municipal Civil Service Commission passed an Amendment at the August 2020 Civil Service Commission meeting that applicants for Police Patrolman do not need to have Act 120 Certification in Pennsylvania at the time of the conditional offer of employment;

WHEREAS, with the removal of the requirement of Act 120 Certification upon the offer of conditional employment, the Municipal Civil Service Commission wants to ensure there are minimum commitments for applicants who accept a conditional offer of employment with the Scranton Police Department;

WHEREAS, the Municipal Civil Service Commission of the City of Scranton unanimously voted at the September 3, 2020 meeting of the Commission to approve this Resolution; and

WHEREAS, in accordance with the Municipal Civil Service Commission Resolution passed on September 3, 2020, the following prorated minimum requirements will apply to applicants who accept a conditional offer of employment with the Scranton Police Department:

-any individual who receives reimbursement for a class(es) taken and leaves the Scranton Police Department within one year of the conditional offer of employment will have to pay back 100% of the costs of the class(es)

-any individual who receives reimbursement for a class(es) taken and leaves the Scranton Police Department within two (2) year of the conditional offer of employment will have to pay back 75% of the costs of the class(es)

-any individual who receives reimbursement for a class(es) taken and leaves the Scranton Police Department within three (3) years of the conditional offer of employment will have to pay back 50% of the costs of the class(es).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the above prorated minimum requirements will apply to applicants who accept a conditional offer of employment with the Scranton Police Department.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid, or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS, UPON THE OFFER OF CONDITIONAL EMPLOYMENT TO THE SCRANTON POLICE DEPARTMENT TO ALLOW PARTICIPATION IN THE ACT 120 PROGRAM, APPLICANTS WHO ACCEPT SAID OFFER WILL REIMBURSE THE CITY OF SCRANTON ON A PRO-RATA BASIS IF THE EMPLOYEE TERMINATES EMPLOYMENT WITH THE CITY OF SCRANTON PRIOR TO THREE YEARS.

Very truly yours,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

RESOLUTION NO._____

2020

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM IN THE AMOUNT OF $2,895,260.00 TO REPAIR THE ROOF AND FACADE OF CITY HALL.

WHEREAS, the City of Scranton is desirous of obtaining funds from the Redevelopment Assistance Capital Program In The Amount Of $2,895,260.00 to repair the roof and facade of city hall. A copy of the grant application ("Grant Application") and supplemental items are attached hereto as Exhibit "A" and incorporated herein as if set forth at length; and

WHEREAS, the City will use the appraised value of City Hall as an in-kind match for this project; and

WHEREAS, the funding would allow for the City to implement long needed and critical renovations to take place on City Hall's roof and facade; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate city officials are hereby authorized to apply for and execute a Grant Application, and if successful, a Grant Agreement, and any and all related documentation which may be necessary to complete the grant application including but not limited to the Grant Application.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid, or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Maggie Perry
Grant Manager

Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8335
Fax: (570) 207-0412
mamclane@scrantonpa.gov

SCRANTON

August 26, 2020

RECEIVED
SEP - 8 2020
DEPT. OF LAW
SCRANTON, PA

Atty. Jessica Eskra
City of Scranton
340 North Washington Avenue
Scranton, Pa 18503

Re: Redevelopment Assistance Capital Program

Atty. Eskra,

I respectfully request that you send legislation to City Council to apply for and execute **$2,895,260** in grant funding through the Redevelopment Assistance Capital Program. The City of Scranton is requesting grant funding to repair the roof and façade of City Hall. The appraised value of City Hall will be used as an in-kind match for this project.

If you have any questions or concerns, please feel free to contact me.

Thank you,

Maggie Perry

Maggie Perry

Grant Manager

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The legislation is originating from the Business Administration

Summary and Facts of the legislation

A resolution is being requested to apply for an execute a grant contract through Redevelopment Assistance Capital Program. Funding will be used to repair the roof and façade of Scranton City Hall.

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities

The specific goals and tasks include repairing City Hall to prevent further water damage and deterioration

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)

The cost of the project is $2,895,200

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

The appraised value of City Hall will be used as an in-kind match for the project

Priority Status/Deadlines, if any

September 30, 2020

Why should the Council unanimously support this legislation?

This legislation will allow for necessary renovation work to City Hall

Include any other pertinent details and/or relevant information that the Council should be aware of:

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id:** 202008126002
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Applicant Information

Applicant Entity Type:	Government
Applicant Name:	City of Scranton
NAICS Code	9211
FEIN/SSN Number	XXXXXXXXX
DUNS Number:	
CEO:	Paige Cognetti
CEO Title:	Mayor
SAP Vendor #:	XXXXXX
Contact Name:	Maggie
Contact Title:	Perry
Phone:	(570)-558-8335 Ext.
Fax:	(570)-207-0412
E-mail:	MaMcLane@scrantonpa.gov
Mailing Address:	340 N. Washington Avenue
City:	Scranton
State:	PA
Zip Code:	18503

EXHIBIT
tabbies
"A"

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id: 202008126002**
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id: 202008126002**
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Company Information

Company Entity Type:	Government
Company Name:	City of Scranton
NAICS Code	9211
FEIN:	XXXXXXXXX
DUNS Number:	
CEO:	Paige Cognetti
CEO Title:	Mayor
SAP Vendor #:	XXXXXX
Contact Name:	Maggie
Contact Title:	Perry
Phone:	(570)-558-8335 Ext.
Fax:	(570)-207-0412
E-mail:	MaMcLane@scrantonpa.gov
Mailing Address:	340 N. Washington Avenue
City:	Scranton
State:	PA
Zip Code:	18503

Business Specifics

Single Application for Assistance

Web Application Id: 8478507 Single Application Id: 202008126002

Applicant: City of Scranton

Company: City of Scranton

Program Selected: Redevelopment Assistance Capital Program (RACP)

Current # of Full-time Employees:	
(In PA):	450
(World Wide:)	0
Minority Owned:	N/A
	Select
Woman Owned:	N/A
Total Sales $:	0
Total Export Sales $:	0
R&D Investment:	0 (% of Budget)
Employee Training Investment:	0 (% of Budget)

Enterprise Type

Indicate the types of enterprises that describe the organization listed above. You may select more than one type.

☐ Advanced Technology	☐ Agri-Processor	☐ Agri-Producer	☐ Authority	☐ Biotechnology / Life Sciences
☐ Business Financial Services	☐ Call Center	☐ Child Care Center	☐ Commercial	☐ Community Dev. Provider
☐ Computer & Clerical Operators	☐ Defense Related	☐ Economic Dev. Provider	☐ Educational Facility	☐ Emergency Responder
☐ Environment and Conservation	☐ Exempt Facility	☐ Export Manufacturing	☐ Export Service	☐ Food Processing
☑ Government	☐ Healthcare	☐ Hospitality	☐ Industrial	☐ Manufacturing
☐ Mining	☐ Other	☐ Professional Services	☐ Recycling	☐ Regional & National Headquarters
☐ Research & Development	☐ Retail	☐ Social Services Provider	☐ Tourism Promotion	☐ Warehouse & Terminal

Government,

Single Application for Assistance

Web Application Id: 8478807 Single Application Id: 202008126002

Applicant: City of Scranton

Company: City of Scranton

Program Selected: Redevelopment Assistance Capital Program (RACP)

Project Overview

Project Name:

Scranton City Hall (Municipal Building)

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at Office of the Budget about your project?

No

If yes, indicate who:

Single Application for Assistance

Web Application Id: 8478507 Single Application Id: 202008126002
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Project Site Locations

Address:	340 N. Washington Avenue
City:	Scranton
State:	PA
Zip Code:	18503
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112), Marty Flynn (113)
PA Senate:	John P. Blake (22)
Current Employees:	450
Jobs To Be Created:	0
Designated Areas:	Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id:** 202008126002
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Project Budget

	Redevelopment Assistance Capital Program (RACP)	Total Match Private	Building In-Kind	Total
Miscellaneous	$2,895,200.00	$.00	$3,000,000.00	
Total Project Cost	$2,895,200.00	$.00	$3,000,000.00	$5,895,200.00
Total	$2,895,200.00	$.00	$3,000,000.00	
			Budget Total:	$5,895,200.00

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Engineer Estimates

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. NOTE: Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details.

The cost estimate is based on two engineer estimates: Mark J. Sobeck Roof Consulting, Inc. and O'Donnell & Naccarato Structural Engineers. The estimated cost for the roof membrane replacement is $119,600; the estimated cost of the replacement of the slate roof is $526,000; the estimated cost of the facade and masonry repairs to the outside of the building is estimated to be $2,249,000. Total cost = $2,895,200.

The City will be using the value of the Municipal Building as match for this project, the building's as-is appraised value is $3 million.

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id: 202008126002**
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Project Narrative

How does this project provide a benefit or improvement to a community?

Identify a problem or need in the community (cultural, recreational, historical, civic). Indicate how that will be rectified with this projects completion.

The City of Scranton is requesting funding for the Scranton Municipal Building renovation project. The Scranton Municipal Building is a three story, Victorian Gothic Revival Style structure designed by local professionals Edwin L. Walter and Frederick Lord Brown and constructed in 1888. From its inception this building was designed to be the headquarters of the City government. The Municipal Building was named to the National Register of Historic Places in 1981.It is the goal of this project to ensure that this building remains the center of City government and continues to be accessible to the public. However, the last renovations to the Municipal Building was over 35 years ago. Based on a visual assessment of Highland Associates in August 2018 the general conditions of the facility are deemed satisfactory-unsatisfactory. It is critical that renovations be made to this structure as soon as possible in order to maintain the use of this historic building by the public for many years.

What will this project entail?

Give a complete project description. Indicate the construction, renovations or improvements that will take place. Indicate what properties will be used or purchased for use.

Funding will be used to repair the roof and facade of the Scranton Municipal Building (City Hall) located at 340 N. Washington Avenue. There are two pressing issues that need to be addressed immediately in order to preserve the building for future use, those needs are : roof and facade of the building. According to an assessment provided by Mark J. Sobeck Roof Consulting, Inc. the existing slate roofing and accessories on the mansards and towers are nearing the end of their serviceable life and will continue to degrade rapidly. There is significant water leakage into the interior of the building due to cracked or missing pieces of the slate roof and cracks in the sandstone facade. This requested funding would allow for the replacement of the roof and repairs to the facade to prevent further damage.

How do you plan to use the funds?

Should include specific use of funds and reflect the budget provided with the application.

Funding will be used to replace the roof and for facade/masonry repairs on the building. The roof replacement will consist of complete replacements of EPDM membrane and slates. The facade repairs will consist of repairs to the sandstone and cast iron column base plates. Please see attached assessments by Mark J. Sobeck Roof Consulting, Inc. and O'Donnell & Naccarato Structural Engineers for further details on the necessary repairs

Project Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

Once awarded funding an RFP will be prepared and posted- 30 days
Contracted awarded and planning- 60 days
Roof replacement- 3 months
Facade repair- 3 months

The project will be completed within 12 months of being awarded funding.

Single Application for Assistance

Web Application Id: 8478507 Single Application Id: 202008126002
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Program Addenda

Section 1. Project Viability

1. Fill in your Itemization Information.
Click the below link for a list of available itemizations. Identify the appropriate itemization and enter the Item No. in the "primary" box below. The related information will then automatically populate. If an additional itemization is necessary, enter a second Item No. in the "alternative" box. Special note: Act 77 of 2013 imposed a 10-year sunset provision for itemizations between their enactment date and the date of the RACP grant award.

The Item No. can be found in Column B of this Excel spreadsheet link.

Primary
Enter Item#
9468

County - **Lackawanna**

Municipality - **City of Scranton**

Project Description - **Acquisition, construction, infrastructure, renovation, redevelopment and other related costs for the preservation of City Hall**

Act Amount - **8,000,000**

Available Amount - **8,000,000**

Alternative
Enter Item#

County - **N/A**

Municipality - **N/A**

Project Description - **N/A**

Act Amount - **0.00**

Available Amount - **0.00**

2. Financial Necessity.

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id: 202008126002**
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Program Addenda

What were the factors that the Candidate relied on to arrive at the requested amount?

The City of Scranton has been an ACT 47 distressed municipality since 1992 and due to the current pandemic crisis caused by COVID-19, Scranton's budget will be facing multimillion-dollar deficits over the next three years causing the City to extend the period of ACT 47 distressed status for an additional 18 months. Although the Municipal Building is in desperate need of repair, under the current circumstanced City funding is focused on continuing to provide emergency services to resident and keeping city government operational.

3. Is your RACP total project cost at least $1,000,000?

Yes

4. Are you looking to apply more than 50% of the RACP funding to land acquisition costs?

No

5. Are at least 50% of the total project cost paid for by another non-state funding source?

Yes

6. Will your project be completed by the 1st day of the submission period for this round?

(generally determined by the issuance of the occupancy permit, if any)

No

7. Is the anticipated construction start date within 1 year of the last day of the submission period for this round?

Yes

8. Indicate that you have reviewed the RACP Key Compliance Items and you acknowledge and agree to follow these items.

A. Link

Yes

9. Is your project eligible for City Revitalization and Improvement Zone (CRIZ) benefits?

No

10. Can your project be funded through other State programs (i.e. PENNDOT and PENNVEST)?

No

A. If yes, does your project fit one of the following exceptions; when associated with a project that is part of an economic development project stormwater, water and sewer infrastructure or tunnels, bridges or roads?

N/A

11. Please indicate the status of Site Control (for example, leasing arrangements, sales agreement, recorded deed, etc.).

The building is owned and operated by the City of Scranton

12. Is the project located in one of the designated areas?

(KOZ, KOEZ, KIZ, KSDZ, EZ, KOIZ)

No

13. Is the project a redevelopment of Blight/Brownfield/Reclamation?

No

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id: 202008126002**

Applicant: City of Scranton

Company: City of Scranton

Program Selected: Redevelopment Assistance Capital Program (RACP)

Program Addenda

14. Indicate below whether the project is comprised of any of these Strategic Clusters

A. Biotech/Pharmaceutical/Life Science

No

B. High Tech & Advanced Manufacturing Materials

No

C. Energy Extraction & Mining

No

D. Business & Financial and Service

Yes

E. Healthcare/Medical Research and/or Education

No

F. Agriculture

No

15. Does your project involve any housing construction? If yes, elaborate below.

(Housing projects are only eligible when specialized funding is approved and remains unused under Acts 87 of 2005 & 82 of 2010. Outside of this special funding housing projects are only eligible if they support and generate economic activity and are part of a community revitalization plan.)

No

Section 2. Source & Uses of Funds (RDA Forms)

16. Download and Complete RDAs & Construction Cost breakdown Document

Download RDAs & Construction Cost Document

Uploaded Documents

Form 300, 301 and Construction Breakdown.pdf View

17. Qualified Professional

The Capital Facilities Debt Act requires a RACP grant candidate to identify who produced the cost estimates for their project. It further requires that such project cost estimate must be prepared by a qualified professional.

Please identify who prepared the project's cost estimate, and give their title and/or professional qualifications below

The company, O'Donnell & Naccarato, Structural Engineers completed a comprehensive investigation of the clock tower and cursory facade. This investigation was completed by Nicholas J. Colameco, EIT- Senior Project Designer and Jason A. Coleman, PE, CDT- Project Executive/Director of Restoration.

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id: 202008126002**
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Program Addenda

The company, Mark J. Sobeck Roof Consulting, Inc. completed a comprehensive investigation of the roof and towers. This investigation was completed by Richard Sobeck, RRO- Vice President and reviewed by Mark J. Sobeck, RRO-President

Section 3 Involved Organization

(Candidate normally the beneficiary of the grant)

18. Candidate's Board President or Top Executive or Officer

(If a grantee is not known, this is whom the RACP letter will be directed).

Please make sure to include the following in the text area:

Organization, Contact Person, Title, Complete Address, Email & Phone Number

City of Scranton
Paige Cognetti
Mayor
340 N. Washington Avenue
Scranton, Pa 18503
pcognetti@scrantonpa.gov
570-348-4101

19. Candidate's person to contact for project information

(if different from above)

Please make sure to include the following in the text area:

Organization, Contact Person, Title, Complete Address, Email & Phone Number

City of Scranton
Maggie Perry
Grant Manager
340 N. Washington Avenue
Scranton, Pa 18503
mamclane@scrantonpa.gov
570-313-7764

20. Grantee's Chief Elected Official or Officer

(This is to whom the RACP letter will be directed).

Please make sure to include the following in the text area:

Organization, Contact Person, Title, Complete Address, Email & Phone Number

City of Scranton
Paige Cognetti
Mayor
340 N. Washington Avenue
Scranton, Pa 18503
pcognetti@scrantonpa.gov
570-348-4101

Single Application for Assistance

Web Application Id: 8478507 **Single Application Id: 202008126002**
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Program Addenda

21. Grantee's Contact Person
(if different from above)

Please make sure to include the following in the text area:
Organization, Contact Person, Title, Complete Address, Email & Phone Number

City of Scranton
Maggie Perry
Grant Manager
340 N. Washington Avenue
Scranton, Pa 18503
mamclane@scrantonpa.gov
570-313-7764

22. Please list the amount of any prior RACP Grants (If none, enter $0.00) ($X,XXX,XXX.00)

0.00

23. Please identify prior RACP grants awarded to the entity applying for the grant or a related candidate.

Provide the grant ME number (300-XXXX), name of the project, award amount, and the recipient for each prior grant. If the past recipient is not the current candidate, provide the connection to the current candidate (if no prior grants, enter none).

The City of Scranton has not been the direct beneficiary of RACP funding but has acted as the sponsor for the following RACP grants:
- Corner Store Commons- Lackawanna College, ME 300-1834, $3,000,000
- Samter Redevelopment Project, ME 300-1834, $800,000
- West Scranton Revitalization, ME 300-1538, $2,500,000
- Scranton Laceworks Redevelopment, ME 300-980, $4,500,000
- Marywood Commons Learning Center, ME 300-1343, $4,000,000

24. Other commonwealth Assistance

A. Have you or a related company received an economic benefit in the form of a grant, loan or tax credit from a Commonwealth program within the last 2 years for this project?

Yes

If so, please provide details

The City of Scranton received a grant from the Pennsylvania Historical Commission and Museum Commission in the amount of $80,000. This funding was used for repairs to the south tower of the Municipal Building. The repairs were necessary based on a masonry assessment performed by Masonry Preservation Services Inc. which determined that there was substantial water infiltration from deterioration of the tower

B. Do you or a related company currently have an application for economic benefits in the form of a grant, loan or tax credit pending with a Commonwealth program for this project?

No

Single Application for Assistance

Web Application Id: 8478507 Single Application Id: 202008126002
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Program Addenda

If so, please provide details

Single Application for Assistance

Web Application Id: 8478507 Single Application Id: 202008126002
Applicant: City of Scranton
Company: City of Scranton
Program Selected: Redevelopment Assistance Capital Program (RACP)

Program Requirements

e-RACP Application Submission Fee

The program requires a $500 e-Application fee to be paid at the time of submission. Payment must be made online by credit card through a secure, third-party vendor. Only MasterCard, Visa, and Discover are accepted.

Please review the following program reminders and click the acknowledgement:

To be RACP eligible, a project MUST have:

An eligible itemization line item
Total project costs of at least $1 million which contains construction
At least 50% of RACP eligible match contribution.

RACP Scope

If awarded, the RACP scope will be reviewed and possibly adjusted during the development of a grant agreement.
The RACP scope must include a construction component and cannot be 100% land reimbursement.
The RACP scope is not officially approved until RDA forms are executed by the Office of the Budget.

Grant compliance requirements include, but are not limited to:

Competitive bidding requirements (3 written solicitations)
Pennsylvania Prevailing Wage Act
Steel Products Procurement Act
Public Works Contractors' Bond Law (payment & performance bonds)
Insurance (worker's comp, general liability, & property)
By selecting yes, you are acknowledging the above. Then click continue.

Yes

Office of the Budget

Single Application for Assistance

Single Application #: 202008126002

This page must accompany all required supplemental information **Mail** to:

Office of the Budget
Redevelopment Assistance Capital Program
333 Market Street, 18th Floor
Harrisburg, PA 17101

I hereby certify that all information contained in the single application and supporting materials submitted to Office of the Budget via the Internet, Single Application # 202008126002 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant, and I also certify that, if applying on behalf of the applicant, I have verified with an authorized representative of the Applicant that such information is true and correct and accurately represents the status and economic condition of the Applicant. I also understand that if I knowingly make a false statement or overvalue a security to obtain a grant and/or loan from the Commonwealth of Pennsylvania, I may be subject to criminal prosecution in accordance with 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and 31 U.S.C. §§ 3729 and 3802 (relating to false claims and statements).

Signature: Maggie Perry

The Office of the Budget reserves the right to accept or reject any or all applications submitted on the Single Application for Assistance contingent upon available funding sources and respective applicant eligibility.

Tab 11-A. Construction Cost Breakdown

Version: June 2016

The Applicant should provide a detailed estimate of construction costs. Broad categories should be broken down into phases, components, and contracts whenever possible.

Project Name	County	No. of Phases
Scranton Municipal Building (City Hall)	LACKAWANNA	1

Phase 1 Description	Phase 1 Cost Total
	$2,895,260

PHASE 1 of 1	Component or Sub-component/Contract Description	Component Cost Total	Sub-component Cost
Component 1		$2,895,260	
Sub-component/Contract 1-1	Perform a complete EPDM membrane roof replacement project,		$119,660
Sub-component/Contract 1-2	Perform a complete slate roof replacement with new Vermont black slate		$526,600
Sub-component/Contract 1-3	Façade and tower repair		$2,249,000
Sub-component/Contract 1-4			
Sub-component/Contract 1-5		$0	
Component 2			
Sub-component/Contract 2-1			
Sub-component/Contract 2-2			
Sub-component/Contract 2-3			
Sub-component/Contract 2-4			
Sub-component/Contract 2-5		$0	
Component 3			
Sub-component/Contract 3-1			
Sub-component/Contract 3-2			
Sub-component/Contract 3-3			
Sub-component/Contract 3-4			
Sub-component/Contract 3-5		$0	
Component 4			
Sub-component/Contract 4-1			
Sub-component/Contract 4-2			
Sub-component/Contract 4-3			
Sub-component/Contract 4-4			
Sub-component/Contract 4-5		$0	
Component 5			
Sub-component/Contract 5-1			
Sub-component/Contract 5-2			
Sub-component/Contract 5-3			
Sub-component/Contract 5-4			
Sub-component/Contract 5-5		$0	
Component 6			
Sub-component/Contract 6-1			
Sub-component/Contract 6-2			
Sub-component/Contract 6-3			
Sub-component/Contract 6-4			
Sub-component/Contract 6-5		$0	
Component 7			
Sub-component/Contract 7-1			
Sub-component/Contract 7-2			
Sub-component/Contract 7-3			
Sub-component/Contract 7-4			
Sub-component/Contract 7-5			

RDA-300

The latest status of this project is:
- ☐ Pre-Award Application
- ☐ Post-Award Application
- ☐ Grant Agreement

Commonwealth of Pennsylvania
REDEVELOPMENT ASSISTANCE CAPITAL PROJECT
SOURCES OF FUNDS

Version: February 2016

Date Received

ME No.

State Consultant Firm

This RDA filing, as it applies to the project's "status" at left, is a/an: ☐ ORIGINAL ☐ REVISION No. ☐ ☐ AMENDMENT

PROJECT INFORMATION

PROJECT NAME	Scranton Municipal Building (City Hall)	PROJECT PHASE	I	OF I
GRANTEE	CITY OF SCRANTON			
SUB-GRANTEE(S)	NONE			

County	Municipality	Municipal Population	Legislative Districts		RACP Construction Schedule		
			House	Senate	Start Date	End Date	Duration in months
LACKAWANNA	SCRANTON	76,000	112	22	1/1/21	12/32/2021	12

OFFICIAL CONTACT PERSONS

Chief Elected Official or Officer of Grantee		Contact Person (normally the person from the entity at left that is most familiar with the project; enter "Same" if same person & provide email address)	
Federal ID No.	24 6 0 00 70 4		
Name & Title	Paige Cognetti, Mayor	Name & Title	Maggie Perry, Grant Manager
Organization	City of Scranton	Organization	City of Scranton
Address	340 N. Washington Avenue Scranton, Pa 18503	Address	340 N. Washington Avenue Scranton, Pa 18503
Phone	570-348-4101	Phone	570-558-8335
Email address	pcognetti@scrantonpa.gov	Email address	mamclane@scrantonpa.gov

FUNDING SOURCES

Type	Amount	Description	Secured?	Unsecured? or Other?
REDEVELOPMENT ASSISTANCE FUNDS	$2,895,200			
MATCHING FUNDS	$3,000,000			
A. Local Funds				
B. Private Funds				
C. Land				
Attach Appraisal	$3,000,000	As-is appraised value of City Hall	yes	
D. Federal Funds				
E. Other				
TOTAL FUNDS	$5,895,200			

Attach an explanation about any state or federal funds the project has received in the past or will receive in the future that are not being counted as matching funds

PROJECT ADMINISTRATION

Will the Applicant administer the project? ☒ Yes ☐ No Will the Applicant designate a Project Administrator? ☐ Yes ☒ No Other? ☐ Yes ☐ No

Administrators: Applicant's Staff Maggie Perry
Sub-Applicant's Staff
Designated Administrator

Are Cooperation Agreements attached? ☐ Yes ☒ No Status:

APPLICANT'S AUTHORIZATION

To the best of my knowledge and belief, data in this application are true and correct and the submission of the application has been duly authorized by the governing body.

Paige G. Cognetti

Signature & Title of Authorized Official

8.11.2020
Date

RDA-301

The latest status of this project is:

- ☐ Pre-Award Application
- ☐ Post-Award Applicatio
- ☐ Grant Agreement

Commonwealth of Pennsylvania
REDEVELOPMENT ASSISTANCE CAPITAL PROJECT
USES OF FUNDS

Version: February 2016

Date Received
ME No.
State Consultant Firm

This RDA filing, as it applies to the project's "status" at left, is a/an: ☐ ORIGINAL ☐ REVISION No. ☐ ☐ AMENDMENT

PROJECT NAME	Scranton Municipal Building (City Hall)	PROJECT PHASE	I	OF	I
GRANTEE	CITY OF SCRANTON				
SUB-GRANTEE(S)	NONE				

LINE ITEM	BUDGET CATEGORY	RACP REIMBURSEMENT	MATCH ONLY	TOTAL
1	Operation & Maintenance	Typical Match		
2	Administration	Typical Match		
3	Legal	Typical Match		
4	Financing/Accounting	Typical Match		
5	Interest During Construction			
6	Architectural/Engineering	Typical Match		
	A. Feasibility Study	Typical Match		
	B. Surveys	Typical Match		
	C. Design	Typical Match		
	D. Inspection Services	Typical Match		
	E. Other (Specify)	Typical Match		
7	Permits			
8	Land (if used, entries A., B., or C. below should reflect the [*planned*] ownership *at commencement of the RACP project construction*.)			
	A. Grantee owned (value)		$3,000,000	$3,000,000
	B. Sub-Grantee owned (value)			
	C. 3rd Party owned (value)			
	D. Easement Cost			
	E. Other Land Costs (Specify & itemize below)			
	i.			
	ii.			
	iii.			
9	Construction (Attach construction cost breakdown)	$2,895,200		$2,895,200
	A. Contingency (____% of Construction)	Typical Match		
10	Other (Specify & itemize below)			
	A.			
	B.			
	C.			
	D.			
	TOTAL PROJECT COST	**$2,895,200**	**$3,000,000**	**$5,895,200**

APPLICANT'S AUTHORIZATION			COMMONWEALTH'S APPROVAL	
Approval of the Project Financing Plan is hereby requested.			The Project Financing Plan is hereby granted.	
	Applicant	City of Scranton	Commonwealth of Pennsylvania Office of the Budget	
	Signature of Authorized Official	Paige G. Cognetti	Signature of Authorized Official	
	Title	Mayor	Title	
SEAL	Typed or Printed Name	Paige G. Cognetti	Typed or Printed Name	
	Date	8.11.2020	Date	

Mark J. Sobeck Roof Consulting, Inc.
Member – Roof Consultants Institute
15 South Franklin Street, Suite 210
Wilkes-Barre, PA 18701
Phone 570-829-5777 Fax 1-866-221-5923
Email: Mark.Sobeck@marksobeck.com

November 5, 2018

Mr. Drew Marcinkevich
Highland Associates
102 Highland Avenue
Clarks Summit, PA 18411

RE: SCRANTON CITY HALL
340 NORTH WASHINGSTON AVENUE, SCRANTON, PA 18503
ROOF INSPECTION REPORT

Dear Mr. Marcinkevich,

The above referenced building was inspected on October 5, 2018, as per your request. The purpose of the inspection was to evaluate the existing slate and EPDM membrane roofs, including the four (4) towers. Present at the inspection were Mike Sobeck, RRO and Rich Sobeck, RRO of Mark J. Sobeck Roof Consulting, Inc.

OBSERVATIONS

EPDM Roof

- The Carlisle fully-adhered .060" non-reinforced EPDM rubber membrane is presumed to have been installed in 2001 by referencing the membrane's manufacturer's stamp. The membrane is lying tight to the underlying polyisocyanurate insulation which was mechanically-fastened to the deck and is in overall good condition.
- One (1) hole was found in the membrane, which is also the location where Core Sample #1 was taken. Due to the roofing materials being saturated, the full composition could not be determined.
- Core Sample #2 revealed the following composition: Metal Deck (possibly flat-seam metal roof) with mild rust, 1" ± asphalt built-up roof with aluminum coating, 1.5" polyisocyanurate insulation with a fully-adhered .060" EPDM membrane.
- At the Northeast corner of the elevator penthouse, an outside corner patch is loose. The loose flashing should be removed and replaced with new pressure-sensitive EPDM flashing and low-VOC EPDM primer.

- The built-in gutters at the front and rear of the building have been lined and two (2) low-slope roofs on the right-side of the building have EPDM membrane installed. It is possible they were installed at the same time frame as the main roof.

Four (4) Towers

- All sides of the towers have missing, cracked and/or broken slates. A significant percentage have begun to become soft and separate into thin layers like shale. (The term "shaling" is used in the corresponding photo report).
- There are some slates scattered throughout the roof that are turning soft and tan, in a clay-like color, probably from a bad vein of slate. This also causes premature failure, which is in progress now.
- On the north slope of the North Tower, slates are missing, exposing the underlying wood substrate. From the degree of degradation, it can be assumed this condition has been exposed for a long period of time.
- The south ledge cap on the North Tower has a piece of sheet metal present over the original galvanized steel which is an indication a repair has been performed. Due to the degree of rust present, the original metal could have pitted through.
- The spires at each corner of the towers have been painted or coated but it is now peeling off. In contrast to the galvanized steel hip rolls, head-flashings, cornice, etc., the spires do not appear to be oxidizing and are suspected to be either terne-coated metal, or tin.
- A pane of stained-glass is missing on the West façade of the North Tower.
- The West and South towers are missing sections of hip roll which is exposing the underlying wood blocking. At a few locations the wood blocking is completely gone and could be allowing water to infiltrate into the roof system and/or building.

Mansard and Gable Slate Roofs

- As previously mentioned regarding the Towers, all roof areas have missing, cracked and/or broken slates. A significant percentage have begun to become soft and separate into thin layers like shale. (The term "shaling" is used in the corresponding photo report). There are some slates scattered throughout the roof that are turning soft and tan, in a clay-like color, probably from a bad vein of slate.
- Organic growth is present on the small EPDM membrane north of the dormer shown. All organic debris should be removed, and the membrane and seams should be inspected.
- In past repairs, it appears the valleys were tarred and/or painted to stop leaks. The paint is peeling away, and the tar has bubbled and deteriorated. Leaks could be infiltrating into the building, through damaged and/or pitted valleys.
- There is also evidence of some past repairs that were poorly done, where the roofing contractors drilled or punched holes in the center of the slates, instead of using concealed fasteners and copper bibs.

- A fallen slate is sitting in the sunken gutter on a rear gable's cornice ledge and is at risk of falling off the roof. This is a hazardous condition for pedestrians below and following slates can puncture the sunken gutter liners.

CONCLUSIONS

It is our professional opinion that the existing EPDM membrane roofs are in fair-to-good condition and require minor repairs, but the existing slate roofing and accessories on the mansards and towers are nearing the end of their serviceable life and will continue to degrade rapidly.

If the slate roofing and sheet metal are going tobe replaced, it would be advisable to re-roof the low-slope EPDM rubber roof at the same time, so that all roofing will be new and ready for the next 30 years and beyond. If the rubber roofs are replaced, we suggest using 90 mil thick EPDM rubber. It is eligible for a 30-year manufacturer's watertight warranty, but probably has a life expectancy of 40 years and beyond.

REPAIRS:

Please note the following repair and long-term solution budget pricing is based off current per square foot pricing we have seen in recent years. Due to very high and difficult building access and working conditions, competitive bidding prices from roofing contractors will vary widely. The budget pricing below also does not include the costs of scaffolding and is based off the assumption the building will be scaffolded for other trades work and roofers will be allowed to use it at no charge.

The square footages used for budget pricing were obtained from an Eagle View report.

IMMEDIATE REPAIRS:

- At the Northeast corner of the elevator penthouse, an outside corner patch is loose on the membrane roof. The loose flashing shall be removed and replaced with new pressure-sensitive Elastoform flashing and low-VOC EPDM primer.

PREVENTIVE REPAIRS:

High Flat Rubber Roof

- Perform an infrared scan of the existing EPDM rubber membrane roofs to determine if wet roofing materials are below the surface. If little-to-no moisture is found in the roof system, we recommend coating the seventeen (17) year old membrane with a multiple layer elastomeric roof coating to provide a ten (10) year system warranty. Any saturated roofing materials would have to be removed and replaced with new, prior to coating.
  At approximately $8 - $10 per square foot for a new coating system, the ± 5,983 square feet of EPDM membrane would cost in the range of $47,864 to $59,830. Any material replacement required for saturated roof areas would be charged on an additional per square foot price. An infrared scan of the roof will be required before a coating manufacturer would allow the system to qualify for a warranty.

Slate Roofs

- Remove and replace all missing or broken slate with approximately 100-200 slates, working from a mechanical lift, so the roofers don't damage the surrounding slates with ladders, kickers, etc. (Any foot traffic on this roof will most likely break more slates than a contractor can fix.) It is very hard to predict the cost of this work, but to give a rough example: If three roofers spent four (4) weeks doing the specified repairs, or about 480 man hours at $95 per hour equals $45,600, plus approximately $10,000 for a mechanical lift, and an additional $5,000 for slate, copper sheets, copper nails, etc., it could be in the range of **$60,000-$70,000.** One consideration in deciding the extent of repairs to do immediately is deciding where the broken and/or missing slates are allowing water to enter the building. If you just want to buy some time until slate reroofing occurs, you could have a roofing contractor just focus on making repairs where leaks are obvious and causing interior damages. This could reduce the above budget price significantly.

Please keep in mind that if you choose to just perform repairs, no matter how extensive the "repairs," are you will still have an old roof and leaks can occur and pieces of slate can drop out at any time. There is a chance that you may get lucky and not have leaks for several years, but that is very unlikely as the repairs and old and failing condition of the roof cannot be "guaranteed watertight."

LONG TERM SOLUTIONS:

- Perform a complete EPDM membrane roof replacement project, including removing all existing materials down to the deck. Provide new polyisocyanurate insulation to meet the current energy code and install a new fully-adhered 60-mil EPDM membrane to achieve a 20-year "No-Dollar-Limit" System Plus warranty and a windspeed warranty up to 72 MPH, with and alternate for a 90-mil, 30 year warranted system. Approximately 5,983 square feet of low-slope roofing at a $15 to $20 per square foot range, would be approximately $89,745-$119,660.
- Given the fact that there are two roofs currently in place, code would require removal of both roofs down to the wood deck. Keep in mind that old buildings have wooden plank decks, not plywood, so there are large gaps everywhere and roofing debris will fall right through into the building below. The existing asphalt roofing and aluminum coating must be tested for asbestos and if they do contain asbestos, special precautions will have to be taken to catch and collect the debris that falls through the deck joints. Another option would be to leave the existing flat seam metal roof in place, which will prevent the debris from falling directly into the building. You would most likely need to get a local code variance to leave that flat seam metal roof in place.
- Perform a complete slate roof replacement with new Vermont black slate at a cost of approximately $50 per square foot, including new/refurbished hip rolls, turret caps, cornice, and other required metal flashings. An estimated ±10,532 square feet of slate would cost approximately $526,600. Once again, this is only a very rough budget and competitive bids received from roofing contractors will vary widely.

We do not recommend the use of Pennsylvania slate, because there is not a quarry in Pennsylvania that can meet the ASTM "S1" hardness standard and knowing from 30 years of experience, they do not perform well and fail at an early age.

Please call if you have any questions.

Prepared by:
Richard Sobeck, RRO
Vice President

Reviewed by:
Mark J. Sobeck, RRO
President

O'DONNELL NACCARATO
STRUCTURAL ENGINEERS

Anthony F. Naccarato, PE, SECB
Mark W. Lunden, PE, SECB
Dennis V. Mordino, PE, SECB
Paul P. Panzarino, PE
Scott M. Bauer, PE, GE, SECB, LEED AP
James W. Beiter, PE, SECB
Michael E. Herrmann, PE, SECB
Mark A. Orsini, PE, SE
Brian F. Rawlings, PE, SECB
William F. O'Donnell, PE
Peter A. Naccarato, PE

December 21, 2018

Mr. Michael R. Wolf, AIA
Principal/Director of Project Management
Highland Associates
102 Highland Avenue
Clarks Summit, PA 18411

RE: Scranton City Hall Tower Assessment
Scranton, PA
File No. 2803.0015.00

O'Donnell & Naccarato Structural Engineers (O&N) has completed a comprehensive façade investigation of the clock tower and a cursory façade investigation of the remaining elevations at the above referenced building. The purpose of the investigation was to observe the general condition of the façade, to identify and record deterioration that requires repair and maintenance, to provide a report for your use in understanding the condition of the façade, and to provide an order of magnitude for planning of future repairs and maintenance. Our investigation was performed in general conformance with ASTM E2841-11 *"Standard Guide for Conducting Inspections of Building Facades for Unsafe Conditions."*

Locations for an up-close visual and tactile inspection were selected using our professional judgement. Conditions at other locations on the façade may vary from that which was observed at the selected locations.

This report is a narrative document noting the observed condition of the façade at the time of our visits, the observed deficiencies, defects, and damages that were readily visible during our visits to the site, and general information on types of required repair and maintenance. This report is not intended, nor should it be used as, a bidding document for the repairs of the documented deficiencies. Additional and more detailed information is required for implementing repairs and improvements.

BACKGROUND INFORMATION

Date of Construction: 1888
Dates of Alterations/Repair: 1978
Use Category: Business Group B
Exterior Wall Type: Mass Wall; Sandstone

Height: Approx. 65'-0"(roof) & 150'-0"(tower)
No. of Stories: 3
Plan Dimensions: Approx. 90'-0" x 125'-0"
Historic Designation: National Register

The building is located at 340 N. Washington Avenue in Scranton, PA at the south corner of N. Washington Avenue and Mulberrry Street (See Photograph 1). The building is three stories tall and ranges in height from 65'-0" (top of the roof) to 150'-0" (top of the clocktower spire). The building has four elevations, two which are street facing (See Photograph 2-7). The west elevation is along N. Washington Avenue and the north elevation is along Mulberry Street. The building is listed on the National Register of Historic Places and is currently occupied by the offices for the city government.

The exterior wall type is mass masonry that consists of a sandstone façade with a multi-wythe brick back-up. Mass masonry relies on wall thickness to resist bulk rainwater penetration. The sandstone was likely quarried at the quarry located in Scranton, PA at the time of construction and consists of a wide range of colors, corresponding to varying iron content in the stone (See Photograph 8). The sandstone units are primarily laid in a coursed ashlar pattern and are approximately 9" in height but vary in length from approximately 1'-0" to 2'-6". The sandstone units primarily have a rock-faced finish although there are a handful of units that have a chat-sawn finish (See Photograph 9). Decorative elements such as columns, cornices, and bands are buff in color with a cut-stone finish (See Photograph 10). The main entrance to the building is along N. Washington Avenue and is lined with five, one-story high arched openings.

Four towers extend above the roof at each of the four corners of the structure. Each tower is similar in design to each other and to the main structure with the exception of the clocktower at the northeast corner. The clock tower extends up for three additional floors of structure (See Photograph 2). Each face of the elevation of the clock tower includes ornamental sandstone bands located approximately every two stories in height. At the level below the approximately 40'-0" tall tower spire, hollow cast iron arches span between five hollow cast iron columns that measure approximately 1'-0" in diameter. These cast iron elements are located along each elevation of the clock tower. A large circular stained glass window measuring approximately 15'-0" in diameter is located two levels below the spire at each elevation. These windows are comprised of colored glass window panes which are held together by metal framing. Each elevation also contains two structural sandstone columns sandwiched between decorative cast iron railings which are located at the level below the circular stained glass window. A row of three rectangular stained glass windows are located along each elevation at the level below the sandstone columns. The clock tower is open at the level below the spire and the level below the circular stained glass window. Bird protection netting is also located at each of these levels. Access to the tower is provided via a series of spiral stair cases and ladders which can be found at the top story of the main structure.

The clocktower spire framing consists of two 2x9 sloped wood rafters spanning from the base to the top of the spire and spaced approximately 24" on center (See Photograph 11). It is assumed these members are spliced at some intermediate location but access was not permissible as noted later in this report. The rafters were fastened to a sill at the base which ran along the cast iron arches below. The rafters were braced laterally with 2x9 braces spaced approximately 20'-0" vertically. Decking measuring approximately 3" wide spanned between the vertical members and were spaced side-by-side.

DOCUMENT REVIEW

Our investigation included a review of the following documents:

- Renovation design documents prepared by Bellante Clauss Miller & Partners and dated October 28, 1977.

We recommend installing a two-piece flashing system that consists of through wall flashing that is fastened to counter flashing that laps over top of the step flashing. We prefer the use of a two-piece flashing system to facilitate the replacement of the roof membrane on a 20-year cycle while allowing a 50 year life for the flashing. At the time of roof membrane replacement, the counter flashing can be temporarily removed until work is complete. If a one-piece flashing system is used, the flashing would be damaged at the time of roof membrane replacement and would need to be replaced.

- Although through wall flashing beneath the coping stones was not included in the initial design of the structure, there are benefits to providing it. Through wall flashing beneath the coping stones will avert water from infiltrating the façade, preventing further deterioration of the interior structure and façade.
- Gutters that are clogged and/or inadequately sloped can result in an overflow of water. This can lead to erosion of the sandstone units and/or staining of the façade at the locations of overflow.

Miscellaneous

- Failure and deterioration of the sealant around the perimeter of the window openings is a result of age and exposure to the environment, and is consistent with the 7 to 10 year service life of sealant. The missing sealant around the perimeter of the circular stained glass window is a result of excessive deterioration, indicating that it has not been replaced in well over 10 years.
- Environmental staining at the base of the façade is a result of moisture and the presence of organic life (plants, grass, etc.) located at the base of the wall which promotes the growth of algae on the façade. Atmospheric staining at the decorative sandstone bands and projections is consistent with pollutants from motor vehicles that have deposited on the sandstone. Pollutants can mix with rainwater in the atmosphere, creating acid rain. Gypsum is created when acid rain comes in contact with stone, allowing soot to bond to the stone surface. Sandstone that is more porous is more susceptible to this type of staining.
- Stained glass windows are crafted by assembling colored pieces of glass in a pattern which are held together by strips of lead. Dislocation of the stained glass windows is a result of stresses placed on the colored glass through the expansion and contraction of the lead strips between them.
- Openings in the circular stained glass windows, bird protection netting, and eaves allow for animals to enter the upper structure of the clocktower. Animals can damage the interior elements of the structure through the release of excrement that contains acid.
- Deterioration of the wood window frames and mullions are a result of environmental exposure.

RECOMMENDATIONS FOR REPAIR AND MAINTENANCE

It is our recommendation for a façade repair and maintenance program to be developed immediately due to the noted unsafe conditions. Methods for temporarily remediating the unsafe conditions were discussed in the memorandum and supplemental sketches issued by O'Donnell & Naccarato dated November 21, 2018 and December 4, 2018, respectively. The building façade requires repairs at all of the elevations. Due to the impending cold season, temporary heat will be required for placing and curing of materials. We recommend performing permanent repairs. The repairs shall include the following:

Repair recommendations to be performed immediately

- Layers of exfoliating sandstone should be removed and a consolidant should be applied to the surface of the deteriorated stone, helping stabilize the separating the layers of the stone. A sample of both delaminated and non-delaminated stone should be sent to the laboratory for analysis in order to understand the cause of exfoliation at the ornamental sandstone building elements.
- Eroded sandstone should be patched with a repair mortar that contains similar properties as the existing adjacent sandstone.
- Chipped sandstone should either be patched with a repair mortar containing similar properties as the existing adjacent stone or repaired with a dutchman.
- All sandstone mortar joints should be cut out and mortar samples should be sent to the laboratory for analysis to determine the composition of the original material. The mortar joints should be repointed with a compatible mortar containing similar properties as the original mortar.

Repair recommendations to be performed within one year

- Cracks in the sandstone units should be should be routed, injected with a cementitious grout, and patched with a cementitious repair mortar to match the surrounding sandstone color and surface texture.
- Deteriorated or missing sealant around the perimeter of the window openings should be replaced.
- Severely corroded cast iron column base plates and fractured pieces of cast iron should be removed and replaced. Replaced pieces of cast iron should be coated with a corrosion inhibitive paint that matches the color of the adjacent cast iron elements.
- Separating cast iron pieces should be removed, reset and rewelded to the adjacent pieces of cast iron.
- A two-piece counter flashing system should be installed above the face of the step flashing that runs along the tower walls. The two-piece flashing system should consist of through wall flashing that is fastened to counter flashing that laps over top of the step flashing.
- Failed and separating flashing at the base of the clock tower spire should be removed and replaced.
- We recommend installing through wall flashing beneath each of the sandstone coping stones. The through wall flashing should connect to counter flashing that laps the roof membrane by a minimum of 4".
- Displaced stained glass windows should be rebuilt.
- Gutters should be should be removed and reinstalled to correct the inadequate pitch and unclogged to allow for proper water flow.
- Animals in the clock tower should be removed. Missing stained glass window panes, cut bird protection netting, and missing eaves should be replaced to prevent animals from entering the clocktower spire. Bird excrement should be cleaned up to facilitate better conditions for future assessments.

Repair recommendations to be performed within two years

- Chipping paint should be removed and rust (byproduct of corrosion) at the cast iron elements should be cleaned. The cast iron elements should be coated with a corrosion inhibitive paint that matches the original paint color.

- Environmental and atmospheric staining should be removed with cleaning products conducive to removing staining on sandstone. Runoff from isolated areas of cleaning may leave staining adjacent to the areas. Therefore, the entire facade should be cleaned.
- Deteriorated and missing wood at the window frames and mullions should be replaced and painted to match the color of the adjacent wood elements.
- Decking that is missing within the clock tower spire should be replaced.
- Decorative cast-iron column capitals that are missing should be replaced.
- Once animals are removed from the clock tower spire and bird protection netting is installed at the clocktower openings, a thorough, up-close investigation of the spire interior framing should be conducted.

We have prepared an order of magnitude repair value for your review. It is our opinion the value for implementing all the repairs is $2,249,000. However, this value does not include engineering fees, testing, and additional investigations as described above. The repairs can be performed during one season (spring to fall) or can be performed over multiple season and phased per elevation.

We were commissioned by Highland Associates to make a limited, visual, non-invasive observation of only the building façades. This report is based upon clearly visible, open and unobstructed building components of the premises on the dates of observation. No opinion is rendered with regard to these components or portions of the referenced elements that are concealed or building elements not referenced in this report. This limited observation does not guarantee the integrity of the referenced components, nor the total premises under its current use nor any proposed alterations. If a thorough exploratory or invasive review of any component is desired, we will provide a fee upon your request for your consideration and approval to provide such service.

Please call if you have any questions.

O'DONNELL & NACCARATO, INC.

Nicholas J. Colameco, EIT
Senior Project Designer

Jason A. Coleman, PE, CDT
Project Executive/Director of Restoration

Attachments: Photographs 1-40
Existing Structural Classification Definitions
Field Survey Sketches FS-1 through FS-4
Order of Magnitude

S:\PROJECTS\2800's\2803\2803.0015.00\REPORTS\2018-11-28 Report\2018-11-28 Scranton City Hall Facade Investigation Report.docx

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM IN THE AMOUNT OF $2,895,260.00 TO REPAIR THE ROOF AND FACADE OF CITY HALL.

Very truly yours,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO._____

2020

RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING – GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE CEDAR IRON DISTRICT RECONSTRUCTION PROJECT IN THE AMOUNT OF $1,546,449.00.

WHEREAS, the City of Scranton, through its Office of Economic and Community Development in partnership with Valley in Motion, a non-profit agency, is desirous of obtaining funds from the PA Department of Community and Economic Development, Center for Business Financing – Grants Office, for a Multimodal Transportation Funds Grant to be utilized for the Cedar Iron District Reconstruction Project in the amount of $1,546,449.00.

WHEREAS, Multimodal Transportation Funds may be used by Valley in Motion for the development, rehabilitation, and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, connectivity of transportation assets and transit-oriented development; and

WHEREAS, the funds from this grant will be used for the Cedar Iron District Reconstruction Project including new sidewalks, lighting, trees, benches, curbs, crosswalks, and bike racks through a multi-phase project encompassing the 100-400 Blocks of Cedar Avenue, Scranton, Pennsylvania, 18505; and

WHEREAS, the City of Scranton is requesting a waiver from the required match of the Multimodal Grant Application. The City has invited Valley in Motion to apply for 2021 HUD Community Development Block Grant (CDBG) funding for sidewalks and streetscapes within the footprint of this project; and

WHEREAS, the City of Scranton Office of Economic and Community Development in partnership with Valley in Motion, plans to submit an application for the Multimodal Transportation Funds Grant regarding Cedar Iron District Reconstruction Project, attached hereto as Exhibit "A", and incorporated herein as if set forth at length.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON ratifies and approves the execution and submission of the grant application, incorporated herein as if set forth at length, by the City of Scranton to the Pennsylvania Department of Community and Economic Development, Center for Business Financing – Grants Office, for a Multimodal Transportation Funds Grant to be utilized for the Cedar Iron District Reconstruction Project in the amount of $1,546,449.00.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet - Scranton City Council

DCED Multimodal Grant - Cedar Iron District Reconstruction Project

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The City of Scranton's Office of Economic Development (OECD) is the originator of this legislation. The Multimodal Grant is an initiative of Pennsylvania's Department of Community and Economic Development (DCED). This grant is allocated to encourage economic development and ensure that a safe and reliable system of transportation is available to the residents of the commonwealth.

Summary and Facts of the legislation:

South Scranton Revitalization is a multi-phase project with many agencies, developers, and governmental agencies taking part, especially along the Cedar Avenue Corridor. The 100-400 Block of Cedar Avenue is an important "Connector" from the Downtown and provides on and off ramps to the Central Scranton Expressway. The Multimodal Grant request will provide an opportunity to showcase the ongoing revitalization efforts while also providing a safe and attractive "Connector" to the area with room to grow for more improvements. This legislation will allow for the City to apply on Valley in Motion's behalf.

Purpose - please include the following in the explanation:

What does the legislation do - what are the specific goals/tasks the legislation seek to accomplish?

What are the benefits of doing this/Down-side of doing this?

How does this legislation relate to the City's Vision/Mission/Priorities?

This legislation will allow the City to apply on behalf of this proposal which will allow for continued revitalization. Benefits are numerous but specifically allow for funding to be invested right here in Scranton. Revitalization is a key part of the City's mission as well as the prioritization of ongoing efforts to make more reliable transportation (walking, bicycling, etc.).

Financial Impact - please include the following in the explanation:

Cost (initial and ongoing)

Benefits (initial and ongoing)

By applying for grants of this nature, revitalization can take place without further burden for our local taxpayers. By utilizing funds of this nature to correspond with our HUD funding, more impactful revitalization efforts and economic development and growth will be more impactful.

Funding Sources - please include the following in the explanation:

If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

Priority Status/Deadlines, if any: **The grant application is due September 30, 2020.**

Why should the Council unanimously support this legislation? **It is an important and impactful opportunity for the City and the South Scranton neighborhood.**

Include any other pertinent details and/or relevant information that the Council should be aware of:

Single Application for Assistance

Web Application Id: 8398998
Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Applicant Information

Applicant Entity Government Type:

Applicant Name: City of Scra

NAICS Code 9251

FEIN/SSN Number XXXXXX Please enter FEIN as 9 digits, no dash.

DUNS Number:

CEO: Paige Cogni

CEO Title: Mayor of Sc

SAP Vendor #: XXXXXX

Contact Name: Mary Pat W

Contact Title: Deputy Dire

Phone: (570)-348-4 Ext. 10

Fax: (570)-348-4

E-mail: mpward@sc

Mailing Address: City Hall 340 North Washington Avenue

City: Scranton

State: PA

Zip Code: 18503

EXHIBIT
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"A"

Single Application for Assistance

Web Application Id: 8398998
Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Enterprise Type

Indicate the types of enterprises that describe the organization listed above. You may select more than one type.

☐ Advanced Technology	☐ Agri-Processor	☐ Agri-Producer	☐ Authority	☐ Biotechnology / Life Sciences
☐ Business Financial Services	☐ Call Center	☐ Child Care Center	☐ Commercial	☑ Community Dev. Provider
☐ Computer & Clerical Operators	☐ Defense Related	☑ Economic Dev. Provider	☐ Educational Facility	☐ Emergency Responder
☐ Environment and Conservation	☐ Exempt Facility	☐ Export Manufacturing	☐ Export Service	☐ Food Processing
☑ Government	☐ Healthcare	☐ Hospitality	☐ Industrial	☐ Manufacturing
☐ Mining	☐ Other	☐ Professional Services	☐ Recycling	☐ Regional & National Headquarters
☐ Research & Development	☐ Retail	☐ Social Services Provider	☐ Tourism Promotion	☐ Warehouse & Terminal

Community Dev. Provider,Economic Dev. Provider,Government,

Single Application for Assistance

Web Application Id: 8398998
Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Project Overview

Project Name:
Cedar Iron District Reconstruction

Single Application for Assistance

Web Application Id: 8398998
Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Project Overview

Is this project related to another previously submitted project?
Yes

If yes, indicate previous project name:
Cedar Avenue Iron District Streetscape Project

Have you contacted anyone at DCED about your project?
Yes

If yes, indicate who:
Paul Macknosky

Single Application for Assistance

Web Application Id: 8398998
Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Project Site Locations

Details for Project Site 1

Address:	100-400 Blocks of Cedar Avenue
City:	Scranton
State:	PA
Zip Code:	18505
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112)
PA Senate:	John P. Blake (22)
Current Employees:	0

Single Application for Assistance

Web Application Id: 8398998
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Program Selected: Multimodal Transportation Fund

Project Site Locations

Jobs To Be Created: 52 ✦
Designated Areas: Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8398998
Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Project Budget

	Multimodal Transportation Fund	City of Scranton Local	Total
Infrastructure / Site Preparation	$476,175.25	$.00	
Roads/Streets	$87,050.00	$.00	$87,050.00
Utilities	$389,125.25	$.00	$389,125.25
Machinery & Equipment	$111,000.00	$.00	
Installation/Building Modification	$111,000.00	$.00	$111,000.00
Related Costs	$226,713.75	$.00	
Professional Services/Consultants	$.00	$.00	$.00
Engineering	$105,000.00	$.00	$105,000.00
Inspections	$67,584.00	$.00	$67,584.00
Fees	$.00	$.00	$.00
Contingencies	$54,129.75	$.00	$54,129.75
Miscellaneous	$520,330.00	$212,230.00	
Street Signage	$34,400.00	$.00	$34,400.00

Single Application for Assistance

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Program Selected: Multimodal Transportation Fund

Project Budget

Sidewalk/Curb Repair/Replacement	$212,230.00	$212,230.00	$424,460.00
Pavers	$151,700.00	$.00	$151,700.00
Erosion Control	$11,000.00	$.00	$11,000.00
Tree Plantings	$11,000.00	$.00	$11,000.00
Grant Administration	$25,000.00	$.00	$25,000.00
Traffic Control/Mobilization	$75,000.00	$.00	$75,000.00
Total	$1,334,219.00	$212,230.00	
		Budget Total:	$1,546,449.00

Basis of Cost
Provide the basis for calculating the costs that are identified in the Project Budget.
Engineer Estimates

Budget Narrative
The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details. The greatest expenses associated with the project are attributed to utility work and lighting. Just over $385,000 will be required for this scope of work, including: $55,125 for conduit and wiring; $22,000 for electrical and panel service and testing; and $312,000 for overhead period light fixtures. Over $200,000 are needed for the sidewalk reconstruction, with $137,170 estimated for concrete sidewalk replacement and another $75,150 for the curb replacement. In accordance with the City's past practices, and contingent upon the success of this application, the City of Scranton will pledge a matching amount of CDGB funds up to $212,230 toward these sidewalk and curb replacement expenses. Please see the attached letter of commitment from the City that provides more detail.

Just under $90,000 will be necessary for road and driveway work: $9,450 will be used for road repair along the newly installed curbs; $5,600 will be used for concrete driveway work; and $72,000 will be used for enhanced crosswalks, which will either feature thermoplastic brick or stamped concrete. Tree lawn pavers will cost $151,700. The eleven new trees that will be planted in the tree lawn areas will cost $11,000.

Single Application for Assistance

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Project Budget

The remaining $231,400 in hard costs are attributed to the following expenses: $11,000 in erosion control measures; $75,000 in construction mobilization and traffic control measures; $111,000 in installations, which include $100,000 for benches and $11,000 for bicycle racks; $34,400 in signage expenses, which include $11,000 in parking and traffic signs and $23,400 in way-finding and directional signs.

The remaining $251,714 of the budget are attributed to project soft costs, including: $105,000 in engineering, architectural, and surveying fees; $67,584 in resident project inspection fees; $54,129.75 held for construction contingency; and $25,000 for grant administration costs.

Single Application for Assistance

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Program Selected: Multimodal Transportation Fund

Project Narrative

What do you plan to accomplish with this project?
Identify the problem(s) that need to be resolved.
There are two main objectives that this project aims to accomplish. 1. Improve public safety throughout the corridor. The current sidewalk and roadway conditions are dangerous for pedestrians and cyclists. Deteriorating infrastructure, deficient lighting, and inadequate transportation networks, like the lack of bike lanes, unmarked roadways that are wider than necessary, and faded crosswalks, make this portion of Cedar Avenue unfriendly to those who choose alternate transportation methods. Unsightly hardscapes, lack of greenery, and resulting heat island effects further endanger pedestrians. 2. Encourage heritage tourism and daily commercial and recreational activity. The project will remove the visual and physical barriers between Southside and Downtown, which discourage economic activity and the utilization of the Iron Furnarces, a cultural and recreational amenity. These are neighborhood, city, and regional issues, as Cedar Avenue is both a local thoroughfare and U.S. highway.

Single Application for Assistance

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Program Selected: Multimodal Transportation Fund

Project Narrative

How do you plan to accomplish it?
Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.
The project will improve public safety through enhanced transportation networks for pedestrians and cyclists, and for bus riders and motorists as well. Enhancements include new sidewalks, additional lighting, and the installation of bike racks, benches, and signage. These improvements would also encourage both heritage tourism and daily commercial and recreational activity through improved access to the Iron Furnaces and to both the Downtown and South Scranton commercial centers. The project would create an estimated 52 construction jobs. Nearly 20 structures along Cedar Avenue would benefit from the streetscape improvements -- their utility, their aesthetic value, and the positive impact they have on property values. Subsequent phases of the project would benefit upwards of 50 structures. The project will provide improved multimodal options for the more than 300 employees that work in the vicinity, as well as improved access to the adjacent commercial centers.

How do you plan to use the funds?
Should include specific use of funds and reflect the budget provided with the application.
The majority of the $1.3 million project cost is attributed to the replacement or repair of sidewalks and curbs, utility work, and the installation of period overhead lighting. Further improving the pedestrian and bicyclist experience, the project also includes the addition of crosswalks, bicycle racks, benches, signage, and approximately a dozen trees. This first phase of the project would be supplemented by two additional phases: the second and third phases would extend the same improvements along Cedar Avenue highlighted above all the way to Birch Street. The total project cost for all three phases is approximately $2.9 million. A detailed project estimate has been provided by Reilly Engineering and is attached as Addendum ___.

Projected Schedule and Key Milestones and Dates
A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.
December 2020: Multimodal Transportation funding obtained
January 2021: Required permits obtained (PennDot Highway Occupancy Permit, City of Scranton Building Permit, and City of Scranton Electrical Permit.
April 2021: Construction begins
May 2021: Lighting improvements complete

Single Application for Assistance

Web Application Id: 8398998
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Project Narrative

August 2021: Sidewalk and roadway improvements complete
September 2021: Landscaping and installation improvements complete; final project completion

Single Application for Assistance

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Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Program Addenda

In addition to the Electronic Single Application (ESA), the Applicant shall upload the following to the ESA. All items marked with a red diamond are required to be uploaded to the application for electronic submission. The items that are not marked with a red diamond should also be uploaded if they are applicable to the project. For a more detailed explanation of the items below, please refer to Appendix I of the program guidelines.

I understand this application requires a $100 application fee to be paid electronically before submitting the online application and I will send the signature page and 1 copy of the single application and all required supplemental information stated in the program guidelines.

1. Provide a clear and concise description of the project which discusses all of the following: (a) a clear, concise and focused description of the proposed transportation improvements; (b) the specific location of the project site, including the municipality, street names and transportation project boundaries; (c) the need for the proposed transportation improvements;(d) if applicable, whether the transportation improvements will result in positive economic development impact and/or job creation; (e) the estimated start and end dates of construction; (f) the entity (or entities) holding ownership of the transportation improvement project site location.

Single Application for Assistance

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Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Program Addenda

Uploaded Documents

2. Provide a thorough, detailed and complete estimate (including unit costs and quantities) for the total project cost of the transportation improvement project. The estimate must current (within 1 year of application submission) and must be prepared, signed, sealed and dated by a Pennsylvania licensed engineer or other qualified professional.

Uploaded Documents
Budget Cedar Iron District Reconstruction Application No. 8398998.pdf View

3. Provide funding commitment letters from all other project funding sources (including equity commitments). Funding commitments or term sheets provided by lending institutions must include the term, rate, and collateral conditions and must be signed and dated. Funding commitments of equity from the applicant or private third party must be signed and dated (indicating the amount of funds being committed) and be accompanied by documentation (such as audited financial statements)

Uploaded Documents

4. Provide a detailed, color-coded design drawing/map with a color legend, that shows a clear illustration of the transportation improvement project to include street names and project boundaries. When applicable, current conditions and proposed improvements should be shown.

Uploaded Documents
Concept Plan and Renderings Cedar Iron District Reconstruction Application No. 8398998.pdf View

5. If the applicant is not the owner of the transportation improvement site, a letter from the property owner(s) giving applicant consent for the project is required.

Single Application for Assistance

Web Application Id: 8398998
Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Program Addenda

Uploaded Documents

6. A list of all state, federal, and local planning and permit approvals required for the project.

Uploaded Documents

7. A letter from the appropriate planning agency certifying that the proposed project is in compliance with the comprehensive land use plans.

Uploaded Documents

8. Provide copies of notification letters submitted to county and municipal governing bodies advising them of the proposed transportation improvement project and the request for funding from the Multimodal Transportation Fund.

Uploaded Documents

9. For public sector applicants, provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating an official to execute all documents, describing briefly the project scope, and identifying the grant amount being sought.

Uploaded Documents

10. For projects that include acquisition of land, provide a copy of the sales agreement or easement accompanied by a recent "as is" appraisal (within 1 year of application submission) prepared by either a Member, Appraisers Institute (MAI) or a PA State Certified Appraiser. Should a Public Transportation Agency be requesting grant funds for acquisition, copies of written consent from the county and municipality in which the land is situated is also required.

Uploaded Documents

Single Application for Assistance

Web Application Id: 8398998
Applicant: City of Scranton
Program Selected: Multimodal Transportation Fund

Program Addenda

11. For projects that include real estate cash equivalents, provide a copy of a recent "as is" appraisal (within 1 year of application submission) prepared by either a Member, Appraisers Institute (MAI) or a PA State Certified Appraiser. NOTE: Cash equivalents are not acceptable for all eligible applicants and may only include the "as is" appraised value of the real estate which is necessary to construct the proposed transportation improvements contained in the application.

Uploaded Documents

DCED is currently teleworking to mitigate the spread of COVID-19 in the Commonwealth. **DCED will only be reviewing the electronic application and required supplemental information attachments.** Applicants for the Multimodal Transportation Fund do **not** need to print and mail a hard copy of the application after submitting electronically.

Scranton
OECD
Office of Economic and
Community Development

Addendum 1.

Project Description/Benefits

Pennsylvania's six-largest city, Scranton is bustling with new energy and initiatives to improve the quality of life of its residents. The population of its downtown center is growing rapidly as new residential units fill up quickly with millennials and retirees both attracted to nearby work, recreation, and dining opportunities. Three neighborhoods adjacent to the downtown are undertaking serious revitalization efforts, led by non-profits and supported by national foundations.

The Lackawanna River flows through the center of Scranton, with hills rising up on either side, containing 15 distinct neighborhoods. A paved trail maintained by Lackawanna Heritage Valley runs along the length of the river, is a popular venue for recreation and exercise, and with better neighborhood connections, could serve as a vital avenue for bike commuting to work and school. Scranton's neighborhoods, mostly developed before the age of the automobile, have Walk Scores that range from 13 to 88 (on a 0 - 100 scale), and are ripe for walking and biking improvements that improve access to their business districts and the downtown core.

As part of a greater City Active Transportation Plan, the **Cedar Iron District Reconstruction Project** would help city planners in Scranton take advantage of the city's strengths, through improvements made and contribute towards making Scranton healthier, more connected, and environmentally friendly.

The timing for a larger Active Transportation Plan is ripe, as these various efforts by government, private, and non-profit players are currently underway. For instance, the city and county are sponsoring two key studies of Scranton's downtown core, one for walkability and one for biking. Scranton's 70-acre Nay Aug Park is starting a master planning process. The city is pursuing a streetscapes grant to improve bike and pedestrian access to the downtown from the historic Iron Furnaces. Nonprofits are leading two neighborhoods, West Scranton and Pinebrook, through a planning process for a 10-year revitalization effort. Another non-profit is organizing and a regional Community Well-Being initiative so that healthcare organizations and employers can invest in programs and infrastructure that reduce hospitalizations and increase productivity. The Center for the Living City, co-founded by legendary urban planner Jane Jacobs, recently moved to Scranton with the intent of using Scranton as a model of how mid-sized cities reinvent themselves to address new urban realities.

The Cedar Iron District Reconstruction Project as part of a larger Active Transportation Plan will benefit a population greatly in need of health and economic assistance. According to the American Community Survey, 24% of Scranton's residents live in poverty. A 2019 Living Wage Report found that a family of three needed an income of $51,542 to live a humble but dignified existence in Lackawanna County. That's 32% higher than the median household income in Scranton.

The Living Wage Report also documents the high cost of transportation needed to sustain a humble but dignified existence: $8,341 per year for a working family of three. For a Scranton family to reduce its transportation costs, it needs better walking and biking infrastructure to viably reduce car dependence, so people can better connect work, shopping, public transportation and public services.

According to the 2018-2021 Community Health Needs Survey completed by Allied Services, Scranton is a designated Medically Underserved Area. The survey's Social Determinants of Health Indicators show

Scranton zip codes as having the highest Community Need Index scores in the county, with high levels of households in poverty, without high school diplomas, and lacking health insurance. In a separate "State of American Well-Being" report from 2017, the Scranton area ranked in the bottom third of metro areas in physical well-being, with most residents saying they did not have good health or enough energy to get things done daily.

Seventeen percent of Scranton population is 65 and older. Time and tree roots have upended the many century-old slate sidewalks, so that many elderly, as well as wheelchair and stroller users, traverse on the streets instead of sidewalks, trading one hazard for another. There are virtually no bike lanes within city limits.

The Scranton School District needs better walking and biking infrastructure to reduce its busing contracts. With the district deeply in debt and under a state-organized recovery plan, new social distancing requirements will limit 72-passenger buses to only 12 riders. Every dollar going into busing is one not going into the classroom. Considering that largest high school connects directly to the Lackawanna River trail, safe bike routes to the trail could potentially grow student bike use significantly.

The Benefits

Within this picture of need there is great potential for benefits an Active Transportation Plan could provide. These include:

- Reduced risk prevalence due to heart disease, Type 2 diabetes, depression, and social isolation. Several studies of neighborhood walkability associate it with better population health, both mental and physical. Starting community lifestyle changes can begin a virtuous cycle of healthy attitudes and behaviors.
- Improved health savings and productivity. Even small declines in population risk prevalence can results in millions of dollars of health savings and productivity gains in a community.
- Greater environmental benefits. Increased neighborhood walkability and bike-ability decreases greenhouse gas emissions and vehicle-related air pollution. As Scranton was once a national center of coal production, moving to active transportation changes the narrative about local government stewardship in today's world.
- Coordinated pursuit of grants for programs and infrastructure to improve the quality of life for the greatest number of people. An Active Transportation Plan could also identify modifications in existing programs, such as Beautiful Blocks, to incentivize private sidewalk repair.
- Stronger grant applications for walking, biking, and public transportation infrastructure. State funders like the Department for Community and Economic Development prioritize applications that fit within a community's defined plan.
- Identifying organizations that, with assistance, could potentially expand the number of bikers, walkers, and public transportation riders. For instance, Lackawanna Heritage Valley that runs a free bike share program that could potentially offer power-assisted bikes for those navigating Scranton's hilly neighborhoods.
- Improved public budgets, as travelers move to transportation options that require less maintenance and repair than roads. Greater support of students biking to school would allow

the Scranton School District to spend less on busing contracts. Greater walkability can mean high property assessments. One popular study showed that each Walk Score point was worth up to $3,000 in home values after controlling for other factors.

A diverse range of people would benefit from improving active transportation options in Scranton. Of its 76,653 residents, 73% are White Non-Hispanic, 14% are Hispanic, 6% are Black, and 5% are Asian. Over 10% of Scranton's residents are foreign-born, a three-fold increase since 2000. Studies have shown that foreign-born residents eat healthier than their American-born counterparts, and in Scranton, anecdotally, they also seem more inclined to walk and shop in local neighborhood stores.

Expected infrastructure changes

Scranton's Active Transportation Plan will enhance the built environment to increase opportunities for physical activity through various ways:

- Developed bike lanes. Expand upon an existing draft downtown biking plan by Barry Isett & Associates to include primary bike routes from neighborhoods to the downtown, particularly the bus transit center, Lackawanna River trail, business district, and schools. Identify appropriate bike lane options, including striped, buffered, and protected bike lanes, as well as sharrows, where bikes and cars share a marked road.
- Repaired sidewalks. Encouraging large non-profit entities, like Scranton's five colleges and universities, and hospital systems, to invest in sidewalk repair for adjacent blocks and properties. Incentivize private repair of sidewalks.
- Prioritized public investment in active transportation options for key routes to school, parks, employment centers, and business districts. Bundle sidewalk repair, bike lane construction, and improved bus shelters for multi-modal grants available from the state.
- Developed key connection nodes. Key destinations for walkers, bikers, and public transportation include:
    - Bus transit center
    - Lackawanna River trail
    - Nay Aug Park
    - Historic Iron Furnaces
    - Business parks and neighborhood business districts
    - Schools
    - Three neighborhoods adjacent to the downtown:
        - South Scranton, where neighborhood revitalization efforts are ongoing
        - West Scranton, where planners have drafted a 10-year revitalization plan that includes biking, walking, housing and place-making improvements.
        - Pine Brook, where planning efforts for revitalization are just underway.
    - Scranton Lace Factory, a massive former industrial complex being converted into mixed-use residential complex.

Scranton OECD
Office of Economic and Community Development

Addendum 2.

Project Budget

Reilly ASSOCIATES SINCE 1930

ENGINEERING / ENVIRONMENTAL / SURVEYING

Iron Furnaces Gateway to Downtown

Lackawanna Ave. to River St. 1,600 ft.

Streetscape and Pedestrian Safety Improvements:
Sidewalks and Curbs, crosswalks, period lighting and trees

Work Description	Quantity	Units	Unit Cost	Total
Cement Concrete Sidewalk Replacement- 6 ft. wide	1247	SY	$ 110	$ 137,170
Cement Concrete Curb Replacement	1670	LF	$ 45	$ 75,150
Pave Repair along curb	189	SY	$ 50	$ 9,450
Cement Concrete Driveway	40	SY	$ 140	$ 5,600
Pavers in Treelawn	820	SY	$ 185	$ 151,700
Period Lighting	26	EA	$ 12,000	$ 312,000
Conduit and Wiring	2205	LF	$ 25	$ 55,125
Electrical service, panel and testing	1	LS	$ 22,000	$ 22,000
Trees and tree pits	11	EA	$ 1,000	$ 11,000
Benches	4	EA	$ 25,000	$ 100,000
Bike Racks	11	EA	$ 1,000	$ 11,000
Traffic / Parking Signs	11	EA	$ 1,000	$ 11,000
Wayfinding / Directional Signs	3	EA	$ 7,800	$ 23,400
Stamped concrete or thermoplastic brick cross walks	9	EA	$ 8,000	$ 72,000
Mobilization	1	LS	$ 35,000	$ 35,000
Traffic Control	1	LS	$ 40,000	$ 40,000
Erosion Control	1	LS	$ 11,000	$ 11,000
			Subtotal	$ 1,082,595
			Construction Contingency	$ 54,130
			Subtotal Construction Cost	$ 1,136,725
			Enginering/Architectural/Surveying	$ 105,000
			Resident Project Inspection	$ 67,584
			Grant Administration	$ 25,000
			Total Non-Constuction Cost	$ 197,584
			Total Project Cost	$ 1,334,309

COMMONWEALTH OF PENNSYLVANIA
REGISTERED PROFESSIONAL
THOMAS J. REILLY, JR.
ENGINEER
No. PE039652 F

49 South Main Street, Suite 200, Pittston, PA 18640 570 654 2473 FAX 570 654 6880

Scranton
OECD
Office of Economic and
Community Development

Addendum 3.

Funding Partnership

Scranton
OECD
Office of Economic and
Community Development

September 1, 2020

PA Department of Community and Economic Development
Center for Business Financing – Grants Office
Multimodal Transportation Fund
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

To Whom It May Concern:

The Department of Economic and Community Development of the City of Scranton is delighted to support Valley in Motion's Multimodal application by applying on their behalf for the Cedar Iron District Reconstruction Project.

As the City of Scranton embarks on collaborative revitalization efforts within the City, this grant will allow for infrastructure improvements for an important connection from the South Scranton neighborhood to the downtown.

As with other ongoing City revitalization projects, utilizing HUD Community Development Block Grant (CDBG) funding to provide impactful improvements is part of a greater comprehensive City plan. We have invited Valley in Motion to apply for 2021 CDBG sidewalk and streetscape funding. We are confident that with a completed application that aligns and supports revitalization efforts, the City will commit funding to the Cedar Iron District Reconstruction Project to match the requested amount within the proposed budget regarding Sidewalks/Curb Repair/Replacement provided in the Multimodal application.

Thank you for your time and attention in this matter.

Respectfully,

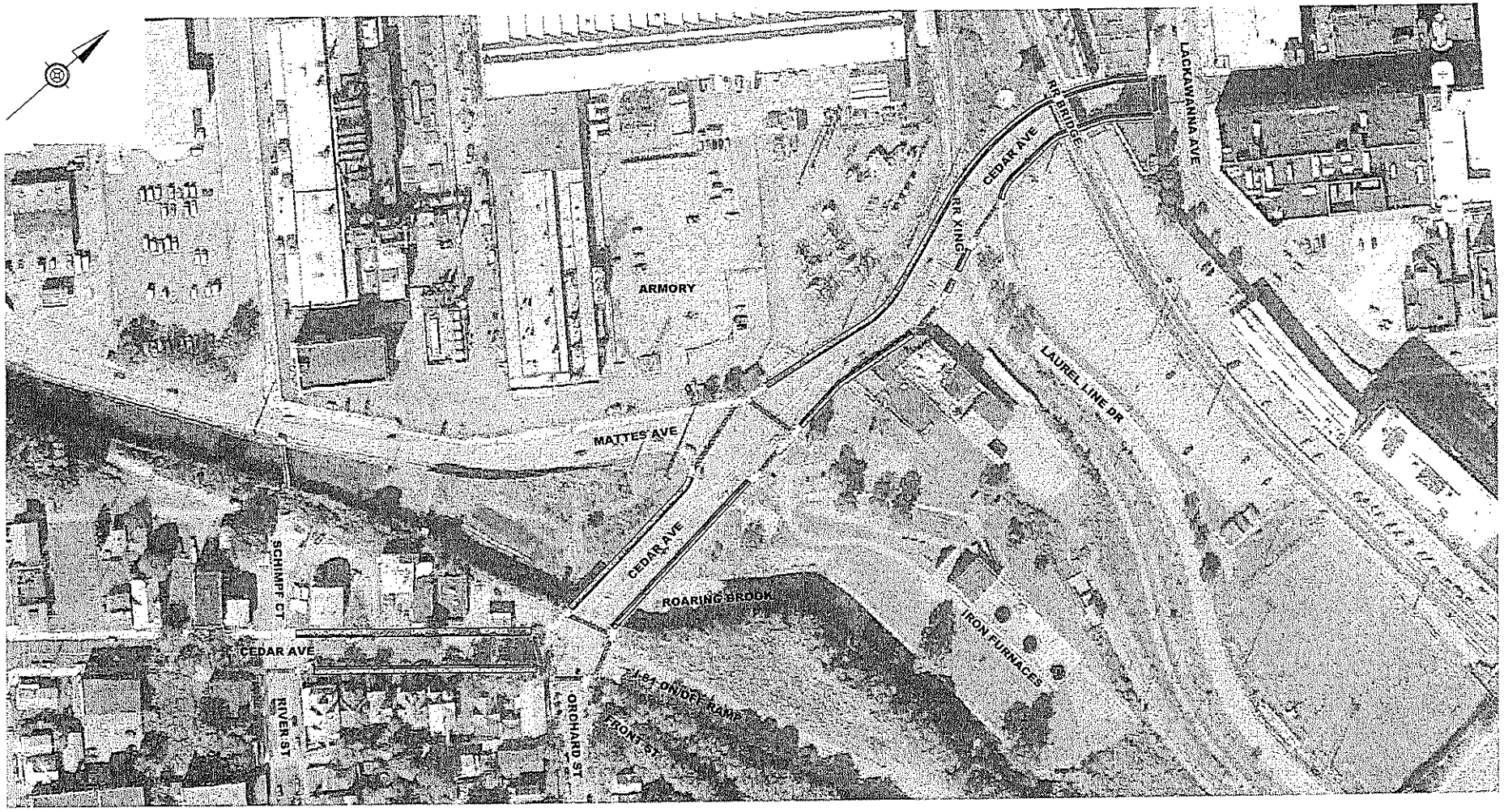
Eileen Cipriani

Eileen Cipriani
Executive Director
City of Scranton
Office of Economic and Community Development
Municipal Building
340 North Washington Avenue
Scranton, PA 18503
ecipriani@scrantonpa.gov

Scranton OECD
Office of Economic and Community Development

Addendum 4.

Project Drawings



STREETSCAPE PHASE 1 – CONCEPT PLAN

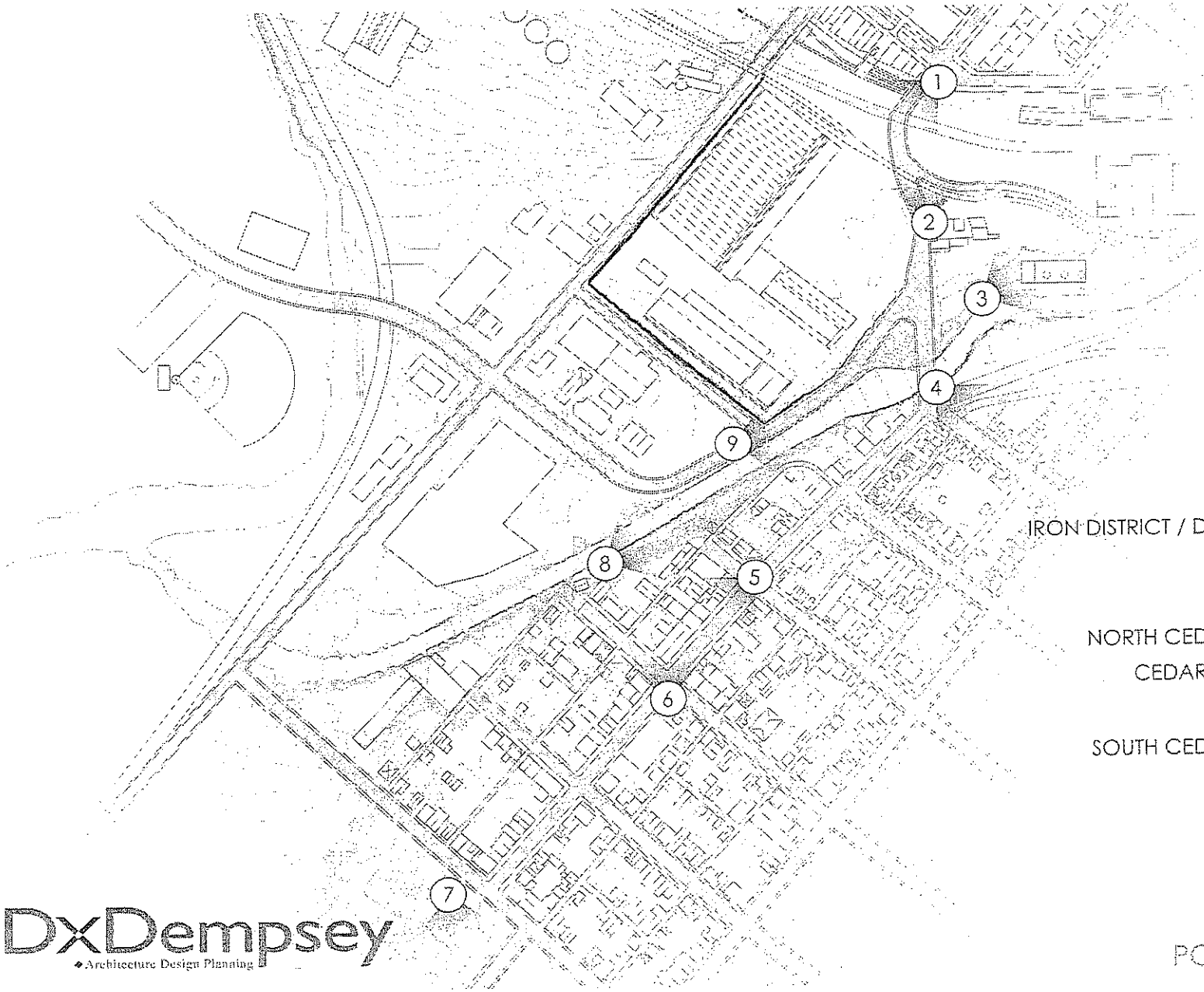
Cedar Avenue
City of Scranton
Lackawanna County, Pennsylvania
July, 2020

SCALE: 0 70 140 FEET

LEGEND

- PROPOSED STAMPED CONCRETE
- PROPOSED CONCRETE CURBING & SIDEWALK
- PROPOSED STAMPED CROSSWALKS
- EXISTING DRIVEWAY LOCATIONS
- PROPOSED BENCHES
- PROPOSED STREET TREE PLANTERS
- PROPOSED PERIOD LIGHTING
- PROPOSED LIGHTED BOLLARDS

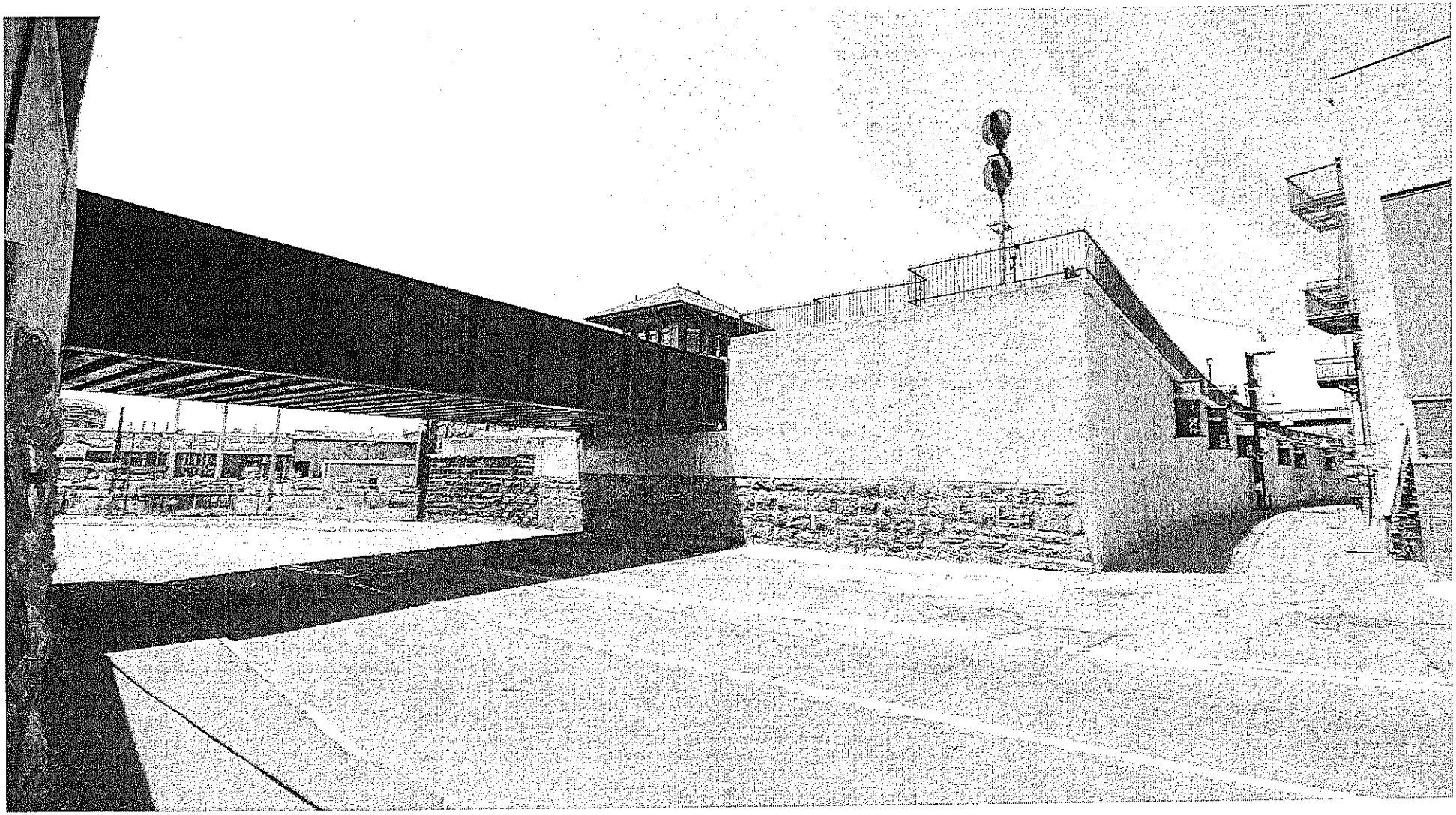
Reilly ASSOCIATES SINCE 1980
ENGINEERING / ENVIRONMENTAL / SURVEYING



IRON DISTRICT / DOWNTOWN GATEWAY ①
GENERAL DYNAMICS ②
IRON FURNACES ③
NORTH CEDAR AVENUE GATEWAY ④
CEDAR AVENUE STREETSCAPE ⑤
PENN SECURITY BANK ⑥
SOUTH CEDAR AVENUE GATEWAY ⑦
BROOKSIDE TRAIL ⑧
ROARING BROOK ⑨

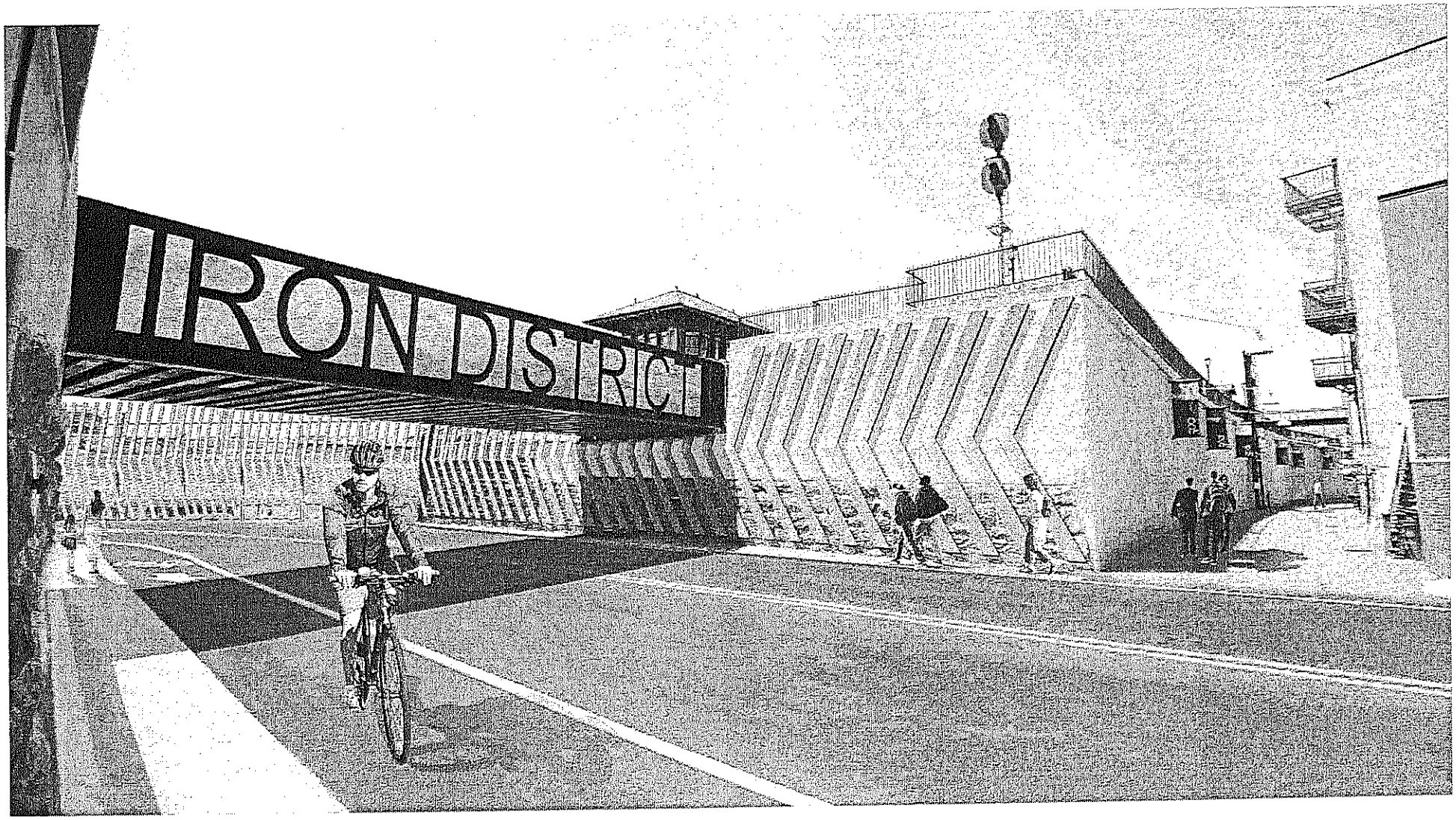
DxDempsey
Architecture Design Planning

POTENTIAL STREET VIEWS



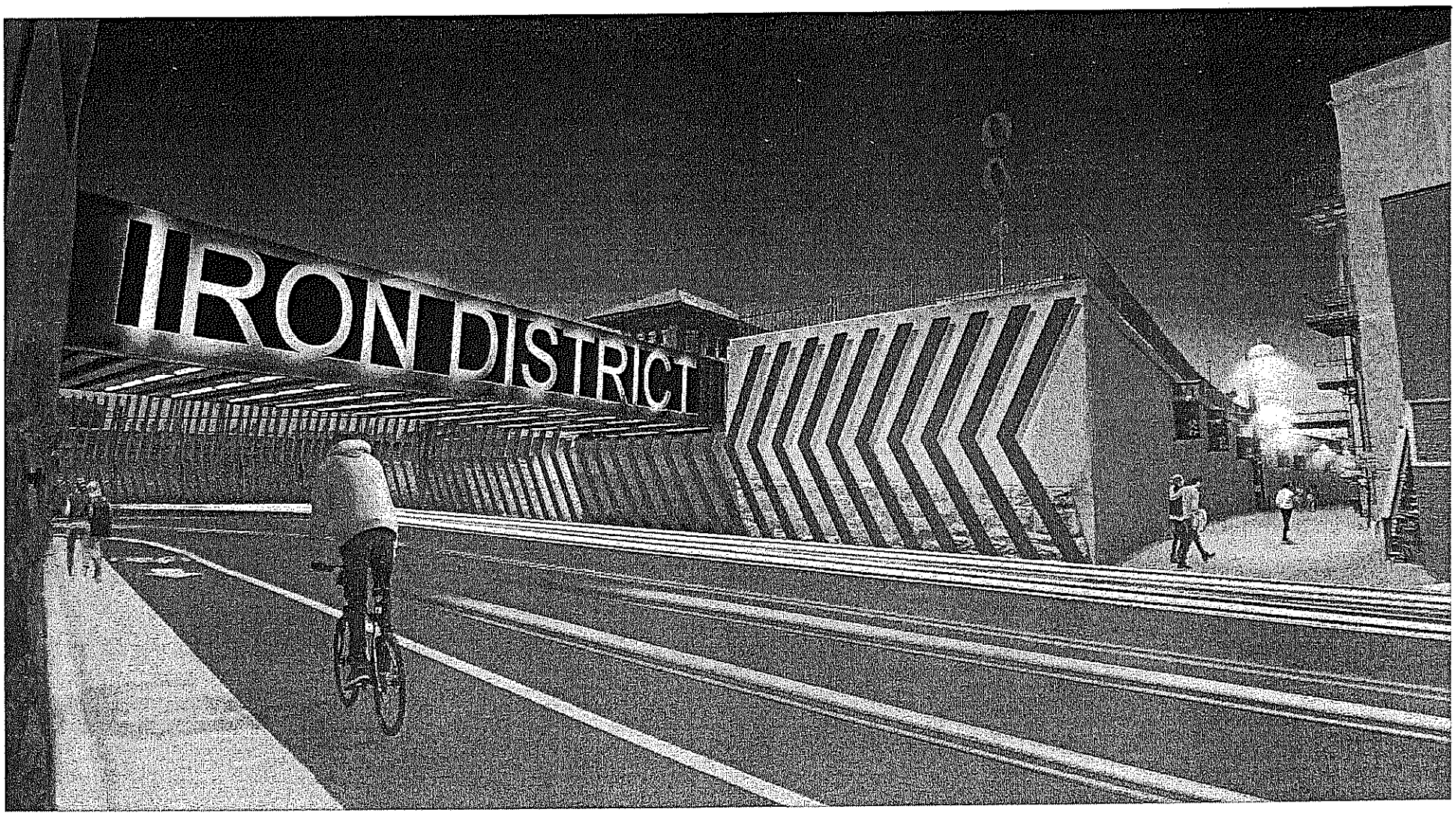
DxDempsey
Architecture Design Planning

IRON DISTRICT / DOWNTOWN GATEWAY - BEFORE ①



DxDempsey
Architecture Design Planning

IRON DISTRICT / DOWNTOWN GATEWAY - DAY - AFTER ①

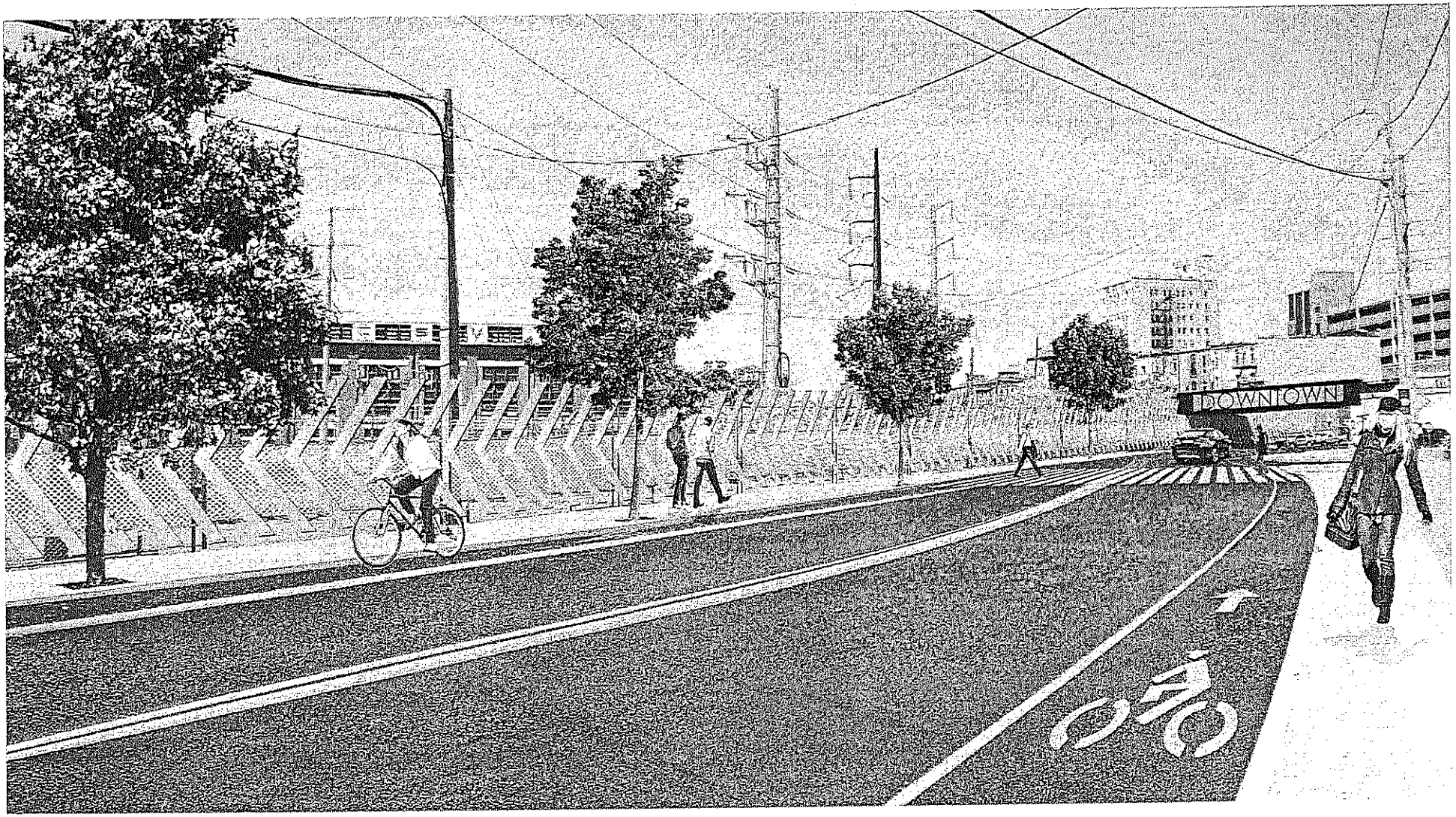


DxDempsey
Architecture Design Planning

IRON DISTRICT / DOWNTOWN GATEWAY - NIGHT - AFTER ①

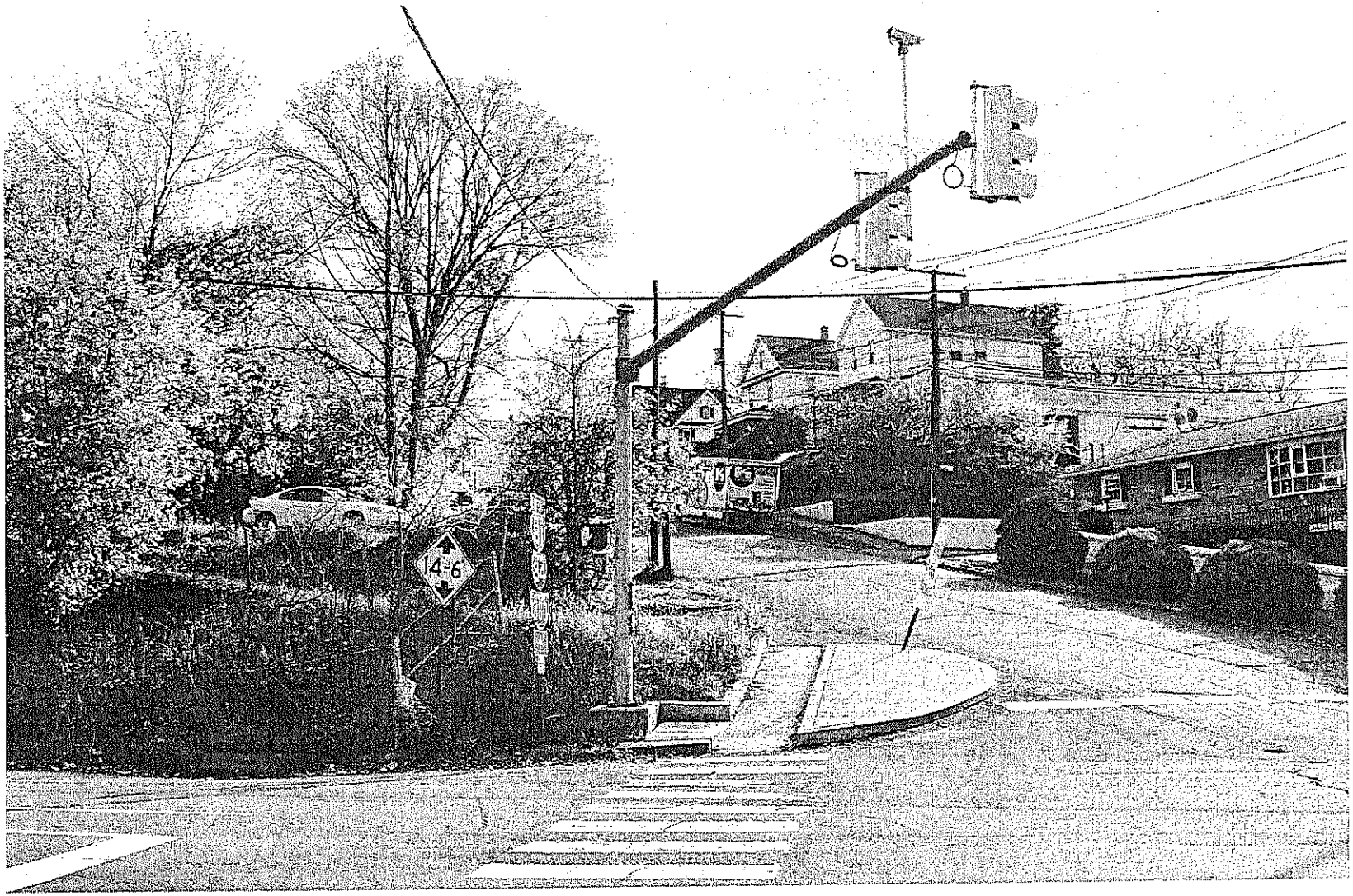
DxDempsey
◆Architecture Design Planning

GENERAL DYNAMICS - BEFORE ②



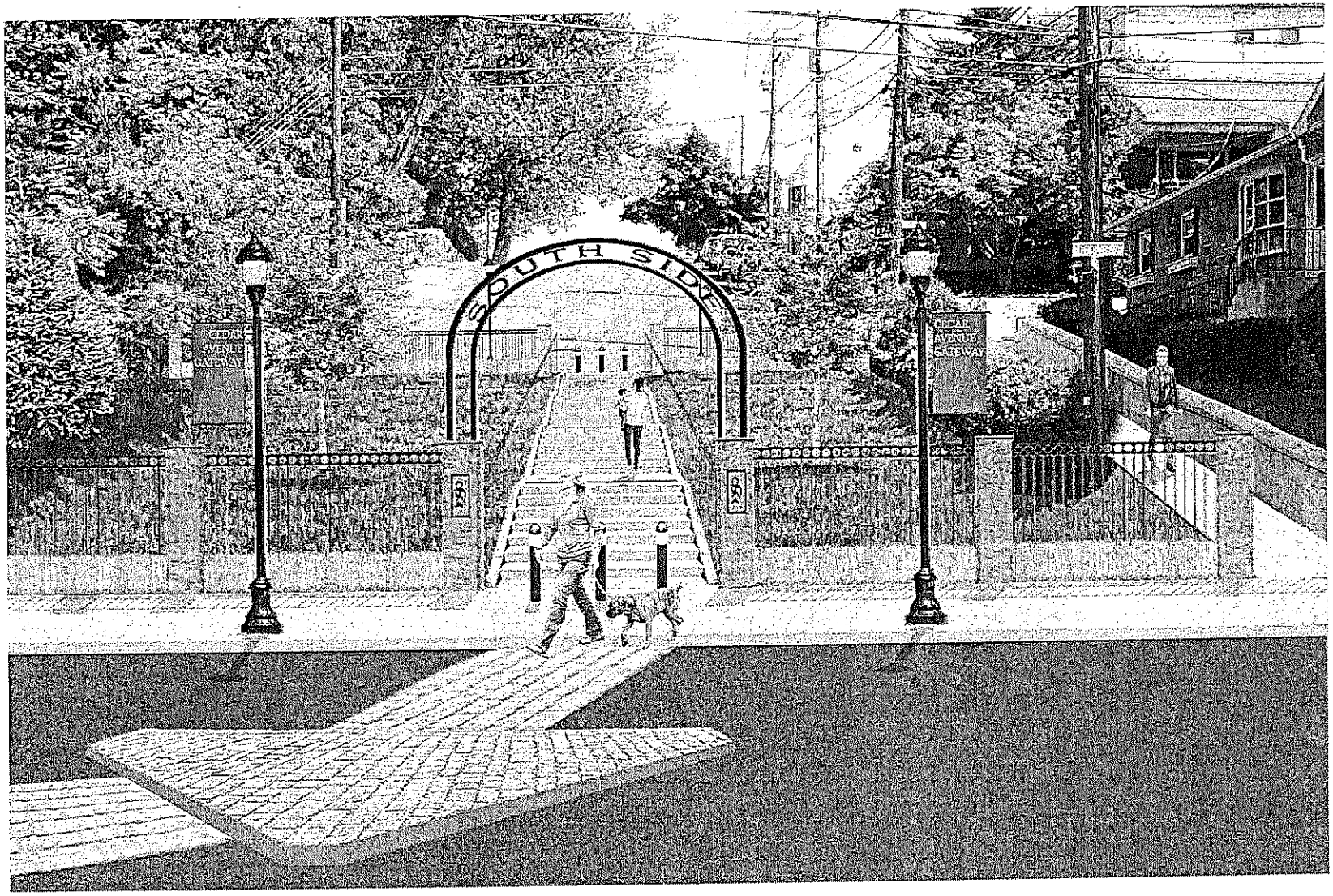
DxDempsey
Architecture Design Planning

GENERAL DYNAMICS - AFTER 2



DxDempsey
Architecture Design Planning

NORTH CEDAR AVENUE GATEWAY - BEFORE ④



rendering by McLane Associates

NORTH CEDAR AVENUE GATEWAY - AFTER ④

DxDempsey
◆ Architecture Design Planning

DxDempsey
Architecture Design Planning

CEDAR AVENUE STREETSCAPE - BEFORE 5

DxDempsey
Architecture Design Planning

CEDAR AVENUE STREETSCAPE - AFTER 5

Scranton
OECD
Office of Economic and
Community Development

Addendum 5.

Project Site Consent

BUREAU OF CITY PLANNING

CITY HALL : 340 NORTH WASHINGTON AVENUE : SCRANTON, PENNSYLVANIA 18503 : PHONE 570-348-4280 : FAX 570-348-4171

Addendum #5

Section II – Eligibility

A. Eligible Applicants

[illegible]

Donald J. King, AICP, CFM
City Planner

Scranton OECD
Office of Economic and Community Development

Addendum 6.

Planning/Permit Approvals

BUREAU OF CITY PLANNING

CITY HALL : 340 NORTH WASHINGTON AVENUE : SCRANTON, PENNSYLVANIA 18503 : PHONE 570-348-4280 : FAX 570-348-4171

EXHIBIT 6

PERMITS

1. PennDot Highway Occupancy Permit (To work with PennDot Right-of-Way)
2. City of Scranton Building Permit (For Curb and Sidewalk Construction)
3. City of Scranton Electrical Permit (For lighting component)

Donald J. King, AICP, CFM
City Planner

Scranton
OECD
Office of Economic and
Community Development

Addendum 7.

Comprehensive Plan

BUREAU OF CITY PLANNING

CITY HALL : 340 NORTH WASHINGTON AVENUE : SCRANTON, PENNSYLVANIA 18503 : PHONE 570-348-4280 : FAX 570-348-4171

August 31, 2020

PA Department of Community and Economic Development
Center for Business Financing – Grants Office
Multimodal Transportation Fund
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

Re: Cedar Iron District Reconstruction Project
Multimodal Grant Application

Please accept this letter as evidence of support for the Multimodal Grant Application for funding to undertake improvements to the Cedar Iron District. The Cedar Iron District Reconstruction project entails the improvement of the streetscape along eight blocks of Cedar Avenue. This $1,334,309.00 million project will strengthen the connection between downtown Scranton and the residential and commercial districts in South Side. The improvements, through multiple phases, which will extend from Lackawanna Avenue to Birch Street, will include new sidewalks, lighting, trees, benches, curbs, crosswalks, and bike racks. These changes will provide greater safety for pedestrians and bicyclists and enhance the experience for those who shop, live, and work in South Scranton. These improvements are important steps in the revitalization of the Iron Furnaces and the surrounding area.

We have determined that the project is consistent with our comprehensive plan and specifically the stated goals of creating and enhancing a Mixed Use Corridor along these blocks of Cedar Ave and enhancing the connections of this area with the Central Business District. Further after a review of the project activities we have found that the project would be consistent with our zoning and planning requirements.

If you have any further needs or questions please do not hesitate to contact me at 570-348-4280 or dking@scrantonpa.gov.

Sincerely,

Donald J. King, AICP, CFM
City Planner

Scranton
OECD
Office of Economic and
Community Development

Addendum 8.

Governmental Support

Municipality is Applicant.

Scranton OECD
Office of Economic and Community Development

Addendum 9.

Legislative Approval

For Consideration before City Council and Mayor

Scranton OECD
Office of Economic and Community Development

Addendum 10.

Sales Agreement

Not applicable.

Scranton OECD
Office of Economic and Community Development

Addendum 11.

Appraisal

Not applicable.

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING – GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE CEDAR IRON DISTRICT RECONSTRUCTION PROJECT IN THE AMOUNT OF $1,546,449.00.

Very truly yours,

Joseph O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO._____

2020

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION THROUGH THE PENNSYLVANIA DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT GREENWAY TRAILS AND RECREATION PROGRAM IN THE AMOUNT OF $44,903.15 TO BE USED FOR EMERGENCY REPAIRS TO THE DAVIS TRAIL LOCATED IN NAY AUG PARK, SCRANTON, PENNSYLVANIA INCLUDING REPLACEMENT OF TWO (2) WOODEN OBSERVATION DECKS AND REPAIRS TO SAFETY RAILS.

WHEREAS, the City of Scranton desires to obtain funds from the Pennsylvania Department of Community and Economic Development Greenway Trails and Recreation Program in the amount of **$44,903.15** for emergency repairs to the Davis Trail in Nay Aug Park to replace two (2) wooden observation decks and safety rails along the trail. Please refer to the Project Description attached hereto as Exhibit "A" and the Cost Estimate attached hereto as Exhibit "B";

WHEREAS, the total project cost is estimated to be $52,827.23 based on a cost estimate provided by Scartelli Construction Services and General Contracting, Inc. Please refer to the estimate attached hereto as Exhibit "C";

WHEREAS, the City of Scranton will be working in partnership with the Scranton Municipal Recreational Authority who will be committing the required 15% funding match. Please refer to the Commitment Letter attached hereto as Exhibit "D;" and

WHEREAS, the funding will be used to demolish two (2) observation desks and rebuild to meet safety standards and replace safety rails.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate city officials are hereby authorized to apply for and execute a Grant Application, and if successful, a Grant Agreement, and any and all related documentation which may be necessary to complete the grant application including but not limited to the Grant Application through the Pennsylvania Department of Economic and Community Development Greenway Trails and Recreation Program in the amount of $44,903.15 for emergency repairs to the Davis Trail in Nay Aug Park, Scranton, Pennsylvania.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid, or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8335
Fax: (570) 207-0412
mamclane@scrantonpa.gov

Police Department
Maggie Perry
Grant Manager

SCRANTON

RECEIVED
SEP - 3 2020
DEPT. OF LAW
SCRANTON, PA

August 26, 2020

Atty. Jessica Eskra
City of Scranton
340 North Washington Avenue
Scranton, Pa 18503

Re: DCED Greenway, Trails and Recreation Grant Application

Atty. Eskra,

I respectfully request that you send legislation to City Council to apply for and execute $44,903 in grant funding through the Department of Community and Economic Development for a project at Nay Aug Park.

The purpose of this grant is for emergency repairs to the Davis Trail which include repairs to the wooden decking and safety rails. The Scranton Municipal Recreational Authority has committed $7,924 as the match requirement for this project.

If you have any questions or concerns please feel free to contact me at 558-8335.

Thank you,

Maggie Perry
Grant Manager

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The legislation is originating from the Scranton Municipal Recreational Authority

Summary and Facts of the legislation

A resolution is being requested to apply for an execute a grant contract through the Department of Economic and Community Development Greenway Trails and Recreation Program

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities

The specific goals and tasks includes emergency repairs to the Davis Trail in Nay Aug Park

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)

Initial cost is $52,827. The grant application is for $44,903 and the Scranton Municipal Recreational Authority is committing $7,924.

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

N/A

Priority Status/Deadlines, if any

September 30, 2020

Why should the Council unanimously support this legislation?

Without funding for repairs to the Davis Trail safety will become an issue.

PA Department of Community and Economic Development
Greenways, Trails and Recreation Program
City of Scranton
Project Description

The City of Scranton is requesting $44,903.15 in grant funding for emergency repairs to the Davis Trail. Nay Aug, Scranton's largest and most popular park, gives residents and visitors a touch of nature amid the city landscape. Nay Aug includes walking trails, picnic areas, two playgrounds, pool complex, and the Everhart Museum among other attractions. Nay Aug's David Wenzel Treehouse is the first of its kind in Pennsylvania, opened in 2007 it overlooks the Gorge rising an awesome 150 feet above. The Nay Aug Gorge, one of NEPA's most stunning sites, is fed by a 15-foot waterfall, was created at the end of the most recent ice age and was designated a National Natural Landmark in 1989. Nay Aug Park Gorge and Waterfall illustrates active landscape-forming processes from erosion of differentially resistant rocks. The National Natural Landmarks Program recognizes and encourages the conservation of sites that contain outstanding biological and geological resources. The Nay Aug Gorge and Waterfall consist of sedimentary rock units are important secondary features that demonstrate sedimentary processes, environments, and events in the history of the earth.

The Davis Trail is a 2-mile hiking trail that runs along the Nay Aug Gorge and waterfall. This trail allows for spectacular safe views of this National Landmark. The Davis Trail is kid and pet friendly and has a four-star rating on alltrails.com Thousands of individuals visit Nay Aug Park every year, this unique park is a staple of the community. As a result of the COVID-19 pandemic the City

EXHIBIT
tabbies
"A"

parks are being used now more than ever. As people are unable to travel as much as they may have planned this summer, they are venturing out to utilize all the local parks have to offer. The City is even marketing the parks through a "Park Passport" program which encourages residents to visit all of the City parks throughout the summer.

The Davis Trail is in need of emergency repairs in order to keep it safe and accessible. Unfortunately, the City is facing unprecedented budget deficits, as a result of the economic impact of COVID-19 and does not have the funding needed to address the safety issues of the Davis Trail. The requested grant funding would be used to repair the wooden decking and safety rails that run along the trail in several spots. This would allow the Davis Trail to remain accessible to the public or the foreseeable future.

Please see attached map of Nay Aug Park, a picture of the Nay Aug Waterfall and a picture of a portion of the Davis Trail

PA Department of Community and Economic Development
Greenway, Trails, and Recreation Program
City of Scranton
Cost Estimate

The City of Scranton is requesting $ 44, 903.15 in grant funding for emergency repairs to the Davis Trail located at Nay Aug Park in Scranton, PA. This funding would be used to replace wooden decking and safety rails along the trail. The total project cost is estimated to be $52,827.23, based on a cost estimate provided by Scartelli Construction Services & General Contracting Inc. (please see attached).

The City of Scranton will be working in partnership with the Scranton Municipal Recreational Authority. This Authority works to oversee Nay Aug Park and will be committing the required 15% funding match (please see attached Commitment Letter).

Total Project Cost: $52, 287.23

15% Match: $7,924.08

Grant Request: $44,903.15

EXHIBIT
tabbies
"B"

DON SCARTELLI
CONSTRUCTON SERVICES & GENERAL CONTRACTORS INC.
Scranton, PA 570.346.7280

1202 S Main Ave, Scranton PA 18504
Ph: 570-346-7280/Fax: 570-346-3584
E-Mail: Don@SCSGCI.comcastbiz.net

7/27/2020

S.M.R.A.
Nay Aug Park
Attn: Bob Gattens
528 Orchard Street
Scranton PA 18505

RE: Nay Aug Park - Scenic Overlook Decks on Davis Trail
(2) Each: (1) 15X32 and (1) 16X32

Mr. Gattens,
Upon your request, Scartelli Construction Services and General Contractors, Inc. hereby proposes to furnish and install all labor, material, and equipment necessary and to perform the work in a professional and workmanlike manner per the work scope listed below:

Scope of Work:

1	Supervision/Super Vehicle	$ 1,800.00
2	Mobilization/Demobilization	$ 1,875.00
3	Demolition of (2) decks	$ 3,875.00
4	8/4 Species Doug-Fir Material (2X6) @ 2 Locations	$ 14,000.00
5	Labor to install/remove/store/replace bench, etc. @ 2 Locations	$ 12,850.00
6	Rail repairs Material and Labor @ 2 Locations	$ 6,500.00
7	(1) Site Dumpster	$ 800.00
		$ 41,700.00
	20% OH/Profit	$ 8,340.00
		$ 50,040.00
	City Taxes/Permit 3.5%	$ 1,751.40
		$ 51,791.40
	2% Bond	$ 1,035.83
	Total:	$ 52,827.23

Sincerely,
Don Scartelli

Price valid for (30) days from date of proposal
ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signed: _____ Date of Acceptance: _____

Upon Request SMRA Nay Aug Davis Trail 7-27-20

EXHIBIT
tabbies
"C"

Scranton Municipal Recreational Authority
982 Providence Road
Scranton Pa 18505
570-561-7584

To Whom It May Concern,

The Scranton Municipal Recreational Authority is applying for funding to make repairs to the observation platforms on the Davis Trail. The trail is visited by hundreds of individuals per day. The SMRA is committed to back the project with 15% of the total cost of the repairs.

Thank you

Robert Gattens
Chairman
Scranton Municipal Recreational Authority
570-561-7584

EXHIBIT
tabbies
"D"

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**
Applicant: City of Scranton
Program Selected: Greenways, Trails and Recreation Program

Applicant Information

Applicant Entity Type:	Government
Applicant Name:	City of Scranton
NAICS Code	9211
FEIN/SSN Number	XXXXXXXXX
DUNS Number:	
CEO:	Paige Cognetti
CEO Title:	Mayor
SAP Vendor #:	XXXXXX
Contact Name:	Maggie
Contact Title:	Perry
Phone:	(570)-558-8335 Ext.
Fax:	(570)-207-0412
E-mail:	MaMcLane@scrantonpa.gov
Mailing Address:	340 N. Washington Avenue
City:	Scranton
State:	PA
Zip Code:	18503

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**
Applicant: City of Scranton
Program Selected: Greenways, Trails and Recreation Program

Enterprise Type

Indicate the types of enterprises that describe the organization listed above. You may select more than one type.

☐ Advanced Technology	☐ Agri-Processor	☐ Agri-Producer	☐ Authority	☐ Biotechnology / Life Sciences
☐ Business Financial Services	☐ Call Center	☐ Child Care Center	☐ Commercial	☐ Community Dev. Provider
☐ Computer & Clerical Operators	☐ Defense Related	☐ Economic Dev. Provider	☐ Educational Facility	☐ Emergency Responder
☐ Environment and Conservation	☐ Exempt Facility	☐ Export Manufacturing	☐ Export Service	☐ Food Processing
☑ Government	☐ Healthcare	☐ Hospitality	☐ Industrial	☐ Manufacturing
☐ Mining	☐ Other	☐ Professional Services	☐ Recycling	☐ Regional & National Headquarters
☐ Research & Development	☐ Retail	☐ Social Services Provider	☐ Tourism Promotion	☐ Warehouse & Terminal

Government,

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**
Applicant: City of Scranton
Program Selected: Greenways, Trails and Recreation Program

Project Overview

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**

Applicant: City of Scranton

Program Selected: Greenways, Trails and Recreation Program

Project Overview

Project Name:

Nay Aug Park Davis Trail

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED about your project?

No

If yes, indicate who:

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**

Applicant: City of Scranton

Program Selected: Greenways, Trails and Recreation Program

Project Site Locations

Address:	Nay Aug Road
City:	Scranton
State:	PA
Zip Code:	18510
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112), Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**

Applicant: City of Scranton

Program Selected: Greenways, Trails and Recreation Program

Project Budget

	Greenways, Trails and Recreation Program	Scr. Municipal Rec. Authority Local	Total
Miscellaneous	$44,903.15	$7,924.08	
Demolition	$3,875.00	$.00	$3,875.00
Equipment	$800.00	$.00	$800.00
Supervision/Super Vehicle	$1,800.00	$.00	$1,800.00
2% Bond	$1,035.83	$.00	$1,035.83
Materials	$6,075.92	$7,924.08	$14,000.00
Permit Fees	$1,751.40	$.00	$1,751.40
Labor	$19,350.00	$.00	$19,350.00
Mobilization/Demobilization	$1,875.00	$.00	$1,875.00
OH/Profit	$8,340.00	$.00	$8,340.00
Total	$44,903.15	$7,924.08	
		Budget Total:	$52,827.23

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Contractor Estimates

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details.

The City of Scranton is requesting $ 44, 903.15 in grant funding for emergency repairs to the Davis Trail located at Nay Aug Park in Scranton, PA. This funding would be used to replace wooden decking and safety rails along the trail. The total project cost is estimated to be $52,827.23, based on a cost estimate provided by Scartelli Construction Services & General Contracting Inc. (please see attached).

The City of Scranton will be working in partnership with the Scranton Municipal Recreational Authority. This Authority works to oversee Nay Aug Park and will be committing the required 15% funding match (please see attached Commitment Letter).

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**

Applicant: City of Scranton

Program Selected: Greenways, Trails and Recreation Program

Project Budget

Total Project Cost: $52, 287.23

15% Match: $7,924.08

Grant Request: $44,903.15

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**

Applicant: City of Scranton

Program Selected: Greenways, Trails and Recreation Program

Project Narrative

What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

The Davis Trail is a 2 mile hiking trail that runs along the Nay Aug Gorge and waterfall. This trail allows for spectacular safe views of this National Landmark. The Davis Trail is kid and pet friendly and has a four star rating on alltrails.com Thousands of individuals visit Nay Aug Park every year, this unique park is a staple of the community. The requested grant funding would be used to repair portions of the trail that are not safe. The goal of this project is to keep the Davis Trail accessible to the public for the foreseeable future.

How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

The goal will be accomplished by repairing the wooden decking and safety rails that run along portions of the Davis Trail.

How do you plan to use the funds?

Should include specific use of funds and reflect the budget provided with the application.

Funding will be used to :

- demolish 2 observation decks and rebuild to meet safety standards
- replace safety rails

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

This project will be completed within 12 months.

January-March- RFQ process

March-June- Design

July-September- Construction

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**
Applicant: City of Scranton
Program Selected: Greenways, Trails and Recreation Program

Program Addenda

In addition to the Electronic Single Application (ESA), the Applicant shall upload the following to the ESA. All items marked with a red diamond are required to be uploaded to the application for electronic submission. The items that are not marked with a red diamond should also be uploaded if they are applicable to the project. For a more detailed explanation of the items below, please refer to Appendix I of the program guidelines.

I understand this application requires a $100 application fee to be paid electronically before submitting the online application.
Yes

1. Project Description

Uploaded Documents
1. Project Description.pdf View

2. Cost Estimate

Uploaded Documents
2.Cost Estimate.pdf View

3. Matching Funds Commitment

Uploaded Documents
3. Matching Funds.pdf View

4. Color-Coded Map

Uploaded Documents
4. Map.pdf View

5. Permits

Uploaded Documents
5. Permits.pdf View

6. Planning Letter

Uploaded Documents

Single Application for Assistance

Web Application Id: 8457681 **Single Application Id: 202007306869**
Applicant: City of Scranton
Program Selected: Greenways, Trails and Recreation Program

Program Addenda

6. Planning Letter.pdf View

7. Resolution

Uploaded Documents
7. Resolution.pdf View

8. Acquisition Documents

Uploaded Documents

9. Acquisition Consent Letter

Uploaded Documents

DCED has implemented an electronic contracting procedure for awarded funds using an e-signature process. Please provide the name, title, and email address of two authorized individuals who will execute a contract, ***if awarded***. Staff will verify the accuracy of information prior to contracting, as necessary.

1. Name:
Maggie Perry

Title:
Grant Manager

Email:
mamclane@scrantonpa.gov

2. Name:
Carl Deeley

Title:
Business Administrator

Email:
cdeeley@scrantonpa.gov

Pennsylvania Department of Community and Economic Development

Single Application for Assistance

Single Application #: 202007306869

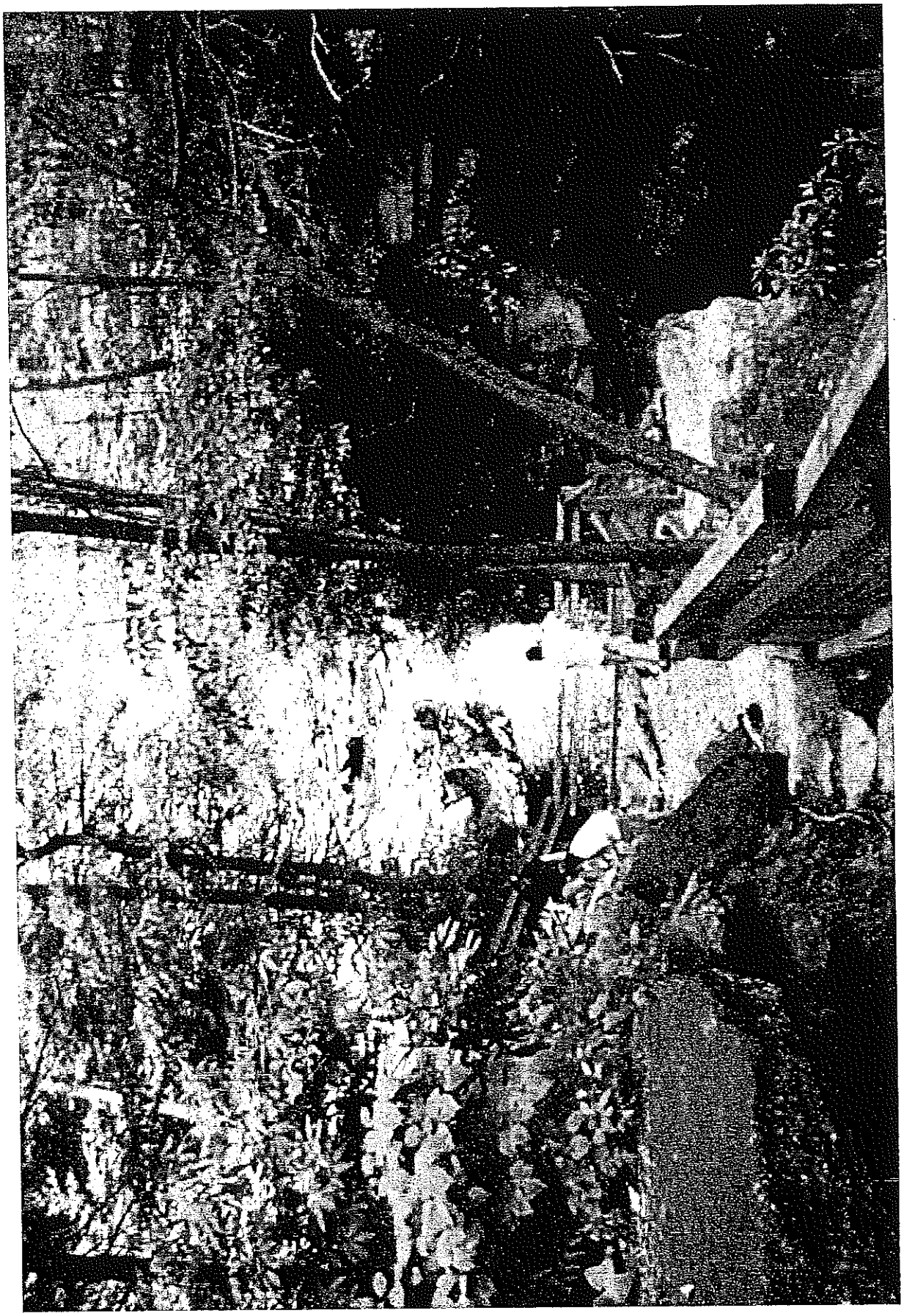
This page must accompany all required supplemental information **Mail** to:

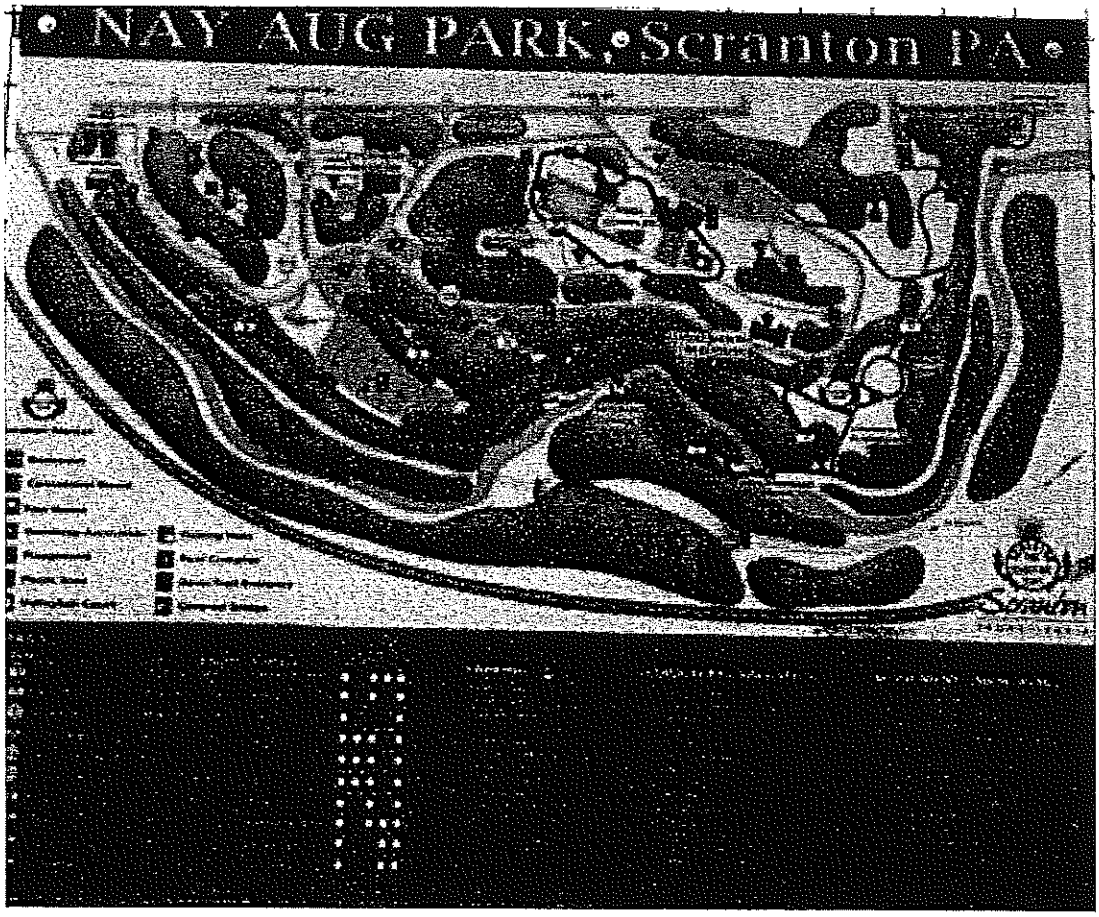
Pennsylvania Department of Community and Economic Development
Commonwealth Keystone Building
Attn: Customer Service Center
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

I hereby certify that all information contained in the single application and supporting materials submitted to DCED via the Internet, Single Application # 202007306869 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant, and I also certify that, if applying on behalf of the applicant, I have verified with an authorized representative of the Applicant that such information is true and correct and accurately represents the status and economic condition of the Applicant. I also understand that if I knowingly make a false statement or overvalue a security to obtain a grant and/or loan from the Commonwealth of Pennsylvania, I may be subject to criminal prosecution in accordance with 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and 31 U.S.C. §§ 3729 and 3802 (relating to false claims and statements).

Signature: Maggie Perry

The Pennsylvania Department of Community and Economic Development reserves the right to accept or reject any or all applications submitted on the Single Application for Assistance contingent upon available funding sources and respective applicant eligibility.




NAY AUG PARK, Scranton PA

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 9, 2020

RECEIVED

SEP - 9 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION THROUGH THE PENNSYLVANIA DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT GREENWAY TRAILS AND RECREATION PROGRAM IN THE AMOUNT OF $44,903.15 TO BE USED FOR EMERGENCY REPAIRS TO THE DAVIS TRAIL LOCATED IN NAY AUG PARK, SCRANTON, PENNSYLVANIA INCLUDING REPLACEMENT OF TWO (2) WOODEN OBSERVATION DECKS AND REPAIRS TO SAFETY RAILS.

Respectfully,

Joseph O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO._____

2020

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BLIGHT REMEDIATION PROGRAM IN THE AMOUNT OF $297,219.84 TO IMPLEMENT A TWO (2) PHASE BLIGHT REMEDIATION PROJECT INCLUDING DEMOLITION OF CITY-OWNED STRUCTURES IN PUBLIC PARKS AND DEMOLITION OF PRIVATELY-OWNED STRUCTURES THAT HAVE BEEN DEEMED HAZARDOUS.

WHEREAS, the City of Scranton is desirous of obtaining funds from the Pennsylvania Department of Community and Economic Development ("DCED") Blight Remediation Program in the amount of $297,219.84 to demolish certain structures located on both City-owned and Privately-owned property that have been deemed hazardous. A copy of the grant application ("Grant Application") and supplemental items are attached hereto as Exhibit "A" and incorporated herein as if set forth at length; and

WHEREAS, the City-owned properties are as follows:

1. The bath house at Weston Field Park Complex;
2. The pool and bath house located at the Penn Ridge Pool Complex;
3. The bath house, concession stand, and announcer tower at Connell Park.; and

WHEREAS, the Privately-owners structures include as follows

1. 2939 Birney Avenue;
2. 1658 Brick Street;
3. 630 Clay Avenue;
4. 1446 Meylert Avenue;
5. 4 Plum Place;
6. 6 Plum Place;
7. 601 Wheeler Avenue;
8. 321 Warrant Street; and

WHEREAS, the funding would allow for the above-named hazardous structures to be demolished for the betterment of the public's health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate city officials are hereby authorized to apply for and execute a Grant Application, and if successful, a Grant Agreement, and any and all

related documentation which may be necessary to complete the grant application including but not limited to the Grant Application.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid, or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Police Department
Maggie Perry
Grant Manager

Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8335
Fax: (570) 207-0412
mamclane@scrantonpa.gov

SCRANTON

August 26, 2020

RECEIVED
SEP - 3 2020
DEPT. OF LAW
SCRANTON, PA

Atty. Jessica Eskra
City of Scranton
340 North Washington Avenue
Scranton, Pa 18503

Re: DCED Blight Remediation Program

Atty. Eskra,

I respectfully request that you send legislation to City Council to apply for and execute **$297,219.84** in grant funding through the Department of Community and Economic Development Blight Remediation Program.

The City of Scranton is requesting grant funding to implement a Blight Remediation Project. This project consists of two phases: (1) demolition of City owned structures in public parks, (2) demolition of privately-owned structures that have been deemed hazardous.

<u>City Owned Structures</u>:

1. Weston Field- bath house-
2. Penn Ridge Pool Complex- pool and bath house
3. Connell Park- bath house

- Concession stand and announcer towner

Privately Owned Structures:

- 2939 Birney Avenue

-1658 Brick Street

- 630 Clay Avenue

- 1446 Meylert Avenue

- 4 Plum Place

- 6 Plum Place

- 601 Wheeler Avenue

- 321 Warren Street

If you have any questions or concerns, please feel free to contact.

Thank you,

Maggie Perry

Maggie Perry

Grant Manager

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The legislation is originating from the Office of Economic and Community Development

Summary and Facts of the legislation

A resolution is being requested to apply for an execute a grant contract through the Department of Economic and Community Development Blight Remediation Program

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities

The specific goals and tasks include demolition of un-used structures in City parks and 8 private properties

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)

The cost of the project is $297,219

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

N/A

Priority Status/Deadlines, if any

September 30, 2020

Why should the Council unanimously support this legislation?

This funding would allow for hazardous structures to be demolished

Include any other pertinent details and/or relevant information that the Council should be aware of:

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id: 202007306881**

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Applicant Information

Applicant Entity Type:	Government
Applicant Name:	City of Scranton
NAICS Code	9211
FEIN/SSN Number	XXXXXXXXX
DUNS Number:	
CEO:	Paige Cognetti
CEO Title:	Mayor
SAP Vendor #:	XXXXXX
Contact Name:	Maggie
Contact Title:	Perry
Phone:	(570)-558-8335 Ext.
Fax:	(570)-207-0412
E-mail:	MaMcLane@scrantonpa.gov
Mailing Address:	340 N. Washington Avenue
City:	Scranton
State:	PA
Zip Code:	18503

EXHIBIT "A"

Single Application for Assistance

Web Application Id: 8415756 Single Application Id: 202007306881

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Enterprise Type

Indicate the types of enterprises that describe the organization listed above. You may select more than one type.

☐ Advanced Technology	☐ Agri-Processor	☐ Agri-Producer	☐ Authority	☐ Biotechnology / Life Sciences
☐ Business Financial Services	☐ Call Center	☐ Child Care Center	☐ Commercial	☐ Community Dev. Provider
☐ Computer & Clerical Operators	☐ Defense Related	☐ Economic Dev. Provider	☐ Educational Facility	☐ Emergency Responder
☐ Environment and Conservation	☐ Exempt Facility	☐ Export Manufacturing	☐ Export Service	☐ Food Processing
☑ Government	☐ Healthcare	☐ Hospitality	☐ Industrial	☐ Manufacturing
☐ Mining	☐ Other	☐ Professional Services	☐ Recycling	☐ Regional & National Headquarters
☐ Research & Development	☐ Retail	☐ Social Services Provider	☐ Tourism Promotion	☐ Warehouse & Terminal

Government,

Single Application for Assistance

Web Application Id: 8415756 Single Application Id: 202007306881

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Overview

Single Application for Assistance

Web Application Id: 8415756 Single Application Id: 202007306881

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Overview

Project Name:

City of Scranton Blight Project

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED about your project?

No

If yes, indicate who:

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id:** 202007306881

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Site Locations

Address:	982 Providence Road (Weston Field)
City:	Scranton
State:	PA
Zip Code:	18508
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112), Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Address:	Capouse Avenue (Penn Ridge Pool Complex)
City:	Scranton
State:	PA
Zip Code:	18509
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112), Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id:** 202007306881

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Site Locations

Address:	800 Gibbons Street (Connell Park)
City:	Scranton
State:	PA
Zip Code:	18505
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112), Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Address:	2939 Birney Avenue
City:	Scranton
State:	PA
Zip Code:	18505
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112), Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id:** 202007306881

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Site Locations

Address:	1658 Brick Street
City:	Scranton
State:	PA
Zip Code:	18505
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112), Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Address:	630 Clay Avenue
City:	Scranton
State:	PA
Zip Code:	18505
County:	Lackawanna
Municipality:	Scranton City
PA House:	Kyle Mullins (112), Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id: 202007306881**

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Budget

	Blight Remediation Program	Total
Infrastructure / Site Preparation	$271,000.00	
Demolition	$271,000.00	$271,000.00
Related Costs	$2,200.00	
Legal Costs	$2,200.00	$2,200.00
Miscellaneous	$24,019.84	
Inspection	$18,192.00	$18,192.00
Administrative Costs	$5,827.84	$5,827.84
Total	$297,219.84	
	Budget Total:	$297,219.84

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Contractor Estimates

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details.

City Owned Structures:
The cost for the demolition of City owned structures is based on an estimate provided by BRDARIC Excavating, Inc. Based on this estimate the demolition of City owned structures located in 3 City parks is as follows:
1. Weston Field- bath house- $25,000
2. Penn Ridge Pool Complex- pool and bath house- $100,000
3. Connell Park- bath house- $25,000
- Concession stand and announcer towner- $25,000
Total City Owned Structure Cost: $175,000

Privately Owned Structures:
The City of Scranton has a contract with BRDARIC Excavating, Inc. for demolition purposes. The cost for the demolition of the privately owned sites listed in this grant is based on the average cost of the inspection and

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id: 202007306881**
Applicant: City of Scranton
Program Selected: Blight Remediation Program

Project Budget

demolition of structures of similar size. The average cost for title search, inspection and demotion is as follows:Title Search: $275.00
Pre-asbestos inspection services: $2,274.00
Demolition: $12,000.00
Total: $14,549
The City will be demolishing 8 properties with this funding, total cost for all 8 properties is estimated to be $116,392

Total Cost for Demolition Activities: $291,392

2% Administrative cost for advertising of RFQ and staff expenses to administer grant- $ 5,827.84

Total Project Cost: $297,219.84

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id: 202007306881**

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Narrative

What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

The City of Scranton is requesting funding to implement a Blight Remediation Project. Through this funding the City will demonstrate its dedication to economic development and neighborhood revitalization by demolishing both private and public properties that are hazardous and have negative impacts of quality of life and property values. This project is part of a larger Economic Development Strategic Plan that the City of Scranton is in the process of developing.

How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

The goal of fostering economic development and neighborhood revitalization will be achieved in two ways. First, my remediating 3 City parks which will demonstrate the City's dedication to the neighborhood and also increase use of the parks. Second, through demolishing private properties that have been on the City's demolition list for over 5 years. These properties are all deemed hazardous and have negative impact on the surrounding neighborhoods.

How do you plan to use the funds?

Should include specific use of funds and reflect the budget provided with the application.

Funding will be used for the demolition costs associated with City owned structures which include the Weston Field bath house, Penn Ridge pool complex, Connell Park bath house, concession stand and announcer tower.

As well as 8 privately owned properties which include:

2939 Birney Avenue
1658 Brick Street
630 Clay Avenue
1446 Meylert Avenue
4 Plum Place
6 Plum Place
601 Wheeler Avenue
321 Warren Street

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

The demolition owned process for the City owned properties would start immediately. The entire Blight Remediation Project would be complete in less than 12 months.

January 2020- The entire Blight Remediation Project would be put up for bid, including both the City owned and privately owned structures

March 2020- Contract awarded

April 2020- Demolition of City properties would start
- Title Searches for privately owned properties

June 2020- Demolition of City properties would be completed
- Demolition of privately owned properties would begin

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id: 202007306881**
Applicant: City of Scranton
Program Selected: Blight Remediation Program

Project Narrative

October 2020- Demolition of privately owned properties would be completed

November 2020- Blight Remediation Project completed

Single Application for Assistance

Web Application Id: 8415756 Single Application Id: 202007306881

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Program Addenda

In addition to the Single Application, the Applicant shall submit the following list of items. All items marked with a red diamond are required to be uploaded to the application. The items that are not required should be uploaded if they are applicable to the project.

I understand this application requires a $100 application fee, to be paid electronically before submitting the online application.

Yes

Exhibit 1: Project Description

Provide a description of the project which discusses all of the following:

A. a clear, concise and focused description of the proposed project to include specific project activities and expected results;
B. the specific location of the project site;
C. current owner of the project site;
D. the estimated start and end dates for project costs which, for acquisition only projects, should include the timeframe for demolition and source of funds;
E. the names of the municipalities that will participate in and benefit from the project; and
F. as applicable, economic development impacts of the proposed project.

Uploaded Documents

1. Project Description.pdf View

Exhibit 2: Cost Estimate

A thorough and detailed estimate for the total project costs. The estimate must be prepared by a qualified professional and should be accompanied where appropriate by copies of the signed bid/quotations, contractor estimates, sales agreements or other documentation that verify project cost estimates.

Uploaded Documents

2. Cost Estimate.pdf View

Exhibit 3: Matching Funds Commitment

Provide funding commitment letters from all other project funding sources (including equity commitments).

- Funding commitments or term sheets provided by lending institutions must include the term, rate, and collateral conditions, and must be signed and dated.
- Funding commitments of equity from the applicant or private third party must be signed and dated (indicating the amount of funds being committed) and be accompanied by documentation (such as audited financial statements) showing the ability to commit such funds.

Applicants requesting a waiver must provide the median household income information required to justify the request.

Uploaded Documents

Single Application for Assistance

Web Application Id: 8415756 Single Application Id: 202007306881

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Program Addenda

3. Matching Funds Commitment.pdf View

Exhibit 4: Color-coded Map

For Blight Remediation Projects, provide a color-coded map or plot plan to include street names and project boundaries detailing the location of the proposed project.

Uploaded Documents

Blight map.pdf View

Exhibit 5: Permits

A list of all state, federal, and local planning and permit approvals required for the project.

Uploaded Documents

5. Planning Letter.pdf View

Exhibit 6: Resolution

Provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating two officials by title to execute all documents, describing briefly the project scope, and identifying the grant amount.

Download Blight Program - Appendix II Sample Resolution.docx

Uploaded Documents

6. Resolution.pdf View

Exhibit 8: Land Acquisition Documents

For acquisition projects, please provide the following:

- Copy of the sales agreement or easement
- An appraisal prepared by either a Member, Appraisers Institute (MAI) formerly Institute of Real Estate Appraisers or a PA State Certified Appraiser,

Uploaded Documents

Exhibit 9: Blight Plan

As applicable, provide a copy of the current local Blight Plan which must identify, at a minimum, address and ownership status of each problem

Single Application for Assistance

Web Application Id: 8415756 **Single Application Id: 202007306881**

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Program Addenda

property, relevant locational information (e.g. is it located on a gateway street, in the central business district, in a floodplain, etc.), and existing tools to address blight.

Uploaded Documents

9. Lackawanna County Blight Strategy.pdf View

Pennsylvania Department of Community and Economic Development

Single Application for Assistance

Single Application #: 202007306881

This page must accompany all required supplemental information **Mail** to:

Pennsylvania Department of Community and Economic Development
Commonwealth Keystone Building
Attn: Customer Service Center
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

I hereby certify that all information contained in the single application and supporting materials submitted to DCED via the Internet, Single Application # 202007306881 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant, and I also certify that, if applying on behalf of the applicant, I have verified with an authorized representative of the Applicant that such information is true and correct and accurately represents the status and economic condition of the Applicant. I also understand that if I knowingly make a false statement or overvalue a security to obtain a grant and/or loan from the Commonwealth of Pennsylvania, I may be subject to criminal prosecution in accordance with 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and 31 U.S.C. §§ 3729 and 3802 (relating to false claims and statements).

Signature: Maggie Perry

The Pennsylvania Department of Community and Economic Development reserves the right to accept or reject any or all applications submitted on the Single Application for Assistance contingent upon available funding sources and respective applicant eligibility.

Pennsylvania Department of Community and Economic Development
Blight Remediation Program
City of Scranton
Project Description

The City of Scranton is requesting $297,219.84 in funding to implement a Blight Remediation Project.

Scranton, located in Lackawanna County, is Pennsylvania's 6th most populated city with 77, 218 residents. A leader of the northeastern section of the Commonwealth, Scranton is the location of five institutions of higher education (University of Scranton, Marywood University, Lackawanna College, Johnson College and the Geisinger Commonwealth School of Medicine) as well as three of the largest hospitals in the area (Geisinger Community Medical Center, Commonwealth Health Regional Hospital and Commonwealth Health Moses Taylor Hospital). Scranton's median household income is $39,066 which is 35% below Pennsylvania's median household income of $60,905. Currently Scranton has a 23% poverty rate which is almost double Pennsylvania's poverty rate of 12.2%.[1] Additionally, Scranton is the location of six Opportunity Zones.

The City of Scranton has been an ACT 47 distressed municipality since 1992 and due to the current pandemic crisis caused by COVID-19, Scranton's budget will be facing multimillion-dollar deficits over the next three years causing the City to extend the period of ACT 47 distressed status for an additional 18 months.[2] Despite Scranton's financial setbacks, the City government is dedicated to revitalization and economic development. Scranton is a modern,

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[1] https://www.census.gov/quickfacts/scrantoncitypennsylvania

[2] "Scranton City Council Approves 18month ACT 47 Extension". *Scranton Times*, July 21, 2020. https://www.thetimes-tribune.com/news/scranton-city-council-approves-18-month-act-47-extension/article_0837f9a0-5dc2-524a-9cee-6a04e9c35932.html

progressive area, offering residents an affordable cost of living, high quality of life, superior educational and healthcare systems. Numerous cultural amenities combined with short commute times and affordable, safe and clean neighborhoods make Scranton a location of choice to live and work. This is why in 2017 Scranton was ranked as one of the top 100 places to live in the United States by *USA Today*.

A large part of Scranton's revitalization and economic development efforts focus on blight remediation. Neighborhood blight and the presence of vacant and abandoned properties have profound negative impacts on affected communities. Blighted properties decrease surrounding property values, erode the health of local housing markets, pose safety hazards, and reduce local tax revenue.[3] In a 2018 assessment-Scranton had the highest percent of vacant properties in Lackawanna County, half of the vacant properties have been vacant for over 36 months. According to the American Community Survey data, Scranton's vacancy rate is 14.2%; a vacancy rate in excess of 10% is indicative of a weaker housing market that often results in lower housing prices.

The City government understands how blight can impact property values and economic development which is why blight remediation has become a major focus of Scranton's economic development strategy. The City of Scranton is partnering with Lackawanna County and NeighborWorks Northeastern Pennsylvania to support a "Blight Task Force" which will utilize assets from all partners to address the incidence of blighted properties throughout the area. As a contributing partner to the Lackawanna County Blight Action Plan (2019). This plan focuses on prevention, remediation and redevelopment; Scranton is tasked with conducting independent

[3] https://www.huduser.gov/portal/pdredge/pdr-edge-featd-article-012218.html

review of ticketing ordinance to recommend improvements and enacting 10 year property tax abatement on improvements to properties in Scranton.

At a recent round table discussion was held at Scranton City Hall, City leaders met with federal officials and local stakeholders on the issue of blight hosted by NeighborWorks Northeast Pennsylvania. The nonprofit and Lackawanna County Land Bank are together running a Blight to Bright program to address the issue, which the city and other community organizations are also targeting.[4] The City of Scranton intends to take a proactive approach in blight remediation and understands that coordination is the key to getting the blight problem in Scranton under control. Scranton is in the process of developing an Economic Development Strategic Plan. This plan will rely heavily on the input and coordination of stakeholders. Additionally, this plan will adopt the Lackawanna County Blight Action Plan as part of the economic development strategy.

The requested funding will be used in two ways:

City Structures:

Funding will be used to demolish structures in City parks that have not been in use for many years and are breeding grounds for insects, rodents and criminal activity. Scranton is home to 23 City parks, many of which are equipped with playgrounds, pavilions, basketball courts and baseball fields. The City is invested in increasing use of the City parks, especially during this time when options for travel and other summer fun are limited due to COVID-19. The blight remediation plan for the City parks is part of an overall plan to improve the parks and increase

[4] https://www.thetimes-tribune.com/news/federal-officials-tout-opportunity-zone-potential-discuss-blight-during-scranton-visit/article_093648bc-201a-5c5a-b598-f0e0c7daca34.html

use. Currently all of the parks are being assessed to determine needs and future investment in the parks. In July 2020 Scranton implemented a "City Parks Passport" program, in an effort to encourage people to utilize parks more. You can pick up a "passport" at Weston Fieldhouse or City Hall. As you visit each park, track your progress by taking pictures of your stops, and post them to social media with the hashtag #ScrantonParks2020.

By utilizing funding to demolish these structures the City is demonstrating its commitment to neighborhood revitalization efforts and investment in City parks. The added benefit of demolishing City owned structures is the process can begin immediately because title searches and other possible legal roadblocks are not applicable. The structures to be demolished include Weston Field bathhouse, Penn Ridge Pool Complex, and Connell Park bath house, concession stand and announcer tower.

Privately Owned Properties:

Scranton has over 35,000 housing units with a 14.2% vacancy rate, but only has the funding available to demolish XX number of units each year through Housing Urban Development funding. This leaves a large number of vacant hazardous properties standing in neighborhoods for years. Neighborhood revitalization and investment gets stalled when it is surrounded by blighted vacant properties, causing understandable frustration to the City's homeowners and taxpayers. To alleviate this frustration and develop a more comprehensive blight plan the City is working with Lackawanna County and NeighborWorks Northeastern Pennsylvania on the Blight Task Force as well as looking at other funding streams, such as this grant opportunity, to demolish more properties as quickly as possible.

The current process for demolition of a nuisance or hazardous structures starts with a complaint to Scranton's License, Inspections and Permits Department (LIPS). That complaint is then followed up on by a housing inspector who prepares a report of the property to be submitted to the LIPS Director. This report contains: original complaint, property owner information if available, first notice about inspector's finding, pictures, follow up letter including quality of life ticket, follow up pictures, any additional complaints and information that is found on the property. Based on the report the LIPS Director who then determines if the violations fall under the International Property Maintenance Code. The Director will then produce a letter stating that the poetry is deemed a hazardous structure, that letter is sent to the homeowner and the structure is placed on demolition list. The Director then applies during open enrollment for funding from the City of Scranton's Office of Economic and Community Development Community Development Block Grant. The City of Scranton is in the process of updating and streamlining this process for quicker response, availability of different funding streams and levering of resources from partners.

The requested funding would be used to demolition eight hazardous structures that have been on the Demolition List for over five years. These structures include:

- 2939 Birney Avenue
-1658 Brick Street
- 630 Clay Avenue
- 1446 Meylert Avenue
- 4 Plum Place
- 6 Plum Place

- 601Wheeler Avenue

- 321 Warren Street

Pennsylvania Department of Community and Economic Development
Blight Remediation Program
City of Scranton
Cost Estimate

The City of Scranton is requesting grant funding to implement a Blight Remediation Project. This project consists of two phases: (1) demolition of City owned structures in public parks, (2) demolition of privately-owned structures that have been deemed hazardous.

City Owned Structures:

The cost for the demolition of City owned structures is based on an estimate provided by BRDARIC Excavating, Inc. Based on this estimate the demolition of City owned structures located in 3 City parks is as follows:

1. Weston Field- bath house- $25,000
2. Penn Ridge Pool Complex- pool and bath house- $100,000
3. Connell Park- bath house- $25,000

- Concession stand and announcer towner- $25,000

Total City Owned Structure Cost: $175,000

Privately Owned Structures:

The City of Scranton has a contract with BRDARIC Excavating, Inc. for demolition purposes. The cost for the demolition of the privately-owned sites listed in this grant is based on the average cost of the inspection and demolition of structures of similar size. The average cost for title search, inspection and demotion is as follows: Title Search: $275.00

Pre-asbestos inspection services: $2,274.00

Demolition: $12,000.00

Total: $14,549

The City will be demolishing 8 properties with this funding, total cost for all 8 properties is estimated to be $116,392

Total Cost for Demolition Activities: $291,392

2% Administrative cost for advertising of RFQ and staff expenses to administer grant- $5,827.84

Total Project Cost: $297,219.84

PROPOSAL

BRDARIC EXCAVATING, INC.

John P. Brdaric
913 Miller Street
Luzerne, Pa. 18709
Phone: (570) 287-7279 brdaricexc@comcast.net Fax: (570) 287-3379

Proposal submitted to
City of Scranton, Office of Economic & Comm Devel. 570-348-4216 July 23, 2020
340 North Washington Ave BUDGET PRICING for demolition of two structures
Scranton PA 18503 Weston Field and Penn Ridge Swim, Scranton, Pa.
Attn: Rachel Schwartz Fax: 570-348-4123 rschwartz@scrantonpa.gov

We hereby submit specifications and estimates for

BUDGET PRICING for the demolition of the bath house at Weston Field and two buildings and pool at Penn Ridge Swim Complex on Capouse Ave, Scranton, Pa.

Demolition will include demolishing the structures, removal of all debris from the structure and backfilling the basement area with clean fill. The foundations and floor slab will be broken up and used in the deepest portions of the backfill. The area will be graded to meet the existing surrounding contours.

All salvage will become the property of the demolition contractor. No asbestos or hazardous waste removal is included. No topsoil or seeding is included.

Pricing for bath house at Weston Field: $25,000.00

Pricing for two buildings and pool at Penn Ridge Swim Complex on Capouse Ave: $100,000.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
---see above pricing---- ($ See above pricing

Payment to be made as follows:

Guaranteed funds in place before the start of the project, 2% / month service charge after 30 days.
One half of the bid price required before the start of the project.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Sidewalk and driveway repairs resulting from access to the project is not included. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature J. P. Brdaric, Inc.

Note: This proposal may be withdrawn by Brdaric Excavating, Inc. if not accepted within 30 days.

Acceptance of Proposal

The above specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____

OECD/LIPs Demolished Properties

Cost breakdown:

1. **948 N. Main Avenue**
- Title Search: $281.50
- Pre-asbestos inspection services: $1,320.00
- Demolition: Waiting for invoice
  Total: $N/A

2. **1121 Stafford Avenue**
- Title Search: $275.00
- Pre-asbestos inspection services: $2,274.00
- Demolition: $12,000.00
  Total: $14,549

3. **1516 Olive Street**
- Title Search: $290.00
- Pre-asbestos inspection services: $594.00
- Demolition: $9,000.00
  Total: $9,884.00

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BLIGHT REMEDIATION PROGRAM IN THE AMOUNT OF $297,219.84 TO IMPLEMENT A TWO (2) PHASE BLIGHT REMEDIATION PROJECT INCLUDING DEMOLITION OF CITY-OWNED STRUCTURES IN PUBLIC PARKS AND DEMOLITION OF PRIVATELY-OWNED STRUCTURES THAT HAVE BEEN DEEMED HAZARDOUS.

Very truly yours,

Joseph O'Brien (AS)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO._____

2020

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FLOOD MITIGATION PROGRAM IN THE AMOUNT OF $322,569.00 TO ASSIST IN THE ACQUISITION AND DEMOLITION OF THREE (3) PROPERTIES IN SCRANTON'S WESTSIDE: 2404 JACKSON STREET, SCRANTON, PA 18504; 120 N. MERRIFIELD AVENUE, SCRANTON, PA 18504; AND 122 N. MERRIFIELD AVENUE, SCRANTON, PA 18504.

WHEREAS, the City of Scranton is desirous of obtaining funds from the Pennsylvania Department of Community and Economic Development ("DCED") Flood Mitigation Program in the amount of $322,569.00 to acquire and demolish properties located at 2404 Jackson Street, Scranton, Pa 18504; 120 N. Merrifield Avenue, Scranton, Pa 18504; And 122 N. Merrifield Avenue, Scranton, Pa 18504 (collectively hereafter referred to as "the Properties").

WHEREAS, the City has committed $56,924.00, which represents the grant's 15% match requirement; and

WHEREAS, the Properties are multiple loss properties located around the Merrifield Pump Station and have had multiple flood problems over the course of many years; and

WHEREAS, acquiring these properties would help the owners avoid future losses and allow the City to eventually rebuild the flood plan and an adequate pump station for this area; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate city officials are hereby authorized to apply for and execute a Grant Application, and if successful, a Grant Agreement, and any and all related documentation which may be necessary to complete the grant application including but not limited to the Grant Application.

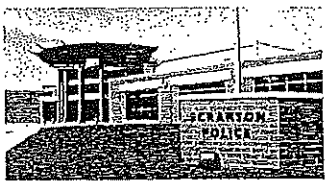
SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid, or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

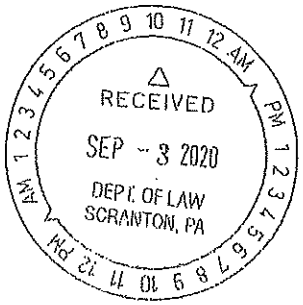
Maggie Perry
Grant Manager

Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8335
Fax: (570) 207-0412
mamclane@scrantonpa.gov



SCRANTON

August 26, 2020



Atty. Jessica Eskra
City of Scranton
340 North Washington Avenue
Scranton, Pa 18503

Re: DCED Flood Mitigation Grant Application

Atty. Eskra,

I respectfully request that you send legislation to City Council to apply for and execute **$322,569** in grant funding through the Department of Community and Economic Development Flood Mitigation Program. The City of Scranton is requesting grant funding for the acquisition and demolition of 3 properties in Scranton's westside. These properties are multiple loss properties around the Merrifield Pump Station and have had flood problems for years. The properties to be acquired and demolished include:

- 2404 Jackson Street, Scranton, Pa 18504
- 120 N. Merrifield Avenue, Scranton, Pa 18504
- 122 N. Merrifield Avenue, Scranton, Pa 18504

The City has committed $56,924 toward the project to satisfy the 15% match requirement.

Thank you,

Maggie Perry
Grant Manager

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The legislation is originating from the Department of Public Works

Summary and Facts of the legislation

A resolution is being requested to apply for an execute a grant contract through the Department of Economic and Community Development Flood Mitigation Program

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities

These properties are multiple loss properties around the Merrifield Pump Station and have had flood problems for years. Through the acquisition and demolition of these properties the City will eventually be able to rebuild the flood plain and an adequate pump station for this area.

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)

The cost of the project is $322,569

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

N/A

Priority Status/Deadlines, if any

September 30, 2020

Why should the Council unanimously support this legislation?

Acquiring these properties would help the owners avoid future losses and allow the City to eventually rebuild the flood plan and an adequate pump station for this area. Please see attached Flood Base Map and pictures of flood events in this area.

Include any other pertinent details and/or relevant information that the Council should be aware of:

Single Application for Assistance

Web Application Id: 8416911 **Single Application Id: 202007317429**
Applicant: City of Scranton
Program Selected: Flood Mitigation Program

Applicant Information

Applicant Entity Type:	Government
Applicant Name:	City of Scranton
NAICS Code	9211
FEIN/SSN Number	XXXXXXXXX
DUNS Number:	
CEO:	Paige Cognetti
CEO Title:	Mayor
SAP Vendor #:	XXXXXX
Contact Name:	Maggie
Contact Title:	Perry
Phone:	(570)-558-8335 Ext:
Fax:	(570)-207-0412
E-mail:	MaMcLane@scrantonpa.gov
Mailing Address:	340 N. Washington Avenue
City:	Scranton
State:	PA
Zip Code:	18503

Single Application for Assistance

Web Application Id: 8416911 **Single Application Id:** 202007317429
Applicant: City of Scranton
Program Selected: Flood Mitigation Program

Enterprise Type

Indicate the types of enterprises that describe the organization listed above. You may select more than one type.

☐ Advanced Technology	☐ Agri-Processor	☐ Agri-Producer	☐ Authority	☐ Biotechnology / Life Sciences
☐ Business Financial Services	☐ Call Center	☐ Child Care Center	☐ Commercial	☐ Community Dev. Provider
☐ Computer & Clerical Operators	☐ Defense Related	☐ Economic Dev. Provider	☐ Educational Facility	☐ Emergency Responder
☐ Environment and Conservation	☐ Exempt Facility	☐ Export Manufacturing	☐ Export Service	☐ Food Processing
☑ Government	☐ Healthcare	☐ Hospitality	☐ Industrial	☐ Manufacturing
☐ Mining	☐ Other	☐ Professional Services	☐ Recycling	☐ Regional & National Headquarters
☐ Research & Development	☐ Retail	☐ Social Services Provider	☐ Tourism Promotion	☐ Warehouse & Terminal

Government,

Single Application for Assistance

Web Application Id: 8416911 **Single Application Id:** 202007317429
Applicant: City of Scranton
Program Selected: Flood Mitigation Program

Project Overview

Single Application for Assistance

Web Application Id: 8416911 Single Application Id: 202007317429

Applicant: City of Scranton

Program Selected: Flood Mitigation Program

Project Overview

Project Name:

City of Scranton Flood Mitigation Project

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED about your project?

No

If yes, indicate who:

Single Application for Assistance

Web Application Id: 8416911 Single Application Id: 202007317429

Applicant: City of Scranton

Program Selected: Flood Mitigation Program

Project Site Locations

Address:	2404 Jackson Street
City:	Scranton
State:	PA
Zip Code:	18504
County:	Lackawanna
Municipality:	Scranton City
PA House:	Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Address:	120 N. Merrifield Avenue
City:	Scranton
State:	PA
Zip Code:	18508
County:	Lackawanna
Municipality:	Scranton City
PA House:	Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8416911 Single Application Id: 202007317429

Applicant: City of Scranton

Program Selected: Flood Mitigation Program

Project Site Locations

Address:	122 N. Merrifield Avenue
City:	Scranton
State:	PA
Zip Code:	18504
County:	Lackawanna
Municipality:	Scranton City
PA House:	Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8416911 Single Application Id: 202007317429
Applicant: City of Scranton
Program Selected: Flood Mitigation Program

Project Budget

	Flood Mitigation Program	City of Scranton Local	Total
Miscellaneous	$322,569.00	$56,924.00	
Demolition costs	$18,076.00	$56,924.00	$75,000.00
Acquisition Costs	$304,493.00	$.00	$304,493.00
Total	$322,569.00	$56,924.00	
		Budget Total:	$379,493.00

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Appraisals

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. NOTE: Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details.

The City of Scranton is requesting grant funding for acquisition and demolition of three properties in Scranton's westside. The cost estimate is based on the Lackawanna County Assessor's report and the estimated cost for demolition. Please see attached report from the Lackawanna County Assessor's Office.

Based on the Assessor's Report the cost of each property is as follows:
- 2404 Jackson Street- $82,775
- 120 N. Merrifield Avenue- $88,687.50
- 122 N. Merrifield- $133,031.25

The demolition of all three properties is estimated to be $75,000

Total project cost: $379,493
15% match- $56,924
Grant Request: $322,569

Single Application for Assistance

Web Application Id: 8416911 **Single Application Id: 202007317429**

Applicant: City of Scranton

Program Selected: Flood Mitigation Program

Project Narrative

What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

The City of Scranton is requesting grant funding for acquisition and demolition of 3 properties in Scranton's westside. These properties are multiple loss properties around the Merrifield Pump Station and have had flood problems for years. Through the acquisition and demolition of these properties the City will eventually be able to rebuild the flood plain and an adequate pump station for this area. Acquiring these properties would help the owners avoid future losses and allow the City to eventually rebuild the flood plan and an adequate pump station for this area.

How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

The goal of the proposed project is to help the owners avoid future losses and allow the City to plan to rebuild the flood plan and construct an adequate pump station for the area. This goal will be achieved by first acquiring and then demolishing these multiple loss properties.

How do you plan to use the funds?

Should include specific use of funds and reflect the budget provided with the application.

Funds will be used to acquire the three multiple loss properties and then to demolish these properties

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

This project will be completed within 12 months.

January-March: RFQ process

April-June: asbestos abatement

July-Aug: acquisition process

Sept-Oct: demolition process

Single Application for Assistance

Web Application Id: 8416911 **Single Application Id: 202007317429**

Applicant: City of Scranton

Program Selected: Flood Mitigation Program

Program Addenda

In addition to the Electronic Single Application (ESA), the Applicant shall upload the following to the ESA. All items marked with a red diamond are required to be uploaded to the application for electronic submission. The items that are not marked with a red diamond should also be uploaded if they are applicable to the project. For a more detailed explanation of the items below, please refer to Appendix I of the program guidelines.

I understand this application requires a $100 application fee to be paid electronically before submitting the online application and I will send the signature page and 1 copy of the single application and all required supplemental information stated in the program guidelines.

Yes

1. Project Description

Uploaded Documents

1. Project Description.pdf View

1. Project Description.pdf View

2. Cost Estimate

Uploaded Documents

2. Cost Estimate.pdf View

3. Flood Construction Documents

Uploaded Documents

4. Permits

Uploaded Documents

4. Permits.docx View

5. Matching Funds Commitment

Uploaded Documents

5. Match Funds.pdf View

6. Planning Letter

Uploaded Documents

Single Application for Assistance

Web Application Id: 8416911 **Single Application Id: 202007317429**

Applicant: City of Scranton

Program Selected: Flood Mitigation Program

Program Addenda

6. Planning Letter.pdf View

7. Resolution

Uploaded Documents

7. Resolution.docx View

8. Acquisition Consent Letter

Uploaded Documents

DCED has implemented an electronic contracting procedure for awarded funds using an e-signature process. Please provide the name, title, and email address of two authorized individuals who will execute a contract, *if awarded*. Staff will verify the accuracy of information prior to contracting, as necessary.

1. Name:
Maggie Perry

Title:
Grant Manager

Email:
mamclane@scrantonpa.gov

2. Name:
Carl Deeley

Title:
Business Administrator

Email:
cdeeley@scrantonpa.gov

Once submitted, please print one (1) copy of the completed application, to include copies of all required uploads and additional applicable supplemental information, and send to the address listed in the program guidelines. Please reference the Application ID number on all submissions.

Pennsylvania Department of Community and Economic Development

Single Application for Assistance

Single Application #: 202007317429

This page must accompany all required supplemental information **Mail** to:

Pennsylvania Department of Community and Economic Development
Commonwealth Keystone Building
Attn: Customer Service Center
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

I hereby certify that all information contained in the single application and supporting materials submitted to DCED via the Internet, Single Application # 202007317429 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant, and I also certify that, if applying on behalf of the applicant, I have verified with an authorized representative of the Applicant that such information is true and correct and accurately represents the status and economic condition of the Applicant. I also understand that if I knowingly make a false statement or overvalue a security to obtain a grant and/or loan from the Commonwealth of Pennsylvania, I may be subject to criminal prosecution in accordance with 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and 31 U.S.C. §§ 3729 and 3802 (relating to false claims and statements).

Signature: Maggie Perry

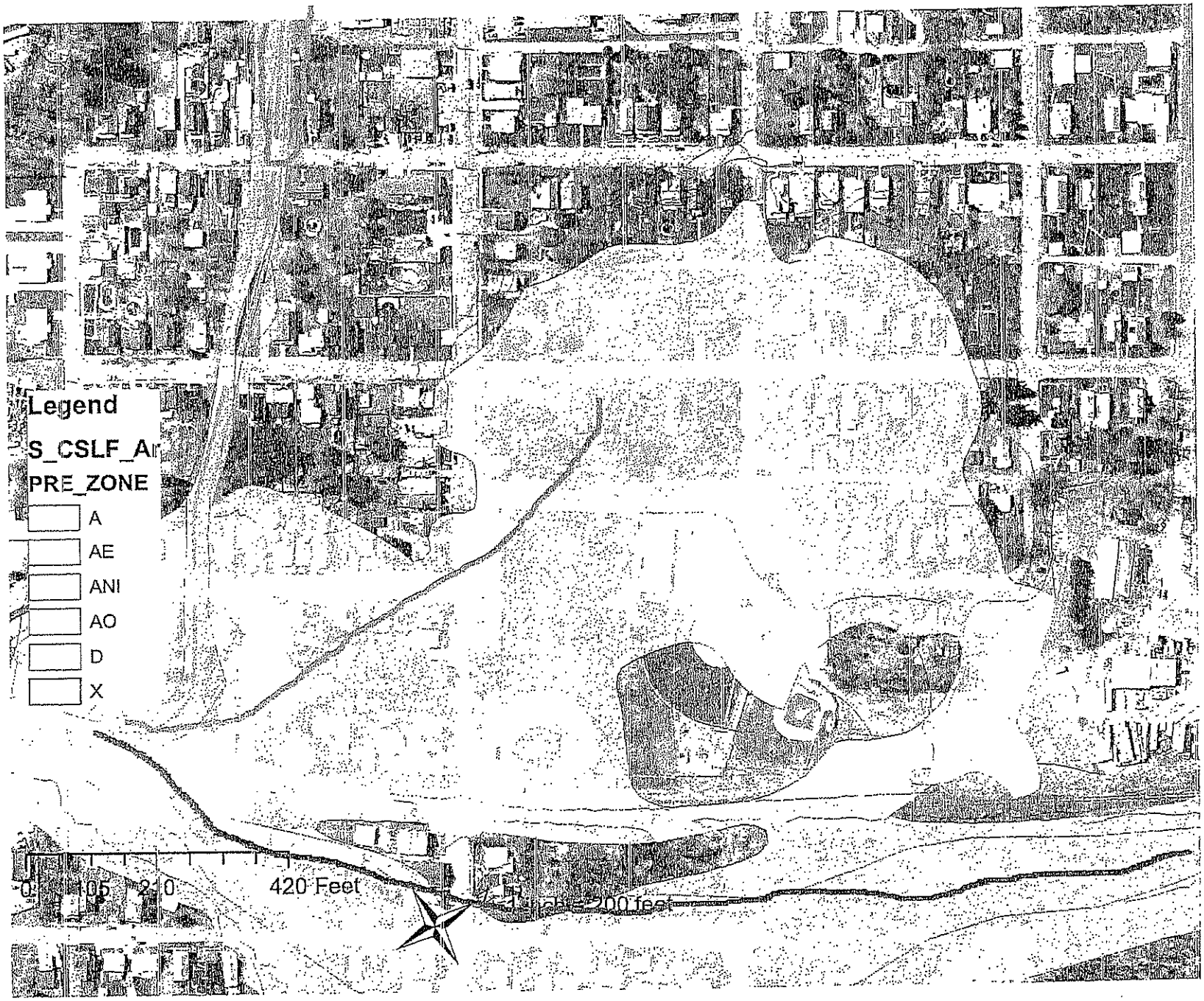
The Pennsylvania Department of Community and Economic Development reserves the right to accept or reject any or all applications submitted on the Single Application for Assistance contingent upon available funding sources and respective applicant eligibility.

PA Department of Community and Economic Development
Flood Mitigation Program
City of Scranton
Project Description

The City of Scranton is requesting grant funding for acquisition and demolition of 3 properties in Scranton's westside. These properties are multiple loss properties around the Merrifield Pump Station and have had flood problems for years. Through the acquisition and demolition of these properties the City will eventually be able to rebuild the flood plain and an adequate pump station for this area. Acquiring these properties would help the owners avoid future losses and allow the City to eventually rebuild the flood plan and an adequate pump station for this area. Please see attached Flood Base Map and pictures of flood events in this area.

The properties to be acquired and demolished include:

- 2404 Jackson Street, Scranton, Pa 18504
- 120 N. Merrifield Avenue, Scranton, Pa 18504
- 122 N. Merrifield Avenue, Scranton, Pa 18504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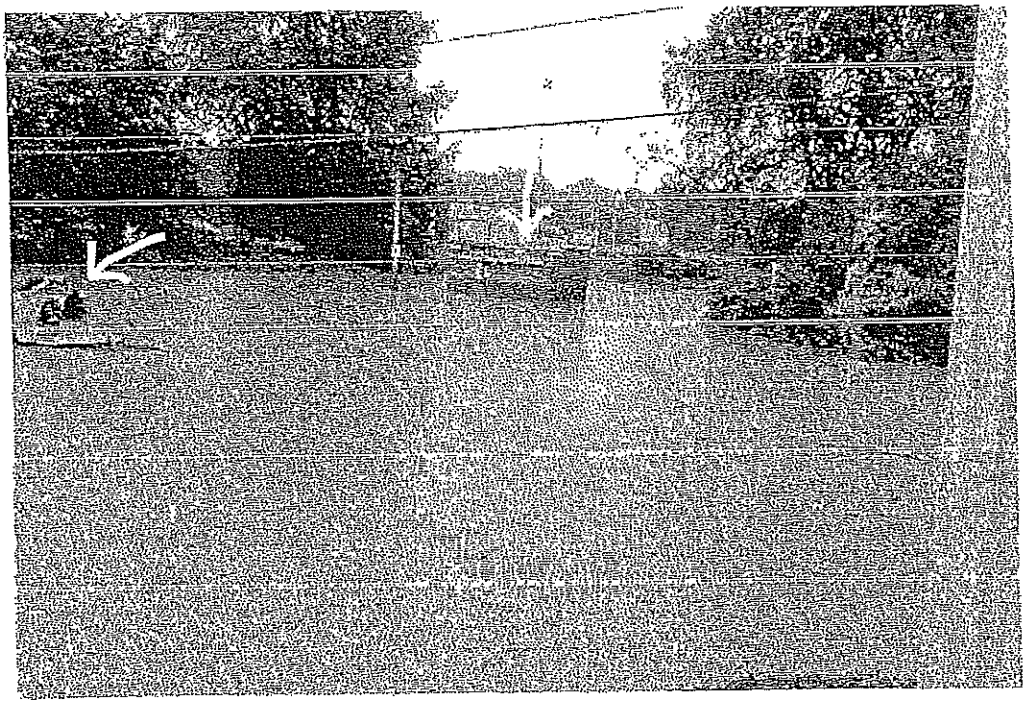

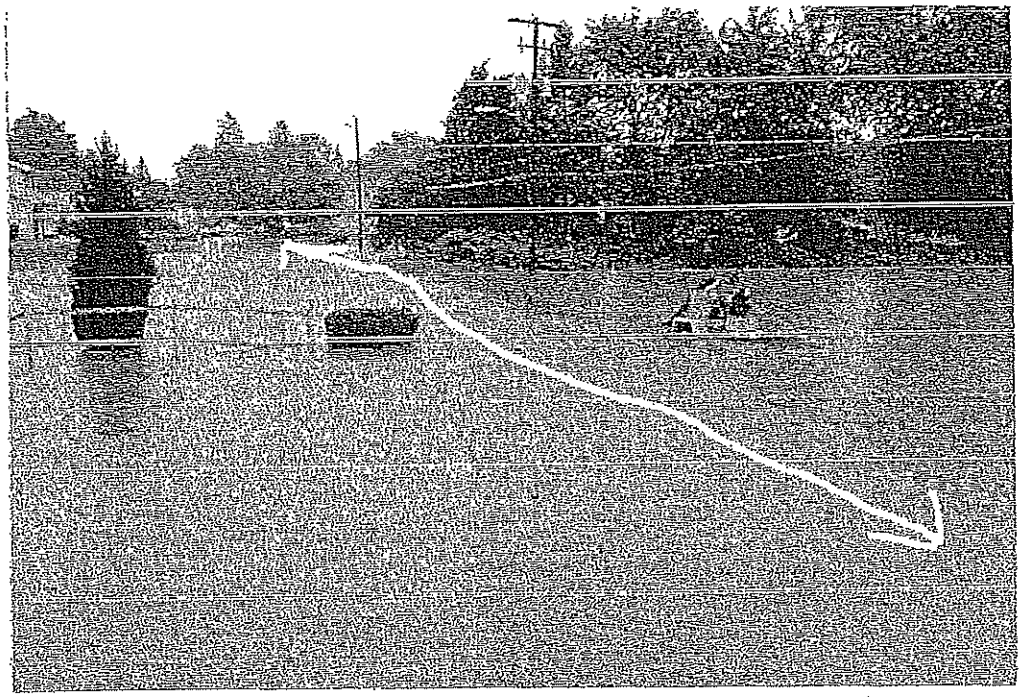

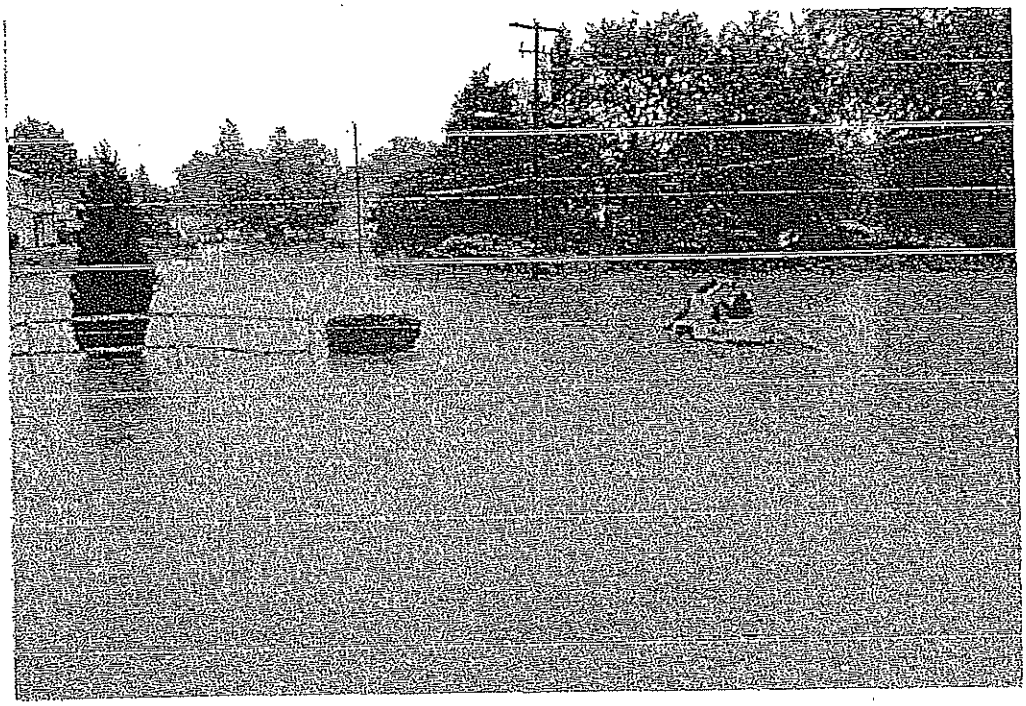

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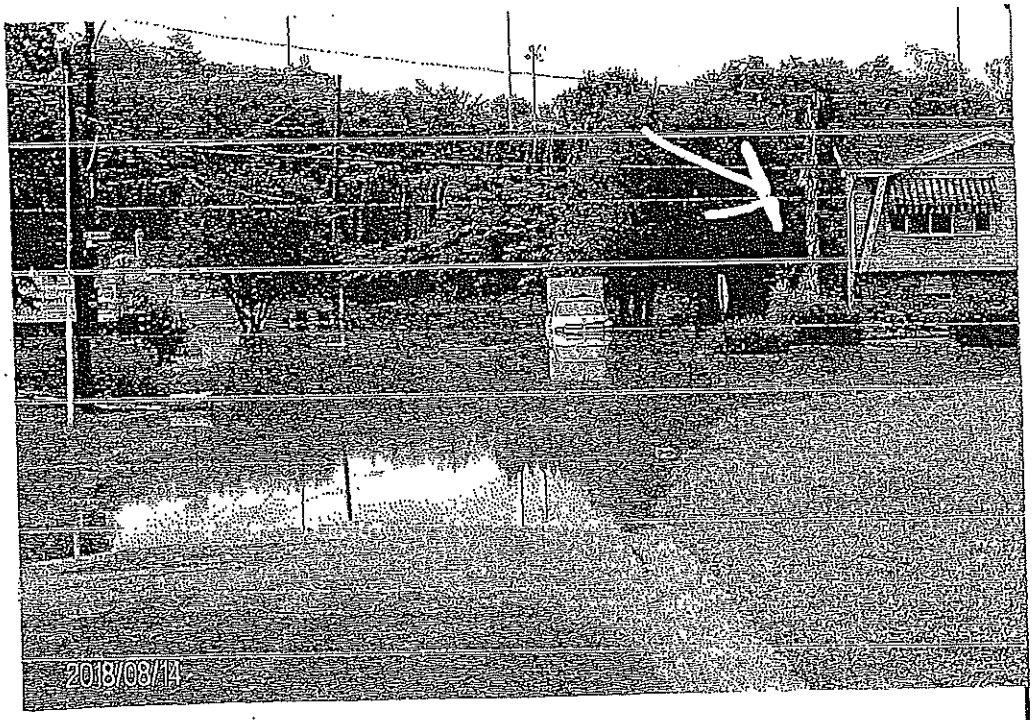
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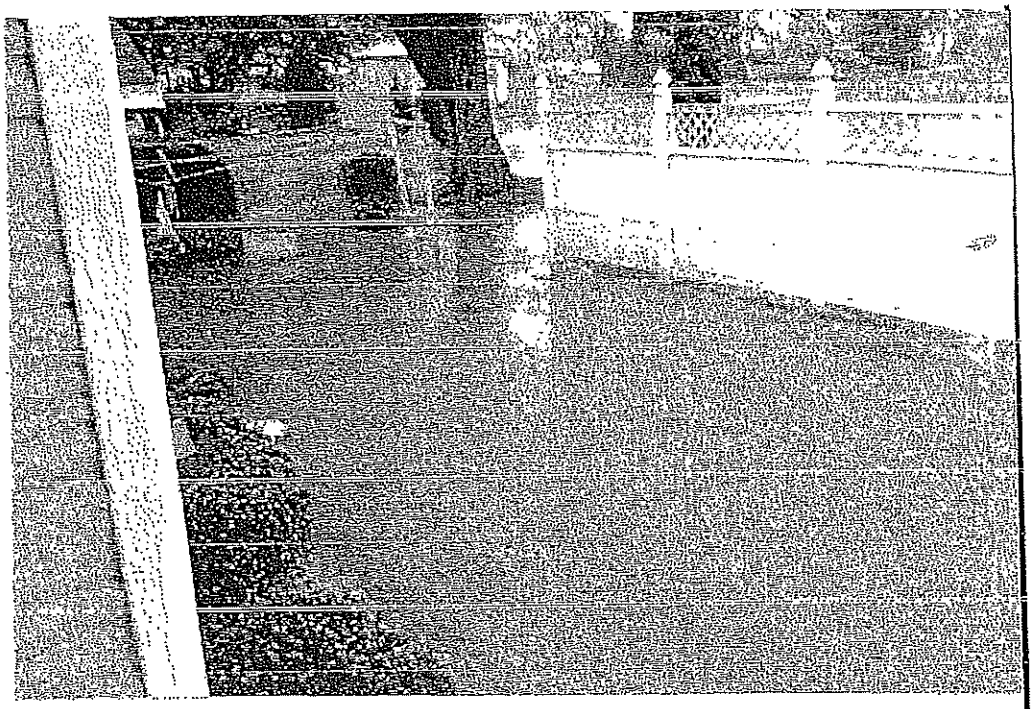

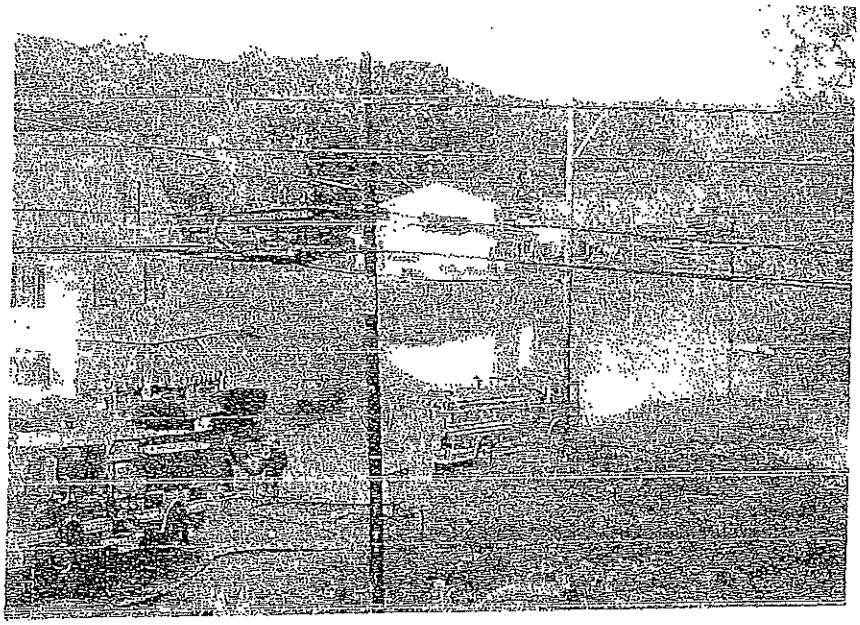

PA Department of Community and Economic Development
Flood Mitigation Program
City of Scranton
Cost Estimate

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- 120 N. Merrifield Avenue- $88,687.50
- 122 N. Merrifield- $133,031.25

The demolition of all three properties is estimated to be $75,000

Total project cost: $379,493

15% match- $56,924

Grant Request: $322,569

Lackawanna County Assessor's Office Property Details

PIN Number: 14412040049

Property Information

Address: 2404 JACKSON ST L 21

Municipality: SCRANTON

Owner Information

Name: BURNE ANN K & KERNICH MARY E K

Address: 103 N MERRIFIELD AVE

SCRANTON, PA 18504

Dwelling Type: RESIDENTIAL SINGLE DWELLING

Dimensions: 50X120

Instrument No.: 2008018054

Book Page/Ref No.: 0 0

Date Acquired (mm/dd/yy): 1/3/2008

Assessment

Land Value: $2200

Improvement Value: $4800

Total Value: $7000 X 10.75 = $75,250 + 10% @ 7525 = $82,775.00

Value +10% = Total

Purchase Price: $1

Printed: Tuesday, Jul 21 2020 - 03:20:51 pm

Lackawanna County Assessor's Office Property Details

PIN Number: 14412050013

Property Information

Address: COR PRICE & MERRIFIELD AV

Municipality: SCRANTON

Owner Information

Name: IACAVAZZI PETER & CARRIE

Address: 122 N MERRIFIELD AVE

SCRANTON, PA 18504

Dwelling Type: RESIDENTIAL SINGLE DWELLING

Dimensions: 80X142

Instrument No.: 0000000

Book Page/Ref No.: 1027 661

Date Acquired (mm/dd/yy): 4/22/1981

Assessment

Land Value: $2250

Improvement Value: $9000

Total Value: $11250 X 10.75 = 120,937.50 +10% 12,093.75 = 133,031.25

Value + 10% = Total

Purchase Price: $2200

Printed: Tuesday, Jul 21 2020 - 03:19:45 pm

Lackawanna County Assessor's Office Property Details

PIN Number: 14412050014

Property Information

Address: 120 N MERRIFIELD AVE L-18

Municipality: SCRANTON

Owner Information

Name: ZANGARDI SANDRA S & MICHAEL J

Address: 120 N MERRIFIELD AVE

SCRANTON, PA 18504

Dwelling Type: RESIDENTIAL SINGLE DWELLING

Dimensions: 40X142

Instrument No.: 2013010980

Book Page/Ref No.: 0 0

Date Acquired (mm/dd/yy): 5/31/2013

Assessment

Land Value: $1000

Improvement Value: $6500

Total Value: $7500 x 10.75 = 80,625 + 10% 8062.50 = $88,687.50

Value + 10% = Total

Purchase Price: $1

Printed: Tuesday, Jul 21 2020 - 03:12:16 pm

OFFICE OF THE MAYOR
City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

July 30, 2020

Dennis M. Davin
Secretary – Department of Community and Economic Development
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

Dear Secretary Davin:

Please accept this letter as a commitment from the City of Scranton to provide a 15% match to the grant request from the Flood Mitigation Program. The City of Scranton is requesting funding for the acquisition and demolition of three properties to eventually redevelop the floodplain in the Keyser Valley section of the city.

The total project cost is $379,493, the City of Scranton will provide $56,924 for this project and respectfully requests $322,569 in grant funding from the Flood Mitigation Program.

If you have any questions or concerns please feel free to contact me.

Sincerely,

Paige G. Cognetti
Mayor, City of Scranton

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FLOOD MITIGATION PROGRAM IN THE AMOUNT OF $322,569.00 TO ASSIST IN THE ACQUISITION AND DEMOLITION OF THREE (3) PROPERTIES IN SCRANTON'S WESTSIDE: 2404 JACKSON STREET, SCRANTON, PA 18504; 120 N. MERRIFIELD AVENUE, SCRANTON, PA 18504; AND 122 N. MERRIFIELD AVENUE, SCRANTON, PA 18504.

- ***What Department is this legislation originating from? Where did the initiative for this legislation originate?***

  Office of Economic and Community Development

- ***Summary and Facts of the legislation***

Requesting authorization to apply for grant from the State's OCED Flood Mitigation Program to acquire and demolish three (3) properties located near the Merrifield Pump Station. The properties have had multiple flooding issues over the years. Acquiring the properties are necessary for the eventual rebuild of the City's flood plan.

- ***Purpose – please include the following in the explanation***:

  - ***What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish?***

The Legislation allows the City to apply for the above-referenced grant and enter into any necessary grant agreement should the application prove successful.

  - ***What are the benefits of doing this/Down-side of doing this?***

Benefits - The City need sto acquire these properties to update flood plan. Acquisition and demolition will prevent further injury to owners' properties.

Downside - There is no downside to this legislation as the City is in need of roadway improvements.

  - ***How does this legislation relate to the City's Vision/Mission/Priorities***

This legislation will help the City of Scranton improve its flood plan and help property owners.

- ***Financial Impact – please include the following in the explanation:***

  - ***Cost (initial and ongoing)***
    $56,924.00

  - ***Benefits (initial and ongoing)***

The properties need to be acquired to improve and update flood plan

- ***Funding Sources – please include the following in the explanation:***
  If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

- ***Priority Status/Deadlines, if any***

  September 30, 2020

- ***Why should the Council unanimously support this legislation?***

Acquiring these properties would help the owners avoid future losses and allow the City to eventually rebuild the flood plan and an adequate pump station for this area.

- ***Include any other pertinent details and/or relevant information that the Council should be aware of:***

  None at this time.

Attachment(s)

_____ Exhibit "A" Grant Application and corresponding documents

DEPARTMENT OF LAW
City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIAALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FLOOD MITIGATION PROGRAM IN THE AMOUNT OF $322,569.00 TO ASSIST IN THE ACQUISITION AND DEMOLITION OF THREE (3) PROPERTIES IN SCRANTON'S WESTSIDE: 2404 JACKSON STREET, SCRANTON, PA 18504; 120 N. MERRIFIELD AVENUE, SCRANTON, PA 18504; AND 122 N. MERRIFIELD AVENUE, SCRANTON, PA 18504

Very truly yours,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO._____

2020

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BLIGHT REMEDIATION PROGRAM IN THE AMOUNT OF $73,225.00 ON BEHALF OF WEST SCRANTON COMMUNITY DEVELOPMENT, INC. TO REPAIR THE ROOF AND PARKING AREA OF THE PROPERTY LOCATED AT 310 N. MAIN AVENUE, AS WELL AS THE CLOSING COSTS TO FINALIZE THE PURCHASE OF THIS BUILDING THAT WILL BE USED BY WEST SCRANTON COMMUNITY DEVELOPMENT, INC..

WHEREAS, the City of Scranton is desirous of obtaining funds from the Pennsylvania Department of Community and Economic Development ("DCED") Blight Remediation Program in the amount of $73,225.00 to repair the roof and parking area of the property located at 310 N. Main Avenue.

WHEREAS, West Scranton Community Development, Inc. will use funds from a previously awarded Local Share Funds grant as match funding. Total costs of the project are $73,225.00. A copy of the grant application ("Grant Application") and supplemental items are attached hereto as Exhibit "A" and incorporated herein as if set forth at length; and

WHEREAS, upon completion of the repairs to the property, West Scranton Community Development, Inc. will utilize the property as its organization headquarters; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate city officials are hereby authorized to apply for and execute a Grant Application, and if successful, a Grant Agreement, and any and all related documentation which may be necessary to complete the grant application including but not limited to the Grant Application.

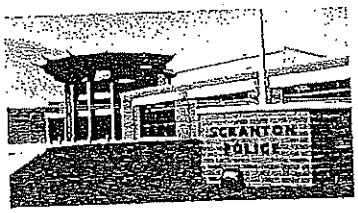
SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid, or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Maggie Perry
Grant Manager

Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8335
Fax: (570) 207-0412
mamclane@scrantonpa.gov



SCRANTON

August 26, 2020

RECEIVED
SEP - 3 2020
DEPT. OF LAW
SCRANTON, PA

Atty. Jessica Eskra
City of Scranton
340 North Washington Avenue
Scranton, Pa 18503

Re: DCED Blight Remediation Program

Atty. Eskra,

I respectfully request that you send legislation to City Council to apply for and execute $73,225 in grant funding through the Department of Community and Economic Development Blight Remediation Program.

The City of Scranton is applying on behalf of the West Scranton Community Development Inc. to repair the roof and parking area of the property located at 310 N. Main Avenue, as well as closing costs to finalize the purchase of this building to be used by the organization. The West Scranton Community Development Inc. is using a previously awarded Local Share Account grant as match funding.

If you have any questions or concerns, please feel free to contact.

Thank you,

Maggie Perry

Maggie Perry

Grant Manager

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The legislation is originating from the Office of Economic and Community Development

Summary and Facts of the legislation

A resolution is being requested to apply for an execute a grant contract through the Department of Economic and Community Development Blight Remediation Program

Purpose – please include the following in the explanation:
What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish
What are the benefits of doing this/Down-side of doing this
How does this legislation relate to the City's Vision/Mission/Priorities

The specific goals and tasks include demolition of un-used structures in City parks and 8 private properties

The City of Scranton is applying on behalf of the West Scranton Community Development Inc. to repair the roof

and parking area of the property located at 310 N. Main Avenue, as well as closing costs to finalize the purchase

of this building to be used by the organization.

Financial Impact – please include the following in the explanation:
Cost (initial and ongoing)
Benefits (initial and ongoing)

The cost of the project is $73,225

Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

N/A

Priority Status/Deadlines, if any

September 30, 2020

Why should the Council unanimously support this legislation?

This turn a blighted abandoned property into a useful facility

Include any other pertinent details and/or relevant information that the Council should be aware of:

Single Application for Assistance

Web Application Id: 8475740 **Single Application Id: 202007318937**
Applicant: City of Scranton
Program Selected: Blight Remediation Program

Applicant Information

Applicant Entity Type:	Government
Applicant Name:	City of Scranton
NAICS Code	9211
FEIN/SSN Number	XXXXXXXXX
DUNS Number:	
CEO:	Wayne Evans
CEO Title:	Mayor
SAP Vendor #:	XXXXXX
Contact Name:	Maggie
Contact Title:	Perry
Phone:	(570)-558-8335 Ext.
Fax:	(570)-207-0412
E-mail:	MaMcLane@scrantonpa.gov
Mailing Address:	340 N. Washington Avenue
City:	Scranton
State:	PA
Zip Code:	18503

EXHIBIT
tabbies
"A"

Single Application for Assistance

Web Application Id: 8475740 Single Application Id: 202007318937

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Enterprise Type

Indicate the types of enterprises that describe the organization listed above. You may select more than one type.

☐ Advanced Technology	☐ Agri-Processor	☐ Agri-Producer	☐ Authority	☐ Biotechnology / Life Sciences
☐ Business Financial Services	☐ Call Center	☐ Child Care Center	☐ Commercial	☐ Community Dev. Provider
☐ Computer & Clerical Operators	☐ Defense Related	☐ Economic Dev. Provider	☐ Educational Facility	☐ Emergency Responder
☐ Environment and Conservation	☐ Exempt Facility	☐ Export Manufacturing	☐ Export Service	☐ Food Processing
☑ Government	☐ Healthcare	☐ Hospitality	☐ Industrial	☐ Manufacturing
☐ Mining	☐ Other	☐ Professional Services	☐ Recycling	☐ Regional & National Headquarters
☐ Research & Development	☐ Retail	☐ Social Services Provider	☐ Tourism Promotion	☐ Warehouse & Terminal

Government,

Single Application for Assistance

Web Application Id: 8475740 Single Application Id: 202007318937

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Overview

Single Application for Assistance

Web Application Id: 8475740 Single Application Id: 202007318937

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Overview

Project Name:

West Scranton Community Development Inc.

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED about your project?

No

If yes, indicate who:

Single Application for Assistance

Web Application Id: 8475740 Single Application Id: 202007318937

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Site Locations

Address:	310-16 N. Main Avenue
City:	Scranton
State:	PA
Zip Code:	18504
County:	Lackawanna
Municipality:	Scranton City
PA House:	Marty Flynn (113)
PA Senate:	John P. Blake (22)
Designated Areas:	Act 47 Distressed Community

Single Application for Assistance

Web Application Id: 8475740 **Single Application Id: 202007318937**

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Budget

	Blight Remediation Program	Local Share Account Gaming Funds Grant State	LSA Grant In-Kind	Total
Acquisition	$.00	$.00	$100,000.00	
Buildings	$.00	$.00	$100,000.00	$100,000.00
General Construction	$65,225.00	$.00	$.00	
New Construction	$65,225.00	$.00	$.00	$65,225.00
Related Costs	$8,000.00	$.00	$.00	
Closing Costs	$8,000.00	$.00	$.00	$8,000.00
Total	$73,225.00	$.00	$100,000.00	
			Budget Total:	$173,225.00

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Contractor Estimates

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details.

The City of Scranton is applying for grant funding on behalf of the West Scranton Community Development, Inc. (sub-applicant) for repairs to a formerly blighted structure located at 310 N. Main Avenue. This building is being purchased by WSCDI to be used as a community center. The funding will be used to repair the roof, pave the parking area and for closing costs on the building. The closing costs are based on 8% of the purchase price, the property was purchased for $100,00. The cost for the roof is based on an estimate provided by Shamrock Construction and the cost for the parking lot is based on an estimate provided by Augusta Paving and Concrete LLC.

Closing costs: $8,000
Paving- $25,850
Roof- $39,375

Single Application for Assistance

Web Application Id: 8475740 Single Application Id: 202007318937

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Project Narrative

What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

The property, at 310-316 North Main Avenue, and 1029 West Lackawanna Avenue in Scranton which was formerly a warehouse, offices & garage (and parking area) is a vacant blighted building that is in the process of being purchased by the West Scranton Community Development Inc. to be used as an expansion to the West Scranton Community Development Center located at 1018 Lafayette Street. The newly acquired building will be used for recreational, educational and social programs for both children and seniors.

How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

Expanding the programming of the West Scranton Community Development Inc. will be accomplished by completing the purchase on the building located at 310 North Main Avenue and repairs the building so this building can be opened as soon as possible.

How do you plan to use the funds?

Should include specific use of funds and reflect the budget provided with the application.

Funding will be used for closing costs to complete the purchase of the building and for necessary repairs which include replacement of the roof, stabilization of facade damage, and paving of parking area.

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

This funding will be completed within 12 months.

Upon the notice of award, the closing costs will be executed and the RFQ process will begin for the repairs to the building.

The repairs will be completed within 6 months of a contract being awarded.

Single Application for Assistance

Web Application Id: 8475740 Single Application Id: 202007318937

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Program Addenda

In addition to the Single Application, the Applicant shall submit the following list of items. All items marked with a red diamond are required to be uploaded to the application. The items that are not required should be uploaded if they are applicable to the project.

I understand this application requires a $100 application fee, to be paid electronically before submitting the online application.

Yes

Exhibit 1: Project Description

Provide a description of the project which discusses all of the following:

A. a clear, concise and focused description of the proposed project to include specific project activities and expected results;
B. the specific location of the project site;
C. current owner of the project site;
D. the estimated start and end dates for project costs which, for acquisition only projects, should include the timeframe for demolition and source of funds;
E. the names of the municipalities that will participate in and benefit from the project; and
F. as applicable, economic development impacts of the proposed project.

Uploaded Documents

1. Project Description.pdf View

Exhibit 2: Cost Estimate

A thorough and detailed estimate for the total project costs. The estimate must be prepared by a qualified professional and should be accompanied where appropriate by copies of the signed bid/quotations, contractor estimates, sales agreements or other documentation that verify project cost estimates.

Uploaded Documents

2. Cost Estimate.pdf View

Exhibit 3: Matching Funds Commitment

Provide funding commitment letters from all other project funding sources (including equity commitments).

- Funding commitments or term sheets provided by lending institutions must include the term, rate, and collateral conditions, and must be signed and dated.
- Funding commitments of equity from the applicant or private third party must be signed and dated (indicating the amount of funds being committed) and be accompanied by documentation (such as audited financial statements) showing the ability to commit such funds.

Applicants requesting a waiver must provide the median household income information required to justify the request.

Uploaded Documents

Single Application for Assistance

Web Application Id: 8475740 Single Application Id: 202007318937

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Program Addenda

3. Match Requirement.docx View

Exhibit 4: Color-coded Map

For Blight Remediation Projects, provide a color-coded map or plot plan to include street names and project boundaries detailing the location of the proposed project.

Uploaded Documents

4. Map.pdf View

Exhibit 5: Permits

A list of all state, federal, and local planning and permit approvals required for the project.

Uploaded Documents

5. Planning Letter.pdf View

Exhibit 6: Resolution

Provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating two officials by title to execute all documents, describing briefly the project scope, and identifying the grant amount.

Download Blight Program - Appendix II Sample Resolution.docx

Uploaded Documents

6. Resolution.docx View

Exhibit 8: Land Acquisition Documents

For acquisition projects, please provide the following:

- Copy of the sales agreement or easement
- An appraisal prepared by either a Member, Appraisers Institute (MAI) formerly Institute of Real Estate Appraisers or a PA State Certified Appraiser,

Uploaded Documents

Exhibit 9: Blight Plan

As applicable, provide a copy of the current local Blight Plan which must identify, at a minimum, address and ownership status of each problem

Single Application for Assistance

Web Application Id: 8475740

Single Application Id: 202007318937

Applicant: City of Scranton

Program Selected: Blight Remediation Program

Program Addenda

property, relevant locational information (e.g. is it located on a gateway street, in the central business district, in a floodplain, etc.), and existing tools to address blight.

Uploaded Documents

9. Blight Plan.pdf View

Pennsylvania Department of Community and Economic Development

Single Application for Assistance

Single Application #: 202007318937

This page must accompany all required supplemental information **Mail** to:

Pennsylvania Department of Community and Economic Development
Commonwealth Keystone Building
Attn: Customer Service Center
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

I hereby certify that all information contained in the single application and supporting materials submitted to DCED via the Internet, Single Application # 202007318937 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant, and I also certify that, if applying on behalf of the applicant, I have verified with an authorized representative of the Applicant that such information is true and correct and accurately represents the status and economic condition of the Applicant. I also understand that if I knowingly make a false statement or overvalue a security to obtain a grant and/or loan from the Commonwealth of Pennsylvania, I may be subject to criminal prosecution in accordance with 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and 31 U.S.C. §§ 3729 and 3802 (relating to false claims and statements).

Signature: Maggie Perry

The Pennsylvania Department of Community and Economic Development reserves the right to accept or reject any or all applications submitted on the Single Application for Assistance contingent upon available funding sources and respective applicant eligibility.

Pennsylvania Department of Community and Economic Development
Blight Remediation Program
West Scranton Community Development Inc.

City of Scranton is applying on behalf of the West Scranton Community Development Inc. (WSCDI), which will act as the sub applicant for this application. The West Scranton Community Development Inc.is a non-profit organization looking to make a difference in our local community. This organization was formed to supplement our regional school's academic and athletic programs while helping further develop the social skills of our youth, particularly the less fortunate members of our community. WSCDI has recently acquired a property, located at 1018 Lafayette Street in hopes of organizing a new club for our local youth. The property is equipped with a full basketball court, plenty of separate rooms to organize different activities. and a perfect space for a game-room. WSCDI's vision is to offer a wide variety of activities for both learning and athletics while also offering a source of support for the less fortunate members of our community. WSCDI hopes to offer programs featuring all aspects of the STEAM educational approach, which is both engaging for young learners as well as the future of the career force.

Realizing more space was needed WSCDI became interested in an adjacent building located at 310 N. Main Avenue, this abandoned building, formerly a warehouse, offices and garage, would allow for the expansion of programs beyond the youth of the area to include programs for senior citizens. WSDCI was awarded a $100,000 DCED Local Share grant to be used for the purchase of this building.

The applicant will utilize the requested grant funding through the DCED Blight Remediation Program to repair the roof and the parking area of the property located at

310 N. Main Avenue as well as for the closing costs to finalize the purchase of the building. This project aligns with the Lackawanna Comprehensive Blight Strategy by taking an abandoned blighted property and repairing and utilizing the structure.

Please see attached supporting documentation which includes the 501C(3) designation of West Scranton Community Development Inc., appraisal for the building and pictures of the structure.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 20 2019

WEST SCRANTON COMMUNITY DEVELOPMENT INC
1018 LAFAYETTE STREET
SCRANTON, PA 18504-0000

Employer Identification Number:
83-2490726
DLN:
26053430010469
Contact Person:
MARILYN COLEMAN ID# 31511
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 25, 2019
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

WEST SCRANTON COMMUNITY DEVELOPMENT

Sincerely,

Director, Exempt Organizations
Rulings and Agreements

Letter 947

MAKING A DIFFERENCE IN OUR LOCAL COMMUNITY

West Scranton Community Development is a 501(c)(3) non-profit organization looking to make a difference in our local community. We have recently acquired a property in hopes of organizing a new club for our local youth. The property is equipped with a full basketball court, plenty of separate rooms to organize different activities, and a perfect space for a gameroom.

WEST SCRANTON

COMMUNITY DEVELOPMENT

gofundme.com/west-scranton-community-restoration

POSITIVE IMPACT ON FAMILIES ON OUR COMMUNITY

www.westscranton.org

info@westscranton.org

1018 Lafayette Street
Scranton, PA 18504

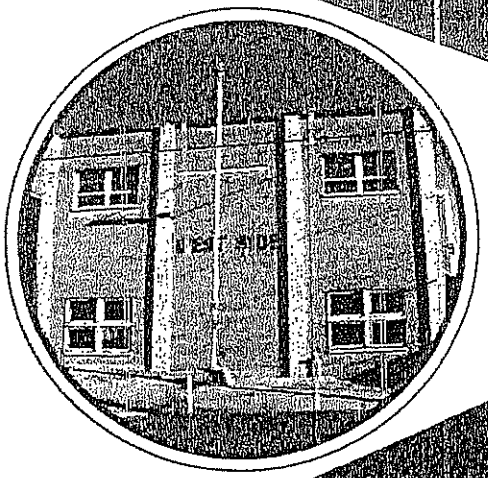
Office: 570-906-5641
Fax: 570-507-9101

PRINTED BY

219 N. Main Ave, Scranton | 570-445-3553

WEST SCRANTON

COMMUNITY DEVELOPMENT



MAKING A DIFFERENCE IN OUR LOCAL COMMUNITY

01

VISION

Our vision is to offer a wide variety of activities for both learning and athletics while also offering a source of support for the less fortunate members of our community.

02

IMPLEMENTATION

Every dollar will be used for either staffing, materials and equipment, or for essentials like food and clothing to help any of our participants in need.

WEST SCRANTON
COMMUNITY DEVELOPMENT

WE HOPE TO BOTH SUPPLEMENT OUR SCHOOL'S ACADEMIC AND ATHLETIC PROGRAMS AS WELL AS OFFER THE OPPORTUNITY TO STUDENTS WHO MAY NOT OTHERWISE BE ABLE TO PARTICIPATE IN THESE ACTIVITIES FOR VARIOUS REASONS.

03

FUNDING

An endeavor of this magnitude requires a substantial amount of funding. Although investments are continually being made by members of both the organization and the community, many of these early investments need to be appropriated for renovations and larger costs. Therefore, we are looking for funding to help us specifically fund these student centered programs.

We know that with the combination of passion and commitment from our team, the support from the community, and the necessary funding, this can be an incredible place that really makes a difference in the lives of our local youth and their families.

WEST SCRANTON
COMMUNITY DEVELOPMENT

Mission Statement

West Scranton Community Development is a non-profit organization looking to make a difference in our local community. We have recently acquired a property in hopes of organizing a new club for our local youth. The property is equipped with a full basketball court, plenty of separate rooms to organize different activities, and a perfect space for a gameroom.

Our vision is to offer a wide variety of activities for both learning and athletics while also offering a source of support for the less fortunate members of our community. We hope to offer programs featuring all aspects of the STEAM (Science, Technology, Engineering, Art, and Mathematics) educational approach, which we believe is both engaging for young learners as well as the future of the career force. We know that many members of our community are interested in a place for basketball, gymnastics, and general athletic training. We hope to offer some of these services to both supplement our school's athletic programs and also offer the opportunity to students who might not otherwise be able to participate in these activities for various reasons. Unfortunately our school district has recently made major cuts to the arts and music programs. So we also plan to be able to provide some of those enrichment activities that our students are missing and hopefully alleviate the impact that decision will have on their social development.

Obviously an endeavor of this magnitude requires a substantial amount of funding. Although investments are continually being made by members of both the organization and the community, many of these early investments need to be appropriated for renovations and larger costs. Therefore, we are looking for funding to help us specifically fund these student centered programs. Every dollar will be used for either staffing, materials and equipment, or for essentials like food and clothing to help any of our participants in need.

We know that with the combination of passion and commitment from our team, the support from the community, and the necessary funding, this can be an incredible place that really makes a difference in the lives of our local youth and their families.

John Connor	Crystal DeAntona	Tommy Hughes	Charlene Connor	Thom Welby	Sean Bingham	Dave Churilla
President	Vice President	Treasurer	Secretary	Program Coordinator	Director of Donor Relations	Director of Special Initiaves

www.westscranton.org info@westscranton.org 1018 Lafayette Street Scranton, PA 18504 Office: 570-906-5641 Fax: 570-507-9101

AMENDMENT TO THE

ARTICLES OF INCORPORATION – NONPROFIT

West Scranton Community Development, Inc.

Charitable Purpose

The Corporation is organized exclusively for charitable purposes as such purposes are defined by §501(c)(3) of the Internal Revenue Code (or the corresponding section of any future Internal Revenue Law of the United States). No part of the net earnings of the Corporation shall inure to the benefit of any individual and no member, director, officer, or employee of the Corporation shall receive any pecuniary benefits of any kind except reasonable compensation for services in effecting the corporate purposes. No substantial part of the activities of the Corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation, nor shall the Corporation participate or intervene in (including the publishing or distributing statements of) any political campaign on behalf of any candidate for public office.

Dissolution

Upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all liabilities of the Corporation, dispose of all other assets of the Corporation to a not for profit corporation organized and existing for similar charitable purposes as the within Nonprofit Corporation, or other organization(s) organized and operated exclusively for charitable, educational, religious, social, or scientific purposes as shall at that time qualify as an exempt organization under §501(c)(3) of the Internal Revenue Code, as the Corporation's Board of Directors shall determine. Any such assets not so disposed of, shall be disposed of by the appropriate court of the jurisdiction in which the principal office of the Corporation has been located, exclusively for such purposes or to such organization(s) as said Court shall determine, which are organized and operated for such purposes.

EXHIBIT "A"

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS
401 NORTH STREET, ROOM 206
P.O.BOX 8722
HARRISBURG,PA 17105-8722
WWW.CORPORATIONS.PA.GOV

Jason Shrive
204 Wyoming Ave. 2nd Floor
Scranton PA 18503

West Scranton Community Development Inc

THE BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS IS HAPPY TO SEND YOUR FILED DOCUMENT. THE BUREAU IS HERE TO SERVE YOU AND WE WOULD LIKE TO THANK YOU FOR DOING BUSINESS IN PENNSYLVANIA.

IF YOU HAVE ANY QUESTIONS PERTAINING TO THE BUREAU,PLEASE VISIT OUR WEBSITE AT www.corporations.state.pa.gov/Business/Charities OR YOU MAY CONTACT US BY TELEPHONE AT (717)787-1057. INFORMATION REGARDING BUSINESS AND UCC FILINGS CAN BE FOUND ON OUR SEARCHABLE DATABASE AT www.corporations.state.pa.gov/search/CorpSearch.

ENTITY NUMBER : 6796440

Entity# : 6796440
Date Filed : 02/25/2019
Pennsylvania Department of State

PENNSYLVANIA DEPARTMENT OF STATE
BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS

Articles of Amendment-Domestic Corporation
(15 Pa.C.S.)

___ Business Corporation (§ 1915)
X Nonprofit Corporation (§ 5915)

TML190306MC1703

Name
Jason A. Shrive
Address
104 Wyoming Ave., 2nd Floor

City	State	Zip Code
Scranton	PA	18503

Fee: $70.00

In compliance with the requirements of the applicable provisions (relating to articles of amendment), the undersigned, desiring to amend its articles, hereby states that:

1. The name of the corporation is:
West Scranton Community Development Inc

2. The (a) address of this corporation's current registered office in this Commonwealth or (b) name of its commercial registered office provider and the county of venue is (the Department is hereby authorized to correct the following information to conform to the records of the Department):

(a) Number and Street	City	State	Zip	County
1018 Lafayette Street,	Scranton	PA	18504	Lackawanna

(b) Name of Commercial Registered Office Provider — County

For:

3. The statute by or under which it was incorporated: 15 Pa. C.S. Sec. 5101 et. seq.

4. The date of its incorporation: 11/9/2018

5. *Check, and if appropriate, complete one of the following:*
X The amendment shall be effective upon filing these Articles of Amendment in the Department of State.
___ The amendment shall be effective on: _____ (Date) at _____ (Hour)

PA DEPT. OF STATE

FEB 25 2019

PENN File: January 2, 2019

DSCB: 15-1915/5915-2

6. *Check one of the following:*

____ The amendment was adopted by the shareholders or members pursuant to 15 Pa.C.S. § 1914(a) and (b) or § 5914(a).

_X_ The amendment was adopted by the board of directors pursuant to 15 Pa. C.S. § 1914(c) or § 5914(b).

7. *Check, and if appropriate, complete one of the following:*

____ The amendment adopted by the corporation, set forth in full, is as follows

_X_ The amendment adopted by the corporation is set forth in full in Exhibit A attached hereto and made a part hereof.

8. *Check if the amendment restates the Articles:*

____ The restated Articles of Incorporation supersede the original articles and all amendments thereto.

IN TESTIMONY WHEREOF, the undersigned corporation has caused these Articles of Amendment to be signed by a duly authorized officer thereof this

02 day of January , 2019 .

West Scranton Community Development Inc

Name of Corporation

John Connor

Signature

President/Director

Title

West Scranton Community Development Inc
83-2490726

Information Request
First Request

Information we need to make our determination

1. Include the following declaration with your response, signed and dated by an officer, director, trustee, or other governing body member (not an authorized representative). You can sign and date the statement below or reproduce it in the body of your signed response. The declaration must accompany responses per Revenue Procedure 2019-5.

   Under penalties of perjury, I declare that I have examined this information, including accompanying documents, and, to the best of my knowledge and belief, the information contains all the relevant facts relating to the request for the information, and such facts are true, correct, and complete.

   SIGN HERE Date 3/18/19

2. Please submit a complete copy of your original organizing document and any amendments that show proof of filing or adoption.

   - If you are a corporation, your Articles of Incorporation (and all amendments) must show proof of filing with your state of incorporation. We cannot accept a copy that only indicates it was sent to or received by the state.
   - If you are an unincorporated association, your Articles of Association, Constitution, or other creating document and any amendments must show the specific date they were adopted and must be signed by more than one person. You can submit a declaration or other evidence of adoption, signed and dated by at least two officers or directors, if an original signed copy is not available.
   - If you are a trust, your trust agreement and any amendments must be signed and dated by your trustee(s) and properly executed according to the laws of your state. The exact date and amount of funding should also be clearly indicated or submitted.

   Note: If the language in your organizing document does not sufficiently limit your purposes to those specifically described in Section 501(c)(3) and permanently dedicate your assets to purposes specifically described in Section 501(c)(3) as required for tax exemption as an organization described under Section 501(c)(3) your organizing document must be amended.

3. The information provided in Part III, number 1 from Form 1023-EZ did not provide the information necessary to make a determination on your application. Please provide a detailed description of your past, present, and future activities. In general, you should include:

   a. What specific activities you conduct.
   b. Who participates in the activities.
   c. Where you conduct the activities.
   d. When or how often the activities occur.
   e. What fees, if any, are charged and how you determine them.
   f. What percentage of your time and resources you spend on the activities

West Scranton Community Development Inc
83-2490726

4. Please provide your actual revenues and expenses for each year you completed and projections of your likely revenue and expenses for your current and future year(s) for a total of 3 years of financial information.

5. Do you or will you engage in financial transactions (for example, loans, payments, rents, etc.) with any of your donors or any entities they own or control? If so, please provide a detailed description. (Do not include names of donors)

How to submit the requested information (do's and don'ts)

- **Don't include** any personal identifying information like bank account or social security numbers that could result in identity theft or other adverse consequences if publicly disclosed. If we approve your application for exemption, we're generally required by law to make the application and the information you submit in response to this letter available for public inspection. If you have questions about the public inspection of your application or other documents, please call me.

- **Do include** the following declaration with your response, signed by one of your principal officers or directors:

  Under penalties of perjury, I declare that I have examined this information, including accompanying documents, and, to the best of my knowledge and belief, the information contains all the relevant facts relating to the request for the information and such facts are true, correct, and complete.

- **Do attach** a copy of the cover letter to your response. This enables us to quickly and accurately associate your response with your case file.

- **Do fax or mail** your response to:

Fax:	**US Mail:**	**Street Address (delivery service):**
855-268-1750 ATT: Marilyn Coleman Room 6-403 Group 7826	Internal Revenue Service Exempt Organizations P. O. Box 2508 Cincinnati, OH 45201 ATT: Marilyn Coleman Room 6-403 Group 7826	Internal Revenue Service Exempt Organizations 550 Main St., Federal Bldg. Cincinnati, OH 45202 ATT: Marilyn Coleman Room 6-403 Group 7826

- **Don't provide** multiple copies of your response. Providing more than a single response may result in unnecessary delays in processing your response. We must process, assign, and review each piece of correspondence submitted (whether fax or mail).

- **Do allow** adequate processing time if you want to call to verify we received your response. If you fax your response, allow a minimum of three workdays from the day you fax it. If you mail your response, allow a minimum of seven workdays from the day you mail it.

West Scranton Community Development Inc
83-2490726

The Taxpayer Advocate Service (TAS) is an independent organization within the IRS that can help protect your taxpayer rights. TAS can offer you help if your tax problem is causing a hardship or you've tried but haven't been able to resolve your problem with the IRS. If you qualify for TAS assistance, which is always free, TAS will do everything possible to help you. Visit taxpayeradvocate.irs.gov or call 1-877-777-4778.

Sincerely,

Marilyn Coleman

Marilyn Coleman
Exempt Organizations Specialist

Enclosure:
Information Request

Letter 1312 (Rev. 2-2017)
Catalog Number 35163W

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

Date:
February 13, 2019
Employer ID number:
83-2490726
Person to contact / ID number:
Marilyn Coleman
ID# 0676992
Contact telephone number:
513-975-6152
Contact fax number:
855-268-1750
Response due date:
March 13, 2019

WEST SCRANTON COMMUNITY DEVELOPMENT INC
1018 LAFAYETTE STREET
SCRANTON, PA 18504

Dear Applicant:

Why you are receiving this letter

We need more information to consider your determination letter request.

What you must do

Please provide the information requested and follow the submission instructions. You must submit your response by the due date above.

If you don't respond

If you don't respond to the Information Request by the due date or do not provide all the requested information, we may close your case without making a determination. If so, we won't refund any user fee you paid, and you'll need to submit a new request and any applicable user fee payment if you want us to reconsider your request. Alternatively, if you haven't established that you meet the requirements for exemption for the subsection requested, we may make an adverse determination.

In addition, if you don't provide the requested information by the due date, you may lose your rights to get a declaratory judgment. Under Internal Revenue Code (IRC) Section 7428(b)(2), you must exhaust all administrative remedies available to you within the IRS before a court will issue a declaratory judgment regarding your exempt status. This requirement means you must take all reasonable steps in a timely manner to secure a determination under IRS procedures, including providing the information we need to act on your request. If you fail to timely provide the requested information, you may lose your rights to obtain a declaratory judgment under Section 7428.

Additional information

If you have questions or need additional time to respond, call me at the number at the top of this letter. If you have concerns after speaking with me, you can call my supervisor Daniel Renner at 513-975-6554.

****
*** FAX TX REPORT ***
****

TRANSMISSION OK

JOB NO.	4822
DESTINATION ADDRESS	18552681750
SUBADDRESS	
DESTINATION ID	
ST. TIME	03/11 14:47
TX/RX TIME	02' 50
PGS.	9
RESULT	OK

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

Date:
February 13, 2019
Employer ID number:
83-2490726
Person to contact / ID number:
Marilyn Coleman
ID# 0676992
Contact telephone number:
513-975-6152
Contact fax number:
855-268-1750
Response due date:
March 13, 2019

WEST SCRANTON COMMUNITY DEVELOPMENT INC
1018 LAFAYETTE STREET
SCRANTON, PA 18504

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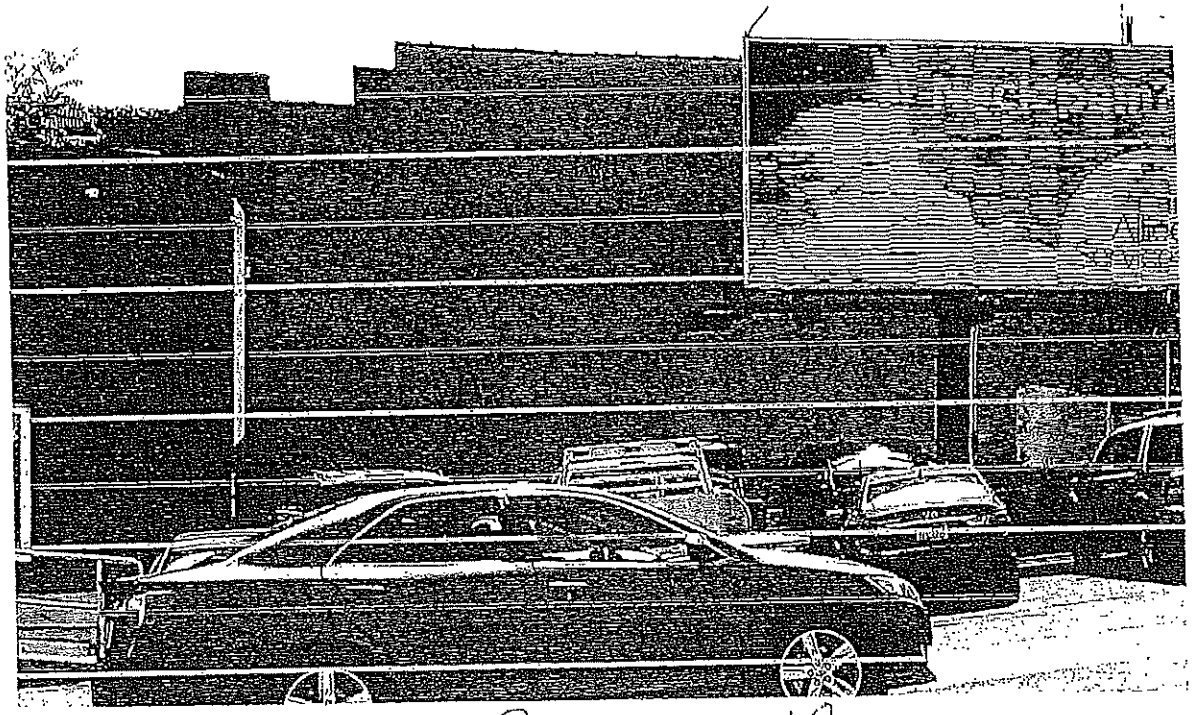
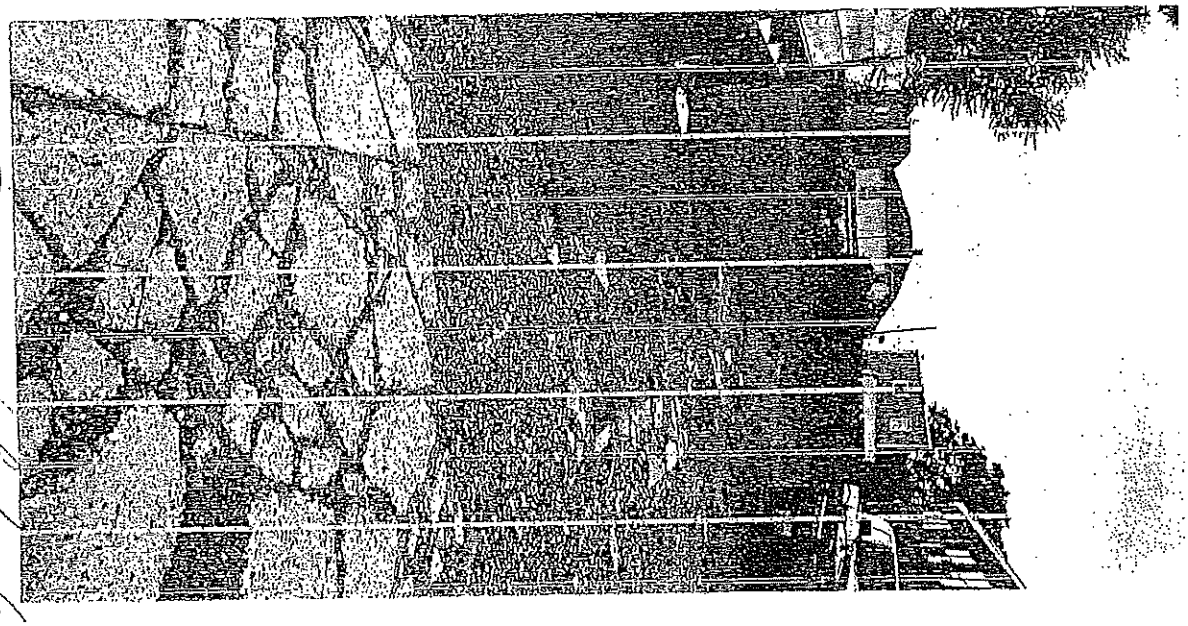


Side of Building
(Lackawanna Ave)

Front of Building
(Main Ave)

Rear of Building



Driveway to parking lot

Res. No. _____

RESOLUTION OF WEST SCRANTON COMMUNITY DEVELOPMENT, Inc. AUTHORIZING THE BOARD OF COMMISSIONERS OF LACKAWANNA COUNTY TO SUBMIT A LOCAL SHARE ACCOUNT MONROE COUNTY GRANT APPLICATION FOR PURCHASE & STABILIZATION OF 310 NORTH MAIN AVENUE & 1029 WEST LACKAWANNA AVENUE IN THE AMOUNT OF $214,235 ON BEHALF OF WEST SCRANTON COMMUNITY DEVELOPMENT, Inc..

WHEREAS, the County of Lackawanna has elected to submit an application for Local Share Monroe County grant funds in the amount of $214,235 on behalf of WEST SCRANTON COMMUNITY DEVELOPMENT, Inc.; and,

BE IT FURTHER RESOLVED that the WEST SCRANTON COMMUNITY DEVELOPMENT, Inc. and its Board/Officials have and will continue to cooperate with the County in obtaining all necessary information to be included in said application and will designate Sandra Opshinsky as an authorized official to sign and/or execute any and all documents in relation to this application and potential award;

CERTIFICATION

The foregoing is a true and certain copy of a resolution passed by the WEST SCRANTON COMMUNITY DEVELOPMENT, Inc. at the regular meeting held on the 27th day of September, 2019.

(seal)

John Connor
President, Title

_____, Title

	Agreed & Accepted by Seller:
By:	PATRICK J FRICCHIONE
Its Authorized:	PRESIDENT FPH
Date:	9/27/2019

	Agreed & Accepted by Buyer:
By:	Tommy Hughes (Treasurer) John Connor (President)
Its Authorized:	
Date:	

CLOSE OF ESCROW:

Closing - The closing shall occur thirty (30) days after expiration of the Inspection Period.

POSSESSION: Unless otherwise approved by Buyer in writing, Seller is obligated to deliver possession of Property to Buyer at Close of Escrow free and clear of all liens, leases, encumbrances, rights and conditions, either public or private and/or any other possessory interest(s) affecting the Property unless otherwise approved by Buyer in writing. Seller may not cause any additional title exceptions to be imposed against the Property without Buyer's express prior written consent. Additionally, Seller shall deliver the Property free of all hazardous materials, including above ground storage tanks and underground storage tanks.

REPRESENTATIONS: To the best of Seller's actual knowledge, Seller represents and warrants that there exist no recorded or unrecorded encumbrances including, but not limited to, liens, claims, law suits (threatened or pending), leases, options, right of first refusal, or any other encumbrance affecting title to the Property or use of the Property, except as expressly set forth in the Title Commitment and/or approved by Buyer in writing. Additionally, Seller represents and warrants that there exists no hazardous waste, underground storage tanks, or substances of any kind regulated or prohibited by law that have been released, and/or discharged on the Property or adjacent property that caused contamination of the soil and/or ground water on or under the Property.

BROKERAGE: Neither Buyer nor Seller are represented by a Real Estate broker.

CONTRACT This non-binding letter of intent is subject to execution of a mutually agreeable Purchase and Sale Agreement. Although a binding agreement will not exist until Buyer and Seller execute a formal Purchase and Sale Agreement, both parties agree to use good faith efforts to complete and execute a Purchase and Sale Agreement with the terms contained herein within thirty (30) days.

Notwithstanding anything to the contrary set forth in this LOI or elsewhere, Buyer and Seller hereby acknowledge and agree that this LOI and every provision, term and condition (individually or collectively) set forth in this LOI are not binding on either Buyer or Seller. Buyer and Seller hereby further acknowledge and agree that this LOI is only an outline of the basic business terms and conditions that both parties will consider incorporating into a separate and distinct agreement for the purchase and sale of the Property. The Purchase and Sale Agreement shall incorporate other general provisions as agreed to by the parties. Only a purchase and sale agreement executed by both parties shall be binding on either party hereto. Buyer may at anytime terminate the negotiations of the Purchase and Sale Agreement without liability to Buyer or its assigns.

We look forward to your favorable response

Best Regards,

September 24, 2019

RE: Letter of Intent to Purchase
310-316 North Main Avenue
1029 West Lackawanna Avenue
Scranton, PA 18504

West Side Community Development, Inc and/or Assigns ("Buyer"), is pleased to offer the following non-binding Letter of Intent (this "LOI") pursuant to which Buyer and Seller will negotiate a Purchase and Sale Agreement for the purchase and sale of land as depicted on the attached plan with approximately 17,338 square feet (the "Property"). Located at the 310-316 North Main Avenue and 1029 West Lackawanna Avenue, Scranton, PA 18504, as owned by Fricchione P&H and Fricchione FP&H, or assigns. When agreed to by both parties, this LOI will serve as the basis for a formal purchase and sale agreement, which will contain the party's full agreement.

BUYER West Scranton Community Development, Inc

SELLER Fricchione P&H and Fricchione FP&H

PROPERTY Approximately 17,338 sq ft former Warehouse/Offices/Garage building on 0.37 Acres of Land

PURCHASE PRICE $100,000.00

EARNEST MONEY Buyer shall make an earnest money deposit of $5,000 ("Initial Deposit") into escrow within 3 business days of opening escrow. The Initial Deposit shall be applicable to the Purchase Price and shall become nonrefundable upon expiration of the Inspection Period.

CONTINGENCIES Buyer's purchase of the Property is specifically conditioned upon the following:

Seller's Information Period – Seller shall have ten (10) days from opening escrow to provide Buyer with copies of any plans, specifications, drawings, surveys, reports, appraisals or other information pertaining to the Property in Seller's possession ("Seller's Information").

Title Period – Seller shall have ten (10) days from opening escrow to provide Buyer, at Buyer's expense, a current commitment for title insurance for the Property. At closing Buyer shall acquire at its own expense ALTA Standard Coverage Title Insurance. .

Inspection Period – Buyer shall have 30 days from opening escrow to conduct and approve, at Buyer's sole and absolute discretion, the Property, Seller's Information and Buyer's due diligence. Upon expiration of Inspection Period, Buyer to cause Earnest Money to be released to Seller. Such released Earnest Money shall become non-refundable but applicable to the Purchase Price.

Sale is contingent upon Buyer receiving certain grants and other government approvals for its proposed project.

Pennsylvania Department of Community and Economic Development
Blight Remediation Program
West Scranton Community Development Inc.

The City of Scranton is applying for grant funding on behalf of the West Scranton Community Development, Inc. (sub-applicant) for repairs to a formerly blighted structure located at 310 N. Main Avenue. This building is being purchased by WSCDI to be used as a community center. The funding will be used to repair the roof, pave the parking area and for closing costs on the building. The closing costs are based on 8% of the purchase price, the property was purchased for $100,00. The cost for the roof is based on an estimate provided by Shamrock Construction and the cost for the parking lot is based on an estimate provided by Augusta Paving and Concrete LLC (see attached).

Closing costs: $8,000

Paving- $25,850

Roof- $39,375

Total Grant Request: $73,225

The match funding requirement will be the $100.000 DCED Local Share Gaming Funds grant that was awarded for the purchase of the building.

Total Project Cost: $173,225

	Agreed & Accepted by Seller:
By:	PATRICK J FRICCHIONE
Its Authorized:	PRESIDENT FPH
Date:	9/27/2019

	Agreed & Accepted by Buyer:
By:	Tommy Hughes (TREASURER) JOHN CONNOR (PRESIDENT)
Its Authorized:	
Date:	

Res. No. _____

RESOLUTION OF WEST SCRANTON COMMUNITY DEVELOPMENT, Inc. AUTHORIZING THE BOARD OF COMMISSIONERS OF LACKAWANNA COUNTY TO SUBMIT A LOCAL SHARE ACCOUNT MONROE COUNTY GRANT APPLICATION FOR PURCHASE & STABILIZATION OF 310 NORTH MAIN AVENUE & 1029 WEST LACKAWANNA AVENUE IN THE AMOUNT OF $214,235 ON BEHALF OF WEST SCRANTON COMMUNITY DEVELOPMENT, Inc..

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CERTIFICATION

The foregoing is a true and certain copy of a resolution passed by the WEST SCRANTON COMMUNITY DEVELOPMENT, Inc. at the regular meeting held on the 27th day of September, 2019.

(seal)

John Connor
John Connor
President, Title

_____
_____
_____, Title

07/28/2020

Shamrock Construction Inc
306 North Main Avenue .
Scranton, PA 18504
Phone: (570) 343-1570
Fax: (570) 507-9101

Company Representative
John Connor
Phone: (570) 343-1570
j.connor@shamrockpa.com

West Scranton Community Development
(570) 892-1653

Job: West Scranton Community Development

Flat Roof Section

Black EPDM, .060, Non-reinforced. May need additional accessory

	Qty	Unit	Price
Mulehide EPDM Sheet - .060 - 10'xSF Cut – Black	8800.00	SF	--
Mulehide EPDM Sheet - .060 - 10'x100' - Clean - 3" Tape - Black	24.00	RL	--
Mulehide Low VOC EPDM/TPO Bonding Adhesive (5 Gal)	80.00	EA	--
Mulehide EPDM Pipe Flashing - 1"-6" w/ Tape - Black	32.00	EA	--
Mulehide Insulation Plate - 3" (1000 Cnt)	32.00	BX	--
Mulehide Drill Point Fastener - 4 1/2" (1000 Cnt)	32.00	BX	--
Low Slope - Labor (Bid Item)	880.00	EA	--
			$39,375.00
		TOTAL	$39,375.00

Augusta
Paving and Concrete, LLC

ESTIMATE

DATE: July 1, 2020

22 Woodridge Circle
Clarks Summit, PA 18411
Phone: 570.906.5581

CUSTOMER NAME:

Name	**West Scranton Community Development**
Company Name	**Main Ave Project**
Street Address	316-318 N Main Ave
City, ST ZIP Code	Scranton Pa 18504
Fax	
Email	

DESCRIPTION	AMOUNT
Excavate, grade, add 4 inches modified, 4 inches of sub base and 3 inches of topcoat blacktop to 70 footX65 foot area and 75 feet X27 feet entrance behind 316-318 N Main Ave and on Lackawanna Ave side of property	
Excavate and install 5 feet X 27 feet of 6 inches of concrete with 2b gravel subbase	
Contractor will provide all permits, material and labor to complete job	
TOTAL	$ 25,850

NE Outdoor Services
1428 Washburn St
Scranton Pa 18504

ESTIMATE

WEST SCRANTON COMMUNITY
DEVELOPEMENT
316-318 N MAIN AVE
SCRANTON PA 18504

Estimate # 21-135

Estimate Date 07/08/2020

Item	Description	Unit Price	Quantity	Amount
Hours	BLACKTOP	6600.00	3.50	23,100.00
Product	CONCRETE	11.50	135.00	1,552.50
Product	CURBING (LINEAR FEET)	30.00	27.00	810.00

NOTES: EXCAVATE, GRADE AND BLACKTOP REAR OF BUILDING PLUS LACKAWANNA AVE SIDE OF PROPERTY. ALL MATERIAL, PERMITS AND LABOR ALONG WITH DESIGN AND PLANS ARE THE RESPONSIBILITY OF THE CONTRACTOR

Subtotal	25,462.50
Total	25,462.50
Amount Paid	0.00
Estimate	$25,462.50

DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 |570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BLIGHT REMEDIATION PROGRAM IN THE AMOUNT OF $73,225.00 ON BEHALF OF WEST SCRANTON COMMUNITY DEVELOPMENT, INC. TO REPAIR THE ROOF AND PARKING AREA OF THE PROPERTY LOCATED AT 310 N. MAIN AVENUE, AS WELL AS THE CLOSING COSTS TO FINALIZE THE PURCHASE OF THIS BUILDING THAT WILL BE USED BY WEST SCRANTON COMMUNITY DEVELOPMENT, INC..

Very truly yours,

Joseph O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl