

AGENDA
REGULAR MEETING OF COUNCIL
September 29, 2020
6:30 PM

1. ROLL CALL
2. READING OF MINUTES
3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES
 - 3.A CORRESPONDENCE RECEIVED FROM OECD EXECUTIVE DIRECTOR DATED SEPTEMBER 21, 2020 REGARDING RESPONSES TO CARES ACT FUNDING AND SUBSTANTIAL AMENDMENTS TO ACTION PLANS INQUIRIES.

[Correspondence received from OECD Executive Director 9-21-2020.pdf](#)
 - 3.B MINUTES OF THE CIVIL SERVICE COMMISSION MEETING HELD AUGUST 6, 2020.

[Civil Service Commission Meeting Minutes 08-06-2020.pdf](#)
 - 3.C CORRESPONDENCE RECEIVED FROM COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL DATED SEPTEMBER 10, 2020 REGARDING THE RESULTS OF THE 2020 DISTRESS DETERMINATION.

[Correspondence received from AG's office dated 9-10-2020.pdf](#)
 - 3.D CORRESPONDENCE RECEIVED FROM THE HISTORICAL ARCHITECTURE REVIEW BOARD DATED SEPTEMBER 23, 2020 REGARDING THE BROOKS BUILDING AT 436 SPRUCE STREET.

[Correspondence received from HARB dated 9-23-2020.pdf](#)
 - 3.E CORRESPONDENCE RECEIVED FROM OECD DATED SEPTEMBER 24, 2020 REGARDING DEMOLITION OF HAZARDOUS STRUCTURES PROPERTY

SUBSTITUTE.

[Correspondence received from OECD dated 9-24-2020.pdf](#)

4. CITIZENS PARTICIPATION

5. INTRODUCTION OF ORDINANCES, RESOLUTIONS, APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS & COMMISSIONS MOTIONS & REPORTS OF COMMITTEES

5.A MOTIONS.

5.B FOR INTRODUCTION – AN ORDINANCE – AUTHORIZING THE CITY OF SCRANTON TO ALLOW THE R1-1 STOP SIGN WITH A W3-1 STOP AHEAD SIGN PLACED IN ADVANCE OF THE STOP SIGN ON PRICE STREET AT ITS INTERSECTION WITH NEWTON ROAD (S.R.3003) TO REMAIN AS INSTALLED ON AUGUST 27, 2020.

[Ordinance-2020 Stop Ahead Sign Price St & Newton Rd.pdf](#)

5.C FOR INTRODUCTION – AN ORDINANCE – AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED “AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020.” BY AMENDING THE 2020 ACTION PLAN PROGRAMMING BY \$522,531.00 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

[Ordinance-2020 Amend 2020 Action Plan CDBG-CV Funds.pdf](#)

5.D FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF CHRISTINA L. MANUEL, 1801 SANDERSON AVENUE, SCRANTON, PENNSYLVANIA, 18509 AS A MEMBER OF THE BOARD OF THE SCRANTON REDEVELOPMENT AUTHORITY FOR A FIVE (5) YEAR TERM EFFECTIVE SEPTEMBER 14, 2020. MS. MANUEL WILL BE REPLACING BURT SCHWARTZ WHOSE TERM EXPIRED

FEBRUARY 5, 2020 AND WAS HELD OVER, MS. MANUEL'S TERM WILL EXPIRE ON FEBRUARY 5, 2025.

[Resolution-2020 Appt. Christina Manuel Redevelopment Authority.pdf](#)

- 5.E FOR INTRODUCTION - A RESOLUTION - APPOINTMENT OF MICHAEL HANLEY, 800 WOODLAWN STREET, SCRANTON, PENNSYLVANIA, 18509 AS A MEMBER OF THE SCRANTON HOUSING AUTHORITY FOR A FIVE (5) YEAR TERM EFFECTIVE SEPTEMBER 27, 2020. MR. HANLEY WILL BE REPLACING MARY CLARE KINGSLEY WHOSE TERM EXPIRED SEPTEMBER 27, 2020. MR. HANLEY'S TERM WILL EXPIRE ON SEPTEMBER 27, 2025.

[Resolution-2020 Appt. Michael Hanley Scranton Housing Authority.pdf](#)

6. CONSIDERATION OF ORDINANCES - READING BY TITLE

- 6.A NO BUSINESS AT THIS TIME.

7. FINAL READING OF RESOLUTIONS AND ORDINANCES

- 7.A FOR CONSIDERATION BY THE COMMITTEE ON COMMUNITY DEVELOPMENT - FOR ADOPTION - FILE OF THE COUNCIL NO. 22, 2020 - AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020." BY AMENDING THE 2020 ACTION PLAN BY PROGRAMMING \$1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING \$1,435,629 (ROUND #1 \$813,478 AND ROUND #2 \$622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

[Ordinance-2020 Amend 2020 Action Plan CARES Act.pdf](#)

- 7.B FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC SAFETY - FOR ADOPTION - FILE OF THE COUNCIL NO. 24, 2020 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT FUNDS RELATED THERETO THROUGH THE BJA FY 18 EDWARD BYRNE JUSTICE ASSISTANCE GRANT ("JAG") PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF \$18,638.00 TO PURCHASE AN AUTOMATED LICENSE PLATE READER (ALPR).

[Ordinance-2020 JAG Grant for Automated License Plate Reader.pdf](#)

- 7.C FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC SAFETY - FOR ADOPTION - FILE OF THE COUNCIL NO. 25, 2020 - AUTHORIZING THE CITY OF SCRANTON TO ESTABLISH PARKING RESTRICTIONS FOR A LOADING/UNLOADING ZONE FROM 9:15-9:45 AM; 1:00PM-1:30PM AND 6:30PM-7:00PM ALONG 300 LACKAWANNA AVENUE BETWEEN PENN AVENUE AND WYOMING AVENUE FOR THE UNITED STATES POSTAL SERVICE.

[Ordinance-2020 Establish Parking Restrictions for USPS.pdf](#)

- 7.D FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC SAFETY - FOR ADOPTION - RESOLUTION NO. 70, 2020 - OPPOSING THE OVERLAND TRANSPORTATION OF LIQUEFIED NATURAL GAS THROUGH THE CITY OF SCRANTON AND ITS SURROUNDING COMMUNITIES.

[Resolution-2020 Opposing Transportation of Liquefied Natural Gas.pdf](#)

- 7.E FOR CONSIDERATION BY THE COMMITTEE ON COMMUNITY DEVELOPMENT - FOR ADOPTION - RESOLUTION NO. 71, 2020 - AMENDING RESOLUTION

NO. 37, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO ENTER INTO AN AGREEMENT WITH SCRANTON AREA FOUNDATION, INC. TO ESTABLISH THE CITY OF SCRANTON SMALL BUSINESS FUND, A PASS THROUGH FUND WHICH WILL DISTRIBUTE GRANTS IN THE AMOUNT OF \$2,500.00 TO VARIOUS SMALL BUSINESS THROUGHOUT THE CITY OF SCRANTON AS PART OF THE CITY OF SCRANTON'S SMALL BUSINESS RELIEF GRANT PROGRAM DUE TO THE COVID-19 PANDEMIC" TO INCREASE THE NUMBER OF GRANTS AUTHORIZED BY RESOLUTION NO. 37, 2020 FROM 110 TO 111.

[Resolution-2020 Increase Grants authorized by Resolution 37 2020.pdf](#)

- 7.F FOR CONSIDERATION BY THE COMMITTEE ON COMMUNITY DEVELOPMENT - FOR ADOPTION - RESOLUTION NO. 72, 2020 - RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING - GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE LACE VILLAGE MULTIMODAL PROJECT IN THE AMOUNT OF \$334,366.45.

[Resolution-2020 Grant for Lace Village Multimodal Project.pdf](#)

- 7.G FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION - RESOLUTION NO. 73, 2020 - APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON, PENNSYLVANIA, 18509 TO THE POSITION OF INTERIM FIRE CHIEF EFFECTIVE JULY 21, 2020.

[Resolution-2020 Appt. John Judge Interim Fire Chief.pdf](#)

- 7.H FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION - RESOLUTION NO. 74, 2020 - APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504 AS CITY TREASURER FOR THE CITY OF TREASURY DEPARTMENT EFFECTIVE SEPTEMBER 8, 2020.

[Resolution-2020 Appt. Mary Jo Sheridan City Treasurer.pdf](#)

7.I FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION -
RESOLUTION NO. 75, 2020 - APPOINTMENT OF LEONARD NAMIOTKA, 1130
PHILO STREET, SCRANTON, PENNSYLVANIA, 18508 TO THE POSITION OF
INTERIM POLICE CHIEF EFFECTIVE SEPTEMBER 12, 2020.

[Resolution-2020 Appt. Leonard Namiotka Interim Police Chief.pdf](#)

8. ADJOURNMENT



RECEIVED
SEP 21 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Date: September 21, 2020
To: Council members
From: Eileen Cipriani
Executive Director
Re: Response to Council Questions regarding Cares Act Funding and Substantial Amendments to Action Plans

6.A. – File of the Council No. 22, 2020 – Amending 2020 Action Plan – CARES Act funding for CDBG-CV and ESG-CV

1. Please provide Council with spreadsheets that are easier to read. On some pages, it's difficult to decipher the dollar amounts.

CDBG-CV - \$1,649,621

CDBG- CV Funds may be used for preparing, responding and recovering activities:

- Increase Public Service-\$1,000,000
 - Eviction and foreclosure prevention to increase housing stability-\$100,000
 - Legal Service
 - Financial Counseling
 - Domestic Abuse/ Child Abuse Service \$50,000
 - Increase access to public/government services- \$150,000
 - Children's Services to offset the impact of COVID -19 -\$550,000
 - Quality childcare
 - Transportation
 - Educational needs
 - COVID-19 Planning/ Public Health -\$150,000
 - Planning for future pandemics
- Economic Development Assistance \$500,000
 - Small Business Relief-\$250,000
 - Technical Assistance
 - Small Business Relief grants/Loans
 - COVID Mitigation
 - Workforce/ Job Training- \$250,000
 - Digital Literacy
 - Job Training

- Financial Literacy
- Transportation
- English as a second language (ESL)
- Grant Administration/Planning - \$149,621

ESG-CV - \$ 1,435,629

ESG-CV Funds will be used for:

- Housing Security- \$1,135,290
 - Rapid Rehousing
 - Emergency Shelter
 - Homeless prevention
 - Assistance with utility/rent/mortgage payments
 - Street outreach
- Grant Administration/ Planning \$150,000
- Housing Navigator - \$150,000

2. Is there a deadline set by the Federal Government on when this money has to be spent?

The period of performance for CDBG/ESG-CV funding is 6 years and requires 80% of the funding to be obligated by end of year three. CDBG/ ESG performance period is normally 8 years.

3. What employee in OECD is going to oversee this new funding? Who is in charge of administering the Emergency Solutions Grant Program? Why was the position of Emergency Solutions Grant/Public Services Specialist recently eliminated in OECD?

The majority CDBG/ESG-CV funding will be sub-granted to community partners, education/training entities or businesses and assigned a project number in the Federal Integrated Disbursement and Information System (IDIS). Projects will be assigned to the appropriate program specialist in OECD. Liza Carroll administers the ESG program. The ESG tasks have been incorporated into the HOME Specialist (Liza Carroll) body of work, as we have worked to improve office structure and efficiency.

6.B. – File of the Council No. 23, 2020 – Amending 2020 Action Plan - \$80,000

1. Please provide new spreadsheets that are attached to the legislation due to their illegibility.

See attached

6.E. – File of the Council No. 26, 2020 – Amending 2019 Action Plan - \$40,000

1. Why wasn't the Emergency Repair Housing Rehab program ever established?

The Emergency Housing Repair program was a good idea on paper, but practical concerns made the program difficult to implement. City/ HUD bidding requirements and HUD requirements that properties must be brought up to code once a project is accepted by OECD . makes quick action difficult and projects can become costly. In two year \$135,000 (\$40,000 in 2019 and \$75,000) was earmarked for this project, experience has shown that bringing properties up to code can cost as much as \$80,000 and at times exceed the value of the property. Programs administered by community partners such as Neighborworks and UNC have

successfully filled this role. Currently the city is developing a partnership with UNC, Neighborworks and SLHDA to apply for additional foundation funding for this type of initiative.

2. What other OECD programs were funded within the last five (5) years but were never established?

None- Two sub-grantees have requested substantial amendments to change their program specifications due to COVID -19 pandemic issues.

3. How does the homeowner rehab program work? Who is responsible for administering this program?

The City of Scranton's Housing Rehabilitation Program is designed to assist low-income families in the City of Scranton bring homes up to code. In the past five (5) years OECD assisted 20 homeowners in the City of Scranton. To be eligible for this program the applicant must own the home, use the home as its principle residence, up to date with all City of Scranton taxes and fees, and be income eligible. This work would include general construction, electrical and mechanical rehabilitation.

The program follows the standard bidding process for contractors. Contractors are placed on the eligibility list by applying to OECD stating they are interested, as well as in good standing with the LIPS Department.

OECD is currently under contract with Barry Isett to conduct inspections on these properties. If the homeowner contacts OECD for a new roof a full inspection must occur to make sure all electrical, general and mechanical functions are up to code.

Major issues OECD has run into while conducting this program is homeowners being delinquent with Scranton Taxes and Fees we well as the homes need extensive work to be brought to code.

OECD is currently re-evaluating this program to create an RFP for a community partner to run this program on behalf of OECD, similar to the Home Buyer Program.

Thank you for your inquiry. If you have any questions please do not hesitate to reach out.

Sincerely



Eileen Cipriani

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 •
www.scrantonpa.gov

Received

2020 Applications Received
Community Development Block Grant (CDBG)
Estimated Allocation - \$2,600,000 / Public Service Cap \$360,000

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	2020 Community Development Block Grant										City/OECD	Public Serv	Legislation	Public Serv
2							Matrix	National	Application	OECD	Proposed Amt	Final Amt	Passed	Passed
3	Applicant Name	Date Rec'd	Address	Contact Person	Project Name	Project Description	Code	Objective	Proposed Amt	Score	To Council	To Council	XX/XX/2019	XX/XX/2019
4	City of Scranton-OECD	06/25/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Sidewalks & Streetscape Improvements	The Administration and coordination for the design and construction of new public sidewalks with ADA ramps, streetscape and lighting improvements that will serve to increase economic development in selected areas within the City of Scranton.	03L	LMA	\$400,000.00	95%				
5	City of Scranton-OECD	07/18/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Re-Construction of city street including installation of ADA curb ramps	The administration and coordination for the design and reconstruction of public streets with ADA ramps, Approx. 50 to 75 average city blocks.	03L	LMA	\$1,600,000.00	95%				
6	City of Scranton-OECD	07/19/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	McLain Park Improvements Phase 3	The Administration and coordination for the design and reconstruction of the Basketball Court, construction of a Park Pavilion and installation of security cameras.	03L	LMA	\$204,500.00	90%				
7	St. Joseph's Center	08/01/19	1213 Prospect Ave., Scranton PA 18505	Sister Maryalce Jacquot	Mother Infant Program	The Center provides individuals and families who have special needs the opportunity to develop their abilities and potential to the fullest extent possible through residential, community and home-based services, outpatient therapy, maternity/family and adoption services.	05L	LMC	\$25,000.00	83%				
8	City of Scranton-OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	CDBG for HOME	2019 CDBG Administration for HOME Program per 570.206 Matrix.	21H	NA	\$36,000.00	95%	\$35,000.00 w/cap of 20% limit			
9	City of Scranton-OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	CDBG Administration	Administration costs	21A	NA	\$502,000.00	95%	\$485,000.00 cap 20% Limit note			
10	City of Scranton-OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	Section 108 Loan Payment	Payment of 2020 Section 108 Loan.	19F	NA	\$215,695.00	100%				

Received

**2020 Applications Received
Community Development Block Grant (CDBG)
Estimated Allocation - \$2,600,000 / Public Service Cap \$360,000**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	2020 Community Development Block Grant										City/OECD	Public Serv	Legislation	Public Serv
2							Matrix	National	Application	OECD	Proposed Amt	Final Amt	Passed	Passed
3	Applicant Name	Date Rec'd	Address	Contact Person	Project Name	Project Description	Code	Objective	Proposed Amt	Score	To Council	To Council	XX/XX/2019	XX/XX/2019
11	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	1004 Jackson St., Scranton PA, 18504	Lisa Durkin, President and CEO	Illumination Youth Arts	Provide low-income, at-risk youth, ages 5-18, with artistic education and experience during after-school hours.	05D	LMC	\$20,000.00	96%				
12	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	349 St. Andrew Ln, Tunkhannock, PA 18657	Lisa Durkin, President and CEO	Project Hope	To serve low-income children in the City of Scranton, ages 5-12, through summer camp that meets educational, nutritional, and recreational needs.	05L	LMC	\$80,000.00	90%				
13	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	629 Cedar Ave., Scranton, PA 18504	Lisa Durkin, President and CEO	SCOLA Learning Center	To provide adult literacy and English as a Second Language classes to residents of the City of Scranton.	05H	LMC	\$20,000.00	92%				
14	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	410 Olive St., Scranton, PA 18505	Lisa Durkin, President and CEO	Condemnation Assistance Program	To provide on-call, 24-7 case management and emergency assistance to individuals displaced through the City of Scranton's Code Enforcement Program.	05Q/05S	LMC	\$40,000.00	100%				
15	Catherine McAuley Center	08/09/19	430 Pittston Ave., Scranton, PA 18505	Kristler Somers, Executive Director	Rapid Rehousing Support for Homeless Women Exiting Emergency Shelters	Six months of case management support and rental assistance as 3 women and their children move toward permanent housing.	05S	LMC	\$12,000.00	95%				
16	City of Scranton-OECD	08/09/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Developing Job Creation Opportunities	The Administration and coordination of the City of Scranton's OECD Business Loan Program/Site Infrastructure Improvements to benefit low-to-moderate income persons through job creation where 51% of the positions created are held by low/mod income persons.	18A	LMJ	\$500,000.00	95%				
17	Boys and Girls Club of NEPA	08/09/19	609 Ash St., Scranton, PA 18510	Tricia Thomas, Executive Director	Security System Project	A new comprehensive security system for our building is desperately needed to keep our kids, staff, community and building safe.	03Z	LMA	\$77,798.00	90%				
18	Boys and Girls Club of NEPA	08/09/19	609 Ash St., Scranton, PA 18510	Tricia Thomas, Executive Director	Park It Program	The Park It Program is the neighborhood version of the city of Scranton and the Scranton School District's sites in low-income neighborhoods to provide programming.	05L	LMC	\$41,410.00	80%				

Received

**2020 Applications Received
Community Development Block Grant (CDBG)
Estimated Allocation - \$2,600,000 / Public Service Cap \$360,000**

9

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	2020 Community Development Block Grant										City/OECD	Public Serv	Legislation	Public Serv
2							Matrix	National	Applicants	OECD	Proposed Amt	Final Amt	Passed	Passed
3	Applicant Name	Date Rec'd	Address	Contact Person	Project Name	Project Description	Code	Objective	Proposed Amt	Score	To Council	To Council	XX/XX/2019	XX/XX/2019
19	City of Scranton-Police Department	08/14/19	100 South Washington Ave., Scranton PA 18503	Maggie Perry, Grant Writer	Neighborhood Police Patrol	Designated police officers to work only in low to moderate income areas of Scranton.	05I	LMA	\$275,202.00	83%				
20	Scranton Lackawanna Human Development Agency	08/15/19	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz, Executive Director	Head Start Center	Replace outdated surface area and playground equipment at 837-839 Madison Ave.	3	LMC/LMA	\$65,000.00	80%				
21	Scranton Lackawanna Human Development Agency	08/15/19	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz, Executive Director	Weatherization Program	46 homes in Scranton eligible to receive weatherization services under LIHEAP. Those low income homes can not receive until deferral issue is resolved.	14F	LMC	\$80,000.00	95%				
22	Catholic Social Services	08/20/19	504 Penn Avenue, Scranton PA 18509	Stephen Nocilla, Executive Director	St. Anthony's Haven	the renovation of two bedrooms utilized by homeless individuals. All rooms will receive new acoustical ceilings, tile flooring, replacement of damaged sheetrock, new doors and frames, countertops in kitchen, chair rail in dining area, new LED lights, and new damaged cabinets, etc.	03C	LMC	\$93,872.00	90%				
23	City of Scranton Licensing, Inspections, and Permits	08/23/19	340 N. Washington Ave., Scranton PA 18503	Thomas Ofeski, Director	Demolition of Hazardous Structures	Demolition and disposal of blighted and abandoned properties.	4	SBS	\$400,000.00	45%				
24	Women's Resource Center	08/23/19	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	Public Facility Improvement Project	Replacement of parking areas to include the installation of a retaining wall and a rain garden for storm water protection.	03G		\$100,000.00	90%				
25	Connell Park	08/22/19	982 Providence Rd., Scranton PA 18508	Brian Fallon, Director of Parks and Recreation	Connell Park	Demolition of pool house, add fence, and have park handicap accessible. Demolition of concession stand and create a playground update.	03F	LMA	\$150,000.00	81%				
26	TOTAL								\$4,857,277.00		\$0.00	\$0.00	\$0.00	\$0.00



City of Scranton

Civil Service Commission

340 N. Washington Avenue

Scranton, PA 18503

SOLICITOR: Christian Owens, Esquire

RECEIVED

SEP 23 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Approved Minutes
August 6, 2020
Civil Service Meeting

I. Pledge of Allegiance
Completed.

II. Roll Call

Roll call was taken. Chairperson Kevin Morgan, and Commissioners Karen DeSandis and Elizabeth Garcia were present.

Solicitor Christian Owens, Esq. was present.

Civil Service Commission Coordinator, Denise Nytch, was present.

Absent: None

III. Approval of Minutes

- By way of motion by Commissioner Garcia and seconded by Commissioner DeSandis, the Commission approved the minutes for July 16, 2020 – all in favor.

IV. Approval of Bills

- By way of motion by Commissioner Morgan and seconded by Commissioner Garcia, the Commission approved the legal bills from Solicitor Owens in the amount of \$1,653.00 for legal services- all in favor.

V. Unfinished Business

- Police Entry Exams and Police Promotional Testing were discussed. Chairperson Morgan is waiting to hear back from Montage Mountain about a space to conduct the testing. The Commission discussed alternative locations and the possible need to pay a fee to use a location is Montage Mountain did not pan out.
- Fire Department Entry Test was discussed. The Commission is waiting to hear from Fire Department Leadership to determine if a fire test is approved by the Mayor. This item is tabled until the Commission hears from the Fire Department.

- Paul Schirra's request for a hearing was discussed. Solicitor Owens informed Firefighter Schirra that his request for a hearing was received. Solicitor Owens is communicating with the City Solicitor to determine if the hearing is appropriately before the Commission or whether it belongs in the Labor Department.

VI. New Business

- Request for SFD Captain and Lieutenant Test Documents. Solicitor Owens provided the requested documents to the requestor.
- Contact from Terry Morgan (Scranton Time) re: Diversity Article. Ms. Morgan was unable to attend the meeting, but members of the Commission will be in contact with Ms. Morgan. This and the introduction of Resolution-Act 120- sparked a continuation of a diversity hiring conversation that started before the Pandemic. The Commissioners discussed ideas on how to encourage more diverse applicants including reviewing the language of the advertisement, reaching out to Scranton's diverse community leaders and organizations, reviewing the application for language, removing certain barriers to testing including certain prerequisites, costs, etc. The Commissioners also discussed why it was important to have a police and fire department that is representative of the Scranton Community at large.
- Resolution-Act 120-This Resolution amends a requirement that applicants for police patrolman have Act 120 certification at the time of a conditional offer of employment. By way of Motion by Commissioner Garcia, and seconded by Chairperson Morgan, the Resolution was passed that applicants for Police Patrolman do not need to have Act 120 Certification in Pennsylvania at the time of the conditional offer of employment - all in favor.

VII. Communication and Reports/Public Comment

- None.

VIII. Adjournment

- By way of motion by Commissioner Morgan and seconded by Commissioner Garcia, the Commission authorized the meeting to be adjourned; all in favor.



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF THE AUDITOR GENERAL
MUNICIPAL PENSION REPORTING PROGRAM (FORMERLY PERC)
321 FINANCE BUILDING, 613 NORTH STREET, HARRISBURG, PA 17120

September 10, 2020

RECEIVED

SEP 22 2020

LORI REED, CITY CLERK
CITY OF SCRANTON CITY
340 NORTH WASHINGTON AVENUE
SCRANTON PA 18503

OFFICE OF CITY
COUNCIL/CITY CLERK

Re: Act 205 of 1984
Notice of 2020 Distress Determination
Municipal Code #35-102-2

Dear Lori Reed:

Act 205 of 1984 requires the Municipal Pension Reporting Program to make biennial distress determinations for all municipalities. The results of the 2020 distress determination for your municipality are as follows:

TOTAL DISTRESS SCORE: 2

Based on the above distress score, your municipality has been assigned to Level 2 of the Recovery Program for municipal pension plans established by Chapter 6 of Act 205. The Act allows your municipality to continue to utilize the remedies that may have been previously implemented while participating in a higher Recovery Program level.

Enclosed is the applicable election form. Based on your distress score, the municipality has mandatory remedies that must be implemented, if not already implemented. The municipality may also elect any of the voluntary remedies on the election form. The executed election form (PC-204D2) must be submitted to the Municipal Pension Reporting Program by December 1, 2020. If the election form is not returned, it will be deemed that no additional voluntary remedies were elected, and the mandatory remedies were implemented.

Please note that the enclosed election form also serves as a way to opt out of any voluntary remedies that had been elected previously.

If you have any questions concerning this notice, please do not hesitate to contact the Municipal Pension Reporting Program's office at (717) 787-3637.

Sincerely,

Brian D. Bowers
Municipal Pension Reporting Program
Department of the Auditor General

Enclosure

City of SCRANTON CITY

**2020
 ACT 205 RECOVERY PROGRAM
 ELECTION FORM
 LEVEL II**

RECEIPT

REVIEW

INPUT

FUND RATIO

58

INSTRUCTIONS: Indicate which remedies were elected and their effective actuarial valuation report (AVR) date and submit the completed and signed election form to the Municipal Pension Reporting Program at the address indicated above, on or before December 1, 2020. If the Effective AVR Date is not filled in, the next Effective AVR Date is 1/1/2021, based on the 2020 distress score.

Remedies with an "M" are mandatory and must be elected and implemented by the Effective AVR Date. Remedies with a "V" are voluntary or were mandatory in a previous filing period. You may choose to opt out of any of these remedies after consultation with the municipality's actuary or third-party administrator.

Election of Remedies Under Moderately Distressed Recovery Program

ELECT	OPT OUT		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	AGGREGATION OF TRUST FUNDS: Aggregation of the assets to the credit of the various pension funds established or maintained by the municipality into a single pension trust fund pursuant to the provisions of Section 607(b) of Act 205 of 1984. Effective AVR Date: <u>1/1/2011</u>	(1)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	PLAN FOR ADMINISTRATIVE IMPROVEMENT: Preparation, submission and implementation of a plan for the improvement of the administration of the pension plan pursuant to the provisions of Section 607(i) of Act 205 of 1984. Effective AVR Date: <u>1/1/2011</u>	(2)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	ESTABLISHMENT OF A REVISED BENEFIT PLAN FOR NEWLY HIRED MUNICIPAL EMPLOYEES: Establishment of a revised benefit plan for newly hired municipal employees pursuant to the provisions of Section 607(e) of Act 205 of 1984. Effective AVR Date: <u>1/1/2011</u>	(3)
<input type="checkbox"/>	<input type="checkbox"/>	TOTAL MEMBER CONTRIBUTIONS: Specification of total member contributions pursuant to the provisions of Section 607(c) of Act 205 of 1984. Effective AVR Date:	(4)
<input type="checkbox"/>	<input type="checkbox"/>	DEVIATION FROM MUNICIPAL CONTRIBUTION LIMITATIONS: Utilization of authority to exceed otherwise applicable limitations on municipal contributions to municipal pension plans pursuant to the provisions of Section 607(d) of Act 205 of 1984. Effective AVR Date:	(5)
<input type="checkbox"/>	<input type="checkbox"/>	SPECIAL MUNICIPAL TAXING AUTHORITY: Utilization of special municipal taxing authority pursuant to the provisions of Section 607(f) of Act 205 of 1984. Not applicable to entities that cannot assess taxes. Effective AVR Date:	(6)

Election of Remedies Under Moderately Distressed Recovery Program (Cont'd)

ELECT	OPT OUT		
<input checked="" type="checkbox"/>		<p>AMORTIZATION CONTRIBUTION REDUCTION:</p> <p>Note: When electing this remedy for the first time, all the years will be reported as zero, but if this remedy is elected, your entitlement will be 4 years.</p> <p>A reduction of up to 25% of the amortization contribution requirement, calculated according to Section 202(b)(4) of Act 205 of 1984; this reduction of payment to amortize the actuarial accrued liability shall be authorized for a period of two biennial actuarial valuation reporting periods (4 years) under Section 607(h.1) of Act 205 of 1984. At the end of this period, Section 302(c) shall apply.</p> <p>Years Already Used <u>6</u> of <u>6</u>. Remaining Years Available <u>0</u>, based on a previous distress score. If you have remaining years left, the affected MMOs will start or continue with the 2021 MMO.</p> <p><u>Additional Years May Apply when Changing to a Higher Distress Level</u></p> <p>Additional years may apply when a municipality's distress level changes to a higher level of distress, as described in Section 607(h.1) of Act 205 of 1984. (Ex: Changing from Level 1 to Level 2 would avail the municipality of 2 additional years.)</p> <p>Additional Years Available <u>0</u> based on the current distress level. If the municipality elects to use the additional years, the affected MMOs will start or continue with the 2021 MMO.</p> <p>Note: If you choose to use the Additional Years now, please check the ELECT box. If you do not choose to use the additional years now and your distress level is the same or higher based on the next filing period, you will have the opportunity to elect the additional years at that time.</p>	(7)
<input type="checkbox"/>		<p>ASSET VALUATION (This remedy has expired):</p> <p>Following the expiration of the period applicable to asset valuation under Section 210(c) of Act 205 of 1984, for an additional period of two biennial actuarial valuation reporting periods, a Level II municipality may utilize a method for valuing assets that does not produce a result that is greater than 130% of fair market value nor less than 70% of fair market value. At the end of this period, Section 210 of Act 205 of 1984 shall apply to the actuarial value of assets.</p>	(8)

I hereby certify that the information provided is to the best of my knowledge true and accurate.

(Signature of Chief Administrative Officer)

(Date)

(Name of Chief Administrative Officer) (Print or Type)

(Title)



City of Scranton
Historic Architectural Review Board
340 N. Washington Avenue
Scranton, PA 18503
SOLICITOR: Timothy Corbett, Esquire
Chairman: Richard Leonori, AIA

RECEIVED
SEP 24 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

September 23, 2020

The Honorable Council
Of the City of Scranton
340 N. Washington Avenue
Scranton, PA 18503

RE: Brooks Building – 436 Spruce Street

Dear City Council:

The Scranton HARB takes its voluntary role seriously for the benefit of the City of Scranton and for its future. We believe that Scranton's legacy of quality historic architecture is an irreplaceable asset that deserves protection, one that greatly enhances the city's desirability and quality of life. Currently, the HARB's jurisdiction presides over the entire Downtown, where it functions as the only applicable design review entity. We clearly recognize that not all structures or sites in the Downtown are of significance or historic in nature. Proposals for non-contributing resources allow the HARB greater freedom in deeming what may be appropriate or not.

The proposal in question, signage for the law firm of Fellerman & Ciarimboli, does not involve a non-contributing structure; the building here is the historic Brooks Building, a corner Scranton landmark of considerable scale and importance, listed on the National Register of Historic Places in 1992.

The law firm's proposal is for five signs for the ground-floor corner location. First of all, the HARB finds the request for five signs to be excessive. In general, we are concerned about visual clutter. However, we find the three signs proposed for the turret doorway to fully comply with HARB standards, and have approved that signage, allowing the law firm to move in and have public identification. Those signs are to be mounted into existing wood-framed panels and will be readable in three directions. They will be illuminated from above by historic-style goose-neck light fixtures.

The other two signs proposed are larger in scale and are plastic-faced, internally lit signs to be mounted to the rock-faced ashlar of the building. These signs, the HARB finds objectionable. The stonework will be damaged by the installation and white-faced, plastic light-up signs are simply inappropriate for the dark red sandstone Victorian Romanesque structure. In general, the HARB questions the need for illuminated signs for daytime businesses.

The HARB offers Fellerman & Ciarimboli at least two acceptable alternatives, if there is an insistence for additional signage to that over the doorways. The HARB would consider film or paint-type graphics applied to any or all of the first-floor windows. Such signage is more discrete and can be removed without permanent damage. Also, the HARB would consider flat-panel, non-illuminated signage in the locations proposed for the light-up signs, particularly if the scale and graphics were to match the signage above the doorways.

The HARB strongly stands by its decision that plastic-faced, light-up signs mounted to the stone walls of the historic Brooks Building will detract from the aesthetic character of the structure and that important corner of the Downtown, and are inappropriate.

Thank you.

Sincerely,

/s/ Richard J. Leonori, AIA
Richard J. Leonori, AIA
Chair, Scranton Historic Architecture Review Board
(HARB)

RECEIVED

SEP 24 2020

OFFICE OF CITY
COUNCIL/CITY CLERK



Memo

To: Law Department, Mayor, City Clerk, and City Controller

From: Rachel Schwartz, OECD

Cc: File

Date: 9/24/2020

Re: Demolition of Hazardous Structures Property Substitute

Due to legal issues, the property 352-354 Maple Street has been removed from the OECD/LIPs current demolition list. Acting contractor, Brdaric Excavating Inc., has agreed to substitute 352-354 Maple Street for 913-915 Eynon Street for the same price. The total project price will not be changed. If you require further information or have any questions relative to this project, please contact me at rschwartz@scrantonpa.gov.

Thank you,

Rachel Schwartz

OECD Community Engagement Specialist

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AUTHORIZING THE CITY OF SCRANTON TO ALLOW THE R1-1 STOP SIGN WITH A W3-1 STOP AHEAD SIGN PLACED IN ADVANCE OF THE STOP SIGN ON PRICE STREET AT ITS INTERSECTION WITH NEWTON ROAD (S.R. 3003) TO REMAIN AS INSTALLED ON AUGUST 27, 2020.

WHEREAS, on August 24, 2020, John J. Pocius, P.E., P.L.S., City Engineer with LaBella Associates performed an on-site evaluation at the intersection of Price Street and Newton Road (S.R. 3003) and in the interest of public safety recommended that a R1-1 Stop Sign (30x30) be placed on Price Street at its intersection with Newton Road (S.R. 3003) along with a W3-1 Stop Ahead Sign in advance of the stop sign. *See* Memorandum to Tom Preambo, Director of the Department of Public Works dated September 8, 2020 attached hereto as Exhibit "A" and incorporated herein by reference thereto; and

WHEREAS, on August 27, 2020, the signs were installed; and

WHEREAS, on August 31, 2020, Corporal Justin Butler of the Scranton Police Department performed an independent evaluation and confirmed the assessment of the placement of the signs; and

WHEREAS, therefore, based on the information currently available and also upon their professional engineering experience and knowledge, it was the opinion of John J. Pocius, P.E., P.L.S., City Engineer with LaBella Associates that the R1-1 Stop Sign and W3-1 Stop Ahead Sign was warranted on Price Street at its intersection with Newton Road (S.R. 3003).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the R1-1 Stop Sign and W3-1 Stop Ahead Sign on Price Street at its intersection with Newton Road (S.R. 3003) is authorized and shall remain as placed on August 27, 2020.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or

any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Option Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.

AUTHORIZING THE CITY OF SCRANTON TO ALLOW THE R1-1 STOP SIGN WITH A W3-1 STOP AHEAD SIGN PLACED IN ADVANCE OF THE STOP SIGN ON PRICE STREET AT ITS INTERSECTION WITH NEWTON ROAD (S.R. 3003) TO REMAIN AS INSTALLED ON AUGUST 27, 2020.

- *What Department is this legislation originating from? Where did the initiative for this legislation originate?*

Department of Public Works/Scranton Police Department

- *Summary and Facts of the legislation*

On August 24, 2020, John J. Pocius, P.E., P.L.S., City Engineer with LaBella Associates performed an on-site evaluation at the intersection of Price Street and Newton Road (S.R. 3003) and in the interest of public safety recommended that a R1-1 Stop Sign (30x30) be placed on Price Street at its intersection with Newton Road (S.R. 3003) along with a W3-1 Stop Ahead Sign in advance of the stop sign. On August 27, 2020, the signs were installed. On August 31, 2020, Corporal Justin Butler of the Scranton Police Department performed an independent evaluation on August 31, 2020 and confirmed the assessment of the placement of the signs.

- *Purpose – please include the following in the explanation:*

- *What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish?*

The legislation seeks to allow the stop sign and stop ahead sign on Price Street and Newton Road to remain as they were installed on August 27, 2020.

- *What are the benefits of doing this/Down-side of doing this?*

Benefits - The benefit of this legislation is desirable for the health, safety and welfare of the people in the City of Scranton, Pennsylvania.

Downside - There is no downside to this legislation as a stop sign and warning sign will be in the interest of public safety.

- *How does this legislation relate to the City's Vision/Mission/Priorities*

This legislation will help the City of Scranton maintain the health, safety and welfare of the people in the City of Scranton, Pennsylvania.

- *Financial Impact – please include the following in the explanation:*

- *Cost (initial and ongoing)*

The signs have already been placed. There are no ongoing costs.

○ ***Benefits (initial and ongoing)***

The interests of public safety are met and maintained by allowing this stop sign and warning sign.

- ***Funding Sources – please include the following in the explanation:
If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.***

Department of Public Works

● ***Priority Status/Deadlines, if any***

None.

● ***Why should the Council unanimously support this legislation?***

The Ordinance is in the best interest of the public safety.

● ***Include any other pertinent details and/or relevant information that the Council should be aware of:***

None at this time.



BUREAU OF ENGINEERING

101 WEST POPLAR STREET • SCRANTON, PENNSYLVANIA 18508 • PHONE: 570-348-4180 • FAX: 570-348-0197

TO: Tom Preambo, Director
Department of Public Works

FROM:  John J. Pocius, P.E., P.L.S., City Engineer
LaBella Associates

DATE: September 8, 2020

RE: *Stop Sign Request*
Price Street and Newton Road (S.R. 3003)

As requested in your email dated August 24, 2020, we performed an on-site evaluation of the above referenced intersection to determine if a stop sign is warranted.

Based on our assessment and our professional engineering experience and judgement, in the interest of public safety, we recommend that a R1-1 Stop Sign (30"x30") be installed on Price Street at its intersection with Newton Road (S.R. 3003). Also, a W3-1 Stop Ahead Sign be placed in advance of the Stop Sign.

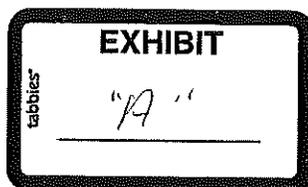
It is my understanding that the signs were installed on Thursday, August 27, 2020. Corporal Justin Butler, Scranton Police Department, performed an independent evaluation on Monday, August 31, 2020 and confirmed our assessment.

If there are any questions on this matter, do not hesitate to contact our office at (570) 904-6189.

JJP/mal

Z:\2018 Projects\2182247 Scranton City Engineer 2018-2021\Correspondence\Preambo_Stop Sign Req Price & Newton_09-08-2020.Doc

C. Patricia A. Lafferty, Esquire, Assistant City Solicitor
QA/QC File





DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 22, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 22 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE CITY OF SCRANTON TO ALLOW THE R1-1 STOP SIGN WITH A W3-1 STOP AHEAD SIGN PLACED IN ADVANCE OF THE STOP SIGN ON PRICE STREET AT ITS INTERSECTION WITH NEWTON ROAD (S.R. 3003) TO REMAIN AS INSTALLED ON AUGUST 27, 2020.

Very truly yours,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE (5) YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020. " BY AMENDING THE 2020 ACTION PLAN PROGRAMMING BY \$522,531.00 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

WHEREAS, the City of Scranton through the Office of Economic and Community Development has received CDBG-CV funding in the amount of Five Hundred Twenty Two Thousand Five Hundred Thirty One Dollars (\$522,531.00) under the Coronavirus Aid, Relief, and Economic Security (CARES) Act (See Exhibit A); and

WHEREAS, the CDBG-CV funding in the amount of \$522,531.00 will be used for preparing, responding and recovering activities including: \$200,000.00 for children's services to offset the impact of COVID -19 including quality childcare, transportation and educational needs; and \$300,000.00 for small business relief- including technical assistance and small business relief grants/loans and COVID mitigation; workforce/job training including technical training, digital literacy, financial literacy, transportation, English as a second language (ESL); and grant administration/planning \$22,531.00; and

WHEREAS, there is a substantial need for the funding; and

WHEREAS, the United States Department of Housing and Urban Development has required a recipient of the CARES Act funding to Amend its 2020 Action Plan, the City is required to do a Substantial Amendment to the 2020 Annual Action Plan (See "Exhibit B").

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that File of the Council No. 4, 2020 is hereby amended to amend the 2020 Action Plan as follows: CDBG-CV funding in the amount of \$522,531.00 will be used for preparing, responding and recovering activities including: \$200,000.00 for children's services to offset the impact of COVID -19 including quality childcare, transportation and educational needs; and \$300,000.00 for small business relief-including technical assistance and small business relief grants/loans and COVID mitigation; workforce/job training including technical training, digital literacy, financial literacy, transportation, English as a second language (ESL); and grant administration/planning \$22,531.00.

SECTION 1. In all other respects File of the Council No. 4, 2020 shall remain in full force and effect.

SECTION 2. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 3. This Ordinance shall become effective immediately upon approval.

SECTION 4. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

What Department is this legislation originating from? Where did the initiative for this legislation originate?
OECD - Substantial Amendment due to CARES Act

Summary and Facts of the legislation

AMENDING THE 2020 ACTION PLAN BY PROGRAMMING \$522,531 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

Purpose – please include the following in the explanation:

What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish

What are the benefits of doing this/Down-side of doing this

How does this legislation relate to the City's Vision/Mission/Priorities

Amending the 2020 Action plan to include CARES Act Funding

The Funding is necessary due to issues caused by the Covid Pandemic.

Financial Impact – please include the following in the explanation:

Cost (initial and ongoing)

Benefits (initial and ongoing)

\$522,531 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING.

Funding Sources – please include the following in the explanation:

If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

CARES Act

Priority Status/Deadlines, if any

Why should the Council unanimously support this legislation?

There is a substantial need for the funding.

Include any other pertinent details and/or relevant information that the Council should be aware of:



ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

September 11, 2020

The Honorable Paige Cagnetti
Mayor of Scranton
340 N Washington Avenue
Municipal Building
Scranton, PA 18503-1582

Dear Mayor Cagnetti:

I am pleased to inform you of a special allocation to your jurisdiction of Community Development Block Grant funds to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the Department immediately allocated \$2 billion on March 27, 2020, the same day President Trump signed the Act, based on the fiscal year 2020 CDBG formula; this constituted the first round of CDBG-CV funds. Next, \$1 billion was required by the Act to be allocated to States and insular areas within 45 days of enactment of the Act; HUD accomplished this on May 11, 2020, and this constituted the second round of CDBG-CV funds. Finally, the remaining \$2 billion in CDBG-CV funds was required by the Act to be allocated to states and local governments at the discretion of the Secretary on a rolling basis; HUD accomplished this on September 11, 2020, and this constituted the third round of CDBG-CV funds. Additionally, up to \$10 million will be set aside for technical assistance.

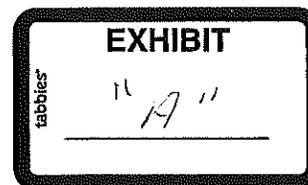
Accordingly, this letter informs you that your jurisdiction's allocation for the third round is \$522,531. Your cumulative amount for all allocation rounds is \$2,172,152.

The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual FY2019 and FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the HUD Secretary to grant waivers and alternative requirements of statutes and regulations the HUD Secretary administers in connection with the use of CDBG-CV funds and fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative

www.hud.gov

espanol.hud.gov



requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

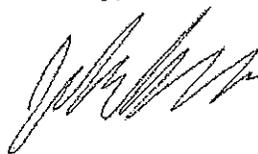
The CDBG CARES Act Federal Register Notice (FR-6218-N-01) was released on August 10, 2020. The notice describes the allocations and grant procedures applicable to the CDBG-CV grants. It also describes the program flexibilities, waivers, and alternative requirements that apply to the CDBG-CV grants as well as the fiscal year 2019 and 2020 CDBG grants. As further such flexibilities become available, they will be posted on HUD's website and distributed to grantees. The Department will also support grantees with technical assistance.

As you develop your plan for the use of these grant funds, we encourage you to consider approaches that prioritize the unique needs of low- and moderate-income persons and the development of partnerships between all levels of government and the private for-profit and non-profit sectors. You should coordinate with state and local health authorities before undertaking any activity to support state or local pandemic response. CDBG-CV grants will be subject to oversight, reporting, and the requirement that each grantee have adequate procedures to prevent the duplication of benefits (DOB). HUD will provide guidance and technical assistance on DOB, the prevention of fraud, waste, and abuse, and on documenting the impact of this program for beneficiaries.

Reminder, all CPD Grantees must ensure they maintain active Dun and Bradstreet Numbering System (DUNS) numbers in the System for Award Management (SAM) system. Entities must have an active and unexpired DUNS before execution of grant agreements to avoid delays in the obligation of funds- which will delay your ability to drawdown funds in the Integrated Disbursement & Information System (IDIS). Grantees are required to maintain an active SAMs registration by re-activating their DUNS number annually in the SAM system for the entire drawdown period of their grants. DUNS numbers can be registered and renewed each year at the following website: <https://www.sam.gov/SAM/>.

The Office of Community Planning and Development (CPD) is looking forward to working with you to successfully meet the urgent and complex challenges faced by our communities. If you or any member of your staff has questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,



John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

Emergency Solutions Grant ESG 2020 Estimated Allocation \$220,000 Actual Allocation \$235,909
PASSED BY COUNCIL XX/XX/2020

Updated: 2/25/20
 \$141,545 cap on Emergency Shelter (80%)

Agency/Program	Date Rec'd	Address	Contact/Title	Remarks	Request Amt.	Est. %	Est. Amt.	Actual Amt.	Est. %	Actual Amt.	Approved by Council Meeting
Community Intervention Center	8/7/2019	445 North 6th Avenue Scranton, PA 18503	Kimberly Cadigan Executive Director	Rapid Re-Housing, Rapid Re-Housing is a successful community strategy for ending homelessness. This intent is to minimize the length of time an individual or family with an income remains in the limbo of homelessness by helping the household quickly re-establish stability. Rapid Re-Housing at the Community Intervention Center offers Housing Relocation and Stabilization Services: Other financial assistance (rental fees, security deposits, last month's rent, utility deposits, utility payments and moving costs	\$10,000.00	95%	\$10,000.00	\$10,000.00	95%	\$10,000.00	
Community Intervention Center	8/7/2019	445 North 6th Avenue Scranton, PA 18503	Kimberly Cadigan Executive Director	Emergency Day Shelter Services. Essential Services. Operational seven days a week, temporary mailing address, contact board, dedicated client telephone service, storage, shower and laundry, meals, crisis intervention situational advising and referrals for behavioral health, medical, housing, employment, government entitlement assistance, transportation, and the PA ID assistance. Program Funded: no fee for services	\$20,000.00	90%	\$20,000.00	\$17,500.00	90%	\$17,500.00	
Catherine McAuley Center	8/22/2019	430 Pillston Ave., Scranton PA 18505	Krista Somers, Executive Director	The Center offers a short-term, time-limited Transitional Housing Program for homeless or near homeless women and children. Intensive case management, case management, educational sessions, finding safe and affordable housing, transportation, job hunting, recreation and linkages to all mainstream resources.	\$12,000.00	85%	\$12,000.00	\$12,000.00	85%	\$12,000.00	
Catherine McAuley Center	8/22/2019	430 Pillston Ave., Scranton PA 18505	Krista Somers, Executive Director	Emergency Shelter/Family Support Program works to move women and children from homelessness to some degree of independence and to assist them to take control of their lives including intensive case management, educational sessions, finding safe and affordable housing, transportation, job hunting, recreation and linkages to all mainstream resources.	\$28,000.00	95%	\$28,000.00	\$28,000.00	95%	\$28,000.00	
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	WRC Emergency Safe Housing for survivors of domestic and/or sexual violence.	\$27,763.00	93%	\$27,763.00	\$27,763.00	93%	\$27,763.00	

Emergency Solutions Grant ESG 2020 Estimated Allocation \$220,000 Actual Allocation \$235,909
PASSED BY COUNCIL XXXX/2020

Updated: 2/26/20 \$141,546 cap on Emergency Shelter (60%)

Applicant Name	Date Rec'd	Address	Organization	Project Title	Priority	Amount Available	Amount Requested	Amount Approved	Amount Disbursed	Amount Remaining	Approved By Council
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	WRC is the sole provider of services for victims of domestic violence, dating violence, sexual assault, and/or stalking in Lackawanna and Susquehanna Counties.	93%	\$500.00	\$500.00	\$500.00			
Women's Resource Center	8/23/2019	PO Box 975, Scranton PA 18501	Margaret Ruddy, Executive Director	Rapid Re-Housing for survivors of domestic and/or sexual violence.	90%	\$17,755.00	\$17,755.00	\$17,755.00			
						\$264,711.00	\$77,755.00	\$600.00	\$17,693.00	\$235,909.00	\$0.00

Received										
Estimated & 500,000 2020 Proposed Funding-HOME FUNDING - 2020 Actual Allocation \$643,392 Uninitiated 2/25/20										
As of Date	Date	Address	Organization	Project Name	Project Description	Funded Amt	OECD SCORE	Net. Obl.	CAC Proposed Amount	XX/XX/2020 Council Approved
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	2020 HOME CHDO	CHDO is a non-profit community based organization that has staff with capacity to develop affordable housing for the community it serves. At least 15% of HOME funds must be set aside for CHDO. OECD will bid CHDO funding out.	\$75,000.00	90%	LMI	\$96,509.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	2020 HOME ADMIN	10% of each year's HOME funding must be used for reasonable administrative and planning costs in compliance with HOME rules and regulations.	\$60,000.00	91%	LMI	\$64,339.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	Homebuyer Program	To assist income eligible homebuyers purchase homes in the City of Scranton by providing assistance with down payment and closing costs.	\$200,000.00	95%	LMI	\$131,200.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	Homeowner Housing Rehabilitation Program	Rehabilitation of homes located in the City of Scranton to comply with City Codes. Eligibility is based on income. Must be a 1-unit home, primary residence, and applicant must not hold ownership in any other property.	\$200,000.00	90%	LMI	\$131,200.00	
Scranton Lackawanna Resources Development Corporation (SLRDC)	6/15/2019	123 Wyoming Ave., Scranton PA 18503	Jim Wenseoz	2426 North Main Ave. Construction	Construction of a 3-4 bedroom home in the City of Scranton to be sold at price under \$130,000 and provide an affordable housing option.	\$200,000.00	95%	LMI	\$107,599.00	

Estimated \$600,000 2020 Proposed Funding-HOME FUNDING - 2020 Actual Allocation \$843,392 Updated: 2/25/20									
Allocation Name	Start Date	Address	Project Manager	Project Description	Estimated LMI	OECD SCORE	Nat. Obl.	CAC Proposed Amount	XXIX/2020 Council Approved
NeighborWorks Northeastern Pennsylvania	8/23/2019	1510 North Main Avenue, Scranton PA 18508	Jesse Ergot, President and -CEO	Property Renovation: TBD #2021-1 Renovation to bring property up to code and eliminate a potential source of blight in a particular Scranton neighborhood. This project includes renovating 1 unit for homeownership.	\$112,545.00	92%	LMI	\$112,545.00	
Woda Cooper Companies	8/23/2019	500 South Front St. 10th Floor, Columbus, Ohio 43215	Andrew Cohen, Senior Vice President	Scranton Senior Apartments is a new construction 4 story 50-unit independent senior (62 and older) rental housing project. The apartment building will be designed for independent seniors with appropriate support services.	\$500,000.00	83%	LMI	\$0.00	
Total:					\$1,337,545.00			\$843,392.00	\$0.00



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 21, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 22 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE (5) YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020." BY AMENDING THE 2020 ACTION PLAN PROGRAMMING BY \$522,531.00 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

Very truly yours,

A handwritten signature in cursive script that reads "Joseph A. O'Brien (S)".

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

APPOINTMENT OF CHRISTINA L. MANUEL, 1801 SANDERSON AVENUE, SCRANTON, PENNSYLVANIA, 18509 AS A MEMBER OF THE BOARD OF THE SCRANTON REDEVELOPMENT AUTHORITY FOR A FIVE (5) YEAR TERM EFFECTIVE SEPTEMBER 14, 2020. MS. MANUEL WILL BE REPLACING BURT SCHWARTZ WHOSE TERM EXPIRED FEBRUARY 5, 2020 AND WAS HELD OVER, MS. MANUEL'S TERM WILL EXPIRE ON FEBRUARY 5, 2025.

WHEREAS, Burt Schwartz term on the Board of the Scranton Redevelopment Authority expired on February 5, 2020; and

WHEREAS, the Mayor of the City of Scranton desires to appoint Christina L. Manuel as a member of the Board of the Scranton Redevelopment Authority for a five (5) year term effective September 14, 2020 to replace Burt Schwartz whose term expired February 5, 2020. Ms. Manuel's term will expire on February 5, 2025; and

WHEREAS, Christina L. Manuel has the requisite, experience, education and training necessary to serve as a member of the Board of the Scranton Redevelopment Authority.

NOW, THEREFORE, BE IT RESOLVED that Christina L. Manuel, 1801 Sanderson Avenue, Scranton, Pennsylvania 18509 is hereby appointed as a member of the Board of the Scranton Redevelopment Authority for a five (5) year term effective September 14, 2020 to replace Burt Schwartz whose term expired February 5, 2020. Christina L. Manuel's term will expire on February 5, 2025.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

September 14, 2020

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, PA 18503

RE: Scranton Redevelopment Authority Appointment

Dear Council Members:

Please be advised that I am appointing Christina L. Manuel, 1801 Sanderson Avenue, Scranton, PA 18509 as a member of the Scranton Redevelopment Authority effective September 14, 2020.

Ms. Manuel will be replacing Burt Schwartz whose term expired February 5, 2020 and was held over.

Ms. Manuel's five (5) year term is effective September 14, 2020 and will expire on February 5, 2025.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

Paige G. Cagnetti,

PGC/arc

Cc: Scranton Redevelopment Authority
Joseph O'Brien, Esq. Acting City Solicitor
Carl Deeley, Business Administrator
Christina L. Manuel

Sept 11, 2020

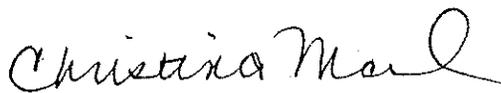
Mayor Paige G. Cagnetti
Scranton City Hall
340 N. Washington Avenue
Scranton PA 18503

Dear Mayor Cagnetti,

I am writing to express my interest in serving on the board of the Scranton Redevelopment Authority. As a lifelong Scrantonian, I look forward to the opportunity to make a difference in the city.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Christina Manuel".

Christina Manuel
Resident, City of Scranton

CHRISTINA L. MANUEL

1801 Sanderson Avenue Scranton, PA 18509

EMPLOYMENT HISTORY

United Neighborhood Centers of NEPA, Director of Community Revitalization, 2019- current

- Plan, develop, organize, and direct programs and services related to Community Revitalization in South Scranton and Pine Brook footprints.
- Leading a steering committee of community stakeholders through the planning phase of a 10-year Pine Brook community revitalization plan.
- Work to secure and administer public and private funding; oversee budgets and service delivery.
- Lead UNC's civic engagement initiatives for 2020 census and voter engagement.
- Collect data and information to evaluate program impact.
- Develop relationships with local, county & state organizations, media outlets and community leaders to foster successful partnerships to benefit the local community, and expand awareness of UNC Programs and Services.

United Neighborhood Centers of NEPA, South Side Revitalization Manager, 2017-2019

- Work within PA Department of Community and Economic Development "Elm Street" framework for community revitalization.
- Organized South Side Farmers Market. Recruited and supported local farmers and vendors to the market. Initiated promotions and events that attracts new customers to the market. Launched SNAP/EBT Double Dollar Program which doubles the value of SNAP benefits for customers at the market
- Spearheaded community events such as Welcoming Scranton and South Side Neighborhood Block Party; as well as grew profile of established community events.
- Created South Side Business Alliance to promote the businesses in South Side, and provide business support such as grants application assistance, and marketing assistance.
- Launched Cedar Iron District as a marketing initiative for the business identity of South Scranton.
- Created Entrepreneurship for Immigrants course for adult ESL Students and taught Immigrant Leadership Education & Development Program (i-Lead); created networking partnerships for our city's newest residents.
- Recruited volunteers and organizations to help implement vision and strategies of UNC's revitalization plans.

ScrantonMade, Scranton, PA, Partner/ Event Organizer, 2011- 2018

- Organize and secure sponsorships for 2 large annual events in downtown Scranton; Arts on the Square and ScrantonMade Holiday Market.
- Promote and market events through traditional and social media and blog content.
- Work with local organizations to promote economic development through art and community events.
- Art direction for events including traditional marketing and social media campaigns, promotional materials, and branding.
- Interview and provide website coverage to local businesses, sponsors and artists on scrantonmade.com.

Flowserve, Moosic, PA, Supervisor of NA Strategic Initiatives, 2012-2017

- Developed and conducted training for Sales, Pricing and Technical Support staff on commercial pricing, marketing tools, and procedures.
- Conducted frequent market analysts to identify sales opportunities and strategic focus.
- Create pricing procedures, sales marketing tools and promotion materials to drive Moosic business.
- Develop goals and metrics for monthly sales contests; drive and measure results.
- Negotiate, develop and administer special pricing agreements for large clients and to pitch potential win-back opportunities.
- Drive CIP initiatives and process changes; \$450K in cost savings in 2016.

Flowserve, Moosic, PA, Sales Support, Pricing Analyst, Parts Marketing Department, 2007-2012

- Responsible for interpretation and pricing of commercial RFQs

- Drive timely quote response to increase quotation hit rate for NA Aftermarket Parts
- Support sales with Recommended Spare Parts and special project pricing
- Drive Moosic margin performance by setting correct market level pricing while sourcing to reduce costs

United States Air Force, Contract Administrator and Buyer, 2002-2006

Yokota Air Base, Tachikawa-shi, Japan, 2002-2006

Contracting Officer, Balad Air Base, Iraq, 2004

- Administered an average of \$4M in services and commodities contracts annually; from pre-planning to purchase to contract administration and closeout.
- Negotiated complex contract terms and pricing with commercial businesses and government agencies; ensuring both parties were satisfied with the resultant contract.
- Managed entire communications budget during deployment at Balad AB, Iraq; responsible for allocation of over \$3M of government budget to local Iraqi contractors.

AWARDS/RECOGNITION

- Air Force Commendation Medal, for support in Operation Iraqi Freedom, Balad, Iraq 2004
- Air Force Achievement Medal, Yokota Air Base, Japan 2002-2006
- Zenko-Kai Good Deed Award, Japanese Government (for outreach work with Keimei Gakuen Orphanage in Akishima City, Japan), 2004.

EDUCATION

PENNSYLVANIA DOWNTOWN CENTERS, Harrisburg, PA
Completion of Community Revitalization Academy, 2019

UNIVERSITY OF MARYLAND, UNIVERSITY COLLEGE, Asian Division
Bachelors of Art in English Literature, 2006

UNIVERSITY OF NEW YORK, FIT, NEW YORK, NY
Associates in Applied Science, Advertising and Communications, 1998



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 12, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 22 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF CHRISTINA L. MANUEL, 1801 SANDERSON AVENUE, SCRANTON, PENNSYLVANIA, 18509 AS A MEMBER OF THE BOARD OF THE SCRANTON REDEVELOPMENT AUTHORITY FOR A FIVE (5) YEAR TERM EFFECTIVE SEPTEMBER 14, 2020. MS. MANUEL WILL BE REPLACING BURT SCHWARTZ WHOSE TERM EXPIRED FEBRUARY 5, 2020 AND WAS HELD OVER. MS. MANUEL'S TERM WILL EXPIRE ON FEBRUARY 5, 2025.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

APPOINTMENT OF MICHAEL HANLEY, 800 WOODLAWN STREET, SCRANTON, PENNSYLVANIA, 18509 AS A MEMBER OF THE SCRANTON HOUSING AUTHORITY FOR A FIVE (5) YEAR TERM EFFECTIVE SEPTEMBER 27, 2020. MR. HANLEY WILL BE REPLACING MARY CLARE KINGSLEY WHOSE TERM EXPIRED SEPTEMBER 27, 2020. MR. HANLEY'S TERM WILL EXPIRE ON SEPTEMBER 27, 2025.

WHEREAS, Mary Clare Kingsley's term on the Scranton Housing Authority expired on September 27, 2020; and

WHEREAS, the Mayor of the City of Scranton desires to appoint Michael Hanley as a member of the Scranton Housing Authority for a five (5) year term effective September 27, 2020 to replace Mary Clare Kingsley whose term expired on September 27, 2020. Mr. Hanley's term will expire on September 27, 2025; and

WHEREAS, Michael Hanley has the requisite, experience, education and training necessary to serve as a member of the Scranton Housing Authority.

NOW, THEREFORE, BE IT RESOLVED that Michael Hanley, 800 Woodlawn Street, Scranton, Pennsylvania 18509 is hereby appointed as a member of the Scranton Housing Authority for a five (5) year term effective September 27, 2020 to replace Mary Clare Kingsley whose term expired September 27, 2020. Michael Hanley's term will expire on September 27, 2025.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Sept. 17,2020

Paige Gebhardt Cognetti
Mayor, City of Scranton
340 North Washington Avenue
Scranton, PA 18503

Dear Mayor Cognetti:

This letter will serve as a record of my interest to serve as a member of the Scranton Housing Authority Board.

As a life long resident of the City of Scranton I have a stake in the future of our great city and would-be honored to have the opportunity to serve the further development of the city through the Scranton Housing Authority.

As the former Chef Executive Officer at United Neighborhood Centers I have served residents and families in every neighborhood of Scranton and as the founder and Chief Executive Officer of United Neighborhood Community Development Corporation I was able to be hands on, working with a number of community partners, in the redevelopment of the South Side of Scranton. I was also a founding member and long time chair of the Housing Coalition of Lackawanna County and a Board member of the Pennsylvania Housing Alliance.

Through my continued work throughout Northeastern Pennsylvania in community and housing development, I have had the opportunity to work with a number of other municipalities in the development of their communities.

Now retired, I am interested in putting this experience to work for the improvement of the City of Scranton.

Wishing you all the best

Michael Hanley



OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

September 17, 2020

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, PA 18503

RE: Scranton Housing Authority appointment

Dear Council Members:

Please be advised that I am appointing Michael Hanley, 800 Woodlawn Street, Scranton, PA 18509 as a member of the Scranton Housing Authority effective September 27, 2020.

Mr. Hanley will be replacing Mary Clare Kingsley whose term expired September 27, 2020.

Mr. Hanley's five (5) year term is effective September 27, 2020 and will expire on September 27, 2025.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

Paige G. Cagnetti,

PGC/arc

Cc: Scranton Housing Authority
Joseph O'Brien, Esq. Acting City Solicitor
Carl Deeley, Business Administrator
Michael Hanley

Michael Hanley
800 Woodlawn Street
Scranton, Pa 18509

Bio – 2020

Michael Hanley retired on February 1, 2019 as the Chief Executive Officer of United Neighborhood Centers of Northeastern Pennsylvania (UNC), a multi service, grassroots “settlement house” agency serving the needs of families, individuals, senior citizens and children through a network of community centers, childcare centers, older adult centers and community services programs. Hanley began his career at United Neighborhood Centers in 1988 as the director of youth programs at UNC’s Bellevue Community Center advancing to the Director of Aging Services Programs in 1992 Assistant Executive Director in 1994 and Executive Director in January of 1995. During his tenure, UNC has more than quadrupled in size, primarily through the expansion of its housing, community services and crisis programs. He instituted a One Stop Shop Housing Counseling program serving over 1,000 households annually with a variety of housing needs including first time homebuyers education, foreclosure prevention counseling and transitional as well as permanent supportive housing programs for homeless individuals and families. In an effort to strengthen UNC’s community roots, programs have been developed to train and support community youth leaders as well as adult leaders in low-income neighborhoods, the new immigrant community and local housing developments. In addition, under his leadership UNC has initiated a Community Health Department staffed by Community Health Professionals, Nurses and Social workers with the purpose of breaking down the silos between the low income community and healthcare. In its five year history this program has grown to serve over 500 individuals with chronic diseases, linking them to health professionals throughout the community. Hanley also founded and served as the Chief Executive Officer of the United Neighborhood Community Development Corporation, a subsidiary of UNC with a mission of developing affordable rental housing for low income seniors and families as well as addressing the comprehensive community development needs of struggling neighborhoods. Hanley holds a Bachelors Degree in Sociology from the University of Scranton, and a Masters Degree in Public Administration with an emphasis on Non-Profit Management from Marywood University. He is a 2010 graduate of the Achieving Excellence Executive Education Program at Harvard University’s John F Kennedy School and Neighborworks America. Hanley is currently a Board member of Regional Hospital of Scranton and Lackawanna Pro Bono. Prior to retirement he was also a member of the Board of Metro Action of Lackawanna County, the Lackawanna County Workforce Investment Board, the National Advisory Board of the Center for Engagement and Neighborhood Building at the Alliance for Strong Families and Communities as well as the Alliance’s C.E.O. Council. He is also a former board member of the Housing Alliance of Pennsylvania, a founding member of the Housing Coalition for Lackawanna County and a member of the Human Relations Commission for the City of Scranton as well as the Advisory

Board of the Lackawanna County Area Agency on Aging. He is the recipient of the 2016 Distinguished Honor Award from the Martin Luther King Commission, the 2012 Sister Siena Finley Ethics Award from the Ethics Institute of Northeastern Pennsylvania and the 2009 Interdependence Award. Born and raised in Scranton, where he lives with his wife Susan. He is the proud father to son Sean and daughter Katie and Pop Pop to Granddaughter Brianna and Grandson Brayden.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 21, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 22 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF MICHAEL HANLEY, 800 WOODLAWN STREET, SCRANTON, PENNSYLVANIA, 18509 AS A MEMBER OF THE SCRANTON HOUSING AUTHORITY FOR A FIVE (5) YEAR TERM EFFECTIVE SEPTEMBER 27, 2020. MR. HANLEY WILL BE REPLACING MARY CLARE KINGSLEY WHOSE TERM EXPIRED SEPTEMBER 27, 2020. MR. HANLEY'S TERM WILL EXPIRE ON SEPTEMBER 27, 2025.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020." BY AMENDING THE 2020 ACTION PLAN BY PROGRAMMING \$1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING \$1,435,629 (ROUND #1 \$813,478 AND ROUND #2 \$622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

WHEREAS, the City of Scranton through the Office of Economic and Community Development has received CDBG-CV funding in the amount of One Million Six Hundred Forty-nine Thousand Six Hundred Twenty-one Dollars (\$1,649,621) and ESG-CV funding in the amount of One Million Four Hundred Thirty-five Thousand Six Hundred Twenty-nine Dollars (\$1,435,629) under the Coronavirus Aid, Relief, and Economic Security (CARES) Act (See Exhibit A); and

WHEREAS, the CDBG-CV funding in the amount of \$1,649,621 will be used for preparing, responding and recovering activities including: increase public service-\$1,000,000; eviction and foreclosure prevention to increase housing stability-\$100,000 including legal service and financial counseling; domestic abuse/child abuse service \$50,000; increase access to public/government services- \$150,000; children's services to offset the impact of COVID -19 -\$550,000, including quality childcare, transportation and educational needs; COVID-19 planning/public health \$150,000, including planning for future pandemics; economic development assistance \$500,000; small business relief-\$250,000, including technical assistance and small business relief grants/loans and COVID mitigation; workforce/job training \$250,000, including digital literacy, financial literacy, transportation, English as a second language (ESL); and grant administration/planning \$149,621; and

WHEREAS, the ESG-CV funding in the amount \$1,435,629 will be used for Housing Security including \$1,291,629 to provide homeless housing and services; intact family sheltering (multi-generational and “unrelated” household members) and hospitalization to sheltering street outreach; case management; transportation; home rehab/repair; homeless prevention; assistance with utility/rent/mortgage payments; and grant administration/planning in the amount of \$144,000.

WHEREAS, there is a substantial need for the funding; and

WHEREAS, the United States Department of Housing and Urban Development has required a recipient of the CARES Act funding to Amend its 2020 Action Plan, the City is required to do a Substantial Amendment to the 2020 Annual Action Plan (See “Exhibit B”).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that File of the Council No. 4, 2020 is hereby amended to amend the 2020 Action Plan as follows: CDBG-CV funding in the amount of \$1,649,621 will be used for preparing, responding and recovering activities including: increase public service-\$1,000,000; eviction and foreclosure prevention to increase housing stability-\$100,000 including legal service and financial counseling; domestic abuse/child abuse service \$50,000; increase access to public/government services- \$150,000; children’s services to offset the impact of COVID -19 -\$550,000, including quality childcare, transportation and educational needs; COVID-19 planning/public health \$150,000, including planning for future pandemics; economic development assistance \$500,000; small business relief-\$250,000, including technical assistance and small business relief grants/loans and COVID mitigation; workforce/job training \$250,000, including digital literacy, financial literacy, transportation, English as a second language (ESL); and grant administration/planning \$149,621; and ESG-CV funding in the amount \$1,435,629 will be used for Housing Security including \$1,291,629 to provide homeless housing and services; intact family sheltering (multi-generational and “unrelated” household members) and hospitalization to sheltering street

outreach; case management; transportation; home rehab/repair; homeless prevention; assistance with utility/rent/mortgage payments; and grant administration/planning in the amount of \$144,000.

SECTION 1. In all other respects File of the Council No. 4, 2020 shall remain in full force and effect.

SECTION 2. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 3. This Ordinance shall become effective immediately upon approval.

SECTION 4. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

What Department is this legislation originating from? Where did the initiative for this legislation originate?

OECD

Substantial Amendment due to CARES Act

Summary and Facts of the legislation

AMENDING THE 2020 ACTION PLAN BY PROGRAMMING \$1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING \$1,435,629 (ROUND #1 \$813,478 AND ROUND #2 \$622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT

Purpose – please include the following in the explanation:

What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish

What are the benefits of doing this/Down-side of doing this

How does this legislation relate to the City's Vision/Mission/Priorities

Amending the 2020 Action plan to include CARES Act Funding

The Funding is necessary due to issues caused by the Covid Pandemic.

Financial Impact – please include the following in the explanation:

Cost (initial and ongoing)

Benefits (initial and ongoing)

1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING \$1,435,629 (ROUND #1 \$813,478 AND ROUND #2 \$622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT

Funding Sources – please include the following in the explanation:

If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

CARES Act

Priority Status/Deadlines, if any

Why should the Council unanimously support this legislation?

There is a substantial need for the funding.

Include any other pertinent details and/or relevant information that the Council should be aware of:



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

April 2, 2020

The Honorable Paige Cagnetti
Mayor of Scranton
340 N Washington Avenue
Municipal Building
Scranton, PA 18503-1582

Dear Mayor Cagnetti:

I am pleased to inform you of a special allocation to your jurisdiction of Community Development Block Grant funds to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the Department is immediately allocating \$2 billion based on the fiscal year 2020 CDBG formula. The remaining \$3 billion shall be allocated based on needs using best available data, in the following tranches: \$1 billion shall be allocated to States and insular areas within 45 days of enactment of the CARES Act, and \$2 billion shall be distributed to states and local governments at the discretion of the Secretary. Up to \$10 million will be set aside for technical assistance. Given the immediate needs faced by our communities, the Department has announced the first allocation of funds. Your jurisdiction's allocation is \$1,649,621.

The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations the Secretary administers in connection with the use of CDBG-CV funds and fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

The Department is developing a notice that will further describes the CARES Act's

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

April 2, 2020

The Honorable Paige Cagnetti
Mayor of Scranton
340 N Washington Avenue
Municipal Building
Scranton, PA 18503-1582

Dear Mayor Cagnetti:

I am pleased to inform you of special Emergency Solutions Grants (ESG) Program funds HUD is allocating to your jurisdiction in the amount of \$813,479, as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special ESG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are homeless or receiving homeless assistance; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19.

President Trump signed the CARES Act on March 27, 2020 to help the Nation respond to the coronavirus outbreak. The CARES Act made available an additional \$4 billion in ESG-CV funds to supplement the Fiscal Year (FY) 2020 ESG funding provided under the Further Consolidated Appropriations Act, 2020 (Public Law 116-94). Of this amount, the Department is immediately allocating \$1 billion for ESG-CV grants based on the FY 2020 ESG formula. The rest of the funding for ESG-CV grants will be allocated directly to States or units of local government by a separate formula developed by the Secretary. Up to \$40 million of the additional funds will be set aside for technical assistance.

Given the immediate needs faced by our communities, the Department has announced the first allocation of funds, which are subject to the following flexibilities and conditions provided by the CARES Act:

- The funds may be used to cover or reimburse allowable costs incurred by a State or locality before the award of funding (including prior to the signing of the CARES Act) to prevent, prepare for, and respond to COVID-19;
- The funds are not subject to the spending cap on emergency shelter and outreach under 24 CFR 576.100(b)(1);
- Up to 10 percent of funds may be used for administrative costs, as opposed to 7.5 percent as provided by 24 CFR 576.108(a);
- The funds are exempt from the ESG match requirements, including 24 CFR 576.201;
- The funds are not subject to the consultation and citizen participation requirements that otherwise apply to the Emergency Solutions Grants, however each recipient must

HUD's Office of Community Planning and Development (CPD) is looking forward to working with your jurisdiction to successfully meet the urgent and complex challenges faced by our communities. If you or your staff has questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "John Gibbs", written in a cursive style.

John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

June 9, 2020

The Honorable Paige Cagnetti
Mayor of Scranton
340 N Washington Avenue
Municipal Building
Scranton, PA 18503-1582

Dear Mayor Cagnetti:

I am pleased to inform you of the second allocation of Emergency Solutions Grants (ESG) Program funds HUD is awarding to your jurisdiction in the amount of \$622,150, as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special ESG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are homeless or receiving homeless assistance; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19.

President Trump signed the CARES Act on March 27, 2020 to help the Nation respond to the coronavirus outbreak. The CARES Act made available an additional \$4 billion in ESG-CV funds to supplement the Fiscal Year (FY) 2020 ESG funding provided under the Further Consolidated Appropriations Act, 2020 (Public Law 116-94). Of this amount, the Department previously allocated \$1 billion for ESG-CV grants based on the FY 2020 ESG formula and set aside \$40 million for technical assistance.

An additional \$2.96 billion in funding for ESG-CV grants is now being allocated directly to States or units of local government by a separate formula developed by the Secretary. The formula approved by the Secretary includes variables that quantify the population currently experiencing and at risk of homelessness, including:

- Total Homeless Population
- Unsheltered Homeless Population
- Total Very Low Income (VLI) Renters
- VLI Renters that are Overcrowded or without a Kitchen or Plumbing

The variables were further weighted to adjust for fair market rents. HUD's formula methodology for this second allocation can be found at https://www.hud.gov/sites/dfiles/CPD/documents/ESG_CARES_Act_Round_2_Allocation_Methodology_rev.pdf

As with the first allocation, this second allocation of ESG-CV funds is subject to the following flexibilities and conditions provided by the CARES Act:

- The funds may be used to cover or reimburse allowable costs incurred by a State or locality before the award of funding (including prior to the signing of the CARES Act) to prevent, prepare for, and respond to COVID-19;
- The funds are not subject to the spending cap on emergency shelter and outreach under 24 CFR 576.100(b)(1);
- Up to 10 percent of funds may be used for administrative costs, as opposed to 7.5 percent as provided by 24 CFR 576.108(a);
- The funds are exempt from the ESG match requirements, including 24 CFR 576.201;
- The funds are not subject to the consultation and citizen participation requirements that otherwise apply to the Emergency Solutions Grants, however each recipient must publish how its allocation has and will be used, at a minimum, on the Internet at the appropriate Government web site or through other electronic media;
- The funds may be used to provide homelessness prevention assistance (as authorized under 24 CFR 576.103 or subsequent HUD notices) to any individual or family who does not have income higher than HUD's Very Low-Income Limit for the area and meets the criteria in paragraphs (1)(ii) and (1)(iii) of the "at risk of homelessness" definition in 24 CFR 576.3;
- That recipients may deviate from applicable procurement standards when using these funds to procure goods and services to prevent, prepare for, and respond to coronavirus, notwithstanding 24 CFR 576.407(f) and 2 CFR 200.317-200.326;
- While we encourage you to offer treatment and supportive services when necessary to assist vulnerable homeless populations, individuals and families experiencing homelessness must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used, notwithstanding 24 CFR 576.401(e).

In addition, the Act authorizes the Secretary to grant waivers of and specify alternative requirements for statutes and regulations the Secretary administers in connection with the use of ESG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). These waivers and alternative requirements can be issued when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus. HUD has made available the following waivers that are applicable to ESG-CV funding:

- CPD Memo: Availability of Additional Waivers for CPD Grant Programs to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19 (5/22/2020)
 - **Waiver Applicability to ESG-CV** - Made all ESG waivers provided in 3/31/2020 memo applicable to ESG-CV

- **Housing Stability Case Management** – Original waiver (see below) is extended an additional 3 months beginning on the date of the memorandum (5/22/2020)
- CPD Memo: Availability of Waivers of CPD Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19 for CoC, ESG, and HOPWA (3/31/2020)
 - **HMIS Lead Activities** - Allows any recipient to use ESG funds to pay costs of upgrading or enhancing its local HMIS to incorporate data on ESG Program participants and ESG activities related to COVID-19
 - **Re-evaluations for Homelessness Prevention Assistance** - For up to the 2-year period beginning on the date of the waiver memorandum (3/31/2020), the required frequency of re-evaluations for homelessness prevention assistance under section 576.401(b) is waived
 - **Housing Stability Case Management** - For the 2-month period beginning on the date of the waiver memorandum (3/31/2020), the required frequency of housing stability case management for homelessness prevention and rapid re-housing assistance is waived
 - **Restriction of Rental Assistance to Units At or Below FMR** - For the 6-month period beginning on the date of the waiver memorandum (3/31/2020), the FMR restriction is waived for any individual or family receiving Rapid Re-housing or Homelessness Prevention assistance who executes a lease for a unit

The Department is developing a notice that will further lay out the CARES Act provisions and other waivers and requirements to enable swift implementation of ESG-CV grants. This notice and any subsequent notices of waivers and alternative requirements will be made available on HUD's website and distributed to recipients. The Department will also support recipients with technical assistance.

As your jurisdiction continues to develop its plan to use these grant funds, HUD encourages approaches that prioritize the unique needs of persons experiencing homelessness and the development of partnerships between all levels of government and the private for-profit and non-profit sectors. Your jurisdiction should coordinate with State and local health authorities as you support state or local pandemic response. HUD encourages you to share successes that may help other recipients. Like other supplemental funding, ESG-CV grants are subject to oversight and tracking. We look forward to working with you to achieve the best possible outcomes for people experiencing and at risk of homelessness and to prevent fraud, waste, and abuse.

Importantly, proper reporting in the Integrated Disbursement and Information System (IDIS) and Homeless Management Information Systems (HMIS) is critical to ensuring recipients are complying with program requirements and policies, providing demographic and income information about the persons who benefit from funded activities, and allowing HUD to monitor recipients. Your jurisdiction's ongoing attention is essential to ensuring complete and accurate reporting of performance measurement data.

All ESG recipients must ensure they maintain active Dun and Bradstreet Numbering System (DUNS) numbers in the System for Award Management (SAM) system. Entities must have an active and unexpired DUNS before execution of grant agreements to avoid delays in the obligation of funds which will delay your ability to drawdown funds in IDIS. Recipients are required to maintain an active SAMs registration by re-activating their DUNS number annually in the SAM system for the entire drawdown period of their grants. DUNS numbers can be registered and renewed each year at the following website: <https://www.sam.gov/SAM/>.

HUD's Office of Community Planning and Development (CPD) is looking forward to working with your jurisdiction to successfully meet the urgent and complex challenges faced by our communities. If you or your staff have questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,



John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

Received

2020 Applications Received
 Community Development Block Grant (CDBG)
 (Estimated \$2,600,000) 2020 Action Allocation - \$2,104,139 / Public Services Cap \$429,819

A	B	C	D	E	F	G	H	I	J	K	L	M	N
City of Scranton- OECD	06/25/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Sidewalks & Staircase Improvements	The Administration and coordination for the design and construction of new public sidewalks with ADA ramps, streetscape and lighting improvements that will serve to increase economic development in selected areas within the City of Scranton.	OSL	LMA	\$400,000.00	95%	\$255,465.00	Public Serv KAC Proprietary	Council Approved XX/XX/2020	Public Serv Council Approved XX/XX/2020
City of Scranton- OECD	07/18/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	Re-Construction of city street including installation of ADA curb ramps	The administration and coordination for the design and reconstruction of public streets with ADA ramps. Approx. 50 to 75 average city blocks.	OSL	LMA	\$1,600,000.00	95%	\$500,000.00			
City of Scranton- OECD	07/19/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambo, Deputy Director of OECD	McLain Park Improvements Phase 3	The Administration and coordination for the design and reconstruction of the Basketball Court, construction of a Park Pavilion and installation of security cameras.	OSL	LMA	\$204,500.00	80%	\$204,500.00			
St. Joseph's Center	08/01/19	1213 Prospect Ave., Scranton PA 18505	Sister Maryalice Jacquinet	Mother Infant Program	The Center provides individuals and families who have special needs the opportunity to develop their abilities and potential to the fullest extent possible through residential, community and home-based services, outpatient therapy, maternity/family and adoption services.	OSL	LWC	\$25,000.00	93%	\$15,000.00			
Scranton OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	CDBG for HOME	2018 CDBG Administration for HOME Program per 670.206 Matrix.	21H	NA	\$35,000.00	85%	\$35,000.00			
City of Scranton- OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	CDBG Administration	Administration costs = 18.5%	21A	NA	\$502,000.00	95%	\$485,000.00			
City of Scranton- OECD	08/05/19	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	Section 108 Loan Payment	Payment of 2020 Section 108 Loan.	19F	NA	\$215,695.00	100%	\$215,695.00			



Received **2020 Applications Received**
Community Development Block Grant (CDBG)
Community Development Block Grant (CDBG)
(Estimated \$2,500,000) 2020 Actual Allocation - \$2,804,118 / Public Service Cap \$419,619

A	B	C	D	E	F	G	H	I	J	K		M	N
										L	M		
										OECD Score	Proposed Amt	Council Approved	Public Reply
						Matrix Code	National Objective	Appropriation	OECD Score	OECD Score	Proposed Amt	Council Approved	Public Reply
1													
2													
3													
	United Neighborhood Centers of Northeastern Pennsylvania	08/07/18	1004 Jackson St, Scranton PA, 18504	Lisa Durkin, President and CEO	Illumination Youth Arts	05D	LMC	\$20,000.00	98%		\$10,000.00		
11	United Neighborhood Centers of Northeastern Pennsylvania	08/07/18	349 St Andrew Ln, Tunkhannock, PA 16857	Lisa Durkin, President and CEO	Project Hope	05L	LMC	\$80,000.00	90%		\$0		
12	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	629 Cedar Ave., Scranton, PA 18504	Lisa Durkin, President and CEO	SOCLA Learning Center	06H	LMC	\$20,000.00	92%		\$70,000.00		
13	United Neighborhood Centers of Northeastern Pennsylvania	08/07/19	410 Olive St., Scranton, PA 18505	Lisa Durkin, President and CEO	Condemnation Assistance Program	05Q/05S	LMC	\$40,000.00	100%		\$40,000.00		
14	Catharine McAuley Center	08/08/18	430 Pittston Ave., Scranton, PA 18505	Kristen Somers, Executive Director	Rapid Relocating Support for Homeless Women Exiting Emergency Shelters	06S	LMC	\$12,000.00	95%		\$12,000.00		
15	City of Scranton-OECD	08/09/19	340 N. Washington Ave., Scranton PA 18503	Tom Preambs, Deputy Director of OECD	Developing Job Creation Opportunities	18A	LMJ	\$500,000.00	95%		\$100,000.00		
16	Boys and Girls Club of NEPA	08/09/18	609 Ash St., Scranton, PA 18510	Tricia Thomas, Executive Director	Security System Project	03Z	LMA	\$77,798.00	90%		\$77,798.00		
17	Boys and Girls Club of NEPA	08/09/19	609 Ash St., Scranton, PA 18510	Tricia Thomas, Executive Director	Paik II Program	06L	LMC	\$41,410.00	90%		\$41,410.00		
18													
19													

Received
2020 Applications Received
Community Development Block Grant (CDBG)
(Estimated \$2,800,000) 2020 Actual Allocation - \$2,804,130 / Public Service Cap \$419,418

A	B	C	D	E	F	G	H	I	J	K		L	M	N
										Proposed Amt	CAC			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	08/14/18	100 South Washington Ave., Scranton PA 18503	Margie Ferry, Grant Writer	Neighborhood Police Patrol	Designated police officers to work only in low to moderate income areas of Scranton.	05I	LMA	\$275,202.00	83%					
19	08/15/19	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz, Executive Director	Head Start Center	Replace outdated surface area and playground equipment at 837-639 Madison Ave.	3	LMCLMA	\$85,000.00	80%	\$85,000.00				
20	08/15/19	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz, Executive Director	Weatherization Program	45 homes in Scranton eligible to receive weatherization services under HEAP. These low income homes can not receive until additional issue is resolved.	14F	LMC	\$80,000.00	56%	\$80,000.00				
21	08/20/19	504 Penn Avenue, Scranton PA 18503	Stephen Nocilla, Executive Director	St. Anthony's Haven	Renovation of two (2) rooms in emergency homeless individuals. All rooms will receive new acoustical ceilings, the flooring, replacement of damaged sheetrock, new doors and frames, countertops in kitchen, chair rail in dining area, new LED lights.	03C	LMC	\$93,672.00	60%	\$93,672.00				
22	06/23/19	340 N. Washington Ave., Scranton PA 18503	Thomas Oleski, Director	Demolition of Hazardous Structures	Demolition and disposal of blighted and abandoned properties.	4	SBS	\$400,000.00	45%	\$225,000.00				
23	08/23/19	PO Box 075, Scranton PA 18501	Margaret Ruddy, Executive Director	Public Facility Improvement Project	Replacement of parking areas to include the installation of a retaining wall and a rain garden for storm water protection.	03G		\$100,000.00	90%	\$100,000.00				
24	08/22/18	982 Providence Rd., Scranton PA 18508	Brian Fallon, Director of Parks and Recreation	Connell Park	Demolition of pool house, add fence, and have park handicap accessible. Demolition of concession stand and create a playground update.	03F	LMA	\$150,000.00	81%	\$150,000.00				
25								\$4,857,277.00		\$2,807,130.00	\$1,050,147.00	\$0.00		\$0.00
26									Total of 26K + 26L	\$2,804,130.00				\$0.00
27														

Received

Emergency Solutions Grant ESG 2020 Estimated Allocation \$220,000 Actual Allocation \$235,909
 PASSED BY COUNCIL XXXX/2020

Update: 2/25/20
 \$141,545 cap on Emergency Shelter (60%)

Applicant's Name	City/State	Address	Comptroller	Initiative	Proposed Item	Score	Cap	Proposed Item	City/State	Appropriability
St. Joseph's Center-Walsh Manor	8/1/2019	2010 Adams Ave., Scranton PA 18509	Sister Maryelice Jacquinot	An emergency shelter for women who are experiencing homelessness while pregnant. Providing safe, secure housing and intensive case management, a supportive environment, 24 hourly supervision. Food, bedding, laundry facilities and transportation are offered free of charge to the residents.	\$25,000.00	86%	\$2,100.00			
Office of Economic and Community Development	8/5/2019	340 N. Washington Ave., Scranton PA 18503	Disha Patel, Director of Finance and Compliance of OECD	Administration application	\$17,693.00	91%		\$17,693.00		
Catholic Social Services Diocese of Scranton, Inc.	8/7/2019	504 Penn Avenue, Scranton PA 18509	Stephen R. Nocella, Executive Director of Housing & Residential Services	Emergency Homeless Shelter providing nightly services to 26 adult men and women 7 days per week, 365 days per year.	\$55,000.00	80%	\$4,000.00			

Emergency Solutions Grant ESG 2020 Estimated Allocation \$220,000 Actual Allocation \$235,909 PASSED BY COUNCIL XXIX/2020

Updated: 2/25/20 \$141,546 cap on Emergency Shelter (60%)

Applicant's Name	ESG Title	Address	City/State	Project Title	Score	Proposed Amount	Actual Amount	Approved by Council AND UNITS
United Neighborhood Centers of NEPA	8/7/2019	777 Keystone Industrial Park Road Throop, PA 18512		<p>HMIS. Funding from ESG would support UNC's Homeless Management Information System (HMIS). UNC uses HMIS to collect housing data and client data for homeless individuals and people at risk of becoming homeless. Activities that UNC performs with 2020 ESG funds will include: paying salaries for operating HMIS, the monitoring and review of data quality, completing data analysis, implementation and compliance with HMIS requirements, administering the HMIS system, conducting training on using the system, and paying licensing fees for the system usage charged by the HMIS vendor.</p>	91%	\$10,000.00	\$10,000.00	
United Neighborhood Centers of NEPA	8/7/2019	777 Keystone Industrial Park Road Throop, PA 18512		<p>Rapid Re-Housing. UNC's Rapid Re-Housing Program is an intervention that is informed by the Housing First Approach. It assists families with rapid re-housing and stabilization services through case management, assistance with housing search and replacement, as well as financial support with rental assistance. The case managers not only provide assessment and coordinate services, they are directly involved in helping the client with housing searches, applications, and agreements. The goal of this aspect of the program is to reduce the amount of time an individual and family experiencing homelessness by assisting them with moving directly into permanent housing, solving the immediate crisis of homelessness.</p>	91%	\$31,000.00	\$28,000.00	

Emergency Solutions Grant ESG 2020 Estimated Allocation \$220,000 Actual Allocation \$235,909
 PASSED BY COUNCIL XXIX/2020

Updated: 2/25/20 \$141,545 cap on Emergency Shelter (80%)

Approved by Council Resolution 2020-0011

Facility Name	Dis Date	Address	Contact Person	Manually	Proposed Amt	Spots	Cap	Actual Amt	Actual Spots	Approved by Council Resolution
Community Intervention Center	8/7/2019	445 North 6th Avenue Scranton, PA 18503	Kimberly Cadogan Executive Director	Rapid Re-Housing. Rapid Re-Housing is a successful community strategy for ending homelessness. This intent is to minimize the length of time an individual or family with an income remains in the limbo of homelessness by helping the household quickly re-establish stability. Rapid Re-Housing at the Community Intervention Center offers Housing Relocation and Stabilization Services. Other financial assistance (rental fees, security deposits, last month's rent, utility deposits, utility payments and moving costs)	\$10,000.00	95%	\$10,000.00			
Community Intervention Center	8/7/2019	445 North 6th Avenue Scranton, PA 18503	Kimberly Cadogan Executive Director	Emergency Day Shelter Services. Essential Services. Operational seven days a week, temporary mailing address, contact board, dedicated client telephone service, storage, shower and laundry, meals, crisis intervention, situational medical, housing, employment, government entitlement assistance, transportation, and the PA ID assistance. Program funded: no fee for service	\$20,000.00	90%	\$17,500.00			
Catherine McAuley Center	8/22/2019	430 Pittston Ave., Scranton PA 18505	Krista Somers, Executive Director	The Center offers a short term overnight Transitional Housing Program for homeless or near homeless women and children. Intensive case management.	\$12,000.00	95%	\$12,000.00			
Catherine McAuley Center	8/22/2019	430 Pittston Ave., Scranton PA 18505	Krista Somers, Executive Director	Emergency Shelter/Family Support Program works to move women and children from homelessness to some degree of independence and to assist them to take control of their lives including intensive case management, educational sessions, finding safe and affordable housing, transportation, job hunting, recreation and linkages to all mainstream resources.	\$28,000.00	95%	\$28,000.00			
Women's Resource Center	8/23/2019	PO Box 875, Scranton PA 18501	Margaret Ruddy, Executive Director	WRC Emergency Safe Housing for survivors of domestic and/or sexual violence.	\$27,763.00	93%	\$27,763.00			

Received										
Estimated \$500,000 2020 Proposed Funding-HOME FUNDING - 2020 Annual Allocation \$643,302 Updated: 2/25/20										
APPLICANT	DATE RECEIVED	ADDRESS	CONTACT NAME	POSITION	PROJECT DESCRIPTION	PROJECT COST (\$K)	OECD SCORE	MAX. OBL.	CAC Proposed Amount	XXXXX/2020 Council Approved
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	2020 HOME CHDO	CHDO is a non-profit community based organization that has staff with capacity to develop affordable housing for the community it serves. At least 15% of HOME funds must be set aside for CHDO. OECD will bid CHDO funding out.	\$75,000.00	90%	LMI	\$86,509.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	2020 HOME ADMIN	10% of each year's HOME funding must be used for reasonable administrative and planning costs in compliance with HOME rules and regulations.	\$50,000.00	91%	LMI	\$64,339.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	Homebuyer Program	To assist income eligible homebuyers purchase homes in the City of Scranton by providing assistance with down payment and closing costs.	\$200,000.00	95%	LMI	\$131,200.00	
City of Scranton OECD	6/11/2019	340 N. Washington Ave. Scranton, PA 18510	Liza Carroll	Homeowner Housing Rehabilitation Program	Rehabilitation of homes located in the City of Scranton to comply with City Codes. Eligibility is based on income. Must be a 1-unit home, primary residence, and applicant must not hold ownership in any other property.	\$200,000.00	90%	LMI	\$131,200.00	
Scranton Lackawanna Resources Development Corporation (SLRDC)	8/16/2019	123 Wyoming Ave., Scranton PA 18503	Jim Wansacz	242B North Main Ave. Construction	Construction of a 3-4 bedroom home in the City of Scranton to be sold at price under \$130,000 and provide an affordable housing option.	\$200,000.00	95%	LMI	\$107,599.00	

Estimate# 8600,000 2020 Proposed Funding-HOME FUNDING - 2020 Actual Allocation \$543,392 Updated: 2/25/20										
Agency	Project Name	Address	Contractor	Project #/Unit	Project Description	Funding Unit	DECD SCORE	Nat. Obj.	CAC Proposed Amount	XXXX/2020 Council Approved
NeighborWorks Northeastern Pennsylvania	8/23/2019	1510 North Main Avenue, Scranton PA 18508	Jesse Ergott, President and CEO	Property Renovation: TBD #2021-1	Renovation to bring property up to code and eliminate a potential source of blight in a particular Scranton neighborhood. This project includes renovating 1 unit for homeownership.	\$112,545.00	92%	LMI	\$112,545.00	
Woda Cooper Companies	8/23/2019	500 South Front St. 10th Floor, Columbus, Ohio 43215	Andrew Cohen, Senior Vice President	Scranton Senior Apartments	Scranton Senior Apartments is a new construction 4 story 50-unit independent senior (62 and older) rental housing project. The apartment building will be designed for independent seniors with appropriate support services.	\$500,000.00	83%	LMI	\$0.00	
Total:						\$1,337,545.00			\$843,392.00	\$0.00



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 4, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE OFFICIALS OF THE CITY OF SCRANTON TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THE CONSOLIDATED SUBMISSION FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM AND EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FOR THE FIVE YEAR CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND ANNUAL ACTION PLAN FOR THE PERIOD BEGINNING JANUARY 1, 2020." BY AMENDING THE 2020 ACTION PLAN BY PROGRAMMING \$1,649,621 IN CDBG-CV FUNDS MADE AVAILABLE BY THE CARES ACT AND PROGRAMMING \$1,435,629 (ROUND #1 \$813,478 AND ROUND #2 \$622,150) IN ESG-CV FUNDS MADE AVAILABLE BY THE CARES ACT.

Very truly yours,

Joseph O'Brien (S)
Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT FUNDS RELATED THERETO THROUGH THE BJA FY 18 EDWARD BYRNE JUSTICE ASSISTANCE GRANT ("JAG") PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF \$18,638.00 TO PURCHASE AN AUTOMATED LICENSE PLATE READER (ALPR).

WHEREAS, the Scranton Police Department desires to obtain funds from the BJA FY 18 Edward Byrne Justice Assistance Grant ("JAG") Program-Local Solicitation in the amount of \$18,638.00 to be used to purchase a license plate reader to be installed on a patrol vehicle. A copy of the Grant Application is attached hereto as Exhibit "A" and incorporated herein as if set forth at length;

WHEREAS, the Scranton Police Department endeavors to obtain an additional Automated License Plate Readers (ALPR) to assist investigations and enhance enforcement efforts. The ALPR is used to assist the Scranton Police Department in investigations, location of suspects/wanted persons and Amber Alerts. Additionally, the Scranton Police Department uses the ALPR to detect unregistered vehicles and makes it easier and faster to find lost and stolen vehicles;

WHEREAS, the Scranton Police Department currently utilizes two (2) ALPRs. Through the use of the two (2) ALPRs, the Scranton Police Department has benefitted from their use in investigations and seeks to purchase an additional ALPR to be used by the Scranton Police Department in order to provide a more efficient public service; and

WHEREAS, all officers are already trained on the usage of ALPR as well as the corresponding department policies.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City Officials are hereby authorized to apply for and execute a Grant Application, and, if successful, a Grant Agreement, and any and all documents related thereto, and accept funds for the purchase of an Automated License Plate Reader (ALPR) in the amount of \$18,638.00 awarded through the BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Local Solicitation.

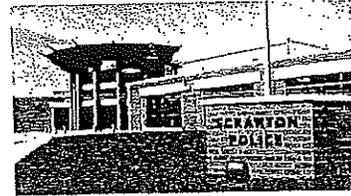
SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

**Police Department
Maggie Perry
Grant Manager**

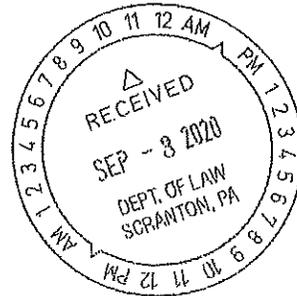
Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8335
Fax: (570) 207-0412
mamclane@scrantonpa.gov



SCRANTON

August 26, 2020

Atty. Jessica Eskra
City of Scranton
340 North Washington Avenue
Scranton, Pa 18503



Re: BJA Edward Byrne Justice Assistance Grant

Atty. Eskra,

I respectfully request that you send legislation to City Council to apply for and execute **\$18,638** in grant funding through the BJA Edward Byrne Justice Assistance Grant. The Scranton Police Department is requesting grant funding to purchase license plate readers to be installed on patrol vehicles.

If you have any questions or concerns, please feel free to contact me.

Thank you,

Maggie Perry

Grant Manager

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The legislation is originating from the Scranton Police Department

Summary and Facts of the legislation

A resolution is being requested to apply for an execute a grant contract through the Edward Byrne Justice Assistance Grant

Purpose – please include the following in the explanation:

What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish

What are the benefits of doing this/Down-side of doing this

How does this legislation relate to the City's Vision/Mission/Priorities

The funding will be used to purchase license plate readers for Scranton Police patrol vehicles

Financial Impact – please include the following in the explanation:

Cost (initial and ongoing)

Benefits (initial and ongoing)

The cost of the project is \$18,638

Funding Sources – please include the following in the explanation:

If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

N/A

Priority Status/Deadlines, if any

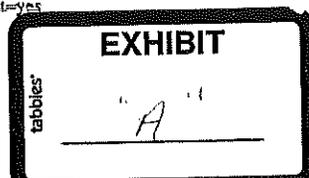
September 30, 2020

Why should the Council unanimously support this legislation?

The tools are important to identify and combat crime in the City of Scranton

Include any other pertinent details and/or relevant information that the Council should be aware of:

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED August 19, 2020	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE		State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier
5. APPLICANT INFORMATION			
Legal Name City Of Scranton		Organizational Unit Scranton Police Department	
Address 340 N. Washington Ave Scranton, Pennsylvania 18503-1582		Name and telephone number of the person to be contacted on matters involving this application Perry, Maggie (570) 558-8335	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 24-6000704		7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT The Scranton Police Department will utilizing grant funding to purchase new License Plate Readers for patrol vehicles	
12. AREAS AFFECTED BY PROJECT City of Scranton			
13. PROPOSED PROJECT Start Date: January 01, 2021 End Date: September 30, 2022		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project PA08	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program has not been selected by state for review	
Federal	\$18,638		
Applicant	\$0		
State	\$0		
Local	\$0		
Other	\$0		
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N	
TOTAL	\$18,638		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION			



PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.

Close Window

BJA FY20 Edward Byrne Memorial Justice Assistance Grant Program
City of Scranton

PROGRAM NARRATIVE

Project Identifiers:

- License Plate Readers
- Evidence based
- Equipment

Description of the Issues:

Automated License Plate Readers (ALPR) is a modern tool used by law enforcement in recent years to assist in investigations and enhance enforcement efforts. A force multiplier, ALPRs have assisted law enforcement in investigations, location of suspects and wanted persons and Amber alerts. Simply put this tool makes information gathering more efficient allowing law enforcement to do their job more effectively. Data gathered by ALPRs have been used in the arrests of murder suspects in South Carolina, Kansas, Louisiana and Connecticut in recent years.

The Scranton Police Department (SPD) currently utilizes 2 ALPR's. In addition to their use to detect basic violations such as unregistered vehicles, this tool makes it easier to find lost and stolen vehicles as opposed to the tedious task of comparing plate numbers to lists of stolen or other vehicles of interest. Recently, data obtained through the ALPR's was utilized in an investigation that involved a fatal shooting at an after-hours nightclub in Scranton. The use of ALPRs by law enforcement has been proven to aid in investigations. The City of Scranton is requesting funding to purchase an additional ALPR to be used by the Scranton Police Department in order to provide a more efficient public service.

Project Design and Implementation:

The Scranton Police Department currently utilizes 2 automated license plate readers, which are connected to patrol vehicles and utilized during routine patrols. That data is then stored and utilized for stolen vehicle searches, missing persons and any other criminal investigation. A third ALPR would enhance SPD's efforts.

Although SPD only utilizes 2 ALPRs, all officers are trained on their usage and department policies.

Capabilities and Competencies:

The staff assigned to this project are:

- Chief of Police Carl Graziano- Chief Graziano has been with SPD for over twenty years. He has been the Chief of Police since 2014 and has a degree in Criminal Justice.
- Grant Manager Maggie Perry- Mrs. Perry has been the Grant Manager for the City of Scranton since 2010. For this program Mrs. Perry will be responsible for completing and submitting all annual/quarterly progress and financial reports as well as collecting performance measures and completing project evaluation.

Plan for Collecting Data Required for Performance Measures:

The Grant Manager, Maggie Perry, will be responsible for collecting the data associated with the Performance Measures and including this data in the quarterly performance metrics. The goals and related performance measures for the proposed project are:

Goal #1- Aid in investigations

- Performance Measure: track the number of investigations ALPR data is utilized for

Goal #2- Enhance enforcement efforts

- Performance Measure: track number of traffic enforcements that ALPRs are utilized during

BJA FY20 Edward Byrne Memorial Justice Assistance Grant Program
City of Scranton

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- Evidence based
- Equipment

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OMB APPROVAL NO.: 1121-0329
EXPIRES 7/31/2016

[View Budget Summary](#)

[General Instructions & Resources](#)



Budget Detail Worksheet

Purpose: The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal(match) amount in the appropriate category, if applicable.

- (1) For each budget category, you can see a sample by clicking ([To View an Example, Click Here](#)) at the end of each description.
- (2) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (3) **Record Retention:** In accordance with the requirements set forth in 2 CFR Part 200.333, all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

A. **Personnel** – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50) [To View an Example. Click Here](#)

PERSONNEL (FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (FEDERAL)

N/A

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
NON-FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (NON-FEDERAL)

N/A

TOTAL PERSONNEL

\$0

B. **Fringe Benefits** – Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765) [To View an Example. Click Here](#)

FRINGE BENEFITS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (FEDERAL)

N/A

FRINGE BENEFITS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

N/A

TOTAL FRINGE BENEFITS \$0

C. Travel - Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the "Contractual/Consultant" category. [To View an Example, Click Here](#)

TRAVEL (FEDERAL)

Purpose of Travel	Location	Computation						Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	
		Lodging		Night				\$0.00
		Meals		Day				\$0.00
		Mileage		Mile				\$0.00
		Transportation:						
				Round-trip				\$0.00
		Local Travel						\$0.00
		Other						\$0.00
		Subtotal						\$0
FEDERAL TOTAL								\$0

TRAVEL NARRATIVE (FEDERAL)

N/A

TRAVEL (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night					\$0.00
		Meals		Day					\$0.00
		Mileage		Mile					\$0.00
		Transportation:							
				Round-trip					\$0.00
		Local Travel							\$0.00
		Other							\$0.00
		Subtotal							\$0
NON-FEDERAL TOTAL									\$0

TRAVEL NARRATIVE (NON-FEDERAL)

N/A

TOTAL TRAVEL \$0

D. **Equipment** – List non-expendable items that are purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. [To View an Example, Click Here](#)

EQUIPMENT (FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
License Plate Reader	1	\$18,638.00	\$18,638
FEDERAL TOTAL			\$18,638

EQUIPMENT NARRATIVE (FEDERAL)

The Scranton Police Department will use grant funding to purchase a License Plate Reader for patrol vehicle

EQUIPMENT (NON-FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (NON-FEDERAL)

N/A

TOTAL EQUIPMENT \$18,638

E. **Supplies** - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

To View an Example [Click Here](#)

SUPPLIES (FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (FEDERAL)

N/A

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (NON-FEDERAL)

N/A

TOTAL SUPPLIES \$0

F. **Construction** -- Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. To View an Example, [Click Here](#)

CONSTRUCTION (FEDERAL)

Purpose	Description of Work	Cost
	FEDERAL TOTAL	\$0

CONSTRUCTION NARRATIVE (FEDERAL)

N/A

CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
	NON-FEDERAL TOTAL	\$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

N/A

	\$0
TOTAL CONSTRUCTION	\$0

G. **Consultants/Contracts** – Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed. **Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$650 per day or \$81.25 per hour require additional justification and prior approval from OJP. [To View an Example, Click Here](#)

CONSULTANT FEES (FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (FEDERAL)

N/A

CONSULTANT FEES (NON-FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (NON-FEDERAL)

N/A

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

CONSULTANT EXPENSES (FEDERAL)

Purpose of Travel	Location	Computation						Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	
		Lodging		Night				\$0.00
		Meals		Day				\$0.00
		Mileage		Mile				\$0.00
		Transportation:		Round-trip				\$0.00
		Local Travel						\$0.00
		Other						\$0.00
		Subtotal						\$0
SUBTOTAL								\$0
FEDERAL TOTAL								\$0

CONSULTANT EXPENSES NARRATIVE (FEDERAL)

N/A

CONSULTANT EXPENSES (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night					\$0.00
		Meals		Day					\$0.00
		Mileage		Mile					\$0.00
		Transportation:							
				Round-trip					\$0.00
		Local Travel							\$0.00
		Other							\$0.00
		Subtotal							\$0.00
SUBTOTAL									\$0
NON-FEDERAL TOTAL									\$0

CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

N/A

TOTAL CONSULTANTS \$0

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$150,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award. Note: This budget category may include subawards.

CONTRACTS (FEDERAL)

Item	Cost
FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (FEDERAL)

N/A

CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (NON-FEDERAL)

N/A

TOTAL CONTRACTS	\$0
TOTAL CONSULTANTS/CONTRACTS	\$0

H. Other Costs -- List items (e.g., rent (arms-length transaction only), reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. [To View an Example, Click Here](#)

OTHER COSTS (FEDERAL)

Description	Computation			Cost
	Quantity	Basis	Length of Time	
				\$0
FEDERAL TOTAL				\$0

OTHER COSTS NARRATIVE (FEDERAL)

N/A

OTHER COSTS (NON-FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
NON-FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

N/A

	\$0
TOTAL OTHER COSTS	\$0

L. Indirect Costs – Indirect costs are allowed if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, or the applicant may elect to charge a de minimis rate of 10% of modified total direct costs as indicated in 2 CFR Part 200.414f. If the applicant's accounting system permits, costs may be allocated in the direct cost categories. (Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73) [To View an Example, Click Here](#)

INDIRECT COSTS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (FEDERAL)

N/A

INDIRECT COSTS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (NON-FEDERAL)

N/A

TOTAL INDIRECT COSTS

\$0

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0
D. Equipment	\$18,638	\$0	\$18,638
E. Supplies	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$0	\$0	\$0
H. Other	\$0	\$0	\$0
Total Direct Costs	\$18,638	\$0	\$18,638
I. Indirect Costs	\$0	\$0	\$0
TOTAL PROJECT COSTS	\$18,638	\$0	\$18,638

Federal Request	\$18,638
Non-Federal Amount	\$0
Total Project Cost	\$18,638

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP - 9 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO APPLY FOR AND EXECUTE A GRANT APPLICATION BY THE CITY OF SCRANTON POLICE DEPARTMENT AND, IF SUCCESSFUL, A GRANT AGREEMENT, AND ACCEPT FUNDS RELATED THERETO THROUGH THE BJA FY 18 EDWARD BYRNE JUSTICE ASSISTANCE GRANT ("JAG") PROGRAM-LOCAL SOLICITATION IN THE AMOUNT OF \$18,638.00 TO PURCHASE AN AUTOMATED LICENSE PLATE READER (ALPR).

Very truly yours,

A handwritten signature in cursive script that reads "Joseph A. O'Brien (S)".

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AUTHORIZING THE CITY OF SCRANTON TO ESTABLISH PARKING RESTRICTIONS FOR A LOADING/UNLOADING ZONE FROM 9:15-9:45AM; 1:00PM-1:30PM AND 6:30PM-7:00PM ALONG 300 LACKAWANNA AVENUE BETWEEN PENN AVENUE AND WYOMING AVENUE FOR THE UNITED STATES POSTAL SERVICE.

WHEREAS, the United States Postal Service operates a post office located in the Mall at Steamtown with access from 300 Lackawanna Avenue; and

WHEREAS, despite an existing sign designating the area as a "Loading Zone," the United States Postal Service has expressed concern that customers park in the loading/unloading zone in front of the United States Post Office during loading and unloading times designated as 9:15-9:30am; 1:00 - 1:30pm; and 6:30-7:00pm; and

WHEREAS, the United States Postal Service has expressed a concern for traffic safety if the United States Postal Truck is forced to double park in the right hand lane of Lackawanna Avenue facing toward Wyoming Avenue; and

WHEREAS, at the request of the Chief of Police, the Scranton Police Traffic Corporal and City Engineer John Pocius, there is a need for a single loading zone for the U.S. Postal Service Only in front of their office as stated in the memo dated June 17, 2020 from Chief Carl Graziano attached hereto as Exhibit "A;" and

WHEREAS, a new sign should be made with the loading/unloading times reflecting the loading/unloading times of 9:15-9:30am; 1:00 - 1:30pm; and 6:30-7:00pm so as to alert the public; and

WHEREAS, City Council believes that the enactment of this Ordinance approving said Loading Zone is in the best interest of the City and its citizens.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the City of Scranton is authorized to establish a Loading/Unloading Zone for the United States Postal Service for the specific times: 9:15-9:30am; 1:00 - 1:30pm; and 6:30-7:00pm.

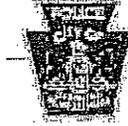
SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance of any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 2971, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State and Pennsylvania.

Scranton Police Department
Superintendent of Police
Chief Carl R. Graziano

100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8300
Email: cgraziano@scrantonpa.gov



**Be Part of
The Solution**

SCRANTON

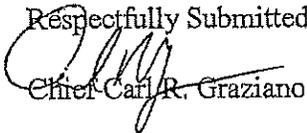
June 17, 2020

Joseph O'Brien, Esq.
Solicitor
City of Scranton

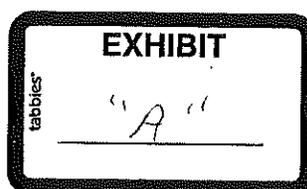
Attorney O'Brien,

We had received a request from the U.S. Postal Service to establish a loading zone at 300 Lackawanna Avenue (front of post office) for their postal vehicles. Our Traffic Corporal and City Engineer John Pocius reviewed the request and recommended establishing a single loading zone (Loading Zone: U.S. Postal Service Only) in front of their office. In such, I am respectfully requesting legislation to be sent to city council for consideration on this parking restriction. Please contact me with any questions or concerns. Thank You.

Respectfully Submitted,


Chief Carl R. Graziano

Cc: Jessica Eskra, Esq.





DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 8, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

SEP - 9 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS AUTHORIZING THE CITY OF SCRANTON TO ESTABLISH PARKING RESTRICTIONS FOR A LOADING/UNLOADING ZONE FROM 9:15-9:45AM; 1:00PM-1:30PM AND 6:30PM-7:00PM ALONG 300 LACKAWANNA AVENUE BETWEEN PENN AVENUE AND WYOMING AVENUE FOR THE UNITED STATES POSTAL SERVICE.

Very truly yours,

Joseph A. O'Brien (S)
Joseph A. O'Brien, Esquire
Acting City Solicitor

RESOLUTION NO. _____

2020

OPPOSING THE OVERLAND TRANSPORTATION OF LIQUEFIED NATURAL GAS THROUGH THE CITY OF SCRANTON AND ITS SURROUNDING COMMUNITIES

WHEREAS, the City of Scranton (the "City") is the largest municipality in Lackawanna County and Northeastern Pennsylvania; and

WHEREAS, Section 203 of the City's Home Rule Charter authorizes the Council of the City ("City Council") to make and adopt legislation as may be necessary for the maintenance of the peace, health, safety and welfare of the City and its residents; and

WHEREAS, City Council believes it is a fundamental purpose of government is to protect the peace, health, safety, and welfare of citizens; and

WHEREAS, Article I, Section 27 of the Constitution of the Commonwealth of Pennsylvania provides that, "The people have a right to clean air, pure water, and to the preservation of the natural, scenic, historic and esthetic values of the environment"; and

WHEREAS, Article I, Section 27 of the Constitution of the Commonwealth of Pennsylvania further declares, "Pennsylvania's public natural resources are the common property of all the people, including generations yet to come. As trustee of these resources, the Commonwealth shall conserve and maintain them for the benefit of all the people"; and

WHEREAS, it has been reported to City Council that New Fortress Energy and its affiliated entities are planning the overland transport of Liquefied Natural Gas ("LNG", also known as liquid methane) by truck on public highways and by railcar on existing railways from a proposed liquefaction plant to be located in the Wyalusing Township, Bradford County, Pennsylvania (the "New Fortress Energy Facility"), to a proposed LNG export terminal and port located in or near Gibbstown, Greenwich Township, Gloucester County, New Jersey, which is situated along the Delaware River (the "Gibbstown Logistics Center"); and

WHEREAS, LNG would be transported from the New Fortress Energy Facility to the Gibbstown Logistics Center along public highways and railways in Northeastern Pennsylvania, including by way of Interstate 81 which run directly through the City; and

WHEREAS, New Fortress Energy's subsidiary, Energy Transport Solutions, received a Special Permit from the Pipeline and Hazardous Materials Safety Administration for the transport of LNG by rail; and

WHEREAS, the overland transport of LNG by New Fortress Energy and its subsidiaries presents significant safety hazards, including exposing those communities along roadways and railways to unprecedented and unjustifiable risk; and

WHEREAS, Delaware River Partners, LLC, a subsidiary of Fortress Transportation and Infrastructure Investors, LLC, has submitted an application to the Delaware River Basin Commission ("DRBC") under Docket D-2017-009-2 to construct a transloading facility ("Dock 2") at the Gibbstown Logistics Center that would transfer LNG from trucks and railcars to shipping vessels; and

WHEREAS, the DRBC, which is comprised of representatives from the States of Delaware, New Jersey, New York and Pennsylvania and the federal government, has adopted a compact that declares, "the conservation, utilization, development, management and control of water and related resources of the Delaware River Basin under a comprehensive multipurpose plan will bring the greatest benefits and produce the most efficient service in the public welfare"; and

WHEREAS, neither the Commonwealth of Pennsylvania nor the DRBC has fully assessed the potential public safety, public health or environmental impacts of the proposed overland transport of LNG by truck or by railcar on the communities along the possible transportation routes between the Wyalusing Township, Bradford County, Pennsylvania, and Gibbstown, Greenwich Township, Gloucester County, New Jersey; and

WHEREAS, no federal, state, or local agency has conducted a risk assessment of the specific transportation route(s) along which the LNG would travel; and

WHEREAS, no comprehensive Quantitative Risk Assessment, which quantifies the frequencies of events, such as transportation accidents and their consequences, has been undertaken of the trucks or railcars that would contain the LNG that would travel from the New Fortress Energy Facility, through our City and to the Gibbstown Logistics Center; and

WHEREAS, neither the Commonwealth of Pennsylvania nor the DRBC has conducted an assessment of the cumulative and long-term impacts of the full scope of New Fortress Energy's plan to liquefy natural gas from fracking wells in Northern Pennsylvania, transport the LNG by truck or rail to the Gibbstown Logistics Center and export by marine vessels overseas on the Delaware River; and

WHEREAS, the City and its surrounding communities have not been provided with training or support for emergency or first response service organizations to respond to accidents, fires, explosions, derailments, or other emergencies related to LNG overland transport; and

WHEREAS, the absence of such assessments and support prevents the appropriate management of and avoidance of accidents, derailments, catastrophic events, health harms, and environmental damage and degradation that could occur from the overland transportation of LNG through the City, including risks to public health, property values, and the clean air and water upon which our residents and businesses depend.

NOW, THEREFORE, BE IT JOINTLY RESOLVED, BY THE COUNCIL AND MAYOR OF THE CITY OF SCRANTON, as follows:

SECTION 1. The members of the DRBC are hereby called upon to disapprove the pending application for the Dock 2 Project, filed under Docket D-2017-009-2.

SECTION 2. The Commonwealth of Pennsylvania is hereby called upon to fulfill its constitutional duty and act affirmatively to protect the Commonwealth's public natural resources by taking all actions necessary to prevent the transportation of LNG through Pennsylvania by truck or rail, and to conduct a public health and safety analysis, a quantitative risk assessment, and a comprehensive environmental review of the potential impacts to communities and the natural environment in Pennsylvania.

SECTION 3. The City Clerk is hereby directed to submit an official copy of this resolution with the DRBC, with copies sent to the voting members at their respective locations: the Governors of Pennsylvania, New Jersey, New York, and Delaware, and the U.S. Army Corps of Engineers.

SECTION 4. The City Clerk is hereby directed to submit an official copy of this resolution to Governor Tom Wolf of Pennsylvania, with copies to Pennsylvanian Senator John Blake, Pennsylvania State Representatives Mary Flynn, Pennsylvania State Representative Kyle Mullins, and Pennsylvania Department of Environmental Protection Secretary Patrick McDonnell.

SECTION 5. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and Intent of this Resolution and the effective administration thereof.

SECTION 6. This Resolution shall become effective immediately upon approval.

SECTION 7. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable Law arising under the laws of the State of Pennsylvania.

RESOLUTION NO. _____

2020

AMENDING RESOLUTION NO. 37, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO ENTER INTO AN AGREEMENT WITH SCRANTON AREA FOUNDATION, INC., TO ESTABLISH THE CITY OF SCRANTON SMALL BUSINESS FUND, A PASS THROUGH FUND WHICH WILL DISTRIBUTE GRANTS IN THE AMOUNT OF \$2,500.00 TO VARIOUS SMALL BUSINESS THROUGHOUT THE CITY OF SCRANTON AS PART OF THE CITY OF SCRANTON'S SMALL BUSINESS RELIEF GRANT PROGRAM DUE TO THE COVID-19 PANDEMIC" TO INCREASE THE NUMBER OF GRANTS AUTHORIZED BY RESOLUTION NO. 37, 2020 FROM 110 TO 111.

WHEREAS, The City of Scranton established a \$560,000 Small Business Relief Program to assist small businesses in Scranton with the temporary loss of revenue due to COVID-19. Qualified, non-tax delinquent, for profit, small businesses located within the City, were welcomed to apply for a grant of \$2,500 and/or a loan for \$3,000- \$20,000. Grants were awarded totaling \$275,000 to 110 eligible businesses in Scranton; and

WHEREAS, Scranton OECD and the Scranton Area Community Foundation (SACF) have been working collectively to receive and organize grant applications, grant agreements, and sending of payments from the SACF portal; and

WHEREAS, as a result of a technical issue, one grant (Veloce Bikeworks) was never synced from the grant site to the SACF accounting system in order to be paid. This resulted in 111 grant agreements rather than 110.(Exhibit A); and

WHEREAS, The City of Scranton seeks to remedy this situation by providing funds from the City of Scranton's Enterprise Zone Fund in an amount of \$2,500.00 to Scranton Area Community Foundation to fund the additional grant.

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 37, 2020 is hereby Amended to increase the number of grants authorized from 110 to 111.

SECTION 1. A disbursement of these funds is conditioned upon full execution of the attached Grant Agreement.

SECTION 2. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect

enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 3. This Resolution shall become effective immediately upon approval.

SECTION 4. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet - Scranton City Council

LEGISLATION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS FOR THE CITY OF SCRANTON TO INCREASE THE NUMBER OF GRANTS AUTHORIZED BY RESOLUTION 35-2020 FROM 110 TO 111 AS PART OF THE CITY OF SCRANTON'S SMALL BUSINESS RELIEF GRANT PROGRAM DUE TO THE COVID-19 PANDEMIC.

What Department is this legislation originating from? Where did the initiative for this legislation originate?

OECD originated the legislation as part of the City of Scranton's Small Business Relief Grant Program to assist small business in the City of Scranton recover from the devastating economic impact the COVID-19 pandemic has had on small business.

Summary and Facts of the legislation

The City of Scranton established a \$560,000 Small Business Relief Program to assist small businesses in Scranton with the temporary loss of revenue due to COVID-19. Qualified, non-tax delinquent, for profit, small businesses located within the City, were welcomed to apply for a grant of \$2,500 and/or a loan for \$3,000- \$20,000. Grants were awarded totaling \$275,000 to 110 eligible businesses in Scranton.

Scranton OECD and the Scranton Area Community Foundation (SACF) have been working collectively to receive and organize grant applications, grant agreements, and sending of payments from the SACF portal; as a result of a technical issue, one grant (Veloce Bikeworks) was never synced from the grant site to the SACF accounting system in order to be paid. This resulted in 111 grant agreements rather than 110.

Purpose – please include the following in the explanation:

What does the legislation do -what are the specific goals/tasks the legislation seek to accomplish?

The legislation authorizes city officials to remedy this situation by providing funds from the City of Scranton's Enterprise Zone Fund in an amount of \$2,500.00 to Scranton Area Community Foundation to fund the additional grant. There is sufficient funding in the account.

What are the benefits of doing this/Down-side of doing this?

Benefit – Helps small business in our City recover from the COVID-19 Pandemic.

Downside - None

How does this legislation relate to the City's Vision/Mission/Priorities?

Helps City recover from COVID-19 Pandemic by providing business with money to offset severe financial impact on City Businesses.

Financial Impact - please include the following in the explanation:

Cost (initial and ongoing) - \$2,500.00 Grant Awards

Benefits – Helping small Business which have been hit hard by this pandemic

Funding Sources –Enterprise Zone Fund

Priority Status/Deadlines – High – City would like to provide funding for this grant.

Why should the Council unanimously support this legislation?

These Grants will help small business in our City recover and offset the unprecedented financial impact COVID-19 pandemic has had on business.

Include any other pertinent details and/or relevant information that the Council should be aware of:

ATTACHMENTS:

___ Legislation

___ Sample Loan Agreement

___ Program Guidance (details still being finalized, submission forthcoming upon completion)



Date: September 10, 2020
To: Mayor Paige G Cagnetti
From: Eileen Cipriani
Executive Director
Re: Scranton, Pennsylvania
COVID -19 Small Business Loan/ Grant update

In accordance with Resolutions #34, #35 and #37 passed by City Council in June, 2020, attached please find an update on the Small Business Relief Loan/ Grant Program

Loans:

The following small businesses have been approved for loans through the EDA funded program.

Zak Zavada Photography- \$10,000
Stonehenge Capital Placement II - \$20,000
Embassy Vinyl- \$20,000
JNOT Inc/Stalter's Café - \$10,000
Whiskey Dick's - \$20,000

Grants: – businesses received \$2500. Total of 111 grants approved.

8 Count Dancewear
Amazing Space LLC dba Over the Moon
Amendolaro
AMPP Ideas dba On&On
Andy Gavins Eatery & Pub
Anisyeme Beauty Plus
Art Rage Tattoo Studio
Balendy's Garage
BEER CITY USA

Bee's Playard, dba as Bee's Backyard
Capital Insurance Works LLC
Cardillo Enterprises LLC dba Green Ridge Club8
Coney Island Lunch
CONVENIENT CLASSIC CARS
Creative and Performing Arts Academy
Crocus cafe
Dance Steps
Dave's Auto Sales & Service
Digidon Inc.
Drosinski Dental
Dunn's Tavern
Electric City Art Studio
Electric City Barbershop
Ep Fashion
Heidi Pal LLC DBA Sanderson Place Salon & Spa
International Deli & Grocery, Inc
Jack's Draft House
Janet Jayson Beauty Shop
JC Century Dental Scr LLC
Julie's Nail Zone
Keen's Floral Factory Outlet Inc.
Keep Well
Kelleher Battery Co. Inc.
L'Erin Boutique
LABORANTI'S NORMANDIE BAR AND GRILL INC
LABROSKY'S AUTOMOTIVE SERVICE CENTER
Lackawanna Printing Co.
Landmark Management Services Inc
Lear Von Koch, M.D. & Associates
M.Ritter Salon
mane tamers
Mary Ann's Hair Studio
Maureen Williams Hair Design
Mazza Capelli Disegni
Meat in the Middle Deli
Nada & Co.
Nearra's Pizzeria
Nineteen 9 Sports, Inc.
NutMeg Market DBA The Soup Chic Scranton
P.J. Scanlan's
PAUL J COBB DBA MIKEY'S TAX SERVICE
Pesavento Enterprises Inc
Pettinato Dental Care

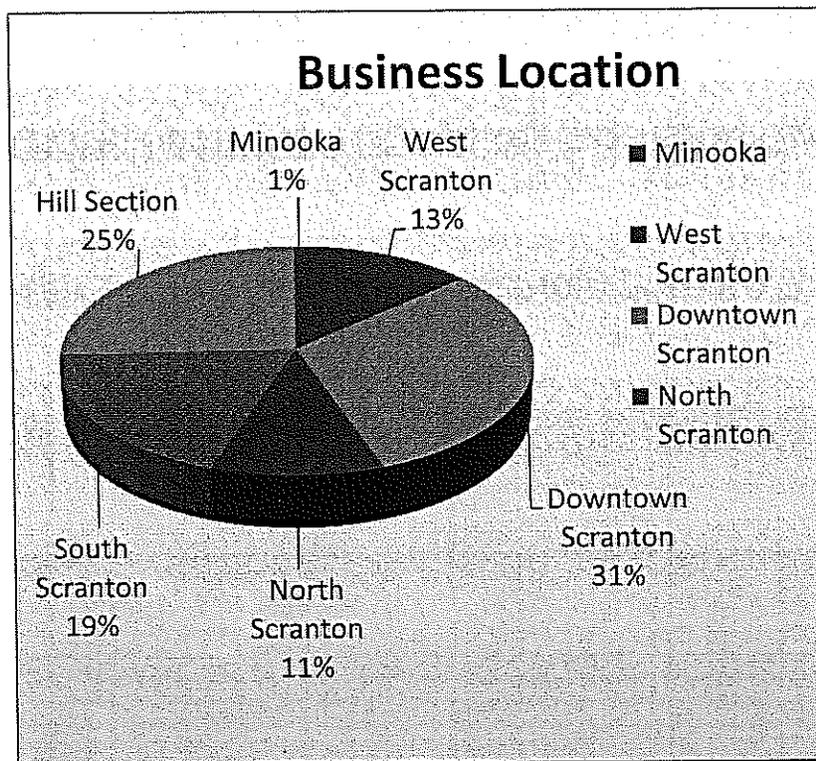
Pink Pedal
Pour Boys
Powell Studio
PPA TRAINING
Raintree Fashions Inc
Saileshkumar Patel
salon Brigine
SAVORY MAZA LLC
serges barber shop
Shivam Food LLC
Sho Technology Solutions, LLC
Signature Boxing and Fitness
Small Frye Boutique Inc
SOCIAL VICTORY MEDIA LLC DBA AUTOBAHN TITLE
& TAG
South Side Floral Shop
Stalters Cafe
Steamtown Blueprint & Copy Center, Inc.
Steamtown Yoga LLC
Tammy's Stained Glass Treasures
Tec-Ni Hair Salon
The Blushing Bridal Boutique
The Daisy Collective
The Jeff D'Angelo Design Group LLC
The Minooka Pub Inc
The Spa on Cedar
TRYBE Boutique Fitness Studio
Tunis Bridal Shoppe
Vincenzo's Pizzeria
Vine Cafe
Vintage Kitchen
Whiskey Dick's Inc
Yaracett Beauty Salon
Zummo's Cafe

Round #2 of Grant Funding

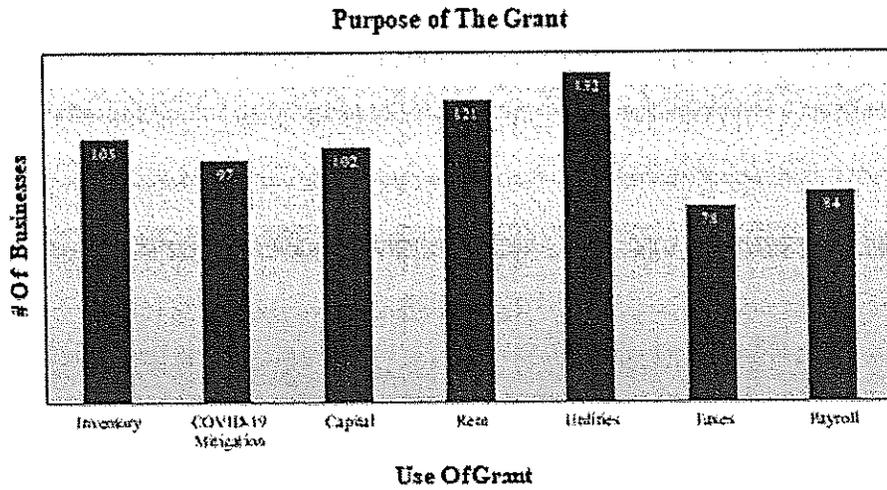
Eyebrow Inc DBA The Bog
Note Fragrances
Shivam Groceries (VAD Inc.)
Tom Grudis Optical
JoMarie's Garden
Yoga West
Steamtown Smoke Shop DBA The

Variety Shop
US Nail Salon
Mistech Transmission Shops Inc.
TDS Clothing Inc DBA New Laundry
NCS Prints
Baldacci Bakery Products
Edan A Vegan Café
Veloce Bikeworks LLC
Stonehenge Capital Placement II, LLC
Ritz Hospitality LLC- Blackbox Café
Scoops on Spruce LLC
Mark Bakos & Associates
Zak Zavada Photography
Embassy Vinyl
Electric City Bakehouse
Nicasso Hair Studio
Yoga Scranton LLC

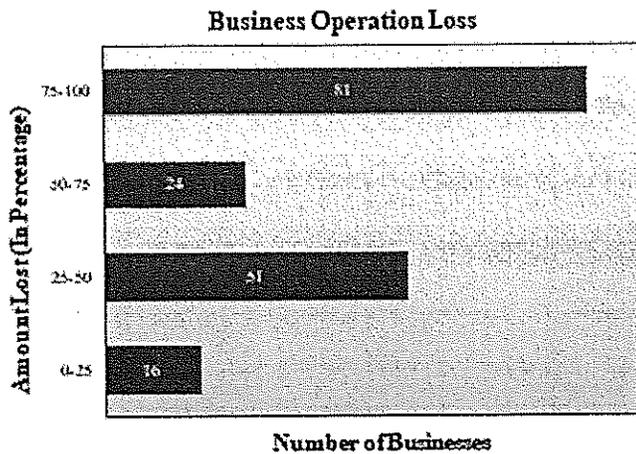
OECD collected preliminary data on the businesses that applied for the Small Business Loan/ Grant Program. In all, 177 businesses applied, 168 were located in the City of Scranton and 111 were awarded a \$2500 grant. Below are data elements that were gathered during the application process. The city was generally equally represented by the location of the businesses applying, locations were based on zip codes



Reason for The Grant



Loss of Business Operations



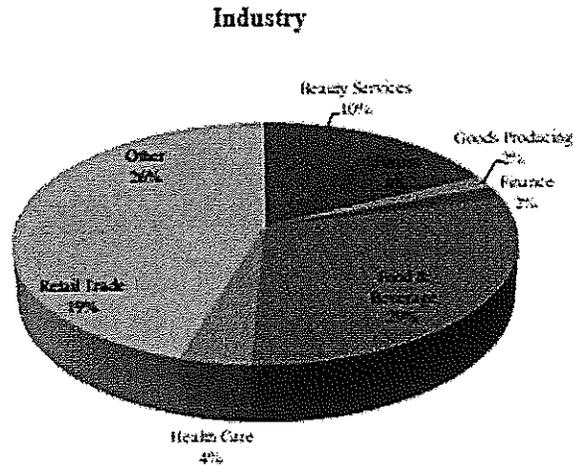
Out of the 177 Businesses that applied for a Grant:

- 3% (5 Businesses) Did not report an amount
- 9% (16 Businesses) lost 0-25%
- 29% (51 Businesses) lost 25-50%
- 14% (24 Businesses) lost 50-75%
- 46% (81 Businesses) lost 75-100%

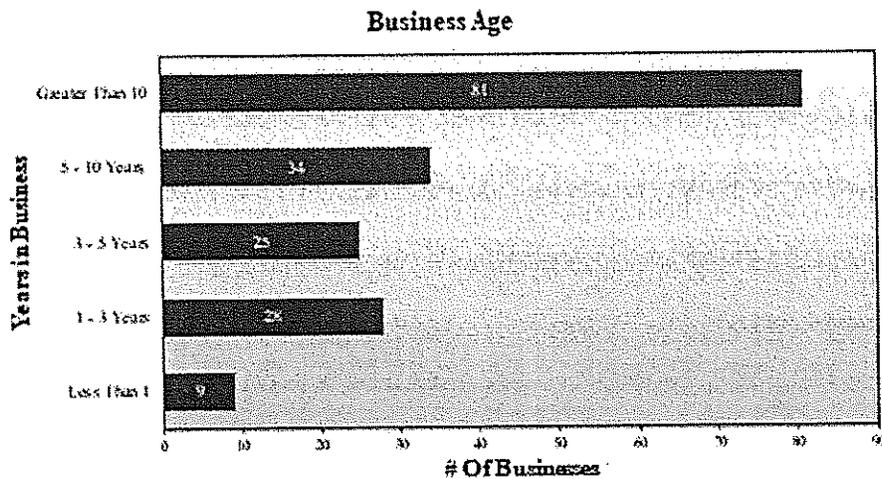
Of the 177 Businesses that applied for a grant:

- 29% are in the Food & Beverage Industry
- 19% are in Retail Trade
- 10% are in Beauty Services
- 8% are in Fitness
- 4% are in Health Care
- 2% are in Finance and Goods Producing
- 26% are classified as "Other"
 - Auto Services
 - Legal Services
 - Rental Services
 - Entertainment

Business Sector



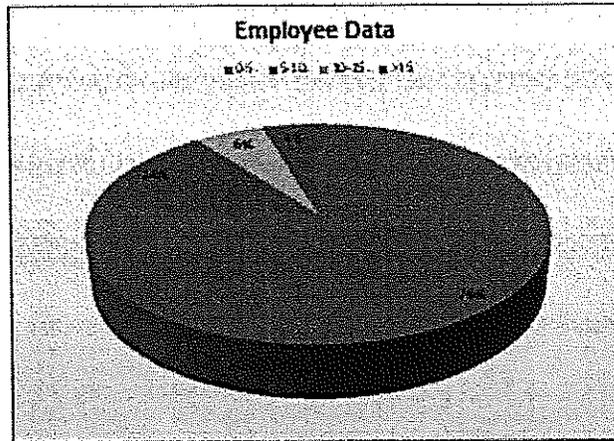
Number of Years in Business



Number of Employees

- 76% (134) of the Businesses that applied reported that they had between 0-5 Employees
- 14% (24) had between 5-10
- 6% (10) had between 10-15
- 4% (8) had more than 15 Employees.

*Note 1 Business did not report how many employees they have



Thank you for your attention to this matter. If you have any questions please do not hesitate to reach out.

Sincerely

Eileen Cipriani

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 •
www.scrantonpa.gov



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 16, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AMENDING RESOLUTION NO. 37, 2020, ENTITLED "AUTHORIZING THE MAYOR AND OTHER CITY APPROPRIATE OFFICIALS FOR THE CITY OF SCRANTON TO ENTER INTO AN AGREEMENT WITH SCRANTON AREA FOUNDATION, INC., TO ESTABLISH THE CITY OF SCRANTON SMALL BUSINESS FUND, A PASS THROUGH FUND WHICH WILL DISTRIBUTE GRANTS IN THE AMOUNT OF \$2,500.00 TO VARIOUS SMALL BUSINESS THROUGHOUT THE CITY OF SCRANTON AS PART OF THE CITY OF SCRANTON'S SMALL BUSINESS RELIEF GRANT PROGRAM DUE TO THE COVID-19 PANDEMIC" TO INCREASE THE NUMBER OF GRANTS AUTHORIZED BY RESOLUTION NO. 37, 2020 FROM 110 TO 111.

Very truly yours,

Joseph O'Brien (S)
Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RECEIVED

SEP 16 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

RESOLUTION NO. _____

2020

RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING – GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE LACE VILLAGE MULTIMODAL PROJECT IN THE AMOUNT OF \$334,366.45.

WHEREAS, the City of Scranton, through its Office of Economic and Community Development in partnership with Lace Building Affiliates, LP is desirous of obtaining funds from the PA Department of Community and Economic Development, Center for Business Financing – Grants Office, for a Multimodal Transportation Funds Grant to be utilized for the Lace Village Multimodal Project in the amount of \$334,366.45.

WHEREAS, Multimodal Transportation Funds may be used by Lace Building Affiliates, LP for the development, rehabilitation, and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, connectivity of transportation assets and transit-oriented development; and

WHEREAS, the funds from this grant will be used for the Lace Village Multimodal Project including sidewalks, lighting, streetscaping, and pedestrian safety measures within the eleven (11) acre site situated at Albright and Meylert Avenues, Scranton, Pennsylvania, 18509; and

WHEREAS, the City of Scranton is requesting a waiver from the required match of the Multimodal Grant Application; and

WHEREAS, the City of Scranton Office of Economic and Community Development in partnership with Lace Building Affiliates, LP, plans to submit an application for the Multimodal Transportation Funds Grant regarding Lace Village Multimodal Project, attached hereto as Exhibit "A", and incorporated herein as if set forth at length.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON ratifies and approves the execution and submission of the grant application, incorporated herein as if set forth at length, by the City of Scranton to the Pennsylvania Department of Community and Economic Development, Center for Business Financing – Grants Office, for a Multimodal Transportation Funds Grant to be utilized for the Lace Village Multimodal Project in the amount of \$334,366.45.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect

any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet - Scranton City Council
DCED Multimodal Grant – Lace Village Multimodal Project

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The City of Scranton's Office of Economic Development (OECD) is the originator of this legislation. The Multimodal Grant is an initiative of Pennsylvania's Department of Community and Economic Development (DCED). This grant is allocated to encourage economic development and ensure that a safe and reliable system of transportation is available to the residents of the Commonwealth.

Summary and Facts of the legislation:

The larger Lace Village undertaking is a multi-phase project by Lace Building Affiliates, LP, who is partnering with various governmental agencies and other local entities. The Multimodal Grant request will provide an opportunity to include sidewalks, lighting street-scaping, and pedestrian safety measures for a connection to the Lackawanna Valley Heritage Trail. This legislation will allow for the City to apply on Lace Building Affiliates, LP's behalf.

Purpose - please include the following in the explanation:

What does the legislation do - what are the specific goals/tasks the legislation seek to accomplish?

What are the benefits of doing this/Down-side of doing this?

How does this legislation relate to the City's Vision/Mission/Priorities?

This legislation will allow the City to apply on behalf of this proposal which will allow for Lace Village and the surrounding neighborhood to connect safely with the Lackawanna Heritage Valley Trail system. Benefits are numerous but specifically allow for funding to be invested right here in Scranton. Revitalization is a key part of the City's mission as well as the prioritization of ongoing efforts to make more reliable transportation (walking, bicycling, etc.) in and out of the neighborhoods with additional opportunities for new development and housing stock.

Financial Impact - please include the following in the explanation:

Cost (initial and ongoing)

Benefits (initial and ongoing)

By applying for grants of this nature, revitalization and development can take place without further burden for our local taxpayers. By utilizing funds of this nature, more impactful revitalization efforts and economic development can take place.

Funding Sources - please include the following in the explanation:

If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

Priority Status/Deadlines, if any: This DCED grant application is due September 30, 2020.

Why should the Council unanimously support this legislation? It is an opportunity to clean up slum and blight, expand revitalization into the neighborhood, and allow for a safe way to connect to the larger Lackawanna Valley Heritage Trail system.

Include any other pertinent details and/or relevant information that the Council should be aware of:

Program: Multimodal Transportation Fund

Applicant Information

Applicant Entity Type	Government
Applicant Name	City of Scranton
NAICS Code	9211
FEIN	
DUNS Number	
CEO	Paige Gebhardt Cognetti
CEO Title	Mayor
SAP Vendor Number	
Contact Name	Eileen Cipriani
Contact Title	Executive Director, Economic and Community Development
Phone/Ext	570-407-0173
Fax	570-348-4123
Email	ecipriani@scrantonpa.gov
Mailing Address	340 North Washington Avenue
City	Scranton
Zip	18503
Enterprise Type	Government

Project Overview

Project Name	Lace Village Multimodal Project
Is the project related to a previously submitted project?	Yes
If yes, indicate previous project name	Scranton Lace Adaptive Reuse
Have you contacted anyone at DCED about your project?	Yes
If yes, indicate who	Paul Macknosky
Is your community certified through Sustainable Pennsylvania?	No
If yes, what level?	n/a
Are you interested in applying for multiple funding sources for this project?	No
How many site locations are involved in this project?	One
Address	Albright and Meylert Avenues
City, State, Zip	Scranton, PA 18509
County	Lakawanna
Municipality	Scranton
PA House	Marty Flynn (113)
PA Senate	John Blake (22)
Current Employees	0
Jobs to be Created	200
Designated Areas	Act 47 Brownfield

Project Narrative

Adequate answers to the Project Narrative questions below are required. Uploaded attachments or mailed documents are no longer permitted in this section of the application. If a more detailed narrative is required for the Program selected, instructions will either be provided in the Program Addenda section or the Program Guidelines.

What do you plan to accomplish with this project? ♦

Identify the problem(s) that need to be resolved.

Character Count: 0/1000 characters.

Scranton Lace was the largest producer of Nottingham Lace in the United States. Located at Albright and Nay Aug Avenues in the City of Scranton, the company was in operation from 1891 until 2002 when it abruptly closed – resulting in significant job loss. At that time, the site had 34 buildings on just over 8 acres of land. The entire site had become severely dilapidated, blighted, and a safety concern to the surrounding neighborhood. The current owners have abated all hazardous materials and remediated environmental issues; however, the site remains inaccessible to the public due to a lack of safe sidewalks and lighting. An adaptive reuse project will result in more residential and commercial activity on the site. The site will require sidewalks, lighting, and pedestrian safety measures in order to be navigable and safe for walkers, bikers, strollers, and people with physical disabilities.

How do you plan to accomplish it? ♦

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

Character Count: 0/1000 characters.

This project will create the sidewalks, lighting, streetscaping, and pedestrian safety measures needed to support 59 newly-constructed three story townhouses, 60 apartments, and retail and commercial space located at the former Scranton Lace site – which is on the National Register of Historic Places – and three additional parcels totaling 11 acres. The site will also include a Village Square area, community garden, outdoor picnic, grilling a fire pit area, an arts pavilion, a dog park and outdoor washing station, an outdoor event space, and a Lackawanna Heritage Valley Trailhead. This adaptive reuse project will remediate a brownfield site, create jobs, and make a significant contribution to the revitalization of north Scranton. A 2010 economic impact study projected that the project, when complete, will result in 469 new full-time jobs and increase state and local tax revenue by \$480,679 per year.

How do you plan to use the funds? ♦

Should include specific use of funds and reflect the budget provided with the application.

Character Count: 0/1000 characters.

General conditions/permits - \$5,000

Mobilization and demobilization - \$5,000

E&S measures - \$5,000

Traffic control - \$15,000
 Demolition (curb) - \$5,394
 Demolition (sidewalk) - \$7,455
 Demolition (asphalt) - \$1,200
 Concrete sidewalk - \$95,850
 Concrete curb - \$62,930
 Asphalt restoration - \$14,000
 Stamped asphalt - \$1,705
 Detectable warning surface - \$1,600
 Parking signage - \$2,400
 Pedestrian crossing signals - \$10,400
 Lighting (includes electric) - \$42,000
 Lawn landscaping - \$2,364
 Pavement markings (crosswalk) - \$1,500
 Contingency (5%) - \$13,939.90
 Engineering design and inspection - \$29,273.79
 Construction Administration - \$5,854.76
 City of Scranton Administration Fee - \$6,500.00

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

Character Count: 0/1000 characters.

February 1, 2020 - Submit for Permit

February 16, 2020 Start mobilization, E&S measures, Demolition, Traffic Control, Construction

May 1, 2020 Project complete

Project Budget

	Multimodal Transportation Fund
Demolition	14,049
Other: General Conditions/Permits	5,000
Other: Mobilization and Demobilization	5,000
Other: E&S Measures	5,000
Other: Traffic Control	15,000
Other: Concrete Sidewalk	95,850
Other: Concrete Curb	62,930

Other: Asphalt Restoration	14,000
Other: Stamped Asphalt	1,705
Other: Detectable Warning Surface	1,600
Other: Parking Signage	2,400
Other: Pedestrian Crossing Signals	10,400
Other: Lighting (includes electric)	42,000
Other: Lawn Landscaping	2,364
Other: Pavement Markings (crosswalk)	1,500
Engineering	29,273.79
Contingencies	13,939.90
Indirect Costs	5,854.76
City of Scranton Administration Fee	6,500
Total Project Budget	334,366.45

Basis of Cost

Engineer Estimates

Budget Narrative

Costs are based on schematic construction drawings and estimates provided by Borton-Lawson, an architectural and engineering design firm. Engineering design and inspection is 10% of construction costs, contingencies are estimated to be 5%, and construction administration (indirect costs) are 2%.



Addendum 1.

Project Description/Benefits

Scranton Lace Project Description

Proposed Transportation Improvements

This project will create the sidewalks, lighting, streetscaping, and pedestrian safety measures not only needed to support 59 newly-constructed three story townhouses, 60 apartments, and retail and commercial space located at the former Scranton Lace site, but also to allow the existing residents in the adjacent homes to have a safe place to walk other than on the street itself which is the current pedestrian path. The former Scranton Lace – which is on the National Register of Historic Places – and three additional parcels acquired by the developers encompasses five average U.S. City Square blocks totaling 11 acres. The site will also include a Village Square area, community garden, outdoor picnic, grilling a fire pit area, an arts pavilion, a dog park and outdoor washing station, an outdoor event space, and a Lackawanna Heritage Valley Trailhead.

The following transportation improvements are included in this project:

- Demolition and replacement of 1,798 linear feet of curb
- Demolition and replacement of 1,065 square yards of sidewalk
- Demolition and replacement of 400 square yards of asphalt
- 31 square yards of stamped asphalt
- 8 detectable warning surfaces
- 8 parking signs
- 4 pedestrian crossing signals
- 7 lights including electric
- 394 square yards of lawn landscaping
- Crosswalk

Specific Location of the Project Site

The project is located at Albright and Meylert Avenues in the City of Scranton, Lackawanna County.

Need for the Proposed Transportation Improvements

Scranton Lace was the largest producer of Nottingham Lace in the United States. Located at Albright and Nay Aug Avenues in the City of Scranton, the company was in operation from 1891 until 2002 when it abruptly closed – resulting in significant job loss. At that time, the site had 34 buildings on just over 8 acres of land. The entire site had

become severely dilapidated, blighted, and a safety concern to the surrounding neighborhood. The current owners have abated all hazardous materials and remediated environmental issues; however, the site remains inaccessible to the public due to a lack of safe sidewalks and lighting. An adaptive reuse project will result in more residential and commercial activity on the site. The site will require sidewalks, lighting, and pedestrian safety measures, primarily in the public right of way, in order to be navigable and safe for walkers, bikers, strollers, and people with physical disabilities and connect the residents in the surrounding area, the residents of the new Lace Village, and the users of the Heritage Valley Trail in a safe and accessible way.

Positive Economic Development Impact and/or Job Creation

This adaptive reuse project will remediate a brownfield site, create jobs, and make a significant contribution to the revitalization of north Scranton. A 2010 economic impact study projected that the project, when complete, will result in 469 new permanent, full time jobs and increase state and local tax revenue by \$480.679 per year.

Estimated Start and End Dates of Construction

February 1, 2021 - Submit for Permit

February 16, 2021 Start mobilization, E&S measures, Demolition, Traffic Control, Construction

May 1, 2021 Project complete

Entity Holding Ownership of the Site Location

The site is owned by Lace Building Affiliates LP. This firm has three partners:

- Claude Limoges - Partner. Mr. Limoges was the President of EMG Corp. and turned it into one of the Largest Real Estate due diligence firms in the U.S.
- Jody Cordaro - Partner. Mr. Cordaro is Founder and President of SCE Environmental, a full service environmental contracting company that has completed projects in 36 States.
- Donald Rinaldi - Partner and Lead Developer. Real Estate Developer and President of BEDA Construction. A licensed General Contractor for 20 years who specializes in complex historic adaptive reuse projects, Mr. Rinaldi was the Mid Atlantic Real Estate Journal 2009 Developer of the year.
- William Chaff - Accountant



Addendum 2.

Project Budget

Borton-Lawson Engineering, Inc.

Opinion of Probable Cost

Project: Lace Village Multimodal Grant

Stage of Design:
Development

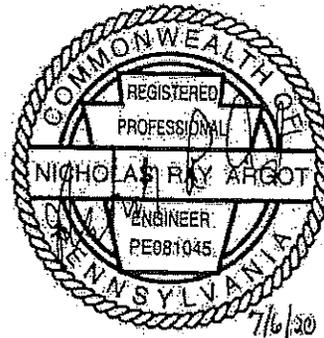
BLE Proj. No. 2017-3323-004

Calculated By: NRA

Scranton, Lackawanna County

Date: July 6, 2020

Item No.	Description	Units	Quantity	Unit Price	Total Price
1	General Items				
	General Conditions/Permits	LS	1	\$5,000.00	\$5,000.00
	Mobilization and Demobilization	LS	1	\$5,000.00	\$5,000.00
	E&S Measures	LS	1	\$5,000.00	\$5,000.00
	Traffic Control	LS	1	\$15,000.00	\$15,000.00
2	Demolition				
	Demo Curb	LF	1798	\$3.00	\$5,394.00
	Demo Sidewalk	SY	1065	\$7.00	\$7,455.00
	Demo Asphalt	SY	400	\$3.00	\$1,200.00
3	Site Items				
	Concrete Sidewalk	SY	1065	\$90.00	\$95,850.00
	Concrete Curb	LF	1798	\$35.00	\$62,930.00
	Asphalt Restoration	SY	400	\$35.00	\$14,000.00
	Stamped Asphalt	SY	31	\$55.00	\$1,705.00
	Detectable Warning Surface	EA	8	\$200.00	\$1,600.00
	Parking Signage	EA	8	\$300.00	\$2,400.00
	Pedestrian Crossing Signals	EA	4	\$2,600.00	\$10,400.00
	Lighting (includes electric)	EA	7	\$6,000.00	\$42,000.00
	Lawn Landscaping	SY	394	\$6.00	\$2,364.00
	Pavement Markings (Crosswalk)	LS	1	\$1,500.00	\$1,500.00
Subtotal					\$278,798.00
5% Contingency					\$13,939.90
Subtotal Construction Costs					\$292,737.90
Engineering Design and Inspection (10%)					\$29,273.79
Administrative Costs					\$5,854.76
Grant Total					\$327,866.45





Addendum 3.
Match Letter

Exhibit 3 - Matching Funds

The applicant is the City of Scranton. Therefore, no match is required.



Addendum 4.

Project Drawings



Addendum 5.

Project Site Consent



Preserving our past to build our future.
Live in history.
Live in history.

September 9, 2020

Ms. Eileen Cipriani
Executive Director, Office of Economic and Community Development
City of Scranton
340 North Washington Avenue
Scranton, PA 18503

Dear Ms. Cipriani:

Lace Building Affiliates LP gives the City of Scranton consent for the transportation improvement project at the former Scranton Lace site. We sincerely appreciate your partnership on this project.

Sincerely,

Donald Rinaldi
Partner

1315 Meylet Avenue, Scranton, PA 18501 | (570) 478-5016

www.lacevillage.com



Addendum 6.

Planning/Permit Approvals

Scranton Lacey Permit List

The following permits are required and have been received:

- National Pollution Discharge Elimination System (NPDES) permit
- Final Land Development approvals
- Approved E&S Plan



Addendum 7.

Comprehensive Plan



BUREAU OF CITY PLANNING

CITY HALL : 340 NORTH WASHINGTON AVENUE : SCRANTON, PENNSYLVANIA 18503 : PHONE 570-348-4280 : FAX 570-348-4171

September 9, 2020

PA Department of Community and Economic Development
Center for Business Financing - Grants Office
Multimodal Transportation Fund
Commonwealth Keystone Building
400 North Street
4th Floor
Harrisburg, PA 17120-0225

Re: City of Scranton -CFA Multimodal Grant Application - Lace Village

To Whom It May Concern:

Please accept this letter as evidence of support for the Multimodal Grant Application for funding to undertake a project involving new sidewalks, lighting, streetscaping, and pedestrian safety measures needed to support the 59 three story townhouses, 60 apartments, and retail and commercial space to be located at the former Scranton Lace site, a National Register of Historic Places property. The 11 acre site will also include a Village Square area including a community garden, outdoor picnic space, fire pit area, arts pavilion, dog park with outdoor washing station, outdoor event space, and a trailhead for the Lackawanna Heritage Valley Trail.

We have determined that the project is consistent with our comprehensive plan and a review of the project activities indicates that the project would be consistent with our zoning and planning requirements.

If anyone receiving this has any further needs or questions please do not hesitate to contact me at 570-348-4280 or dking@scrantonpa.gov.

Sincerely,

Donald J. King, AICP, CFM
City Planner



Addendum 8.

Governmental Support

Municipality is Applicant.



Addendum 9.

Legislative Approval

For Consideration before City Council and Mayor



Addendum 10.

Sales Agreement

Not Applicable.



Addendum 11.

Appraisal

Not Applicable.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 11, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 15 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION RATIFYING AND APPROVING THE EXECUTION AND SUBMISSION OF THE GRANT APPLICATION BY THE CITY OF SCRANTON TO PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, CENTER FOR BUSINESS FINANCING – GRANTS OFFICE, FOR A MULTIMODAL TRANSPORTATION FUNDS GRANT TO BE UTILIZED FOR THE LACE VILLAGE MULTIMODAL PROJECT IN THE AMOUNT OF \$334,366.45.

Very truly yours,

Joseph A. O'Brien (s)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

**APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON,
PENNSYLVANIA, 18509 TO THE POSITION OF INTERIM FIRE CHIEF EFFECTIVE
JULY 21, 2020.**

WHEREAS, Paige G. Cagnetti was elected Mayor of the City of Scranton; and

WHEREAS, Mayor Cagnetti took office on January 6, 2020; and

WHEREAS, John Judge has the experience, education and training necessary to act as
Interim Fire Chief for the City of Scranton.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
SCRANTON that John Judge, 915 Electric Street, Scranton, Pennsylvania 18509, is hereby
appointed as Interim Fire Chief to serve at the will of the Mayor.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held
invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect
any other section, clause, provision or portion of this Resolution so long as it remains legally
enforceable minus the invalid portion. The City reserves the right to amend this Resolution or
any portion thereof from time to time as it shall deem advisable in the best interests of the
promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under
the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule
Charter and Optional Plans Law", and any other applicable law arising under the laws of the
State of Pennsylvania.



OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

July 21, 2020

Amber Viola
Human Resources Director
340 North Washington Ave
Scranton, Pa 18503

Dear Ms. Viola:

Please be advised that I have appointed John Judge, 915 Electric Street, Scranton, PA 18509, as Interim Fire Chief, effective July 21, 2020.

Mr. Judge's salary will be \$84,675.71 annually with benefits.

Kindly adjust your records accordingly.

Thank you,

A handwritten signature in cursive script that reads "Paige G. Cagnetti".

Paige G. Cagnetti
Mayor, City of Scranton

CC: Carl Deeley, Business Administrator
Joe O'Brien, Esq., City Solicitor
Deborah Torba, Benefits Coordinator
Lindsey Manley, Payroll Clerk

John Joachim Judge IV

915 Electric Street
Scranton PA 18509

Professional Experience	<p>City of Scranton, <i>Scranton PA</i> <i>Dec. 2001-Present</i> <i>Captain (June 2015-current)</i> <i>Firefighter (Sept 2002-June 2015)</i> <i>Police Officer (Dec 2001-Sept 2002)</i></p> <ul style="list-style-type: none"> - Responsible for the protection of the citizens and commuters that work and live within the City of Scranton - Maintain a level of proficiency through annual training in order to respond to emergencies such as vehicle accidents, fires, hazardous materials incidents and technical rescue emergencies - 2008 -2015 assigned to Rescue Company 1 – a company that responds to all technical emergencies, fires, and accidents within the city limits - Member FEMA Pennsylvania Task Force 1 (PATF-1) Logistics Manager January 2015 – Current - Member Pennsylvania Company 3 – Rescue Specialist (2014 – Current) <p>South Abington Township, <i>South Abington Twp. PA</i> <i>Feb. 2003-Present</i> <i>Police Officer</i></p> <ul style="list-style-type: none"> - Responsible for responding to and controlling emergencies within the jurisdiction and surrounding communities who are under contract with South Abington Township for police services - Responsible for enforcing the laws of the Commonwealth of Pennsylvania through investigations and on view arrests <p>Pennsylvania State Fire Academy, <i>Lewistown PA</i> <i>March 2004-Present</i> <i>State Fire Academy Instructor</i></p> <ul style="list-style-type: none"> - Responsible for educating firefighters and rescue personnel in Pennsylvania and across the country through applied practical applications and lectures <p>United States Secret Service, <i>Washington DC</i> <i>Sept. 1996-Dec 2000</i> <i>Uniformed Division Officer (White House Branch)</i></p> <ul style="list-style-type: none"> - Responsible for the protection of the President of the United States, Vice President of the United States, their families, and others
Education	<p>B.S. Fire Science, University of Maryland 5/2014 B.S. Criminal Justice, University of Scranton 5/1996</p>
Certifications	<p>PA. Dept. of Health certified Emergency Medical Technician 1990- Present PA. CDL License (Class A) 1992-Present National Board on Fire Service Professional Qualifications 2001-Present (**18 available upon request**) FEMA – ICS 100, 200, 300, 400, 700, 800 & L0967</p>
Professional Memberships	<p>International Association of Fire Fighters (IAFF-ALFCIO) 2002 - Present Keystone Chapter of Fire Service Instructors 2004 - Present Member of the Fraternal Order of Police DC Lodge 1 1997-2000</p>
Awards Received	<p>Meritorious Award for Life Saving 2006 Scranton Police Department – Letter of Commendation 2002 United States Secret Service Performance Awards 1996-2000 Academic Award Recipient with a 97.33% average at the United States Secret Service Training Academy (Beltsville MD) 1997 Academic Award Recipient with a 97.42% average at the Federal Law Enforcement Training Center (Glynco Georgia) 1996</p>



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 15, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

SEP 16 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON, PENNSYLVANIA, 18509 TO THE POSITION OF INTERIM FIRE CHIEF EFFECTIVE JULY 21, 2020.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien (s)

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504 AS CITY TREASURER FOR THE CITY OF TREASURY DEPARTMENT EFFECTIVE SEPTEMBER 8, 2020.

WHEREAS, Paige G. Cagnetti was elected Mayor of the City of Scranton; and

WHEREAS, Mayor Cagnetti took office on January 6, 2020; and

WHEREAS, Mary Jo Sheridan has the experience, education and training necessary to act as City Treasurer for the City of Scranton Treasury Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that Mary Jo Sheridan, 1213 Schlager Street, Scranton, Pennsylvania 18504, is hereby appointed as City Treasurer for the City of Scranton Treasury Department.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

August 17, 2020

Amber Viola
Human Resources Director
340 North Washington Ave
Scranton, Pa 18503

Dear Ms. Viola:

Please be advised that I have appointed Mary Jo Sheridan, 1213 Schlager Street, Scranton, PA 18504 as City Treasurer for the City of Scranton Treasury Department, effective September 8, 2020.

Ms. Sheridan's salary will be \$47,560.00.

Kindly adjust your records accordingly.

Thank you,

Paige G. Cagnetti
Mayor, City of Scranton

CC: Carl Deeley, Business Administrator
Joe O'Brien, Esq., City Solicitor
Deborah Torba, Benefits Coordinator
Lindsey Manley, Payroll Clerk
John Murray, City Controller

MARY JO SHERIDAN, M.A., C.P.A.

1213 Schlager Street • Scranton, PA 18504

PRIMARY RELEVANT EXPERIENCE

Senior Manager, Department of the Auditor General

- Scranton, PA – January 2015 through August 2020.
- Bureau of Performance Audits (BPA); previously, the Bureau of School Audits.
- Managed all phases of audits from planning to report issuance. Areas of focus include:
 - Risk analyses and internal accounting control evaluations.
 - Audits of fiscal operations of public entities, including school districts and state agencies.
 - Recommendations for implementation of best business practices governing revenue collection, disbursements, procurement and contracting, transparency and public accountability.
 - Report writing.
 - Liaising with government and agency leaders.
 - Simultaneously managing different staffs conducting multiple audits.
- Worked with other members of the senior management team to develop and update audit objectives and criteria in accordance with Generally Accepted Government Auditing Standards.
- Conducted training seminars for auditors around the Commonwealth with other members of the management team. Conducted presentations at professional conferences.

Deputy Controller, Lackawanna County

- Scranton, PA, January 2012 – January 2015.
- Managed the operation of the row office's daily functions; worked directly with the elected controller to evaluate the county's financial operations, including budgets, audited financial statements, long term debt agreements, and contracts; coordinated the implementation of uniform pre-audit procedures governing the review and approval of invoices for payment.
- Researched and drafted policies and procedures governing the creation and implementation of the county's inaugural fraud, waste, and abuse hotline.

Lackawanna County Government Study Commissioner

- Lackawanna County, PA. Elected May 21, 2013; commission expired May 20, 2014. Served as Treasurer.

OTHER RELEVANT EXPERIENCE & CERTIFICATION

Former Chairperson, City of Scranton Board of Ethics

- Responsibilities included coordinating the creation of an ethics complaint process and establishment of the Ethics Board landing page on the City's website where citizens and employees can readily obtain information about ethics compliance requirements and the work of the Ethics Board.

Certified Public Accountant

- Pennsylvania License No. CA022570L.

Part-time Lecturer in English and Business Writing

- Pennsylvania State University, Scranton Campus, 2010 – 2012
- Marywood University, Scranton, PA, 2008 – 2010.

EDUCATION

Duke University

- Master of Arts, Liberal Studies, conferred December 2000.
 - Recipient of Exceptional Final Project Award.
- Studied at Oxford University, completing a two-part graduate course in English literature, Summer 1999.

Pennsylvania State University

- Bachelor of Science, Accounting, conferred with distinction, May 1984.

Bio - Mary Jo Sheridan

Mary Jo has been employed as a senior manager in the Department of the Auditor General. Her nearly six-year tenure included work in two of the Department's performance audit bureaus, the Bureau of School Audits and the Bureau of Performance Audits. These bureaus employed risk analysis and internal control evaluations to determine audit objectives for agencies and other organizations receiving Commonwealth funding. Audits she recently managed included the first of its kind real-time audit of the Harrisburg School District and the Pennsylvania Game Commission. Recommendations to strengthen Sunshine Act compliance and internal controls over payroll, human resources, cash disbursements and revenue collections were some of the focus areas of the audits she worked on.

Before joining the Department, she worked as deputy controller for Lackawanna County where she oversaw the pre-audit of disbursements and departmental internal audits. She also served as Treasurer of the Lackawanna County Government Study Commission. She previously taught English and business writing courses at Penn State Scranton and Marywood University.

Mary Jo is a certified public accountant, who earned her Bachelor of Science degree in accounting in 1984 from Penn State University and a Master of Arts in liberal studies in 2000 from Duke University. From Duke she received the Exceptional Final Project Award for a collection of short stories inspired by the superstitions of her maternal grandmother, Catherine Buckley, who lived on Railroad Avenue in Scranton.

Mary Jo is married to attorney Mark T. Sheridan. They have two sons, Devon and Silas, currently living in New York.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 14, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
SEP 16 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF MARY JO SHERIDAN, 1213 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504 AS CITY TREASURER FOR THE CITY OF TREASURY DEPARTMENT EFFECTIVE SEPTEMBER 8, 2020

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien (s)
Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

APPOINTMENT OF LEONARD NAMIOTKA, 1130 PHILO STREET, SCRANTON, PENNSYLVANIA, 18508 TO THE POSITION OF INTERIM POLICE CHIEF EFFECTIVE SEPTEMBER 12, 2020.

WHEREAS, Paige G. Cognetti was elected Mayor of the City of Scranton; and

WHEREAS, Mayor Cognetti took office on January 6, 2020; and

WHEREAS, Leonard Namiotka has the experience, education and training necessary to act as Interim Police Chief for the City of Scranton.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that Leonard Namiotka, 1130 Philo Street, Scranton, Pennsylvania 18508, is hereby appointed as Interim Police Chief to serve at the will of the Mayor.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

September 12, 2020

Delivered by email/mail; lnamiotka@scrantonpa.gov

Amber Viola
Director of Human Resources
340 North Washington Avenue
Scranton, PA 18503

Dear Ms. Viola:

Please be advised that I have appointed **Leonard Namiotka**, 1130 Philo Street, Scranton, PA 18508 to the position of Interim Police Chief effective September 12, 2020.

Mr. Namiotka's salary will be \$102,605.12 yearly with benefits.

Please adjust your records accordingly.

Sincerely,

Paige G. Cagnetti
Mayor, City of Scranton

CC: John Murray, City Controller
Carl Deeley, Business Administrator
Lindsey Manley, Payroll
Debbie Torba, Insurance

Leonard A. Namiotka

1130 Philo Street, Scranton Pa. 18508

74

Education: The University of Scranton
Bachelor of Science, Criminal Justice

Professional Experience:
Scranton Police Department (SPD), Scranton Pennsylvania

Patrolman 1993-2000

- Responded to calls for service from the 911 center
- Initiated traffic stops to enforce vehicle code violations
- Arrested individuals for criminal/ dui violations
- Attended court hearings
- Interacted with public/businesses in patrol zone

Corporal 2000-2003

- Served as First Line Supervisor for Patrol Officers
- Answered Patrol Officers questions/ concerns
- Served as Field Training Office educating new officers in current SPD policy and procedures

Sergeant 2003-2004

- Supervised Patrol Officers and Corporals
- Entered evidence from cases to the BEAST electronic evidence system
- Responded to critical incidents as Officer- in-Charge
- Commanded shift in absence of Lieutenant

Lieutenant 2004-Present

Training and Supervision

- Supervise training Sergeant and Special Service Sergeant
- Ensure mandatory training is being conducted by Training staff
- Supervise the Community Development Officer and the School Resource Officers
- Coordinate collection and distribution of PPE to officers during the COVID- 19 pandemic

Records Management

- Oversee all aspects of record management, including implementing and training officers and clerical staff on a new Incident Based Reporting record management system
- Supervise seven clerical positions and data input for the records management system
- Review and submit Uniform Crime Reports to the State
- Review and submit juvenile arrests to the Pennsylvania Commission on Crime and Delinquency
- Supply statistics to the Chief of Police
- Create monthly revenue report for payment of police reports
- Update the database for License Plate Reader system
- Serve as Terminal Access Coordinator for the CLEAN/NCIC system for officers
- Maintain the electronic system (TRaCS) to submit traffic citations to magisterial districts
- Manage criminal subject files
- Collaborate with the Information Technology department to upgrade equipment in headquarters and vehicles

Crime Prevention and Community Outreach

- Design and implement crime prevention community programs targeting adolescents through senior citizens
- Coordinate and facilitate the annual National Night Out program
- Conduct annual trainings with local banks on robbery prevention
- Organize Police Memorial ceremony at Police Headquarters
- Serve as department liaison with neighborhood watch groups, senior living centers, and local schools

Trainings/Certifications:

- Basic Crime Prevention Practitioner
- Active Threat Response Tactics
- Bulletproof Leadership Seminar
- Critical Incident Management
- Incident Command System 100, 200, 300, 700 and 800
- Field Training Officer
- Police Chaplain Program
- Internal Affairs
- Certified Car Seat Instructor through the National Highway Traffic Safety Administration
- Member of the Special Operations Group (High risk warrant service and Barricaded suspect trainings)

References: Available upon request



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

September 15, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF
LEONARD NAMIOTKA, 1130 PHILO STREET, SCRANTON, PENNSYLVANIA,
18508 TO THE POSITION OF INTERIM POLICE CHIEF EFFECTIVE SEPTEMBER
12, 2020.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO
DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien, Esquire
Acting City Solicitor

JAO/sl

RECEIVED

SEP 16 2020

OFFICE OF CITY
COUNCIL/CITY CLERK