DEPARTMENT OF LICENSING, INSPECTIONS AND PERMITS

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4193 • FAX: 570-348-417

APPLICATION FOR CERTIFICATE OF OCCUPANCY

Fee: Commercial $350.00 Residential $250.00

Address of Building/Business: _____

Map/Pin Number _____

Building Owner: _____

Authorized Agent if Owner is a Corporation_____

Address of Owner: _____

Contact Information _____

Business Name _____

Tax ID Number _____

Scranton Single Tax Office Account Number _____

Business Owner/Operator/Agent_____

Address of Business Owner/Operator/Agent _____

Contact Information _____

Intended Use of Property/Space: _____

Prior use of Property/Space _____

When was the Property/Space last Occupied _____

Name, Address & Contact Information of Person requesting the Certificate of Occupancy:

_____

_____

Please supply the following permit information, where applicable:

	Permit Number	**Issue Date**
Building:	_____	_____
Plumbing:	_____	_____
Electrical:	_____	_____
Mechanical	_____	_____

_____ _____

Applicant's Signature **Date**