

AGENDA
REGULAR MEETING OF COUNCIL
February 25, 2019
6:00 PM

1. ROLL CALL
2. READING OF MINUTES
3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES
 - 3.A MINUTES OF THE REGULAR MEETING OF THE MEMBERS OF SCRANTON HOUSING AUTHORITY HELD JANUARY 7, 2019.

[Scranton Housing Authority Meeting Minutes 1-7-19.pdf](#)
 - 3.B CHECK RECEIVED FROM COMCAST IN THE AMOUNT OF \$257,012.81 FOR QUARTERLY FRANCHISE FEE.

[Check received from Comcast for quarterly franchise fee.pdf](#)
 - 3.C AGENDA FOR THE BOARD OF ZONING APPEALS MEETING HELD FEBRUARY 13, 2019.

[Zoning Board Meeting Agenda 2-13-19.pdf](#)
 - 3.D CONTROLLER'S REPORT FOR MONTH ENDING JANUARY 31, 2019.

[Controller's Report 01-31-19.pdf](#)
 - 3.E MINUTES OF THE SCRANTON FIREFIGHTERS PENSION COMMISSION MEETING HELD JANUARY 16, 2019.

[Scranton Firefighters Pension Commission Meeting 01-16-19.pdf](#)

- 3.F MINUTES OF THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD JANUARY 16, 2019.

[Non-Uniform Municipal Pension Board Minutes 01-16-19.pdf](#)

- 3.G MINUTES OF THE SCRANTON POLICE PENSION COMMISSION MEETING HELD JANUARY 16, 2019.

[Scranton Police Pension Commission Meeting 01-16-19.pdf](#)

- 3.H MINUTES OF THE COMPOSITE PENSION BOARD MEETING HELD JANUARY 16, 2019.

[Composite pension board minutes 1-16-19.pdf](#)

- 3.I AGENDA FOR THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD FEBRUARY 20, 2019.

[Agenda for Non-Uniform Municipal Pension Board 02-20-19.pdf](#)

- 3.J TAX ASSESSOR'S REPORT FOR HEARING DATE TO BE HELD MARCH 13, 2019.

[Tax Assessor's Report for 3-13-19.pdf](#)

- 3.K AGENDA FOR THE CITY PLANNING COMMISSION MEETING TO BE HELD FEBRUARY 27, 2019.

[Agenda for City Planning Commission Meeting 02-27-19.pdf](#)

- 3.L ANNUAL FINANCIAL REPORT FOR THE CITY OF SCRANTON YEAR ENDED DECEMBER 31, 2017 PREPARED BY THE OFFICE OF THE CITY CONTROLLER.

[Annual Financial Report Office of the Controller for YE 12-31-17.pdf](#)

4. CITIZENS PARTICIPATION

5. INTRODUCTION OF ORDINANCES, RESOLUTIONS,
APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS &
COMMISSIONS MOTIONS & REPORTS OF COMMITTEES

5.A MOTIONS

- 5.B FOR INTRODUCTION – AN ORDINANCE – AMENDING FILE OF THE COUNCIL NO. 50, 2018, AN ORDINANCE “AMENDING FILE OF THE COUNCIL NO. 22, 2016 AN ORDINANCE ENTITLED “DEFINING AND AUTHORIZING TAX EXEMPTIONS FROM REAL PROPERTY TAX IN ORDER TO STIMULATE RESIDENTIAL, COMMERCIAL AND OTHER BUSINESS ACTIVITY IN CERTAIN AREAS IN THE CITY OF SCRANTON, ESTABLISHING AN EXEMPTION SCHEDULE AND PROCEDURES FOR OBTAINING EXEMPTIONS, PROVIDING FOR NON-PERMISSIBLE EXEMPTIONS AND LIMITING AMENDMENT THERETO” IN ORDER TO EXPAND THE ELIGIBLE AREAS, INCREASE THE DURATION OF EACH EXEMPTION, AND TO LIFT THE CAP ON EACH EXEMPTION” BY DELETING SECTION 7 NON-PERMISSIBLE IN ITS ENTIRETY DUE TO A CLERICAL ERROR.

[Ordinance-2019 Amend FOC 50, 2018 Delete Section 7.pdf](#)

- 5.C FOR INTRODUCTION – A RESOLUTION – APPOINTMENT OF WAYNE BECK, 105 YESU DRIVE, SCRANTON, PENNSYLVANIA, 18505, TO SERVE AS A MEMBER OF THE LAND BANK EFFECTIVE FEBRUARY 9, 2019. MR. BECK IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON FEBRUARY 9, 2024.

[Resolution-2019 Appt Wayne Beck to Land Bank.pdf](#)

- 5.D FOR INTRODUCTION – A RESOLUTION – AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A BEAUTIFUL BLOCKS PROGRAM PROPOSAL BY AND BETWEEN THE CITY OF SCRANTON AND NEIGHBORWORKS NORTHEASTERN PENNSYLVANIA TO ENCOURAGE GROUPS OF NEIGHBORS TO IMPROVE THEIR HOMES BY PROVIDING MATCHING GRANTS FOR EXTERIOR IMPROVEMENTS.

[Resolution-2019 Beautiful Blocks Program Proposal.pdf](#)

6. CONSIDERATION OF ORDINANCES - READING BY TITLE

- 6.A READING BY TITLE – FILE OF THE COUNCIL NO. 56, 2019 - AN ORDINANCE – AUTHORIZING INSTALLATION OF NO PARKING SIGNS ALONG

THE NORTHERLY AND SOUTHERLY SIDES OF BROADWAY STREET ALONG THE BICYCLE LANES IN THE VICINITY OF THE TRAIL CROSSINGS NEAR THE UNIVERSITY OF SCRANTON SPORTS COMPLEX THAT WERE INSTALLED IN CONJUNCTION WITH THE LHVA SCRANTON SAFETY IMPROVEMENTS PROJECT.

[Ordinance-2019 No Parking Signs on Broadway St along Bicycle Lanes.pdf](#)

7. FINAL READING OF RESOLUTIONS AND ORDINANCES

- 7.A FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC WORKS – FOR ADOPTION – FILE OF THE COUNCIL NO. 55, 2019 – AUTHORIZING THE SECRETARY OF TRANSPORTATION TO ACQUIRE RIGHT-OF-WAYS NECESSARY FOR THE MULTI-BRIDGE PROJECT DOCUMENT NO. 04M173.

[Ordinance-2019 Right of Ways for Multi-Bridge Project.pdf](#)

- 7.B FOR CONSIDERSTION BY THE COMMITTEE ON RULES – FOR ADOPTION – RESOLUTION NO. 100, 2019 – APPOINTMENT OF MARY PAT DEFILICE, 1322 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504, TO THE POSITION OF EXECUTIVE DIRECTOR, OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT EFFECTIVE MARCH 1, 2019. MS. DEFILICE WILL BE REPLACING LINDA AEBLI WHO IS RETIRING EFFECTIVE FEBRUARY 28, 2019.

[Resolution-2019 Appt Mary Pat DeFlice to OECD Exec Director.pdf](#)

- 7.C FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC SAFETY – FOR ADOPTION – RESOLUTION NO. 101, 2019 – AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION (“PENNDOT”) APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NOS. W4064, W4065 & W4066 MULBERRY STREET (SR 3027) AND MONROE AVENUE/HITCHCOCK COURT/QUINCY AVENUE ASSOCIATED WITH THE UNIVERSITY OF SCRANTON’S PROJECT TO FURTHER IMPROVE THE SAFETY OF THE EXISTING PEDESTRIAN CROSSINGS.

[Resolution-2019 PennDOT Application for Traffic Signal
Approval.pdf](#)

- 7.D FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC WORKS – FOR ADOPTION – RESOLUTION NO. 102, 2019 – AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO AN ADDENDUM TO THE AGREEMENT BETWEEN THE UNIVERSITY OF SCRANTON AND THE CITY OF SCRANTON FOR THE MAINTENANCE OF THE IN PAVEMENT LED CROSSWALK WARNING LIGHTS ON MULBERRY STREET DATED APRIL 21, 2016.

[Resolution-2019 Addendum to Agreement U of S and City LED
Crosswalk Warning Lights.pdf](#)

8. ADJOURNMENT

RECEIVED

FEB 08 2019

**MINUTES OF THE REGULAR
MEETING OF THE MEMBERS OF
SCRANTON HOUSING AUTHORITY
JANUARY 7, 2019**

**OFFICE OF CITY
COUNCIL/CITY CLERK**

The members of the Scranton Housing Authority met in a regular session at the office of the Authority in the City of Scranton, Pennsylvania, at 5:00 P.M. on January 7, 2019.

Pledge of Allegiance.

Mrs. Mary Anne Sinclair, Madame Chairman, called the meeting to order. Roll call please.

1. Roll Call.

| Present | Absent |
|------------------------|-----------------------|
| Mary Anne Sinclair | Terrence V. Gallagher |
| Thomas J. Galella, Jr. | Devendrabhai Dave |
| Mary Clare Kingsley | |

In addition to the board members, those in attendance were Gary P. Pelucacci, Executive Director, Karl P. Lynott, Deputy Executive Director; and Boyd Hughes, Solicitor.

2. Executive Session.

Mrs. Sinclair: Executive Session.

Attorney Hughes: Yes, Madame Chairman, we discussed personnel and litigation.

Mrs. Sinclair: Thank you.

3. Approval of the minutes of the Regular Meeting held December 3, 2018.

Mrs. Sinclair: Approval of the minutes of the regular meeting held December 3, 2018.

Ms. Kingsley: So moved.

Mr. Galella: Second.

Upon roll call, the ayes and nays were as follows:

AYES

NAYS

Mary Anne Sinclair
 Thomas J. Galella, Jr.
 Mary Clare Kingsley

None

4. Treasurer's Report for the period November 29, 2018 to December 31, 2018.

Mrs. Sinclair: Treasurer's Report for the period November 29, 2018 to December 31, 2018.

Mr. Galella: This report is as of December 31, 2018. The balances in our checking accounts and Money Market accounts are \$3,959,255.10. The Section 8 NRA Fund has a balance of \$1,554.90. This savings account is required by HUD to deposit excess HAP funds not used by the Authority. The payroll account will now be listed as the bank is requiring the account to have on deposit the amount of the direct deposit funds two days prior to the disbursement of the funds. Thus, the SHA will keep at minimum at least \$75,000 on deposit in the payroll account. Investments made in Certificates of Deposits amounted to \$4,650,462.58. Petty Cash totaled \$300.00, for a grand total of \$8,611,572.58. Paid bills from November 29, 2018 to December 31, 2018 were forwarded to all board members. If there are no questions, a motion should be made for approval of this report.

Ms. Kingsley: So moved.

Mr. Galella: Second.

Upon roll call, the ayes and nays were as follows.

AYES

NAYS

Mary Anne Sinclair
Thomas J. Galella, Jr.
Mary Clare Kingsley

None

5. Secretary's Report.

Mrs. Sinclair: Secretary's Report.

Mr. Pelucacci: There is nothing to report at this time, Madame Chairman.

6. Committee Reports.

6.(a) Chairman Report.

Mrs. Sinclair: Committee Reports, I have nothing to report at this time. Executive Director's Report.

6. (b) Executive Director Report.

Mr. Pelucacci: Yes, Madame Chairman. Under our Utility Report for the month of November, 2018 our total utility cost was \$132,333.94 and for the month of December, 2018 our total utility cost was \$203,641.01.

On our Tenant's Accounts Receivable Report, for the month of October, 2018 we had a total of 271 delinquents totaling \$142,267.30; for the month of November, 2018 we had 278 delinquents totaling \$173,460.77 and for the month of December, 2018 we had 399 delinquents totaling \$215,220.79.

On our Construction Report Madame Chairman, work is progressing on the comprehensive renovation of buildings 15 and 17 and the new gas distribution system at Valley View Terrace.

Work is almost complete on the implementation of our Energy Conservation measures through our Energy Performance Contract.

That is all I have, Madame Chairman.

Mrs. Sinclair: Thank you. Attorney Hughes, do you have anything under Solicitor's Report?

6.(c) Solicitor Report.

Attorney Hughes: Yes, Madame Chairman, There is nothing to report at this time.

Mrs. Sinclair: Thank you. Apartment Report.

6.(d) Apartments.

Mr. Pelucacci: Yes, Madame Chairman. Under our Public Housing Program, we have an A.C.C. of 1,244 units with 1,168 units under effective lease. There are Seventy-six (76) vacant apartments in which Seventeen (17) vacant units are under modernization at Valley View Terrace. Under our Section 8 Housing Choice Voucher Program, we have an A.C.C. of 1050 units with 830 units under effective lease. Total apartments under effective lease by the Scranton Housing Authority as of December, 31, 2018, are 1,198 out of an A.C.C. of 2,294.

That concludes the Apartment Report, Madame Chairman.

Mrs. Sinclair: Any unfinished business?

7. Unfinished Business.

Mr. Pelucacci: Not to my knowledge, Madame Chairman.

Mrs. Sinclair: New Business.

8. New Business.

Mr. Pelucacci: Madame Chairman, Item 8. (a) is the Scranton Housing Authority put out a Request For Proposals for Architectural & Engineering services to refurbish and upgrade eight (8) elevators in our High Rise buildings. The SHA received three (3) proposals.

The proposals were reviewed by SHA staff in accordance with the established criteria.

Based on the review of the three (3) proposals the scores are as follows:

Greenman-Pedersen, Inc. 86, KBA Engineering, P.C. 85 and Peters Design Group, Inc. 79.

Based on these scores, it would be my recommendation that the Board of Commissioners award the contract to Greenman-Pedersen, Inc. for \$79,000.00 dollars.

Ms. Kingsley: So moved.

Mr. Galella: Second.

Upon roll call, the ayes and nays were as follows.

| | |
|------------------------|------|
| AYES | NAYS |
| Mary Anne Sinclair | None |
| Thomas J. Galella, Jr. | |
| Mary Clare Kingsley | |

9. Personnel.

Mr. Pelucacci: Yes, Madam Chairman, under personnel, we have no resignations or retirements.

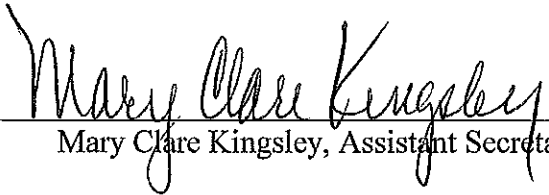
There is currently no one on workers compensation. Paul Morgan is currently on long term disability. That concludes the Personnel Report Madame Chairman.

10. Public Comment.

(No one present for Public Comment.)

11. Adjournment.

There being no further business to come before the board, the meeting was adjourned at the call of the Chair on motion made by Mr. Galella, and seconded by Mrs. Kingsley.



Mary Clare Kingsley, Assistant Secretary

Certificate

I, Mary Clare Kingsley, hereby certify that:

1. I am the duly appointed, qualified and Assistant Secretary of the Scranton Housing Authority.

2. I am custodian of the records of said Authority.

3. The attached copy of the Minutes of the Regular Meeting of said Authority held January 7, 2019 is a true and correct copy of the original Minutes of said meeting, as approved at the meeting of said Authority on February 4, 2019 and is recorded in the Minutes of the Authority.

In Witness Whereof, I have hereunto set my hand and the corporate seal of this Authority this 4th DAY of FEBRUARY, 2019.



Mary Clare Kingsley
Assistant Secretary



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

MEMORANDUM

DATE: February 13, 2019
TO: Wayne Beck, City Treasurer
FROM: Nancy Krake, Staff Accountant
RE: Check for Deposit

RECEIVED
FEB 13 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Enclosed kindly find the following check received from Comcast, representing the CATV franchise fee due the City of Scranton for Invoice/Statement # 545712 Oct. - Dec., 2018.

| | | |
|----------------|------------------------|---------------------|
| Comcast | Ck. # 520806661 | \$257,012.81 |
|----------------|------------------------|---------------------|

This check is to be deposited into Account #01.145000 (Accts. Receivable Other).

cc: Roseann Novembrino, City Controller
Scranton City Council ✓
File



RECEIVED
FEB 08 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

DEPARTMENT OF LICENSING, INSPECTIONS AND PERMITS

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4193 • FAX: 570-348-4171

NOTICE

THE **BOARD OF ZONING APPEALS** OF THE CITY OF SCRANTON HEREBY GIVES NOTICE THAT IT WILL HOLD A MEETING AT CITY HALL, IN **CITY COUNCIL CHAMBERS (2nd Floor) ON WEDNESDAY, FEBRUARY 13, 2019 @ 6 PM.**

MEETING AGENDA :

- 1) Brendan Fitzgerald, Esq representing JGG Supermarket, LLC., 1117- 1119 Swetland St. seeking an Appeal of the Zoning Office decision with regards to the parking area not in compliant with the City Zoning Ordinance (FOC #74, dated 1993). C-N Zone. Continued from the January Zoning Board Hearing.
- 2) ATTYMAS Properties, LLC. , 1301 Madison Ave. seeks a variance in order to construct four (4), two (2) bedroom townhouse units @ 2505 N. Washington Ave. R-2 Zone.

3) Medical Dimensions Inc., 1822 Mulberry St. seeks a variance in order to install a parking lot located @ Linden & Sherwood Ct. Lot will hold 17 spaces . R-2 Zone. Continued from the January Zoning Board Hearing.

4) Times Shamrock Outdoor, 140 Penn Ave. Applicant seeks a variance in order to install back to back digital billboards @ the corner of W.Olive St. & Providence Rd. C-G Zone. Continued from the January Zoning Board meeting.

5) Lori Coleman, 1403 N. Washington Ave., seeks a variance in order to open a retail VAPE store @ this location. R-2/O Zone. Continued from the January Zoning Hearing Board meeting.

6) Geoffrey McGregor d/b/a Lamar Advertising Co., seeks a variance to install an electronic sign located @ Rear 342-352 Adams Ave. C-D Zone.

7) Ed Scacchitti, Esq., representing Thomas J. Hopple, is seeking a variance in order to re-store the former Nebesky Cleaners @ 331-333 Pittston Ave. Plans include retail space on first & second floors. R-2/0 Zone.

8) Werner Shelski , 345 E. Locust St., seeks a variance to build a garage/ work shop on the adjoining lot located @ 347-349 E. Locust St. R-2 Zone.

9) Mariano Moreno- Estevez, 625-627 Pittston Ave., seeks a variance to re-open the above address as a Restaurant. R2-O Zone.

10) Raul Martinez, 618 Wheeler Ave., seeks a variance to re-open the other half of this double unit. R1-A Zone.

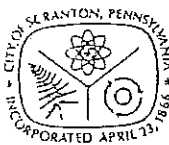
11) Paul Adamchick, 2033 Boulevard Ave., is seeking variance to open a retail fire-works store @ this location. C-N Zone.

12) Angel & Henry Rosario, 931 Boland Ave., applicant seeks a variance to re-open the second floor unit. R1-A Zone.

ANYONE INTERESTED IN BECOMING A PARTY TO THE ABOVE LISTED CASES ARE DIRECTED TO CONTACT THE CITY ZONING OFFICER @ 570-348-4193, EXT # 4512. HEARING: 2/13/2019 SHAWN WALSH , CHAIRMAN, SCRANTON ZONING BOARD. PUBLIC PARTICIPATION WELCOME.

City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

February 19, 2019

RECEIVED

FEB 20 2019

The Honorable Mayor William L. Courtright
And
The Honorable City Council
Municipal Building
Scranton, Pa 18503

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Mayor and Honorable Council:

In Accordance with the Home Rule Charter of the City of Scranton, I am hereby submitting the report of the Office of the City Controller for the month of January, 2019.

The first section of this report includes a summary of the General Fund Activities for the month as well as a year to date revenue summary. The second section contains a detailed listing of the purchases in all departments for the period. Both sections are the end result of the review, authoritative approval, and audit procedures applicable to each section. This reflects the Controller's integral part of the internal control environment and the application of those independent audit techniques designed to provide improvement within the system and/or identify irregularities.

Rather than traditional audit reports which outline the results of an examination performed on a particular schedule within the calendar cycle, this department applies audit reviews on a daily, bi-weekly and monthly basis. Audit procedures were applied to the following financial applications which are an integral part of or have a direct impact on this report; all cash receipts flowing through the Treasurer's Office, all bank account reconciliations, Capital Budget reviews, Operating budget review/monthly reconciliation, payroll review and reconciliation, and voucher/requisition order review/authorization. Any item considered reportable would have been detailed later in this report (page 2).

This report is presented for your review. All figures are accurate as of this date but are subject to change due to subsequent postings by the Business Administration Department. Any such posting will be accounted for within the next monthly report from this department.

Sincerely,

Roseann Novembrino

Roseann Novembrino
City Controller

**CITY OF SCRANTON
GENERAL FUND EXPENDITURES
MONTH OF JANUARY 2019**

| CODE # | DEPARTMENT | EXPENDITURES |
|--------------------------------|----------------------------------|------------------------|
| 10 | Mayor's Office | \$ 32,997.09 |
| 11 | Public Safety | - |
| 20 | City Council | 28,380.19 |
| 30 | Controller | 17,651.55 |
| 40 | Business Administration | 381,981.43 |
| 41 | Bureau of Human Resources | 27,012.65 |
| 42 | Bureau of Information Technology | 23,107.93 |
| 43 | Treasurer | 8,785.97 |
| 51 | Inspections and Licenses | 51,758.74 |
| 60 | Law | 18,185.09 |
| 71 | Police | 1,513,471.01 |
| 75 | Traffic Maintenance | - |
| 78 | Fire | 1,443,662.11 |
| 80 | Public Works | 179,906.66 |
| 81 | Engineering | 8,258.75 |
| 82 | Buildings | 15,090.22 |
| 83 | Highways | 214,630.33 |
| 84 | Refuse | 288,933.77 |
| 85 | Garages | 75,918.12 |
| 90 | Single Tax Office | 254,868.99 |
| 100 | Parks and Recreations | 49,936.80 |
| TOTAL DEPARTMENTAL: | | \$ 4,634,537.40 |
| NON DEPARTMENTAL | | |
| 0140 | Scranton Plan | \$ 150,000.00 |
| 1000 | Boards and Commissions | 35,393.93 |
| 1100 | Utilities | - |
| 1300 | Contingency | - |
| 1500 | Special Items | 49,849.00 |
| 1600 | Unpaid Bills | 246.60 |
| 1700 | Grants and Contributions | 50,000.00 |
| 1900 | Special Items (Non Add) | - |
| TOTAL NON DEPARTMENTAL: | | \$ 285,489.53 |
| GRAND TOTAL: | | \$ 4,920,026.93 |

**CITY OF SCRANTON
GENERAL FUND REVENUE REPORT
FOR THE MONTH OF JANUARY 2019**

| CODE # | FUND SOURCE | REVENUES |
|------------------------------|---|-------------------------|
| 300 | Previous Year Balance | \$ - |
| 301 | Real Property Taxes | - |
| 302 | Landfill and Refuse Fees | 7,238.00 |
| 304 | Utility Tax | - |
| 305 | Non-Resident Tax | - |
| 310 | Local Taxes (Act 511) | 1,042,049.18 |
| 319 | Penalties and Interest (Delinquent Taxes) | - |
| 320 | Licenses and Permits | 308,640.36 |
| 330 | Fines and Forfeitures | - |
| 331 | Police Fines and Violations | 15,240.00 |
| 341 | Interest Earnings | 23,088.63 |
| 342 | Rents and Concessions | 500.00 |
| 350 | Inter-Government-Revenue Reimbursements | - |
| 359 | Local Governments (Payments in Lieu) | 200,000.00 |
| 360 | Departmental Earnings | 3,955.00 |
| 367 | Recreational Departments | 3,829.50 |
| 380 | Cable TV and Miscellaneous Revenue | 698.65 |
| 392 | Interfund Transfers | - |
| 392* | Interfund Transfers (Non Add) | - |
| 394 | Tax Anticipation Loan/Note | 12,656,535.55 |
| TOTAL | | \$ 14,261,774.87 |
| *Non Add | | |
| MONTH TO DATE: | | |
| Revenues To January 2019 | | \$ 14,261,774.87 |
| Expenditures To January 2019 | | 4,920,026.93 |
| NET: | | \$ 9,341,747.94 |

CITY OF SCRANTON
JANUARY 31, 2019
GENERAL FUND REVENUE REPORT
YEAR TO DATE

| CODE # | FUND SOURCE | ESTIMATED | REALIZED | UN-REALIZED |
|---------------|---|--------------------------|-------------------------|-------------------------|
| 300 | Previous Year Balance | \$ - | \$ - | \$ - |
| 301 | Real Property Taxes | 33,520,050.63 | - | 33,520,050.63 |
| 302 | Landfill and Refuse Fees | 7,267,500.00 | 7,238.00 | 7,260,262.00 |
| 304 | Utility Tax | 75,000.00 | - | 75,000.00 |
| 305 | Non-Resident Tax | 520,000.00 | - | 520,000.00 |
| 310 | Local Taxes (Act 511) | 40,692,118.03 | 1,042,049.18 | 39,650,068.85 |
| 319 | Penalties and Interest (Delinquent Taxes) | 249,600.00 | - | 249,600.00 |
| 320 | Licenses and Permits | 1,992,004.00 | 308,640.36 | 1,683,363.64 |
| 330 | Fines and Forfeitures | 165,100.00 | - | 165,100.00 |
| 331 | Police Fines and Violations | 182,750.00 | 15,240.00 | 167,510.00 |
| 341 | Interest Earnings | 150,000.00 | 23,088.63 | 126,911.37 |
| 342 | Rents and Concessions | 5,000.00 | 500.00 | 4,500.00 |
| 350 | Inter-Government-Revenue Reimbursements | 6,659,966.00 | - | 6,659,966.00 |
| 359 | Local Government (Payments in Lieu) | 250,000.00 | 200,000.00 | 50,000.00 |
| 360 | Departmental Earnings | 267,125.00 | 3,955.00 | 263,170.00 |
| 367 | Recreational Departments | 45,500.00 | 3,829.50 | 41,670.50 |
| 380 | Cable TV and Miscellaneous Revenues | 1,119,200.00 | 698.65 | 1,118,501.35 |
| 392 | Interfund Transfers | 4,147,793.00 | - | 4,147,793.00 |
| 392* | Interfund Transfers SSA/SPA | - | - | - |
| 394 | Tax Anticipation Loan/Note | 12,750,000.00 | 12,656,535.55 | 93,464.45 |
| 395 | Unfunded Pension | - | - | - |
| 396 | Capital Budget Reimbursements | - | - | - |
| TOTALS | | \$ 110,058,706.66 | \$ 14,261,774.87 | \$ 95,796,931.79 |

PURCHASE ORDER REPORT

MONTH ENDING JANUARY 31, 2019

| ACCOUNT BALANCES AS OF JANUARY 31, 2019 | | | | |
|--|-------------|---------------|----------------------|-------------|
| DEPARTMENT / ACCOUNT | 2019 BUDGET | BEGINNING BAL | ACTIVITY | ENDING BAL. |
| OFFICE OF THE MAYOR | | | | |
| 0101000000 4270 DUES & SUBSCRIPTIONS PA MUNICIPAL LEAGUE | 21,913.63 | 21,913.63 | 21,913.63 | 0.00 |
| 0101000000 4290 STATIONERY / OFFICE SUPPLIES | 150.00 | 150.00 | | 150.00 |
| 0101000000 4420 TRAVEL & LODGING | 1,000.00 | 1,000.00 | | 1,000.00 |
| DEPARTMENT OF PUBLIC SAFETY POLICE BUREAU | | | | |
| 0101100071 4201 PROFESSIONAL SERVICES | 40,000.00 | 40,000.00 | | 40,000.00 |
| 0101100071 4210 SERVICES & MAINTENANCE FEE LEXISNEXIS RISK DATA MANAGEMENT POWER DMS, INC. | 69,000.00 | 69,000.00 | 5,159.83 3,400.00 | 60,440.17 |
| 0101100071 4270 DUES & SUBSCRIPTIONS | 3,150.00 | 3,150.00 | | 3,150.00 |
| 0101100071 4290 MISCELLANEOUS SERVICES - NON CLASSIFIED | 2,000.00 | 2,000.00 | | 2,000.00 |
| 0101100071 4290 STATIONERY / OFFICE SUPPLIES | 2,750.00 | 2,750.00 | | 2,750.00 |
| 0101100071 4380 GUNS / AMMUNITION | 30,000.00 | 30,000.00 | | 30,000.00 |
| 0101100071 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: CURRENT PERIOD | 21,000.00 | 21,000.00 | 4,220.10 | 16,779.90 |
| 0101100071 4420 TRAVEL & LODGING | 4,500.00 | 4,500.00 | | 4,500.00 |
| 0101100071 4470 TRAINING & CERTIFICATION | 50,000.00 | 50,000.00 | | 50,000.00 |
| 0101100071 4550 CAPITAL EXPENDITURES ENCUMBERED: CURRENT PERIOD | 275,000.00 | 375,000.00 | 26,672.00 | 348,328.00 |
| 0101100071 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 7,500.00 | 7,500.00 | | 7,500.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|--|-------------|---------------|------------|
| | | BEGINNING BAL | ENDING BAL |
| 0101100071 6003 SPCA - ANIMAL CONTROL | 86,976.00 | 86,976.00 | 86,976.00 |
| FIRE BUREAU: | | | |
| 0101100078 4201 PROFESSIONAL SERVICES | 30,000.00 | 30,000.00 | |
| THC ENTERPRISES | | | 1,209.31 |
| ESI EQUIPMENT, INC. | | | 1,939.00 |
| JALVO, INC. | | | 232.00 |
| | | | 28,619.69 |
| 0101100078 4210 SERVICE & MAINTENANCE FEE | 15,000.00 | 15,000.00 | |
| HILTON | | | 1,407.51 |
| | | | 13,592.49 |
| 0101100078 4270 DUES & SUBSCRIPTIONS | 1,000.00 | 1,000.00 | |
| PACFCA | | | 150.00 |
| WITMER ASSOCIATES, INC. | | | 43.56 |
| | | | 806.44 |
| 0101100078 4320 BUILDING REPAIR - SUPPLY MAINTENANCE | 15,000.00 | 15,000.00 | |
| DUNMORE APPLIANCE | | | 1,724.00 |
| | | | 13,276.00 |
| 0101100078 4390 MATERIALS / SUPPLIES (MISC) | 7,250.00 | 7,250.00 | |
| FRIEDMAN ELECTRIC SUPPLY | | | 282.18 |
| GLEN SUMMIT SPRINGS WATER | | | 23.15 |
| HIGH NOON INDUSTRIES, LLC | | | 929.97 |
| REEVE'S RENT-A-JOHN, INC. | | | 94.50 |
| | | | 5,920.22 |
| 0101100078 4420 TRAVEL & LODGING | 3,000.00 | 3,000.00 | |
| | | | 3,000.00 |
| 0101100078 4430 AIR PACK / REHAB SUPPLIES | 6,000.00 | 6,000.00 | |
| | | | 6,000.00 |
| 0101100078 4470 TRAINING & CERTIFICATION | 95,000.00 | 95,000.00 | |
| MEGOTZ, DAVID | | | 908.79 |
| HOBAN, JOSEPH | | | 908.79 |
| SNYDER, JOHN J. | | | 727.03 |
| HANLEY, DANIEL | | | 727.03 |
| COCHRAN, ROBERT J. | | | 727.03 |
| SCHREIBER, DAVE | | | 727.03 |
| WARNER, ROBERT C. | | | 727.03 |
| BARLETTA, CHRISTOPHER | | | 727.03 |
| FROST, JAMES | | | 727.03 |
| DESARNO, JACOB | | | 727.03 |
| HEWITT, JOHN R. | | | 727.03 |
| DAVIS, JOHN W. | | | 727.03 |
| KOPA, ERIC | | | 727.03 |
| JANCZAK, CAROLINE | | | 727.03 |
| HUGHES, NICHOLAS | | | 727.03 |
| CENTRAL PENNSYLVANIA COLLEGE | | | 4,030.00 |
| PENNSYLVANIA AMBULANCE LLC | | | 885.00 |
| | | | 78,816.03 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|---|-------------|----------------|-------------|
| | | BEGINNING BAL. | ENDING BAL. |
| 0101100078 4550 CAPITAL EXPENDITURES | 853,000.00 | 853,000.00 | |
| ENCUMBERED: CURRENT PERIOD | | 272,687.40 | |
| FIRST CHOICE FIRE APPARATUS, LLC | | 30,298.60 | |
| NAT ALEXANDER CO. | | 8,531.00 | |
| | | | 541,483.00 |
| 0101100078 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 4,250.00 | 4,250.00 | |
| JALVO, INC. | | 350.00 | |
| | | | 3,900.00 |
| 0101100078 4575 MAINTENANCE-EQUIPMENT | 1,000.00 | 1,000.00 | |
| | | | 1,000.00 |
| 0101100078 4580 GENERAL EQUIPMENT | 65,000.00 | 65,000.00 | |
| REEVE'S RENT-A-JOHN, INC. | | 94.50 | |
| MURRAY, BRIAN | | 400.00 | |
| SCRANTON GRINDER & HARDWARE | | 2,728.18 | |
| | | | 61,777.32 |
| OFFICE OF THE CITY CLERK / CITY COUNCIL | | | |
| 0102000000 4201 PROFESSIONAL SERVICES | 59,000.00 | 59,000.00 | |
| NARDOZZI, CATHENE | | 96.00 | |
| | | | 58,904.00 |
| 0102000000 4210 SERVICES & MAINTENANCE FEE | 15,000.00 | 15,000.00 | |
| GRANICUS, INC. | | 10,080.00 | |
| | | | 4,920.00 |
| 0102000000 4230 PRINTING & BINDING | 6,250.00 | 6,250.00 | |
| | | | 6,250.00 |
| 0102000000 4250 ADVERTISING | 31,500.00 | 31,500.00 | |
| SCRANTON TIMES | | 310.30 | |
| | | | 31,189.70 |
| 0102000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 500.00 | |
| | | | 500.00 |
| CITY CONTROLLER | | | |
| 0103000000 4201 PROFESSIONAL SERVICES | 40,000.00 | 40,000.00 | |
| | | | 40,000.00 |
| 0103000000 4230 PRINTING AND BINDING | 1,000.00 | 1,000.00 | |
| | | | 1,000.00 |
| 0103000000 4240 POSTAGE & FREIGHT | 100.00 | 100.00 | |
| | | | 100.00 |
| 0103000000 4270 DUES & SUBSCRIPTIONS | 700.00 | 700.00 | |
| | | | 700.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|--|-------------|----------------|-------------|
| | | BEGINNING BAL. | ENDING BAL. |
| 0103000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 500.00 | 500.00 |
| 0103000000 4420 TRAVEL AND LODGING | 500.00 | 500.00 | 500.00 |
| BUSINESS ADMINISTRATION DEPARTMENT | | | |
| ADMINISTRATION | | | |
| 0104000040 4201 PROFESSIONAL SERVICES | 500,000.00 | 500,000.00 | |
| LACKAWANNA COUNTY TREASURER | | | 9,835.16 |
| UNITED RETIREMENT PLAN CONSULTANTS | | | 495.00 |
| TURNKEY TAXES | | | 1,000.00 |
| COMMONWEALTH OF PENNSYLVANIA | | | 500.00 |
| | | | 488,169.84 |
| 0104000040 4210 SERVICES & MAINTENANCE FEE | 1,750.00 | 1,750.00 | 1,750.00 |
| 0104000040 4230 PRINTING & BINDING | 1,500.00 | 1,500.00 | 1,500.00 |
| 0104000040 4240 POSTAGE & FREIGHT | 34,000.00 | 34,000.00 | 34,000.00 |
| 0104000040 4250 ADVERTISING | 22,500.00 | 22,500.00 | 22,500.00 |
| 0104000040 4270 DUES & SUBSCRIPTIONS | 1,000.00 | 1,000.00 | |
| GFOA-PA | | | 75.00 |
| PAPERS | | | 125.00 |
| ICMA | | | 760.00 |
| | | | 40.00 |
| 0104000040 4290 STATIONERY / OFFICE SUPPLIES | 12,750.00 | 12,750.00 | |
| ENCUMBERED: CURRENT PERIOD | | | 447.86 |
| GLEN SUMMIT SPRINGS WATER | | | 11.55 |
| RUBINSTEIN'S INC. | | | 47.83 |
| | | | 12,242.76 |
| 0104000040 4390 MATERIALS / SUPPLIES (MISC) | 600.00 | 600.00 | |
| RUBINSTEIN'S INC. | | | 115.59 |
| | | | 484.41 |
| 0104000040 4420 TRAVEL & LODGING | 2,500.00 | 2,500.00 | 2,500.00 |
| 0104000040 4470 TRAINING & CERTIFICATION | 2,000.00 | 2,000.00 | 2,000.00 |
| 0104000040 4480 SELF INSURANCE | 110,000.00 | 110,000.00 | 110,000.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|---|--------------|---------------|--|
| | | BEGINNING BAL | ENDING BAL |
| 0104000040 6009 OPERATING TRANSFERS - WORKERS' COMP | 3,300,718.00 | 3,300,718.00 | 3,300,718.00 |
| 0104000040 6024 BANK FEES AND CHARGES | 11,000.00 | 11,000.00 | 11,000.00 |
| HUMAN RESOURCES: | | | |
| 0104000041 4201 PROFESSIONAL SERVICES WE PAY PROCESSING CHARGES MILLENNIUM ADMINISTRATORS C3 GROUP LLC | 170,000.00 | 170,000.00 | 7,034.75 4,020.00 531.25 158,414.00 |
| 0104000041 4290 STATIONARY / OFFICE SUPPLIES | 1,000.00 | 1,000.00 | 1,000.00 |
| 0104000041 4390 MATERIALS / SUPPLIES (MISC) GLEN SUMMIT SPRINGS WATER | 500.00 | 500.00 | 10.40 489.60 |
| 0104000041 4420 TRAVEL & LODGING | 2,000.00 | 2,000.00 | 2,000.00 |
| 0104000041 4470 TRAINING & CERTIFICATION | 5,000.00 | 5,000.00 | 5,000.00 |
| 0104000041 4630 LIABILITY / CASUALTY INSURANCE KNOWLES ASSOCIATES L.L.C. TSE, INC. GALLAGHER BASSETT SERVICE | 1,175,000.00 | 1,175,000.00 | 3,129.00 127.14 (500.00) 1,172,243.86 |
| 0104000041 6006 PERSONNEL COST ADJUSTMENT | 7,500.00 | 7,500.00 | 7,500.00 |
| INFORMATION TECHNOLOGY: | | | |
| 0104000042 4201 PROFESSIONAL SERVICES | 150,000.00 | 150,000.00 | 150,000.00 |
| 0104000042 4210 SERVICES & MAINTENANCE FEE | 100,000.00 | 100,000.00 | 100,000.00 |
| 0104000042 4270 DUES AND SUBSCRIPTIONS | 500.00 | 500.00 | 500.00 |
| 0104000042 4290 STATIONARY / OFFICE SUPPLIES | 1,000.00 | 1,000.00 | 1,000.00 |
| 0104000042 4390 MATERIALS / SUPPLIES (MISC) SWIETNICKI, FRANK | 75,000.00 | 75,000.00 | 120.88 74,879.12 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|--|-------------|----------------|-------------|
| | | BEGINNING BAL. | ENDING BAL. |
| 0104000042 4420 TRAVEL AND LODGING | 1,000.00 | 1,000.00 | 1,000.00 |
| 0104000042 4440 TELEPHONE | | | |
| FRONTIER COMMUNICATIONS | 200,000.00 | 200,000.00 | 7,469.37 |
| COMCAST | | | 4,616.72 |
| VERIZON | | | 199.05 |
| | | | 187,714.86 |
| 0104000042 4470 TRAINING & CERTIFICATION | 35,000.00 | 35,000.00 | 35,000.00 |
| 0104000042 4550 CAPITAL EXPENDITURES | 455,000.00 | 455,000.00 | 455,000.00 |
| 0104000042 4560 EQUIPMENT MAINTENANCE / LEASES | 94,000.00 | 94,000.00 | 94,000.00 |
| TREASURY: | | | |
| 0104000043 4201 PROFESSIONAL SERVICES | 13,000.00 | 13,000.00 | 13,000.00 |
| 0104000043 4390 MATERIALS / SUPPLIES (MISC) | 15,000.00 | 15,000.00 | 148.49 |
| GREAT AMERICA FINANCIAL SERVICES | | | 14,851.51 |
| 0104000043 6000 TAX & MISCELLANEOUS REFUNDS | 5,000.00 | 5,000.00 | 5,000.00 |
| 0104000043 6001 TAX COLLECTION COMMITTEE EXPENSE | 500.00 | 500.00 | 500.00 |
| BUREAU OF LICENSES, INSPECTIONS & PERMITS | | | |
| LICENSE, INSPECTIONS & PERMITS: | | | |
| 0105100051 4201 PROFESSIONAL SERVICES | 50,000.00 | 50,000.00 | 50,000.00 |
| 0105100051 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 500.00 | 500.00 |
| 0105100051 4390 MATERIALS / SUPPLIES (MISC) | 500.00 | 500.00 | 500.00 |
| 0105100051 4420 TRAVEL AND LODGING | 1,000.00 | 1,000.00 | 1,000.00 |
| 0105100051 4470 TRAINING & CERTIFICATION | 1,000.00 | 1,000.00 | 1,000.00 |
| 0105100051 4550 CAPITAL EXPENDITURES | 20,000.00 | 20,000.00 | 20,000.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|--|-------------|---------------|-------------|
| | | BEGINNING BAL | ENDING BAL. |
| 0105100051 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 500.00 | 500.00 | 500.00 |
| 0105100051 4590 BUILDING DEMOLITION | 150,000.00 | 150,000.00 | 150,000.00 |
| BUREAU OF BUILDINGS: | | | |
| 0105100082 4201 PROFESSIONAL SERVICES | 5,000.00 | 5,000.00 | 5,000.00 |
| 0105100082 4320 BUILDING REPAIR - SUPPLY MAINTENANCE | 150,000.00 | 150,000.00 | |
| ROSSI ROOTER LLC | | | 325.00 |
| LAMEO & ASSOCIATES | | | 85.00 |
| BURKE, MICHAEL | | | 780.00 |
| VECTOR SECURITY | | | 97.20 |
| C & C CLEANING SERVICES | | | 2,795.00 |
| FRIEDMAN ELECTRIC SUPPLY | | | 189.06 |
| AMERICAN JANITOR | | | 1,631.02 |
| CINTAS CORPORATION | | | 385.28 |
| MECHANICAL SERVICE COMPANY | | | 145.00 |
| J. C. EHRlich CO. | | | 277.00 |
| | | | 143,290.44 |
| 0105100082 4447 UGI - GAS | 135,000.00 | 135,000.00 | 135,000.00 |
| 0105100082 4448 PAWC - WATER | 475,000.00 | 475,000.00 | 475,000.00 |
| 0105100082 4450 ELECTRICAL | 135,000.00 | 135,000.00 | |
| PPL ELECTRIC UTILITIES | | | 30.35 |
| | | | 134,969.65 |
| 0105100082 4465 BUILDING SUPPLIES | 1,000.00 | 1,000.00 | 1,000.00 |
| LAW DEPARTMENT: | | | |
| 0106000000 4201 PROFESSIONAL SERVICES | 255,000.00 | 255,000.00 | 255,000.00 |
| 0106000000 4210 SERVICES AND MAINTENANCE FEE | 2,000.00 | 2,000.00 | 2,000.00 |
| 0106000000 4270 DUES & SUBSCRIPTIONS | 3,000.00 | 3,000.00 | 3,000.00 |
| 0106000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 500.00 | 500.00 |
| 0106000000 4390 MATERIALS / SUPPLIES (MISC) | 500.00 | 500.00 | 500.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|---|--------------|----------------|---------------------|
| | | BEGINNING BAL. | ENDING BAL. |
| | | ACTIVITY | |
| 0106000000 4420 TRAVEL & LODGING | 3,500.00 | 3,500.00 | <u>3,500.00</u> |
| 0106000000 4470 TRAINING & CERTIFICATION | 3,500.00 | 3,500.00 | <u>3,500.00</u> |
| DEPARTMENT OF PUBLIC WORKS | | | |
| ADMINISTRATION BUREAU: | | | |
| 0108000080 4201 PROFESSIONAL SERVICES | 10,000.00 | 10,000.00 | <u>10,000.00</u> |
| 0108000080 4210 SERVICES & MAINTENANCE FEE | 2,040.00 | 2,040.00 | <u>2,040.00</u> |
| 0108000080 4420 TRAVEL AND LODGING | 500.00 | 500.00 | <u>500.00</u> |
| 0108000080 4550 CAPITAL EXPENDITURES | 10,000.00 | 10,000.00 | <u>10,000.00</u> |
| 0108000080 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 16,500.00 | 16,500.00 | <u>16,500.00</u> |
| 0108000080 4576 MAINTENANCE SUPER FUND SIGHT | 13,000.00 | 13,000.00 | <u>13,000.00</u> |
| 0108000080 6007 FLOOD PROTECTION SYSTEM MAINTENANCE | 1,973,900.00 | 1,973,900.00 | <u>1,973,900.00</u> |
| ENGINEERING BUREAU: | | | |
| 0108000081 4201 PROFESSIONAL SERVICES | 69,500.00 | 69,500.00 | <u>69,500.00</u> |
| 0108000081 4210 SERVICES & MAINTENANCE FEE | 500.00 | 500.00 | <u>500.00</u> |
| 0108000081 4230 STATIONERY / OFFICE SUPPLIES | 100.00 | 100.00 | <u>100.00</u> |
| 0108000081 4390 MATERIALS / SUPPLIES (MISC) WILLIAMS INDUSTRIAL SUPPLY | 250.00 | 250.00 | <u>202.50</u> |
| | | 47.50 | |
| 0108000081 4470 TRAINING & CERTIFICATION | 1,000.00 | 1,000.00 | <u>1,000.00</u> |
| HIGHWAYS BUREAU: | | | |
| 0108000083 4260 RENTAL VEHICLES & EQUIPMENT | 300,000.00 | 300,000.00 | <u>300,000.00</u> |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|---|-------------|---------------|-------------|
| | | BEGINNING BAL | ENDING BAL. |
| 0108000083 4340 CONSTRUCTION - PAVING MATERIAL | 150,000.00 | 150,000.00 | 150,000.00 |
| 0108000083 4350 PAINT / SIGN MATERIAL | 25,000.00 | 25,000.00 | 1,462.20 |
| ENCUMBERED: CURRENT PERIOD | | | 11.98 |
| S & S TOOLS & SUPPLIES | | | 269.91 |
| FASTENAL COMPANY | | | 23,255.91 |
| 0108000083 4357 PARKS AND RECREATION SUPPLIES | 37,600.00 | 37,600.00 | 37,600.00 |
| 0108000083 4390 MATERIALS / SUPPLIES (MISC) | 37,500.00 | 37,500.00 | 219.20 |
| ENCUMBERED: CURRENT PERIOD | | | 22.99 |
| GLECO PAINTS, INC. | | | 130.88 |
| KEYSTONE QUARRY, INC. | | | 2,142.00 |
| JUDGE LUMBER COMPANY | | | 82.09 |
| S & S TOOLS & SUPPLIES | | | 15.00 |
| PA NORTHEAST REGIONAL RAILROAD AUTHORITY | | | 16.70 |
| WILLIAMS INDUSTRIAL SUPPLY | | | 1,461.75 |
| F & S SUPPLY COMPANY, INC. | | | 33,409.39 |
| 0108000083 4410 SALT | 425,000.00 | 425,000.00 | 26,770.00 |
| ENCUMBERED: CURRENT PERIOD | | | 7,251.03 |
| KEYSTONE QUARRY, INC. | | | 103,124.98 |
| AMERICAN ROCK SALT CO. LLC | | | 287,853.99 |
| 0108000083 4460 STREET LIGHTING | 200,000.00 | 200,000.00 | 200,000.00 |
| 0108000083 4466 STREET LIGHTING SERVICE / MAINTENANCE | 60,000.00 | 60,000.00 | 7,234.02 |
| URBAN ELECTRICAL CONTRACTORS, INC. | | | 52,765.98 |
| 0108000083 4467 TRAFFIC SIGNAL ELECTRICITY | 90,000.00 | 90,000.00 | 104.63 |
| PPL ELECTRIC UTILITIES | | | 89,895.37 |
| 0108000083 4550 CAPITAL EXPENDITURES | 450,000.00 | 450,000.00 | 73,276.32 |
| ENCUMBERED: CURRENT PERIOD | | | 376,723.68 |
| 0108000083 4551 ROADWAY RESURFACING PROGRAM | 875,000.00 | 875,000.00 | 875,000.00 |
| REFUSE BUREAU: | | | |
| 0108000084 4390 MATERIALS / SUPPLIES (MISC) | 1,000.00 | 1,000.00 | 179.85 |
| S & S TOOLS & SUPPLIES | | | 480.00 |
| WILLIAMS INDUSTRIAL SUPPLY | | | 340.15 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|---|--------------|---------------|--|
| | | BEGINNING BAL | ENDING BAL. |
| 0108000084 4420 TRAVEL AND LODGING | 1,000.00 | 1,000.00 | 1,000.00 |
| 0108000084 4490 LANDFILL KEYSTONE SANITARY LANDFILL | 1,300,000.00 | 1,300,000.00 | 91,787.25 1,208,232.75 |
| 0108000084 4550 CAPITAL EXPENDITURES | 225,000.00 | 225,000.00 | 225,000.00 |
| 0108000084 4555 RECYCLING | 175,000.00 | 175,000.00 | 175,000.00 |
| GARAGES BUREAU: | | | |
| 0108000085 4220 CONTRACTED SERVICES DAILEY RESOURCES | 2,500.00 | 2,500.00 | 212.00 2,288.00 |
| 0108000085 4301 GAS, OIL, LUBRICANTS D. G. NICHOLAS CO. A.I.T. AUTOMOTIVE WEX BANK | 340,000.00 | 340,000.00 | 2,318.03 60.00 14,722.05 322,899.92 |
| 0108000085 4310 EQUIPMENT / VEHICLE REPAIR / MAINTENANCE ENCUMBERED: CURRENT PERIOD D. G. NICHOLAS CO. DENAPLES AUTO PARTS A.I.T. AUTOMOTIVE ELECTRO BATTERY TRIPLE CITIES ACQUISITIONS, LLC DAVE'S AUTO IGNITION DENAPLES TOWING, INC. AIR BRAKE & EQUIPMENT CO., INC. THC ENTERPRISES FARGIONE AUTO SERVICE FASTENAL COMPANY C. G. CUSTOM TRUCKS KOST TIRE & AUTO SERVICE BRADCO SUPPLY CO. FIVE STAR EQUIPMENT CO., INC. STEVE SHANNON TIRE CO., INC. NIVERT METAL SUPPLY, INC. MESKO GLASS & MIRROR WILLIAMS INDUSTRIAL SUPPLY WAYNE COUNTY FORD | 325,000.00 | 325,000.00 | 3,114.25 1,438.26 1,344.00 1,548.70 1,400.00 147.94 130.00 399.50 40.19 560.65 50.00 13.85 3,559.50 139.00 (129.50) 1,280.00 204.25 649.21 240.00 63.00 107.77 308,699.43 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|--|-------------|---------------|-------------------|
| | | BEGINNING BAL | ENDING BAL. |
| 0108000085 4360 SMALL TOOLS / SHOP SUPPLIES | 6,500.00 | 6,500.00 | |
| ENCUMBERED: CURRENT PERIOD | | | 352.99 |
| D. G. NICHOLAS CO. | | | 378.77 |
| LYNADY, MICHAEL | | | 85.00 |
| FASTENAL COMPANY | | | 223.22 |
| S & S TOOLS & SUPPLIES | | | 5.84 |
| DAILEY RESOURCES | | | 3,053.70 |
| TORBA, KEVIN | | | 200.00 |
| | | | <u>2,200.48</u> |
| 0108000085 4390 MATERIALS / SUPPLIES (MISC) | 49,500.00 | 49,500.00 | |
| ENCUMBERED: CURRENT PERIOD | | | 1,217.82 |
| D. G. NICHOLAS CO. | | | 537.16 |
| AIR BRAKE & EQUIPMENT CO., INC. | | | 127.16 |
| A.I.T. AUTOMOTIVE | | | 554.00 |
| C. G. CUSTOM TRUCKS | | | 167.40 |
| WAYNE COUNTY FORD | | | 317.10 |
| FASTENAL COMPANY | | | 261.10 |
| | | | <u>46,318.26</u> |
| 0108000085 4401 TIRES | 109,500.00 | 109,500.00 | |
| ENCUMBERED: CURRENT PERIOD | | | 2,999.00 |
| KOST TIRE & AUTO SERVICE | | | 885.90 |
| | | | <u>105,615.10</u> |
| 0108000085 4420 TRAVEL AND LODGING | 500.00 | 500.00 | |
| | | | <u>500.00</u> |
| 0108000085 4550 CAPITAL EXPENDITURES | 70,000.00 | 70,000.00 | |
| GAR EQUIPMENT | | | 10,750.00 |
| | | | <u>59,250.00</u> |
| 0108000085 4901 MAINTENANCE (PREVENTATIVE) | 7,500.00 | 7,500.00 | |
| | | | <u>7,500.00</u> |
| PARKS & RECREATION DEPARTMENT | | | |
| 0110000000 4280 MISC SERVICES - NON CLASSIFIED | 5,000.00 | 5,000.00 | |
| J. C. EHRlich CO. | | | (50.00) |
| | | | <u>5,050.00</u> |
| 0110000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 500.00 | |
| | | | <u>500.00</u> |
| 0110000000 4320 BUILDING REPAIR - SUPPLY MAINTENANCE | 15,000.00 | 15,000.00 | |
| S & S TOOLS & SUPPLIES | | | 108.08 |
| KITLAS, MARYANN | | | 27.28 |
| | | | <u>14,864.64</u> |
| 0110000000 4330 MEDICAL, CHEMICAL, LAB SUPPLIES | 20,000.00 | 20,000.00 | |
| | | | <u>20,000.00</u> |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|--|-------------|---------------|-------------|
| | | BEGINNING BAL | ENDING BAL. |
| 0110000000 4360 SMALL TOOLS / SHOP SUPPLIES | 500.00 | 500.00 | 500.00 |
| 0110000000 4370 PARKS & RECREATION SUPPLIES | 11,000.00 | 11,000.00 | 11,000.00 |
| 0110000000 4420 TRAVEL AND LODGING | 750.00 | 750.00 | 750.00 |
| 0110000000 4530 PERFORMING ARTS SCRANTON MUSIC ASSOCIATION | 20,000.00 | 20,000.00 | 7,500.00 |
| 0110000000 4540 SPRING / SUMMER PROGRAMS AMERICAN SOCIETY OF COMPOSERS SESAC, INC. | 3,000.00 | 3,000.00 | 1,343.67 |
| 0110000000 4550 CAPITAL EXPENDITURES | 875,000.00 | 875,000.00 | 875,000.00 |
| NON-DEPARTMENTAL EXPENDITURES | | | |
| 0140110030 4299 ZONING BOARD SCRANTON TIMES PLEVYAK MARY M. | 25,000.00 | 25,000.00 | 24,239.40 |
| 0140110060 4299 EVERHART MUSEUM EVERHART MUSEUM | 29,000.00 | 29,000.00 | 24,166.67 |
| 0140110075 4299 SCRANTON PLAN THE SCRANTON PLAN | 150,000.00 | 150,000.00 | 0.00 |
| 0140110080 4299 SCRANTON TOMORROW | 225,000.00 | 225,000.00 | 225,000.00 |
| 0140110110 4299 SHADE TREE COMMISSION NORTHERN TREE EXPERT CO. TITAN TREE SERVICE | 200,000.00 | 200,000.00 | 170,200.00 |
| 0140110120 4299 ST. CATS AND DOGS | 10,000.00 | 10,000.00 | 10,000.00 |
| 0140110130 4299 MAYOR'S 504 TASK FORCE | 1,000.00 | 1,000.00 | 1,000.00 |
| 0140110140 4299 CIVIL SERVICE COMMISSION | 25,000.00 | 25,000.00 | 25,000.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|--|---------------|----------------|---------------|
| | | BEGINNING BAL. | ENDING BAL. |
| 0140110150 4299 HUMAN RELATIONS COMMISSION | 1,000.00 | 1,000.00 | 1,000.00 |
| 0140110155 4299 LHVA TRAIL MAINTENANCE | 24,000.00 | 24,000.00 | 24,000.00 |
| 0140115230 4299 TAN SERIES | 12,750,000.00 | 12,750,000.00 | 12,750,000.00 |
| 0140115240 4299 TAN SERIES INTEREST | 465,375.00 | 465,375.00 | 465,375.00 |
| 0140115310 4299 OPER TSF TO DBT SVC - STREET LIGHTING | 525,000.00 | 525,000.00 | 525,000.00 |
| 0140115320 4299 OPER TSF TO DBT SVC - GUARANTEED ENERGY SAVINGS | 144,997.96 | 144,997.96 | 144,997.96 |
| 0140115324 4299 OPER TSF TO DBT SVC - FDM REVOLVING AID LN | 100,000.00 | 100,000.00 | 100,000.00 |
| 0140115328 4299 OPER TSF 2016 REDEVELOPMENT AUTH SERIES AA | 883,725.00 | 883,725.00 | 883,725.00 |
| 0140115329 4299 OPER TSF TO DBT SVC - LEASE OF REFUSE PACKERS | 218,147.96 | 218,147.96 | 218,147.96 |
| 0140115330 4299 OPER TSF TO DBT SVC - LEASE OF KME ENGINE FIRST BANKERS | 49,849.00 | 49,849.00 | 49,849.00 |
| | | 49,849.00 | 0.00 |
| 0140115331 4299 OPER TSF TO DBT SVC - 2019 GO BONDS BLDG | 1,000.00 | 1,000.00 | 1,000.00 |
| 0140115332 4299 OPER TSF TO DBT SVC - SERIES 2017 GENERAL OBLIGATION REFUNDING | 3,231,000.00 | 3,231,000.00 | 3,231,000.00 |
| 0140115333 4299 OPER TSF TO DBT SVC - 2018 TAXABLE SERIES | 1,208,252.22 | 1,208,252.22 | 1,208,252.22 |
| 0140115334 4299 OPER TSF TO DBT SVC - LEASE OF JOHN DEERE WHEEL LOADER | 25,851.02 | 25,851.02 | 25,851.02 |
| 0140115335 4299 OPER TSF TO DBT SVC - LEASE OF LAW ENFORCEMENT MGMT SYSTEM | 219,557.60 | 219,557.60 | 219,557.60 |
| 0140115337 4299 OPER TSF TO DBT SVC - ESCO LEASE BUILDING | 100,000.00 | 100,000.00 | 100,000.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | JANUARY, 2019 | |
|---|--------------|---------------|--------------|
| | | BEGINNING BAL | ENDING BAL |
| 0140115338 4299 OPER TSF TO DBT SVC - 2016 RED AUTH SERIES A | 3,614,000.00 | 3,614,000.00 | 3,614,000.00 |
| 0140115339 4299 OPER TSF TO DBT SVC - 2016 GENL. OBL. NOTES | 1,875,250.00 | 1,875,250.00 | 1,875,250.00 |
| 0140115340 4299 OPER TSF TO DBT SVC - 2016 LEASE FORD TRKS | 53,925.94 | 53,925.94 | 53,925.94 |
| 0140115341 4299 OPER TSF TO DBT SVC - PIB LOAN | 244,811.66 | 244,811.66 | 244,811.66 |
| 0140115342 4299 OPER TSF TO DBT SVC - LEASE STREET LIGHTING | 421,476.00 | 421,476.00 | 421,476.00 |
| 0140115343 4299 2018 ARIEL PLATFORM TRUCK LEASE | 102,156.57 | 102,156.57 | 102,156.57 |
| 0140113090 4299 CONTINGENCY | 596,904.82 | 596,904.82 | 596,904.82 |
| 0140113100 4299 OECD CONTINGENCY | 150,000.00 | 150,000.00 | 150,000.00 |
| 0140116090 4299 UNENCUMBERED EXPENSES PRIOR YEAR OBLIG. SCRANTON TIMES | 375,000.00 | 375,000.00 | 374,753.40 |
| 0140116270 4299 COURT AWARDS | 725,000.00 | 725,000.00 | 725,000.00 |
| 0140117020 4299 VETERAN'S ORGANIZATION SCRANTON VETERANS MEMORIAL | 50,000.00 | 50,000.00 | 0.00 |
| 0140117040 4299 OPEB TRUST FUND | 100,000.00 | 100,000.00 | 100,000.00 |
| 0140117060 4299 TRIPP PARK COMMUNITY CENTER | 1,000.00 | 1,000.00 | 1,000.00 |
| 0140117080 4299 TARGETED EXPENSES - REVENUE PASS THROUGH ACCOUNT | 275,000.00 | 275,000.00 | 275,000.00 |
| 0140117100 4299 GRANT MATCH | 860,499.00 | 860,499.00 | 860,499.00 |

CITY OF SCRANTON FIREFIGHTERS PENSION COMMISSION

Minutes

January, 2019

The Scranton Firefighters Pension Commission was called to order at 08:30 hrs. The following members were in attendance:

Chairman John Judge (Absent)

Secretary Brian Scott

Active Rep. Jim Sable

Retired Rep. Bernard Garvey

Retired Rep. Terry Osborne (Absent)

Attorney Larry Durkin

Controller Rosanne Novembrino

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Motion to accept December 2019 minutes by Garvey, second by Sable. Motion carried.

Correspondence:

Anderson to Scott in reference to confirmation of recovery of Oleski 2 pension payments that were made after his death.

Anderson to Scott, a spreadsheet in reference to all payments made reimbursing pension fund for Williams Hines 4 pension payments that were kept after his death by his son.

Anderson to Scott in reference to Leona Eibach power of attorney to Joseph Eibach.

Bills:

Motion to pay bill for Durkin and MacDonald LCC \$275.50 by Garvey, second by Sable. Motion carried.

Old Business: Sable stated that the union E-board signed off on the panel of doctors and that the fees will be split between the city and the pension board. Durkin stated

that the pension board picks the doctors and Voight Rehab will set up the appointments for members requesting a disability pension. Durkin stated the pension board has the right to strike doctors from the list.

New Business:

Motion made by Garvey to concur with Act 111 award and grant pre-1987 retirees half the raises that was given to active firefighters, Second by Sable. Motion Carried. Durkin stated that a residual \$160,000 that was in trust account was transferred into the pension fund.

Garvey asked about the 1 million miscalculation, Durkin stated that the composite pension board voted to amend the trust. It went into the trust and into the note and into fund which was allowed under Act 205 and would reduce the MMO by 4 million dollars. Bayer Barber final calculation was 1 million more in MMO. Bayer Barber used reduced interest rate reduction which was wrong and reduced the MMO by 1 million dollars. Durkin stated that the city put in the required money by the end of 2018.

Garvey asked how much the composite fund lost last month and no one had the number.

Garvey asked if all the money is safe regardless what happens with the city and Durkin stated that yes, the money is safe.

Application for Membership:

Motion to accept Mark Prebish into the pension fund by Garvey, second by Novembrino. Motion carried

Motion to accept Brian Newhart into pension fund by Sable, second by Garvey. Motion carried.

Garvey asked if new hire Bob Bolus Jr. has returned to work and Sable stated no.

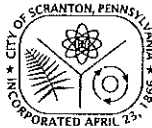
Application for Pension: None

Audience: None

Motion to Adjourn:

Motion to adjourn by Novembrino, second by Scott. Motion Carried

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Pennsylvania



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Non-Uniform Municipal Pension Fund

MINUTES

NON-UNIFORM MUNICIPAL PENSION BOARD

January 16, 2019

The City of Scranton's Non-Uniform Municipal Pension Board held their monthly meeting on Wednesday, January 16, 2019 at 9:30 A.M. in City Council Chambers.

In attendance were:

John Hazzouri, President

Roseann Novembrino, City Controller

Danielle Kennedy, Proxy for Mayor

Lori Reed, Proxy for City Council President

Larry Durkin, Esquire, Attorney for Board

Absent:

Maggie Perry, Vice President

President Hazzouri asked for a prayer and a moment of silence to honor the memory of Magistrate James Kennedy who passed away on January 11, 2019.

President Hazzouri asked for a motion to accept the minutes of last month's meeting held on Wednesday, December 19, 2018.

Mrs. Reed made a motion to accept the minutes from the December 19th meeting.

Mrs. Novembrino seconded the motion.

President Hazzouri: All in favor? (All were in favor) The ayes have it.

President Hazzouri read the following agenda items:

1. An invoice from Durkin MacDonald, LLC in the amount of \$2,276.50 for services rendered from December 18, 2018 through January 14, 2019 was presented for payment. Mrs. Novembrino made the motion to pay and Mrs. Reed seconded the motion. All were in favor.
2. An application for a pension of \$700.00 per month for Kathleen McGinn was presented for approval. Ms. McGinn is retiring on January 31, 2019. President Hazzouri offered words of praise for Ms. McGinn. He said she was a hard worker and did an excellent job as payroll clerk. Mrs. Novembrino made the motion to approve Ms. McGinn's pension application and Mrs. Reed seconded the motion. All were in favor.
3. An application for a pension of \$550.00 per month for Marilyn Miller was presented for approval. Mrs. Miller is retiring on January 31, 2019. Mrs. Kennedy said that Mrs. Miller is retiring on January 28th and that the record should reflect the correct date. Mrs. Reed made a motion to amend the date of retirement for Mrs. Miller as January 28, 2019 and to approve her pension application. Mrs. Novembrino seconded the amended motion. All were in favor.
4. An application for a pension of \$700.00 per month for John Finnerty was presented for approval. Mr. Finnerty is retiring on February 28, 2019. Mrs. Reed made the motion to approve Mr. Finnerty's pension application and Mrs. Kennedy seconded the motion. All were in favor.

President Hazzouri opened the meeting to the Board.

Attorney Durkin reported that the appeal by Joseph Schimes was in the preliminary stages with Commonwealth Court and there has not been a briefing scheduled yet.

Attorney Durkin brought up the issue with Mike Lynady. Mr. Lynady submitted his paperwork, which was approved by the Board. He then accepted a position in the clerical union with the City before his paperwork was submitted to Thomas Anderson and Associates so he did not receive any pension benefits. He asked to have his paperwork put on hold when he returned to work. He was advised at that time, that it would be to his benefit to continue contributing to the fund. The question is whether or not Mr. Lynady should be contributing to the fund and, according to Attorney Durkin, he should be contributing. Because if you retire, then you come back in to City service, pension benefits would be suspended. If you come back in to City service after you've retired, and you are in a pension qualifying position, then you do need to make the contributions. You could have a situation where you accrue enough time where your pension changes. Attorney Durkin said he would provide a written opinion on the matter.

President Hazzouri opened the meeting to the floor.

Laura Hendricks from the Albright Memorial Library inquired about a library employee who retired last year and returned to work there. This person was told that he had to freeze his pension. Attorney Durkin stated that there is a state law which prohibits a person from collecting a paycheck and a pension from the same employer. It is called double dipping. Ms. Hendricks stated that the employee knew he could not collect his pension; however, he wanted to keep contributing to the pension fund in order to get to the next level. Attorney Durkin was of the opinion that this employee could contribute to the pension fund even though his pension was frozen. Ms. Hendricks stated that this employee intends to stay employed with the library for at least the next ten years.

Attorney Durkin's opinion was that if you are in a position for which part of the compensation is accrual of a pension benefit, then you should continue to contribute to the pension fund. The question is whether or not this would change the benefit you receive when you do retire. Attorney Durkin was of the opinion that it could affect the benefit you receive when you retire. Attorney Durkin said that he checked with Jim Kennedy from Thomas Anderson to see what other municipalities do in this

situation. He said it is not uncommon for employees to return to work with their previous employers and have their pensions frozen.

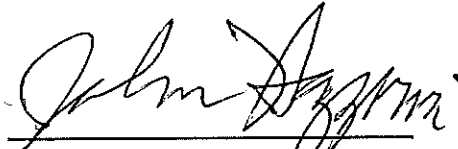
President Hazzouri asked if the Board would agree with him to bring in Eileen Hurchick for a work session on this matter.

Mrs. Reed made a motion that we table this issue until we could get a work session with Eileen to discuss this matter. **Mrs. Novembrino** seconded the motion.

All were in favor and the motion was approved.

President Hazzouri asked for a motion to adjourn. Mrs. Reed made a motion to adjourn the meeting and Mrs. Kennedy seconded the motion. All were in favor.

Meeting adjourned at 10:00 a.m.

Minutes approved by:  Date: 2-20-19
John Hazzouri, President

Respectfully submitted:  Date: 2-20-19
Kathy Carrera, Recording Secretary

**SCRANTON POLICE PENSION
COMMISSION MEETING**

**SCRANTON CITY COUNCIL CHAMBERS
JANUARY 16, 2019**

BOARD MEMBERS

1. THOMAS TOLAN- PRESENT
2. JUSTIN BUTLER- PRESENT
3. NANCY KRAKE- PRESENT
4. ROSEANNE NOVEMBRINO-PRESENT
5. PAUL HELRING- PRESENT
6. MICHAEL CAMMEROTA- PRESENT

ALSO IN ATTENDANCE ATTORNEY LARRY DURKIN.

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MINUTES FROM WEDNESDAY DECEMBER 19, 2018 MEETING OF THE SCRANTON POLICE PENSION COMMISSION MEETING, WERE REVIEWED. MOTION MADE BY CAMMEROTA TO ACCEPT THE MINUTES AND SECONDED BY BUTLER. THE MOTION PASSED.

BILLS:

A BILL FROM DURKIN MACDONALD LLC ATTORNEY AT LAW FOR SERVICES RENDERED FOR ONE MONTH. DECEMBER 18, 2018 THRU JANUARY 14, 2019 TO THE AMOUNT OF \$1,657.35

A MOTION MADE BY BUTLER TO PAY DURKIN MACDONALD LLC ATTORNEY AT LAW FOR SERVICES RENDERED FOR 1,657.35 FROM DECEMBER 18, 2018 THRU JANUARY 14, 2019. SECONDED BY NOVEMBRINO, ALL IN FAVOR MOTION PASSED.

COMMUNICATION:

ANTHONY REINA APLIED FOR A REGULAR PENSION. A MOTION WAS MADE BY CAMMEROTA TO APPROVE HIS PENSION SECONDED BY HELRING. MOTION PASSED.

A MOTION TO ADJOURN WAS MADE BY BUTLER AND SECONDED BY NOVEMBRINO. MEETING ADJOURNED AT 1018HRS.

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COMPOSITE PENSION BOARD MINUTES

January 16, 2019

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The regular meeting of the Composite Pension Board was held on Wednesday, January 16, 2019 at 11:00AM in City Council Chambers.

The following were in attendance:

DAVID MITCHEL – Pres - Police Employee Representative
JOHN HAZZOURI – Vice Pres – Municipal Board Representative
DANIELLE KENNEDY – (Proxy) Mayor
LORI REED – (Proxy) City Council
ROSEANN NOVEMBRINO – (Proxy) City Controller
LARRY DURKIN – Durkin MacDonald (Legal Counsel) 4/13/2020
MARK YASENCHAK – PFM Group (Trustee)
JAMES KENNEDY – Thomas Anderson & Assoc. (Administrator)

David Mitchell... Called the meeting to order.

Correspondence:

The report from PFM that Mark will go over.

Three Biennial Reports that were sent from Jim Kennedy. He asked Jim if he was going to go over that later on from Beyer Barber. Jim said there is nothing to go over. These are data requests that we do with them for the 1/1/19 Valuation. It's prep materials on what they need and they automatically send those out annually. His office handles all of that.

We received a copy of the amended Trust that we voted on last year, signed off by the City and the Board.

A copy of the notice that our secretary sent out for the Sunshine Law to the Scranton Times to advertise our meeting for the 2019 calendar year.

Bills:

In the amount of \$255.70 to the Scranton Times. **Motion to pay made by Roseann Novembrino, seconded by John Hazzouri, all were in favor.**

The next bill is for \$10,223.34 for PFM Asset Management for 11/1 to 11/30. **Motion to pay made by John Hazzouri, seconded by Danielle Kennedy, all were in favor.**

The next bill is in the amount of \$362.50 for legal services to Durkin & MacDonald. **Motion made by John Hazzouri to pay this bill, seconded by Lori Reed, all were in favor.**

Dave asked for a Motion to accept the Minutes of December 19, 2018. **Motion made by John Hazzouri to accept the Minutes, seconded by Roseann Novembrino, all were in favor.**

Dave asked the Board members if they had anything.

John Hazzouri... Congratulated Kathy McGinn on her retirement and thanked her for staying on as the recording secretary for the Board.

Jim Kennedy... Only as a formality that he talked with Dave Bulzoni and Lori about having Council put in their Minutes the revised MMO for 18 and 19 based on the bond transaction just because of the update to the previous one. It's just housekeeping.

Dave Mitchell... He wanted to add to what John Hazzouri said about Kathy, he was notified over the past month that our secretary is retiring from her employment with the City of Scranton but she has asked to stay on as the Board secretary, that's legal and it's in our bi-laws and it's been done in the past. He personally doesn't have a problem with it and she did indicate to him in her e-mail that she sent that when it does come time that she would like to leave the Board that she would give them ample notice so we could get someone in to train them and go forth.

Mark Yasenchak... Distributed his report to the Board and made his presentation. December ended up being somewhat of a disaster across markets. There really wasn't any positive market returns for the stock perspective, fixed income had a great return perspective what yields did what they probably should have. The markets committee met in December and did decide to raise rates, as I spoke in November I'm personally a little skeptical that they would do that, interesting after they raised rates. The talk became pretty concrete that they would slow down in 2019 in terms of raising rates. They want to stay on track. They had given to the market in terms of commentary and did end up having that forth rate hike in 2018 that sent bond yields in the other direction.

If you look at the Total Return of Major Indices Chart, the Bloomberg Barclays was up 1.84% in the month of December. Look across to the year to date column that got it to a .01% a positive flat for all intents and purposes return. Continually year after year we've talked about rates, talked about rates going up as the rest of the assessment community has as well.

Yesterdays close was about 273 for a 10 year treasury. It was 269 at the end of December. Short term rates continue to move up. Long term rates do nothing or move down you can see that in the U.S Treasury Yield Chart. The yellow dotted line is the 11/30 yield curve. The blue solid line is the 12/31 yield curve, so rates came down pretty much across the board. Anytime rates come down it's a positive for fixed income investments. Not what we're expecting. You'll see when we get to the portfolio all fixed income managers across the board. Nobody expected rates to continue to go backwards. The S&P was down 9% in December roughly through Christmas time, we started an upswing back up and pretty well since. It was a disastrous month for equities.

Obviously we're not going to see good things in the portfolio for December. We continue to believe the fundamentals of the markets are good and these backups to the volatility only creates potential opportunity going into 2019 for better returns. There are a few things to think about, the federal government shut down, nobody expected it to escalate to where it has and there is not end in sight there. It is going to be harder to make sense out of economic data if this continues. The economic environment appears to continue to be good. Wages went up about 3%. There are a lot of signs that the economy is doing well but then when you look out and say you have a government shut down here in the U.S. The emerging markets have their own challenges. There are not a lot of signs of lower volatility. The S&P 500 for yesterday was up 3.7% in January. We're probably at the 4+% range on that upswing.

He then reviewed the portfolio. The one month return for December was -3.75, that got us to a 2018 return of -4.25. That is mildly ahead of the benchmark which was -4.33. December was a difficult month to make up any ground. Not much worked in our favor in December, these things that have worked in the last year and a half.

We are thus far in 19 shaping up pretty well. The equity allocation is up about 2.5% as of yesterday. We had our investment meeting and there were no changes to the portfolio. John Hazzouri said we were at \$97 million as of last Friday, so that means we're up \$5 million or \$4.5 million since last Friday. He asked Mark what his opinion is about 60/40. Mark's opinion is if we were starting from scratch we are on the side of conservatism. He said the plan is trying to meet actuarial assumptions and not lowering to the extremes that they would need to be more confident in meeting those then the higher equity allocations is somewhat needed. As he has said before our allocation is about 55% equities is conservative compared to most municipalities. A majority of those who are using competitive advisors tend to be more along the lines of 60% equity. We can make lower actuary assumptions a quarter of a percent or something like that but really there are two levels to poll. Either we make the goal smaller or we take on more risk. We have some plans that are 75% equity. John Hazzouri said he wouldn't go that high. Mark said from a clean plate perspective 60/40 he would suggest to you or whatever numbers you decided

to suggest. If you said 55 is that conservative, I would say 64 is conservative too. He thinks they're both in the realm or the right ballpark. He thinks timing of it he might be a little concerned about. Obviously if he said 60/40 and now is the time to do it would conflict with the fact that we need to invest the entire \$28 million all at once.

So if you thought there was opportunity now in this point in time, not saying there isn't but the confidence level isn't high enough to where we would want to invest the money you put in the plan today let alone when you increase the risk going into 60% equity. Two different perspectives going there, he leans towards the latter at this point. Again it's the longer term 60/40 is kind of conservative. He would be comfortable with it. He thinks there is some caution to be had. There is the inability to see what the real economic picture looks like. His suggestion would be that if it's a longer term it's something to keep an eye towards he wouldn't be ready to jump on it today.

We ended December 31st at \$92,409,436 with those net flows coming in during December and the loss on investment of (-\$2,875,990) As of last Friday the market value on the portfolio was \$97,670,036 roughly a \$5 million gain that does not include the disbursements that will occur on the 15th.

Motion to adjourn made by Danielle Kennedy, seconded by John Hazzouri all were in favor.

February 20th is our next Meeting.

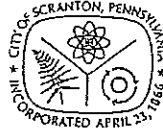
Minutes approved February 20th:



David Mitchell
President

Kathleen McGinn
Recording Secretary

City of Scranton
Pennsylvania



Municipal Pension Fund

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NON-UNIFORM MUNICIPAL PENSION

AGENDA

FEBRUARY 20, 2019

1. RECEIVED AN INVOICE FROM DURKIN MACDONALD, LLC IN THE AMOUNT OF \$ 3433.54 WHICH REPRESENTS SERVICES RENDERED FROM JANUARY 15, 2019 THROUGH FEBRUARY 17, 2019.
2. RECEIVED A REQUEST FOR A REFUND OF PENSION CONTRIBUTIONS FROM FORMER FLOOD PROJECT COORDINATOR JOSEPH BORGIA. MR. BORGIA HAD BEEN EMPLOYED IN THAT POSITION FROM JUNE 9, 2017 UNTIL DECEMBER 20, 2018 AT WHICH TIME HE BECAME A PERMANENT EMPLOYEE OF THE DEPARTMENT OF PUBLIC WORKS. MR. BORGIA CONTRIBUTED 18.5 MONTHS AT \$22.00 PER MONTH AND IS DUE A REFUND OF \$407.00.
3. RECEIVED CHECK #1192 DATED JANUARY 17, 2019 IN THE AMOUNT OF \$33.00 FROM CITY EMPLOYEE DAVID BULZONI. MR. BULZONI RETURNED TO WORK WITH THE CITY IN MAY OF 2018; HOWEVER, PENSION PAYMENTS WERE NOT DEDUCTED FROM HIS PAYCHECK UNTIL JUNE 15, 2018.

4. RECEIVED CHECK #692 DATED JANUARY 16, 2019 IN THE AMOUNT OF \$264.00 FROM ANGELA SULLA WHICH REPRESENTS HER PENSION CONTRIBUTIONS FOR 2019.
5. RECEIVED A PENSION APPLICATION FROM OECD EXECUTIVE DIRECTOR LINDA AEBLI. MS. AEBLI HAS CONTRIBUTED 356 MONTHS AND IS PURCHASING AN ADDITIONAL 16 MONTHS IN ORDER TO BE ELIGIBLE TO COLLECT A 31-YEAR PENSION AT \$700.00 PER MONTH. MS. AEBLI, WHO IS 69 YEARS OF AGE AND IS RETIRING ON FEBRUARY 28, 2019, HAS SUBMITTED CHECK # 2477 PAYABLE TO MELLON BANK IN THE AMOUNT OF \$352.00.
6. RECEIVED AN APPLICATION FROM MICHELE PHILLIPS, SCRANTON PUBLIC LIBRARY EMPLOYEE, FOR A NON-WORK RELATED DISABILITY PENSION. MS. PHILLIPS IS 48 YEARS OF AGE AND HAS CONTRIBUTED TO THE PENSION FUND SINCE 1997.

TAX ASSESSOR'S REPORT

Hearing Date: 03/13/19

| Time | Name | Boro/Twp. | Pin Number | Attorney | Proposed/Current Assessed Value | After Appeal Value |
|----------|-------------------------------|-----------------|---------------|-----------------|---------------------------------|--------------------|
| 10:00 AM | WALLS BRIAN & SONYA | SPRINGBROOK TWP | 2040101000801 | | 68000 | |
| 10:10 AM | BRONSON TONI | SCOTT | 05204020021 | | 25500 | |
| 10:20 AM | LECHOWSKI WALTER J & REBECCA | SCOTT TWP | 0710302000108 | | 22500 | |
| 10:30 AM | TRAPPER GERALD ETAL | CLIFTON TWP | 23303020018 | | 36500 | |
| 10:40 AM | BRACEY WILLIAM G ETAL | COVINGTON | 2120201000901 | | 1393800 | |
| 10:50 AM | FOREST LANDS LLC | NEWTON TWP | 1220301001501 | | 3000 | |
| 11:00 AM | WALTERS JAMES | NEWTON TWP | 1100301000101 | | 29500 | |
| 11:10 AM | CALICE CHAD & HAND HOLLY | NEWTON | 1310201001903 | | 15000 | |
| 11:10 AM | CALICE CHAD A & HAND HOLLY L | NEWTON TWP | 13102010018 | | 24371 | |
| 11:20 AM | GODINO THERESA | RANSOM | 1330102001001 | DANIEL PENETAR | 3000 | |
| 11:30 AM | YUSINSKI BRANDON M | RANSOM | 1330102000614 | | 10000 | |
| 11:40 AM | SMITH DAVID A & SHIELDS SUSAN | RANSOM TWP | 1640201001605 | | 41000 | |
| 11:50 AM | GILBRIDE JEAN | CLIFTON TWP | 2330302001802 | RICHARD FANUCCI | 51400 | |
| 12:00 PM | ROEDER PHILIP | JEFFERSON TWP | 13804040014 | | 24000 | |
| 12:10 PM | WOEHRLE CHRISTIAN W & LYNNE M | JEFFERSON TWP | 1280201000903 | | 81000 | |
| 12:20 PM | GOLDEN WILLIAM & LAUREEN | JEFFERSON | 1490205000155 | | 50200 | |
| 12:30 PM | TROY MARK & JENNIFER | MOOSIC | 1850102001134 | | 46750 | |
| 12:40 PM | FELKOWSKI SCOT M&BROWN DAVI | OLD FORGE | 17508010018 | | 10500 | |
| 12:50 PM | MOYLAN KEVIN M & CHRISTINE M | ARCHBALD | 0940101001535 | RICHARD FANUCCI | 61000 | |
| 1:00 PM | ZINI LEO | ARCHBALD | 09518060017 | MARK RUDALAVAGE | 26500 | |
| 1:10 PM | LIUZZO JEROME J & JILL | ARCHBALD | 09402050031 | | 50500 | |
| 1:20 PM | POWELL KENNETH & LINDA | ARCHBALD | 09402010001 | | 379500 | |

TOTAL RECORDS 22

RECEIVED

FEB 20 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

(01/01) 02/20/2019 01:54:22 PM

Melissa Maguire 5709636385



CITY PLANNING COMMISSION

CITY HALL : 340 NORTH WASHINGTON AVENUE : SCRANTON, PENNSYLVANIA 18503 : PHONE 570-348-4280 : FAX 570-348-4171

CITY PLANNING COMMISSION

February 27, 2019

6:00 PM

Meeting Location
City Council Chambers 2nd Floor
City Hall
340 N. Washington Ave.
Scranton, PA

OLD BUSINESS:

1.

NEW BUSINESS:

1. Review of Final subdivision plan by the Joan A. Gallagher Estate, to divide a double home into two separate lots. 428-430 Warren St. (R-1A zone)
2. Review of Final Land Development Plans by Lace Building Affiliates, LP for the development of Lace Village a development of the former Scranton Lace property into a complex of 59 Townhomes, 68 Apartments and 31,000 SF mixed use commercial space. 1315 Meylert Ave (I-L zone, Mixed Use Adaptive Reuse

City of Scranton

RECEIVED

FEB 21 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Annual Financial Report

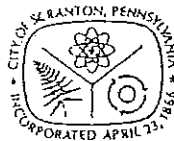
For the Year Ended
December 31, 2017

Prepared by:
THE OFFICE OF THE
CITY CONTROLLER

Roseann Novembrino
Controller

City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

Date: February 19, 2019

From: Roseann Novembrino, City Controller
City of Scranton

To: The Honorable William L. Courtright, Mayor
City of Scranton
Municipal Building
Scranton, Pennsylvania 18503

Subject: City of Scranton
2017 Annual Report

Comments: Dear Honorable Mayor:

Following the Act of Assembly of March 7, 1901; and pursuant to Section 704, paragraph seven of the City of Scranton Home Rule Charter, I hereby submit the Annual Report of the City Controller for the fiscal year then ended, December 31, 2017.

Our examination of the financial statements were made in accordance with generally accepted auditing standards and accordingly, includes such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

I believe the data, as presented, is accurate in all material aspects. The data is presented in a manner designed to fairly set forth the financial position and results in the operations of the city as measured by the financial activity of its various funds. All disclosures necessary to enable the reader to gain the maximum understanding of the city's financial affairs have been included for the fiscal year 2017.

Sincerely,

Roseann Novembrino

Roseann Novembrino
City Controller

City of Scranton
Pennsylvania

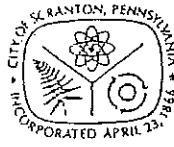
Roseann Novembrino

City Controller

Municipal Building

Scranton, Pennsylvania 18503

(570) 348-4125



Office of the City Controller
and Bureau of Investigations

Date: February 19, 2019

From: Roseann Novembrino
City Controller
City of Scranton

To: The Honorable Judges
Courts of Common Pleas
County of Lackawanna
Commonwealth of Pennsylvania

Subject: City of Scranton
2017 Annual Financial Statement

Comments: Now this 20 Day of February 2019 in the City of Scranton, County of Lackawanna; before me Mary Lynn Carey, a Notary Public, came Roseann Novembrino, Controller of the City of Scranton, who being duly sworn, stated that the within statements and tables relating to receipts and disbursements and the status of various funds of the City of Scranton for the year then ended, December 31, 2017, comprising the report of the City Controller are, to the best of her knowledge and belief, well and truly stated as shown by the records of the City of Scranton.

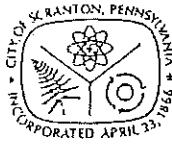
Roseann Novembrino
Roseann Novembrino
City Controller

Mary Lynn Carey
Notary Public

Commonwealth of Pennsylvania - Notary Seal
Mary Lynn Carey, Notary Public
Lackawanna County
My commission expires June 14, 2022
Commission number 1224787
Member, Pennsylvania Association of Notaries

City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

Date: February 19, 2019

From: Roseann Novembrino, City Controller

To: The Honorable Judges
Court of Common Pleas
County of Lackawanna
Commonwealth of Pennsylvania

Subject: City of Scranton
2017 Annual Financial Report

Comments: Dear Honorable Judges:

Following Act 289 - Assembly of July 5th, 1957 P.L. 512 and pursuant to section 704, paragraph seven of the Scranton Home Rule Charter, I hereby submit the Annual Report of the City of Scranton for the fiscal year then ended, December 31, 2017, showing the financial condition of the City of Scranton.

The report includes statements of cash receipts and expenditures for the fiscal year 2017, along with other financial statements and tables.

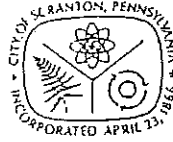
Sincerely,

Roseann Novembrino

Roseann Novembrino
City Controller

City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

Date: February 19, 2019

From: Roseann Novembrino, City Controller
City of Scranton

To: The Honorable City Council
City of Scranton
Municipal Building
Scranton, Pennsylvania 18503

Subject: City of Scranton
2017 Annual Report

Comments: Dear Honorable Council:

Following the Act of Assembly of March 7, 1901; and pursuant to Section 704, paragraph seven of the City of Scranton Home Rule Charter, I hereby submit the Annual Report of the City Controller for the fiscal year then ended, December 31, 2017.

Our examination of the financial statements were made in accordance with generally accepted auditing standards and accordingly, includes such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

I believe the data, as presented, is accurate in all material aspects. The data is presented in a manner designed to fairly set forth the financial position and results in the operations of the city as measured by the financial activity of its various funds. All disclosures necessary to enable the reader to gain the maximum understanding of the city's financial affairs have been included for the fiscal year 2017.

Sincerely,

Roseann Novembrino

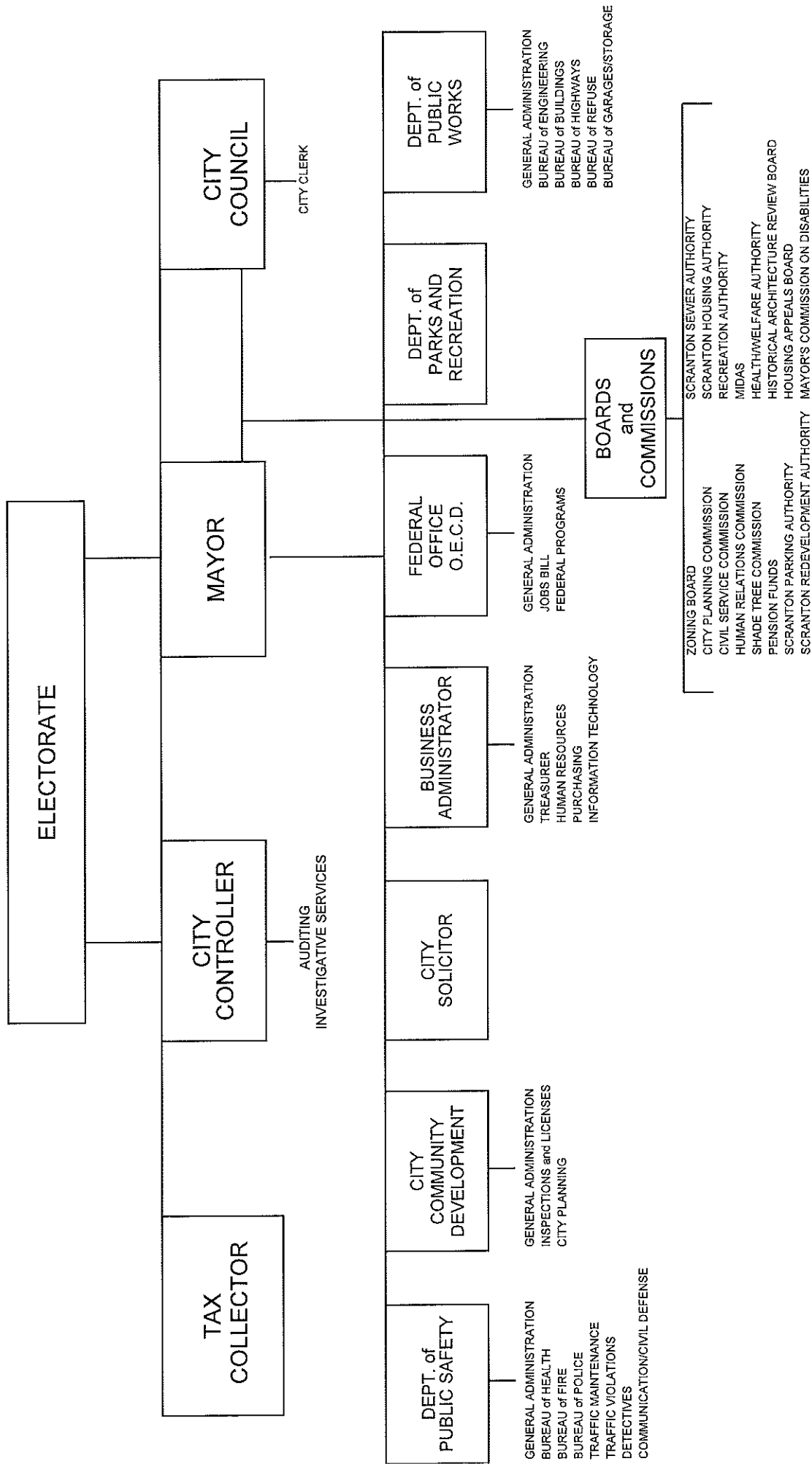
Roseann Novembrino
City Controller

Disclaimer:

In the 2017 Independent Audit, the auditor discovered a \$130,609.86 variance. The auditor has been unable to account for or balance this said variance.

CITY OF SCRANTON, PENNSYLVANIA

ORGANIZATIONAL CHART of GOVERNMENT



**CITY OF SCRANTON, PENNSYLVANIA
TABLE OF CONTENTS
LETTERS OF TRANSMITTAL**

| STATEMENT: | SUMMARY ITEM | PAGE |
|-------------------|---|-------------|
| A - 1 | Combined Ten Year Statement of Delinquent Tax Receivable | 1 |
| A - 2 | Combined Schedule of Notes and Bonds Payable | 2 |
| B - 1 | Statement of Revenues and Transfers, Estimated and Actual | 3 - 11 |
| B - 2 | Statements of Expenditures, Transfers and Encumbrances | 12 |
| B - 3 | Statement of Encumbrances Paid by Department | 13 - 17 |
| B - 4 | Summary Statement of Operating Surplus / Deficit | 18 |
| B - 5 | Current Debt | 19 |
| C - 1 | Statement of Special City Expenditures | 20 - 22 |
| D - 1 | Local Government Unit Debt Act | 23 |

FINANCIAL TABLES:

| TABLE: | | | |
|---------------|--|---------------|----|
| 1 | General Government Expenditures by Function | Last 5 Years | 24 |
| 2 | General Revenues by Source of Income | Last 5 Years | 25 |
| 3 | Tax Revenue by Source of Income | Last 5 Years | 26 |
| 4 | Assessed Valuation of Taxable Property | Last 10 Years | 27 |
| 5 | Property Tax Rates and Other Tax Rates All Government | Last 10 Years | 28 |
| 6 | Ratio of Net General Bonded Debt to Assessed Valuation | Last 10 Years | 29 |
| 7 | Net Bonded Debt Per Capita | Last 10 Years | 30 |
| 8 | Computation of Direct and Overlapping Debt | Year 12-31-17 | 31 |
| 9 | Computation of Legal Non - Electoral Debt Margin | Year 12-31-17 | 32 |
| 10 | Ratio of Net Bonded Debt to Fund Expenditures | Last 10 Years | 33 |
| 11 | General Obligation Bonds Debt Service Requirements To Maturity | | 34 |

STATISTICAL DATA:

| | | |
|-----|--|-------|
| I | City of Scranton - Miscellaneous Information | 35 |
| II | Mayors | 36 |
| III | Treasurers | 37 |
| IV | Controllers | 38 |
| V | Real Estate, Recreational Sites, Miscellaneous Sites | 39-43 |

COMBINED FINANCIAL STATEMENT

A - 1 COMBINED TEN YEAR STATEMENT OF DELINQUENT TAX RECEIVABLE

A - 2 COMBINED SCHEDULE OF NOTES AND BONDS PAYABLE

**CITY OF SCRANTON
DELINQUENT TAX RECEIVABLE
COMBINED TEN YEAR STATEMENT
STATEMENT A - 1**

| TAXES FOR THE YEAR DELINQUENT & REGISTERED | TOTAL TAXES AND ASSESSMENTS | DELINQUENT REAL ESTATE | REGISTERED Real Estate |
|---|--|-----------------------------------|-----------------------------------|
| 2017 | \$ (1,291,322) | \$ 1,524,800 | \$ - |
| 2016 | 1,634,562 | (468,180) | - |
| 2015 | (501,019) | 501,524 | - |
| 2014 | (1,795,315) | 3,270,113 | - |
| 2013 | 749,897 | 361,373 | - |
| 2012 | 380,161 | (375,321) | - |
| 2011 | (54,851) | 1,290,501 | - |
| 2010 | (81,169) | (438,436) | - |
| 2009 | 69,076 | (40,745) | - |
| 2008 & PRIOR | 7,001,903 | (556,457) | 1,581,236 |
| TOTAL: | \$ 6,111,923 | \$ 5,069,172 | \$ 1,581,236 |
| (Delinquent Taxes) | | | |
| LESS: 15.85% | \$ (968,740) | \$ (803,464) | \$ (250,626) |
| (Estimated Uncollectable) | | | |
| NET: | \$ 5,143,183 | \$ 4,265,708 | \$ 1,330,610 |
| (Delinquent Receivable) | | | |

Note: Negative figures indicate surplus collections over delinquency were received and applied in those respective years.

CITY OF SCRANTON COMBINED SCHEDULE OF NOTES AND BONDS PAYABLE
12/31/2017
STATEMENT A - 2

| DESCRIPTION | INTEREST RATE | YEAR | PAYMENT DATE | INTEREST | PRINCIPAL | PAYMENT | ISSUED (MATURE) | 12/31/2017 OUTSTANDING |
|---|---------------|------|-----------------------------------|--|----------------------------------|--------------------------|----------------------------|--------------------------|
| EMMAUS GENERAL AUTHORITY SERIES 2002 | | 2002 | 2017 | \$ 128,142.25 | \$ 300,000.00 | \$ 428,142.25 | 8/1/2004 (08/1/2028) | \$ 4,105,000.00 |
| GENERAL OBLIGATION BOND SERIES B OF 2003 | 4.46 | 2003 | 3/1/2017 9/1/2017 9/29/2017 | \$ 563,234.38 \$ 563,234.38 \$ 83,530.90 | \$ - \$ - \$ 25,195,000.00 | \$ - \$ 26,404,999.66 | 8/1/2003 (9/1/2031) | \$ - |
| GENERAL OBLIGATION BOND SERIES C OF 2003 | 5.60 | 2003 | 3/1/2017 9/1/2017 | \$ 366,487.50 \$ 360,379.37 | \$ 13,270,000.00 | \$ 13,996,866.87 | 8/1/2003 (9/1/2033) | \$ - |
| GENERAL OBLIGATION BOND SERIES D OF 2003 | 5.13 | 2003 | 3/1/2017 9/1/2017 | \$ 164,875.00 \$ 162,127.08 | \$ 6,135,000.00 | \$ 6,462,002.08 | 8/1/2003 (9/1/2023) | \$ - |
| GENERAL OBLIGATION BOND SERIES A OF 2012 | 8.50 | 2012 | 2/27/2017 | \$ - \$ 322,678.89 | \$ - \$ 6,075,000.00 | \$ - \$ 6,397,678.89 | 8/23/2012 (9/1/2022) | \$ - |
| GENERAL OBLIGATION BOND SERIES C OF 2012 | 7.50 | 2012 | 2/24/2017 | \$ 235,882.78 | \$ 6,655,000.00 | \$ 6,890,882.78 | 12/12/2012 (9/1/2022) | \$ - |
| GENERAL OBLIGATION NOTE SERIES B OF 2012 | 8.50 | 2012 | | | \$ 800,000.00 | \$ 800,000.00 | 10/23/2012 (9/1/2022) | \$ - |
| GENERAL OBLIGATION NOTE SERIES A OF 2013 | 7.25 | 2013 | 3/1/2017 2/24/2017 | \$ 139,955.00 | \$ 3,774,025.00 | \$ 3,913,980.00 | 1/9/2013 (9/1/2023) | \$ - |
| DCED ACT 47 LOAN | 0.00 | 2012 | | | \$ 100,000.00 | \$ 100,000.00 | 9/12/2012 (11/1/2022) | \$ 500,000.00 |
| PIB LOAN | 1.63 | 2015 | | \$ - | \$ 211,660.00 | \$ 211,660.00 | 12/30/2015 (12/31/2025) | \$ 1,822,794.00 |
| GENERAL OBLIGATION BOND SERIES A AND AA OF 2016 | | 2016 | | \$ - | \$ 2,103,595.00 | \$ 2,103,595.00 | 6/1/2016 | \$ 37,175,000.00 |
| GENERAL OBLIGATION NOTE SERIES OF 2016 | 5.00 | 2016 | | \$ - | \$ 2,723,692.00 | \$ 2,723,692.00 | 8/24/2016 (12/31/2025) | \$ 32,840,000.00 |
| GENERAL OBLIGATION NOTE SERIES A OF 2017 | 5.00 | 2017 | | \$ - | \$ - | \$ - | 8/31/2017 (9/30/2029) | \$ 24,620,000.00 |
| TOTAL | | | | \$ 3,090,527.53 | \$ 67,342,972.00 | \$ 70,433,499.53 | | \$ 101,062,794.00 |

GENERAL FUND

- B - 1 STATEMENT OF REVENUES AND TRANSFERS, ESTIMATED AND ACTUAL**
- B - 2 STATEMENT OF EXPENDITURES, TRANSFERS AND ENCUMBRANCES**
- B - 3 STATEMENT OF ENCUMBRANCES PAID**
- B - 4 SUMMARY STATEMENT OF OPERATING SURPLUS / DEFICIT**
- B - 5 CURRENT DEBT**

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
YEAR ENDED DECEMBER 31, 2017
ESTIMATED AND ACTUAL
STATEMENT B -1

| GENERAL FUND | | | | | |
|-------------------------------------|---------------------|-------------------------|-------------------------|--------------------------|-------------------|
| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
| 301 REAL PROPERTY TAXES | | | | | |
| 30100 | Real Property Taxes | \$ 21,418,857.78 | \$ 22,710,179.92 | \$ 1,291,322.14 | 106.03% |
| 30120/ | | | | | |
| 30699 | Prior Year Levy | 12,854,429.13 | 11,329,629.02 | (1,524,800.11) | 88.14% |
| 30700/ | | | | | |
| 30880 | Prior Year Liened | - | - | - | N/A |
| TOTALS: | | \$ 34,273,286.91 | \$ 34,039,808.94 | \$ (233,477.97) | 99.32% |
| 302 LANDFILL AND REFUSE FEES | | | | | |
| 30200 | Refuse | \$ 5,912,500.00 | \$ 5,023,943.33 | \$ (888,556.67) | 84.97% |
| 30210 | Delinquent Refuse | 1,750,000.00 | 1,613,811.06 | \$ (136,188.94) | 92.22% |
| TOTALS: | | \$ 7,662,500.00 | \$ 6,637,754.39 | \$ (1,024,745.61) | 86.63% |
| 304 UTILITY TAX | | | | | |
| 30400 | Utility Tax | \$ 68,000.00 | \$ 74,320.94 | \$ 6,320.94 | 109.30% |
| TOTALS: | | \$ 68,000.00 | \$ 74,320.94 | \$ 6,320.94 | 109.30% |

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
ESTIMATED AND ACTUAL
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 1 (CONTINUED)

| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
|----------------------------------|-------------------------------------|-------------------------|-------------------------|------------------------|----------------------|
| 305 NON RES TAX | | | | | |
| 30500 | Non Resident Tax | \$ 460,000.00 | \$ - | \$ (460,000.00) | 0.00% |
| TOTALS: | | \$ 460,000.00 | \$ - | \$ (460,000.00) | 0.00% |
| 310 LOCAL TAXES:(ACT 511) | | | | | |
| 31110 | Real Estate Transfer Tax | \$ 3,375,000.00 | \$ 3,870,926.59 | \$ 495,926.59 | 114.69% |
| 31115 | Delinquent Real Estate Transfer Tax | 1,000.00 | - | (1,000.00) | 0.00% |
| 31120 | Current Wage Tax | 25,682,924.91 | 26,398,013.89 | 715,088.98 | 102.78% |
| 31125 | Delinquent Wage Tax | 205,000.00 | 185,961.05 | (19,038.95) | 90.71% |
| 31160 | Mercantile Tax | 1,555,000.00 | 1,683,012.03 | 128,012.03 | 108.23% |
| 31190 | Delinquent Mercantile Tax | 95,000.00 | 93,037.51 | (1,962.49) | 97.93% |
| 31205 | Local Service Tax | 4,595,000.00 | 4,494,725.15 | (100,274.85) | 97.82% |
| 31260 | Delinquent Business Priv. Tax | 140,000.00 | 179,024.16 | 39,024.16 | 127.87% |
| 31290 | Business Privilege Tax | 1,280,250.00 | 1,010,128.38 | (270,121.62) | 78.90% |
| 31291 | Parking Tax | - | 140.00 | 140.00 | N/A |
| 31295 | Amusement Tax | 400,000.00 | 349,373.24 | (50,626.76) | 87.34% |
| TOTALS: | | \$ 37,329,174.91 | \$ 38,264,342.00 | \$ 935,167.09 | 102.51% |

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
ESTIMATED AND ACTUAL
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 1 (CONTINUED)

| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
|----------------|---|-----------------------|----------------------|------------------------|----------------------|
| 319 | PENALTIES AND INTEREST DELINQUENT TAX | | | | |
| 31900 | Penalties and Interest Delinquent Real Estate | \$ 47,250.00 | \$ 108,527.62 | \$ 61,277.62 | 229.69% |
| 31910 | Penalties Delinquent Business Privilege Tax | 22,500.00 | 110,365.30 | 87,865.30 | 490.51% |
| 31930 | Advertised Registered Real Estate | 100.00 | - | (100.00) | 0.00% |
| 31940 | Search Fees Tax Refuse Lien | 62,250.00 | 50,685.00 | (11,565.00) | 81.42% |
| TOTALS: | | \$ 132,100.00 | \$ 269,577.92 | \$ 137,477.92 | 204.07% |

| | | | | | |
|------------|-------------------------------|------------|------------|------------|---------|
| 320 | LICENSES AND PERMITS | | | | |
| 32000 | Business Licenses and Permits | \$ | \$ | \$ | N/A |
| 32010 | Electrical Permits | 195,000.00 | 195,892.00 | 892.00 | 100.46% |
| 32030 | Plumber Licenses | 25,000.00 | 21,775.00 | (3,225.00) | 87.10% |
| 32040 | Electrician Licenses | 45,000.00 | 36,000.00 | (9,000.00) | 80.00% |
| 32050 | Mechanical Permits | 140,000.00 | 140,538.50 | 538.50 | 100.38% |
| 32060 | Mechanical Licenses | 40,000.00 | 33,550.00 | (6,450.00) | 83.88% |
| 32070 | Contractor Licenses | 70,000.00 | 112,370.00 | 42,370.00 | 160.53% |
| 32080 | Scale Licenses | 6,000.00 | 7,640.00 | 1,640.00 | 127.33% |
| 32110 | Beverage Licenses | - | - | - | N/A |
| 32120 | Building Permits | 750,000.00 | 795,413.00 | 45,413.00 | 106.06% |
| 32130 | Junkyard Licenses | 8,000.00 | 8,000.00 | - | 100.00% |
| 32140 | Parking Facilities | 1,250.00 | 1,200.00 | (50.00) | 96.00% |
| 32150 | Sign Hangers Licenses | 5,500.00 | 6,250.00 | 750.00 | 113.64% |
| 32160 | Dog and Kennel Licenses | 17,500.00 | 13,739.00 | (3,761.00) | 78.51% |
| 32170 | Lodging Licenses | 27,500.00 | 20,660.00 | (6,840.00) | 75.13% |

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
ESTIMATED AND ACTUAL
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 1 (CONTINUED)

| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
|------------|---|-----------------------|--------------------|------------------------|----------------------|
| 320 | LICENSES AND PERMITS (CONTINUED) | | | | |
| 32180 | Eating and Drinking Licenses | 90,000.00 | 94,525.00 | 4,525.00 | 105.03% |
| 32190 | Gasoline Pumps Licenses | 7,250.00 | 7,100.00 | (150.00) | 97.93% |
| 32200 | Music Machines Permits | 100.00 | - | (100.00) | 0.00% |
| 32240 | Plumbing Permits | 35,000.00 | 57,375.00 | 22,375.00 | 163.93% |
| 32250 | Sign Permits | 40,000.00 | 31,684.00 | (8,316.00) | 79.21% |
| 32290 | Temporary Peddler Permits | 12,500.00 | 13,600.00 | 1,100.00 | 108.80% |
| 32295 | Transient Merchant Licenses | - | - | - | N/A |
| 32300 | Pools and Billiards Licenses | 750.00 | 200.00 | (550.00) | 26.67% |
| 32310 | Bowling Licenses | - | - | - | N/A |
| 32320 | Daily Entertainment Licenses | 20,000.00 | 20,800.00 | 800.00 | 104.00% |
| 32330 | Electronic Machine Permits | - | - | - | N/A |
| 32332 | Video Amusements | 250.00 | - | (250.00) | 0.00% |
| 32335 | Amusement Rides | 4,500.00 | 16,250.00 | 11,750.00 | 361.11% |
| 32336 | Dumpster Permits | 3,000.00 | 6,590.00 | 3,590.00 | 219.67% |
| 32337 | Arcade Licenses | 3,500.00 | 2,900.00 | (600.00) | 82.86% |
| 32338 | Job Trailer Permits | - | - | - | N/A |
| 32340 | Non - Class License and Permits | - | - | - | N/A |
| 32345 | Second-Hand Dealer Revenue | 5,000.00 | 4,600.00 | (400.00) | 92.00% |
| 32360 | Sign Permits Construction | 7,500.00 | 2,185.00 | (5,315.00) | 29.13% |
| 32370 | Reinspection Fees | - | - | - | N/A |
| 32380 | Rental Inspections | 100.00 | - | (100.00) | 0.00% |
| 32390 | Child Day Care | 5,000.00 | 5,600.00 | 600.00 | 112.00% |
| 32400 | Personal Boarding Care | 4,000.00 | 2,355.00 | (1,645.00) | 58.88% |
| 32410 | Journeyman License | - | - | - | N/A |
| 32420 | Sanitary Hauler License | - | - | - | N/A |

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
ESTIMATED AND ACTUAL
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 1 (CONTINUED)

| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
|----------------|---|------------------------|------------------------|------------------------|----------------------|
| 320 | LICENSES AND PERMITS (CONTINUED) | | | | |
| 32430 | Housing Rental Licenses | 465,000.00 | 113,825.00 | (351,175.00) | 24.48% |
| 32450 | Building Code State Fees | 10,000.00 | 58.65 | (9,941.35) | 0.59% |
| 32460 | Third Party Plan Reviews | 275,000.00 | 413,311.48 | 138,311.48 | 150.30% |
| 32460 | Foreclosure Registry | 37,500.00 | 48,000.00 | 10,500.00 | 128.00% |
| TOTALS: | | \$ 2,356,700.00 | \$ 2,233,986.63 | \$ (122,713.37) | 94.79% |

| | | | | | |
|----------------|---------------------------------------|----------------------|----------------------|-----------------------|---------------|
| 331 | FINES, FORFEITS AND VIOLATIONS | | | | |
| 33000 | Fines and Forfeits/Miscellaneous | \$ 100.00 | \$ - | (100.00) | 0.00% |
| 33100 | Police Fines | 175,000.00 | 232,673.84 | 57,673.84 | 132.96% |
| 33118 | Parking Tickets | - | - | - | N/A |
| 33119 | Parking Tickets-Police | 37,500.00 | 12,300.00 | (25,200.00) | 32.80% |
| 33120 | Civilian Parking Tickets | 197,500.00 | 101,785.00 | (95,715.00) | 51.54% |
| 33121 | Quality of Life Tickets | 42,500.00 | 44,810.00 | 2,310.00 | 105.44% |
| 33130 | Fines and Penalties State | 25,000.00 | 41,098.69 | 16,098.69 | 164.39% |
| 33145 | Parking Meter Permits | - | - | - | N/A |
| 33155 | Taxi Driver Permits | 750.00 | 835.00 | 85.00 | 111.33% |
| TOTALS: | | \$ 478,350.00 | \$ 433,502.53 | \$ (44,847.47) | 90.62% |

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
ESTIMATED AND ACTUAL
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 1 (CONTINUED)

| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
|---|--|------------------------|------------------------|------------------------|----------------------|
| 341 INTEREST EARNINGS | | | | | |
| 38525 | Interest-Cash | \$ 10,000.00 | \$ 234,165.66 | \$ 224,165.66 | 2341.66% |
| TOTALS: | | \$ 10,000.00 | \$ 234,165.66 | \$ 224,165.66 | 2341.66% |
| 342 RENTS AND CONCESSIONS | | | | | |
| 34200 | General Rents and Concessions | \$ 5,000.00 | \$ 5,500.00 | \$ 500.00 | 110.00% |
| TOTALS: | | \$ 5,000.00 | \$ 5,500.00 | \$ 500.00 | 110.00% |
| 350 INTER - GOVERNMENT - REVENUE | | | | | |
| 35020 | Supplemental State Assisted Pension | \$ 3,250,000.00 | \$ 3,624,720.18 | \$ 374,720.18 | 111.53% |
| 35060 | DCA Act 47 Loan | 28,380.00 | - | (28,380.00) | 0.00% |
| 35070 | Act 47 Grants | - | 238,560.00 | 238,560.00 | N/A |
| 35100 | FEMA-Emergency Payments | - | - | - | N/A |
| 35130 | FEMA-Fire SAFER Grant | 734,000.00 | 672,626.63 | (61,373.37) | 91.64% |
| 35140 | Reimbursement School Resource Officers | 285,866.00 | 428,021.64 | 142,155.64 | N/A |
| 35150 | Prior Year Reimbursement SRO | - | - | - | N/A |
| TOTALS: | | \$ 4,298,246.00 | \$ 4,963,928.45 | \$ 665,682.45 | 115.49% |

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
ESTIMATED AND ACTUAL
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 1 (CONTINUED)

| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
|---------------|---|-----------------------|----------------------|------------------------|----------------------|
| 359 | LOCAL GOVERNMENT PAYMENTS IN LIEU OF TAXES | | | | |
| 35900 | Local Government Payments In Lieu Of Taxes | \$ - | \$ 3,762.00 | \$ 3,762.00 | N/A |
| 35910 | Housing Authority | - | 61,797.13 | 61,797.13 | N/A |
| 35920 | Lutherwood | - | 6,000.00 | 6,000.00 | N/A |
| 35930 | Girl Scouts | - | - | - | N/A |
| 35940 | University of Scranton | 219,864.75 | 200,000.00 | (19,864.75) | 90.97% |
| TOTAL: | | \$ 219,864.75 | \$ 271,559.13 | \$ 51,694.38 | 123.51% |

| | | | | | |
|---------------|----------------------------------|----------------------|----------------------|---------------------|---------------|
| 360 | DEPARTMENT EARNINGS | | | | |
| 36010 | Parking Meters | \$ - | \$ 6,246.00 | \$ 6,246.00 | N/A |
| 36020 | Zoning Board/Planning Commission | 15,250.00 | 33,630.00 | 18,380.00 | 220.52% |
| 36030 | Pave Cuts (PAWC) | 170,718.00 | 134,406.00 | (36,312.00) | 78.73% |
| 36035 | Pave Cuts (UGI Energy) | 251,910.00 | - | (251,910.00) | 0.00% |
| 36040 | Pave Cuts (Other) | 30,770.00 | 83,632.05 | 52,862.05 | 271.80% |
| 36050 | Report Copies Fire and Police | - | - | - | N/A |
| 36060 | Fire and Police Burglar Alarm | 111,044.00 | 23,100.00 | (87,944.00) | 20.80% |
| 36080 | Parking Authority | - | - | - | N/A |
| TOTAL: | | \$ 579,692.00 | \$ 281,014.05 | (298,677.95) | 48.48% |

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
ESTIMATED AND ACTUAL
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 1 (CONTINUED)

| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
|---------------|---|------------------------|-------------------------|-------------------------|----------------------|
| 367 | RECREATIONAL DEPARTMENT | | | | |
| 36740 | User Fees | \$ 52,500.00 | \$ 48,684.25 | \$ (3,815.75) | 92.73% |
| TOTAL: | | \$ 52,500.00 | \$ 48,684.25 | \$ (3,815.75) | 92.73% |
| 380 | CABLE TV AND MISCELLANEOUS REVENUE | | | | |
| 38000 | Other Revenues (Not Classified) | \$ 175,000.00 | \$ 2,356,683.73 | \$ 2,181,683.73 | 1346.68% |
| 38004 | PA LCB License Revenue | 62,000.00 | 61,200.00 | (800.00) | 98.71% |
| 38010 | CATV Revenue | 1,155,000.00 | 1,071,697.70 | (83,302.30) | 92.79% |
| 38020 | Donated Revenue | 1,000.00 | - | (1,000.00) | 0.00% |
| 38030 | Other Financing Source | 500.00 | - | (500.00) | 0.00% |
| 38060 | Market Based Revenue Opportunities | 1,000.00 | - | (1,000.00) | 0.00% |
| 38070 | Repayment Ice Box Development | 1,000.00 | - | (1,000.00) | 0.00% |
| 38870 | Sale of Assets | - | 2,570,139.72 | 2,570,139.72 | N/A |
| 38875 | Proceeds 2017 Bond Issuance | 1,000.00 | 26,159,053.70 | 26,158,053.70 | 2615905.37% |
| TOTAL: | | \$ 1,396,500.00 | \$ 32,218,774.85 | \$ 30,822,274.85 | 2307.11% |

CITY OF SCRANTON
STATEMENT OF REVENUES AND TRANSFERS
ESTIMATED AND ACTUAL
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 1 (CONTINUED)

| CODE # | FUND SOURCE | ESTIMATED REVENUES | ACTUAL REVENUES | ACTUAL OVER (UNDER) | PERCENT COLLECTED |
|------------|--------------------------------------|--------------------------|--------------------------|--------------------------|----------------------|
| 392 | INTERFUND TRANSFER | | | | |
| 39331 | Operating Transfers From Other Funds | \$ 3,750,000.00 | \$ - | \$ (3,750,000.00) | 0.00% |
| 39332 | Transfers In From Liquid Fuels | 2,192,007.72 | 2,930,525.66 | 738,517.94 | 133.69% |
| | TOTAL: | \$ 5,942,007.72 | \$ 2,930,525.66 | \$ (3,011,482.06) | 49.32% |
| 394 | TAX ANTICIPATION NOTE | | | | |
| 39320 | TAN Series A | \$ 12,750,000.00 | \$ 12,750,000.00 | - | 100.00% |
| 39330 | TAN Series B | - | - | - | N/A |
| | TOTAL: | \$ 12,750,000.00 | \$ 12,750,000.00 | \$ - | 100.00% |
| | SUB TOTALS: | \$ 108,013,922.29 | \$ 135,657,445.40 | \$ 27,643,523.11 | 125.59% |
| 300 | CASH FORWARD | | | | |
| | (Previous Year) | \$ - | \$ - | \$ - | 0.00% |
| | GRAND TOTALS: | \$ 108,013,922.29 | \$ 135,657,445.40 | \$ 27,643,523.11 | 125.59% |

CITY OF SCRANTON, PENNSYLVANIA
GENERAL FUND STATEMENT OF EXPENDITURES, TRANSFERS AND ENCUMBRANCES
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 2

| CODE# | DEPARTMENT | 2017 ADOPTED APPROPRIATED | INCREASE (DECREASE) | WORKING APPROPRIATED | EXPENSES | ENCUMBRANCES | APPROPRIATED BALANCE | % REMAINING |
|----------------|--------------------------------|------------------------------|------------------------|--------------------------|--------------------------|--------------------|---------------------------|----------------|
| 10 | Mayor's Office | \$ 145,735.00 | \$ - | \$ 145,735.00 | 139,591.67 | \$ - | \$ 6,143.33 | 4.22% |
| 20 | City Council | 308,562.50 | 14,499.00 | 323,061.50 | 318,282.53 | - | 4,778.97 | 1.48% |
| 30 | Controller's Office | 287,541.34 | - | 287,541.34 | 256,026.76 | - | 31,514.58 | 10.96% |
| 40 | Business Administrator | 8,089,466.57 | 150,000.00 | 8,239,466.57 | 8,327,813.32 | 1,262.41 | (89,609.16) | -1.09% |
| 41 | Human Resources | 1,442,089.01 | (150,000.00) | 1,292,089.01 | 1,192,523.46 | - | 99,565.55 | 7.71% |
| 42 | Information Technology | 746,850.00 | - | 746,850.00 | 604,244.68 | - | 142,605.32 | 19.09% |
| 43 | Treasurer's Office | 134,638.80 | - | 134,638.80 | 120,280.22 | - | 14,358.58 | 10.66% |
| 51 | Inspections and Licenses | 783,795.68 | 47,597.82 | 831,393.50 | 765,469.57 | 68.10 | 65,855.83 | 7.92% |
| 82 | LIPS- Buildings | 1,201,339.47 | 152,402.18 | 1,353,741.65 | 1,267,110.40 | - | 86,631.25 | 6.40% |
| 60 | Law Office | 421,065.43 | - | 421,065.43 | 413,760.59 | - | 7,304.84 | 1.73% |
| 71 | Police | 26,864,151.24 | - | 26,864,151.24 | 28,037,933.21 | 1,243.00 | (1,175,024.97) | -4.37% |
| 78 | Fire | 27,910,050.67 | - | 27,910,050.67 | 27,563,675.99 | 543.47 | 345,831.21 | 1.24% |
| 80 | Public Works Administrator | 3,313,750.99 | (10,238.53) | 3,303,512.46 | 3,279,170.79 | - | 24,341.67 | 0.74% |
| 81 | Public Works Engineering | 195,636.04 | 14,875.00 | 210,511.04 | 199,927.18 | - | 10,583.86 | 5.03% |
| 83 | Public Works Highways | 3,122,464.09 | 430,134.53 | 3,552,598.62 | 3,858,545.38 | - | (305,946.76) | -8.61% |
| 84 | Public Works Refuse | 3,970,517.86 | (104,952.00) | 3,865,565.86 | 3,797,794.22 | - | 67,771.64 | 1.75% |
| 85 | Public Works Garages | 1,331,367.24 | (32,924.00) | 1,298,443.24 | 1,248,635.88 | 1,271.48 | 48,535.88 | 3.74% |
| 90 | Single Tax Office | 690,324.01 | - | 690,324.01 | 688,919.93 | - | 1,404.08 | 0.20% |
| 100 | Parks and Recreations | 734,162.55 | - | 734,162.55 | 684,200.95 | - | 49,961.60 | 6.81% |
| 1000 | Boards and Commissions | 214,500.00 | - | 214,500.00 | 159,497.63 | - | 55,002.37 | 25.64% |
| 1300 | Contingency | 630,000.00 | (511,394.00) | 118,606.00 | - | - | 118,606.00 | 100.00% |
| 1500 | Interest & Debt Service | 24,424,813.80 | - | 24,424,813.80 | 94,520,595.75 | - | (70,095,781.95) | -286.99% |
| 1600 | Unpaid Bills/Court Awards | 1,050,000.00 | - | 1,050,000.00 | 344,530.43 | - | 705,469.57 | 67.19% |
| 1700 | Grants and Contributions | 1,100.00 | - | 1,100.00 | 1,000.00 | - | 100.00 | 9.09% |
| 1900 | Special City Items Non - Add * | - | - | - | - | - | - | - |
| TOTALS: | | \$ 108,013,922.29 | \$ (0.00) | \$ 108,013,922.29 | \$ 177,789,530.54 | \$ 4,388.46 | \$ (69,779,996.71) | -64.60% |

* Non - Add

CITY OF SCRANTON, PENNSYLVANIA
GENERAL FUND STATEMENT OF EXPENSES BY DEPARTMENT
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 3

| ACCOUNT # | EXPENSE LINE ITEM | MAYOR (10) | COUNCIL (20) | CONTROLLER (30) | BUSINESS ADMINISTRATION (40) | BUREAU OF HUMAN RESOURCES (41) |
|----------------|---------------------------------|----------------------|----------------------|----------------------|------------------------------------|--------------------------------------|
| 4010 | Standard Salaries | \$ 116,764.97 | \$ 220,204.25 | \$ 238,732.55 | \$ 323,988.42 | \$ 177,843.19 |
| 4040 | Other Salary | - | 857.10 | 428.55 | 1,285.65 | 857.10 |
| 4070 | Longevity | - | 3,805.69 | 3,417.71 | 3,329.98 | 3,805.71 |
| 4080 | Overtime | - | 414.74 | - | - | - |
| 4101 | Uniform Allowance | - | - | - | - | - |
| 4116 | Health Insurance-Clerical Union | - | - | - | 1,598,151.54 | - |
| 4117 | Health Insurance-Non Union | - | - | - | 1,042,923.07 | - |
| 4120 | Life/Disability Insurance | - | - | - | 56,249.27 | - |
| 4160 | City Pension | - | - | - | 1,326,159.55 | - |
| 4160 | Pension Mgt. Admin. Fee | - | - | - | - | - |
| 4180 | Social Security | - | - | - | 203,152.35 | - |
| 4190 | Unemployment Insurance | - | - | - | 30,765.74 | - |
| 4201 | Professional Services | - | 38,505.68 | 13,000.00 | 365,435.71 | 134,051.02 |
| 4210 | Service and Maintenance Fees | - | 12,640.00 | - | 1,449.39 | - |
| 4220 | Contract Service | - | - | - | - | - |
| 4230 | Printing and Binding | - | 7,671.65 | - | 552.90 | - |
| 4240 | Postage and Freight | - | - | 76.00 | 31,930.29 | - |
| 4250 | Advertising | - | 33,444.47 | - | 16,657.89 | - |
| 4260 | Rental Vehicles and Equipment | - | - | - | - | - |
| 4270 | Dues and Subscriptions | 22,826.70 | - | 182.00 | 890.00 | - |
| 4290 | Stationery and Office Supplies | - | 738.95 | 189.95 | 12,014.00 | 118.75 |
| 4390 | Materials and Supplies | - | - | - | 361.29 | 492.60 |
| 4420 | Travel and Lodging | - | - | - | 1,435.82 | - |
| 4440 | Telephone | - | - | - | - | - |
| 4470 | Training and Certification | - | - | - | 968.89 | 1,804.60 |
| 4560 | Equipment Maintenance and Lease | - | - | - | - | - |
| 4630 | Liability/Casualty Insurance | - | - | - | - | 873,550.49 |
| 6002 | SPA Citation Issuers | - | - | - | - | - |
| 6005 | GASB 34 Accounting Standards | - | - | - | - | - |
| 6009 | Oper. Transfer-Work Comp. Trust | - | - | - | 3,099,103.00 | - |
| 6012 | Oper. Transfer to Other funds | - | - | - | - | - |
| 6024 | Bank Fees & Charges | - | - | - | 211,008.57 | - |
| TOTALS: | | \$ 139,591.67 | \$ 318,282.53 | \$ 256,026.76 | \$ 8,327,813.32 | \$ 1,192,523.46 |

CITY OF SCRANTON, PENNSYLVANIA
GENERAL FUND STATEMENT OF EXPENSES BY DEPARTMENT
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 3 (CONTINUED)

| ACCOUNT # | EXPENSE LINE ITEM | BUREAU OF INFORMATION TECH (42) | TREASURY (43) | INSPECTION AND LIPS (51) | LAW (60) | POLICE (71) |
|----------------|----------------------------------|---------------------------------------|----------------------|--------------------------------|----------------------|-------------------------|
| 4010 | Standard Salaries | \$ 118,238.23 | \$ 108,705.75 | \$ 602,053.12 | \$ 185,913.18 | \$ 10,504,756.43 |
| 4040 | Other Salary (Misc.) | - | 857.10 | 6,428.25 | - | 268,810.37 |
| 4070 | Longevity | - | 3,138.90 | 18,376.45 | - | 900,049.90 |
| 4080 | Overtime | - | - | 541.08 | - | 701,885.33 |
| 4090 | Court Appearance Salary | - | - | - | - | 159,824.23 |
| 4101 | Uniform Allowance | - | - | 10,724.87 | - | 109,920.00 |
| 4112 | Health Insurance-Police Union | - | - | - | - | 6,179,926.49 |
| 4120 | Lifer/Disability Insurance | - | - | - | - | 166,513.53 |
| 4140 | City 10% Early Retirement | - | - | - | - | 129,613.80 |
| 4150 | City Pension | - | - | - | - | 7,996,779.00 |
| 4170 | Police Education Allowance | - | - | - | - | 78,549.04 |
| 4180 | Social Security | - | - | - | - | 382,356.27 |
| 4201 | Professional Services | 62,708.21 | - | 55,656.00 | 226,348.89 | 16,306.83 |
| 4210 | Service and Maintenance Fees | 46,955.02 | - | - | - | 64,142.30 |
| 4220 | Contract Service | - | - | - | - | - |
| 4250 | Advertising | - | - | - | - | - |
| 4270 | Dues and Subscriptions | - | - | - | 581.00 | 2,819.60 |
| 4280 | Misc. Services-Non Classified | - | - | - | - | 1,682.05 |
| 4290 | Stationery and Office Supplies | 325.00 | - | 733.30 | 86.08 | 2,480.70 |
| 4310 | Equipment/Vehicle Repair/Maint. | - | - | - | - | - |
| 4380 | Guns and Ammunition | - | - | - | - | 20,860.77 |
| 4390 | Materials and Supplies | 64,885.18 | 6,903.47 | 278.76 | 319.94 | 17,420.17 |
| 4420 | Travel and Lodging | - | - | - | 133.75 | 3,491.86 |
| 4440 | Telephone | 143,641.67 | - | - | 377.75 | - |
| 4470 | Training and Certification | 1,831.00 | - | 50.00 | - | 46,445.10 |
| 4550 | Capital Expenditures | 115,770.37 | - | 42,104.74 | - | 189,967.14 |
| 4560 | Equipment Maintenance and Lease | 49,890.00 | - | - | - | - |
| 4570 | Maintenance Communication Equip. | - | - | - | - | 6,382.14 |
| 4590 | Building Demolition | - | - | 28,523.00 | - | - |
| 6000 | Tax and Miscellaneous Refunds | - | 675.00 | - | - | - |
| 6003 | SPCA Animal Control | - | - | - | - | 86,950.16 |
| 6017 | Court Awards | - | - | - | - | - |
| TOTALS: | | \$ 604,244.68 | \$ 120,280.22 | \$ 765,469.57 | \$ 413,760.59 | \$ 28,037,933.21 |

CITY OF SCRANTON, PENNSYLVANIA
GENERAL FUND STATEMENT OF EXPENSES BY DEPARTMENT
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 3 (CONTINUED)

| ACCOUNT # | EXPENSE LINE ITEM | FIRE (78) | PUBLIC WORKS ADMINISTRATION (80) | ENGINEERING (81) | BUILDINGS (82) |
|----------------|--------------------------------------|-------------------------|--|----------------------|------------------------|
| 4010 | Standard Salaries | \$ 9,805,357.14 | \$ 161,403.84 | \$ 106,564.99 | \$ 106,561.73 |
| 4040 | Other Salary (Misc.) | 576,237.25 | 857.10 | 428.55 | 1,285.65 |
| 4070 | Longevity | 795,010.54 | 7,711.66 | 3,892.03 | 6,726.45 |
| 4080 | Overtime | 207,596.86 | - | 1,546.48 | 686.67 |
| 4090 | Court Appearance Salary | - | - | - | - |
| 4101 | Uniform Allowance | 73,860.75 | - | 2,710.34 | 1,260.00 |
| 4113 | Health Insurance-Fire Union | 4,917,349.22 | - | - | - |
| 4118 | Health Insurance-DPW Union | - | 2,238,407.56 | - | - |
| 4120 | Life/Disability Insurance | 158,823.99 | - | - | - |
| 4130 | I.A.M. Pension | - | 414,845.20 | - | - |
| 4140 | City 10% Early Retirement | 120,859.87 | - | - | - |
| 4150 | City Pension | 9,501,455.00 | - | - | - |
| 4180 | Social Security | - | 386,917.05 | - | - |
| 4201 | Professional Services | 22,644.66 | 196.80 | 84,375.00 | 25,780.00 |
| 4210 | Service and Maintenance Fees | 9,703.32 | 1,417.37 | 179.98 | - |
| 4270 | Dues and Subscriptions | 500.00 | - | - | - |
| 4280 | Rental Vehicles and Equipment | - | - | - | - |
| 4290 | Stationery and Office Supplies | - | - | 38.00 | - |
| 4320 | Building Repair-Supply Maint. | 3,312.22 | - | - | 172,416.08 |
| 4340 | Construction - Paving Material | - | - | - | - |
| 4350 | Paint/Sign Material | - | - | - | - |
| 4390 | Miscellaneous Materials and Supplies | 6,999.37 | - | 91.81 | - |
| 4410 | Salt | - | - | - | - |
| 4420 | Travel/Lodging | 2,082.96 | - | - | - |
| 4430 | Air Packs/Rehab Supplies | 3,724.40 | - | - | - |
| 4445 | Sewer Charges | - | - | - | 2,300.00 |
| 4447 | PG Energy-Gas | - | - | - | 105,215.18 |
| 4448 | PAWC-Water | - | - | - | 521,219.66 |
| 4450 | Electrical | - | - | - | 323,668.98 |
| 4460 | Street Lighting | - | - | - | - |
| 4465 | Building Supplies | - | - | - | - |
| 4466 | Street Lighting Service/Maintenance | - | - | - | - |
| 4470 | Training and Certification | 51,930.95 | - | 100.00 | - |
| 4550 | Capital Expenditures | 1,387,095.30 | - | - | - |
| 4570 | Maintenance Communication Equip. | 3,326.50 | 17,932.50 | - | - |
| 4576 | Maintenance Super Fund Sight | - | 10,410.39 | - | - |
| 4580 | General Equipment | 115,805.69 | - | - | - |
| 6007 | Flood Protection System Maint. | - | 39,071.32 | - | - |
| TOTALS: | | \$ 27,563,675.99 | \$ 3,279,170.79 | \$ 199,927.18 | \$ 1,267,110.40 |

CITY OF SCRANTON, PENNSYLVANIA
GENERAL FUND STATEMENT OF EXPENSES BY DEPARTMENT
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 3 (CONTINUED)

| ACCOUNT # | EXPENSE LINE ITEM | HIGHWAYS (83) | REFUSE (84) | GARAGES (85) | SINGLE TAX OFFICE (90) | PARKS & RECREATION (100) |
|----------------|--|------------------------|------------------------|------------------------|------------------------------|--------------------------------|
| 4010 | Standard Salaries | \$ 1,076,834.40 | \$ 2,055,249.00 | \$ 320,342.23 | \$ 351,494.66 | \$ 368,443.66 |
| 4040 | Other Salary (Misc.) | (285.70) | 1,250.00 | 1,285.65 | 12,392.20 | 174,404.78 |
| 4070 | Longevity | 79,518.60 | 40,125.46 | 24,561.44 | - | 20,169.02 |
| 4080 | Overtime | 169,427.67 | 158,780.90 | 31,838.51 | 4,422.33 | 30,393.11 |
| 4101 | Uniform Allowance | 10,920.00 | 18,375.00 | 3,360.00 | - | 2,940.00 |
| 4119 | Health Insurance-Single Tax Office | - | - | - | 320,610.74 | - |
| 4220 | Contracted Services | - | - | 723.00 | - | - |
| 4260 | Rental Vehicles and Equipment | 312,813.05 | - | - | - | - |
| 4280 | Misc. Services-Non Classified | - | - | - | - | 6,009.61 |
| 4290 | Stationery and Office Supplies | - | - | - | - | - |
| 4301 | Gas, Oil and Lubricants | - | - | 339,471.63 | - | - |
| 4310 | Equipment and Vehicle Repair | - | - | 360,989.87 | - | - |
| 4320 | Building Repair-Supply Maint. | - | - | - | - | 15,822.75 |
| 4330 | Medical, Chemical, Laboratory Supplies | - | - | - | - | 7,823.73 |
| 4340 | Construction -Paving Material | 78,083.94 | - | - | - | - |
| 4350 | Paint/Sign Material | 13,130.14 | - | - | - | - |
| 4360 | Small Tools and Shop Supplies | - | - | 3,133.31 | - | - |
| 4370 | Parks/ Recreation Supplies | - | - | - | - | - |
| 4390 | Miscellaneous Materials and Supplies | 36,766.63 | 739.20 | 50,965.44 | - | - |
| 4401 | Tires | - | - | 107,113.80 | - | - |
| 4410 | Salt | 273,268.45 | - | - | - | - |
| 4460 | Street Lighting | 442,811.73 | - | - | - | - |
| 4466 | Street Lighting Service/Maintenance | 98,881.79 | - | - | - | - |
| 4490 | Landfill | - | 1,322,294.66 | - | - | - |
| 4530 | Performing Arts | - | - | - | - | 16,275.00 |
| 4540 | Spring and Summer Program | - | - | - | - | 2,790.00 |
| 4550 | Capital Expenditures | 1,266,374.68 | 200,980.00 | - | - | 39,129.29 |
| 4901 | Maintenance(Preventative) | - | - | 4,851.00 | - | - |
| TOTALS: | | \$ 3,858,545.38 | \$ 3,797,794.22 | \$ 1,248,635.88 | \$ 688,919.93 | \$ 684,200.95 |

**CITY OF SCRANTON, PENNSYLVANIA
GENERAL FUND STATEMENT OF EXPENSES
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 3 (CONTINUED)**

BOARDS AND COMMISSIONS

| | | | | |
|-------|--------------------------|----|-----------|----------------------|
| 10030 | Zoning Board | \$ | 18,280.87 | |
| 10060 | Everhart Museum | | 28,999.98 | |
| 10075 | First Night Scranton | | 10,000.00 | |
| 10080 | Scranton Tomorrow | | 30,000.00 | |
| 10110 | Shade Tree Commission | | 53,878.26 | |
| 10120 | St. Cats & Dogs | | 9,975.00 | |
| 10140 | Civil Service Commission | | 8,363.52 | |
| | | | | <u>\$ 159,497.63</u> |

CONTINGENCY

| | | | | |
|-------|------------------|----|---|-------------|
| 13100 | OECD Contingency | \$ | - | |
| | | | | <u>\$ -</u> |

SPECIAL ITEMS

| | | | | |
|-------|--|----|---------------|-------------------------|
| 15230 | TAN Series A | \$ | 12,750,000.00 | |
| 15240 | TAN Interest | | 214,895.84 | |
| 15307 | Oper. Transfer-Debt Service 2003B Bond | | 26,709,813.24 | |
| 15308 | Oper. Transfer-Debt Service 2003C Bond | | 13,999,062.96 | |
| 15309 | Oper. Transfer-Debt Service 2003D Bond | | 6,464,198.16 | |
| 15310 | Oper. Transfer-Debt Service Street Lgt. | | 450,000.00 | |
| 15313 | Oper. Transfer-Debt Service 2006B Bond | | 8,993,862.00 | |
| 15316 | Oper. Transfer-Other Financing | | 175,000.00 | |
| 15320 | Debt-Guaranteed Energy System | | 144,997.96 | |
| 15323 | Oper. Transfer-2011 Unfunded Debt | | 7,159,886.44 | |
| 15324 | Oper. Transfer-FDM Aid Loan | | 100,000.00 | |
| 15325 | Oper. Transfer-Debt Service 2012 SeriesC | | 6,893,078.86 | |
| 15326 | Oper. Transfer-Debt Service 2013 SeriesA | | 3,917,176.07 | |
| 15327 | Oper. Transfer-Debt Service 2013 22 Mill | | 1,070,874.89 | |
| 15328 | Oper. Transfer-2016 Redev. Auth. AA | | 918,175.00 | |
| 15329 | Oper. Transfer-Debt Service Refuse Packe | | 127,546.51 | |
| 15330 | KME Engine | | 49,849.00 | |
| 15334 | Oper. Transfer Debt JD Loader | | 25,851.02 | |
| 15335 | Oper. Transfer Debt LEMS | | 439,115.20 | |
| 15336 | Oper. Transfer Debt T/O Gear | | 80,000.00 | |
| 15338 | Oper. Transfer 2016 Settlement A | | 1,490,500.00 | |
| 15339 | Oper. Transfer Debt Service 2016 SPA | | 1,652,500.00 | |
| 15340 | Lease Ford Trucks 2016 | | 53,925.94 | |
| 15341 | PIB Loan 2016 | | 244,811.66 | |
| 15342 | Lease St. Lighting 2016 | | 395,475.00 | |
| | | | | <u>\$ 94,520,595.75</u> |

UNPAID BILLS

| | | | | |
|-------|-------------------------|----|------------|----------------------|
| 16090 | Unencumbered Obligation | \$ | 155,415.56 | |
| 16270 | Court Awards | | 189,114.87 | |
| | | | | <u>\$ 344,530.43</u> |

GRANTS AND CONTRIBUTIONS

| | | | | |
|-------|-----------------------------|----|----------|--------------------|
| 17020 | Veterans' Organizations | \$ | - | |
| 16270 | Tripp Park Community Center | | 1,000.00 | |
| | | | | <u>\$ 1,000.00</u> |

CITY OF SCRANTON, PENNSYLVANIA
SUMMARY STATEMENT OF OPERATING SURPLUS / DEFICIT
YEAR ENDED DECEMBER 31, 2017
STATEMENT B - 4

2017 CUMULATIVE BUDGET SURPLUS / DEFICIT

| | |
|---|------|
| Cash Carried From 2015 and Prior Years | \$ - |
| <u>LESS:</u> Unpaid Bills (2017 Budget at 12/31/2017) | - |
| 2016 Cumulative Budget Surplus / Deficit | - |

PERFORMANCE SURPLUS / DEFICIT MODIFIED ACCRUAL BASIS

| | |
|--|-----------------------|
| Revenues Received 2017 (Net Authorities) | \$ 135,657,445.40 |
| <u>LESS:</u> Cash Carryover From Prior Years | - |
| Expenses (Less Authorities) | <u>177,789,530.54</u> |

| | |
|--|----------------------------------|
| 2017 Modified Accrual Surplus / Deficit | <u>\$ (42,132,085.14)</u> |
|--|----------------------------------|

CITY OF SCRANTON, PENNSYLVANIA
CURRENT DEBT
YEAR ENDED DECEMBER 31, 2017
STATEMENT B-5

| Source | Amount |
|--------------------------------------|------------------------|
| Uniform Allowance | \$ 12,696.19 |
| Health Insurance | 21,407.75 |
| Early Retirement | 301.74 |
| Pension Expense | 36,175.92 |
| Unemployment Insurance | - |
| Social Security | 34,045.39 |
| Professional Fees | 257,205.79 |
| Service & Maintenance | 4,775.28 |
| Contract Services | - |
| Printing & Binding | - |
| Postage & Freight | 122.49 |
| Advertising | 224.75 |
| Dues & Subscriptions | - |
| Miscellaneous Service Not Classified | 1,420.50 |
| Stationery/Office Supplies | 2,173.23 |
| Gas, Oil and Lubricants | 32,243.82 |
| Equipment/Vehicle Repair/Maint. | 21,247.06 |
| General Equipment | 29,476.66 |
| Building Repair/Maintenance | 18,215.63 |
| Paving | - |
| Small Tool/Shop Supplies | - |
| Supplies Park & Rec. | - |
| Materials/Supplies | 17,354.76 |
| Equipment Supplies & Tires | 3,110.57 |
| Road Supplies-Salt | 19,300.22 |
| Travel & Lodging | - |
| PG Energy | 18,330.65 |
| PA American Water | 27,769.74 |
| Electric | 30,567.91 |
| Telephone | 2,773.29 |
| Street Lighting | 134,081.36 |
| Training & Certification | 2,713.40 |
| Landfill Refuse Fee | 43,809.85 |
| Capital Expenditures | 269,579.46 |
| Liability/Casualty Insurance | 54,174.00 |
| Life/Disability Insurance | 31,779.02 |
| Workman's Comp | - |
| SPCA-Animal Control | - |
| Boards/Commissions | 1,294.35 |
| Tax/Miscellaneous Refuds | 675.00 |
| Prior Year Obligations | - |
| Total | \$ 1,129,045.78 |

SPECIAL CITY BUDGET REVENUE FUND

C - 1 STATEMENT OF RECEIPTS / REVISIONS AND DISBURSEMENTS

CITY OF SCRANTON
STATEMENT OF RECEIPTS/REVISIONS AND DISBURSEMENTS
YEAR ENDED DECEMBER 31, 2017
SPECIAL CITY BUDGET
STATEMENT C - I

| ACCOUNT NUMBER | LINE ITEM | ORIGINAL APPROPRIATED | REVISIONS TRANSFERS | TOTAL APPROPRIATED | EXPENDED | ENCUMBERED | REMAINING BALANCE |
|-------------------|-----------------------------------|--------------------------|------------------------|-----------------------|------------|------------|----------------------|
| 9230 | Temporary Paving Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9237 | 1960 Reimb. DPW | - | - | - | - | - | - |
| 9246 | Department Public Safety | 2,625.24 | 7,293.33 | 9,918.57 | - | - | 9,918.57 |
| 9272 | Costs From Liens | 20,823.35 | - | 20,823.35 | 97.00 | - | 20,726.35 |
| 9298 | Demolition | 175,483.72 | 232,413.28 | 407,897.00 | 80,200.00 | - | 327,697.00 |
| 9324 | Special Police Drug Investigation | 20,892.87 | - | 20,892.87 | - | - | 20,892.87 |
| 9342 | Extra Police Protection | - | - | - | - | - | - |
| 9349 | Sale Zoning Ordinance Map | 30,636.96 | 1,995.00 | 32,631.96 | 1,240.49 | - | 31,391.47 |
| 9353 | Muni Civil Service | 19,993.27 | 6,950.00 | 26,943.27 | 100.55 | - | 26,842.72 |
| 9382 | Reimbursement Hazard. Waste | 582.45 | - | 582.45 | - | - | 582.45 |
| 9383 | St. Reimburse Police Overtime | - | - | - | - | - | - |
| 9391 | Cobra Act of 1985 | - | - | - | - | - | - |
| 9398 | Health Insurance Opt. Coverage | - | 428,254.11 | 428,254.11 | 404,882.75 | - | 23,371.36 |
| 9405 | Insurance Reimbursement | - | - | - | - | - | - |
| 9406 | Resident Permit Park Program | - | - | - | - | - | - |
| 9417 | Fire Loss Security Account | 464,072.65 | 143,838.54 | 607,911.19 | 192,223.12 | - | 415,688.07 |
| 9427 | BOCA Books Account | - | - | - | - | - | - |
| 9434 | Rev. Demo. Lien Account | - | - | - | - | - | - |
| 9460 | Plans Rev. And App. Account | 58,810.68 | 64,099.20 | 122,909.88 | 48,958.01 | - | 73,951.87 |
| 9462 | Subdivision Land / Dev. Ord. | - | - | - | - | - | - |
| 9468 | Traffic Signal / Sign Damage | - | - | - | - | - | - |
| 9470 | Nay Aug Pavilion Improvement | - | - | - | - | - | - |
| 9478 | Neighborhood Police Patrol | (24,396.44) | 20,141.90 | (4,254.54) | 131,106.98 | - | (135,361.52) |
| 9479 | Local Law Enforce Block | (6,938.59) | - | (6,938.59) | - | - | (6,938.59) |
| 9484 | D.A.R.E. Program | - | - | - | - | - | - |
| 9487 | East Market Street Bridge | (0.00) | - | (0.00) | - | - | (0.00) |
| 9489 | Lackawanna Avenue Bridge | 0.02 | - | 0.02 | - | - | 0.02 |

CITY OF SCRANTON
STATEMENT OF RECEIPTS/REVISIONS AND DISBURSEMENTS
YEAR ENDED DECEMBER 31, 2017
SPECIAL CITY BUDGET
STATEMENT C - 1 (CONTINUED)

| ACCOUNT NUMBER | LINE ITEM | ORIGINAL APPROPRIATED | REVISIONS TRANSFERS | TOTAL APPROPRIATED | EXPENDED | ENCUMBERED | REMAINING BALANCE |
|-------------------|--------------------------------------|--------------------------|------------------------|-----------------------|--------------|------------|----------------------|
| 9490 | West Lackawanna Ave. Bridge | \$ 237.06 | - | \$ 237.06 | \$ - | - | \$ 237.06 |
| 9491 | Rockwell Avenue Bridge | - | 4,526,458.09 | 4,526,458.09 | 4,526,458.09 | - | - |
| 9492 | Bus. District Traffic Signal Improv. | - | - | - | - | - | - |
| 9496 | Police Extra Duty | 57,203.39 | 579,251.51 | 636,454.90 | 572,757.21 | - | 63,697.69 |
| 9499 | Law Enforcement Grant | 44.32 | 20,920.00 | 20,964.32 | 20,880.00 | - | 84.32 |
| 9519 | Albright Flood Project | 170,255.12 | 63.55 | 170,318.67 | - | - | 170,318.67 |
| 9521 | Meadow Ave. Mitigat. Prog. Escrow | 155,220.15 | - | 155,220.15 | - | - | 155,220.15 |
| 9530 | Gang Resistance & Training Prog. | 5,591.07 | 1,370.00 | 6,961.07 | 2,174.81 | - | 4,786.26 |
| 9536 | Contribs-City Improvements | 80,000.00 | - | 80,000.00 | - | - | 80,000.00 |
| 9537 | Parks & Rec. Special Events | 11,981.26 | 139,433.05 | 151,414.31 | 8,071.44 | - | 143,342.87 |
| 9538 | Plot & Green Ridge Flood Control | 1,357,922.41 | 2,246.91 | 1,360,169.32 | 41,360.00 | - | 1,318,809.32 |
| 9539 | Scranton Police K-9 Unit | 8,924.05 | 8,205.00 | 17,129.05 | 7,419.59 | - | 9,709.46 |
| 9540 | DEP Grants | 144,451.96 | 120,995.50 | 265,447.46 | 81,488.66 | - | 183,958.80 |
| 9541 | DCED Grants | 2,293.33 | - | 2,293.33 | - | - | 2,293.33 |
| 9542 | Scr. Pol. Annual Nat. Night Out | (256.99) | 2,973.00 | 2,716.01 | - | - | 2,716.01 |
| 9544 | Fire Department Donations | 4,305.61 | 6,649.00 | 10,954.61 | - | - | 10,954.61 |
| 9545 | Fire Department Grants | (76,232.48) | 987,490.32 | 911,257.84 | 882,403.24 | - | 28,854.60 |
| 9550 | Public Safety/Police Grants | 72,505.93 | 142,287.54 | 214,793.47 | 130,322.28 | - | 84,471.19 |
| 9560 | Contributions for Free Swim | (24.95) | 24.95 | - | - | - | - |
| 9570 | Detention Pond Maintenance | 15,000.00 | - | 15,000.00 | - | - | 15,000.00 |
| 9582 | Secure Our Schools | 112.69 | - | 112.69 | - | - | 112.69 |
| 9583 | SID Asset Forfeiture Account | 73,722.58 | 6,881.99 | 80,604.57 | 18,411.75 | - | 62,192.82 |
| 9584 | Motor Carrier Enforcement | 68.56 | - | 68.56 | - | - | 68.56 |
| 9585 | Police Education & Training | 4,882.03 | 39,638.20 | 44,520.23 | 29,628.49 | - | 14,891.74 |
| 9586 | SPD Crime Scene Unit | 2,719.98 | 1,586.00 | 4,305.98 | 311.50 | - | 3,994.48 |
| 9588 | Arson Task Force | 134.16 | - | 134.16 | - | - | 134.16 |
| 9590 | A.R.T.S. Engage Grant | 45.24 | - | 45.24 | - | - | 45.24 |

CITY OF SCRANTON
STATEMENT OF RECEIPTS/REVISIONS AND DISBURSEMENTS
YEAR ENDED DECEMBER 31, 2017
SPECIAL CITY BUDGET
STATEMENT C - 1 (CONTINUED)

| ACCOUNT NUMBER | LINE ITEM | ORIGINAL APPROPRIATED | REVISIONS TRANSFERS | TOTAL APPROPRIATED | EXPENDED | ENCUMBERED | REMAINING BALANCE |
|-------------------|----------------------------------|--------------------------|------------------------|-----------------------|------------|------------|----------------------|
| 9594 | 09 Recovery Act Byrne | \$ - | - | \$ - | \$ - | - | \$ - |
| 9596 | Comcast EG Grant | 278,000.00 | - | 278,000.00 | 56,667.00 | - | 221,333.00 |
| 9597 | Police & Fire Report Fees | 72,882.99 | 54,191.19 | 127,074.18 | 87,988.00 | - | 39,086.18 |
| 9598 | Public Safety Manpower Donations | 1,077.00 | - | 1,077.00 | - | - | 1,077.00 |
| 9599 | Law Enforcement Torch Run | 575.66 | - | 575.66 | - | - | 575.66 |
| 9601 | Be Part of the Solution | 149.85 | - | 149.85 | - | - | 149.85 |
| 9602 | Scranton Police Holiday Drive | 5,219.53 | 850.00 | 6,069.53 | 2,316.89 | - | 3,752.64 |
| 9606 | Paving Proj PA Game Act | 1,053.90 | - | 1,053.90 | - | - | 1,053.90 |
| 9607 | PLGIT Cap Improve Funds | 103,066.47 | - | 103,066.47 | - | - | 103,066.47 |
| 9608 | Act 47 Grant | 68,585.00 | 101,560.00 | 170,145.00 | 113,403.71 | - | 56,741.29 |
| 9608 | Comm. Surv. Network System | - | 44,000.00 | 44,000.00 | 44,000.00 | - | - |
| 9610 | Gerrity Park | 74.00 | - | 74.00 | - | - | 74.00 |
| 9611 | Teamsters H/C Contrib | 56.00 | 2,107.00 | 2,163.00 | 1,778.00 | - | 385.00 |
| 9612 | Free Swim Citizens Of Scranton | - | - | - | - | - | - |
| 9613 | Liquid Fuels | - | - | - | - | - | - |
| 9614 | PA Fire Recovery Service | 38,097.84 | 34,741.05 | 72,838.89 | 77,244.69 | - | (4,405.80) |
| 9615 | BA EIT Contribution | 3,527.36 | 2,157.48 | 5,684.84 | - | - | 5,684.84 |
| 9617 | Rental Registration Escrow | 56,350.00 | 196,900.00 | 253,250.00 | 98,450.00 | - | 154,800.00 |
| 9618 | PIB Loan 2015 | - | - | - | - | - | - |
| 9620 | HARB Escrow Account | 750.00 | 750.00 | 1,500.00 | - | - | 1,500.00 |
| 9621 | WM Scranton Charitable Trust | 34,702.48 | - | 34,702.48 | - | - | 34,702.48 |
| 9622 | Lindy Creek Flood 2017 | - | 30,600.00 | 30,600.00 | - | - | 30,600.00 |
| 9623 | Street Paving | - | 710,780.82 | 710,780.82 | - | - | 710,780.82 |

| | | | | | | |
|----------------|------------------------|------------------------|-------------------------|------------------------|-------------|------------------------|
| TOTALS: | \$ 3,517,860.74 | \$ 8,670,097.51 | \$ 12,187,958.25 | \$ 7,662,344.25 | \$ - | \$ 4,525,614.00 |
|----------------|------------------------|------------------------|-------------------------|------------------------|-------------|------------------------|

DEBT SERVICE FUND

D - 1 LOCAL GOVERNMENT UNIT DEBT ACT

**LOCAL GOVERNMENT UNIT DEBT ACT
PURSUANT TO SECTION 410**

**CITY OF SCRANTON
LOCAL GOVERNMENT UNIT: LACKAWANNA
STATEMENT AS OF 12-31-17
STATEMENT D-1**

| I. | GROSS INCURRED DEBT | | | |
|----|---------------------------------|-----------|-------------------|------------------|
| | | ELECTORAL | NON ELECTORAL | LEASE RENT |
| | A. Bonds and Notes Outstanding: | \$ - | \$ 168,405,766.00 | \$ 11,107,774.00 |
| | B. Contract Outstanding: | \$ - | \$ - | \$ - |
| | C. Bond Proceed Commitments: | \$ - | \$ - | \$ - |

TOTAL GROSS INCURRED DEBT: \$ 179,513,540.00

LESS:

2. Gross Incurred Lease Rental Debt: \$ -
\$ 11,107,774.00

Gross NON - ELECTORAL DEBT OUTSTANDING: \$ 168,405,766.00

II. CREDITS AND EXCLUSIONS

GROSS DEBT: \$ - \$ 168,405,766.00 \$ 11,107,774.00

LESS: (WHERE APPLICABLE)

| | | | |
|---|------|---------------|--------------|
| 1. Sinking Fund, Reserve Accounts: | \$ - | \$ - | \$ - |
| 2. Current Appropriation: | - | 67,342,972.00 | 2,385,087.00 |
| 3. Uncollected Special Assess: | - | - | - |
| 4. Delinquent Taxes and Liens: | - | - | - |
| 5. Self-Liquidating and Self Sustaining Debt of Scranton Sewer Authority: | - | - | - |
| 6. Surplus Cash: | - | - | - |
| 7. Solvent Debts Due: | - | - | - |
| 8. Indemnifying Insurance: | - | - | - |

Total Net Indebtedness: \$ - \$ 101,062,794.00 \$ 8,722,687.00

**CITY OF SCRANTON
FINANCIAL TABLES**

- 1. General Government Expenditures by Function Last Five Fiscal Years**
- 2. General Revenues by Sources of Income Last Five Fiscal Years**
- 3. Tax Revenues by Source Last Five Fiscal Years**
- 4. Assessed Valuation of Taxable Property Last Ten Fiscal Years**
- 5. Property Tax Rates and Other Taxes All Governments Last Ten Fiscal Years**
- 6. Ratio of Net General Bonded Debt to Assessed Valuation Last Ten Fiscal Years**
- 7. Net Bonded Debt Per Capita Last Ten Fiscal Years**
- 8. Computation of Direct and Overlapping Debt Year Ended December 31, 2017**
- 9. Computation of Legal Non - Electoral Debt Margin Year Ended December 31, 2017**
- 10. Ratio of Net General Bonded Debt to Total Fund Expenditures Last Ten Fiscal Years**
- 11. General Obligation Bonds Debt Service Requirement to Maturity**

CITY OF SCRANTON, PENNSYLVANIA
GENERAL GOVERNMENT EXPENDITURES BY FUNCTION
LAST FIVE FISCAL YEARS
TABLE 1

| DEPARTMENT | 2017 | 2016 | 2015 | 2014 | 2013 |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|
| Mayor's Office | \$ 139,591.67 | \$ 132,942.99 | \$ 112,780.40 | \$ 95,574.13 | \$ 76,760.73 |
| Public Safety | - | - | - | - | - |
| City Council | 318,282.53 | 331,789.96 | 296,964.26 | 225,958.42 | 311,951.48 |
| Controller's Office | 256,026.76 | 256,051.41 | 230,354.00 | 231,149.46 | 240,179.27 |
| Business Administrator | 8,327,813.32 | 11,654,319.35 | 8,573,074.12 | 7,883,644.00 | 7,640,428.31 |
| Human Resources | 1,192,523.46 | 1,385,026.76 | 1,316,740.69 | 1,109,548.84 | 1,367,577.99 |
| Information Technology | 604,244.68 | 622,961.97 | 445,241.51 | 300,748.20 | 295,110.49 |
| Treasurer's Office | 120,280.22 | 124,998.42 | 116,497.20 | 146,226.95 | 136,624.01 |
| Inspections and Licenses | 765,469.57 | 820,853.83 | 779,395.55 | 685,947.87 | 638,113.89 |
| Law Office | 413,760.59 | 419,846.83 | 354,789.92 | 332,450.69 | 234,457.62 |
| Police | 28,037,933.21 | 24,891,057.58 | 22,717,592.20 | 22,829,842.31 | 20,393,054.83 |
| Traffic Maintenance | - | - | - | - | - |
| Fire | 27,563,675.99 | 23,393,459.34 | 21,586,550.35 | 21,824,515.34 | 19,628,671.16 |
| Public Works Administrator | 3,279,170.79 | 3,127,051.40 | 2,875,953.37 | 3,244,389.28 | 2,496,522.55 |
| Public Works Engineering | 199,927.18 | 186,236.26 | 238,138.31 | 228,701.90 | 264,733.96 |
| Public Works Building | 1,267,110.40 | 1,089,017.17 | 1,119,899.76 | 1,255,480.56 | 1,209,353.66 |
| Public Works Highway | 3,858,545.38 | 2,523,896.61 | 1,839,485.68 | 2,400,167.45 | 2,597,663.58 |
| Public Works Refuse | 3,797,794.22 | 3,855,483.28 | 3,655,393.31 | 3,689,138.93 | 2,442,813.33 |
| Public Works Garages | 1,248,635.88 | 1,197,046.41 | 1,335,728.56 | 1,331,726.11 | 1,518,282.86 |
| Single Tax Office | 688,919.93 | 587,501.42 | 650,621.52 | 586,444.86 | 630,433.81 |
| Parks and Recreation | 684,200.95 | 649,602.90 | 546,724.44 | 532,204.56 | 568,958.16 |
| Boards and Commissions | 159,497.63 | 159,840.26 | 139,904.27 | 74,937.53 | 129,224.08 |
| Utilities | - | - | - | - | - |
| Special Items | 94,520,595.75 | 62,527,820.63 | 26,057,648.74 | 23,574,080.14 | 25,859,325.19 |
| Interest and Sinking Fund | - | - | - | - | - |
| Unpaid Bills | 344,530.43 | 31,350,205.69 | 551,017.04 | 509,635.00 | 400,593.41 |
| Grants and Contributions | 1,000.00 | 1,100.00 | - | - | 5,000.00 |
| Special City Items Non-Add* | - | - | - | - | - |

TOTALS: \$ 177,789,530.54 \$ 171,288,110.47 \$ 95,540,495.20 \$ 93,092,512.53 \$ 89,085,834.37

**CITY OF SCRANTON, PENNSYLVANIA
GENERAL REVENUE BY SOURCE OF INCOME
LAST FIVE FISCAL YEARS
TABLE 2**

| SOURCE | 2017 | 2016 | 2015 | 2014 | 2013 |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| Taxes | \$ 72,378,471.88 | \$ 70,471,140.59 | \$ 68,841,467.00 | \$ 58,552,771.53 | \$ 50,743,738.97 |
| Landfill Tipping Fee | 6,637,754.39 | 7,440,667.08 | 7,241,265.16 | 6,461,639.46 | 4,911,231.42 |
| Penalties and Interest Delinquent Tax | 269,577.92 | 77,538.87 | 134,893.79 | 123,861.83 | 113,518.19 |
| Licenses and Permits | 2,233,986.63 | 1,571,482.06 | 1,801,444.81 | 2,279,977.66 | 2,998,676.84 |
| Fines, Forfeits and Violations | 433,502.53 | 774,250.19 | 934,646.73 | 883,674.80 | 1,150,091.56 |
| Rents and Concessions | 5,500.00 | 6,500.00 | 6,500.00 | 5,500.00 | 6,500.00 |
| Interest Earnings | 234,165.66 | 13,873.56 | 758.20 | 203.78 | 4,694.65 |
| Other: Inter Gov't. Reimbursement | 4,963,928.45 | 4,259,353.55 | 3,474,042.33 | 5,601,118.99 | 3,011,493.55 |
| Departmental Earnings | 281,014.05 | 1,410,011.84 | 1,608,993.12 | 1,406,912.87 | 1,240,217.84 |
| Local Government In Lieu Taxes | 271,559.13 | 235,790.62 | 510,732.69 | 79,023.80 | 211,663.46 |
| Recreational Department | 48,684.25 | 48,727.50 | 49,109.10 | 55,533.65 | 52,895.00 |
| Cable Revenue and Other Revenue | 32,218,774.85 | 141,748,901.50 | 1,127,637.03 | 950,362.31 | 7,826,131.70 |
| Other: Inter Fund Transfers | 2,930,525.66 | 1,017,050.99 | 494,205.66 | 1,594,349.40 | 1,525,411.97 |
| Special City T/A Note # | 12,750,000.00 | 12,750,000.00 | 13,000,000.00 | 12,200,000.00 | 12,000,000.00 |

TOTALS: \$ 135,657,445.40 \$ 241,825,288.35 \$ 99,225,695.62 \$ 90,194,930.08 \$ 85,796,265.15

* Non - Add
Tax Anticipation Loan

CITY OF SCRANTON, PENNSYLVANIA
TAX REVENUE BY SOURCE
LAST FIVE FISCAL YEARS
TABLE 3

| BUDGETED | 2017 | 2016 | 2015 | 2014 | 2013 |
|---------------------------------------|-------------------------|-------------------------|-------------------------|--------------------------|--------------------------|
| Real Estate | \$ 34,273,286.91 | \$ 33,534,835.52 | \$ 32,946,751.62 | \$ 27,943,903.24 | \$ 19,311,055.98 |
| Other Taxes | 38,209,139.66 | 37,743,600.00 | 35,263,600.00 | 32,439,164.00 | 33,740,064.00 |
| TOTALS: | \$ 72,482,426.57 | \$ 71,278,435.52 | \$ 68,210,351.62 | \$ 60,383,067.24 | \$ 53,051,119.98 |
| ACTUAL | 2017 | 2016 | 2015 | 2014 | 2013 |
| Real Estate | \$ 34,039,808.94 | \$ 32,368,453.11 | \$ 32,946,246.52 | \$ 26,469,105.06 | \$ 17,882,823.69 |
| Utility | 74,320.94 | 77,295.05 | 68,234.98 | 63,796.58 | 57,893.49 |
| Non Resident Tax | - | (104,647.00) | (15,096.33) | 128,252.38 | 566,374.52 |
| Realty Transfer | 3,870,926.59 | 4,028,890.71 | 3,129,417.44 | 2,798,779.76 | 2,338,656.27 |
| Wage Tax | 26,398,013.89 | 26,675,093.91 | 25,043,412.19 | 24,543,593.73 | 24,697,883.24 |
| Delinquent Wage Tax | 185,961.05 | (203,231.97) | 211,860.11 | 171,572.55 | 991,003.46 |
| Mercantile Tax 1.0 Mills | 1,683,012.03 | 1,199,300.17 | 1,191,983.13 | 815,963.35 | 1,201,093.93 |
| Mercantile Delinquent | 93,037.51 | 243.98 | 4,790.62 | (7,443.81) | 38,964.36 |
| Emerg. & Municipal Services Tax | 4,494,725.15 | 4,811,845.04 | 4,524,505.08 | 1,698,910.34 | 1,620,167.67 |
| BPT-Delinquent | 179,024.16 | 54,836.82 | 148,359.85 | 98,052.08 | 41,336.76 |
| Business Privelege Tax | 1,010,128.38 | 1,045,388.65 | 1,025,673.30 | 1,347,529.59 | 920,754.23 |
| Parking Tax | 140.00 | 133,696.07 | 98,539.23 | 126,213.58 | 169,507.56 |
| Amusement Tax | 349,373.24 | 383,976.05 | 463,540.88 | 298,446.34 | 217,276.79 |
| Authorities (In Lieu of Taxes) | 271,559.13 | 235,790.62 | 510,732.69 | 79,023.80 | 211,663.46 |
| TOTALS: | \$ 72,650,031.01 | \$ 70,706,931.21 | \$ 69,352,199.69 | \$ 58,631,795.33 | \$ 50,955,399.43 |
| Amounts Over (Under) Forecast: | \$ 167,604.44 | \$ (571,504.31) | \$ 1,141,848.07 | \$ (1,751,271.91) | \$ (2,095,720.55) |
| % Over (Under) Forecast: | 0.23% | -0.80% | 1.67% | -2.90% | -3.95% |

CITY OF SCRANTON, PENNSYLVANIA
ASSESSED VALUATION OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS
TABLE 4

| YEAR | ASSESSMENT | ASSESSED VALUE (LAND) | % OF TOTAL | ASSESSED VALUE (IMPROVEMENTS) | % OF TOTAL |
|------|-------------------|--------------------------|------------|----------------------------------|------------|
| 2017 | \$ 387,460,219.00 | \$ 90,752,757.00 | 23.42% | \$ 296,707,462.00 | 76.58% |
| 2016 | 393,463,291.00 | 91,620,242.00 | 23.29% | 301,843,049.00 | 76.71% |
| 2015 | 396,817,763.00 | 91,822,545.00 | 23.14% | 304,995,218.00 | 76.86% |
| 2014 | 398,421,682.00 | 92,731,414.00 | 23.27% | 305,690,268.00 | 76.73% |
| 2013 | 395,420,889.00 | 92,971,532.00 | 23.51% | 302,449,357.00 | 76.49% |
| 2012 | 395,272,432.00 | 92,575,729.00 | 23.42% | 302,696,703.00 | 76.58% |
| 2011 | 384,975,847.00 | 92,575,729.00 | 24.05% | 292,400,118.00 | 75.95% |
| 2010 | 387,147,057.00 | 92,971,076.00 | 24.01% | 294,175,981.00 | 75.99% |
| 2009 | 394,222,761.00 | 93,394,804.00 | 23.69% | 300,827,957.00 | 76.31% |
| 2008 | 388,414,447.00 | 93,919,162.00 | 24.18% | 294,495,285.00 | 75.82% |

CITY OF SCRANTON
PROPERTY TAX RATES AND OTHER TAX RATES FOR ALL OVERLAPPING GOVERNMENTS
YEAR ENDING DECEMBER 31, 2017
TABLE 5

| CITY | MILLS | | | PER CENTUM | | MILLS | | | | |
|------|-------|-------------|--------------|---------------------|-----------------|--------------------|-------------------|----------------------|----------------------------|--|
| | YEAR | REAL ESTATE | | WAGE AND NET PROFIT | REALTY TRANSFER | BUSINESS PRIVILEGE | RETAIL MERCANTILE | WHOLESALE MERCANTILE | EMERGENCY & MUNI SERV TAX* | |
| | | LAND | IMPROVEMENTS | | | | | | | |
| | 2017 | 0.2325210 | 0.0505640 | 2.4 | 2.40 | 0.0010 | 0.0010 | 0.0010 | \$156.00 | |
| | 2016 | 0.2325210 | 0.0505640 | 2.4 | 2.40 | 0.0010 | 0.0010 | 0.0010 | 156.00 | |
| | 2015 | 0.2199730 | 0.0478350 | 2.4 | 2.90 | 0.0010 | 0.0010 | 0.0010 | 156.00 | |
| | 2014 | 0.1848670 | 0.0402020 | 2.4 | 2.50 | 0.0010 | 0.0010 | 0.0010 | 52.00 | |
| | 2013 | 0.0967010 | 0.0210300 | 2.4 | 2.50 | 0.0010 | 0.0010 | 0.0010 | 52.00 | |
| | 2012 | 0.0922630 | 0.0200650 | 2.4 | 2.50 | 0.0010 | 0.0010 | 0.0010 | 52.00 | |
| | 2011 | 0.1031450 | 0.0224320 | 2.4 | 2.50 | 0.0010 | 0.0010 | 0.0010 | 52.00 | |
| | 2010 | 0.1031450 | 0.0224320 | 2.4 | 2.50 | 0.0010 | 0.0010 | 0.0010 | 52.00 | |
| | 2009 | 0.1031450 | 0.0224320 | 2.4 | 2.50 | 0.0010 | 0.0010 | 0.0010 | 52.00 | |
| | 2008 | 0.1031450 | 0.0224320 | 2.4 | 2.20 | 0.0010 | 0.0010 | 0.0010 | 52.00 | |

LACKAWANNA COUNTY

SCRANTON SCHOOL DISTRICT

| YEAR | REAL ESTATE | LIBRARY | WAGE AND NET PROFIT | REAL ESTATE | BUSINESS PRIVILEGE | RETAIL MERCANTILE | WHOLESALE MERCANTILE |
|------|-------------|----------|---------------------|-------------|--------------------|-------------------|----------------------|
| 2017 | 0.0536000 | 0.002820 | 1.00 | 0.12377 | 0.00513 | 0.000679 | 0.000452 |
| 2016 | 0.0536000 | 0.002820 | 1.00 | 0.12377 | 0.00513 | 0.000679 | 0.000452 |
| 2015 | 0.0536000 | 0.002820 | 1.00 | 0.12040 | 0.00513 | 0.000679 | 0.000452 |
| 2014 | 0.0536000 | 0.002820 | 1.00 | 0.11430 | 0.00513 | 0.000679 | 0.000452 |
| 2013 | 0.0536000 | 0.002820 | 1.00 | 0.11136 | 0.00513 | 0.000679 | 0.000452 |
| 2012 | 0.0511800 | 0.002820 | 1.00 | 0.11136 | 0.00513 | 0.000679 | 0.000452 |
| 2011 | 0.0364980 | 0.002500 | 1.00 | 0.10924 | 0.00513 | 0.000679 | 0.000452 |
| 2010 | 0.0364980 | 0.002500 | 1.00 | 0.10537 | 0.00513 | 0.000679 | 0.000452 |
| 2009 | 0.0364980 | 0.002500 | 1.00 | 0.09980 | 0.00513 | 0.000679 | 0.000452 |
| 2008 | 0.0364980 | 0.002500 | 1.00 | 0.09618 | 0.00513 | 0.000679 | 0.000452 |

* REPLACES OCCUPATION PRIVILEGE TAX

CITY OF SCRANTON PENNSYLVANIA
RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUATION
LAST TEN FISCAL YEARS
TABLE 6

| YEAR | TOTAL ASSESSED VALUATION | NET BONDED DEBT | % OF NET BONDED DEBT ASSESSED VALUATION |
|------|-----------------------------|-------------------|--|
| 2017 | \$ 387,460,219.00 | \$ 101,062,794.00 | 26.08% |
| 2016 | 393,463,291.00 | 143,785,766.00 | 36.54% |
| 2015 | 396,817,763.00 | 74,181,845.00 | 18.69% |
| 2014 | 398,421,682.00 | 76,524,025.00 | 19.21% |
| 2013 | 395,420,889.00 | 82,080,000.00 | 20.76% |
| 2012 | 395,262,885.00 | 81,470,000.00 | 20.61% |
| 2011 | 384,975,847.00 | 63,505,399.00 | 16.50% |
| 2010 | 387,147,057.00 | 64,405,000.00 | 16.64% |
| 2009 | 394,222,761.00 | 66,765,000.00 | 16.94% |
| 2008 | 388,414,447.00 | 69,060,000.00 | 17.78% |

**CITY OF SCRANTON
NET BONDED DEBT PER CAPITA
LAST TEN YEARS
TABLE 7**

| FISCAL YEAR | POPULATION* | NET BONDED DEBT | NET BONDED DEBT PER CAPITA |
|-------------|-------------|-------------------|-------------------------------|
| 2017 | 77,605 | \$ 101,062,794.00 | 1302.27 |
| 2016 | 77,291 | 143,785,766.00 | 1860.32 |
| 2015 | 77,206 | 74,181,845.00 | 960.83 |
| 2014 | 75,409 | 76,524,025.00 | 1014.79 |
| 2013 | 75,861 | 81,470,000.00 | 1073.94 |
| 2012 | 76,122 | 63,505,399.00 | 834.26 |
| 2011 | 75,982 | 64,405,000.00 | 847.63 |
| 2010 | 76,079 | 66,765,000.00 | 877.57 |
| 2009 | 76,415 | 69,060,000.00 | 903.75 |
| 2008 | 76,415 | 71,295,000.00 | 933.00 |

*Non-Census years are U.S. Census Bureau Estimates

**CITY OF SCRANTON
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
YEAR ENDED DECEMBER 31, 2017
TABLE 8**

**CITY OF SCRANTON'S SHARE OF DEBT
BASED UPON ASSESSED VALUATION IN THE RESPECTIVE CIVIL DIVISION**

| CIVIL DIVISION | BONDED GROSS DEBT | PERCENTAGE | AMOUNT |
|--------------------------|-------------------|------------|-------------------|
| City of Scranton | \$ 101,062,794.00 | 100% | \$ 101,062,794.00 |
| Scranton School District | N/A | | N/A |
| Lackawanna County | 214,570,970.00 | 100% | 214,570,970.00 |

CITY OF SCRANTON, PENNSYLVANIA
COMPUTATION OF LEGAL NON - ELECTORAL DEBT MARGIN
12-31-17
TABLE 9

| | | | |
|--|-----------------------------------|------------------|--------------------------|
| Total Revenues Received To: | | | \$ 135,657,445.40 |
| Less: | Scranton Sewer Authority Transfer | \$ - | |
| | Refunds and Damages | \$ - | |
| | Land and Property Sales | \$ - | |
| | Court Awards | \$ 189,114.87 | |
| | Debt Service Requirements | \$ 70,433,499.53 | |
| Total | | | \$ 70,622,614.40 |
| Net Revenues Current: | | | \$ 65,034,831.00 |
| | Net Revenues: 2016 | | \$ 201,259,310.24 |
| | Net Revenues: 2015 | | \$ 90,484,329.39 |
| Total Net Revenues: | | | \$ 356,778,470.63 |
| Borrowing Base = Total of Net Revenues: | | | \$ 118,926,156.88 |
| (Divided by Three) | | | |
| Debt Limit (250 %) Non - Electoral: | | | \$ 297,315,392.19 |
| Debt Limit (350 %) Lease or Rental: | | | \$ 416,241,549.07 |

CITY OF SCRANTON
RATIO OF THE NET GENERAL BONDED DEBT TO TOTAL FUND EXPENDITURES
LAST TEN FISCAL YEARS
TABLE 10

| YEAR | PRINCIPAL | INTEREST | TOTAL DEBT SERVICE * | TOTAL GENERAL EXPENDITURES | RATIO % |
|------|-------------------|-----------------|-------------------------|-------------------------------|------------|
| 2017 | \$ 101,062,794.00 | \$ 3,090,527.53 | \$ 104,153,321.53 | \$ 177,789,530.54 | 58.58% |
| 2016 | 143,785,766.00 | 3,966,733.27 | 147,752,499.27 | 171,332,871.36 | 86.24% |
| 2015 | 74,181,845.00 | 4,150,366.26 | 78,332,211.26 | 95,655,900.35 | 81.89% |
| 2014 | 76,524,025.00 | 4,513,603.39 | 81,037,628.39 | 93,092,727.53 | 87.05% |
| 2013 | 82,080,000.00 | 2,383,386.63 | 84,463,386.63 | 89,086,049.37 | 94.81% |
| 2012 | 81,470,000.00 | 2,891,812.96 | 84,361,812.96 | 91,994,813.65 | 91.70% |
| 2011 | 63,505,399.00 | 2,946,040.05 | 66,451,439.05 | 78,384,144.98 | 84.78% |
| 2010 | 64,405,000.00 | 2,980,959.27 | 67,385,959.27 | 77,932,889.74 | 86.47% |
| 2009 | 66,765,000.00 | 3,041,696.22 | 69,806,696.22 | 80,495,899.38 | 86.72% |
| 2008 | 69,060,000.00 | 3,175,249.24 | 72,235,249.24 | 81,440,099.05 | 88.70% |

* ACTUAL DEBT SERVICE REQUIREMENT

CITY OF SCRANTON
GENERAL OBLIGATION BONDS DEBT SERVICE REQUIREMENTS TO MATURITY
TABLE 11

| FISCAL YEAR | PRINCIPAL | INTEREST | TOTAL REQUIREMENTS |
|--------------------|-------------------------|-------------------------|-------------------------------|
| 2018 | 4,915,000.00 | 3,255,257.00 | 8,170,257.00 |
| 2019 | 5,180,000.00 | 3,006,550.00 | 8,186,550.00 |
| 2020 | 5,445,000.00 | 2,750,963.00 | 8,195,963.00 |
| 2021 | 5,735,000.00 | 2,482,188.00 | 8,217,188.00 |
| 2022 | 6,170,000.00 | 2,198,975.00 | 8,368,975.00 |
| 2023-2027 | 28,910,000.00 | 6,424,300.00 | 35,334,300.00 |
| 2028-2031 | 9,545,000.00 | 703,150.00 | 10,248,150.00 |
| | | | |
| TOTALS: | \$ 65,900,000.00 | \$ 20,821,383.00 | \$ 86,721,383.00 |

STATISTICAL DATA

- I MISCELLANEOUS INFORMATION**
- II CITY OF SCRANTON: MAYORS**
- III CITY OF SCRANTON: TREASURERS**
- IV CITY OF SCRANTON: CONTROLLERS**
- V CITY OF SCRANTON: REAL ESTATE AND BUILDINGS**

CITY OF SCRANTON
" SCRANTON - THE FRIENDLY CITY "
MISCELLANEOUS INFORMATION
I

The City of Scranton was established in 1840.

The City of Scranton was incorporated on April 23, 1866 with the form of government being the Mayor, City Council and effective January 5, 1976, under a Home Rule Charter, as mandated by the Citizens of the City of Scranton.

The elected officials of the City of Scranton are the Mayor, William L. Courtright; City Council: Joseph Wechsler, Patrick Rogan, Wayne Evans, William Gaughan, and Tim Perry and City Controller, Roseann Novembrino.

The area is 25.27 square miles with an altitude of 752 to 1,770 feet above sea level. Latitude 41 degrees 25 minutes North and Longitude of 75 degrees 40 minutes East.

2017 ASSESSED VALUATION IN

| | |
|---------------------|--------------------------|
| Land | \$ 90,752,757.00 |
| Improvements | \$ 296,707,462.00 |
| Total | \$ 387,460,219.00 |

THE CITY POPULATION IN

| | |
|------------------|------------------|
| 1880 WAS 48,850 | 1950 WAS 125,536 |
| 1890 WAS 75,215 | 1960 WAS 111,443 |
| 1900 WAS 102,026 | 1970 WAS 102,294 |
| 1910 WAS 129,867 | 1980 WAS 87,367 |
| 1920 WAS 137,783 | 1990 WAS 81,805 |
| 1930 WAS 143,433 | 2000 WAS 76,415 |
| 1940 WAS 140,404 | 2010 WAS 76,089 |

**CITY OF SCRANTON
SCRANTON MAYORS
II**

| | | | |
|-------------|-------------------------|-------------|------------------------|
| 1866 - 1869 | E.S.M. Hill | 1930 - 1934 | Fred K. Derby |
| 1869 - 1872 | William M. Montes | 1934 - 1938 | S.J. Davis |
| 1872 - 1875 | Michael W. Loftus | 1938 - 1942 | Fred J. Huester |
| 1875 - 1878 | Robert H. McKine | 1942 - 1946 | H.J. Snowdon |
| 1878 - 1880 | Terrance V. Powderly | 1946 - 1950 | James T. Hanlon |
| 1880 - 1882 | Terrance V. Powderly | 1950 - 1954 | James T. Hanlon |
| 1882 - 1884 | Terrance V. Powderly | 1954 - 1958 | James T. Hanlon |
| 1884 - 1886 | Francis A. Beamish | 1958 - 1962 | James T. Hanlon |
| 1886 - 1890 | Ezra H. Ripple | 1962 - 1966 | W.T. Schmidt |
| 1890 - 1893 | John H. Fellows | 1966 - 1970 | James J. Walsh |
| 1893 - 1896 | W.L. Connell | 1970 - 1974 | Eugene J. Peters |
| 1896 - 1899 | James G. Bailey | 1974 - 1978 | Eugene J. Peters |
| 1899 - 1901 | James Moir | 1978 - 1982 | Eugene F. Hickey |
| 1901 - | James Moir (Recorder) | 1982 - 1986 | James B. McNulty |
| 1901 - 1903 | W.L. Connell (Recorder) | 1986 - 1990 | David J. Wenzel |
| 1903 - 1906 | Alex T. Connell | 1990 - 1994 | James P. Connors |
| 1906 - 1909 | J. Benjamin Dimmick | 1994 - 1998 | James P. Connors |
| 1909 - 1914 | John Von Bergen, Jr. | 1998 - 2002 | James P. Connors |
| 1914 - 1918 | Edmund B. Jermyn | 2002 - 2006 | Christopher A. Doherty |
| 1918 - 1922 | Alex T. Connell | 2006 - 2010 | Christopher A. Doherty |
| 1922 - 1926 | John F. Durkin | 2010 - 2014 | Christopher A. Doherty |
| 1926 - 1930 | E.B. Jermyn | 2014 - | William L. Courtright |

**CITY OF SCRANTON
CITY TREASURERS
III**

| | | | |
|-------------|-----------------------|-------------|-------------------------|
| 1866 - 1867 | Frederick Schrader | 1938 - 1941 | Howard J. Snowdon |
| 1867 - 1868 | Frederick Schrader | 1941 - 1942 | John R. Burleigh |
| 1868 - 1869 | P.J. McMahon | 1942 - 1946 | Fred W. Schuman |
| 1869 - 1872 | Charles H. Schadt | 1946 - 1950 | Edward J. Coleman |
| 1872 - 1874 | John O'Donnell | 1950 - 1954 | Edward J. Coleman |
| 1874 - 1876 | J.H. Millspaugh | 1954 - 1958 | Edward J. Coleman |
| 1876 - 1878 | Thomas Durkin | 1958 - 1962 | Edward J. Coleman |
| 1878 - | G.W. Courtwright | 1962 - 1964 | Joseph P. Eiden |
| 1878 - 1879 | Reese T. Evans | 1964 - 1966 | Arthur A. Piasecki |
| 1879 - 1881 | D.M. Jones | 1966 - 1968 | Frank T. O'Neill |
| 1881 - 1883 | D.M. Jones | 1968 - 1970 | John C. Rader |
| 1883 - 1885 | P.J. Ruane | 1970 - 1974 | David H. Davis |
| 1885 - 1887 | P.J. Ruane | 1974 - 1976 | John J. Szymanski |
| 1887 - 1889 | Alexander Simpson | 1976 - 1978 | William P. Feldcamp |
| 1889 - 1890 | John Gibbons | 1978 - 1981 | Eugene F. Cosgrove, Jr. |
| 1890 - 1893 | Reese G. Brooks | 1981 - 1982 | John J. Moran |
| 1893 - 1896 | Reese G. Brooks | 1982 - 1986 | Henry A. McNulty |
| 1896 - 1899 | C.G. Boland | 1986 - 1988 | William Cusick |
| 1899 - 1902 | Edward J. Robinson | 1988 - 1989 | William J. Baker |
| 1902 - 1904 | F.S. Barker | 1990 - 1994 | Thomas J. Galella |
| 1904 - 1906 | W.C. Williams | 1994 - 1998 | Thomas J. Galella |
| 1906 - 1909 | F.L. Hitchcock | 1998 - 2002 | Thomas J. Galella |
| 1909 - 1914 | Thomas R. Brooks | 2002 - 2006 | Kathleen A. Ruane |
| 1914 - 1917 | P.F. Lynott | 2006 - 2007 | Kathleen A. Ruane |
| 1918 - 1922 | Mark K. Edgar | 2007 - 2008 | Douglas Hein |
| 1922 - 1926 | Eugene A. Cusick | 2008 - 2010 | Ryan McGowan |
| 1926 - 1930 | Robert P. Silverstein | 2010 - 2014 | Christopher T. Boland |
| 1930 - 1934 | George Deckelnick | 2014 - | Wayne G. Beck |
| 1934 - 1938 | Fred A. Westpfal | | |

**CITY OF SCRANTON
CITY CONTROLLERS
IV**

| | | | |
|-------------|----------------------|-------------|-----------------------|
| 1877 - 1879 | Charles Dupont Breck | 1940 - 1944 | Foster W. Nauman |
| 1879 - 1881 | E.P. Kingsbury | 1944 - 1948 | Foster W. Nauman |
| 1881 - 1883 | E.P. Kingsbury | 1948 - 1952 | George Beck |
| 1883 - 1885 | Edward C. Dimmick | 1952 - 1956 | George Beck |
| 1885 - 1887 | Edward C. Dimmick | 1956 - 1960 | George Beck |
| 1887 - 1889 | Lemuel Amerman | 1960 - 1964 | Edward Popil |
| 1889 - 1890 | J. George Eisele | 1964 - 1968 | William P. Feldcamp |
| 1890 - 1893 | J. George Eisele | 1968 - 1972 | William P. Feldcamp |
| 1893 - 1896 | Fred J. Widmayer | 1972 - 1976 | William P. Feldcamp |
| 1896 - 1899 | Edmund J. Robinson | 1976 - 1980 | Joseph J. Corcoran |
| 1899 - 1902 | Esdras Howell | 1980 - 1984 | Joseph J. Corcoran |
| 1902 - 1905 | P.W. Costello | 1984 - 1985 | Richard A. Novembrino |
| 1905 - 1908 | Edward Eisele | 1985 - 1987 | Joseph A. Refice |
| 1908 - 1912 | Edward Eisele | 1987 - 1992 | Roseann Novembrino |
| 1912 - 1916 | Edward Eisele | 1992 - 1996 | Roseann Novembrino |
| 1916 - 1920 | Edward Eisele | 1996 - 2000 | Roseann Novembrino |
| 1920 - 1924 | Edward Eisele | 2000 - 2004 | Roseann Novembrino |
| 1924 - 1928 | Edward Eisele | 2004 - 2008 | Roseann Novembrino |
| 1928 - 1932 | Edward Eisele | 2008 - 2012 | Roseann Novembrino |
| 1932 - 1936 | Edward Eisele | 2012 - 2016 | Roseann Novembrino |
| 1936 - 1937 | Edward Eisele | 2016- | Roseann Novembrino |
| 1937 - 1940 | Rose Eisele | | |

CITY OF SCRANTON

REAL ESTATE AND BUILDINGS OWNED BY THE CITY OF SCRANTON V

| DESCRIPTION | LOCATION | WARD | BLOCK | LOT | LOT SIZE |
|----------------------------|------------------------------|------|-------|-------------|--------------------|
| City Hall | 340 N. Washington Avenue | 9 | 35 | 22,23,24 | 130 x 160 |
| Fire Headquarters | 518 Mulberry Street | 9 | 35 | 19, 25 | 60 x 130 |
| Fire House #6. Rescue #1 | 940 Wyoming Avenue | 7 | 11 | 21 | 34 x 85 |
| Fire House #8 | 205 - 207 West Market Street | 1 | | | |
| Fire House #9, Truck #4 | 1047 North Main Avenue | 21 | 90 | 20,21 | |
| Fire House #10 | 1900 East Mountain Road | 12 | | | 17,800 square feet |
| Fire House #2 | 2101 Pittston Avenue | 20 | 104 | 1 | 50 x 150 |
| Fire House #15 | 1409 Ash Street | 10 | 11 | 21 | |
| Fire House #7 | 1919 Luzerne Street | 5 | 35 | 27,18,30,31 | |
| Department of Public Works | 101 West Poplar Street | | | | |
| Police Station | 100 S. Washington Avenue | | | | |
| Juvenile Police Precinct | 1302 Jackson St. | | | | |

CITY OF SCRANTON
REAL ESTATE AND BUILDINGS OWNED BY THE CITY OF SCRANTON
RECREATION SITES
V (CONTINUED)

| DESCRIPTIONS | LOCATION | WARD | BLOCK | LOT | LOT SIZE |
|-------------------------|---|-------|---------------|------------------------|--|
| Weston Park | Hollister Avenue and Stanley Plot | 1 | Rockwell Plot | | 10,000 Acres Includes: Indoor Center, Outdoor Swim Complex, Two Ball Fields |
| Weston Field | 982 Providence Road | 21 | | 62,63,65,67 | 7.36 Acres Includes: Indoor Center, Indoor Pool, Outdoor Pool, and Gym |
| Robinson Park | East Mountain Road | 12,19 | | | 29.37 Acres Includes: Indoor Center Used For Special Children |
| Nay Aug Park | Arthur Avenue | 10 | | | 91.52 Acres Includes: Outdoor Swim Complex, Bandstands, Indoor and Outdoor Pavilions, Picnic Groves, Zoo Building |
| Nay Aug Addition | Formerly Watres Addition Land located adjacent to Nay Aug Park Easterly Side of Roaring Brook | 10 | | | 26.00 Acres |
| Connell Park | O'Hara and South Inving Avenue | 20 | | | 25.50 Acres |
| William P. Feidman Pool | O'Hara and South Inving Avenue | 20 | | 116 and 117 1 to 28 | Includes Outdoor Swim Complex |

CITY OF SCRANTON
REAL ESTATE AND BUILDINGS OWNED BY THE CITY OF SCRANTON
RECREATION SITES
V (CONTINUED)

| DESCRIPTIONS | LOCATION | WARD | BLOCK | LOT | LOT SIZE |
|------------------------------------|------------------------------------|------|-------|--------------------|--|
| Connors Park | 500 Orchard Street | | | | |
| Richard A. Novembrino Swim Complex | 10th Avenue | 5 | 11 | 1,2,3,11,13 | Includes Outdoor Swim Complex |
| Capouse Avenue Swim Complex | 1341 - 1343 Capouse Avenue | 13 | 41 | 7 | 81 x 81 Outdoor Swim Complex |
| Chic Feldman Memorial Field | Green's Lane | 7 | 225 | 5 to 8 22 to 24 | Two Ball Fields |
| Former West Side Pool | Rock and Hyde Park Avenue | 15 | 26,27 | | 240 x 172 |
| Battaglia Field | 10th Street | 5 | 8 | 7 | Three Ball Fields |
| Minooka Playground | Colliery Avenue | 24 | 3 | | 112.16 square feet Tennis Courts / Recreation |
| Farr Street Playground | Farr and Dorothy Street | 21 | 2 | 1,2,3 | .11 Acres |
| William E. Allen Park | Price Street and North Main Avenue | 4 | 1 | 13,14 | 56 x 200 |
| Linwood Park | | 10 | | | 10.77 Acres |
| Theodore Street Playground | | 3 | | | 500 x 288 |
| Oakmont Playground | Debbie Drive | 10 | | | 10.77 Acres |
| | | 3 | | | 500 x 288 |

**CITY OF SCRANTON
REAL ESTATE AND BUILDINGS OWNED BY THE CITY OF SCRANTON
RECREATION SITES
V (CONTINUED)**

| DESCRIPTIONS | LOCATION | WARD | BLOCK | LOT | LOT SIZE |
|--|--|------|-------|----------|--|
| Colonel Frank P. Duffy Park Memorial Park | Harrison Avenue | 12 | 20 | 1 to 5 | 12,000 square feet |
| Fellows Park | 500 South Main Avenue | 15 | | 12 to 16 | 205 x 150 |
| Sturges Park | Electric Street and North Washington Avenue | 2 | 6A | 5,6 | 95 x 150 |
| Mears Park | | 21 | | | 50 x 150 |
| North Scranton Mini - Park | Winton Memorial Property | 2 | 72 | | Irregular Park Area |
| Petersburg Park | Richter Avenue | 10 | | | Irregular Park Area Adjacent To Roaring Brook |

CITY OF SCRANTON
REAL ESTATE AND BUILDINGS OWNED BY THE CITY OF SCRANTON
MISCELLANEOUS CITY PROPERTIES
V (CONTINUED)

| DESCRIPTIONS | LOCATION | WARD | BLOCK | LOT | LOT SIZE |
|--|---|------|-------|----------------------|----------|
| Scranton - Daleville Highway Observation Site | Scenic Overlook - Top of Moosic Street | 12 | 71 | Parts of Lots 5 to 9 | |
| Pump House | E. Elm Street & S. Washington Avenue | 12 | 49 | Parts of Lots 1 to 4 | |
| Merrifield Pump Station | Merrifield Avenue | | | | |
| Nay Aug Avenue | 1531-1533 Nay Aug Avenue | | | | |
| Diamond Avenue | 1300 Block of Diamond Avenue | | | | |
| Clock | Providence Square | | | | |
| Clock, Elevator, Stairs, Walkway, Billboards | 520-522 Lackawanna Avenue | | | | |

The properties in this department were furnished by the City of Scranton Law Department

FILE OF THE COUNCIL NO _____

2019

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 50, 2018, AN ORDINANCE "AMENDING FILE OF THE COUNCIL NO. 22, 2016 AN ORDINANCE ENTITLED "DEFINING AND AUTHORIZING TAX EXEMPTIONS FROM REAL PROPERTY TAX IN ORDER TO STIMULATE RESIDENTIAL, COMMERCIAL AND OTHER BUSINESS ACTIVITY IN CERTAIN AREAS IN THE CITY OF SCRANTON, ESTABLISHING AN EXEMPTION SCHEDULE AND PROCEDURES FOR OBTAINING EXEMPTIONS, PROVIDING FOR NON-PERMISSIBLE EXEMPTIONS AND LIMITING AMENDMENT THERETO" IN ORDER TO EXPAND THE ELIGIBLE AREAS, INCREASE THE DURATION OF EACH EXEMPTION, AND TO LIFT THE CAP ON EACH EXEMPTION" BY DELETING SECTION 7 NON-PERMISSIBLE IN ITS ENTIRETY DUE TO A CLERICAL ERROR.

WHEREAS, upon review of File of the Council No. 50, 2018 it was determined that Section No. 7 Non-Permissible should be deleted in its entirety due to a clerical error.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that File of the Council No. 50, 2017 be Amended by deleting Section 7 Non-Permissible in its entirety due to a clerical error.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Option Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 14, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

FEB 14 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 50, 2018, AN ORDINANCE "AMENDING FILE OF THE COUNCIL NO. 22, 2016 AN ORDINANCE ENTITLED "DEFINING AND AUTHORIZING TAX EXEMPTIONS FROM REAL PROPERTY TAX IN ORDER TO STIMULATE RESIDENTIAL, COMMERCIAL AND OTHER BUSINESS ACTIVITY IN CERTAIN AREAS IN THE CITY OF SCRANTON, ESTABLISHING AN EXEMPTION SCHEDULE AND PROCEDURES FOR OBTAINING EXEMPTIONS, PROVIDING FOR NON-PERMISSIBLE EXEMPTIONS AND LIMITING AMENDMENT THERETO" IN ORDER TO EXPAND THE ELIGIBLE AREAS, INCREASE THE DURATION OF EACH EXEMPTION, AND TO LIFT THE CAP ON EACH EXEMPTION" BY DELETING SECTION 7 NON-PERMISSIBLE IN ITS ENTIRETY DUE TO A CLERICAL ERROR.

Respectfully,

Jessica Eskra
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

APPOINTMENT OF WAYNE BECK, 105 YESU DRIVE, SCRANTON, PENNSYLVANIA, 18505, TO SERVE AS A MEMBER OF THE LAND BANK EFFECTIVE FEBRUARY 9, 2019. MR. BECK IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON FEBRUARY 9, 2024.

WHEREAS, the Mayor of the City of Scranton desires to appoint Wayne Beck as a member of the Land Bank effective February 9, 2019. Mr. Beck is appointed to a five (5) year term effective February 9, 2019 and will expire on February 9, 2024; and

WHEREAS, Wayne Beck has the requisite, experience, education and training necessary to serve as a member of the Land Bank.

NOW, THEREFORE, BE IT RESOLVED that Wayne Beck, 105 Yesu Drive, Scranton, Pennsylvania is hereby appointed as a member of the Land Bank. Mr. Beck is appointed to a five (5) year term which will commence on February 9, 2019 and will expire on February 9, 2024.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

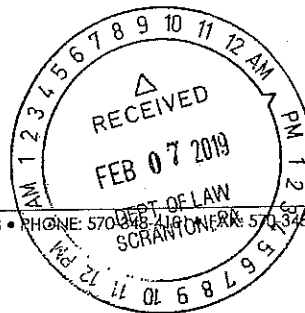
SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4100 FAX: 570-348-4251



February 6, 2019

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, Pa. 18503

Dear Council Members:

Please be advised that I am appointing Wayne Beck, 105 Yesu Drive, Scranton, Pennsylvania, 18505, to serve as a member of the Land Bank effective February 9, 2019.

Mr. Beck is appointed to a five (5) year term which will commence on February 9, 2019 and will expire on February 9, 2024.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

William L. Courtright

WLC/kg

CC: Lackawanna County Commissioners
Atty. Don Fredrickson, Lackawanna County Solicitor
Atty. Jessica Eskra, City Solicitor
Wayne Beck



January 10, 2019

Honorable Patrick O'Malley
Lackawanna County
123 Wyoming Avenue
Scranton, Pennsylvania 18503

Re: Lackawanna County Land Bank
Board of Directors
Resignation

Dear Honorable O'Malley:

This is to inform you that effective February 28, 2019, I will be retiring my position as Executive Director of Scranton's Office of Economic and Community Development (OECD) and along with this and with great regret I hereby submit my resignation as a member of the Lackawanna County Land Bank along with being Secretary of the Board. My final Land Bank meeting will be Friday, February 8, 2019. I have enjoyed and will value the professional relationships that I have encountered as a Board member.

Working with the Land Bank has enlightened my views on area blight and have provided pleasure as well as insight into the expertise and dedication the members have in striving to make Scranton and surrounding communities a better place to live and become economically powerful.

Mayor William Courtright's office will be in contact with the Land Bank appointing a new member to it's Board of Directors before the meeting on March 8, 2019.

Sincerely,

Linda B. Aebli
Executive Director

Lba/

Cc: Honorable William L. Courtright, Mayor, City of Scranton



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 13, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

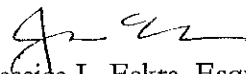
FEB 14 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION APPOINTMENT OF WAYNE BECK, 105 YESU DRIVE, SCRANTON, PENNSYLVANIA, 18505, TO SERVE AS A MEMBER OF THE LAND BANK EFFECTIVE FEBRUARY 9, 2019. MR. BECK IS BEING APPOINTED TO A FIVE (5) YEAR TERM WHICH WILL EXPIRE ON FEBRUARY 9, 2024.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A BEAUTIFUL BLOCKS PROGRAM PROPOSAL BY AND BETWEEN THE CITY OF SCRANTON AND NEIGHBORWORKS NORTHEASTERN PENNSYLVANIA TO ENCOURAGE GROUPS OF NEIGHBORS TO IMPROVE THEIR HOMES BY PROVIDING MATCHING GRANTS FOR EXTERIOR IMPROVEMENTS.

WHEREAS, through a partnership between the City of Scranton and NeighborWorks Northeastern Pennsylvania, the Beautiful Blocks Program will encourage groups of neighbors to improve their homes by providing matching grants for exterior improvements; and

WHEREAS, the goal of the program is to provide an incentive for groups of five (5) or more neighbors to work together to make exterior improvements to their homes, which will make neighborhoods more attractive places to live and increase property values over time. Through the program, each property owner can receive a matching grant of up to \$1,000.00 for exterior home improvements; and

WHEREAS, the program is described in greater detail in the Beautiful Blocks Program Proposal, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City officials are hereby authorized to execute and enter into a Beautiful Blocks Program Proposal by and between the City of Scranton and NeighborWorks Northeastern Pennsylvania to encourage groups of neighbors to improve their homes by providing matching grants for exterior improvements.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

BUSINESS ADMINISTRATION

City Hall
340 North Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 348-4118
Fax: (570) 348-4225



SCRANTON

January 17, 2019

Memo

To: Jessica Eskra, Solicitor
Lori Reed, City Clerk

From: David Bulzoni, Business Administrator

Re: Contract – Neighborworks –Beautiful Blocks Program

The attached is a final proposal by Neighborworks to create the Beautiful Blocks program. As you are aware this a matching grant program based on the Renaissance Program created by the City of Oswego, New York. The program is described in greater detail in the proposal. The program will be managed by Neighborworks similarly to the SHAP (Scranton Homeowner Assistance Program). Grants will be allocated by Neighborworks based on requests for block improvements.

The program liaison internally will be Chris Casciano, employed as an Equal Opportunity Specialist in the office of Economic and Community Development. Mr. Casciano will be responsible for the solicitation of contributions for the program. The program will be funded initially by a \$25,000 contribution from the University of Scranton and from funds remaining in the Rental Registration Escrow account. This initial funding amount will be allocated to Neighborworks as the program funding base.

Please prepare the necessary legislation for legislative approval.

Beautiful Blocks Program Proposal



Program Overview

Through a partnership between the City of Scranton and NeighborWorks Northeastern Pennsylvania, the Beautiful Blocks Program will encourage groups of neighbors to improve their homes by providing matching grants for exterior improvements. The median listing price of homes in Scranton is just over \$100,000, while the national median listing price is approximately \$275,000. The Beautiful Blocks Program seeks to not only narrow this disparity but also build community through concentrated home improvement projects that beautify a neighborhood.

The Beautiful Blocks Program is modeled after the City of Oswego's successful Renaissance Block Challenge Grant program. The goal of the program is to provide an incentive for groups of five or more neighbors to work together to make exterior improvements to their homes, which will make neighborhoods more attractive places to live and increase property values over time. Through the program, each property owner can receive a matching grant of up to \$1,000 for exterior home improvements. These grants will afford Scranton residents the opportunity to define their neighborhoods and take the revitalization of the city into their own hands.

Program Highlights

- Property owners are eligible for a matching grant of up to \$1,000 for exterior home improvements, from large (siding, windows, roofs, sidewalks, etc.) to small (window boxes, flower pots, welcome mats, etc.)
- Grants are awarded through a competitive application process, and awards are based upon the availability of funding and the number and quality of applications received.
- Target zones focus revitalization efforts on key neighborhoods.
- Additional grant funds (on top of the \$1000 matching grants) may be provided for related community projects (park cleanups, block parties, etc.).

Eligibility

The Beautiful Blocks Program will be open to groups of five or more neighbors, provided the following requirements are met:

- All homes must be located in the City of Scranton.
- Grants must be used for exterior home improvements.
- Neighboring homes must be located on the same street or block.
- If a block has previously received a Beautiful Blocks grant, they may reapply after a 2-year period. However, at least 50% of the homes must not have participated in the past.

Other Incentives

- NeighborWorks staff can assist grantees with planning and coordinating projects.
- Grantees may borrow tools and equipment to help them complete their projects.

Target Zones

To increase the impact of the Beautiful Blocks Program, target zones will identified and prioritized during the selection process. This does not exclude applications from outside of these zones, but preference will be given to applications for homes inside designated target zones.

The City of Scranton, together with NeighborWorks staff, can select the target zones. For greatest impact, we recommend selecting stable but at-risk neighborhoods. In this way, the Beautiful Blocks Program can help prevent these neighborhoods from declining and, instead, increase demand for homes in these neighborhoods.

Budget (First Year)

| | |
|-------------------------------|-----------------|
| Grant funds | \$50,000 |
| Program administration | \$10,000 |
| Trailer, tools, and equipment | \$8,000 |
| Total | \$68,000 |

Program Administration

NeighborWorks would administer the program on behalf of the city, providing assistance with:

- Program management
- Marketing
- Selection committee facilitation
- Fundraising
- Storage and care of tools and equipment
- Community project planning and coordination

Process

Beautiful Blocks grants would be awarded in the following way:

1. An annual or semi-annual funding round is announced, and the application deadline is set.
2. NeighborWorks staff meet with neighbors interested in applying to explain program and informally vet projects.
3. Applicants complete and submit a grant application that includes:
 - Names and addresses of all participating property owners.
 - Designated block captain to serve as the primary contact person.
 - Photos of the project area.
 - A detailed plan for using the grant funds.
 - Project budget with contractor estimates (if applicable)
4. Applications that meet all eligibility requirements are forwarded to the selection committee.
5. The selection committee reviews and selects the best projects.
6. Grants are awarded and work commences.

7. Following completion of the projects, grantees submit a final report with photos of the completed project.

Selection Criteria

Projects will be selected by a selection committee based on a scoring rubric. The selection committee will be made up of NeighborWorks staff, city officials, and representatives of neighborhood associations. Preference will be given to applications that:

- Include a high number of tightly clustered properties.
- Are located in a designated target zone.
- Demonstrate how neighbors will work together to complete improvements.
- Include future plans for continuing to improve the properties and neighborhood.

CITY OF SCRANTON

ATTEST:

BY: _____
Lori Reed, City Clerk

Date: _____

BY: _____
William L. Courtright, Mayor

Date: _____

BY: _____
Roseann Novembrino, City Controller

Date: _____

APPROVED AS TO FORM:

BY: _____
Jessica L. Eskra, Esq., City Solicitor

Date: _____

BY: _____
Jesse J. Ergott, President & CEO
NeighborWorks Northeastern PA

Date: _____



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 13, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

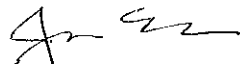
RECEIVED
FEB 14 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND
OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A
BEAUTIFUL BLOCKS PROGRAM PROPOSAL BY AND BETWEEN THE CITY OF
SCRANTON AND NEIGHBORWORKS NORTHEASTERN PENNSYLVANIA TO
ENCOURAGE GROUPS OF NEIGHBORS TO IMPROVE THEIR HOMES BY
PROVIDING MATCHING GRANTS FOR EXTERIOR IMPROVEMENTS.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

FILE OF THE COUNCIL NO. _____

2019

AN ORDINANCE

**AUTHORIZING INSTALLATION OF NO PARKING SIGNS ALONG THE
NORTHERLY AND SOUTHERLY SIDES OF BROADWAY STREET ALONG THE
BICYCLE LANES IN THE VICINITY OF THE TRAIL CROSSINGS NEAR THE
UNIVERSITY OF SCRANTON SPORTS COMPLEX THAT WERE INSTALLED IN
CONJUNCTION WITH THE LVHA SCRANTON SAFETY IMPROVEMENTS
PROJECT.**

WHEREAS, as requested at a meeting on Tuesday January 8, 2019 , LaBella Associates, the City Engineers, performed an evaluation for the purpose of deciding upon the installation of No Parking Signs on the northerly and southerly sides of Broadway Street along the bicycle lanes; and

WHEREAS, LaBella Associates performed site reconnaissance visits on Friday, January 11, 2019. It was brought to their attention in an e-mail dated October 22, 2018 from Corporal David Mitchell, SPD that he had received several complaints on vehicles parked in the bicycle lanes on Broadway Street in the vicinity of the trail crossings near the University of Scranton Sports complex. The bicycle lanes were installed in conjunction with the LVHA Scranton Safety Improvements Project. Corporal Mitchell indicated in order to make "no parking" enforceable in the bicycle lanes, the appropriate signs to prohibit parking must be in place.

WHEREAS, based on the information available to LaBella, Associates, and also upon their professional engineering experience and knowledge, it is their opinion with a reasonable degree of their Engineering Judgment that the following recommendations be implemented: Parking along the northerly side of Broadway Street from the westerly limit of the painted bicycle lane which is 29 feet west of the edge of the stamped bituminous asphalt pave bicycle crossing path (green-herringbone) to a point 25 feet east of said westerly limit of the painted bicycle lane shall be restricted and/or prohibited. The length of the restricted/prohibited zone shall be 275 feet; Install R7-302 NO PARKING SYMBOL/ARROW SIGN (RIGHT) (12"x18") at the westerly limit of the painted bicycle lane on the northerly side of Broadway Street; Install R7-302 NO PARKING SYMBOL/ARROW SIGN (LEFT) (12"x18") at 275 feet east of the westerly limit of the painted bicycle lane on the northerly side of Broadway Street. This point being the easterly limit of the painted bicycle lane on the northerly side of Broadway Street; install Four (4) R7-302 NO PARKING SYMBOL/ARROW SIGNS (12"x18") along the

northerly side of Broadway Street as directed in the field by the City Engineer between the signs installed in items 2 and 3 above; Parking along the southerly side of Broadway Street from the westerly limit of the painted bicycle lane which is 30 feet west of the edge of the stamped bituminous asphalt pave bicycle crossing path (green-herringbone) to a point 280 feet east of said westerly limit of the painted bicycle lane shall be restricted and/or prohibited. The length of the restricted/prohibited zone shall be 280 feet; Install R7-302 NO PARKING SYMBOL/ARROW SIGN (LEFT) (12"x18") at the westerly limit of the painted bicycle lane on the southerly side of Broadway Street; Install R7-302 NO PARKING SYMBOL/ARROW SIGN (RIGHT) (12"x 18") at 280 feet east of the westerly limit of the painted bicycle lane on the southerly side of Broadway Street. This point being the easterly limit of the painted bicycle lane on the southerly side of Broadway Street; Install Four (4) R7-302 NO PARKING SYMBOL/ARROW SIGNS (12"x18") along the southerly side of Broadway Street as directed in the field by the City Engineer between the signs installed in items 6 and 7 above; and It is the intent of this recommendation to prohibit parking as outlined in item 1 creating a 275 foot "No Parking" Zone and item 5 creating a 280 foot "No Parking" Zone. See letter dated January 29, 2019 from John Pocius, City Engineer, LaBella Associates attached hereto marked as Exhibit "A and incorporated herein by reference thereto.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the following recommendations be implemented:

1. Parking along the northerly side of Broadway Street from the westerly limit of the painted bicycle lane which is 29 feet west of the edge of the stamped bituminous asphalt pave bicycle crossing path (green-herringbone) to a point 25 feet east of said westerly limit of the painted bicycle lane shall be restricted and/or prohibited. The length of the restricted/prohibited zone shall be 275 feet.
2. Install R7-302 NO PARKING SYMBOL/ARROW SIGN (RIGHT) (12"x18") at the westerly limit of the painted bicycle lane on the northerly side of Broadway Street.
3. Install R7-302 NO PARKING SYMBOL/ARROW SIGN (LEFT) (12"x18") at 275 feet east of the westerly limit of the painted bicycle lane on the northerly side of Broadway Street. This point being the easterly limit of the painted bicycle lane on the northerly side of Broadway Street.

4. Install four (4) R7-302 NO PARKING SYMBOL/ARROW SIGNS (12"x18") along the northerly side of Broadway Street as directed in the field by the City Engineer between the signs installed in items 2 and 3 above.
5. Parking along the southerly side of Broadway Street from the westerly limit of the painted bicycle lane which is 30 feet west of the edge of the stamped bituminous asphalt pave bicycle crossing path (green-herringbone) to a point 280 feet east of said westerly limit of the painted bicycle lane shall be restricted and/or prohibited. The length of the restricted/prohibited zone shall be 280 feet.
6. Install R7-302 NO PARKING SYMBOL/ARROW SIGN (LEFT) (12"x18") at the westerly limit of the painted bicycle lane on the southerly side of Broadway Street.
7. Install R7-302 NO PARKING SYMBOL/ARROW SIGN (RIGHT) (12"x 18") at 280 feet east of the westerly limit of the painted bicycle lane on the southerly side of Broadway Street. This point being the easterly limit of the painted bicycle lane on the southerly side of Broadway Street.
8. Install Four (4) R7-302 NO PARKING SYMBOL/ARROW SIGNS (12"x18") along the southerly side of Broadway Street as directed in the field by the City Engineer between the signs installed in items 6 and 7 above.
9. It is the intent of this recommendation to prohibit parking as outlined in item 1 creating a 275 foot "No Parking" Zone and item 5 creating a 280 foot "No Parking" Zone.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Option Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.




BUREAU OF ENGINEERING

101 WEST POPLAR STREET • SCRANTON, PENNSYLVANIA 18508 • PHONE: 570-348-4180 • FAX: 570-348-0197

MEMORANDUM

TO: Jessica Eskra, City Solicitor

FROM:  John J. Pocius, P.E., P.L.S. City Engineer
LaBella Associates

DATE: January 29, 2019

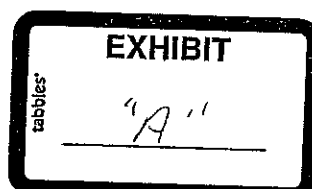
RE: *Broadway Street–Bicycle Lanes*
No Parking Signs

As requested at our meeting on Tuesday January 8, 2019, we have performed an evaluation of available pertinent information and have applied the appropriate principles, provisions, and practices as contained in the "Manual on Uniform Traffic Control Devices for Streets and Highways" (2009 Edition as revised) for the purpose of deciding upon the installation of No Parking Signs on the northerly and southerly sides of Broadway Street along the bicycle lanes.

Our office performed site reconnaissance visits on Friday January 11, 2019. It was brought to our attention in an e-mail dated October 22, 2018 from Corporal David Mitchell, SPD, that he had received several complaints on vehicles parked in the bicycle lanes on Broadway Street in the vicinity of the trail crossings near the University of Scranton Sports Complex. The bicycle lanes were installed in conjunction with the LVHA Scranton Safety Improvements Project. In a subsequent e-mail on October 23, 2018, Corporal Mitchell indicated that in order to make "no parking" enforceable in the bicycle lanes, the appropriate official signs to prohibit parking must be in place.

Therefore, based on the information currently available to us, and also upon our professional engineering experience and knowledge, it is our opinion with a reasonable degree of Engineering Judgment that the following recommendations be implemented:

- 1) Parking along the northerly side of Broadway Street from the westerly limit of the painted bicycle lane which is 29 feet west of the edge of the stamped bituminous asphalt pave bicycle crossing path (green-herringbone) to a point 275 feet east of said westerly limit of the painted bicycle lane shall be restricted and/or prohibited. The length of the restricted/prohibited zone shall be 275 feet.
- 2) Install R7-302 NO PARKING SYMBOL/ARROW SIGN (RIGHT) (12"x18") at the westerly limit of the painted bicycle lane on the northerly side of Broadway Street.



- 3) Install R7-302 NO PARKING SYMBOL/ARROW SIGN (LEFT) (12"x18") at 275 feet east of the westerly limit of the painted bicycle lane on the northerly side of Broadway Street. This point being the easterly limit of the painted bicycle lane on the northerly side of Broadway Street.
- 4) Install Four (4) R7-302 NO PARKING SYMBOL/ARROW SIGNS (12"x18") along the northerly side of Broadway Street as directed in the field by the City Engineer between the signs installed in items 2 and 3 above.
- 5) Parking along the southerly side of Broadway Street from the westerly limit of the painted bicycle lane which is 30 feet west of the edge of the stamped bituminous asphalt pave bicycle crossing path (green-herringbone) to a point 280 feet east of said westerly limit of the painted bicycle lane shall be restricted and/or prohibited. The length of the restricted/prohibited zone shall be 280 feet.
- 6) Install R7-302 NO PARKING SYMBOL/ARROW SIGN (LEFT) (12"x18") at the westerly limit of the painted bicycle lane on the southerly side of Broadway Street.
- 7) Install R7-302 NO PARKING SYMBOL/ARROW SIGN (RIGHT) (12"x18") at 280 feet east of the westerly limit of the painted bicycle lane on the southerly side of Broadway Street. This point being the easterly limit of the painted bicycle lane on the southerly side of Broadway Street.
- 8) Install Four (4) R7-302 NO PARKING SYMBOL/ARROW SIGNS (12"x18") along the southerly side of Broadway Street as directed in the field by the City Engineer between the signs installed in items 6 and 7 above.
- 9) It is the intent of this recommendation to prohibit parking as outlined in item 1 creating a 275 foot "No Parking" Zone and item 5 creating a 280 foot "No Parking" Zone.
- 10) Approval of Ordinance by City Council may be required.

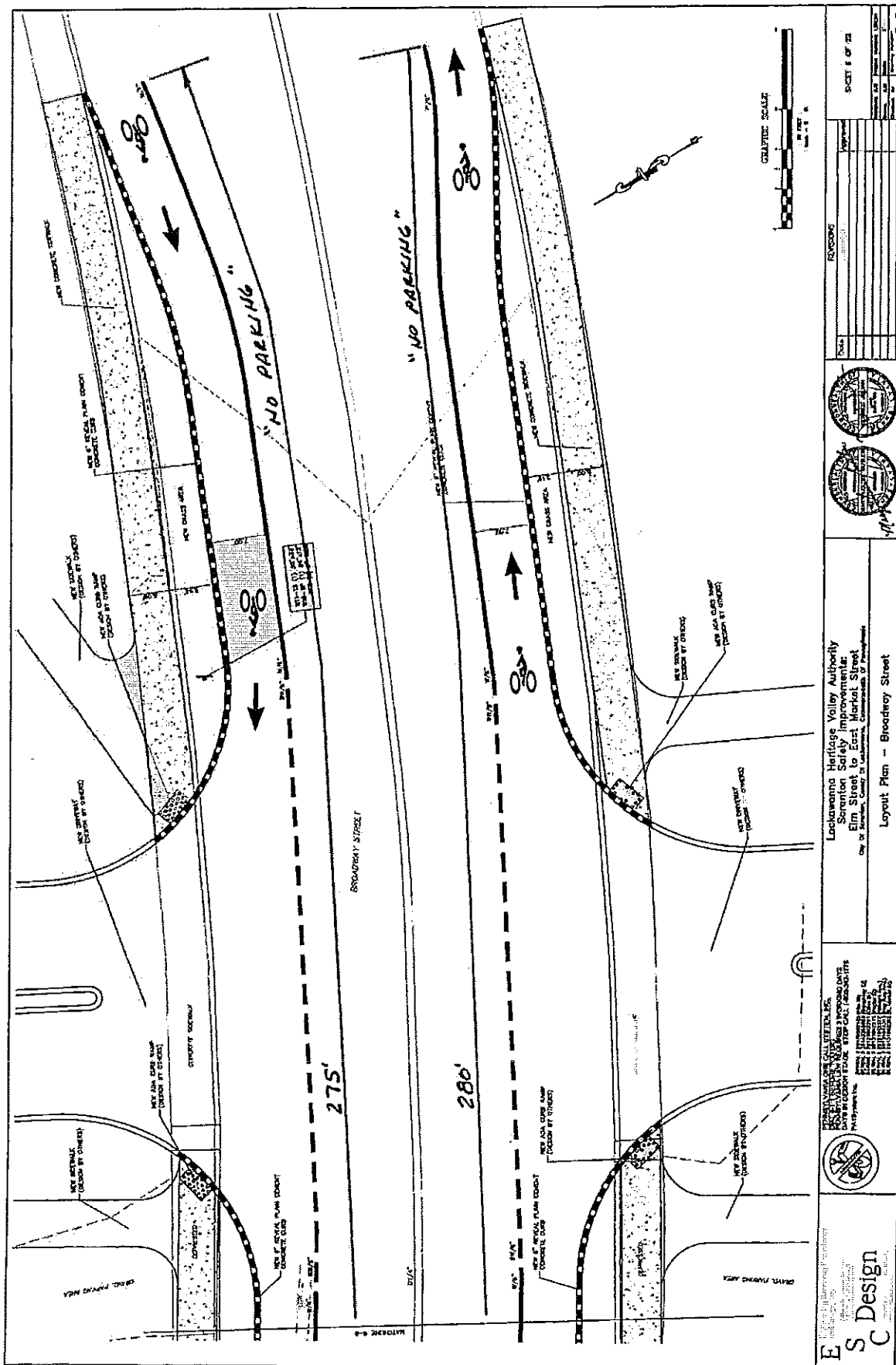
If there are any questions on this matter, do not hesitate to contact me at (570) 904-6189.

JJP/lmz

Z-2011 proj 11-04-30- Eskra memo-Broadway St.-Bicycle lanes no parking signs 1-28-18

Enclosures

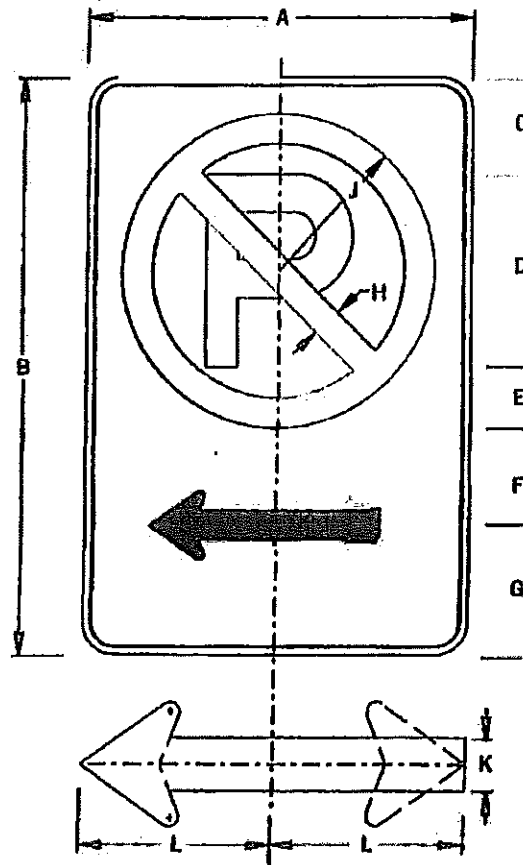
C Dennis Gallagher, Director, Department of Public Works
Lori Reed, City Clerk
Carl Grazino, Chief of Police, SPD
Captain Dennis S. Lukasewicz, SPD
Corporal David Mitchell, SPD
QA/QC C. File



R7-302

NO PARKING SYMBOL /ARROW SIGN

The No Parking Symbol/Arrow Sign (R7-302) may be used in lieu of a separate No Parking Symbol Sign (R8-3) and a No Parking Arrow Plaque (R7-301) to prohibit parking along a given roadway.



NOTE:
SEE STANDARD ARROW
FOR DIMENSIONS OF
ARROWHEAD

| DIMENSIONS - IN | | | | | | | | | | | | |
|--------------------|---|-------|-----|---|-----|---|-----|-----|-----|-------------|-------------|---------------|
| SIGN SIZE A x B | C | D | E | F | G | H | J | K | L | MAR- GIN | BOR- DER | BLANK STD. |
| 12" x 18" | 3 | 6E(M) | 1.9 | 3 | 4.1 | 1 | 4.9 | 0.8 | 3.8 | 0.4 | 0.4 | 88-1218 |

COLOR:

CIRCLE, DIAGONAL, ARROW AND BORDER:
RED (REFLECTORIZED)

BACKGROUND:
WHITE (REFLECTORIZED)

"P",
BLACK (NON-REFLECTORIZED)

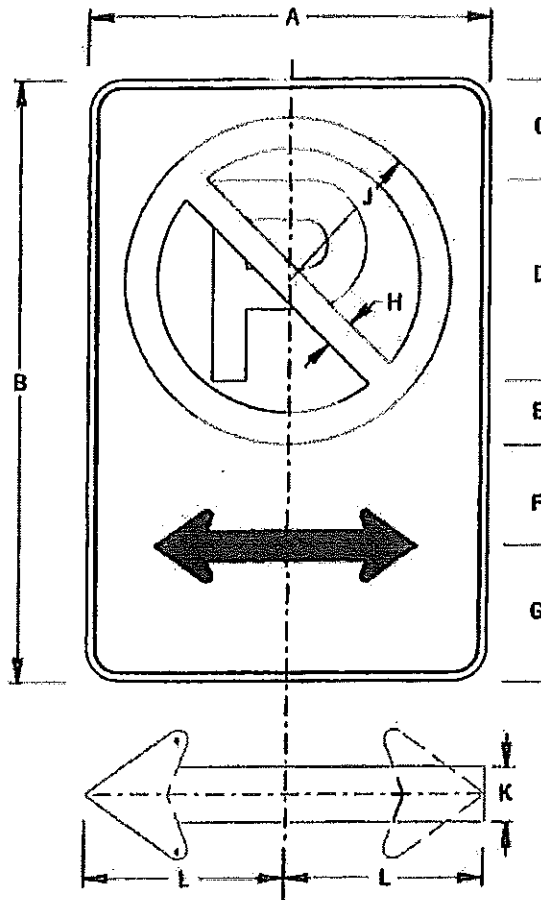
APPROVED FOR THE SECRETARY OF TRANSPORTATION

By: *Al Crane* Date: 02-29-12
Chief, Traffic Engineering and Permits Section
Bureau of Maintenance and Operations

R7-302

NO PARKING SYMBOL /ARROW SIGN

The No Parking Symbol/Arrow Sign (R7-302) may be used in lieu of a separate No Parking Symbol Sign (R8-3) and a No Parking Arrow Plaque (R7-301) to prohibit parking along a given roadway.



NOTE:
SEE STANDARD ARROW
FOR DIMENSIONS OF
ARROWHEAD

| DIMENSIONS - IN | | | | | | | | | | | | |
|--------------------|---|-------|-----|---|-----|---|-----|-----|-----|-------------|-------------|---------------|
| SIGN SIZE A x B | C | D | E | F | G | H | J | K | L | MAR- GIN | BOR- DER | BLANK STD. |
| 12" x 18" | 3 | 6E(M) | 1.9 | 3 | 4.1 | 1 | 4.9 | 0.8 | 3.8 | 0.4 | 0.4 | B5-1218 |

COLOR:

CIRCLE, DIAGONAL, ARROW AND BORDER:
RED (REFLECTORIZED)

BACKGROUND:
WHITE (REFLECTORIZED)

"P":
BLACK (NON-REFLECTORIZED)

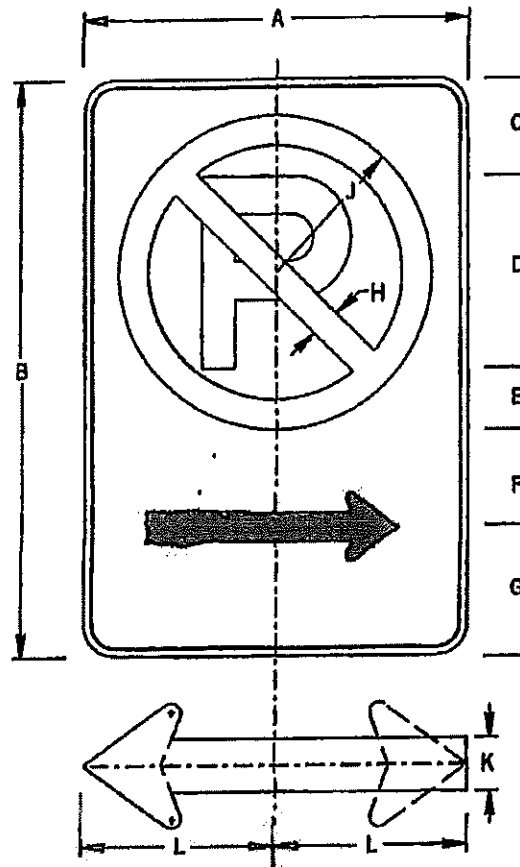
APPROVED FOR THE SECRETARY OF TRANSPORTATION

By : *Sh C. Rose* Date : 02-29-12
Chief, Traffic Engineering and Permits Section
Bureau of Maintenance and Operations

R7-302

NO PARKING SYMBOL /ARROW SIGN

The No Parking Symbol/Arrow Sign (R7-302) may be used in lieu of a separate No Parking Symbol Sign (RB-3) and a No Parking Arrow Plaque (R7-301) to prohibit parking along a given roadway.



NOTE:
SEE STANDARD ARROW
FOR DIMENSIONS OF
ARROWHEAD

| DIMENSIONS - IN | | | | | | | | | | | | |
|--------------------|---|-------|-----|---|-----|---|-----|-----|-----|-------------|-------------|---------------|
| SIGN SIZE A x B | C | D | E | F | G | H | J | K | L | MAR- GIN | BOR- DER | BLANK STD. |
| 12" x 18" | 3 | 6E(M) | 1.9 | 3 | 4.1 | 1 | 4.9 | 0.8 | 3.8 | 0.4 | 0.4 | B5-1218 |

COLOR:

CIRCLE, DIAGONAL, ARROW AND BORDER:
RED (REFLECTORIZED)

BACKGROUND:
WHITE (REFLECTORIZED)

"P":
BLACK (NON-REFLECTORIZED)

APPROVED FOR THE SECRETARY OF TRANSPORTATION

By: Al C. Rowe Date: 02-29-12
Chief, Traffic Engineering and Permits Section
Bureau of Maintenance and Operations



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 5, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

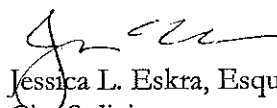
FEB 05 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING INSTALLATION OF NO PARKING SIGNS ALONG THE NORTHERLY AND SOUTHERLY SIDES OF BROADWAY STREET ALONG THE BICYCLE LANES IN THE VICINITY OF THE TRAIL CROSSINGS NEAR THE UNIVERSITY OF SCRANTON SPORTS COMPLEX THAT WERE INSTALLED IN CONJUNCTION WITH THE LHVA SCRANTON SAFETY IMPROVEMENTS PROJECT.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

FILE OF THE COUNCIL NO. _____

2019

AN ORDINANCE

AUTHORIZING THE SECRETARY OF TRANSPORTATION TO ACQUIRE RIGHT-OF-WAYS NECESSARY FOR THE MULTI-BRIDGE PROJECT DOCUMENT NO. 04M173.

WHEREAS, the City of Scranton and the Commonwealth of Pennsylvania, Department of Transportation, have coordinated through appropriate officials a multi-bridge project in the City of Scranton; and

WHEREAS, by Resolution No. 89 of 2018 adopted November 27, 2018, Scranton City Council authorized the Mayor and other appropriate City officials to execute for and on behalf of the City of Scranton an agreement for the Commonwealth's performance of the multi-bridge project; and

WHEREAS, the Bridges included in the Multi-Bridge Project are the West Lackawanna Avenue Bridge over the railroad, Elm Street Bridge over Lackawanna River, North Main Avenue Bridge over Leggetts Creek, and Parker Street over Lackawanna River; and

WHEREAS, the Department wishes to proceed in a prompt manner with the acquisition of all necessary right-of-ways for the multi-bridge project; and

WHEREAS, pursuant to Section 2305 and 2307 of the General Local Government Code, 53 Pa. C.S. §§2305, 2307, and Para. 5 of Agreement No. 04M173, the City of Scranton hereby agreed and enacts this date the following Ordinance.

NOW, THEREFORE, BE IT HEREBY ENACTED AND ORDAINED as follows:

SECTION ONE. Delegation of Authority.

The City of Scranton hereby delegates to the Secretary of Transportation its authority to acquire the right-of-ways necessary for the multi-bridge project described and enumerated in Agreement 04M173, passed by City Council on November 27, 2018, said Agreement containing all applicable multi-bridge project terms and conditions incorporated by reference therein as if fully set forth:

SECTION TWO. Duration

This delegation shall continue until all multi-bridge project terms and conditions of Agreement No. 04M173 shall be fully satisfied or, at the election of the parties as set forth herein, the same shall be otherwise terminated:

SECTION THREE. Purpose and Scope of Delegation.

The Secretary of Transportation shall have the authority to acquire the right-of-ways necessary for the multi-bridge project described and enumerated in Document No. 04M173, passed by City Council on November 27, 2018, subject to review and approval of the City of Scranton Business Administrator and City of Scranton Engineer as to the extent of the right-of-ways necessary for any project:

SECTION FOUR. Financing

One hundred percent of the right-of-way costs, along with all other costs under Agreement No. 04M173, is being funded with the combination of federal funds available through the Surface Transportation Plan, Z240; State funds available through the State Bridge Funds – Local, 183; and through the City of Scranton 2018 Capital Budget:

SECTION FIVE. Organizational Structure.

the multi-bridge project shall be managed, directed and performed by the Commonwealth of Pennsylvania, Department of Transportation:

SECTION SIX. Property.

The Secretary of Transportation shall acquire property pursuant to all applicable policies and procedures as necessary for the multi-bridge project as authorized by Section 2003(e) of the Administrative Code, 71 P.S. §513(e), for all transportation purposes which shall include, and not be limited to acquisitions for local roads and streets:

SECTION 7. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 8. This Ordinance shall become effective immediately upon approval.

SECTION 9. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

January 25, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
JAN 25 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE SECRETARY OF
TRANSPORTATION TO ACQUIRE RIGHT-OF-WAYS NECESSARY FOR THE
MULTI-BRIDGE PROJECT DOCUMENT NO. 04M173.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

APPOINTMENT OF MARY PAT DEFVICE, 1322 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504, TO THE POSITION OF EXECUTIVE DIRECTOR, OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT EFFECTIVE MARCH 1, 2019. MS. DEFVICE WILL BE REPLACING LINDA AEBLI WHO IS RETIRING EFFECTIVE FEBRUARY 28, 2019.

WHEREAS, Ms. Aebli is retiring from her position as Director of the Office of Economic and Community Development effective February 28, 2019; and

WHEREAS, the Mayor has appointed Mary Pat DeFlice to fill the position of Ms. Aebli; and

WHEREAS, Ms. DeFlice has the requisite, experience, education and training necessary to serve as Executive Director, Office of Economic and Community Development of the City of Scranton.

NOW, THEREFORE, BE IT RESOLVED that the appointment of Mary Pat DeFlice, 1322 Schlager Street, Scranton, PA is hereby approved as is the execution of any and all documents necessary to formalize that appointment.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

February 4, 2019

Danielle Kennedy
Director of Human Resources
340 North Washington Avenue
Scranton, PA 18503

Dear Mrs. Kennedy:

Please be advised that I am appointing Mary Pat DeFlice, 1322 Schlager Street, Scranton, Pennsylvania 18504 to the position of Director of the Office of Economic and Community Development effective March 1, 2019.

Ms. DeFlice will be replacing Linda Aebli who is retiring on February 28, 2019.

Ms. DeFlice's salary will be \$52,152.00 yearly.

Please adjust your records accordingly.

Sincerely,



William L. Courtright
Mayor, City of Scranton

CC: Roseann Novembrino, City Controller
Dave Bulzoni, Business Administrator
Kelly Lucas, Payroll
Debbie Torba, Insurance
Jessica Eskra, City Solicitor
Mary Pat DeFlice, Director, OECD



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 4, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

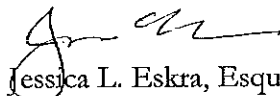
FEB 04 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF MARY PAT DEFLICE, 1322 SCHLAGER STREET, SCRANTON, PENNSYLVANIA, 18504, TO THE POSITION OF EXECUTIVE DIRECTOR, OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT EFFECTIVE MARCH 1, 2019. MS. DEFLICE WILL BE REPLACING LINDA AEBLI WHO IS RETIRING EFFECTIVE FEBRUARY 28, 2019.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ("PENNDOT") APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NOS. W4064, W4065 & W4066 MULBERRY STREET (SR 3027) AND MONROE AVENUE/HITCHCOCK COURT/QUINCY AVENUE ASSOCIATED WITH THE UNIVERSITY OF SCRANTON'S PROJECT TO FURTHER IMPROVE THE SAFETY OF THE EXISTING PEDESTRIAN CROSSINGS.

WHEREAS, it is necessary for the Director of the Department of Public Works to sign and submit the traffic signal application on behalf of the City of Scranton. A copy of the application is attached hereto as Exhibit "A" and incorporated herein by reference thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Director of the Department of Public Works is authorized to sign and submit the traffic signal application on behalf of the City of Scranton for Traffic Signal Permit Nos. W4064, W4065 & W4066 Mulberry Street (SR 3027) and Monroe Avenue/Hitchcock Court/Quincy Avenue associated with the University of Scranton's Project to further improve the safety of the existing pedestrian crossings.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.




BUREAU OF ENGINEERING

101 WEST POPLAR STREET • SCRANTON, PENNSYLVANIA 18508 • PHONE: 570-348-4180 • FAX: 570-348-0197

MEMORANDUM

TO: Jessica Eskra, Esquire, City Solicitor

FROM:  John J. Pocius, P.E., P.L.S., City Engineer
LaBella Associates

DATE: July 17, 2018

RE: *Application for Traffic Signal Approval*
Traffic Signal Permit Nos. W4064, W4065, W4066
Mulberry Street (SR 3027) and Monroe Ave./Hitchcock Court/Quincy Ave.
Update Advance Warning System-Pedestrian Crosswalks

Enclosed is one copy (1) of TE-160 (6-12) Application for Traffic Signal Approval. The attached TE form is associated with the University of Scranton's project to do more in an effort to further improve the safety of the existing pedestrian crossings by installing rectangular rapid flashing beacon (RRFB) devices at the above referenced locations. Colwell-Naegele Associates, Inc. (CNA) is the project engineer for the University on this project (see copy attached CNA letter dated July 9, 2018). The existing Maintenance Agreement shall be updated at the same time to include these improvements.

We recommend that a Resolution be prepared and forwarded to City Council indicating that *"The Director of the Department of Public Works of the City of Scranton is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the City of Scranton"*.

The Application cannot be signed and dated and witnessed until after the Resolution is passed by City Council and approved by the Mayor. If there are any questions on this matter, please do not hesitate to contact our office at (570) 342-3101.

JJP/lmz

Z-11-04-30 ESKRA memo-Permit Nos. W4064,65,66-7-19-18

Enclosures

c Dennis Gallagher, Director, Department of Public Works
Donald J. King, AICP, City Planner
Lori Reed, City Clerk
Susan M. Savitski, P.E., CNA
QA/QC C. File

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink

County: LackawannaEngineering District: 4-0

Department Tracking #: _____

Initial Submission Date: _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name: Dennis Gallagher Title: Director of Department of Public WorksMunicipal Name: City of ScrantonMunicipal Address: 340 North Washington Avenue, Scranton, PA 18503Municipal Phone Number: (570) 348-4180Alternative Phone Number: (570) 357-4988E-mail Address: dgallagher @ scrantonpa.govMunicipal Hours of Operation: 6:00 a.m. to 2:00 p.m.

B - Application Description

Location (intersection): Mulberry Street (SR 3027) and Monroe Avenue, Hitchcock Court and Quincy AvenueTraffic Control Device is: ☐ NEW Traffic Signal ☒ EXISTING Traffic Signal (Permit Number): W4064, W4065 & W4066Type of Device (select one) ☐ Traffic Control Signal (MUTCD Section 4D, 4E, 4G) ☐ Flashing Beacon (MUTCD Section 4L) ☐ School Warning System (MUTCD Section 7B)☒ Other: In Road Crosswalk Lighting & Additional RREBs on Warning SignsIs Traffic Signal part of a system?: ☐ YES ☒ NO System Number (if applicable): _____

If YES, provide locations of all signalized intersections in system.

Updating signing to include the installation of rectangular rapid flashing beacons activated by both push buttons and video pedestrian cameras.

Explain the proposed improvements:

Upgrade existing traffic signal to replace all equipment; add mast arms and new controller; add pedestrian signals and push buttons; add video detection and luminaires.

Associated with Highway Occupancy Permit (HOP)?: ☐ YES ☒ NO If YES, HOP Application #: _____

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :

☐ Municipal Personnel ☐ Municipal Contractor ☐ Municipal Personnel & Contractor☒ Other: University of Scranton via a Maintenance Agreement with the City of ScrantonMaintenance and Operations Contact Name: Facilities DepartmentCompany/Organization: The University of ScrantonPhone #: (570) 941-6267

Alternative Phone #: _____

E-mail: susan.falbo@scranton.edu

D - Attachments Listing

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution (required) | <input type="checkbox"/> Location Map | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment | <input type="checkbox"/> Photographs | <input type="checkbox"/> Turn Lane Analysis |
| <input checked="" type="checkbox"/> Traffic Signal Permit | <input type="checkbox"/> Straight Line Diagram | <input type="checkbox"/> Turn Restriction Studies |
| <input type="checkbox"/> Warrant Analysis | <input type="checkbox"/> Capacity Analysis | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Crash Analysis | <input type="checkbox"/> Traffic Impact Study (TIS) | |
| <input type="checkbox"/> Traffic Signal Study | <input type="checkbox"/> Condition Diagram | |

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County :Lackawanna

Engineering District :4-0

Department Tracking # :

Initial Submission Date :

E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name :Dennis Gallagher

Date :

Signed By :

Witness or Attest :

Title of Signatory : Director of Department of Public Works

Title of Witness or Attester: City Solicitor

**Exhibit "A":
Preventative and Response Maintenance
Requirements**County : LackawannaEngineering District : 4-0

Department Tracking # : _____

Initial Submission Date : _____

Preventive Maintenance

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

Response Maintenance

The APPLICANT or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

EMERGENCY REPAIR:

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

Response Maintenance Schedule**KNOCKDOWNS**

Support - Mast arm
Support - Strain pole
Span wire/tether wire
Pedestal
Cabinet
Signal heads

TYPE OF REPAIR PERMITTED

Emergency or Final
Emergency or Final
Final Only
Emergency or Final
Emergency or Final
Final Only

EQUIPMENT FAILURE

Lamp burnout (veh. & ped.)
Local controller
Master controller
Detector sensor
 - Loop
 - Magnetometer
 - Sonic
 - Magnetic
 - Pushbutton
Detector amplifier
Conflict monitor
Flasher
Time clock
Load switch/relay
Coordination unit
Communication interface, mode
Signal cable
Traffic Signal Communications
Traffic Signal Systems

Final Only
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Final Only
Final Only
Emergency or Final
Final Only
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Final Only
Final Only

**Exhibit "B":
Recordkeeping**County : LackawannaEngineering District : 4-0

Department Tracking # : _____

Initial Submission Date : _____

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

FORM 1 - Master Intersection Record

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

FORM 2 - Response Maintenance Record

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

FORM 3 - Preventive Maintenance Record

This form will be used to provide a record of the preventive maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":
Signal Maintenance Organization**

County :Lackawanna

Engineering District :4-0

Department Tracking # :

Initial Submission Date :

Personnel Classifications

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Traffic Engineer - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work perform.

Training

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Budget Requirements

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 1, 2019

RECEIVED

FEB 04 2019

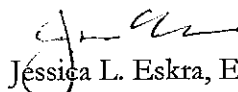
OFFICE OF CITY
COUNCIL/CITY CLERK

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ("PENNDOT") APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NOS. W4064, W4065 & W4066 MULBERRY STREET (SR 3027) AND MONROE AVENUE/HITCHCOCK COURT/QUINCY AVENUE ASSOCIATED WITH THE UNIVERSITY OF SCRANTON'S PROJECT TO FURTHER IMPROVE THE SAFETY OF THE EXISTING PEDESTRIAN CROSSINGS.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2019

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO AN ADDENDUM TO THE AGREEMENT BETWEEN THE UNIVERSITY OF SCRANTON AND THE CITY OF SCRANTON FOR THE MAINTENANCE OF THE IN PAVEMENT LED CROSSWALK WARNING LIGHTS ON MULBERRY STREET DATED APRIL 21, 2016.

WHEREAS, on April 14, 2016 Scranton City Council passed Resolution No. 21, 2016 authorizing the City to enter into an Agreement by and between the University of Scranton and the City of Scranton pertaining to the maintenance of In Pavement LED Crosswalk Warning Lights on Mulberry Street; and

WHEREAS, this Addendum supplements the Agreement by and between the University and the City for the maintenance of the In Pavement LED Crosswalk Warning Lights on Mulberry Street dated April 21, 2016. A copy of the Addendum is attached hereto as Exhibit "A" and incorporated herein by reference hereto; and

WHEREAS, the University agrees to install rectangular rapid flashing beacon (RRFB) devices at the intersection of Mulberry Street (SR3027) and Monroe Avenue – East and West sides of intersection; the midblock crossing between Quincy Avenue and Monroe Avenue; and the east and west sides of the intersection of Mulberry Street and Quincy Avenue at its sole cost, and to be responsible for any maintenance of said devices; and

WHEREAS, all other terms and conditions of the Agreement dated April 21, 2016 remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City officials are authorized to execute and enter into this Addendum to the Agreement between the University of Scranton and the City of Scranton for the maintenance of the In Pavement LED Crosswalk Warning Lights on Mulberry Street dated April 21, 2016.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect

any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

ADDENDUM

This Addendum , dated _____, 2019 supplements the Agreement between The University of Scranton (the "University") and the City of Scranton (the "City"), collectively (the "Parties"), for the maintenance of the In Pavement LED Crosswalk Warning Lights on Mulberry Street dated April 21, 2016 (the "Agreement").

The University agrees that the Agreement will be supplemented by the following terms which become a part of the Agreement upon signing below. Upon signing, the terms of this Addendum become part of the Agreement as if set forth in full therein.

The University agrees to install rectangular rapid flashing beacon (RRFB) devices at the intersection of Mulberry Street (SR3027) and Monroe Avenue - East and West sides of intersection; the midblock crossing between Quincy Avenue and Monroe Avenue; and the East and West sides of the intersection of Mulberry Street and Quincy Avenue at its sole cost, and to be responsible for any maintenance of said devices..

All other terms and conditions of the agreement dated April 21, 2016 remain in full force and effect.

The Agreement constitutes the entire agreement between the Parties. No other understanding or agreement between the parties which is not set forth in writing and in the Agreement is recognized or binding as it pertains to this relationship.

The City of Scranton

Attest:

Mayor

By: _____
City Clerk

Date: _____

Date: _____

Approved as to form:

By: _____
City Solicitor

By: _____
City Controller

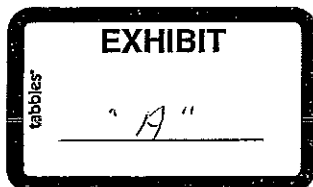
Date: _____

Date: _____

The University of Scranton

By: _____

Date: _____





DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 4, 2019

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED

FEB 04 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND
OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO AN
ADDENDUM TO THE AGREEMENT BETWEEN THE UNIVERSITY OF
SCRANTON AND THE CITY OF SCRANTON FOR THE MAINTENANCE OF THE
IN PAVEMENT LED CROSSWALK WARNING LIGHTS ON MULBERRY STREET
DATED APRIL 21, 2016.

Respectfully,

Jessica Eskra (s)
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl