



OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

Acting Chief of Police – City of Scranton, Pa. (Posted 08-14-2020)

The City of Scranton is seeking resumes for the interim position ‘Acting Chief of Police’. The Acting Chief will be responsible for supervising and directing all functions of the police department and managing the department in accordance with all applicable external and internal laws, rules and regulations, as well as the polices/procedures of the department. The Acting Chief will report directly to the Mayor. The successful candidate will have a proven track record of integrity, strong leadership, effective management, community outreach, and interpersonal skills to direct the Police Department and protect and serve the community through progressive policing.

Minimum Qualifications and Requirements

- Member in good standing within the Scranton Police Department
- Fifteen (15) years of increasingly responsible law enforcement experience with at least five (5) years in a supervisory position.
- Ability to analyze complex problems and recommend and/or implement effective courses of action; ability to make independent, appropriate, ethical decisions regarding difficult and/or highly sensitive matters in accordance with good public policy and an understanding of consequences of actions.
- Ability to inspire and motivate staff and foster a healthy and productive work environment in accordance with the department’s values.
- Ability to develop and implement various police department operations and practices, planning, budgeting, labor relations, community relations, current law enforcement technology, personnel administration and management, and knowledge of current law modeled after 21st Century Policing strategies.
- Ability to work cooperatively and effectively with elected officials, municipal administration, citizens and civic leaders.

Preferred Qualifications and Requirements

- Bachelor’s Degree or higher in Criminal Justice or a related field.
- Graduate of one or more advanced training courses such as the FBI National Academy, Executive Level Police Officer Standards and Training (POSIT) Certificate, Northwestern University School of Police Staff and Command, the Southern Police Institute, Police Executive Leadership Institute (PELI), Senior Management Institute for Policing (SMIP), or other equivalent recognized law enforcement training.

Interested applicants should submit a cover letter and resumé that informs as to his/her education, experience, work history, accomplishments, and approach to effective and efficient modern police practice. Resumés and cover letters should be sent to Human Resources Director Amber Viola via email at aviola@scrantonpa.gov, subject line: “Acting Chief of Police Search”.

The deadline for resume submission is Thursday August 20, 2020 at 4:00 PM. Initial interviews and final interviews, if possible, will be conducted in-person and/or via Zoom the week of August 24, 2020.

The City of Scranton is an Equal Opportunity Employer.

DATED: August 14, 2020

A handwritten signature in cursive script, reading "Paige Helbert-Caputo".