



## **DEPARTMENT OF HUMAN RESOURCES**

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4246

### **ANIMAL CONTROL OFFICER**

#### **Police Department**

#### **GENERAL DESCRIPTION**

This is routine animal apprehension rescue and control work. Work is performed under the direction of an administrative superior.

#### **DUTIES AND RESPONSIBILITIES**

- Answers complaints from the public regarding animals.
- Investigates calls on injured animals, notifies owners or disposes of animals.
- May destroy animals, if required.
- Makes investigations of animal law violations and alleged nuisances.
- Maintains records and prepares reports as required.
- Follows up on animal bites and licenses.
- Other related, necessary duties as required by the Department Director/Supervisor.

#### **REQUIRED TRAINING, EXPERIENCE, KNOWLEDGES, SKILLS AND ABILITIES**

Possession of a valid driver's license issued by the Commonwealth of Pennsylvania.

Ability to professionally deal with difficult situations.

Excellent communication skills.

High School graduate or equivalency.