



City of Scranton

Board of Ethics

340 N. Washington Avenue

Scranton, PA 18503

Solicitor: Jamie Davis Schelling, Esq.

Chair: David Falchek

How to Request an Advisory Opinion

Advisory Opinions may be obtained from the Board of Ethics on issues related to the Code of Ethics to provide clarity or additional information about provisions and regulations in the Code. Advisory Opinions may be requested only by public officials and City employees. The Advisory Opinion will be relayed directly to the requestor, so be sure to include your contact information.

Name: _____

Position: _____

Email: _____

Please describe in detail the question, issue, potential violation or conflict of interest. Provide as much detail as possible so the situation or issue can be thoroughly reviewed and addressed by the Board in the Advisory Opinion. Please note that a request for an Advisory Opinion should not be submitted to question a potential violation that is occurring or has already occurred. Violations are handled through the complaint process.

Please sign and date your request. The Advisory Opinion request does not require notarization. **Email form to Jamie Davis Schelling, Board Solicitor, at jschelling@wglaw.com and Board Chair David Falchek at dfalchek@gmail.com.**

Signature

Date