

## **REQUEST FOR PROPOSAL**

Separate sealed proposals will be received by the City of Scranton, 340 North Washington Avenue, Scranton, PA 18503 until 10:00 a.m. May 24, 2019, at which time such proposals will be opened in the City Council Chambers for the following:

### **CITY OF SCRANTON PAYING AGENT SERVICES January 1, 2020 – December 31, 2024**

The Bank/Financial Institution awarded the bid will be the paying agent of City of Scranton debt service payments of record for five consecutive years. All proposals shall be in accordance with the Request for Proposal (RFP) specifications which are now available and can be picked up at the Office of the Bureau of Purchasing, 4<sup>th</sup> Floor, City Hall, 340 North Washington Avenue, Scranton, PA 18503.

Sealed envelopes containing the proposals will be received and identified by “City of Scranton Paying Agent Services”. The envelopes should be delivered or mailed to the Office of the City Controller, at the address listed above, so as to arrive by the date and time specified above. The City of Scranton will require Six (6) copies of this proposal.

If you have any questions, please call David M. Bulzoni, Business Administrator, at (570) 348-4118.

David M. Bulzoni

Business Administrator