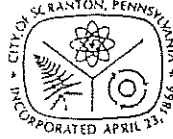


City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

December 16, 2019

The Honorable Mayor Wayne Evans
And
The Honorable City Council
Municipal Building
Scranton, Pa 18503

Dear Honorable Mayor and Honorable Council:

In Accordance with the Home Rule Charter of the City of Scranton, I am hereby submitting the report of the Office of the City Controller for the month of November, 2019.

The first section of this report includes a summary of the General Fund Activities for the month as well as a year to date revenue summary. The second section contains a detailed listing of the purchases in all departments for the period. Both sections are the end result of the review, authoritative approval, and audit procedures applicable to each section. This reflects the Controller's integral part of the internal control environment and the application of those independent audit techniques designed to provide improvement within the system and/or identify irregularities.

Rather than traditional audit reports which outline the results of an examination performed on a particular schedule within the calendar cycle, this department applies audit reviews on a daily, bi-weekly and monthly basis. Audit procedures were applied to the following financial applications which are an integral part of or have a direct impact on this report; all cash receipts flowing through the Treasurer's Office, all bank account reconciliations, Capital Budget reviews, Operating budget review/monthly reconciliation, payroll review and reconciliation, and voucher/requisition order review/authorization. Any item considered reportable would have been detailed later in this report (page 2).

This report is presented for your review. All figures are accurate as of this date but are subject to change due to subsequent postings by the Business Administration Department. Any such posting will be accounted for within the next monthly report from this department.

Sincerely,

Mary Lynn Carey
City Controller

**CITY OF SCRANTON
GENERAL FUND EXPENDITURES
MONTH OF NOVEMBER 2019**

| CODE # | DEPARTMENT | EXPENDITURES |
|--------------------------------|----------------------------------|------------------------|
| 10 | Mayor's Office | \$ 11,097.71 |
| 11 | Public Safety | - |
| 20 | City Council | 25,312.96 |
| 30 | Controller | 17,712.91 |
| 40 | Business Administration | 486,306.30 |
| 41 | Bureau of Human Resources | 15,502.06 |
| 42 | Bureau of Information Technology | 25,853.85 |
| 43 | Treasurer | 9,742.08 |
| 51 | Inspections and Licenses | 66,501.51 |
| 60 | Law | 19,161.68 |
| 71 | Police | 1,389,586.82 |
| 75 | Traffic Maintenance | - |
| 78 | Fire | 1,340,636.62 |
| 80 | Public Works | 197,009.97 |
| 81 | Engineering | 15,615.95 |
| 82 | Buildings | 67,235.50 |
| 83 | Highways | 1,053,798.54 |
| 84 | Refuse | 309,512.76 |
| 85 | Garages | 109,585.28 |
| 90 | Single Tax Office | 147,170.80 |
| 100 | Parks and Recreations | 95,400.87 |
| TOTAL DEPARTMENTAL: | | \$ 5,402,744.17 |
| NON DEPARTMENTAL | | |
| 0140 | Scranton Plan | \$ - |
| 1000 | Boards and Commissions | 1,462.00 |
| 1100 | Utilities | - |
| 1300 | Contingency | 3,358.24 |
| 1500 | Special Items | 36,249.49 |
| 1600 | Unpaid Bills | - |
| 1700 | Grants and Contributions | - |
| 1900 | Special Items (Non Add) | - |
| TOTAL NON DEPARTMENTAL: | | \$ 41,069.73 |
| GRAND TOTAL: | | \$ 5,443,813.90 |

**CITY OF SCRANTON
GENERAL FUND REVENUE REPORT
FOR THE MONTH OF NOVEMBER 2019**

| CODE # | FUND SOURCE | REVENUES |
|-------------------------------|---|-------------------------|
| 300 | Previous Year Balance | \$ - |
| 301 | Real Property Taxes | 1,170,964.96 |
| 302 | Landfill and Refuse Fees | 452,189.22 |
| 304 | Utility Tax | - |
| 305 | Non-Resident Tax | - |
| 310 | Local Taxes (Act 511) | 6,880,453.45 |
| 319 | Penalties and Interest (Delinquent Taxes) | 12,678.27 |
| 320 | Licenses and Permits | 73,564.61 |
| 330 | Fines and Forfeitures | - |
| 331 | Police Fines and Violations | 30,732.01 |
| 341 | Interest Earnings | 2,857.79 |
| 342 | Rents and Concessions | - |
| 350 | Inter-Government-Revenue Reimbursements | - |
| 359 | Local Governments (Payments in Lieu) | - |
| 360 | Departmental Earnings | 21,169.00 |
| 367 | Recreational Departments | 2,982.25 |
| 380 | Cable TV and Miscellaneous Revenue | 187.70 |
| 392 | Interfund Transfers | 905,566.98 |
| 392* | Interfund Transfers (Non Add) | - |
| 394 | Tax Anticipation Loan/Note | - |
| TOTAL | | \$ 9,553,346.24 |
| MONTH TO DATE: | | |
| Revenues To November 2019 | | \$ 100,195,327.42 |
| Expenditures To November 2019 | | 85,673,725.08 |
| NET: | | \$ 14,521,602.34 |

*Non Add

**CITY OF SCRANTON
NOVEMBER 30, 2019
GENERAL FUND REVENUE REPORT
YEAR TO DATE**

| CODE # | FUND SOURCE | ESTIMATED | REALIZED | UN-REALIZED |
|---------------|---|--------------------------|--------------------------|------------------------|
| 300 | Previous Year Balance | \$ - | \$ - | \$ - |
| 301 | Real Property Taxes | 33,520,050.63 | 33,010,932.30 | 509,118.33 |
| 302 | Landfill and Refuse Fees | 7,267,500.00 | 6,864,509.42 | 402,990.58 |
| 304 | Utility Tax | 75,000.00 | 65,988.73 | 9,011.27 |
| 305 | Non-Resident Tax | 520,000.00 | - | 520,000.00 |
| 310 | Local Taxes (Act 511) | 40,692,118.03 | 35,982,965.75 | 4,709,152.28 |
| 319 | Penalties and Interest (Delinquent Taxes) | 249,600.00 | 244,418.80 | 5,181.20 |
| 320 | Licenses and Permits | 1,992,004.00 | 2,210,241.72 | (218,237.72) |
| 330 | Fines and Forfeitures | 165,100.00 | - | 165,100.00 |
| 331 | Police Fines and Violations | 182,750.00 | 531,917.11 | (349,167.11) |
| 341 | Interest Earnings | 150,000.00 | 309,709.88 | (159,709.88) |
| 342 | Rents and Concessions | 5,000.00 | 5,000.00 | - |
| 350 | Inter-Government-Revenue Reimbursements | 6,659,966.00 | 4,339,917.05 | 2,320,048.95 |
| 359 | Local Government (Payments in Lieu) | 250,000.00 | 243,087.96 | 6,912.04 |
| 360 | Departmental Earnings | 267,125.00 | 248,108.05 | 19,016.95 |
| 367 | Recreational Departments | 45,500.00 | 36,118.50 | 9,381.50 |
| 380 | Cable TV and Miscellaneous Revenues | 1,119,200.00 | 660,862.38 | 458,337.62 |
| 392 | Interfund Transfers | 4,147,793.00 | 2,741,549.77 | 1,406,243.23 |
| 392* | Interfund Transfers SSA/SPA | - | - | - |
| 394 | Tax Anticipation Loan/Note | 12,750,000.00 | 12,700,000.00 | 50,000.00 |
| 395 | Unfunded Pension | - | - | - |
| 396 | Capital Budget Reimbursements | - | - | - |
| TOTALS | | \$ 110,058,706.66 | \$ 100,195,327.42 | \$ 9,863,379.24 |

PURCHASE ORDER REPORT

MONTH ENDING NOVEMBER 30, 2019

ACCOUNT BALANCES AS OF NOVEMBER 30, 2019

| DEPARTMENT / ACCOUNT OFFICE OF THE MAYOR | 2019 BUDGET | | NOVEMBER, 2019 | |
|---|----------------|----------|--|-------------|
| | BEGINNING BAL. | ACTIVITY | ENDING BAL. | ENDING BAL. |
| 0101000000 4270 DUES & SUBSCRIPTIONS | 21,913.63 | 0.00 | | 0.00 |
| 0101000000 4290 STATIONERY / OFFICE SUPPLIES TULPEHOCKEN MOUNTAIN SPRING WATER | 150.00 | 92.56 | 14.25 | 78.31 |
| 0101000000 4420 TRAVEL & LODGING | 1,000.00 | 560.00 | | 560.00 |
| DEPARTMENT OF PUBLIC SAFETY | | | | |
| POLICE BUREAU | | | | |
| 0101100071 4201 PROFESSIONAL SERVICES | 40,000.00 | 261.85 | | 261.85 |
| 0101100071 4210 SERVICES & MAINTENANCE FEE ENCUMBERED: PREVIOUS PERIOD FIDELITY DEPOSIT & DISCOUNT BANK L-TRON CORPORATION | 69,000.00 | 1,198.47 | (1,032.00) 150.00 1,032.00 | 1,048.47 |
| 0101100071 4270 DUES & SUBSCRIPTIONS | 3,150.00 | (26.20) | | (26.20) |
| 0101100071 4280 MISCELLANEOUS SERVICES - NON CLASSIFIED BUDGET TRANSFER TO:011100071 4390 ENCUMBERED: CURRENT PERIOD | 2,000.00 | 1,154.62 | 309.36 692.08 | 153.18 |
| 0101100071 4290 STATIONERY / OFFICE SUPPLIES | 2,750.00 | 209.83 | | 209.83 |
| 0101100071 4380 GUNS / AMMUNITION ENCUMBERED: PREVIOUS PERIOD EAGLE POINT GUN | 30,000.00 | 619.10 | (15,450.00) 15,450.00 | 619.10 |
| 0101100071 4390 MATERIALS / SUPPLIES (MISC) BUDGET TRANSFER FROM:011100071 4280 ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD DUPLI CRAFT PRINTING, INC. STARR UNIFORMS | 21,000.00 | 1,851.87 | (309.36) (888.76) 2,553.12 145.00 345.00 | 6.87 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | |
|---|-------------|----------------|---|
| | | BEGINNING BAL | ENDING BAL |
| 0101100071 4420 TRAVEL & LODGING CASTELLANI, JOSEPH | 4,500.00 | 1,039.76 | 23.60 |
| 0101100071 4470 TRAINING & CERTIFICATION ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD | 50,000.00 | 1,814.45 | (3,000.00) 3,000.00 |
| 0101100071 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD CAPITAL EXPENDITURES | 275,000.00 | 75,718.20 | (248,488.80) 248,488.80 (20,336.03) |
| 0101100071 4570 MAINTENANCE COMMUNICATION EQUIPMENT ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD | 7,500.00 | 2,268.86 | (968.87) 968.87 |
| 0101100071 6003 SPCA - ANIMAL CONTROL PENN STATE UNIVERSITY VETERINARY REFERRAL & EMERGENCY CENTER | 86,976.00 | 25,005.24 | 89.50 351.86 |
| FIRE BUREAU | | | 24,563.88 |
| 0101100078 4201 PROFESSIONAL SERVICES | 30,000.00 | (0.00) | (0.00) |
| 0101100078 4210 SERVICE & MAINTENANCE FEE JALVO, INC. | 15,000.00 | 6,573.90 | 788.00 |
| 0101100078 4270 DUES & SUBSCRIPTIONS | 1,000.00 | 146.44 | 146.44 |
| 0101100078 4320 BUILDING REPAIR - SUPPLY MAINTENANCE GRAINGER LOWE'S | 15,000.00 | 6,308.85 | 345.00 109.00 |
| 0101100078 4390 MATERIALS / SUPPLIES (MISC) GLEN SUMMIT SPRINGS WATER JUDGE LUMBER COMPANY | 7,250.00 | 2,923.45 | 17.65 14.90 |
| 0101100078 4420 TRAVEL & LODGING GAVERN, ROBERT | 3,000.00 | 1,429.62 | 37.00 |
| | | | 1,016.16 |
| | | | 1,814.45 |
| | | | 96,054.23 |
| | | | 2,268.86 |
| | | | 5,784.90 |
| | | | 146.44 |
| | | | 5,854.85 |
| | | | 2,890.90 |
| | | | 1,392.62 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | | |
|---|-------------|----------------|--------------|-------------|
| | | BEGINNING BAL | ACTIVITY | ENDING BAL. |
| 0101100078 4430 AIR PACK / REHAB SUPPLIES | 6,000.00 | 5,505.43 | | 5,505.43 |
| 0101100078 4470 TRAINING & CERTIFICATION | 95,000.00 | 22,495.59 | 2,475.00 | |
| HARRISBURG AREA COMMUNITY COLLEGE | | | 250.00 | |
| BOLUS, JR., ROBERT | | | 250.00 | |
| KOBIERECKI, DAVID | | | 250.00 | |
| WILLIAMS, JOSEPH | | | | 19,270.59 |
| 0101100078 4550 CAPITAL EXPENDITURES | 853,000.00 | 45,698.05 | (272,687.40) | |
| ENCUMBERED: PREVIOUS PERIOD | | | 272,687.40 | |
| ENCUMBERED: CURRENT PERIOD | | | 28,178.00 | |
| FIRST CHOICE FIRE APPARATUS, LLC | | | | 17,520.05 |
| 0101100078 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 4,250.00 | 623.50 | | 623.50 |
| 0101100078 4575 MAINTENANCE-EQUIPMENT | 1,000.00 | 1,000.00 | | 1,000.00 |
| 0101100078 4580 GENERAL EQUIPMENT | 65,000.00 | 8,997.37 | 271.98 | |
| CINTAS CORPORATION | | | 22.86 | |
| FRIEDMAN ELECTRIC SUPPLY | | | 1,443.57 | |
| HOME DEPOT | | | 94.50 | |
| REEVE'S RENT-A-JOHN, INC. | | | (57.01) | |
| SAMS CLUB ADJUSTMENT | | | 148.39 | |
| WILLIAMS, JOSEPH | | | | 7,073.08 |
| OFFICE OF THE CITY CLERK / CITY COUNCIL | | | | |
| 0102000000 4201 PROFESSIONAL SERVICES | 59,000.00 | 22,468.24 | 191.65 | |
| EDM AMERICAS, INC. | | | 405.00 | |
| MCCOOL, MARIA | | | | 21,871.59 |
| 0102000000 4210 SERVICES & MAINTENANCE FEE | 15,000.00 | 3,600.03 | 1,845.00 | |
| DIGITAL SOUND SERVICES, INC. | | | | 1,755.03 |
| 0102000000 4230 PRINTING & BINDING | 6,250.00 | 2,321.67 | | 2,321.67 |
| 0102000000 4250 ADVERTISING | 31,500.00 | 15,771.60 | 4,346.05 | |
| SCRANTON TIMES | | | | 11,425.55 |
| 0102000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 231.33 | 11.00 | |
| GLEN SUMMIT SPRINGS WATER | | | 218.40 | |
| SCRANTON TIMES | | | | 1.93 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | | NOVEMBER, 2019 | |
|--|----------------|----------|----------------|-------------|
| | BEGINNING BAL. | ACTIVITY | BEGINNING BAL. | ENDING BAL. |
| CITY CONTROLLER | | | | |
| 0103000000 4201 PROFESSIONAL SERVICES | 40,000.00 | | 28,000.00 | 28,000.00 |
| 0103000000 4230 PRINTING AND BINDING | 1,000.00 | | 200.00 | 200.00 |
| 0103000000 4240 POSTAGE & FREIGHT | 100.00 | | 8.00 | 8.00 |
| 0103000000 4270 DUES & SUBSCRIPTIONS | 700.00 | | 481.60 | 481.60 |
| 0103000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | | 504.20 | |
| ENCUMBERED: CURRENT PERIOD | | | 59.17 | |
| GLEN SUMMIT SPRINGS WATER | | | 21.95 | 423.08 |
| 0103000000 4420 TRAVEL AND LODGING | 500.00 | | 500.00 | 500.00 |
| BUSINESS ADMINISTRATION DEPARTMENT | | | | |
| 0104000040 4201 PROFESSIONAL SERVICES | 500,000.00 | | 257,656.37 | |
| IMEL, JULIE D. | | | 250.00 | |
| JOYCE HATALA ASSOCIATES | | | 550.00 | |
| KS ENGINEERS PC | | | 92,653.54 | |
| RAINEY & RAINEY CPAS | | | 585.00 | |
| REILLY ASSOCIATES | | | 7,650.00 | |
| TURNKEY TAXES | | | 2,000.00 | 153,967.83 |
| 0104000040 4210 SERVICES & MAINTENANCE FEE | 1,750.00 | | 1,725.00 | 1,725.00 |
| 0104000040 4230 PRINTING & BINDING | 1,500.00 | | 1,500.00 | 1,500.00 |
| 0104000040 4240 POSTAGE & FREIGHT | 34,000.00 | | (116.35) | |
| POSTAGE REFILL | | | 3,000.00 | (3,116.35) |
| 0104000040 4250 ADVERTISING | 22,500.00 | | 611.65 | |
| SCRANTON TIMES | | | 160.15 | 451.50 |
| 0104000040 4270 DUES & SUBSCRIPTIONS | 1,000.00 | | 40.00 | 40.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | BEGINNING BAL | NOVEMBER, 2019 ACTIVITY | ENDING BAL. |
|---|--------------|---------------|----------------------------|--------------|
| 0104000040 4290 STATIONERY / OFFICE SUPPLIES | 12,750.00 | 1,373.61 | | |
| ENCUMBERED: PREVIOUS PERIOD | | | (622.01) | |
| ENCUMBERED: CURRENT PERIOD | | | 834.28 | |
| STAPLES BUSINESS ADVANTAGE | | | 97.47 | 1,063.87 |
| 0104000040 4390 MATERIALS / SUPPLIES (MISC) | 600.00 | 231.47 | 11.55 | 219.92 |
| GLEN SUMMIT SPRINGS WATER | | | | |
| 0104000040 4420 TRAVEL & LODGING | 2,500.00 | 409.35 | | 409.35 |
| 0104000040 4470 TRAINING & CERTIFICATION | 2,000.00 | 1,607.65 | | 1,607.65 |
| 0104000040 4480 SELF INSURANCE | 110,000.00 | 89,066.00 | | 89,066.00 |
| 0104000040 6009 OPERATING TRANSFERS - WORKERS' COMP | 3,300,718.00 | 1,499,118.00 | | 1,499,118.00 |
| 0104000040 6024 BANK FEES AND CHARGES | 11,000.00 | 10,910.20 | 36.90 | |
| CHECK PRINTING FEE | | | 908.91 | 9,964.39 |
| OCTOBER MERCHANT FEE | | | | |
| HUMAN RESOURCES | | | | |
| 0104000041 4201 PROFESSIONAL SERVICES | 170,000.00 | 54,825.35 | 33.90 | |
| CONCORDE, INC. | | | 2,325.00 | |
| MILLENNIUM ADMINISTRATORS | | | 65.00 | |
| NORTHEASTERN REHABILITATION ASSOCIATES | | | 386.14 | |
| P & A GROUP ADMIN SERVICE | | | 4,139.75 | 47,875.56 |
| WE PAY PAYROLL PROCESSING | | | | |
| 0104000041 4290 STATIONERY / OFFICE SUPPLIES | 1,000.00 | 946.23 | | 946.23 |
| 0104000041 4390 MATERIALS / SUPPLIES (MISC) | 500.00 | 89.00 | 6.35 | 82.65 |
| GLEN SUMMIT SPRINGS WATER | | | | |
| 0104000041 4420 TRAVEL & LODGING | 2,000.00 | 1,829.80 | | 1,829.80 |
| 0104000041 4470 TRAINING & CERTIFICATION | 5,000.00 | 4,624.80 | | 4,624.80 |
| 0104000041 4630 LIABILITY / CASUALTY INSURANCE | 1,175,000.00 | 119,892.91 | | 119,892.91 |
| 0104000041 6006 PERSONNEL COST ADJUSTMENT | 7,500.00 | 1,856.73 | | 1,856.73 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | | |
|--|-------------|----------------|--|-------------|
| | | BEGINNING BAL. | ACTIVITY | ENDING BAL. |
| INFORMATION TECHNOLOGY | | | | |
| 0104000042 4201 PROFESSIONAL SERVICES | 150,000.00 | 68,434.36 | | 68,434.36 |
| 0104000042 4210 SERVICES & MAINTENANCE FEE | 100,000.00 | 75,067.00 | | 75,067.00 |
| 0104000042 4270 DUES AND SUBSCRIPTIONS | 500.00 | 500.00 | | 500.00 |
| 0104000042 4290 STATIONARY / OFFICE SUPPLIES SWIETNICKI, FRANK | 1,000.00 | 855.25 | 473.69 | 381.56 |
| 0104000042 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD | 75,000.00 | (0.00) | (4,326.78) 4,326.78 | (0.00) |
| 0104000042 4420 TRAVEL AND LODGING | 1,000.00 | 1,000.00 | | 1,000.00 |
| 0104000042 4440 TELEPHONE BUDGET TRANSFER FROM:0104000042 4470 COMCAST FRONTIER COMMUNICATIONS VERIZON | 200,000.00 | 6,027.07 | (8,526.17) 6,702.45 7,435.31 415.48 | (0.00) |
| 0104000042 4470 TRAINING & CERTIFICATION BUDGET TRANSFER TO:0104000042 4440 | 35,000.00 | 35,000.00 | 8,526.17 | 26,473.83 |
| 0104000042 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD | 455,000.00 | 46,074.96 | (5,353.05) 5,353.05 | 46,074.96 |
| 0104000042 4560 EQUIPMENT MAINTENANCE / LEASES | 94,000.00 | 33,005.20 | | 33,005.20 |
| TREASURY | | | | |
| 0104000043 4201 PROFESSIONAL SERVICES | 13,000.00 | 13,000.00 | | 13,000.00 |
| 0104000043 4390 MATERIALS / SUPPLIES (MISC) BRINKS, INC. GLEN SUMMIT SPRINGS WATER | 15,000.00 | 6,809.31 | 913.88 23.10 | 5,872.33 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | | |
|--|-------------|----------------|-----------|------------|
| | | BEGINNING BAL | ACTIVITY | ENDING BAL |
| 0104000043 6000 TAX & MISCELLANEOUS REFUNDS | 5,000.00 | 5,000.00 | | 5,000.00 |
| 0104000043 6001 TAX COLLECTION COMMITTEE EXPENSE | 500.00 | 500.00 | | 500.00 |
| BUREAU OF LICENSES, INSPECTIONS & PERMITS | | | | |
| 0105100051 4201 PROFESSIONAL SERVICES | 50,000.00 | 500.00 | | 500.00 |
| 0105100051 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 387.10 | | 387.10 |
| 0105100051 4390 MATERIALS / SUPPLIES (MISC) | 500.00 | 500.00 | | 500.00 |
| 0105100051 4420 TRAVEL AND LODGING | 1,000.00 | 1,000.00 | | 1,000.00 |
| 0105100051 4470 TRAINING & CERTIFICATION | 1,000.00 | 1,000.00 | | 1,000.00 |
| 0105100051 4550 CAPITAL EXPENDITURES | 20,000.00 | 14,274.09 | 5,000.00 | 9,274.09 |
| BUDGET TRANSFER TO:0105100051 4101 | | | | |
| 0105100051 4570 MAINTENANCE COMMUNICATION EQUIPMENT | 500.00 | 500.00 | | 500.00 |
| 0105100051 4590 BUILDING DEMOLITION | 150,000.00 | 129,225.00 | 12,875.00 | 116,350.00 |
| DON SCARTELLI CONSTRUCTION SERVICES | | | | |
| BUREAU OF BUILDINGS | | | | |
| 0105100082 4201 PROFESSIONAL SERVICES | 5,000.00 | 3,700.00 | | 3,700.00 |
| 0105100082 4320 BUILDING REPAIR - SUPPLY MAINTENANCE | 150,000.00 | 22,507.48 | | |
| AMERICAN JANITOR | | | 1,508.09 | |
| C & C CLEANING SERVICES | | | 5,590.00 | |
| CINTAS CORPORATION | | | 1,867.60 | |
| FRIEDMAN ELECTRIC SUPPLY | | | 142.81 | |
| J. C. EHRlich CO. | | | 532.00 | |
| NORTH END ELECTRIC | | | 111.88 | |
| NORTHEAST ELEVATOR, LLC | | | 200.00 | |
| OTIS ELEVATOR CO. | | | 1,921.08 | |
| R. J. WALKER SUPPLY CO | | | 795.39 | |
| ROSSI ROOTER LLC | | | 4,450.00 | |
| THE H F WOLFE CO. | | | 83.50 | |
| URBAN ELECTRICAL CONTRACTORS, INC. | | | 311.25 | |
| | | | | 4,993.88 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | |
|--|-------------|----------------|-------------|
| | | BEGINNING BAL | ENDING BAL. |
| 0105100082 4447 UGI - GAS | 135,000.00 | 58,323.26 | 58,323.26 |
| 0105100082 4448 PAWC - WATER | 475,000.00 | 78,471.57 | |
| BUDGET TRANSFER TO:0105100082 4450 | | 16,000.00 | |
| PENNSYLVANIA AMERICAN WATER CO. | | 26,669.15 | 35,802.42 |
| 0105100082 4450 ELECTRICAL | 135,000.00 | 0.00 | |
| BUDGET TRANSFER FROM:0105100082 4448 | | (16,000.00) | |
| PPL ELECTRIC UTILITIES | | 14,679.37 | 1,320.63 |
| 0105100082 4465 BUILDING SUPPLIES | 1,000.00 | 1,000.00 | 1,000.00 |
| LAW DEPARTMENT | | | |
| 0106000000 4201 PROFESSIONAL SERVICES | 255,000.00 | 154,011.98 | 154,011.98 |
| 0106000000 4210 SERVICES AND MAINTENANCE FEE | 2,000.00 | 2,000.00 | 2,000.00 |
| 0106000000 4270 DUES & SUBSCRIPTIONS | 3,000.00 | 2,311.00 | 2,311.00 |
| 0106000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 260.87 | 260.87 |
| 0106000000 4390 MATERIALS / SUPPLIES (MISC) | 500.00 | 331.02 | 331.02 |
| 0106000000 4420 TRAVEL & LODGING | 3,500.00 | 3,500.00 | 3,500.00 |
| 0106000000 4470 TRAINING & CERTIFICATION | 3,500.00 | 3,201.00 | 3,201.00 |
| DEPARTMENT OF PUBLIC WORKS | | | |
| ADMINISTRATION BUREAU | | | |
| 0108000080 4201 PROFESSIONAL SERVICES | 10,000.00 | 9,813.40 | 9,813.40 |
| 0108000080 4210 SERVICES & MAINTENANCE FEE | 2,040.00 | 750.36 | |
| PA ONE CALL SYSTEM, INC. | | 60.12 | 690.24 |
| 0108000080 4420 TRAVEL AND LODGING | 500.00 | 500.00 | 500.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | | |
|---|--------------|----------------|--|--------------|
| | | BEGINNING BAL. | ACTIVITY | ENDING BAL. |
| 0108000080 4550 CAPITAL EXPENDITURES | 10,000.00 | 10,000.00 | | 10,000.00 |
| 0108000080 4570 MAINTENANCE COMMUNICATION EQUIPMENT INDUSTRIAL ELECTRONICS, INC. | 16,500.00 | 2,288.68 | 1,590.00 | 698.68 |
| 0108000080 4576 MAINTENANCE SUPER FUND SIGHT DEANGELO LANDSCAPING, LLC. SWIFT FENCE CO. | 13,000.00 | 8,500.00 | 900.00 895.00 | 6,705.00 |
| 0108000080 6007 FLOOD PROTECTION SYSTEM MAINTENANCE ENCUMBERED: CURRENT PERIOD F & S SUPPLY COMPANY, INC. FRIEDMAN ELECTRIC SUPPLY S & S TOOLS & SUPPLIES URBAN ELECTRICAL CONTRACTORS, INC. | 1,973,900.00 | 1,481,807.59 | 15,450.00 302.61 128.33 39.79 5,640.00 | 1,460,246.86 |
| ENGINEERING BUREAU | | | | |
| 0108000081 4201 PROFESSIONAL SERVICES LABELLA ASSOCIATES | 69,500.00 | 12,800.00 | 6,300.00 | 6,500.00 |
| 0108000081 4210 SERVICES & MAINTENANCE FEE | 500.00 | 500.00 | | 500.00 |
| 0108000081 4290 STATIONERY / OFFICE SUPPLIES | 100.00 | 100.00 | | 100.00 |
| 0108000081 4390 MATERIALS / SUPPLIES (MISC) | 250.00 | 202.50 | | 202.50 |
| 0108000081 4470 TRAINING & CERTIFICATION | 1,000.00 | 910.00 | | 910.00 |
| HIGHWAYS BUREAU | | | | |
| 0108000083 4260 RENTAL VEHICLES & EQUIPMENT BUDGET TRANSFER TO: 0108000085 4301 ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD SUNBELT RENTALS | 300,000.00 | 99,055.42 | 50,000.00 (1,574.80) 711.20 1,574.80 | 48,344.22 |
| 0108000083 4340 CONSTRUCTION - PAVING MATERIAL | 150,000.00 | 55,888.49 | | 55,888.49 |
| 0108000083 4350 PAINT / SIGN MATERIAL ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD URW AMERICA, INC. | 25,000.00 | 12,208.58 | (397.80) 365.62 397.80 | 11,842.96 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | | NOVEMBER, 2019 | |
|---|----------------|------------|----------------|-------------|
| | BEGINNING BAL. | ACTIVITY | ENDING BAL. | |
| 0108000083 4357 PARKS AND RECREATION SUPPLIES | 37,600.00 | | 37,600.00 | 37,600.00 |
| 0108000083 4390 MATERIALS / SUPPLIES (MISC) | 37,500.00 | (2,418.55) | 5,870.88 | |
| ENCUMBERED: PREVIOUS PERIOD | | 1,008.39 | | |
| ENCUMBERED: CURRENT PERIOD | | 2,199.35 | | |
| CENTRAL CLAY PRODUCTS | | 9.98 | | |
| DALEVILLE ACE HARDWARE | | 250.00 | | |
| PA NORTHEAST REGIONAL RAILROAD AUTHORITY | | 2,375.00 | | |
| POWELL'S RENTAL | | 143.23 | | |
| S & S TOOLS & SUPPLIES | | 118.50 | | |
| VERGONI, WALTER | | | | 2,184.98 |
| 0108000083 4410 SALT | 425,000.00 | (7,875.00) | 84,550.18 | |
| ENCUMBERED: PREVIOUS PERIOD | | 7,951.03 | | |
| KEYSTONE QUARRY, INC. | | | | 84,474.15 |
| 0108000083 4460 STREET LIGHTING | 200,000.00 | 19,903.08 | 36,195.99 | |
| PPL ELECTRIC UTILITIES | | | | 16,292.91 |
| 0108000083 4466 STREET LIGHTING SERVICE / MAINTENANCE | 60,000.00 | 10,248.06 | 38,030.82 | |
| URBAN ELECTRICAL CONTRACTORS, INC. | | | | 27,782.76 |
| 0108000083 4467 TRAFFIC SIGNAL ELECTRICITY | 90,000.00 | 7,161.49 | 28,709.17 | |
| PPL ELECTRIC UTILITIES | | | | 21,547.68 |
| 0108000083 4550 CAPITAL EXPENDITURES | 450,000.00 | | 241,431.40 | |
| 0108000083 4551 ROADWAY RESURFACING PROGRAM | 875,000.00 | 905,566.98 | 875,000.00 | |
| PENNSY SUPPLY, INC. | | | | (30,566.98) |
| REFUSE BUREAU | | | | |
| 0108000084 4390 MATERIALS / SUPPLIES (MISC) | 1,000.00 | | 340.15 | |
| 0108000084 4420 TRAVEL AND LODGING | 1,000.00 | | 948.80 | |
| 0108000084 4490 LANDFILL | 1,300,000.00 | 2,200.00 | 156,362.57 | |
| COMMONWEALTH OF PENNSYLVANIA | | 110,014.39 | | |
| KEYSTONE SANITARY LANDFILL | | | | 44,148.18 |
| 0108000084 4550 CAPITAL EXPENDITURES | 225,000.00 | | 225,000.00 | |
| 0108000084 4555 RECYCLING | 1,175,000.00 | | 175,000.00 | |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | | |
|--|-------------|----------------|-------------|-------------|
| | | BEGINNING BAL | ACTIVITY | ENDING BAL. |
| GARAGES BUREAU | | | | |
| 0108000085 4220 CONTRACTED SERVICES | 2,500.00 | 824.61 | | 824.61 |
| 0108000085 4301 GAS, OIL, LUBRICANTS | 340,000.00 | 12,628.62 | (50,000.00) | |
| BUDGET TRANSFER FROM:0108000083 4260 | | | 1,100.50 | |
| D. G. NICHOLAS CO. | | | 1,475.84 | |
| LANS EXPRESS NORTH, LLC. | | | 16,263.75 | |
| PAPCO | | | 15,710.94 | |
| WEX BANK | | | | 28,077.59 |
| 0108000085 4310 EQUIPMENT/VEHICLE REPAIR/MAINTENANCE | 325,000.00 | 96,072.54 | (3,926.72) | |
| ENCUMBERED: PREVIOUS PERIOD | | | 7,229.78 | |
| ENCUMBERED: CURRENT PERIOD | | | 1,891.23 | |
| A.I.T. AUTOMOTIVE | | | 175.00 | |
| ARTISTIC UPHOLSTERY UNLIMITED | | | 840.00 | |
| BRADCO SUPPLY CO. | | | 295.80 | |
| COLOURS, INC. | | | 1,603.91 | |
| D. G. NICHOLAS CO. | | | 200.00 | |
| DAVE'S AUTO IGNITION | | | 9,793.00 | |
| DENAPLES AUTO PARTS | | | 480.75 | |
| DENAPLES TOWING, INC. | | | 785.00 | |
| ELECTRO BATTERY | | | 756.33 | |
| FIVE STAR EQUIPMENT CO., INC. | | | 1,673.06 | |
| KME FIRE APPARATUS | | | 3,528.25 | |
| KOVATCH FORD, INC. | | | 250.00 | |
| MARTIN G. SHULDE DBA LEROY'S AUTO REPAIRS | | | 722.83 | |
| NIVERT METAL SUPPLY, INC. | | | 1,007.00 | |
| NORTHEAST HYDRAULICS | | | 226.32 | |
| PUNDOCK CONSTRUCTION | | | 784.25 | |
| STEVE SHANNON TIRE CO., INC. | | | 109.71 | |
| TOYOTA | | | 75.00 | |
| TRIPLE CITIES ACQUISITIONS, LLC | | | 2,436.91 | |
| WAYNE COUNTY FORD | | | | 65,135.13 |
| 0108000085 4360 SMALL TOOLS / SHOP SUPPLIES | 6,500.00 | 5,191.33 | (110.40) | |
| ENCUMBERED: PREVIOUS PERIOD | | | 43.00 | |
| ENCUMBERED: CURRENT PERIOD | | | 110.40 | |
| STEVE SHANNON TIRE CO., INC. | | | | 5,148.33 |
| 0108000085 4390 MATERIALS / SUPPLIES (MISC) | 49,500.00 | 12,302.64 | (489.52) | |
| ENCUMBERED: PREVIOUS PERIOD | | | 785.95 | |
| ENCUMBERED: CURRENT PERIOD | | | 14.85 | |
| A.I.T. AUTOMOTIVE | | | 753.80 | |
| C. G. CUSTOM TRUCKS | | | 626.29 | |
| D. G. NICHOLAS CO. | | | 1,182.00 | |
| DENAPLES AUTO PARTS | | | 1,267.47 | |
| FASTENAL COMPANY | | | 49.50 | |
| HAUN COMPANIES | | | 293.32 | |
| KOVATCH FORD, INC. | | | 426.95 | |
| POWELL'S SALES & SERVICE | | | | 7,392.03 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | | ENDING BAL. |
|--|-------------|----------------|---|-------------|
| | | BEGINNING BAL | ACTIVITY | |
| 0108000085 4401 TIRES | 109,500.00 | 49,067.53 | (203.35) 4,602.69 10,673.62 | 33,994.57 |
| ENCUMBERED: PREVIOUS PERIOD | | | | |
| ENCUMBERED: CURRENT PERIOD | | | | |
| KOST TIRE & AUTO SERVICE | | | | |
| 0108000085 4420 TRAVEL AND LODGING | 500.00 | 500.00 | | 500.00 |
| 0108000085 4550 CAPITAL EXPENDITURES | 70,000.00 | 9,928.16 | (1,320.64) 1,320.64 | 9,928.16 |
| ENCUMBERED: PREVIOUS PERIOD | | | | |
| FASTENAL COMPANY | | | | |
| 0108000085 4901 MAINTENANCE (PREVENTATIVE) | 7,500.00 | 2,100.93 | | 2,100.93 |
| PARKS & RECREATION DEPARTMENT | | | | |
| 0110000000 4280 MISC SERVICES - NON CLASSIFIED | 5,000.00 | 5.63 | | 5.63 |
| 0110000000 4290 STATIONERY / OFFICE SUPPLIES | 500.00 | 344.26 | | 344.26 |
| 0110000000 4320 BUILDING REPAIR - SUPPLY MAINTENANCE | 15,000.00 | 0.00 | | 0.00 |
| 0110000000 4330 MEDICAL, CHEMICAL, LAB SUPPLIES | 20,000.00 | 15,076.57 | 35.00 624.00 196.20 | 14,221.37 |
| COMMONWEALTH OF PENNSYLVANIA | | | | |
| MAIN POOL & CHEMICAL CO. | | | | |
| PDO PRINT CENTER | | | | |
| 0110000000 4360 SMALL TOOLS / SHOP SUPPLIES | 500.00 | 14.81 | | 14.81 |
| 0110000000 4370 PARKS & RECREATION SUPPLIES | 11,000.00 | 406.58 | (28,000.00) 26.94 90.45 95.00 25.71 247.50 163.00 210.13 545.00 2,650.16 | 24,352.69 |
| BUDGET TRANSFER TO:0110000000 4550 | | | | |
| BRENNAN, LOUISE | | | | |
| GLECO PAINTS, INC | | | | |
| LAMEO & ASSOCIATES | | | | |
| LEE ELECTRIC SUPPLY CO., INC. | | | | |
| PROPET DISTRIBUTORS, INC. | | | | |
| REEVE'S RENT-A-JOHN, INC. | | | | |
| S & S TOOLS & SUPPLIES | | | | |
| TIM WAGNER'S SPORTS CORNER | | | | |
| URBAN ELECTRICAL CONTRACTORS, INC. | | | | |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | | ENDING BAL. |
|--|---------------|----------------|-----------|-------------|
| | | BEGINNING BAL. | ACTIVITY | |
| 0110000000 4420 TRAVEL AND LODGING | 750.00 | (0.00) | | (0.00) |
| 0110000000 4530 PERFORMING ARTS | 20,000.00 | 4,625.00 | | 4,625.00 |
| 0110000000 4540 SPRING / SUMMER PROGRAMS | 3,000.00 | 1,171.00 | | 1,171.00 |
| 0110000000 4550 CAPITAL EXPENDITURES | 875,000.00 | 264,205.47 | | |
| BUDGET TRANSFER TO:0110000000 4370 | | | 28,000.00 | |
| MALCO LANDSCAPE, INC. | | | 47,800.00 | |
| | | | | 188,405.47 |
| NON-DEPARTMENTAL EXPENDITURES | | | | |
| 0140110030 4299 ZONING BOARD PLEVYAK, MARY M. | 25,000.00 | 2,459.60 | 1,462.00 | 957.60 |
| 0140110060 4299 EVERHART MUSEUM | 29,000.00 | 0.02 | | 0.02 |
| 0140110075 4299 SCRANTON PLAN | 150,000.00 | 0.00 | | 0.00 |
| 0140110080 4299 SCRANTON TOMORROW | 225,000.00 | 0.00 | | 0.00 |
| 0140110110 4299 SHADE TREE COMMISSION | 200,000.00 | (41.98) | | (41.98) |
| 0140110120 4299 ST. CATS AND DOGS | 10,000.00 | 2,020.00 | | 2,020.00 |
| 0140110130 4299 MAYOR'S 504 TASK FORCE | 1,000.00 | 1,000.00 | | 1,000.00 |
| 0140110140 4299 CIVIL SERVICE COMMISSION | 25,000.00 | 1,735.50 | | 1,735.50 |
| 0140110150 4299 HUMAN RELATIONS COMMISSION | 1,000.00 | 1,000.00 | | 1,000.00 |
| 0140110155 4299 LHVA TRAIL MAINTENANCE | 24,000.00 | 13,500.00 | | 13,500.00 |
| 0140115230 4299 TAN SERIES | 12,750,000.00 | 405,884.09 | | 405,884.09 |

| DEPARTMENT / ACCOUNT | NOVEMBER, 2019 | | ENDING BAL. |
|---|----------------|-------------------------|--------------|
| | 2019 BUDGET | BEGINNING BAL. ACTIVITY | |
| 0140115240 4299 TAN SERIES INTEREST | 465,375.00 | 465,375.00 | 465,375.00 |
| 0140115310 4299 OPER TSF TO DBT SVC - STREET LIGHTING | 525,000.00 | 100,000.00 | 100,000.00 |
| 0140115320 4299 OPER TSF TO DBT SVC - GUARANTEED ENERGY SAVINGS BANK OF AMERICA | 144,997.96 | 36,249.49 | 36,249.49 |
| 0140115324 4299 OPER TSF TO DBT SVC - FDM REVOLVING AID LN | 100,000.00 | 0.00 | 0.00 |
| 0140115328 4299 OPER TSF 2016 REDEVELOPMENT AUTH SERIES AA | 883,725.00 | 734,362.50 | 734,362.50 |
| 0140115329 4299 OPER TSF TO DBT SVC - LEASE OF REFUSE PACKERS | 218,147.96 | 0.00 | 0.00 |
| 0140115330 4299 OPER TSF TO DBT SVC - LEASE OF KME ENGINE | 49,849.00 | 0.00 | 0.00 |
| 0140115331 4299 OPER TSF TO DBT SVC - 2019 GO BONDS BLDG | 1,000.00 | 1,000.00 | 1,000.00 |
| 0140115332 4299 OPER TSF TO DBT SVC - SERIES 2017 GENERAL OBLIGATION REFUNDING | 3,231,000.00 | 0.00 | 0.00 |
| 0140115333 4299 OPER TSF TO DBT SVC - 2018 TAXABLE SERIES | 1,208,252.22 | 695,664.43 | 695,664.43 |
| 0140115334 4299 OPER TSF TO DBT SVC - LEASE OF JOHN DEERE WHEEL LOADER | 25,851.02 | 0.00 | 0.00 |
| 0140115335 4299 OPER TSF TO DBT SVC - LEASE OF LAW ENFORCEMENT MGMT SYSTEM | 219,557.60 | 0.00 | 0.00 |
| 0140115337 4299 OPER TSF TO DBT SVC - ESCO LEASE BUILDING | 100,000.00 | 9,812.13 | 9,812.13 |
| 0140115338 4299 OPER TSF TO DBT SVC - 2016 RED AUTH SERIES A | 3,614,000.00 | 2,892,000.00 | 2,892,000.00 |

| DEPARTMENT / ACCOUNT | 2019 BUDGET | NOVEMBER, 2019 | |
|---|--------------|----------------|--------------|
| | | BEGINNING BAL. | ENDING BAL. |
| 0140115339 4299 OPER TSF TO DBT SVC - 2016 GENL. OBL. NOTES | 1,875,250.00 | 1,060,125.00 | 1,060,125.00 |
| 0140115340 4299 OPER TSF TO DBT SVC - 2016 LEASE FORD TRKS | 53,925.94 | 0.00 | 0.00 |
| 0140115341 4299 OPER TSF TO DBT SVC - PIB LOAN | 244,811.66 | 0.00 | 0.00 |
| 0140115342 4299 OPER TSF TO DBT SVC - LEASE STREET LIGHTING | 421,476.00 | 0.00 | 0.00 |
| 0140115343 4299 2018 ARIEL PLATFORM TRUCK LEASE | 102,156.57 | 0.00 | 0.00 |
| 0140113090 4299 CONTINGENCY | 596,904.82 | 596,904.82 | 596,904.82 |
| 0140113100 4299 OECD CONTINGENCY MONEY NOT REC FROM OECD (Prior Periods) | 150,000.00 | (0.00) | 11,303.54 |
| 0140116090 4299 UNENCUMBERED EXPENSES PRIOR YEAR OBLIG. | 375,000.00 | 126,283.58 | 126,283.58 |
| 0140116270 4299 COURT AWARDS | 725,000.00 | 367,160.75 | 367,160.75 |
| 0140117020 4299 VETERAN'S ORGANIZATION | 50,000.00 | 0.00 | 0.00 |
| 0140117040 4299 OPEB TRUST FUND | 100,000.00 | 100,000.00 | 100,000.00 |
| 0140117060 4299 TRIPP PARK COMMUNITY CENTER | 1,000.00 | 0.00 | 0.00 |
| 0140117080 4299 TARGETED EXPENSES - REVENUE PASS THROUGH ACCOUNT | 275,000.00 | 275,000.00 | 275,000.00 |
| 0140117100 4299 GRANT MATCH | 860,499.00 | 366,404.54 | 366,404.54 |