



APPLY TO BE A CIVIL SERVICE PROCTOR

The City of Scranton Civil Service Commission (CSC) oversees the administration of civil service exams for current and prospective police officers and firefighters. The CSC holds in-person testing on an ad hoc basis, usually several each year. Each exam typically lasts a few hours and typically is administered on a weekend morning or afternoon.

The CSC seeks qualified individuals interested in serving as a Proctor. This is not an employment opportunity, but rather a short-term, ad hoc independent contracting opportunity. Proctors will receive \$150 per exam.

The CSC will establish and maintain a list of qualified candidates that it will draw from on an as-needed basis. Candidates will be notified if an opportunity to serve as a Proctor arises and may then accept or decline based on their availability.

Interested individuals should email a resume, phone number, and statement of interest to civilservicecommission@scrantonpa.gov. Applications will be accepted on a rolling basis.

Thank you for your interest in serving the City of Scranton and your community.