BUREAU OF THE TREASURER
City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4107

2026 Refuse Fee Exoneration Form

Instructions:

Please submit this form with your December 2026 or January 2027 electric *or* water bill to Treasury@scrantonpa.gov or to the mailing address above. The bill must show the last 12 months of usage; otherwise, you must bring each monthly bill for all 12 months in 2026. Please be advised that correspondence from utility companies, in lieu of a bill, will only be accepted if it explicitly confirms removal of meter(s). Please also include your 2026 real estate tax receipt(s), showing proof of payment of the refuse fee in full.

Affidavit of Property Owner:

Property Address: _____ Mailing: _____

_____ _____

Pin/Account No.: 340-_____ Phone: _____

No. of Vacant Unit(s): _____ Total Unit(s) _____ Email: _____

Vacancy Period: From _____ 2026 through _____ 2026

Exoneration Reason: ☐Vacant Unit(s) ☐Condemned ☐Demolished ☐Vacant Lot ☐Other_____

I swear or affirm that my statements and answers are true and complete to the best of my knowledge and belief and that the utility bill(s) or utility correspondence provided is accurate with regard to the property/unit(s) for which I am seeking a vacancy exoneration. I also acknowledge that I will be subject to criminal penalties provided by 18 PA C.S. 4903 and 4904 if I have provided false answers, statements, or documents.[1]

_____
Date

_____
Signature of Owner/Agent

_____
Printed name of Owner/Agent

For Office Use Only:

Verified electric bill: Yes ____ No ____

Verified water bill: Yes ____ No ____

Treasurer Staff Initials: _____Amount of exoneration authorized: $_____

[1] Please provide electric or water bill demonstrating vacancy for 12 consecutive months. Anyone giving false information to City officials or violating any provisions of the City's ordinance governing waste disposal and collection and the associated refuse fees is subject to fines and penalties as set forth in such ordinance.