

CITY OF SCRANTON

INVITATION TO BIDDERS

SEALED PROPOSALS WILL BE RECEIVED BY THE CITY CONTROLLER, AT HER OFFICE, 2ND FLOOR, MUNICIPAL BUILDING, UNTIL WEDNESDAY, OCTOBER 26, 2016 AT 10:00 A.M., AT WHICH TIME THEY WILL BE OPENED AND READ ALOUD IN COUNCIL CHAMBERS BY THE BUSINESS ADMINISTRATOR (OR HIS DESIGNEE) FOR THE FOLLOWING:

CITY OF SCRANTON
TOWING SERVICES FOR
CITY OWNED VEHICLES
FOR THE PERIOD
JANUARY 1, 2017 THRU DECEMBER 31, 2017
AS PER SPECIFICATIONS

ALL BIDS TO BE IN ACCORDANCE WITH THE SPECIFICATIONS TO BE OBTAINED FROM THE BUREAU OF PURCHASING, 4TH FLOOR, MUNICIPAL BUILDING. ALL PROPOSALS MUST BE SUBMITTED ON FORMS OBTAINED FROM THE BUREAU OF PURCHASING.

EACH BIDDER SHALL ENCLOSE A CERTIFIED CHECK, CASHIER'S CHECK AND/OR BID BOND IN THE AMOUNT OF \$5,000.00 AS A GUARANTEE TO KEEP ITS OFFER OPEN UNTIL THE CITY ACCEPTS OR REJECTS THE SAME AND AS TO THE SUCCESSFUL BIDDER UNTIL THE REQUIRED SURETY BOND IS FURNISHED.

THE SUCCESSFUL BIDDER, WITHIN TEN (10) DAYS OF THE NOTIFICATION OF THE AWARD SHALL BE REQUIRED TO FURNISH A SURETY BOND IN THE AMOUNT OF \$ 50,000.00 OF THE CONTRACT PRICE AS A GUARANTEE TO FURNISH SERVICES AS SPECIFIED. THE CONTRACT SHALL BE AWARDED TO THE LOWEST, MOST RESPONSIBLE BIDDER; HOWEVER, THE CITY OF SCRANTON RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR ANY PART OF ANY BID SUBMITTED.

ENVELOPES CONTAINING BIDS SHALL BE PLAINLY MARKED ON THE OUTSIDE SPECIFYING WORK CONTAINED IN THE BID, AND WILL BE DELIVERED OR MAILED TO THE **OFFICE OF THE CITY CONTROLLER, 2ND FLOOR, MUNICIPAL BUILDING, 340 NORTH WASHINGTON AVENUE, SCRANTON, PENNSYLVANIA 18503** SO AS TO ARRIVE PRIOR TO THE TIME FIRST SPECIFIED ABOVE.

DAVID BULZONI
BUSINESS ADMINISTRATOR