

City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

April 15, 2019

The Honorable Mayor William L. Courtright
And
The Honorable City Council
Municipal Building
Scranton, Pa 18503

Dear Honorable Mayor and Honorable Council:

In Accordance with the Home Rule Charter of the City of Scranton, I am hereby submitting the report of the Office of the City Controller for the month of March, 2019.

The first section of this report includes a summary of the General Fund Activities for the month as well as a year to date revenue summary. The second section contains a detailed listing of the purchases in all departments for the period. Both sections are the end result of the review, authoritative approval, and audit procedures applicable to each section. This reflects the Controller's integral part of the internal control environment and the application of those independent audit techniques designed to provide improvement within the system and/or identify irregularities.

Rather than traditional audit reports which outline the results of an examination performed on a particular schedule within the calendar cycle, this department applies audit reviews on a daily, bi-weekly and monthly basis. Audit procedures were applied to the following financial applications which are an integral part of or have a direct impact on this report; all cash receipts flowing through the Treasurer's Office, all bank account reconciliations, Capital Budget reviews, Operating budget review/monthly reconciliation, payroll review and reconciliation, and voucher/requisition order review/authorization. Any item considered reportable would have been detailed later in this report (page 2).

This report is presented for your review. All figures are accurate as of this date but are subject to change due to subsequent postings by the Business Administration Department. Any such posting will be accounted for within the next monthly report from this department.

Sincerely,

Roseann Novembrino

Roseann Novembrino
City Controller

**CITY OF SCRANTON
GENERAL FUND EXPENDITURES
MONTH OF MARCH 2019**

CODE #	DEPARTMENT	EXPENDITURES
10	Mayor's Office	\$ 11,083.45
11	Public Safety	-
20	City Council	21,374.38
30	Controller	19,201.60
40	Business Administration	1,201,979.46
41	Bureau of Human Resources	845,622.31
42	Bureau of Information Technology	71,993.87
43	Treasurer	10,222.65
51	Inspections and Licenses	55,051.86
60	Law	44,459.02
71	Police	1,600,920.07
75	Traffic Maintenance	-
78	Fire	1,374,253.45
80	Public Works	275,710.46
81	Engineering	15,568.72
82	Buildings	110,119.34
83	Highways	285,372.60
84	Refuse	270,116.73
85	Garages	114,239.72
90	Single Tax Office	370,113.99
100	Parks and Recreations	155,269.29
TOTAL DEPARTMENTAL:		\$ 6,852,672.97
NON DEPARTMENTAL		
0140	Scranton Plan	\$ -
1000	Boards and Commissions	28,477.94
1100	Utilities	-
1300	Contingency	-
1500	Special Items	457,725.49
1600	Unpaid Bills	101,854.87
1700	Grants and Contributions	514,892.00
1900	Special Items (Non Add)	-
TOTAL NON DEPARTMENTAL:		\$ 1,102,950.30
GRAND TOTAL:		\$ 7,955,623.27

CITY OF SCRANTON
MARCH 31, 2019
GENERAL FUND REVENUE REPORT
YEAR TO DATE

CODE #	FUND SOURCE	ESTIMATED	REALIZED	UN-REALIZED
300	Previous Year Balance	\$ -	\$ -	\$ -
301	Real Property Taxes	33,520,050.63	15,582,442.63	17,937,608.00
302	Landfill and Refuse Fees	7,267,500.00	421,214.84	6,846,285.16
304	Utility Tax	75,000.00	-	75,000.00
305	Non-Resident Tax	520,000.00	-	520,000.00
310	Local Taxes (Act 511)	40,692,118.03	7,436,545.45	33,255,572.58
319	Penalties and Interest (Delinquent Taxes)	249,600.00	50,337.86	199,262.14
320	Licenses and Permits	1,992,004.00	688,964.26	1,303,039.74
330	Fines and Forfeitures	165,100.00	-	165,100.00
331	Police Fines and Violations	182,750.00	79,216.54	103,533.46
341	Interest Earnings	150,000.00	79,941.58	70,058.42
342	Rents and Concessions	5,000.00	1,500.00	3,500.00
350	Inter-Government-Revenue Reimbursements	6,659,966.00	-	6,659,966.00
359	Local Government (Payments in Lieu)	250,000.00	200,000.00	50,000.00
360	Departmental Earnings	267,125.00	65,917.00	201,208.00
367	Recreational Departments	45,500.00	11,433.75	34,066.25
380	Cable TV and Miscellaneous Revenues	1,119,200.00	29,634.66	1,089,565.34
392	Interfund Transfers	4,147,793.00	-	4,147,793.00
392*	Interfund Transfers SSA/SPA	-	-	-
394	Tax Anticipation Loan/Note	12,750,000.00	12,656,535.55	93,464.45
395	Unfunded Pension	-	-	-
396	Capital Budget Reimbursements	-	-	-
TOTALS		\$ 110,058,706.66	\$ 37,303,684.12	\$ 72,755,022.54

**CITY OF SCRANTON
GENERAL FUND REVENUE REPORT
FOR THE MONTH OF MARCH 2019**

CODE #	FUND SOURCE	REVENUES
300	Previous Year Balance	\$ -
301	Real Property Taxes	14,961,325.65
302	Landfill and Refuse Fees	256,809.50
304	Utility Tax	-
305	Non-Resident Tax	-
310	Local Taxes (Act 511)	1,093,655.99
319	Penalties and Interest (Delinquent Taxes)	39,020.23
320	Licenses and Permits	218,526.04
330	Fines and Forfeitures	-
331	Police Fines and Violations	33,565.58
341	Interest Earnings	10.58
342	Rents and Concessions	500.00
350	Inter-Government-Revenue Reimbursements	-
359	Local Governments (Payments in Lieu)	-
360	Departmental Earnings	54,920.00
367	Recreational Departments	3,684.00
380	Cable TV and Miscellaneous Revenue	28,579.95
392	Interfund Transfers	-
392*	Interfund Transfers (Non Add)	-
394	Tax Anticipation Loan/Note	-
TOTAL		\$ 16,690,597.52
*Non Add		
MONTH TO DATE:		
Revenues To March 2019		\$ 37,303,684.12
Expenditures To March 2019		19,821,852.64
NET:		\$ 17,481,831.48

PURCHASE ORDER REPORT

MONTH ENDING MARCH 31, 2019

ACCOUNT BALANCES AS OF MARCH 31, 2019

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019	
			ACTIVITY	ENDING BAL.
OFFICE OF THE MAYOR				
0101000000 4270 DUES & SUBSCRIPTIONS	21,913.63	0.00		<u>0.00</u>
0101000000 4290 STATIONERY / OFFICE SUPPLIES	150.00	143.35		<u>143.35</u>
0101000000 4420 TRAVEL & LODGING	1,000.00	1,000.00		<u>1,000.00</u>
DEPARTMENT OF PUBLIC SAFETY				
POLICE BUREAU				
0101100071 4201 PROFESSIONAL SERVICES	40,000.00	26,205.60	1,200.00	
PORTER LEE CORPORATION			1,000.00	
TWENTYFIVEEIGHT STUDIOS			653.20	
CINTAS CORPORATION				<u>23,352.40</u>
0101100071 4210 SERVICES & MAINTENANCE FEE	69,000.00	29,279.67	(1,180.50)	
ENCUMBERED: PREVIOUS PERIOD			2,400.00	
LEXISNEXIS RISK DATA MANAGEMENT			1,604.50	
FOREMOST MEDICAL EQUIPMENT			650.00	
JNK HYDROTEST & EXTINGUISHING SUPPLY CO., INC.			3,515.00	
KOVATCH FORD, INC.				<u>22,290.67</u>
0101100071 4270 DUES & SUBSCRIPTIONS	3,150.00	1,440.00	100.00	
PENNSYLVANIA CHIEFS OF POLICE ASSN.			35.00	
PA POLICE ACCREDITATION COALITION			650.00	
COMMONWEALTH OF PENNSYLVANIA				<u>655.00</u>
0101100071 4280 MISCELLANEOUS SERVICES - NON CLASSIFIED	2,000.00	1,960.00	110.65	
CINTAS CORPORATION				<u>1,849.35</u>
0101100071 4290 STATIONERY / OFFICE SUPPLIES	2,750.00	1,629.75	(496.25)	
ENCUMBERED: PREVIOUS PERIOD			455.00	
ENCUMBERED: CURRENT PERIOD			141.35	
STAPLES BUSINESS ADVANTAGE			131.06	
UNITED PUBLIC SAFETY			200.00	
JOHNNYS CAR WASH			496.25	
PORTER LEE CORPORATION				<u>702.34</u>
0101100071 4380 GUNS / AMMUNITION	30,000.00	29,340.00	1,479.90	
ENCUMBERED: CURRENT PERIOD				<u>27,860.10</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019	
			ACTIVITY	ENDING BAL.
0101100071 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD ARROWHEAD SCIENTIFIC, INC. KRANSON CLOTHES, INC. STARR UNIFORMS	21,000.00	14,462.24	(5,783.86) 1,563.76 4,220.10 100.00 1,210.00	<u>13,152.24</u>
0101100071 4420 TRAVEL & LODGING D'AUGOSTINE, DENNIS L.	4,500.00	4,221.09	34.72	<u>4,186.37</u>
0101100071 4470 TRAINING & CERTIFICATION ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD PD TRAINING WEAVER REFUND PENN STATE UNIVERSITY	50,000.00	41,795.16	(1,050.00) 4,149.94 (700.00) 6,300.00	<u>33,095.22</u>
0101100071 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	275,000.00	173,640.20	(174,687.80) 174,687.80	<u>173,640.20</u>
0101100071 4570 MAINTENANCE COMMUNICATION EQUIPMENT ENCUMBERED: PREVIOUS PERIOD INDUSTRIAL ELECTRONICS, INC.	7,500.00	4,456.26	(2,923.74) 3,167.23	<u>4,212.77</u>
0101100071 6003 SPCA - ANIMAL CONTROL GRIFFIN POND ANIMAL SHELTER	86,976.00	86,976.00	61,301.55	<u>25,674.45</u>
FIRE BUREAU:				
0101100078 4201 PROFESSIONAL SERVICES MID-ATLANTIC FIRE AND AIR	30,000.00	24,322.00	1,209.31	<u>23,112.69</u>
0101100078 4210 SERVICE & MAINTENANCE FEE	15,000.00	13,592.49		<u>13,592.49</u>
0101100078 4270 DUES & SUBSCRIPTIONS	1,000.00	806.44		<u>806.44</u>
0101100078 4320 BUILDING REPAIR - SUPPLY MAINTENANCE	15,000.00	13,276.00		<u>13,276.00</u>
0101100078 4390 MATERIALS / SUPPLIES (MISC) C. G. CUSTOM TRUCKS SCRANTON GRINDER & HARDWARE GLEN SUMMIT SPRINGS WATER	7,250.00	5,811.63	378.50 60.00 28.65	<u>5,344.48</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019		ENDING BAL.
			ACTIVITY		
0101100078 4420 TRAVEL & LODGING	3,000.00	3,000.00			3,000.00
0101100078 4430 AIR PACK / REHAB SUPPLIES	6,000.00	6,000.00			6,000.00
0101100078 4470 TRAINING & CERTIFICATION NEWHART, BRIAN PREBISH, MARK BUTLER COUNTY COMMUNITY COLLEGE CREEGAN, JESSE O'CONNOR, KEVIN GALLAGHER, PATRICK MORGAN, THOMAS SCOTT, JEROME MCDONALD, MATTHEW	95,000.00	68,230.22	500.00 500.00 900.00 119.00 727.03 727.03 727.03 908.80 727.03		62,394.30
0101100078 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	853,000.00	155,792.10	(272,687.40) 272,687.40		155,792.10
0101100078 4570 MAINTENANCE COMMUNICATION EQUIPMENT JALVO, INC.	4,250.00	1,873.00	400.00		1,473.00
0101100078 4575 MAINTENANCE-EQUIPMENT	1,000.00	1,000.00			1,000.00
0101100078 4580 GENERAL EQUIPMENT WITMER ASSOCIATES, INC. REEVES RENT-A-JOHN, INC. AIR CLEANING SYS, INC. OMG NATIONAL THE HOME DEPOT MURRAY, BRIAN NORTH AMERICAN WARHORSE	65,000.00	61,398.32	5,912.50 94.50 1,418.16 3,370.00 2,548.49 141.28 199.96		47,713.43
OFFICE OF THE CITY CLERK / CITY COUNCIL					
0102000000 4201 PROFESSIONAL SERVICES NARDOZZI, CATHENE MCCOOL, MARIA EDM AMERICAS INC.	59,000.00	58,271.26	102.00 102.00 188.74		57,878.52
0102000000 4210 SERVICES & MAINTENANCE FEE	15,000.00	4,920.00			4,920.00

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019 ACTIVITY	ENDING BAL.
0102000000 4230 PRINTING & BINDING GENERAL CODE PUBLISHERS	6,250.00	3,025.67	541.00	2,484.67
0102000000 4250 ADVERTISING SCRANTON TIMES	31,500.00	29,696.45	2,475.10	27,221.35
0102000000 4290 STATIONERY / OFFICE SUPPLIES GLEN SUMMIT SPRINGS WATER	500.00	489.00	11.00	478.00
CITY CONTROLLER				
0103000000 4201 PROFESSIONAL SERVICES	40,000.00	40,000.00		40,000.00
0103000000 4230 PRINTING AND BINDING	1,000.00	1,000.00		1,000.00
0103000000 4240 POSTAGE & FREIGHT	100.00	100.00		100.00
0103000000 4270 DJES & SUBSCRIPTIONS SCRANTON TIMES	700.00	700.00	218.40	481.60
0103000000 4290 STATIONERY / OFFICE SUPPLIES SHRED-IT GLEN SUMMIT SPRINGS WATER	500.00	500.00	71.48 33.35	395.17
0103000000 4420 TRAVEL AND LODGING	500.00	500.00		500.00
BUSINESS ADMINISTRATION DEPARTMENT ADMINISTRATION:				
0104000000 4201 PROFESSIONAL SERVICES TURNKEY TAXES REUTHER & BOWEN PC JOYCE HATALA ASSOCIATES	500,000.00	467,717.75	16,660.53 9,380.00 275.00	441,402.22
0104000000 4210 SERVICES & MAINTENANCE FEE STR BUSINESS SOLUTIONS	1,750.00	1,750.00	25.00	1,725.00
0104000000 4230 PRINTING & BINDING	1,500.00	1,500.00		1,500.00
0104000000 4240 POSTAGE & FREIGHT US POSTAL SERVICE	34,000.00	24,000.00	139.00	23,861.00

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL	MARCH, 2019		ENDING BAL.
			ACTIVITY		
0104000040 4250 ADVERTISING SCRANTON TIMES	22,500.00	19,570.75	2,715.40		16,855.35
0104000040 4270 DUES & SUBSCRIPTIONS	1,000.00	40.00			40.00
0104000040 4290 STATIONERY / OFFICE SUPPLIES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD OFFICE DEPOT STAPLES BUSINESS ADVANTAGE RUBINSTEIN'S INC.	12,750.00	11,172.88	(1,036.94) 2,243.90 211.33 385.47 474.18		8,944.94
0104000040 4390 MATERIALS / SUPPLIES (MISC) GLEN SUMMIT SPRINGS WATER	600.00	412.92	11.55		401.37
0104000040 4420 TRAVEL & LODGING	2,500.00	2,500.00			2,500.00
0104000040 4470 TRAINING & CERTIFICATION WARD, MARY PAT	2,000.00	2,000.00	392.35		1,607.65
0104000040 4480 SELF INSURANCE	110,000.00	110,000.00			110,000.00
0104000040 6009 OPERATING TRANSFERS - WORKERS' COMP CITY OF SCRANTON	3,300,718.00	2,300,718.00	801,500.00		1,499,218.00
0104000040 6024 BANK FEES AND CHARGES	11,000.00	10,984.00			10,984.00
HUMAN RESOURCES:					
0104000041 4201 PROFESSIONAL SERVICES MILLENNIUM ADMINISTRATORS MACKAREY & MACKAREY P & A GROUP ADMIN SERVICE WE PAY PROCESSING CHARGES EMERGENCY SERVICES MARKETING CO., INC CONCORDE, INC. SHRM NORTHEASTERN REHABILITATION ASSOCIATES	170,000.00	152,746.74	5,477.77 75.00 716.38 5,350.50 313.00 903.62 189.00 58.00		139,663.47
0104000041 4290 STATIONERY / OFFICE SUPPLIES	1,000.00	1,000.00			1,000.00

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL	MARCH, 2019	
			ACTIVITY	ENDING BAL.
0104000041 4390 MATERIALS / SUPPLIES (MISC) GLEN SUMMIT SPRINGS WATER	500.00	87.25	4.55	82.70
0104000041 4420 TRAVEL & LODGING	2,000.00	2,000.00		2,000.00
0104000041 4470 TRAINING & CERTIFICATION	5,000.00	5,000.00		5,000.00
0104000041 4630 LIABILITY / CASUALTY INSURANCE ABM PARKING SERVICES OLIVER, PRICE & RHODES ABRAHAMSEN CONABOY & ABRAHAMSEN, PC KNOWLES ASSOCIATES L.L.C.	1,175,000.00	871,743.86	33,212.87 2,574.50 365.75 783,632.00	51,958.74
0104000041 6006 PERSONNEL COST ADJUSTMENT	7,500.00	7,500.00		7,500.00
INFORMATION TECHNOLOGY:				
0104000042 4201 PROFESSIONAL SERVICES	150,000.00	85,468.11		85,468.11
0104000042 4210 SERVICES & MAINTENANCE FEE	100,000.00	81,456.00		81,456.00
0104000042 4270 DUES AND SUBSCRIPTIONS	500.00	500.00		500.00
0104000042 4290 STATIONARY / OFFICE SUPPLIES	1,000.00	1,000.00		1,000.00
0104000042 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD STAPLES BUSINESS ADVANTAGE SWIETNICKI, FRANK	75,000.00	64,472.93	(2,699.94) 10,443.14 2,699.94 169.74	53,860.05
0104000042 4420 TRAVEL AND LODGING	1,000.00	1,000.00		1,000.00
0104000042 4440 TELEPHONE VERIZON COMCAST FRONTIER COMMUNICATIONS	200,000.00	175,893.91	166.34 7,149.50 7,353.43	161,224.64
0104000042 4470 TRAINING & CERTIFICATION	35,000.00	35,000.00		35,000.00

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019 ACTIVITY	ENDING BAL.
0104000042 4560 CAPITAL EXPENDITURES	455,000.00	368,343.46		
ENCUMBERED: PREVIOUS PERIOD			(86,656.54)	
ENCUMBERED: CURRENT PERIOD			43,028.54	
TAYLOR STRUCTURES, LLC			6,485.00	
CSI			37,143.00	
				<u>368,343.46</u>
0104000042 4560 EQUIPMENT MAINTENANCE / LEASES	94,000.00	94,000.00		<u>94,000.00</u>
TREASURY:				
0104000043 4201 PROFESSIONAL SERVICES	13,000.00	13,000.00		<u>13,000.00</u>
0104000043 4390 MATERIALS / SUPPLIES (MISC)	15,000.00	14,851.51		
ENCUMBERED: CURRENT PERIOD			221.10	
DUNBAR AMORED, INC.			977.81	
GREAT AMERICA FINANCIAL SERVICES			270.98	
STR BUSINESS SOLUTIONS			269.00	
				<u>13,112.62</u>
0104000043 6000 TAX & MISCELLANEOUS REFUNDS	5,000.00	5,000.00		<u>5,000.00</u>
0104000043 6001 TAX COLLECTION COMMITTEE EXPENSE	500.00	500.00		<u>500.00</u>
BUREAU OF LICENSES, INSPECTIONS & PERMITS				
0105100051 4201 PROFESSIONAL SERVICES	50,000.00	50,000.00		<u>50,000.00</u>
0105100051 4290 STATIONERY / OFFICE SUPPLIES	500.00	500.00		<u>500.00</u>
0105100051 4390 MATERIALS / SUPPLIES (MISC)	500.00	500.00		<u>500.00</u>
0105100051 4420 TRAVEL AND LODGING	1,000.00	1,000.00		<u>1,000.00</u>
0105100051 4470 TRAINING & CERTIFICATION	1,000.00	1,000.00		<u>1,000.00</u>
0105100051 4550 CAPITAL EXPENDITURES	20,000.00	20,000.00		<u>20,000.00</u>
0105100051 4570 MAINTENANCE COMMUNICATION EQUIPMENT	500.00	500.00		<u>500.00</u>
0105100051 4590 BUILDING DEMOLITION	150,000.00	150,000.00		
DATOM PRODUCTS, INC.			1,025.00	
				<u>148,975.00</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019	
			ACTIVITY	ENDING BAL.
BUREAU OF BUILDINGS:				
0105100082 4201 PROFESSIONAL SERVICES	5,000.00	5,000.00		5,000.00
0105100082 4320 BUILDING REPAIR - SUPPLY MAINTENANCE	150,000.00	134,840.91		
TORBIK SAFE & LOCK, INC.			750.00	
C & C CLEANING SERVICES			5,590.00	
R E MICHEL COMPANY LLC			106.92	
BERGEN INDUSTRIES			217.18	
SMURL, GERALD			1,612.00	
EASTERN PENN SUPPLY COMPANY			166.77	
CINTAS CORPORATION			577.92	
J. C. EHRlich CO.			380.00	
JUDGE LUMBER COMPANY			315.95	
AMERICAN JANITOR			1,524.77	
ATIS ELEVATOR INSPECTIONS LLC			195.00	
FRIEDMAN ELECTRIC SUPPLY			6.40	
				<u>123,398.00</u>
0105100082 4447 UGI - GAS	135,000.00	126,877.44		
DIRECT ENERGY BUSINESS			26,157.18	
UGI NORTH			7,526.62	
				<u>93,193.64</u>
0105100082 4448 PAWC - WATER	475,000.00	452,910.95		
PENNSYLVANIA AMERICAN WATER CO.			56,377.44	
				<u>396,533.51</u>
0105100082 4450 ELECTRICAL	135,000.00	118,319.18		
PPL ELECTRIC UTILITIES			345.18	
				<u>117,974.00</u>
0105100082 4465 BUILDING SUPPLIES	1,000.00	1,000.00		
				<u>1,000.00</u>
LAW DEPARTMENT:				
0106000000 4201 PROFESSIONAL SERVICES	255,000.00	255,000.00		
ABRAHAMSEN CONABOY & ABRAHAMSEN, PC			5,616.00	
OLIVER, PRICE & RHODES			3,220.50	
CORBETT PRICE LAW			398.00	
COMMUNITY JUSTICE PROJECT			10,000.00	
SCRANTON TIMES			1,648.00	
LACKAWANNA BAR ASSOCIATION			525.00	
MICHAEL A. GENELL, ESQ.			4,119.10	
				<u>229,472.40</u>
0106000000 4210 SERVICES AND MAINTENANCE FEE	2,000.00	2,000.00		
				<u>2,000.00</u>
0106000000 4270 DUES & SUBSCRIPTIONS	3,000.00	3,000.00		
				<u>3,000.00</u>

DEPARTMENT / ACCOUNT	2019 BUDGET		MARCH, 2019	
	BEGINNING BAL.	ACTIVITY	ENDING BAL.	
0106000000 4290 STATIONERY / OFFICE SUPPLIES ENCUMBERED: PREVIOUS PERIOD GLEN SUMMIT SPRINGS WATER STAPLES BUSINESS ADVANTAGE	500.00	345.27 (154.73) 17.65 154.73		327.62
0106000000 4390 MATERIALS / SUPPLIES (MISC)	500.00	500.00		500.00
0106000000 4420 TRAVEL & LODGING	3,500.00	3,500.00		3,500.00
0106000000 4470 TRAINING & CERTIFICATION NATIONAL BUSINESS INSTITUTE	3,500.00	299.00		3,201.00
DEPARTMENT OF PUBLIC WORKS				
ADMINISTRATION BUREAU				
0108000080 4201 PROFESSIONAL SERVICES	10,000.00	9,938.20		9,938.20
0108000080 4210 SERVICES & MAINTENANCE FEE ENCUMBERED: PREVIOUS PERIOD PA ONE CALL SYSTEM, INC. STAPLES BUSINESS ADVANTAGE	2,040.00	1,895.05 (103.53) 58.16 103.53		1,836.89
0108000080 4420 TRAVEL AND LODGING	500.00	500.00		500.00
0108000080 4550 CAPITAL EXPENDITURES	10,000.00	10,000.00		10,000.00
0108000080 4570 MAINTENANCE COMMUNICATION EQUIPMENT INDUSTRIAL ELECTRONICS, INC.	16,500.00	14,910.00 1,575.00		13,335.00
0108000080 4576 MAINTENANCE SUPER FUND SIGHT	13,000.00	13,000.00		13,000.00
0108000080 6007 FLOOD PROTECTION SYSTEM MAINTENANCE F & S SUPPLY COMPANY, INC.	1,973,900.00	1,973,517.94 9,885.00		1,963,632.94
ENGINEERING BUREAU				
0108000081 4201 PROFESSIONAL SERVICES LABELLA ASSOCIATES	69,500.00	63,200.00		56,900.00
0108000081 4210 SERVICES & MAINTENANCE FEE	500.00	500.00		500.00

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019		ENDING BAL.
			ACTIVITY		
0108000081 4290 STATIONERY / OFFICE SUPPLIES	100.00	100.00			100.00
0108000081 4390 MATERIALS / SUPPLIES (MISC)	250.00	202.50			202.50
0108000081 4470 TRAINING & CERTIFICATION PENN STATE EXTENSION	1,000.00	1,000.00		90.00	910.00
HIGHWAYS BUREAU					
0108000083 4260 RENTAL VEHICLES & EQUIPMENT N & L TRANSPORTATION, INC.	300,000.00	300,000.00		375.00	299,625.00
0108000083 4340 CONSTRUCTION - PAVING MATERIAL HEI-WAY LLC	150,000.00	144,699.76		10,250.31	134,449.45
0108000083 4350 PAINT / SIGN MATERIAL ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD BRADCO SUPPLY CO. S & S TOOLS & SUPPLIES MEDICI, DAVE GLECO PAINTS, INC	25,000.00	21,807.32		(1,448.59) 12.00 1,442.80 5.79 188.77 123.77	21,482.78
0108000083 4357 PARKS AND RECREATION SUPPLIES	37,600.00	37,600.00			37,600.00
0108000083 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD BROJACK LUMBER COMPANY S & S TOOLS & SUPPLIES F & S SUPPLY COMPANY, INC. FENTON, BRUCE PA NORTHEAST REGIONAL RAILROAD AUTHORITY	37,500.00	30,618.46		(2,766.13) 6,640.32 525.57 177.83 599.99 94.50 24.00	25,322.38
0108000083 4410 SALT ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD AMERICAN ROCK SALT CO. LLC KEYSTONE QUARRY, INC. J V A DE-ICING	425,000.00	151,493.82		(132,828.00) 42,832.00 32,418.99 4,313.50 89,655.30	115,102.03
0108000083 4460 STREET LIGHTING PPL ELECTRIC UTILITIES	200,000.00	176,997.22		21,091.49	155,905.73

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL	MARCH, 2019		ENDING BAL.
			ACTIVITY		
0108000083 4466 STREET LIGHTING SERVICE / MAINTENANCE URBAN ELECTRICAL CONTRACTORS, INC.	60,000.00	52,765.98	12,686.72		40,079.26
0108000083 4467 TRAFFIC SIGNAL ELECTRICITY PPL ELECTRIC UTILITIES	90,000.00	83,118.65	3,064.30		80,054.35
0108000083 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	450,000.00	376,723.68	(73,276.32) 204,938.60		245,061.40
0108000083 4551 ROADWAY RESURFACING PROGRAM	875,000.00	875,000.00			875,000.00
REFUSE BUREAU:					
0108000084 4390 MATERIALS / SUPPLIES (MISC)	1,000.00	340.15			340.15
0108000084 4420 TRAVEL AND LODGING	1,000.00	948.80			948.80
0108000084 4490 LANDFILL KEYSTONE SANITARY LANDFILL	1,300,000.00	1,129,730.95	95,415.24		1,034,315.71
0108000084 4550 CAPITAL EXPENDITURES	225,000.00	225,000.00			225,000.00
0108000084 4555 RECYCLING	175,000.00	175,000.00			175,000.00
GARAGES BUREAU:					
0108000085 4220 CONTRACTED SERVICES	2,500.00	1,979.57			1,979.57
0108000085 4301 GAS, OIL, LUBRICANTS ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD D. G. NICHOLAS CO. A.I.T. AUTOMOTIVE C. G. CUSTOM TRUCKS PAPCO WEX BANK	340,000.00	271,498.82	(199.95) 199.95 2,056.85 36.00 136.84 16,574.21 15,040.23		237,655.69

DEPARTMENT / ACCOUNT	2019 BUDGET	MARCH, 2019	
		BEGINNING BAL.	ENDING BAL.
0108000085 4310 EQUIPMENT/VEHICLE REPAIR/MAINTENANCE	325,000.00	280,400.74	
ENCUMBERED: PREVIOUS PERIOD			(16,544.80)
ENCUMBERED: CURRENT PERIOD			3,688.68
WAYNE COUNTY FORD			1,368.52
A.I.T. AUTOMOTIVE			2,430.05
ELECTRO BATTERY			1,194.00
D. G. NICHOLAS CO.			1,966.24
DAVE'S AUTO IGNITION			826.58
DENAPLES TOWING, INC.			160.25
EAGLE TRUCK EQUIPMENT, INC.			7,894.75
TRIPLE CITIES ACQUISITIONS, LLC			1,037.20
DENAPLES AUTO PARTS			1,987.00
FIVE STAR EQUIPMENT CO., INC.			810.41
FASTENAL COMPANY			1,878.59
AIR BRAKE & EQUIPMENT CO., INC.			1,526.30
A-1 SPRING SERVICE			1,618.00
PUNDOCK CONSTRUCTION			338.43
POWELL'S SALES & SERVICE			178.79
CICIONI RADIATOR, INC.			40.00
C. G. CUSTOM TRUCKS			2,256.93
DALEVILLE ACE HARDWARE			177.77
DAILEY RESOURCES			220.00
AUTO ZONE			38.99
NIVERT METAL SUPPLY, INC.			580.72
BRADCO SUPPLY CO.			904.07
THC ENTERPRISES			2,542.83
FIRE LINE EQUIPMENT			1,076.00
SUTPHEN EAST CORPORATION			2,281.22
MAUS AUTOMOTIVE CENTER			1,969.45
AMERICAN FIRE SERVICES			534.17
PETHICK PAINT SUPPLY			92.80
			<u>255,626.80</u>
0108000085 4360 SMALL TOOLS / SHOP SUPPLIES	6,500.00	1,796.19	
ENCUMBERED: PREVIOUS PERIOD			(100.99)
D. G. NICHOLAS CO.			100.99
A.I.T. AUTOMOTIVE			36.40
S & S TOOLS & SUPPLIES			17.28
			<u>1,742.51</u>
0108000085 4390 MATERIALS / SUPPLIES (MISC)	49,500.00	41,637.43	
ENCUMBERED: PREVIOUS PERIOD			(3,230.01)
ENCUMBERED: CURRENT PERIOD			443.27
FASTENAL COMPANY			162.72
A.I.T. AUTOMOTIVE			161.30
D. G. NICHOLAS CO.			1,490.30
TRIPLE CITIES ACQUISITIONS, LLC			1,165.00
PETHICK PAINT SUPPLY			24.80
STEVE SHANNON TIRE CO., INC.			135.25
C. G. CUSTOM TRUCKS			1,101.06
POWELL'S SALES & SERVICE			955.02
EAGLE TRUCK EQUIPMENT, INC.			694.16
AUTO ZONE			18.99
DAILEY RESOURCES			245.84
NORTHEAST HYDRAULICS			917.22
			<u>37,352.51</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019	
			ACTIVITY	ENDING BAL.
0108000085 4401 TIRES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD KOST TIRE & AUTO SERVICE	109,500.00	99,045.45	(6,109.65) 941.35 11,111.14	<u>93,102.61</u>
0108000085 4420 TRAVEL AND LODGING	500.00	500.00		<u>500.00</u>
0108000085 4550 CAPITAL EXPENDITURES	70,000.00	59,250.00		<u>59,250.00</u>
0108000085 4901 MAINTENANCE (PREVENTATIVE) ENCUMBERED: PREVIOUS PERIOD D. G. NICHOLAS CO.	7,500.00	7,070.91	(429.09) 429.09	<u>7,070.91</u>
PARKS & RECREATION DEPARTMENT				
0110000000 4280 MISC SERVICES - NON CLASSIFIED	5,000.00	4,991.15		<u>4,991.15</u>
0110000000 4290 STATIONERY / OFFICE SUPPLIES	500.00	500.00		<u>500.00</u>
0110000000 4320 BUILDING REPAIR - SUPPLY MAINTENANCE F & S SUPPLY COMPANY, INC. WELLER'S LOCK & KEY SERVICE S & S TOOLS & SUPPLIES CINTAS CORPORATION	15,000.00	12,970.18	1,663.44 80.00 313.63 297.00	<u>10,596.11</u>
0110000000 4330 MEDICAL, CHEMICAL, LAB SUPPLIES	20,000.00	19,252.25		<u>19,252.25</u>
0110000000 4360 SMALL TOOLS / SHOP SUPPLIES	500.00	500.00		<u>500.00</u>
0110000000 4370 PARKS & RECREATION SUPPLIES	11,000.00	11,000.00		<u>11,000.00</u>
0110000000 4420 TRAVEL AND LODGING	750.00	750.00		<u>750.00</u>
0110000000 4530 PERFORMING ARTS	20,000.00	7,500.00		<u>7,500.00</u>
0110000000 4540 SPRING / SUMMER PROGRAMS	3,000.00	1,343.67		<u>1,343.67</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019 ACTIVITY	ENDING BAL.
011000000 4550 CAPITAL EXPENDITURES	875,000.00	871,856.50		
RECREATION RESOURCE, INC.			104,674.50	
MOZIP GRAPHICS MANUFACTURERS			6,800.00	
				<u>760,382.00</u>

NON-DEPARTMENTAL EXPENDITURES

0140110030 4299 ZONING BOARD	25,000.00	24,124.15	2,300.00	
PENETAR, DANIEL			2,195.80	
SCRANTON TIMES			175.00	
PISARSKI, NICOLE			150.00	
PLEVYAK, MARY M.				<u>19,303.35</u>
0140110060 4299 EVERHART MUSEUM	29,000.00	9,666.68		<u>9,666.68</u>
0140110075 4299 SCRANTON PLAN	150,000.00	0.00		<u>0.00</u>
0140110080 4299 SCRANTON TOMORROW	225,000.00	0.00		<u>0.00</u>
0140110110 4299 SHADE TREE COMMISSION	200,000.00	147,200.00	8,700.00	<u>138,500.00</u>
TITAN TREE SERVICE				
0140110120 4299 ST. CATS AND DOGS	10,000.00	10,000.00		<u>10,000.00</u>
0140110130 4299 MAYOR'S 504 TASK FORCE	1,000.00	1,000.00		<u>1,000.00</u>
0140110140 4299 CIVIL SERVICE COMMISSION	25,000.00	19,426.27	1,595.00	
AMERICAN FIRE SERVICES			1,560.00	
FIRE SERVICE TESTING COMPANY			178.49	
LOSCOMBE, JACK			1,054.50	
PERRY LAW FIRM			69.15	
SCRANTON TIMES				<u>14,989.13</u>
0140110150 4299 HUMAN RELATIONS COMMISSION	1,000.00	1,000.00		<u>1,000.00</u>
0140110155 4299 LHVA TRAIL MAINTENANCE	24,000.00	24,000.00	10,500.00	<u>13,500.00</u>
LACKAWANNA HERITAGE VALLEY AUTHORITY				
0140115230 4299 TAN SERIES	12,750,000.00	12,750,000.00		<u>12,750,000.00</u>
0140115240 4299 TAN SERIES INTEREST	465,375.00	465,375.00		<u>465,375.00</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	MARCH, 2019		
		BEGINNING BAL	ACTIVITY	ENDING BAL.
0140115310 4299 OPER TSF TO DBT SVC - STREET LIGHTING	525,000.00	525,000.00		525,000.00
0140115320 4299 OPER TSF TO DBT SVC - GUARANTEED ENERGY SAVINGS BANK OF AMERICA	144,997.96	144,997.96	36,249.49	108,748.47
0140115324 4299 OPER TSF TO DBT SVC - FDM REVOLVING AID LN	100,000.00	100,000.00		100,000.00
0140115328 4299 OPER TSF 2016 REDEVELOPMENT AUTH SERIES AA	883,725.00	883,725.00		883,725.00
0140115329 4299 OPER TSF TO DBT SVC - LEASE OF REFUSE PACKERS	218,147.96	218,147.96		218,147.96
0140115330 4299 OPER TSF TO DBT SVC - LEASE OF KME ENGINE	49,849.00	0.00		0.00
0140115331 4299 OPER TSF TO DBT SVC - 2019 GO BONDS BLDG	1,000.00	1,000.00		1,000.00
0140115332 4299 OPER TSF TO DBT SVC - SERIES 2017 GENERAL OBLIGATION REFUNDING	3,231,000.00	3,231,000.00		3,231,000.00
0140115333 4299 OPER TSF TO DBT SVC - 2018 TAXABLE SERIES	1,208,252.22	1,208,252.22		1,208,252.22
0140115334 4299 OPER TSF TO DBT SVC - LEASE OF JOHN DEERE WHEEL LOADER	25,851.02	25,851.02		25,851.02
0140115335 4299 OPER TSF TO DBT SVC - LEASE OF LAW ENFORCEMENT MGMT SYSTEM	219,557.60	219,557.60		219,557.60
0140115337 4299 OPER TSF TO DBT SVC - ESCO LEASE BUILDING	100,000.00	100,000.00		100,000.00
0140115338 4299 OPER TSF TO DBT SVC - 2016 RED AUTH SERIES A	3,614,000.00	3,614,000.00		3,614,000.00
0140115339 4299 OPER TSF TO DBT SVC - 2016 GENL. OBL. NOTES	1,875,250.00	1,875,250.00		1,875,250.00
0140115340 4299 OPER TSF TO DBT SVC - 2016 LEASE FORD TRKS	53,925.94	0.00		0.00

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019 ACTIVITY	ENDING BAL.
0140115341 4299 OPER TSF TO DBT SVC - PIB LOAN	244,811.66	244,811.66		244,811.66
0140115342 4299 OPER TSF TO DBT SVC - LEASE STREET LIGHTING 283 GENESEE STREET CORPORATION	421,476.00	421,476.00	421,476.00	0.00
0140115343 4299 2018 ARIEL PLATFORM TRUCK LEASE	102,156.57	102,156.57		102,156.57
0140113090 4299 CONTINGENCY	596,904.82	596,904.82		596,904.82
0140113100 4299 OECD CONTINGENCY	150,000.00	2,067.34		2,067.34
0140116090 4299 UNENCUMBERED EXPENSES PRIOR YEAR OBLIG. HENEHAN, JOHN	375,000.00	374,753.40	94.50	
URBAN ELECTRICAL CONTRACTORS, INC.			19,007.37	
MCLANE, THOMAS			16,830.00	
PEREGRINE CORP.			5,267.60	
GALLAGHER BASSETT SERVICE			1,919.37	
BRIT GLOBAL SPECIALTY USA			15,000.00	
SAUL EWING LLP			1,143.45	
OLIVER, PRICE & RHODES			12,449.50	
POWELL & APPLETON, PC			1,639.61	
GRABSKI, JACQUELINE			376.00	
GENNELLO, MICHAEL A. ESQ.			4,310.60	
DOUGHERTY, LEVENTHAL & PRICE, LLP			4,683.50	
SEKOL, JOAN M.			455.70	
CIPRIANI & WERNER, P.C.			76.00	
HUGHES, NICHOLLS & O'HARA			4,750.00	
UGI UTILITIES, INC.			5,607.60	
JUDGE LUMBER COMPANY			1,957.50	
PENNSYLVANIA AMERICAN WATER CO.			78.74	
HIGHLAND ASSOCIATES			3,799.83	
				275,306.53
0140116270 4299 COURT AWARDS FRATERNAL ORDER OF POLICE	725,000.00	725,000.00	2,408.00	722,592.00
0140117020 4299 VETERAN'S ORGANIZATION	50,000.00	0.00		0.00
0140117040 4299 OPEB TRUST FUND	100,000.00	100,000.00		100,000.00
0140117060 4299 TRIPP PARK COMMUNITY CENTER	1,000.00	1,000.00		1,000.00

DEPARTMENT / ACCOUNT	2019 BUDGET	BEGINNING BAL.	MARCH, 2019 ACTIVITY	ENDING BAL.
0140117080 4299 TARGETED EXPENSES - REVENUE PASS THROUGH ACCOUNT	275,000.00	275,000.00		<u>275,000.00</u>
0140117100 4299 GRANT MATCH MEDICO INDUSTRIES	860,499.00	860,499.00	514,892.00	<u>345,607.00</u>